

- I. Roll Call And Pledge Of Allegiance
- II. A Reflective Moment Of Silence
- III. Approval Of The Agenda
- IV. Sgt. Nick Goldberger, Sheriff's Office Report
- V. Staff Reports
- V.1. May Staff Reports

Documents: [V - MAY STAFF REPORTS.PDF](#)

- VI. Audience Business
- Limited to 15 minutes - all comments limited to 4 minutes per person.

- VII. Board And Commission Update (15 Min)

- VII.1. Lyons Regional Library District

- VII.1.a. Cover Page - Lyons Regional Library District

- Documents: [VII -1- COVER PAGE - LYONS REGIONAL LIBRARY DISTRICT 5.16.16.PDF](#)

- VII.1.b. Lyons Regional Library District IGA

- Documents: [VII -1 LYONS REGIONAL LIBRARY DISTRICT IGA.PDF](#)

- VII.2. UEB - 2016 Goals

- Documents: [VII - 2 UTILITY ENGINEERING BOARD MAY 2016 COVER LETTER.PDF](#)

- VII.2.a. UEB - Electric Utility Review

- VIII. Liquor Licensing Authority Consent Agenda

- VIII.1. Special Events Permit - Burning Can Beer Festival-Can'd Aid-June 4, 2016

- Documents: [VIII- 1 SPECIAL EVENT PERMIT BURNING CAN FESTIVAL CAND AID.PDF](#)

- VIII.2. Mojo Taqueria Restaurant - New Hotel/Restaurant Liquor License

- Documents: [VIII-2 MOJO TAQUERIA RESTAURANT - NEW HOTEL RESTAURANT LICENSE.PDF](#)

- VIII.2.a. Mojo Taqueria License Procedure And Outline

- Documents: [VIII -2 MOJO TAQUERIA LICENSE PROCEDURE AND OUTLINE.PDF](#)

- IX. Consent Agenda

- IX.1. May Accounts Payable

- Documents: [IX-2 BOT PAYABLES 051616.PDF](#)

- IX.2. Resolution 2016-48, A Resolution Modifying The Agenda, Order And Manner Of Business Of Meeting Of The Town Of Lyons Board Of Trustees And Repealing

Resolution No. 2010-42

Documents: [IX-3 48- COVER SHEET CONDUCT OF MEETINGS \(1\).PDF](#)

IX.2.a. Resolution 2016-48 Conduct Of Meetings

Documents: [IX-3 RESOLUTION 2016-48- CONDUCT OF MEETINGS .PDF](#)

IX.3. FIRST READING - Ordinance 1,002, An Ordinance Amending Article 4 Of Chapter 11 Of The Lyons Municipal Code By Repealing And Reenacting Section 11-4-60 To Substitute The Name "LaVern M. Johnson Park" For The Park Formerly Known As Meadow Park

Documents: [IX -7 1002-ORDINANCE ELIMINATING MEADOW PARK REF IN CODE 5 10 16.PDF](#)

X. General Business

X.1. Prioritize Rd 3 CDBG-DR Infrastructure Grant Projects

Documents: [X-1 STAFF MEMO.PDF](#)

X.1.a. CDBG Round 3 Infrastructure List

Documents: [CDBG 3 INFRASTRUCTURE LIST.PDF](#)

X.1.b. Additional Notes For Round 3 CDBG Infrastructure Projects

Documents: [ADDITIONAL NOTES FOR ROUND 3 CDBG INFRASTRUCTURE PROJECTS.PDF](#)

X.2. Discussion Concerning BOT Compensation And Election Terms

X.3. Discussion Concerning Building Permit Fees

XI. Items Removed From The Consent Agenda

XII. Trustee Reports

XII.1. Summary Of Action Items

XIII. Executive Session - This Is An Executive Session Being Conducted Pursuant To C.R.S. Sections 24-6-402(4)(A) And (E) For The Purpose Of Discussing The Purchase, Option To Purchase, Acquisition, Or Lease Of Real Property Interests In The Eastern Corridor Using Disaster Recovery Funds And For Determining Positions Relative To Matters That May Be Subject To Negotiations, Developing Strategy For Negotiations, And Instructing Negotiators Regarding Real Property Interests In The Eastern Corridor.

XIV. Adjournment

## April 2016 Monthly Reports to Town Administrator

### Deb Anthony - Staff Report

#### Items and Projects

- Riverbend PUD/Zoning
- 304 2<sup>nd</sup> Ave/PUD/Zoning
- Amended Plat – Sharon McConnell
- New employee paper work for 4 new employees
- Working with Arielle Hodgson and Dolores Vasquez to streamline the BOT Packets
- Working on the CCR 2015 Water Report with Kathryn Manko and Ramey Environmental Services
- Interviews for the HR Generalist, two year temporary position
- CIRSA – Insurance Claims
- Deputy Clerk Jacque Watson and I will be hosting a Records Maintenance - Clerks Association Class here on June 24, 2016 – we are preparing for the class.
- Keeping up with Resolutions, Ordinances and Contracts that need to be signed.
- New Admin Employees
- Lagenia Reimer – Utility Billing Clerk started to work May 9, 2016, we are happy to have her on board!
- Temporary Employee Jayne Rhodes will be taking the position as the HR Generalist for the Town starting May 24, 2016!
- Both Jayne and Lagenia will work with Deb Russell, Dolores Vasquez and I. I am happy to have a full team again!

### Kyle Miller, Director Public Works

#### Memo- March Staff Report

1. Made several attempts to pull Cat6 cable over to the Library
2. Multiple repeated locates (total Locates 2016 to date 773)
3. Continual grading McConnell temp bridge and 2<sup>nd</sup> Ave
4. Have started moving excess dirt in Bohn Park to bunkers
5. Finalized chipping day with Boulder County (May 25<sup>th</sup>)
6. Replaced the SCADA level sensor at the Apple Valley Tank
7. Secured Century Link pole in confluence so it would not fall
8. Placed Town Hall Plaza lights
9. Completed Electric Service contractor RFP and posted on Ebids
10. Interviewed for the two open positions in Public Works
11. Completed backfill and re-graveled New electric service Lyons Finest
12. Scheduled Inmates for Town Projects

### Jacque Watson, Economic Development and Community Relations/Deputy Town Clerk

#### Board and/or Commission Items:

LAHC is busy preparing for the Last Thursdays Art Walk events

EDC is focusing on its 2016 work plan

### **Jacque continued**

Jacque and Arielle will be attending the National Main Street Conference in Milwaukee from May 23-25. They received a scholarship that covers all costs from DOLA in order to pay for conference expenditures.

#### **New Liquor License Applications:**

- Mojo Kitchen

#### **Liquor License Renewals:**

- Julie's Thai Kitchen – hotel/restaurant
- Lumber Liquors – retail liquor store
- Lyons Fork – hotel/restaurant
- Valero – 3.2%

#### **Marijuana License Renewals**

- St. Vrain Industries, LLC. - cultivation

#### **State Ordered Stipulations (2016)**

- La Mariposa – underage sales
- Lumber Liquor – underage sales
- Spirit Hound Distillers – underage sales

#### **Business License, Building Department and Code Enforcement**

**2 New Business Licenses** – McCody Concrete Doors/Products – 2619 Canton Court, Fort Collins; Backyard Bistro – 1720 Marshall Road #32, Boulder, CO (special events). **ALSO** 34 notices sent out twice for Business License renewals which are not in compliant. Fees are charged until paid.

#### **7 New Contractor Licenses & several renewals**

**Code Enforcement** – 2 reported code violations. Follow up is being scheduled by Code Enforcement.

Assessing the town for weed mitigation and road conditions for Public Utility.

**Building Permits** – 19 (reroofs, deck, basements, solar, restore garage, AC/Furnace)

**Building Permits with FLD** – 3 this goes with the FPDP listed below.

**2016 Flood Plain Development Permits** – 1 issued (Miller), 2 in queue (Leonard, Hubbard)

#### **Economic Development Associate Highlights:**

- EDC conducted successful Lyons Chamber of Commerce Social
- Attending Main St. National Conference in May
- Met with EDC Chair for BOT Meeting Commission Update
- Electronic BOT Agenda and Packet successful
- Final production of 2016 work plan

#### **Continuous**

- Daily updates to the website, including managing the calendars and fine-tuning pages and outline
- Working with Toby Russell and Trustee Barney Dreistadt on the Business Impact Analysis Spreadsheet. This document collects voluntary information from participating businesses to analyze impacts of public events, private events, and other relevant influences on local business.
- Updating the tourism website with businesses and events
- Semiweekly eblasts to the community
- Working with staff for any website issues, including building and allotting permissions to pages, electronic agendas & packets, calendars, etc.
- Biweekly dept. head meetings



## TOWN OF LYONS

# ECONOMIC DEVELOPMENT COMMISSION

### ORGANIZATION

The Economic Development Commission (EDC) is volunteer group commissioned by the Town of Lyons to increase sustainable value through enhanced management and services.

### MISSION

The EDC works to protect and enhance the accessibility, attractiveness and economic sustainability of Lyons Business District, by creating and facilitating development activities on behalf of local business and property owners that add or retain jobs and generate revenues.

## FIVE AREAS OF FOCUS

### MARKETING, PROMOTION & TOURISM

- o Branding
- o Website – [lyonscolorado.com](http://lyonscolorado.com)
- o Brochure
- o Business List Insert
- o Street Banners
- o Directional Signs
- o Kiosks
- o Parks & River Recreation Campaign

### BUSINESS DEVELOPMENT

- o Hotel Feasibility
- o URA
- o Revolving Loan
- o Data Collection
- o Business Index
- o BD Collateral/Web Site
- o Business License

### DESIGN AND PLANNING

- o Commercial Rules & Regs
- o Planter Plan/Garden Club
- o Commercial Beautification

### MEMBER SERVICES

- o Advocacy
- o Business E-Newsletter
- o Business Visits
- o Commission/Volunteer Recruiting

### SAFETY AND PARKING

- o Street Striping
- o Smoking Ordinance
- o Snow Removal/Ice Melt
- o Parking Study



[LYONSCOLORADO.COM](http://LYONSCOLORADO.COM)



## Monthly Report to the Administrator

Department: Parks, Recreation & Cultural Events Period Ending: April, 2016

### Highlights of the Month:

- Meadow Park construction continues: All of the river work completed prior to spring runoff. Punch list walk thru completed with the contractor for river work, sub contractor, the town and S2O. The items identified on the list were minor and are being addressed this week for a final inspection which should occur on or before May 13, 2016. All of the willows, seeding and blanketing have been completed for bank stabilization for spring runoff. The River Bend landscaping, that was agreed to in the MOA, between them and the town has been installed with only the irrigation to complete. We met on site with Steve Beck, Mike Whipp and the landscape contractor to layout the material and Sloane confirmed the planting was completed to their satisfaction with another on site meeting on Monday May 9, 2016. The buildings have all been painted and are receiving their graffiti coating application. Tent and picnic sites in the east core have all been installed. The concrete pour of patio areas will occur the week of May 9<sup>th</sup> which include around the new restroom, under the picnic shelter, trash enclosures and the WPA shelter. The front of the park is in the process of being cleaned up in preparation for the Memorial Day RV camping opening.

#### Town of Lyons Project Schedule/Milestones:

May 25, 2016-Park Open for RV Camping

July 1, 2016-Grand Opening Date per Contract

July 16-July 25, 2016-Town of Lyons Lease with Planet Bluegrass for RockyGrass Festival

#### Staging of Project to Meet Scheduling Objectives/Strategy:

-Riparian Restoration Plan to Meet Spring Run-Off Demands

-Completion of Work/Landscape to complete requirements of adjacent landowner agreements

-Staging of work to ensure use of areas needed for opening of camping and festival season. i.e. completion of front entrance improvements, parking lot/access roads and turnaround, north trail from front entrance, clean up and repair of east parking lot and tent sites, water line construction coming out of park, east core completion including all tent/picnic sites and landscaping, river corridor work/restoration from structure 1 thru 4 including trails and all plant materials.

It was determined that there may need to be some adjustments to the general public grand opening date to allow for proper "grow-in" times for certain landscape areas, but overall, milestone dates could be reached.

- The 2016 Lyons Bohn Park Final Design and Bid Project is underway and staff and consultants have been meeting weekly on Thursdays since the start of April. A public meeting to discuss skatepark design was held on April 28 at Town Hall from 6-7:30 pm. Attached please find the weekly updates as requested by the Board of Trustees regarding the meetings and design process. Please note these are posted on [www.LyonsParksmmp.com](http://www.LyonsParksmmp.com) and will be the source to find these documents in the future. Conceptual building designs and material choices reviewed last week. Looking ahead we will be meeting to discuss utilities and resiliency of the river in the reach through Bohn Park and how to design for future flooding. That project will meet weekly to stay on schedule for specifications and drawings to be completed in July and the RFP for construction sent out for bid.
- 
- The Bohn Park Berm project is scheduled to start the week of May 9, 2016 and be completed by June 1, 2016-depending on weather. Parks staff has screened the required additional dirt, set a backflow preventer and added a irrigation clock in order for the required work to begin.

