



## UEB Meeting Minutes, 17 Feb 2016

**Meeting Time and Location:** Began at 4:00 at Lyons Town Hall

**Attendance:**, Aaron Caplan, Coco Gordon, John Cowdry

**Staff:** Jim Blankenship, Kyle Miller **Liaisons:** Jim Kerr (BoT)

**BOT Update:** BOT approved Icon for the Stormwater master plan. Looking at an option to add a wastewater pretreatment area to the wastewater treatment plant.

### Lyons Recovery Action Plan -

**INF 2.2.1: Develop and implement a capital improvement and maintenance plan for Lyons' transportation system that considers emergency and normal operating conditions, future land use, collector connections, street master plans, street connections and multi-modal transportation.**

The town currently only has a capital improvement plan for roads. We need to add other modes of transportation. Need to include Cody Humphrey, Toby Russell, Dave Cosgrove, and Matt Manley in this project. **Aaron will email.**

**Electric Fund Questions:** Talked with Tony Cavalier and verified the electric rate stabilization fund is included in the electric fund totals. **The UEB should discuss cleaning up the various bank accounts for electric and maybe moving to one bank account.**

After the 2014 audit was done in mid 2015 the auditor found that the electric fund was really only \$269,801 and not \$618,000. Advised that the UEB wants to be more involved with the 2015 audit and Tony advised the town was much further along on the 2015 financials and should get an audit earlier than last year.

**Electric Rate Study:** Discussed the option of writing up a new RFP with no capital improvement. There is concern about the transformer. It was mentioned transformers usually have a 20 year warranty and can sometimes last up to 50 years. We could write in the RFP that the UEB or Town Staff could cover certain parts to reduce costs. Discussed N Line's capabilities for doing the capital improvement portion of the study. They do not have GIS data. They do know most or all of the assets the town has. They could not do the rate studies.

**New Water Backflow Prevention and Cross-Connection Regulations:** Staff had a meeting with the State Health Dept. The state's goal is to help Lyons get a plan developed and they have templates. Kyle felt Public Works has a good handle on what is needed and is working on a policy. One of the requirements is using a cross connection certified technician. Longmont has a list of technicians and staff that might help if needed. The town does need to pass an ordinance. It mostly a concern for commercial property.

**Meeting ended:** 5:50 pm. **Minutes Submitted by:** Aaron Caplan