

CHAPTER 1
BUSINESS LICENSES

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2-1-1: **LICENSE APPLICATIONS:** The application for every license required by and issued under authority of the Town shall contain:

- (A) The name of the person, firm or corporation desiring such license;
- (B) The residence address of such applicant, or of each of the individual members of such firm, or of each of the directing officers of such corporation, and their respective telephone numbers; and its principal place of business;
- (C) The kind of license desired, stating the business, trade or profession to be performed, practiced or carried on;
- (D) The street address if any, here such business is to be carried on;
- (E) The year for which such license is sought;
- (F) Any other relevant information required by the terms of the provision pertaining to the particular license sought. (1969 Code, sec. 14.1; amd. 1985 Code)

2-1-2: **ISSUANCE OF LICENSE:** Upon the receipt of the application containing the information set forth in the preceding Section, proof that the annual fee therefor has been paid in advance, the execution and delivery of any bond or insurance that may be required, the approval of the application for license where the same is required, and the fulfillment of all other specific requirements relating to the issuance of the particular license, the Town Clerk shall issue and deliver to the applicant the license requested. (1969 Code, sec. 14.2)

2-1-3: **CONTENTS OF LICENSE:** Each license shall show upon its face the name of the person to whom it has been issued, the street address where any business is to be carried on, the kind of license, the amount paid therefor, the year for which such license is issued, and any other information required by this Code to be displayed thereon. (1969 Code, sec. 14.3)

2-1-4: **TERM OF LICENSE:** All licenses shall be issued on a calendar year basis only, and they shall expire with the calendar year for which they are issued. (1969 Code, sec. 14.4)

2-1-5: **PRORATING LICENSE FEES:** The stated license fee shall be for the calendar year in which the license is issued, unless provided otherwise, and there shall be no reduction or proration of fees where the license is applied for after the first of the calendar year. (1969 Code, sec. 14.5)

2-1-6: **RECORDS OF LICENSEES:** The Town Clerk shall keep a record of all licenses issued, setting forth the name of every licensee, the place of business licensed, if any, and the kind of license issued. (1969 Code, sec. 14.6)

2-1-7: **POSTING AND EXHIBITION:** Every license for a business to be conducted at a particular street address shall be posted therein during the period such license is valid. It shall be the duty of each and every person to whom a license has been issued by the Town to exhibit the same upon the request of any law enforcement officer, inspector or other officer of the Town. (1969 Code, sec. 14.7)

2-1-8: **LICENSE TRANSFERS; FEE:** No license may be transferred from one person to another, or from one place to another, except where permitted by State law or the provisions of this Code relating to the particular license, and then only by the Town Clerk after written application therefor and the payment of a fee of five dollars (\$5.00) for the transfer of such license. (1969 Code, sec. 14.8; amd. Ord. 381, 12-15-80, eff. 1-1-81)

2-1-9: **LICENSE RENEWALS:** Any licensee may make application for a new license for the succeeding year and pay the required fee therefor, on or before the expiration date of an license or licenses issued to him for the current year. Whenever any application and license fee payment therefor is not received on or before the expiration date of any license issued for the current year, and the licensee continues to engage in the business or activity for which the license was issued, a penalty of ten percent (10%) of the amount of the license fee shall be imposed and collected and an additional five percent (5%) of the original fee shall be added on the last day of each calendar month after the expiration date. In addition to the above penalty provision, it shall be unlawful for a licensee to continue to engage in any business or activity after his license therefore has expired. (1969 Code, sec. 14.9)

2-1-10: **REVOCAION OF LICENSE:** The Board of Trustees may, upon seven (7) days' written notice to a licensee stating the contemplated action and in general the grounds therefor, and after a reasonable opportunity to be heard, revoke any license issued by the Town if it finds that:

(A) The licensee has failed to pay the annual license fee;

- (B) The licensee has failed to file any reports or furnish any other information that may be required by the provisions relating to the specific license; or
- (C) The licensee has violated any of the terms of the provisions pertaining to his license or any regulation or order lawfully made relating thereto; or
- (D) Any fact or condition exists which, if it has existed or had been known to exist at the time of the application for such license, would have warranted the refusal of the issuance of such license. (1969 Code, sec. 14.10)

2-1-11: **RETURN OF FEES:** Upon refusal of any license, the fee therefor paid in advance shall be returned to the applicant. In the event that any license is revoked, all monies paid therefor shall be and remain the monies of the Town and no refund shall be made to any licensee. (1969 Code, sec. 14.11)

2-1-12: **OTHER BUSINESSES AND TRADES:** The following rules and regulations shall apply to any and all businesses or trades operating within the corporate limits of the Town, not specifically covered by other provisions of this Title. (Ord. 317, 9-7-76, eff. 1-1-77)

- (A) **License Required:** It shall be unlawful for any person to operate any business or trade within the corporate limits of the Town without first obtaining a business or trade license therefor except licensed plumbers or electricians or such other business, trade or profession as may be exempted therefrom by State or Federal law. (Ord. 501, 2-6-89)
- (B) **License Fee:** Each applicant for the operation of a business or trade within the corporate limits of the Town, not otherwise specifically covered in another provision of this Title, shall pay to the Town the sum of twenty five dollars (\$25.00) per calendar year as a license fee for the privilege of operating said business or trade. Said license fee shall be due and payable in the office of the Town Clerk prior to the issuance of any business or trade license. (Ord. 575, 12-19-94)
- (C) **Expiration, Renewal And Transfer Of License:** All licenses issued under this Section shall expire December 31 of the calendar year in which it was issued and shall be renewable upon written application made before said date. No license pursuant to the provisions of this Section shall be transferable. (Ord. 317, 8-7-79, eff. 1-1-77)