- Parks staff has completed a summer recreation brochure. It has several program offerings for youth, adults and Lyons senior population. It is posted on the Town website at <http://www.townoflyons.com/DocumentCenter/View/598> or copies can be picked up in the Parks and Recreation office.
- Eagle monitoring services agreement with Ecosystem Services was approved by the Board at the May 2, 2016 meeting. They will begin the monitoring and reporting June 1<sup>st</sup> for the USFWS permit.
- 

**Board and/or Commission Items:**

- PRC Meeting-May 9, 2016 @ 6pm Agenda:
  - 1) Bohn Park Final Design and Bid Process Update
  - 2) Meadow Park Phase II Project Update
  - 3) Special Events Update-Overview, Vols. Needed for All Events, KidSpace organizer needed
  - 4) Staffing Update-Park Host/Parks Summer Seasonal
  - 5) Swimming Hole Update
  - 6) Other Discussion

**Employee Issues / Highlights:**

- Parks has filled the Meadow Park Host position and the new hosts, Dave and Diane Marquardt, will be coming to Lyons May 16.

**Safety Requirements Completed:**

- Required CIRSA paperwork-monthly vehicle, equipment, facility and park inspections, etc.

**Upcoming Events to Communicate to Public / Board / Staff:**

See the attached monthly newsletter for upcoming Parks and Recreation events and programs.

Check out [www.lyonsoutdoorgames.com](http://www.lyonsoutdoorgames.com) for information and to register for the Lyons Outdoor Games June, 4, 2016.

See the attached poster for the Lyons River Run 5K.

MAY 2016

VOLUME 12 ISSUE 5

Town of Lyons  
Department of Parks,  
Recreation & Cultural  
Events  
P.O. Box 49  
Lyons, CO 80540  
303-628-6230



To access the Town of Lyons full page 2016 calendar, please visit [www.townoflyons.com](http://www.townoflyons.com)

**Upcoming Events**

Adults Adm. \$5+ Book Club  
Walt Sell Building  
May 19th, 2016

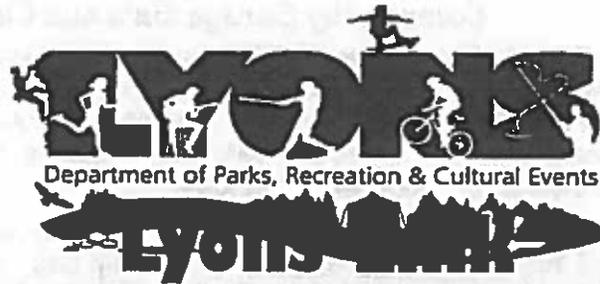
Staff Computer Class  
Lyons Library  
May 20th, 2016

Adults Adm. \$5+ Birthday Celebrations  
Walt Sell Building  
May 27th, 2016

Town Hall Council  
May 30, 2016

Lyons Outdoor Games  
Bohn Back  
June 4, 2016

Sandstone Summer Concert  
Sandstone Park  
Thursdays  
June 9th - August 11th



Department of Parks, Recreation & Cultural Events

**LYONS 18th ANNUAL SANDSTONE SUMMER CONCERT SERIES**

**MUSIC ON THE RAUL VASQUEZ COMMUNITY STAGE IN SANDSTONE PARK**

**JUNE 9TH - AUGUST 11TH THURSDAY NIGHTS 6:30PM**



Come and Enjoy Ten Wonderful Nights of Music in Sandstone Park 4th and Broadway - Near the Visitors Center and Downtown

June 9th <b>Laser Boom</b>	July 14 <b>Tapelo Honey</b>
June 16th <b>Take Down the Door</b>	July 21st <b>Interstate Stash Express</b>
June 23rd <b>Baldon Wolford &amp; the Hit Beams</b>	July 28th <b>Arthur Lee Land</b>
June 30th <b>Blue Canyon Boys</b>	Aug 4th <b>The Tiller's Band</b>
July 7th <b>Bonnie &amp; the Clydes</b>	Aug 11th <b>Samba Dende</b>



**LYONS 2016 THURSDAYS**



The Lyons Farmers Market is a weekly outdoor market featuring fresh produce, artisanal goods, and local crafts. It is held every Thursday from 9:00 am to 2:00 pm in Sandstone Park. The market is a great place to support local businesses and enjoy the outdoors. For more information, visit [www.lyonsfarmersmarket.com](http://www.lyonsfarmersmarket.com)

**FARMERS MARKET**  
9:00 am - 2:00 pm  
Thursdays  
June 9 - August 11



The Lyons Outdoor Games June 3-4 is a premier Colorado outdoor lifestyle, adventure sport and music festival. Celebrating 14 years this year! Send your kids up a climbing wall and drink craft microbrew from over 50 craft microbreweries around the country as you watch world class athletes compete in professional kayaking, dirt jumping and slacklining comps! Get in on it and sign up for this year's Beer Relay or kick off your flip flops and jump on a slackline or throw a disc at our new disc golf event. Visit with some of the outdoor industry's leading companies and get some fun swag. Oh- and then see a national touring act while throwing down some awesome eats to satisfy your hunger! Tickets can be purchased at [www.lyonsoutdoorgames.com](http://www.lyonsoutdoorgames.com).

## Community Garage Sale and Clean Up Day

The Sustainable Futures Commission (SFC) is sponsoring Lyons' second annual Community Garage Sale Saturday May 21, from 8 AM till noon. To get the word out, the SFC will send announcements to the local papers, Craigslist, and other venues. Garage sale signs will be posted the day of the event indicating areas where sales will be held. Watch for upcoming Town eblasts for information on how to "register" your address as a garage sale participant.

The very next day, Sunday, May 22, the Town cleanup day will be held from 9-1. Upcoming Town emails will provide info on the exact location for Cleanup Day. As in the past, most types of materials, EXCEPT hazardous materials, can be dropped off. Some items will incur a cost, such as electronic waste (printers, computers, TVs, VCRs, etc.). Mattresses, tires, scrap metal, and all CHARM items will be accepted for free recycling. CHARM (Center for Hard to Recycle Materials) items include hard plastic items (lawn chairs, barrels, etc.), printer cartridges (no toner cartridges please), clothing, text books, bicycle tubes, plastic bags, and scrap metal. Please keep items separate to ease sorting.

The SFC is also looking for a charity to participate that can accept your donations of lightly used household items, clothing, books, and small furniture to promote reuse and recycle. Check the Town website and emails for information on whether these items can be dropped off for donation.

Branches and yard waste are accepted and will be recycled, but please keep separate from your other trash.

No "normal" recyclables, such as glass, cans, bottles, paper, or cardboard here please! Take those recyclable products to the recycle bins on Railroad Avenue, as usual.

---

---

### Book Club

Let's gather and enjoy reading some great literature! This is a book club for Active Adults 50+ meeting at the Walt Self Building. To be a part of the book club, you must RSVP. Next, you can go to the Lyons Regional Library to pick up your copy of the book. The book club will meet on Thursdays on the listed dates at Walt Self to discuss the book and decide on the next book to read. We have lots of fun, don't miss out!

Age: 50+  
Fee: FREE  
Dates: May 19th, June 16th, July 14th,  
August 11th  
Time: 12:30 PM-2:00 PM  
Location: Walt Self Building  
Instructor: Lori LeGault and Library Staff

### Basic Computer Skills Class

Lyons Parks and Recreation in collaboration with the Lyons Regional Library is pleased to offer a basic computer skills class for Lyon's Seniors' at the Lyons Regional Library. This class will go over e-mail, Facebook, and internet skills, and can help you get more connected with all of the most used Lyons Facebook pages. There is a maximum of 5 participants for this class so you must RSVP.

Age: 50+  
Fee: FREE  
Dates: May 20th, June 10th, July 29th  
Time: 1-2PM  
Location: Lyons Regional Library Library Staff  
Group Size: Maximum 5

### Monthly Birthday Celebration



Join us on the 4th Friday of every month to celebrate that month's birthdays! There will be birthday cake, coffee, and some other fun means of celebrating.

Age: 50+  
Fee: FREE  
Dates: May 27th, June 24th, July 22nd,  
August 26th  
Time: 1-3PM  
Location: Walt Self Building  
Instructor: Parks & Recreation Staff

### Fitness Class

Lyons Recreation Program Assistant, Lori LeGault will be leading a 1 hour and 15 minute total body workout. Participants will do a 30 minute brisk walk on back roads, then upon arrival back at Walt Self we will do 30 minutes of strength training using resistance bands. The session will end with 15 minutes of balance and flexibility. You are allowed to join in/or duck out during any portion of the class. Please dress appropriately for exercise with layers and bring a water bottle.

Age: 50+  
Fee: FREE  
Dates: Every Wednesday  
Time: 10:15 AM-11:30 AM  
Location: Walt Self Building Basement  
Instructor: Lori LeGault

### Recreational Adult Ultimate Frisbee

The Town of Lyons is pleased to offer a recreation league for Adults who wants to play ultimate Frisbee. Participants will meet and play at the Bohn Park Multi Use Field. Teams will be mixed on a weekly basis. To register call 303-823-8250 or e-mail [recreation@townoflyons.com](mailto:recreation@townoflyons.com).

Age: 18 years and up  
Fee: \$42  
Dates: June 9, 16, 23, 30, July 7, 14, 21  
Time: 7:00-8:15 PM  
Location: Bohn Park Multi Use Field  
Instructor: Zach Martinez  
Size: Minimum 10/ Maximum 30  
Deadline to Register: May 26th

### Recreational Team Sports for Kids

The Town of Lyons is pleased to offer a recreation non-competitive league for kids who want to play team sports for fun without committing to one thing for an entire season. Participants will meet and play a variety of ball sports.

Teams will be regularly mixed and all participants are encouraged to play. To register call 303-823-8250 or e-mail [recreation@townoflyons.com](mailto:recreation@townoflyons.com).

Age: 8-12 year olds  
Fee: \$42  
Dates: June 9, 16, 23, 30, July 7, 14, 21  
Time: 6:00-7:00 PM  
Location: Bohn Park Multipurpose Field  
Instructor: Zach Martinez  
Size: Minimum 10/ Maximum 30  
Deadline to Register: May 26th

### Summer Running Club for Kids

The Town of Lyons is pleased to offer a recreation running club for kids who want to keep active and love to run! Since kids' goals are different, each child will be tasked in the beginning with choosing a realistic mileage goal and can then work toward meeting that goal with friends. A potluck will follow on the last day of running. To register call 303-823-8250 or e-mail [recreation@townoflyons.com](mailto:recreation@townoflyons.com).

Age: Entering 1st Grade-6th Grade  
Fee: \$35  
Dates: June 8, 13, 15, 20, 22, 27, 29  
July 6, 11, 13, 18, 20, 25, 27  
Time: 9:00 AM-10 AM  
Deadline to Register: June 1st

### Yoga for Teens

The Town of Lyons is pleased to offer yoga for teens throughout summer. Bring a yoga mat and water. To register e-mail [recreation@townoflyons.com](mailto:recreation@townoflyons.com).

Age: 12-16 year olds  
Fee: \$8/per class  
Dates: Tuesdays from June 7<sup>th</sup>-August 9<sup>th</sup>  
Time: 10:30 AM-11:30 AM  
Location: Walt Self Basement (May be at Sandstone Park some days, check door for sign)  
Instructor: Lori LeGault  
Size: Minimum 5/ Maximum 10

### Youth Mindfulness Summer Series

The Town of Lyons Parks and Recreation is pleased to offer a 4-Part series of weekly mindfulness activities for kid's ages 11-15. Meeting one day a week and do a variety of activities including yoga, musical guests and jam sessions, journal writing, summer reading, ball sports, theater improv, hiking and much more. We will journey around Lyons for all activities. See [www.townoflyons.com](http://www.townoflyons.com) for more details.

Age: 11-15  
Fee: \$120 for all 4  
Dates: June 23, 30, July 7, 14  
Time: 10:00 AM-3:30 PM  
Location: Meet at Lyons visitor's center  
Instructor: Lori LeGault plus many more  
Size: Minimum 8/ Maximum 20

### Tennis Camp for Kids (3 days/week)

The Town of Lyons is pleased to offer entry level tennis lessons at the Bohn Park Multi Use Sport Court. Participants need to bring a tennis racquet and water, it's advisable to wear a hat and sunscreen.

Age: 5-8 year olds, 9-12 year olds  
Fee: \$60 per weekly session  
Dates: June 6-9 June 13-16  
June 20-23  
Time: 5-8 yr olds 9:00 AM -9:45 AM  
9-12 yr old 9:50 AM -10:35 AM  
Location: Bohn Park Multi Use Sport Court  
Instructor: Judi Laursen, USPTA  
Camp Size: Minimum 4/ Maximum 6

### JumpBunch Sports Camps

JB Sports is an internationally-acclaimed fitness program that utilizes a non-competitive sports and fitness curriculum to develop important skills such as hand-eye coordination, teamwork, and self-confidence. Our custom-built program for school-agers will enhance your child's physical fitness as well as cognitive development. We'll teach your child two different sports or fitness activities each week, including golf, soccer, field hockey, volleyball, and many more! Let us show your child how much fun fitness can be!

