



## UEB Meeting Minutes, May 15, 2019

**Meeting Time and Location:** Began at 4:30 at Town Hall.

**Attendance:** Aaron Caplan, Jay Stott, Lee Hall, Chuck Keim, Dan Reitz, Coco Gordon, Jim Kerr

**Staff:**        **BOT Liaison:** Mike Karavas        **Guests:**

**Previous Minutes:** March 20, 2019 minutes **approved**.

**BoT Report:** . Mike K.-

**Staff Update:** Victoria- Monday workshop Wastewater Status Update, Water Rights Update, full report will be in the packet. Local resident wants to request developing a water bank? BoD this two weeks was at 274 (very low)- very inconsistent data. Only 2 >1000 in the last 10 samplings. Very little response to pretreatment letter. Need for pretreatment plan. Some businesses interested. No development on utility director. Apple Valley Water Line- line is being moved, who is responsible for the cost of reconnect 5 homes that will need new service lines?

LMC Chapter 13 Code modifications: New application form for owners/tenants. **Recommend to**

**Staff:** Include copy of relevant code and current fee schedule with utility application.

(Recommendation Passed Unanimously)

Business License Application now includes data on wastes and need for waste management and classification survey? What about electric needs? Do we want more info? The UEB did not think anything additional was needed for utilities in the business license application at this time. Answers to the current questions gives enough information to allow staff to dig deeper if they have concerns.

Discussion of fee schedules (looked at Longmont for comparison). Amount of effort expended by staff dealing with delinquent accounts is large and suggests larger late fees and reconnect fees. What fees are appropriate? \$29 for reconnect, \$20 late fee? \$30 disconnect fee? Include fees in late notice.

**Aaron to check with Staff - Are we offering any after hours reconnects? Are we turning off water meters at all? Or only electric?** A pole disconnect or after hours reconnect should be the cost of work. Limit staff to making 1 phone call.

**Meeting ended:** 5:50 pm. **Minutes Submitted by:** Jay Stott & Aaron Caplan