

AGENDA

TOWN OF LYONS HISTORIC PRESERVATION COMMISSION

Wednesday, May 12, 2021 – 5:30

This meeting will begin at 5:30 in the Lyons Town Hall Board Room, but the HPC will most likely leave that location. This will be a special workshop for the HPC to go through their draft walking tour.

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Agenda
- 4) Approval of Previous Meeting's Minutes
- 5) Reports
 - a) Citizens Report/Audience Business (*Limited to 15 minutes - All comments will be limited to 4 minutes per person*)
 - b) Trustee Report
 - c) Staff Report
 - i) Ordinance
- 6) Regular Agenda
 - a) Walking Tour
- 7) Commissioner Comments
- 8) Adjourn



MINUTES HISTORIC PRESERVATION COMMISSION MEETING APRIL 14, 2021

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- 1) **Call to Order**

The Town of Lyons Historic Preservation Commission was called to order on Wednesday, April 14, 2021, at 5:34.
 - 2) **Roll Call**

Commissioners: Lauren Click, Priscilla Cohan, Mike Donohoe, Brianna Hoyt, Rachael Nelson
Staff: Reyana Jones
Trustee Liaison: Absent
Guests: None
 - 3) **Approval of Agenda**

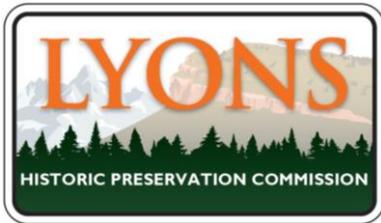
Commissioner Click made a motion to approve the Agenda, and it passed unanimously.
 - 4) **Approval of Previous Meeting's Minutes**

Commissioner Hoyt made a motion to approve the March meeting minutes, and it passed unanimously.
 - 5) **Reports**
 - a) **Audience Business (Limited to 15 minutes - All comments will be limited to 4 minutes per person)**

There was no audience business.
 - b) **Trustee Report**

Trustee Rogin could not attend this meeting.
 - c) **Staff Report**

Staff reminded the commissioners that they will be meeting with the Board of Trustees for a joint workshop on Monday (4/19) at 5:30 PM to discuss the draft historic preservation ordinance. Staff will send commissioners a calendar invite with the link to the meeting/agenda.
 - 6) **Regular Agenda**
 - a) **Walking Tour**
 - Chair Nelson asked about finding newspaper articles online in places other than coloradohistoricnewspapers.org; Commissioner Hoyt noted that this probably the best resource for digital, but the Museum does have physical copies of the *Lyons Recorder*.
 - Commissioner Cohan volunteered to do the formatting of the walking tour as a newspaper.
 - Commissioner Cohan proposed an April 30 deadline for submissions, including both the short and long versions, after which Commissioner Hoyt will edit them, and then Commissioner Cohan will format them for the “newspaper.”
 - Commissioners will aim to 50-100 words for the short versions.
 - Commissioners should add their citations to the citation document in the OneDrive that Yani will create and follow her example formatting.
 - Commissioner Click volunteered to lead a tour as long as we could do a test run.
 - Commissioners decided to meet in-person for the May HPC meeting to do a run-through of the tour



MINUTES HISTORIC PRESERVATION COMMISSION MEETING APRIL 14, 2021

- 42 ○ Commissioner Hoyt and Yani also volunteered to guide tours, and
43 Commissioner Cohan will also plan to attend.
- 44 • Chair Nelson recommended asking if any high schoolers wanted to volunteer to help.
45 Commissioner Cohan suggested we could organize more tour leaders like high
46 schoolers for periodic tours during the summer (after May). Chair Nelson agreed with
47 that idea.
- 48 • Commissioner Hoyt suggested doing one Saturday with half of a day of tours, and
49 everyone agreed that having multiple tour leaders and multiple tours on one Saturday
50 would be preferred.
- 51 ○ Commissioners selected 5/15 at 11 AM, 1 PM, and 2 PM.
- 52 • Commissioners considered asking Barney Dreistadt if he wants to join in his historic
53 garb or using some sort of fun prop for the tour leader.
- 54 • Commissioner Hoyt noted that Museum Staff have agreed to open the Museum the day
55 of the walking tour; it might be a good idea to end the tour there.
- 56 • Commissioner Cohan will brainstorm newspaper names and email them out.
- 57 • Commissioner Hoyt inquired about how much information to include about the
58 cemetery, such as linking to the cemetery tour on Burmuze.
- 59 **b) Historic Preservation Month**
- 60 • Archaeology Talk – Commissioners selected May 8 for the archaeology talk, if that
61 works for Dr. Baxter.
- 62 • They discussed whether an in-person event could be possible.
- 63 ○ Commissioner Cohan suggested possibly using the Library’s indoor/outdoor
64 space or a space like Oscar Blues, which has hosted public events in the past.
- 65 • Commissioners thought that attendance would be better for an evening event.
- 66 • Commissioner Click volunteered to help market the event.
- 67 ○ Commissioners discussed promotion, such as creating a Archaeology and
68 Historic Preservation Month page on the Town website, adding info to
69 visitlyons.com, putting info on Town social media, the utility mailer, etc.
- 70 • Commissioner Hoyt suggested asking Dr. Baxter her needs for setup, then letting that
71 inform the location.
- 72 • Commissioner Donohoe recommended using Sandstone Park, so we could put Dr.
73 Baxter on a stage and do an outdoor event.
- 74 • Commissioner Cohan noted that people might be more comfortable with an in-person
75 event later in May.
- 76 **c) Outreach**
- 77 • Commissioner Hoyt suggested creating a shared drive for Instagram content, then each
78 month, the HPC could select what to post. Others agreed that it would be useful to
79 make this kind of outreach an ongoing agenda item and maintain the shared drive for
80 content.



MINUTES
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COMMISSION MEETING
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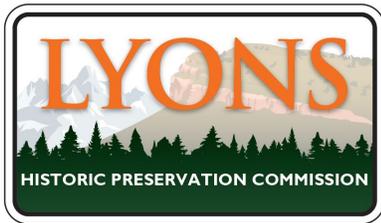
- Chair Nelson noted that she'll start saving interesting newspaper clipping she is finding during her research.
- Commissioner Click suggested posting about the May events on the Instagram, even if we don't have many followers by that point because then others can share.

7) Commissioner Comments

There were no additional commissioner comments.

8) ADJOURN — 6:48

DRAFT



STAFF REPORT HISTORIC PRESERVATION COMMISSION MEETING MAY 12, 2021

ITEM NAME

Walking Tour

STAFF

Reyana Jones, Historic Preservationist/Planner

INFORMATION

During the April HPC meeting, commissioners gave themselves the following dates/deadlines:

- April 30 – Deadline to submit both long and short versions of walking tour entries and citations
 - Commissioner Hoyt volunteered to edit
 - Commissioner Cohan volunteered to format
- May 12 – Run-through during HPC meeting
- May 15 – Guided walking tours at 11 AM, 1 PM, and 2 PM
 - Commissioners Click, Hoyt, and Staff would guide tours; others may attend

COMMISSION ACTION

- Evaluate the timeline and notes above, if necessary
- Do a run-through of the walking tour, if it is ready
- If not ready, consider using time to write/edit during the meeting