#### *JumpBunch Sports School Age Camp*

Age: 7-12 Year Olds  
Fee: \$82  
Dates: June 9,14,16,21,23,28,30  
Time: 9:00 AM-10:00 AM  
Location: Bohn Park Multipurpose Field  
Instructor: Trained Jumpbunch Staff  
Size: Minimum 4/ Maximum 20  
To Register: <http://suburban-denver.jumpbunch.com>  
Deadline to Register: June 2<sup>nd</sup>

#### *JumpBunch Preschool Age Camp*

Age: 3-6 Year Olds  
Fee: \$82  
Dates: June 9,14,16,21,23,28,30  
Time: 10:00 AM-11:00 AM  
Location: Bohn Park Multipurpose Field  
Instructor: Trained Jumpbunch Staff  
Size: Minimum 4/ Maximum 15  
Register at: <http://suburban-denver.jumpbunch.com>  
Deadline to Register: June 2nd

## LYONS REDSTONE MUSEUM

PO Box 9, Fourth & High Streets, Lyons, CO 80540  
(303) 823-5925/5271 lavern921@aol.com

Museum open Weekends in May, and daily April 30 to Oct 2  
(Mon.-Sat 9:30am-4:30pm, Sun 12:30-4:30pm)

Come & Enjoy: Old-time life in Lyons displays and photographs; high school grad photos; Gift Shop; 3,000 Used Book Sale; Genealogy and Newspaper Archives; New Exhibits every year; 2013 Flood Memorabilia. (Admission by Donation) Get more info through our Newsletter, Facebook and Web Pages.

### QUASQUICENTENNIAL CELEBRATION 2016

The museum and Town of Lyons are celebrating the 125th Anniversary of Lyons Incorporation April 6, 1891-2016. We have developed a commemorative envelope with a sketch of the town in 1881, with postmark cancel April 6, 2016. Enclosed is a history of the town and copies of black and white historical photos. Buy in Town \$5 or mail \$7.00 to the Museum. Special program to be presented at Good Old Days; 1pm-Museum; 6pm-Sandstone Park.



### MAY HISTORY MONTH

(Open weekends, 4/30-5/1; 5/7-8; 5/14-15; 5/21-22; 5/28-29)

May 7, 5-7 p.m., Redstone Museum, Opening Reception, Free.

"Art at the Redstone Museum" exhibition. Explore 103 years of Lyons history through its artists from the 1911 landscape works of Newt Thomas to the 2014 series of prints by artist Larry Cohan depicting scenes of the 2013 Lyons flood. Bring forth your "inner artist" in the Creative Corner. Take on the "I Spy" challenge. Art will be on display during the 2016 season.

### 40<sup>TH</sup> LYONS "GOOD OLD DAYS" June 25

9:30 am - 4:30 pm, Sat. & 1 pm - 4:30 pm Sun - Museum Open House.

1 p.m. - 3 p.m. Sat. June 25, Museum Lawn, Program and New Exhibits. HISTORY PROGRAM: Honor 125th Town Anniversary; Good Old Days 40th Anniv.; Honor Class of 1966 as Mr/Mrs. Good Old Days (50 years); Alumni stories and Reunions; Honor Classes of '06's (1926, 1936, etc.); Honor Pioneers attending, and Lyons Grad Class of 2016 from Pioneer families. 6 p.m. Sandstone Park: Welcome, Introductions, History Speeches

### MUSEUM HAPPENINGS Summer 2016

#### \*LYONS HISTORY CONVERSATIONS 3<sup>RD</sup> Sunday

June 19, July 17, Aug. 21, Sept. 16, 4:30-6:30pm Walt Self Senior Center, 335 Railroad Avenue.

History conversations with historians and guests. Topics include: town's history; quarries; campaigns fought; our schools closing and Coffintop Dam construction; and Lyons Pioneers.

#### \* LYONS LAST THURSDAYS

The Museum will also be participating in the Lyons Last Thursdays events organized by the Lyons Arts and Humanities Commission. It will have extended hours and special events.

## Red Rock Ramblers Square Dances

Saturday Nights

June 18th-September 4th

Rounds 7:30pm and Squares 8- 10:15PM

Lyons Elementary School Gym

Mainstream, W2 + Tips; Wear soft soled shoes, wood floor



June 3-4; State Festival-Grand Junction

June 18th- Caller Mike Hogan

June 25th- Dave Guille

July 2nd- Mountain Magic

July 9th- Mike Sikorsky

July 16th-Jerry Junck

July 23rd- Dan Nordbye

July 30th- Lynn Stobel

August 6th- Barb Haines

August 13th- Deborah Carroll & Jon Jones

August 20th- Dean Dederman

August 27th- Dee Dee Dougherty

Sept. 3rd- Lanny Weakland

Sunday, Sept. 4th -Lanny Weakland/E Glenn

(Special Plus) 2-5:00pm "Labor Day Wing Ding"

## **Pam Maestas**

---

**Subject:** FW: Recreation News

---

**From:** Dave Cosgrove  
**Sent:** Monday, May 09, 2016 2:28 PM  
**To:** Pam Maestas; Victoria Simonsen  
**Subject:** FW: Recreation News

Here is some additional news for staff reports that I neglected to add, my apologies.

---

**From:** Lori LeGault  
**Sent:** Monday, May 09, 2016 1:41 PM  
**To:** Dave Cosgrove  
**Subject:** Recreation News

News in Recreation:

~Current programming is going well. The Active Adult 50+ programs are all thriving in attendance except Senior Birthday Celebrations. We're working on that to see why. Last week was the AA50+ trip to the Arvada Center and the group had a great time seeing the theater production.

~I'm Looking forward to the Summer Recreation programs starting soon! We're preparing for those programs to begin, ordering equipment, talking to instructors, etc. I'm working in conjunction with Lyons Elementary School to decide on a parenting series for families of younger children. Most likely we will use the elementary school as the location for these classes. Additionally I am working on brining in a speaking presentation to be directed at parents and teens together regarding the current issues facing today's teens in Lyons. All of these programs would be offered in the Fall.

~Since the Recreation Brochure went out, I've added a few more small things:

1. Drop-in Pickle Ball---Sam Keene has volunteered to be in charge of this but I said I would put the word out on Facebook because he doesn't do facebook. They are doing drop in pickle ball 5 days a week at times when nothing else is going on at the tennis court.
2. Bird Walks—Davis has offered to do two free bird watching walks on Old South St. Vrain Road. Folks have to get themselves over to the Heil Valley Parking lot, and be able to do a 3 mile stroll.

~The HSAC Commission is pleased after the last meeting where Wendy Miller and Mayor Sullivan attended. They're hoping to get going in a good positive direction again. We are meeting twice this month to plan to go in front of the BOT and do some education on what issues the HSAC feels the town needs, ie. What services do we need locally and what is better to be going to neighboring communities in search of support services.

Sincerely,  
Lori LeGault



Join us at  
Lyons  
Good Old Days  
after the race

Amazing Prizes  
Including Tickets  
to Planet Bluegrass  
Festivals



# LYONS RIVER RUN

## 5<sup>K</sup>

Kids Fun  
Run

Saturday, June 25th, 2016  
8am Start

Chip  
Timed  
Event

at Sandstone Park

Register Online at [www.townoflyons.com](http://www.townoflyons.com)

Please join us by registering at one of these convenient front angle locations.  
\*Indicates those stores that collect registration forms and money through 6/20/16.

### LYONS

- Lyons Town Hall  
432 5th Ave  
(303) 823-6622
- Lyons Visitor Center  
4th Ave. & Broadway  
(303) 823-6622

### BOULDER

- Flatirons Running  
629 Broadway  
(303) 554-7837
- Farrell's eXtreme Bodyshaping  
2408 Arapahoe Ave.  
(720) 498-2841

### LONGMONT

- Longmont Athletic Club  
10 Mountain View Ave.  
(303) 772-1700
- Shoes & Brews  
63 S. Pratt PKWY  
(720) 340-4290

### FT. COLLINS

- Runners Roost  
2720 Council Tree Ave.  
(970) 224-9114
- Altitude Running  
150 E. Harmony Rd. Unit 2c  
(970) 377-8005





**Lyons Bohn Park Final Design  
Full Day Programming Workshop  
Thu, Apr 14, 2016 10:00 AM - 5:00 PM Mountain Daylight Time  
S2o Design and Engineering  
429 B Main Street  
Lyons. CO. 80540**

- Please join my meeting from your computer, tablet or smartphone.  
<https://global.gotomeeting.com/join/625845429>
- You can also dial in using your phone.  
United States +1 (408) 650-3123  
Access Code: 625-845-429

**9:00 AM at 2<sup>nd</sup> Avenue Trailhead area - Mark-DHM, Sloane-TOL, Jon and Grant --  
ECOS, Nathan – S2O**

**2<sup>nd</sup> Avenue Trailhead**

Site walk/ review of trail alignment with stream plantings

**9:30 to 10:30 am - River Restoration/ Ecology/ USACE Permitting – Jon and Grant with  
ECOS**

Delayed discussion until April 21, 2016 meeting

- Ecological restoration goals
- Fish habitat/instream structures
- Raptor discussions
- planting plan and plant palettes
- river access/overlook
- miller memorial
- floodplain connectivity and resiliency
- bioengineering/bank protection
- trails and trail head (especially below 2nd ave.)

**10:30 Irrigation/ Water source/ Well design coordination – Jill Bersano with KDI**

- Town of Lyons to look into water rights and we can expect for irrigation and what is the aquifer capacity. Testing may need to be completed. We have assumed 90 GPM pre flood
- Town of Lyons has requested 2 wells and pumps for more efficient distribution of irrigation water to landscapes along highway and future McConnell Ponds and Bohn Park.
- Need to review existing well capacity. Existing well pre flood was around 35' deep with approximate 19' of water. It tended to pull air towards the end of the existing irrigation schedule.

# DHM DESIGN

- Existing well pumped water around 1500 to 2000 feet to Bohn Park and then out to the “Welcome to Lyons” sign.
- Town of Lyons to provide specifications from existing pump. John’s Well Service is the company that has maintained and repaired the existing pump
- Town of Lyons has requested that new wells have remote access (Ethernet or cellular), a submersible pump, water filtration, and an above ground pump house

## **11:00 AM - Architecture Programming Discussion – Ken and Janine with BRS**

- Shelters
  - Enclose during storm events but with open air feel
  -
- Restroom
  - With small utility storage room
- Storage
  - Stand alone storage for 1 tractor/ mower and sports equipment
  - 1 car garage with enclosed bays in back for bulk materials. 10yds per bay approximately
  - Locate behind ballfields
- Mechanical
- Structural
- Town of Lyons to forward link to park design standards (completed)
- Steamboat mountain is an iconic/ framing image for architecture
- Interaction with river is important
- Anything at Meadow Park we can integrate within Bohn Park
  - Local sandstone materials, natural materials, stone and wood
  - Less traditional detailing
  - Town of Lyons likes the use of river rock
  - Keep well lit – use of natural/ solar light tubes
- Historic Structures shown on Towns website. If not available Dave has information
- Concerns with vandalism of wood. How accessible? How is treated?
- Use of sliding doors on buildings? Town of Lyons is intrigued but not certain we can use
- Use of glass? Town of Lyons is concerned with maintenance and breaking
- Town of Lyons likes use of mix of colors in stone and different layers
- Town may route gas line through the park site. Do we need to connect gas lines to the building?
- No cooling needed
- Base Flood Elevation plus 2’ for building ffe’s – S20 to help with flood elevations
- Design for 2012 IBC
- Use 1 ¼ car garage for storage
- 
- 

## **Pedestrian Bridge Structural Review**

- Bridge situation sheet needed
- Existing pre-flood bridge is 69’ chord length (plus or minus). Possibly reuse existing bridge at over flow?
- New bridge at 4<sup>th</sup> Avenue

## Electrical Requirements for Building and Site

- Lighting needs
- Need lighting at parking lot
- Need security lighting for park
- Need lighting along St Vrain Trail between 4<sup>th</sup> and 2<sup>nd</sup>.
- Lighting control to turn zones on and off.
- Add plug ins and panels for special events

Field lighting – Musco or Qualite

## 1:00 PM - Recreation and Playgrounds-

Water features/outdoor play/classroom/interpretive

River access/river overlooks

Miller memorial/stone picnic area

Baseball field needs/dugout design/scoreboard(s)/shelter- Naming of fields/memorials/etc.

