



Meeting Agenda

4:30 – 6:00 PM, Wednesday May 19, 2021 Remote Zoom Meeting

UEB Zoom Meeting access link:

<https://us02web.zoom.us/j/83201655355?pwd=UVY3ODk0ZEhuc1pBWlJlVQmJSdDJVdz09>

Password: 972968 (New security feature may be required in future)

Or call: +1 346 248 7799

Meeting ID: 832 0165 5355

Password: 972968

1. Amendments to Agenda
2. Approve Minutes from May 5, 2021
3. Audience Business
4. Upcoming Meetings
5. Updates
 - a) Board of Trustees – Mike Karavas
 - b) Staff, Engineering – Aaron Caplan
 - c) UEB Chair – Jim Kerr
 - d) Member Updates
6. 2010 Comprehensive Plan Review - Utility and Engineering Related Sections
7. 2017 Lyons Primary Planning Area Master Plan Review - Utility and Engineering Related Sections
8. Town of Lyons Solar Farm Feasibility Draft Report Review and Next Steps



UEB Meeting Minutes, May 5, 2021

Meeting Time and Location: Began at 4:30pm. Held remote via Zoom meeting.

Attendance: Jim Kerr, Lee Hall, Larry Quinn, Jerry Rotz, Chris Meline, Mike Jackson

Staff: None

Liaison: None

Guests: Debbie Scott (PCDC)

1. Welcome new UEB member Colby Birchfield (not present)

2. Amendments to Agenda

None

3. Approve Minutes from April 21, 2021

Approved Unanimously

4. Audience Business.

None

5. Upcoming Meetings

- 13 May - Western Area Power Association (WAPA) Loveland, Loveland Area Projects (LAP) Customer Meeting
- 19 May - Municipal Energy Associating of Nebraska (MEAN) Committee Meetings
- 20 May - MEAN Board Meeting
- 20 May - Southwest Power Pool (SPP) Regional Transmission Organization (RTO) Expansion
- 21 May - Zen and the Art of Rate Design (Electric)
- UC Denver giving presentation Solar Farm Feasibility Study on Friday at 11am. Still waiting for a formal report as only public outreach presentations have been provided.

6. Updates

a) Board of Trustees

Not available

b) Staff, Engineering

Not available

c) UEB Chair – Jim Kerr

As part of Net Metering municipal code change, Aaron will also be removing the limitation to only allow a single electric rate.

Request for backup UEB minutes taker when Larry is not attending. Mike Jackson volunteered.

d) Other UEB Members

Larry Quinn – Is Lyons affected by Longmont Drought Management Plan?

Lee Hall – fiber being provided to home and business by Lyons Communications. UEB talked to Longmont years ago about potential interest in NextLight to Lyons as Longmont did. This is moot now that Lyons Communications is doing fiber.

Jerry Rotz – waiting for Q1 Lyons report to update spreadsheet from Aaron who validates information.

7. 2021 UEB Plan - Discussion of priorities for future meetings including the Comprehensive Plan Update

Comp Plan consultant starting in June, with community involvement in July. Hoping to hear about grant in May. Grant money was to mainly pay for transportation element. Initial grant denied due to DOLA funding prioritizing pandemic and wildfires. Wildfire threat in new application due to last year's fires. Town can likely cover cost without grant but hope for grant.

Debbie Scott, PCDC, is charged with looking at capital improvement plans as they relate to the Comp Plan and what should be integrated into the Comp Plan. Transportation and GIS are big parts of her background.

Pavement assessment plan of 2020 needs to be added. There is a 2012 Transportation Plan. The Comp Plan consultant may review but unclear on their scope.

Suggested initial focus on reviewing all the previous engineering and utility plans since most UEB members were not involved when the plans were developed and reviewed.

Utility plans affect potential land use planning and need integration of opportunities and constraints.

Larry Quinn Comments - Relative to using the existing utility master plans, since these are not regularly reviewed and updated, I believe that the UEB and town staff need to supplement these plans and address questions such as:

- Was there a town staff or BOT review and comments on these plans?

- Does town staff agree with the recommendations? In some cases, options were presented and it would be good to know if the town has selected one of the options.
- What parts of the plans have been implemented?
- What conditions have changed that could affect these documents, some of which are getting old?
- What are the synergies between various plans that could allow for simultaneous implementation and reduced disruptions?

There are also supplemental but important documents that need to be addressed such as the Blue Line designation studies, agreement with Longmont on water supplies and taps, etc.

Jim Kerr - All the existing utility master plans were reviewed by both the UEB and BOT. There is no active tracking of what has been implemented in the plans. The plans are generally developed unconstrained by funding and often represent a wish list so not everything in the plans get implemented. There do not appear to be any possible future development tracts in the primary planning area above the blue line so it is unclear whether a review of the Blue Line designation would be useful.

Chris Meline - Suggested that UEB tour the various town infrastructure to better understand the current town infrastructure. Most UEB members are new. Can make list of needs so that members can understand features of proposed Capital Improvement Plan. There is agreement on this but COVID delayed this. PCDC just did tour.

Possible tour next week. Jim Kerr will coordinate with Aaron.

Next UEB meeting will focus on the previous Comp Plan and the LPPA plan. Links to these plans will be sent out within the next couple of days. UEB members were encouraged to read all the engineering and utility related sections in advance of the next UEB meeting.

Meeting ended: 5:35 pm. Minutes Submitted by: Larry Quinn

Agenda Item 4. Upcoming Meetings

19 May - Municipal Energy Associating of Nebraska (MEAN) Committee Meetings

20 May - MEAN Board Meeting

20 May - Southwest Power Pool (SPP) Regional Transmission Organization (RTO) Expansion

21 May - Zen and the Art of Rate Design (Electric)

16 July - Colorado Association of Municipal Utilities (CAMU) Annual Meeting - Glenwood Springs, CO

Agenda Item 6. 2010 Comprehensive Plan Review - Utility and Engineering Related Sections

As discussed at the last UEB meeting we will be reviewing/discussing the 2010 Comp Plan to understand what may be required for its update. The plan can be found at:

<https://www.townoflyons.com/195/Town-Comprehensive-Plan>

Agenda Item 7. 2017 Lyons Primary Planning Area Master Plan Review - Utility and Engineering Related Sections

We will also be looking at the LPPA Master Plan for applicability to the Comp Plan update. The plan can be found at:

<https://www.townoflyons.com/441/Lyons-Primary-Planning-Area-Master-Plan>

Agenda Item 8. Town of Lyons Solar Farm Feasibility Draft Report Review and Next Steps

Hopefully we will have time to begin reviewing the subject draft report. UC Denver is employing the lead student (Brittany LeMarc) to incorporate any recommended changes we have may have over the next month or two. We will also be discussing next steps. The report can be found at:

<https://drive.google.com/drive/folders/17mK-nGAzTRvxPRcj383Si1-lcDVfEtRA?usp=sharing>

There is a subfolder called "Exhibits" and it contains an "Exhibit List" to help identify all the files you may be looking for specifically.