



UEB Meeting Minutes, 20 Jan 2016

Meeting Time and Location: Began at 4:05 at Lyons Town Hall

Attendance:, Aaron Caplan, Lee Hall, John Cowdry, Coco Gordon

Staff: Jim Blankenship, Kyle Miller **Liaisons:** **Guests:**

Previous Minutes: Approved Jan 6th minutes. **Audience Business:**

Staff Update: Kyle has been discussing the ability to get reimbursed with grant funds to see if we could move forward now and still get the grant funds. He did submit to round 2 of CDBG grants for the full meter project, estimated at \$320,000, SPECIFICALLY as a backup if the funds requested for the Waste Water Treatment Plant overrun, \$700,000, are not granted in round 2. If they are then this request would be moved to round 3 of CDBG grants.

The concern is then how this project has to go out for bid. Kyle and Victoria have been discussing that and they may be able to update you. Since we do have \$100,000 in the budget we are moving forward one way or the other.

The UEB voted to recommend “When the town begins installing the new RF electric meters, there should be no cost for the meter itself for existing services deciding to install solar because the new meters are all net metering capable.” We wanted to make sure it was known that new service connections would still have to pay for a meter as they do now.

Jim B advised that RG Consulting Engineers is collecting data for the water and wastewater study and the plan is to then sit down and have a meeting with them, probably in a few weeks. For the stormwater master plan Jim had a discussion with ICON pointing out what the Town thought of as the scope of the project compared to what ICON wrote for the scope and where they might meet. ICON is reevaluating their proposal.

There was a kickoff for the Main St. project and work should begin on Jan 25th. The traffic signals at McConnell/Stone Canyon should be going in in 5 to 6 weeks.

The St. Vrain Creek work is looking very beneficial for land use and making good progress.

Confluence work is also going well and on schedule.

Electric Utility: Aaron went over the meeting with Andrew Ross of MEAN. Details are in the agenda packet. The 2 proposals for the Electric Rate and Capital Improvement Study both came in over \$450,000 and we have \$80,000 in grant funds for the study. No one really saw any way to scale back the scope of these proposals with that great a difference in cost.

When asked about what Lyons thought the cost of a study would be it was mentioned that MEAN has done their rate study for under \$20,000 and if we planned on doubling that for an outside firm to come in we were

at \$40. The town did ask for \$100,000 initially so with a \$60,000 expectation for the Capital Improvement portion of the study. We were granted \$80,000

We did discuss the options of MEAN being able to do the Rate portion of the Study and N Line Electric being able to handle the Capital portion of the Study. We need to find out more about what DOLA will require with regards to procurement of the contract. Jim B was working to discuss this with a DOLA representative. One concern was what the actual contract was with N Line Electric. If we do have a valid contract with them we can use pre-contracted labor. Kyle was going to talk to N Line to see if they were interested. We can review MEAN's previous rate studies and see what we think is missing and should be added for a new rate study by MEAN.

Coco asked about looking into a study by NREL, National Renewable Energy Laboratory, as they did do some form of study for Aspen.

Lyons is moving forward with the CSU Energy Assessments and Toby Russell, Lyons Sustainability Coordinator, will be the lead town staff and is setting up a meeting.

We discussed a proposal for a solar plus storage demonstration project that is being presented to Lyons residents. **UEB members should review the proposal included in the packet and see if there are any questions with regards to the electric utility.** One possible concern was types of batteries. The proposal did also mention that one of its strategies that worked with net metering would have utility cooperation.

Construction Design Manual: John was able to convert the PDF files of the manual into Microsoft Word for editing and is willing to do this if needed. Jim B found Word versions of the various sections and forwarded those on to John and Aaron. We will need to take a look and verify these are the latest versions and can then distribute for each member to edit their section.

Aaron talked to Deb Anthony, Lyons Town Clerk, about getting the Construction Design Manual onto the muni code website. We would need to see the cost. Even if Lyons did not do this **the UEB felt it was worth doing the editing to have a well presented document.** We had previously decided Aaron would take Sections 1, 7 & 8. Coco would take section 2, Chuck section 3, Steve section 4, John section 5, and Lee section 6.

Municipal Code Corrections: Deb Anthony is looking to send in updates on the town code to the muni code website in March.

2015 Review, 2016 Priorities: **UEB members were asked to review the 2014 Review & 2015 Priorities document included in the packet.** Under the 2015 Priorities we did provide the annual budget for the utilities and will again for 2016. In 2016 the Board of Trustees requested that any utility that did not have 3 months of reserve operating capital be reviewed on a quarterly basis. Currently that is the electric utility. The UEB reviewed the SFC's LESAP, Lyons Environmental Sustainability Action Plan.

Meeting ended: 6:03 pm. **Minutes Submitted by:** Aaron Caplan