Tennis court/sport court programming needs and design

Review other recreation opportunities

- Climbing feature for adults and kids. To include opportunities for recreation, classes, events, competition
- University of Washington has a good example of a climbing wall for reference
- Large Playground
  - Chance to remove eastern playground
  - There are 4 existing swings. Review condition and consider replacement?
  - Integrate an outdoor classroom
- Smaller playground – opportunity to make bigger if needed
  - Possible parkour course? (Kompan)
  - Include something for smaller kids
- Review playground options from different playground manufacturers with Town
  - RMR
  - Kompan
- ADA Overlook
  - Include gathering, picnic, informal concerts
  - Consider new location based on best experience
- Instream/ ADA overlook
  - ADA route to St Vrain, possible sculpted concrete jetty
  - Use of river rock and sandstone caps
  - Address CPW concerns with instream structures
  - More value for tubing recreation than kayaking
  - Stadium seating along river – similar to preflood stone work
  - Review photos from Ed Bruder of preflood conditions
- Ditch return flows
  - Add stone for features for play experience
- Flower planters

# DHM DESIGN

- Get preflood count from Mike
- Need to be irrigated
- Discuss plant types
- Strategically locate planters
- Public Art
  - Strategic placement at bridges, entrances, trail junctions
- Park ID Sign
  - Needs to be relocated
  - Originally built and supplied by Blue Mountain Stone
- Miller Memorial – label as picnic area
  - Existing memorial - Flat patio, sandstone benches, grill in middle
  - Use as rental space for events and picnicking
  - 35' diameter (existing preflood)
  - Need 4x standard grill size with stone base
- Vasquez Memorial
- Remove and salvage plaque
- Add trail south side of multi-use field
- 8' wide crusher fines for main trails
- 6' wide for lesser trails
- Ballfields
  - 200 seating each field
  - Field #1 – Vasquez field
    - Removeable fence section in outfield
    - Gates in outfield
  - Field #2 – Bohn Field
    - Scoreboard
    - Town standards for skinned infield
    - Baseball/ softball use
  - Batting Cage
    - Removeable net
    - Electrical access
- Sand Volleyball Courts
  - Build only 1
  - Move behind field #1
  - Keep old location of volleyball courts as informal lawn area

**2:00 PM – Instream Recreation/ Structures/ Floodplain Permitting**

**3:00 PM – General Site Discussion**

## **Civil Site Discussions**

Drainage/ Water Quality  
Detention?

# DHM DESIGN

## Review ditch requirements

### Utilities

- Follow UDFCD standards
- Detention may not be required – Town of Lyons to review with Jim
- Water quality will be important
- West side of Bohn Park is the South Ledge Ditch
- East side of Bohn Park is the Meadow Ditch (WQ basin at end of line)
- Will get alignment of ditch returns from Civil Arts
- Gas is Xcel
- Water is City of Longmont
- Electric – Town has substation
- Survey to shoot manholes, profile ditches, inverts
- ICON to size ditch return flows correctly
- 2 weeks review by Jim Blankenship
- Develop drainage for existing park
- ICON to take DHM grades and develop proposed drainage

## Parking Lot Design and Paid Parking

### 2<sup>nd</sup> Avenue access

### Traffic and pedestrian flow/gates

### Parks host area design

- Outdoor yard area/ patio/ picnic tables, grill, lawn, berming?
- Lighting for security at host area
- 

### Food truck location and design/needs

### Dumpster/ trash

- Need 3 – 8 yd dumpsters with steel doors

## St Vrain Trail

- Consideration for disc golf – St Vrain Disc Golf

## 4:00 PM - Skate Park Goals/ Review

- Review budget versus timing with community
- Post flyer to project website
- Town of Lyons to send to Chris Cope and Greg Plavidal

## Bike Park/ Bike Trails coordination

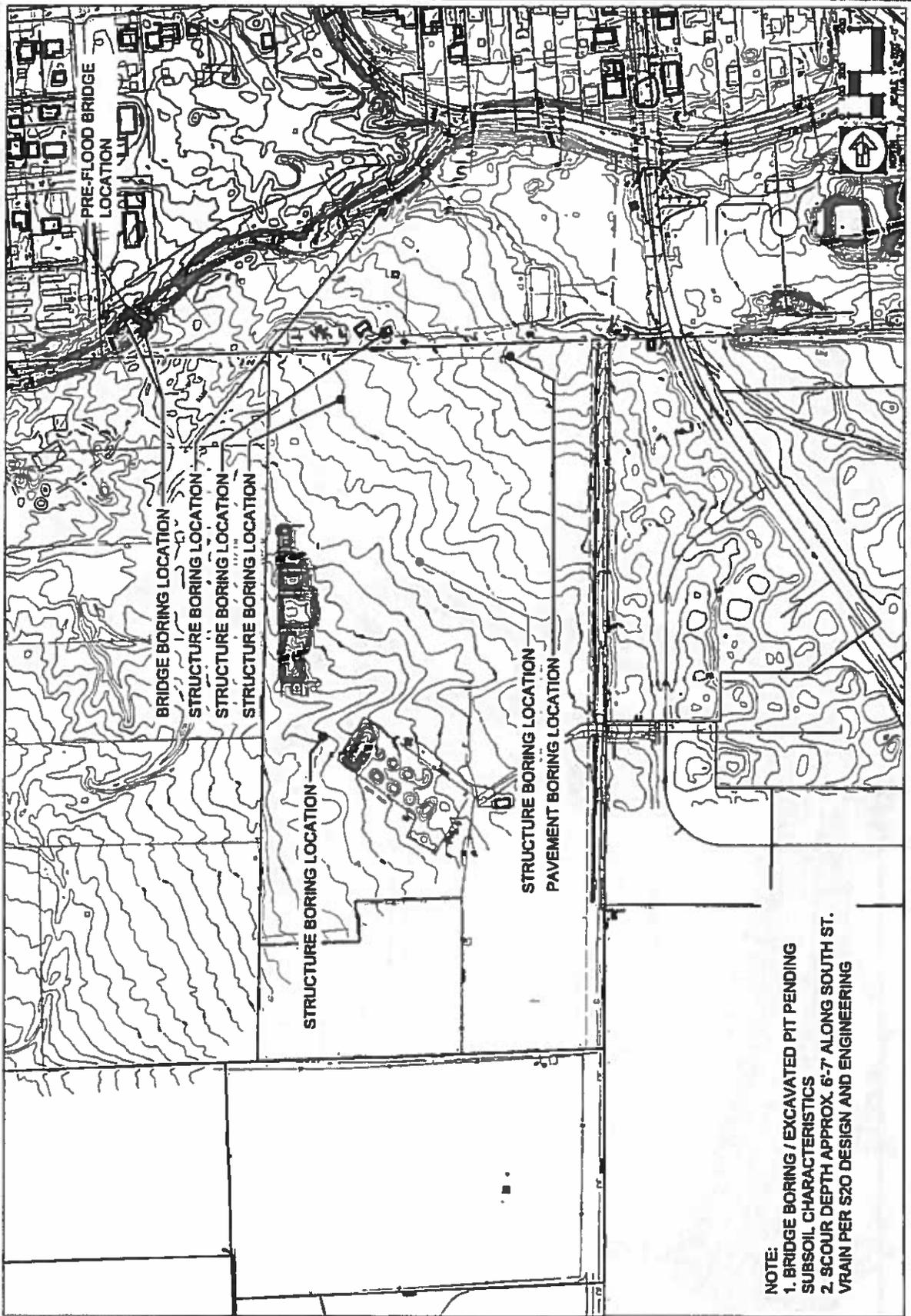


**Lyons Bohn Park Final Design  
Progress Meeting Notes/  
BOT Weekly Update  
April 21, 2016  
10:00 am**

1. **ECOS –River Restoration/ Ecology/ USACE Permitting – Jon and Grant with ECOS**
  - a. ECOS confirmed that the Biological Assessment completed for the stream work covers the entirety of Bohn Park
  - b. The Nationwide Permit (NWP) 3A Maintenance covers all associated in restoring the instream structures. We can modify structures slightly from original locations
  - c. SHPO has cleared Bohn Park of any historic structures
  - d. NWP 27 is in place
  - e. Dave Cosgrove has water rights information and is reviewing to determine what our availability to use ditch return flows.
  
2. **Public Notification, Coordination, Meetings, Reporting**
  - a. Skate Park Public Meeting #1 – April 28 at Town Hall Board Room
  
3. **Data Collection**
  - i. mapping & survey updates – field work in progress, expected to be completed week of May 2
  - ii. geotechnical updates – scour depths, hydraulics being reviewed. Encountered large cobbles and boulders fairly shallow. Will need to utilize excavator provided by Town to dig exploratory pits. Pits at bridge abutment will need to get down below scour depth. Scour depth anticipated at 6' to 7' depth
  - iii. Any additional information needs
  
4. **2<sup>nd</sup> Avenue Trailhead updates –trail alignment has been staked and Stream Team is installing**
  
5. **Program Refinement/ Programming discussions**
  - a. Review of concept plan for further program development
  - b. Site Items
    - i. Ditch return flows/ water quality ponds were reviewed. Preflood the Town had three ponds. Town wants to reconsider layout and introduce use of vegetation.

# DHM DESIGN

- ii. Possible eagles at Bohn Park and Black Bear Hole. ECOS has been notified and is monitoring. No documented locations and state has no information. With current permitting state has not alerted the Town of any active nests in the vicinity. Will continue to observe for signs of eagle habitat
  - iii. Instream fisheries – create a pool drop environment more so than a riffle pool
  - iv. Skatepark meeting coming up. May expect to see Team Payne attend. Present process, document the Parks Flood Recovery Process used to get us to where we are today, deed restrictions, flood plain.
- c. Civil Items
- d. Architecture Items
  - i. Review architecture programming and updated program
- e. 4<sup>th</sup> Avenue Bridge Discussion
  - i. 6-7' depth scour depth below stream is anticipated
  - ii. Will need dewatering permit.
  - iii. DHM to forward geotechnical information to team once information is known.
  - iv. S2O to continue work on bridge situation sheet and update with current hydrology once available
  - v. Town to verify bridge code
  - vi. Review existing north bridge abutment for possible reuse
  - vii. Use Big R bridge or approved equal. Bridge to be self-weathering steel, wood deck, wood rub rail
  - viii. H5 or HS20 bridge rating is ok. 1' of freeboard required



**NOTE:**  
 1. BRIDGE BORING / EXCAVATED PIT PENDING  
 SUBSOIL CHARACTERISTICS  
 2. SCOUR DEPTH APPROX. 6'-7' ALONG SOUTH ST.  
 VRAIN PER S20 DESIGN AND ENGINEERING

**DESIGN**  
DATE: 05/14/16  
BY: [Signature]

STATE OF CALIFORNIA  
COUNTY OF LOS ANGELES  
CITY OF LOS ANGELES  
PLANNING DEPARTMENT  
111 SOUTH MAIN STREET, SUITE 200  
LOS ANGELES, CALIFORNIA 90012  
TEL: (213) 473-8311  
WWW.CITYOFLOSANGELES.CA.GOV

BOHN PARK  
2016 FLOOD RECOVERY PROJECT  
Lynn, California

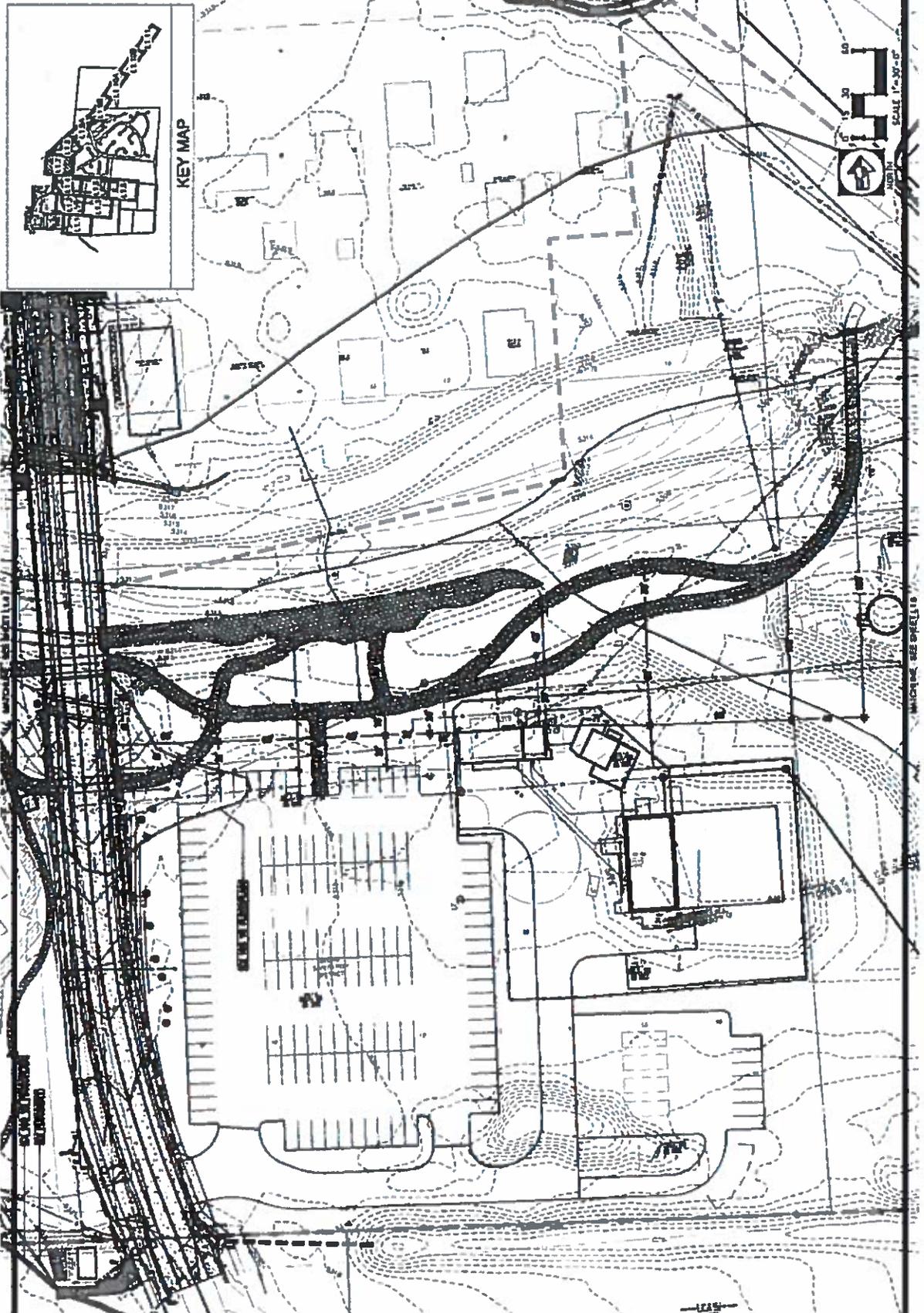
PROJECT NUMBER: 16004  
DATE: 05/14/16  
DESIGN: MAY  
CHECK: [Signature]  
DATE: 05/14/16  
DRAWN: [Signature]  
DATE: 05/14/16

FOR RECORD  
SCHEDULED  
DEVELOPMENT  
NET PLAN  
LAYOUT PLANS

SCALE: 1"=30'-0"  
DATE: 05/14/16

11.7

11.7



NOT TO SCALE  
DATE: 05/14/16  
BY: [Signature]

**Lyons Bohn Park Final Design  
Progress Meeting Notes/  
Weekly Update  
April 28, 2016  
3:30 pm  
Lyons Annex – trailer adjacent to S20**

Conference Call (712) 432-0926

Access Code: 564031

**1. 3:30 PM Fire Review of 30% Design**

- a. Met with JJ with Lyons Fire to review 30% designs and to receive comment
- b. 8' wide emergency access routes minimum. 10' preferred if possible. If not then maintain shoulders to accommodate emergency vehicles.
- c. Provide loop trail to center of ballfields for access from north, south and east.
- d. Provide emergency access to skate park from east side trail
- e. No sprinkling/ suppression of buildings required
- f. Provide flush knox box.
- g. Fire will want to review plans beginning at conceptual plans
- h. Fire access to restroom and signature shade structure area. Remove parking in this area to provide access.
- i. Recommended that we place a fire hydrant by building. Can be designed off of future water line
- j. Fire to review mechanical plans and other plans once available. Email [plans@lyonsfire.org](mailto:plans@lyonsfire.org)

**2. 4:00 PM Architecture Review**

- a. Food truck alley along north side of multi-use field to have electrical and water hookups
- b. Code review to be completed by Safe Built
- c. BOT to review plans at 50%, 75% and 90% levels. DHM to present
- d. Architecture concepts to be developed this week and early next week. Will plan on presenting at next Thursday's weekly meeting

# DHM DESIGN

- 3. 4:30 PM Greenway/ Play Area Update Review**
  - a. Reviewed preliminary plans for approval**
  
- 4. Skate Park Public Meeting #1 –**
  - a. Review presentation and approach to the meeting.**
  - b. Reviewed concerns with water table level and geotechnical soils. May need to elevate skate park above ground**
  
- 5. Program Refinement/ Programming discussions**
  - a. DHM to provide weekly BOT updates with notes and updated diagrams/ sketches, etc.**
  - b. Continue to place updates on website for community review**
  - c. Excavator on site this week. Schedule geotechnical pits for next week**
  - d. Town has sustainability plan for use in review of the project requirements. Review goals for parks and incorporate as required. Document on town's website**
  - e. Forward tree survey completed by ECOS to design team**
  - f. Review parking slopes and design standards with Jim and Joe with the Town.**

**The Town of Lyons Presents**

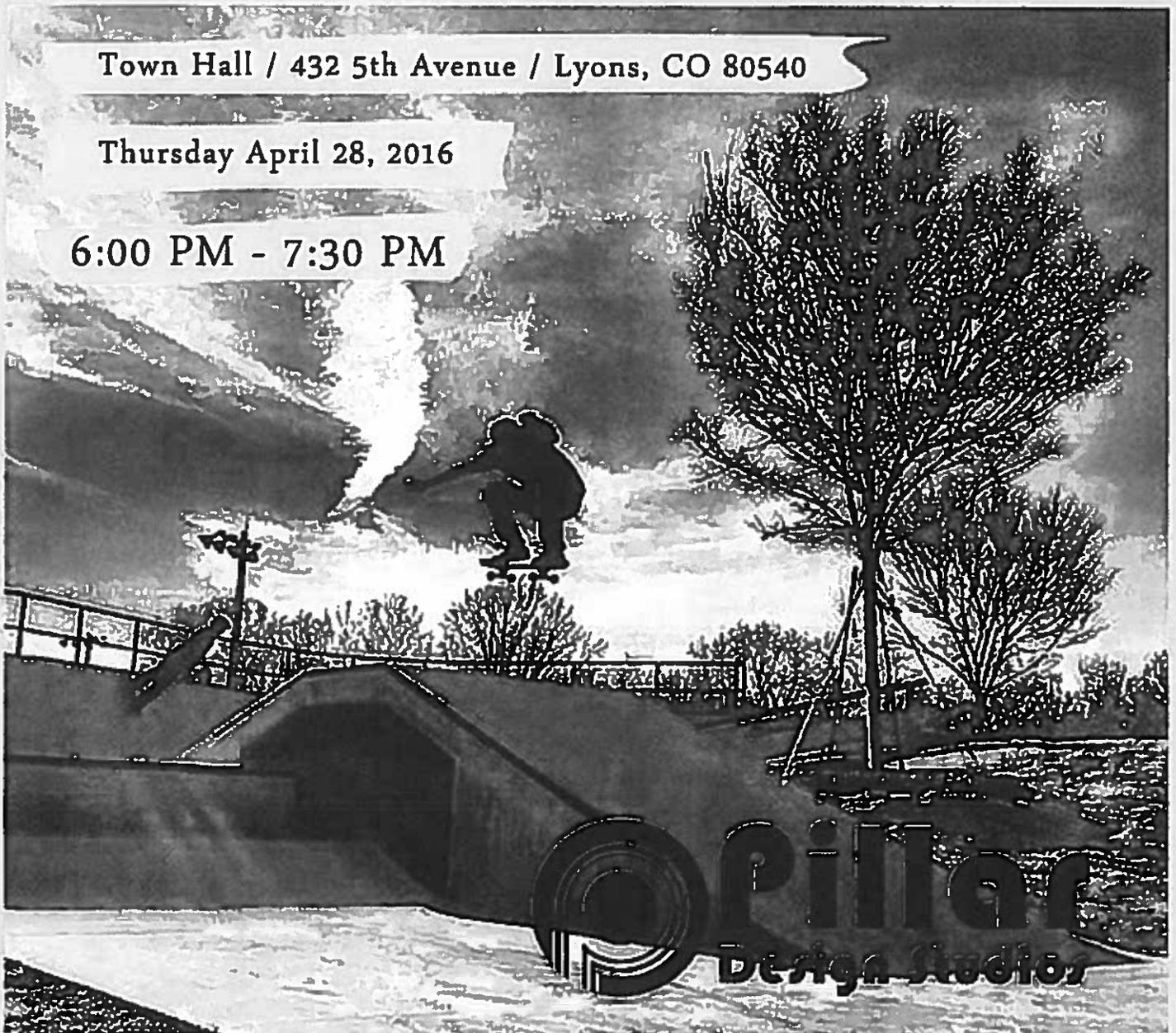
# LYONS SKATEPARK PUBLIC DESIGN MEETING

**[ The Town of Lyons invites you to share  
your design ideas for your public skatepark ]**

Town Hall / 432 5th Avenue / Lyons, CO 80540

Thursday April 28, 2016

6:00 PM - 7:30 PM



**Can't make it? Catch up on the action at [WWW.LYONSPARKSMP.COM](http://WWW.LYONSPARKSMP.COM)**

# BOHN PARK - LYONS, COLORADO

## Architectural Program

4/29/2016

Restroom Building Item Space	Area	Comments
1.0 Mens Room 2 Toilets 2 Urinals 3 Lavatories Baby changing counter Hose bib under sink	240 nsf	
1.1 Womens Room 4 Toilets 3 Lavatories Baby changing counter Hose bib under sink	240 nsf	
1.2 Assisted Restroom Toilet Lavatory Accessible room Baby changing counter Hose bib under sink	100 nsf	
1.3 Storage Janitor sink Sundries and cleaning equipment Ballfield maintenance equipment First aid equipment xx	120 nsf	

**BOHN PARK - LYONS, COLORADO**  
**Architectural Program**

4/29/2016

xx

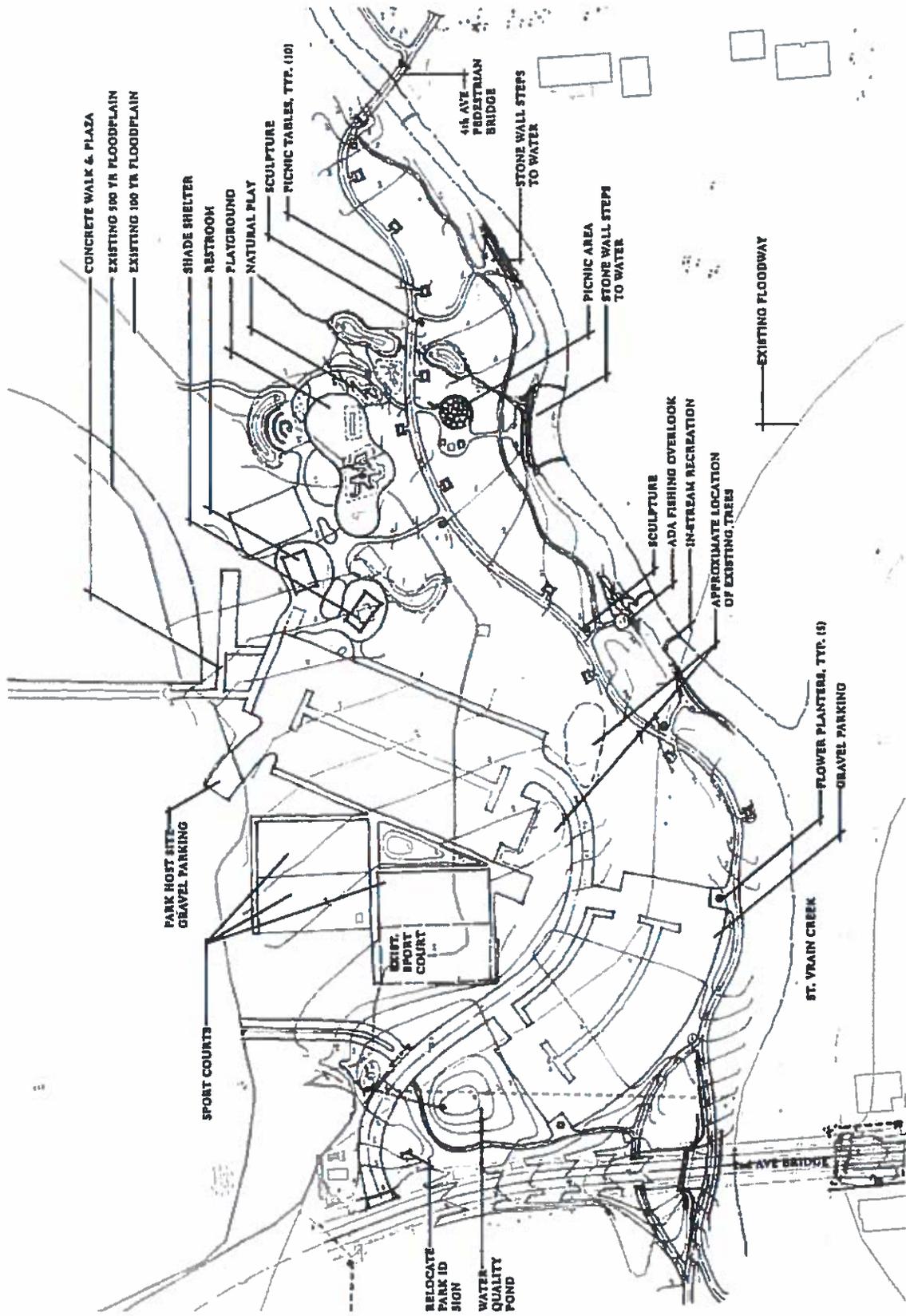
1.4 Mechanical/Electrical & Plumbing Chase      142 nsf  
 Systems  
 All electric  
 Year round operations

---

Total Net Area	842 nsf
Grossing Factor	0.2
Total Gross Area	1010 gsf

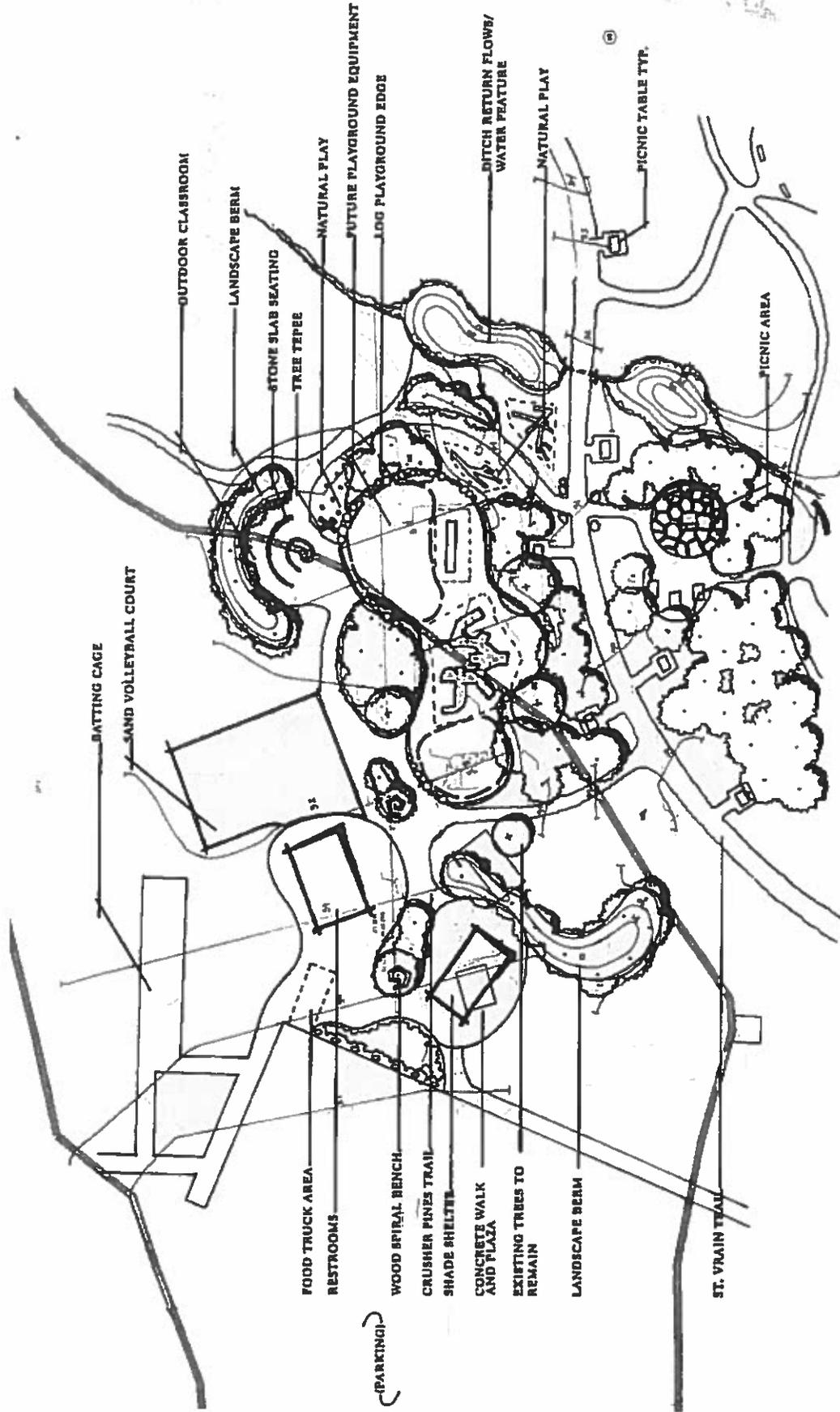
---

Picnic Shelter Item Space	Area	Comments
2.0 Mens Room	800 gsf	Provide 2 shelters
Shelter area		
Low side walls with counters		
Lighting		
Picnic table seating for 30 (6 per table)		
Hose bib nearby		



**Grading & Layout Concept**  
 Bohm Park Final Design

April 20th, 2016



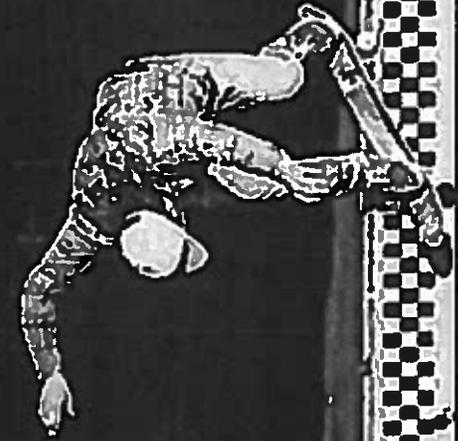
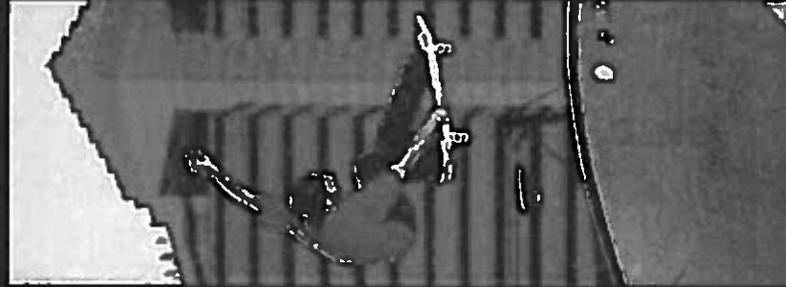
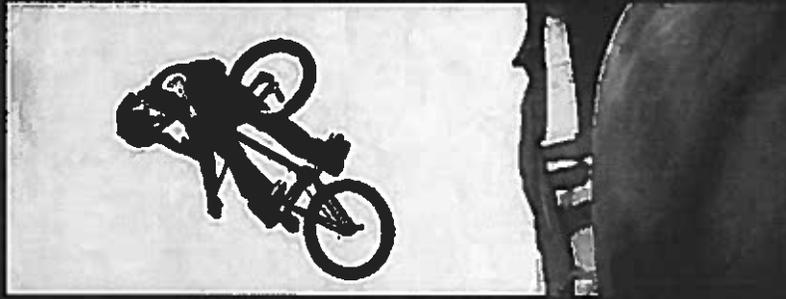
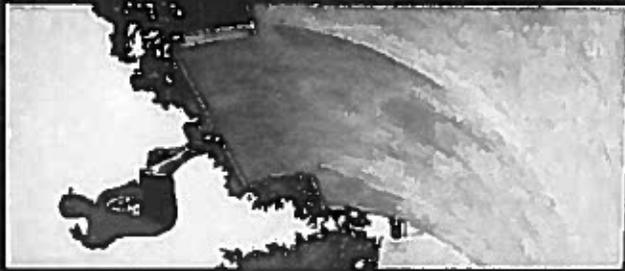
**Grading & Layout Concept - Enlargement**  
 Bohn Park Final Design  
 April 28th, 2016

ST. VRAIN CREEK

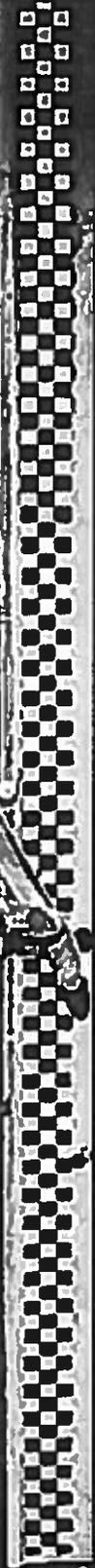




# Skateparks Designed for your Community



**Pillar**  
Design Studios



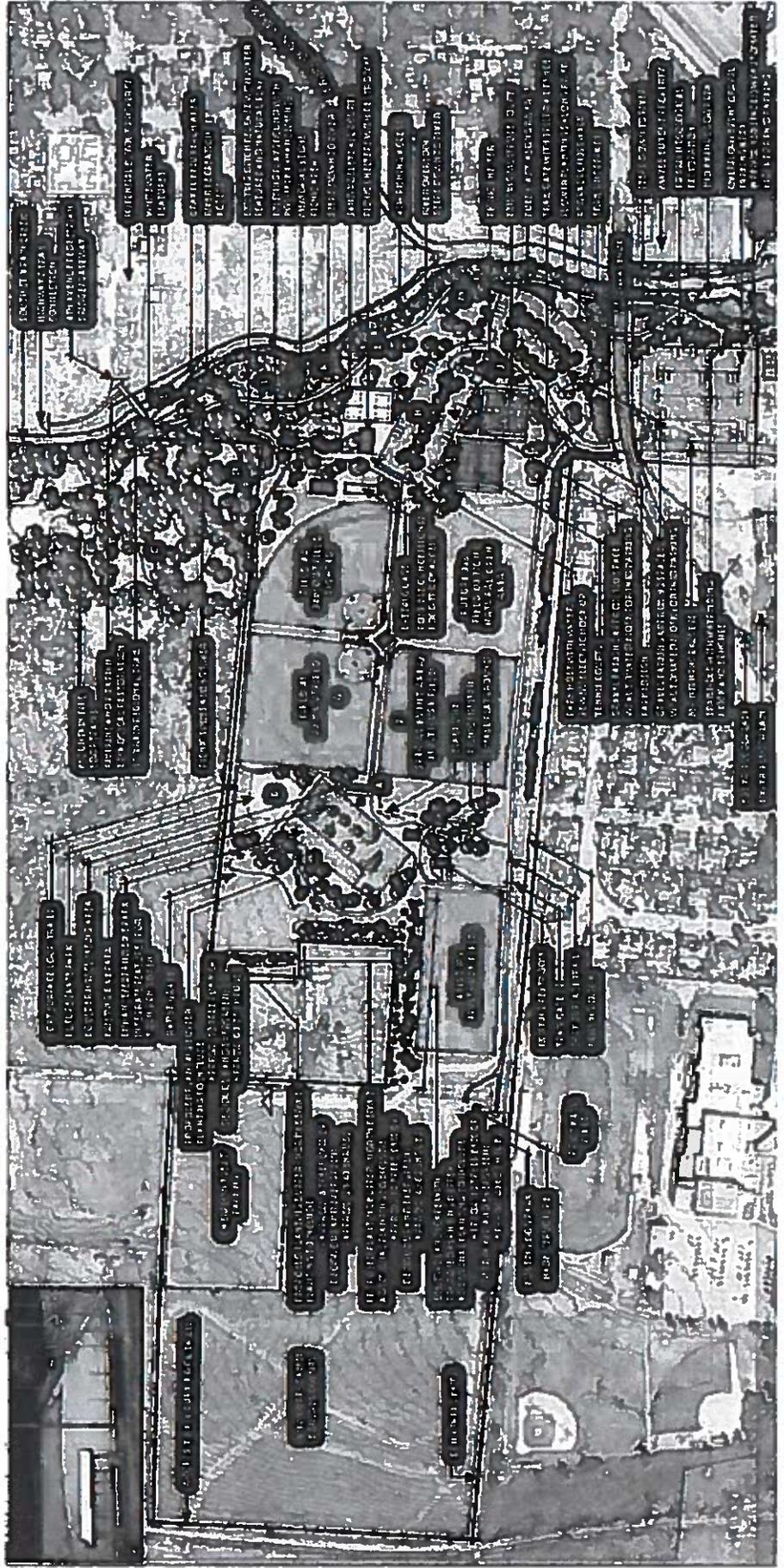


# Previous Planning Efforts

- Feedback heard to date.
  - General comments - Prioritize the Skate Park
  - Skate Park high priority from the website comments
  - 13/50 comments on survey cards want a skate park

# Budgets

- Balance budgets within context of full park development
- Design skate park within requirements of existing Deed restrictions



# Precedent Skate Parks

TOWN OF LYONS PARKS - FLOOD RECOVERY PLANNING PROCESS  
OCTOBER 2nd, 2013

BOHN PARK - PREFERRED ALTERNATE  
SKATE PARK EXAMPLES



**NATHAN LAZARUS SKATE PARK - NEDERLAND, COLORADO**  
SIZE: 12,340 SF



**DISCOVERY SKATE PARK - WHEAT RIDGE, COLORADO**  
SIZE: 12,000 SF



**GUNNISON SKATE PARK - GUNNISON, COLORADO**  
SIZE: 14,000 SF



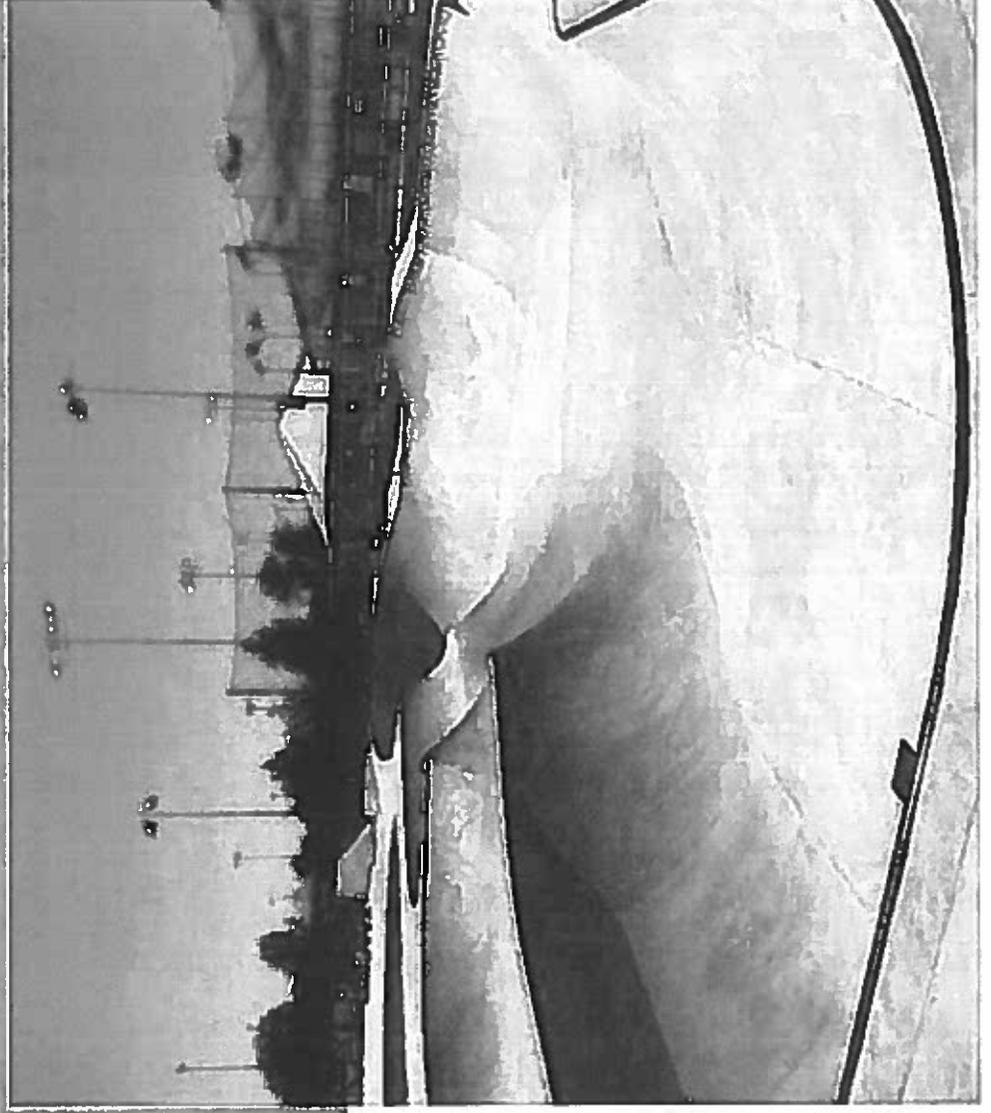
**TRAIL WINDS SKATE PARK - THORNTON, COLORADO**  
SIZE: 14,000 SF



# Precedent Skate Parks

## **Broomfield Skate park**

- **General Information:** 150 Lamar St. Broomfield, CO 80020. 720 877 8285 – Aaron Stewart- [astewart@broomfield.org](mailto:astewart@broomfield.org) - 303-464-5510
- **Hours of operation-** 6am- 10 pm
- **Size-** 10,000 - 20,000 sq. ft.
- **Type-** Concrete
- **Average daily attendance-** 26-50
- **Average yearly attendance-** 35,000



# Precedent Skate Parks

## **JAYCEE SKATEPARK**

**General Information:** 2000 Cedar Lane, Greenville, NC 27858 -Hours of

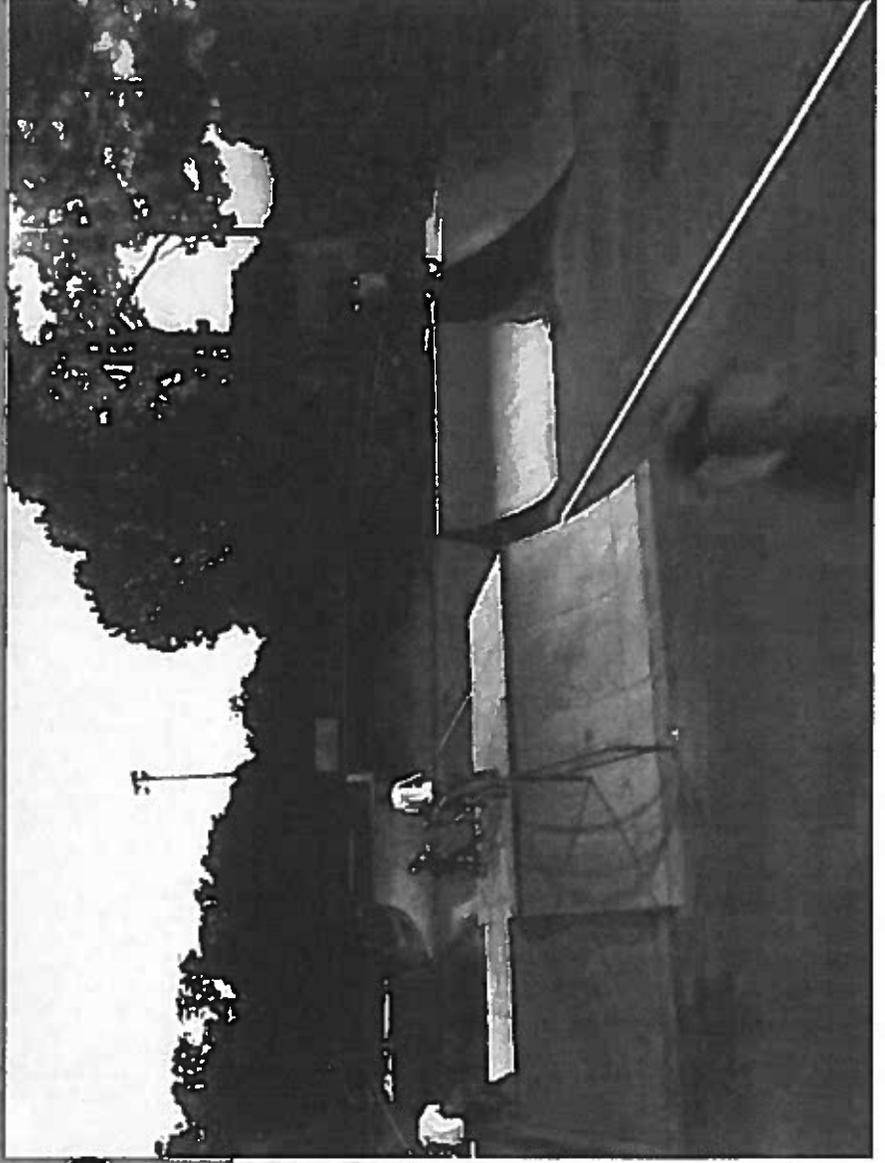
**operation-** 9 a.m.- 10 p.m. Daily

**Size-** 10,000- 20,000 sq ft

**Type-** Outdoor, wooden

**Average daily attendance-** 26-50

**Average yearly attendance-** 3,000



# Precedent Skate Parks

## **MARSH CREEK SKATEPARK**

**General Information:** 3016 North New Hope Road, Raleigh, North

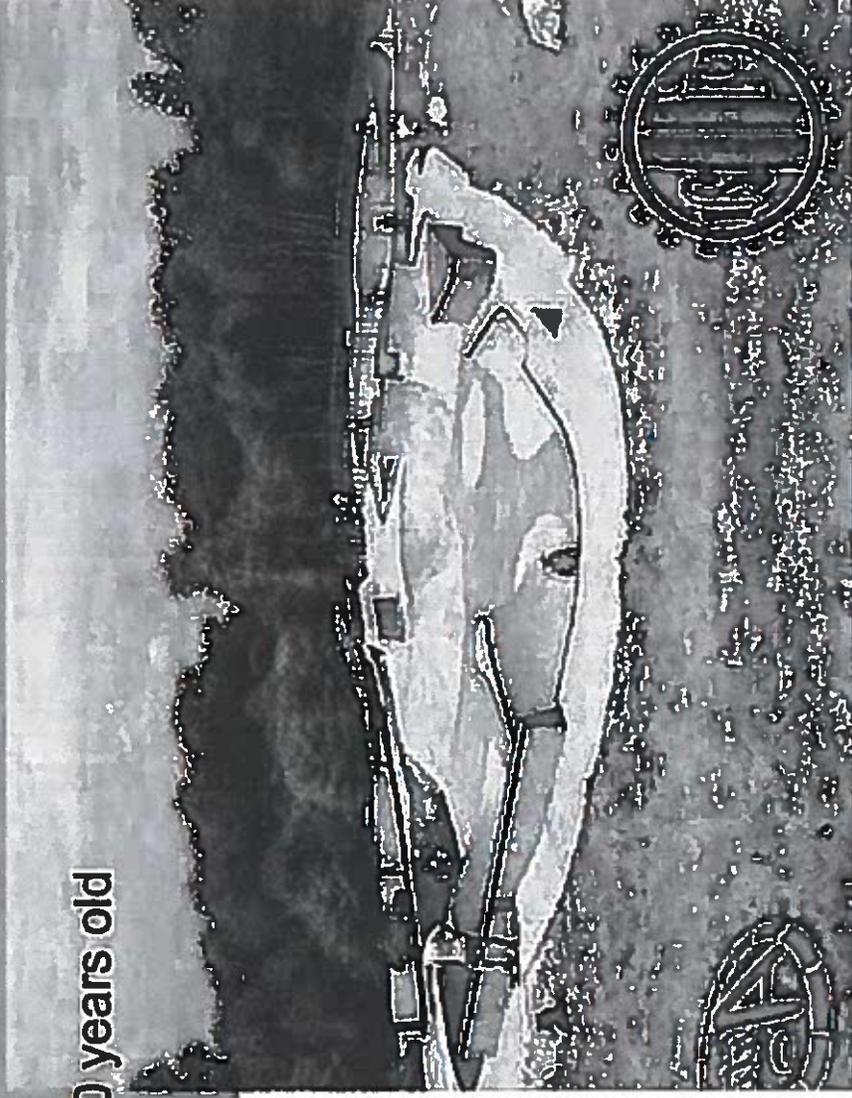
**Carolina Size-** 10,000 - 20,000 sq. ft.

**Type-** Concrete

**Average daily attendance-** 51-100

**Average yearly attendance-** 5,500

**Age of majority of park users-** 16-20 years old







## **Skatepark Project Information:**

### **Town Website:**

<https://www.lyonsparkmp.com>

### **Additional Info:**

**Facebook: Pillar Design Studios**

**Instagram: pillardesignstudios**

**Meeting Date: May 16, 2016**

**Item #: VII - 1**

**Lyons Regional Library District**

**BOT Presentation 5/16/16**

The Lyons Library District is looking forward to a close collaboration with the newly seated mayor and BOT. Thanks for letting us give you a brief update on our new library building and process. At this time, we are asking for approval of staff time to consider amendment to our current IGA (attached) per the changes discussed below.

**Background:**

The Lyons Library District received mill levy funding in a November, 2014, referendum. In December, 2014, the library district entered into an Intergovernmental Agreement (IGA) with the town to rent the depot library and surrounding property for 50 years with the intention of temporarily occupying the Depot Library when restoration was complete. The ultimate goal was to build a new library building on the same site. The district began operating independently from the town in July, 2015 and hired F&D International as our owner's representative to begin planning for a new building.

The District staff and board soon realized that temporarily moving into the Depot, while simultaneously planning for the new building, would adversely affect our ability to provide services to our patrons; hence our decision not to move from our temporary Main St. location. Also F&D advised that the buildable area in the existing IGA was overly constrained with site issues such as size, drainage, and preserving the historic character of the depot as required by the Colorado State Historic Fund who gave grant money to the Depot restoration.

**Where we are today:**

F&D International has recently completed a survey and re-plat of the entire municipal campus area, including title search and vacation of railroad easements through the Depot site.

The Library Building Committee has completed a community survey and has been undergoing an intensive preliminary design process. We are ready for public comment and are hosting a design workshop on May 23 at Oskar Blues and hope you will all be able to attend.

The Library District would like to amend the IGA to be able to build on some portion of the current skate park, recycle, and/or RTD lot area adjacent to the Depot site and are asking for the BOT's cooperation on this idea. We would also like to address any concerns you have about the IGA amendment.

**Next steps:**

The Library District will form a small IGA committee to work with Town staff to draft legal language for the IGA amendment and request BOT action.

The Library District will seek funding for the building project, most likely through a USDA loan. This will most likely require a November ballot item to split the District's mill levy revenues between building debt service and operations. We do not intend to ask for an increase in the mill levy.

**INTERGOVERNMENTAL AGREEMENT AMONG  
THE COUNTY OF BOULDER, COLORADO,  
THE COUNTY OF LARIMER, COLORADO  
THE TOWN OF LYONS, COLORADO AND  
THE LYONS REGIONAL LIBRARY DISTRICT**

The Board of County Commissioners of Boulder County ("**Boulder County**"), the Board of County Commissioners of Larimer County ("**Larimer County**"), the Board of Trustees of the Town of Lyons (the "**Town**") and the Board of Trustees of the Lyons Regional Library District (the "**District**") (collectively, the "**Four Parties**") enter into this Agreement regarding operations of the District, pursuant to C.R.S. §24-90-107(2)(e).

**RECITALS**

A. The District was formed on September 3, 2013, pursuant to resolutions adopted by Boulder County, Larimer County and the Town, as authorized by §24-90-107, C.R.S.

B. Pursuant to C.R.S. §24-90-107(2)(e), within 90 days of District formation, an intergovernmental agreement ("**IGA**") was to be entered among the Four Parties to govern interim library operations prior to funding of the District and other issues.

C. Section 24-90-107(2)(e) allows the time period for entering into such an IGA to be extended by agreement of the parties.

D. At a tax mill election held in November, 2013, District electors did not authorize tax funding for the District, rendering it incapable of assuming operational responsibility for library operations in 2014.

E. By intergovernmental agreement of the Four Parties dated November 19, 2013, the deadline for entering into the interim operations IGA was extended until December 31, 2014.

F. By intergovernmental agreement dated July 16, 2014 (the "**Property Availability IGA**"), the Town of Lyons and the District agreed that the site of the Town's "**Depot library**" would be made available to the District for operating a library if the District was successful in obtaining voter approval to fund the District. The Property Availability Agreement also provided for parking lot availability and other matters relating to possible library operations by the District.

G. A second tax mill election was held on November 4, 2014, resulting in elector approval of tax funding for the District beginning in fiscal year 2015.

H. The Four Parties now desire to enter into an IGA in accordance with C.R.S. §24-90-107(2)(e).

**NOW, THEREFORE**, Boulder County, Larimer County, the Town and the District agree as follows:

### **1. Transition Dates**

a. Operations Transfer. The District shall assume operational responsibility for the Lyons library on July 1, 2015. Such responsibility shall include hiring and paying employees to operate the library, paying for utilities and other costs and services necessary to operate the library, paying for insurance, setting policies for patrons' use of the library and its materials, and other actions customarily taken to operate a library. The Town shall transfer to the District on or before July 1, 2015, all materials currently housed in the library or stored for library use, as well as all furniture, fixtures and equipment used or available to be used in library operations, whether at the current temporary library location at 405 Main Street (the "**Main Street site**"), in storage facilities, or at the Depot library building at 400 5th Avenue (the "**Depot site**"). The consideration for the transfer shall be the District's performance of this Agreement, including relieving the Town of financial and supervisory responsibility for operating the library.

b. Facilities Transfer. The Lyons municipal library, at the time of this Agreement, is being operated by the Town in leased facilities at the Main Street site. The temporary library relocation was made necessary by flood-related damage to the building at the Depot site in September 2013 as well as pre-flood conditions that were in need of repair. The Federal Emergency Management Authority ("**FEMA**") is reimbursing the Town for most of the rent for the Main Street site. Repairs are being funded through a combination of Town insurance and grants obtained by the Town from a number of sources, including the Colorado State Historic Fund, the Colorado Department of Local Affairs, the Longmont Community Foundation and the Lyons Community Foundation. It is not anticipated that the Depot site building will be ready for re-use as a library until late in 2015. In order to (i) allow adequate time for completion of repairs and (ii) allow for continual operation of a library in Lyons, the Town shall continue to lease the Main Street site for so long as FEMA reimbursement is available. The Town agrees to make the Main Street site available to the District for library operations, at no additional charge, beginning July 1, 2015, until the earlier of (i) the completion of repairs to the Depot site and library operations are able to be returned to that site, or (ii) FEMA's reimbursement program ends. If FEMA reimbursement ends before Depot site repairs are completed and library operations are able to be returned to that site, the District shall assume the cost of renting the Main Street site or such other site as the District may deem appropriate for library operations. The Town, under the Property Availability IGA, has agreed to lease the Depot site to the District

for 50 years at \$1.00 per year. The effective date of such lease shall be the date library operations are returned to the Depot site. Beginning no later than the forty-ninth (49th) anniversary of the lease effective date the Town and District shall commence good faith negotiations regarding the extension of the lease, termination of the lease, or other matters relating to the continuation of library and resource center services to residents of the Lyons area.

## **2. Library District Board of Trustees Appointments**

### **a. Initial Trustee Terms**

Pursuant to C.R.S. § 24-90-108(2) and (3), the following persons are appointed to the initial Board of Trustees of the District, with such terms beginning retroactively on September 3, 2013 and to end on the dates indicated below:

Term ending September 2, 2014 (previously extended by action of the Four Parties to December 31, 2014) – Lou Thackston

Term ending September 2, 2015 - Clark Hodge

Term ending September 2, 2016 - Kathleen Crane (for remainder of term of former trustee Michael Carroll, who resigned)

Terms ending September 2, 2017 – Julia Cimmet, Jennifer Voss

Terms ending September 2, 2018 – Andrew Biel, Mark Browning

### **b. Subsequent Trustee Terms**

Pursuant to C.R.S. §24-90-108(3)(1), subsequent Board of Trustee terms shall be for the length of time specified in the District bylaws.

### **c. Appointment to Fill Vacancy**

Sandy Banta is hereby appointed to fill the District Board of Trustees vacancy occasioned by the expiration of the initial term of Lou Thackston. Such appointment shall be effective upon the approval of this IGA by all parties.

### **3. Skate Park and Recycle Center**

Under the Property Availability IGA, the Town agreed to make a good faith effort to relocate both the skate park and recycling center currently located along Railroad Avenue between Fourth and Fifth Avenues in order to provide additional parking space for the library. The Town has pursued relocation of both facilities and the Town and District further agree as follows with respect to such matters:

a. Skate Park – When the Town is able to remove the existing skate park from its current location (either by relocating it to another site, destroying it because no other site could be found, or a combination thereof), the District shall pay 50% of any costs incurred by the Town in removing the skate park structures, with the Town paying the remaining 50%.

b. Recycle Center – The Town is currently exploring options for relocation and improvement of the recycling center, including seeking grants for such purpose. The Town and District agree to negotiate in good faith to share financial arrangements for such relocation, which may include the District providing matching funds for grants or sharing costs for moving and re-installing components of the recycling center.

### **4. "Municipal Campus" Cooperation**

The Town is currently exploring the feasibility, including funding possibilities, of a "Municipal Campus" plan for the general area including the current Town Hall, the Depot site, the "RTD" parking lot, and Railroad Avenue. The District and Town agree to cooperate in such planning efforts in order to enhance the desirability of any such "Municipal Campus" for their mutual benefit and the benefit of Lyons-area citizens. The Town is fully aware of the District's desire to proceed in a reasonably expeditious manner with designing and constructing a new library and community resource center and remains committed, pursuant to the Property Availability IGA and the Town's own prior extensive efforts to achieve a new library/resource center, to assisting the District in such efforts. Both the District and Town, however, recognize the possible benefits of coordinating efforts to most efficiently use tax funds, grants, donations and other revenue sources to provide enhanced civic and cultural opportunities for citizens. To that end, the Town and District agree to cooperate in good faith if the Town decides to proceed with a "Municipal Campus" project.

### **5. Meeting Room Use**

Based on public input with respect to desired features of a new library and community resource center to be built by the District, the District plans to include in its new facility one or more public meeting rooms. The Town has a current need, and anticipates a future need, for

additional meeting space. In consideration of the considerable organizational and financial assistance provided by the Town to the District, the District agrees to make available to the Town on a to-be-determined preferential basis, use of meeting rooms in any facility constructed by the District. The length and frequency of such use shall be structured so as not to interfere with library functions or to unreasonably interfere with meeting room use by community groups and area businesses. Meeting room policy and procedures will be determined by the District after the new facility is designed.

## **6. Payroll Services**

If requested by the District to do so, the Town agrees to provide payroll services for the District, and the District agrees to pay the Town's reasonable overhead costs in providing such services. If the District requests the use of the Town's payroll services, the Town's provision of those services will not affect the status of any library personnel as employees of the District and not of the Town.

## **7. Title Issues**

The Town will continue to own, and will lease to the District pursuant to the Property Availability IGA, the Depot site. Although a lease will not require a title insurance policy, the Town agrees that as the owner it is responsible for defending any and all title disputes relating to the Depot site and any adjoining property owned by the Town. In the event of a question as to the validity of the Town's claim of ownership, the Town agrees to take reasonable steps necessary to confirm its ownership of the Depot site, including seeking to obtain appropriate deeds or other forms of documentation as to such property, and, if necessary, bringing a quiet title action or other legal proceeding to resolve any possible title disputes.

## **8. Zoning**

The Depot site is currently zoned "M" for municipal use, and the Town agrees that Municipal zoning is appropriate for constructing and operating a library/community resource center on the Depot site. In the event that one or more variances from the zoning standards is required, the District may file a variance application with the Town's Board of Adjustments and the Town agrees to cooperate to the extent possible with any such application. Authority to approve or deny variance requests within the Town rests solely with the Board of Adjustment, and the parties agree that the Town cannot interfere with the Board of Adjustments' jurisdiction. Variances that could be requested by the District include: (1) reducing from 20 feet to 10 feet the "front yard" setback distance specified in Zoning Code §16-3-260(e)(1).a, and [if applicable] (2) eliminating the requirement in Zoning Code §16-3-260(e)(1).d that the yard between the

zone district boundary and any building shall be not less than three (3) times the height of the proposed building.

## **9. Irrigation**

The Depot site is currently irrigated with river water obtained by the Town with its water rights at a cost of \$50 for the Town's Lyons Ditch share of water. The Town also owns the sprinkler system that waters the Depot site. The Town agrees to make available to the District sufficient water to irrigate landscaping on the Depot site. The District agrees to pay the Town's annual Lyons Ditch water share cost and to assume the costs of equipment maintenance, repair or replacement for the sprinkler system on the Depot site.

## **10. Baggage Building**

As set forth in the Property Availability IGA, it is anticipated that the wooden "Baggage Building" connected to the historic sandstone Depot building may need to be moved to accommodate a new library/community resource center on the Depot site. If such move occurs, the Town and District agree to each pay 50% of the moving expenses. The Town shall retain ownership of the Baggage Building and shall have the first right to use the building for other Town purposes at a site to be determined by the Town, or to sell the building. The Town shall notify the District on or before June 30, 2016 whether it intends to use or sell the Baggage Building. If the Town declines to use or sell the Baggage Building or fails to notify the District of its intentions by the date referenced herein, then the District shall have the right to use, move, sell or destroy the Baggage Building, in the District's sole discretion.

## **11. Annual Financial Statements and Report**

Pursuant to C.R.S. § 24-90-109(2), the District is required to make an annual report to the Town, Boulder County and Larimer County, showing the condition of its trust during the year, the sums of money expended, the purposes of the expenditures and such other statistics and information as the District board of trustees deems to be of public interest. The District shall provide a representative to present such report at a meeting of the Town Board of Trustees on or before October 31 of each year and to answer any questions or provide such additional information as the Town Board of Trustees may reasonably request. The District also agrees to provide such an in-person annual presentation to the Board of Commissioners of Boulder County and the Board of Commissioners of Larimer County, if requested to do so.

## **12. Integration**

This Agreement, together with prior Intergovernmental Agreements among the Four Parties with respect to the District, contains the entire understanding of the parties and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing signed by the parties. To the extent that a conflict exists between this Agreement and prior agreements between the Four Parties, the terms of this Agreement shall control.

## **13. Severability**

If any provision of this Agreement is determined to be unenforceable or invalid for any reason, the remainder of this Agreement shall not be void, but shall remain in full force and effect.

## **14. Counterparts**

This Agreement may be executed in multiple counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall constitute one and the same Agreement.

## **15. Governing Law and Venue**

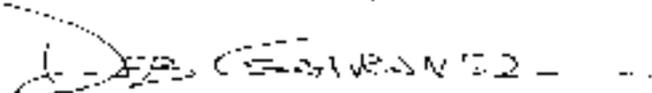
It is the intention of the Four Parties that all questions of construction and interpretation of this Agreement and the rights and obligations of the Four Parties hereunder shall be determined in accordance with the laws of the State of Colorado. Venue shall be in the District Court of Boulder County, Colorado.

**IN WITNESS WHEREOF**, Boulder County, Larimer County, the Town and the District have signed this Agreement to be effective on the date last written below.

*[Remainder of Page Left Blank Intentionally, Signature Pages Follow]*

[Signature Page to Intergovernmental Agreement Among the County of Boulder, Colorado, the County of Larimer, Colorado, the Town of Lyons and the Lyons Regional Library District]

**BOARD OF COUNTY COMMISSIONERS  
BOULDER COUNTY, COLORADO**

  
Deb Gardner, Vice-Chair

12/30/14  
Date

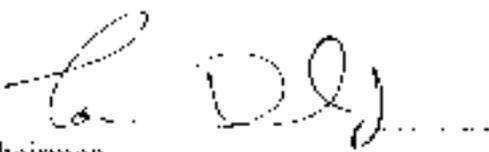
ATTEST:





[Signature Page to Intergovernmental Agreement Among the County of Boulder, Colorado, the County of Larimer, Colorado, the Town of Lyons and the Lyons Regional Library District]

**BOARD OF COUNTY COMMISSIONERS  
LARIMER COUNTY, COLORADO**

  
Chairman

12/10/2014  
Date

ATTEST:  




DATE: 12 10 14  
APPROVED AS TO FORM:  
  
COUNTY ATTORNEY

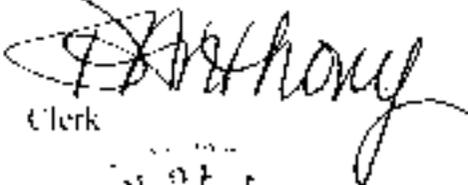
[Signature Page to Intergovernmental Agreement Among the County of Boulder, Colorado, the County of Larimer, Colorado, the Town of Lyons and the Lyons Regional Library District]

**TOWN OF LYONS, COLORADO**

  
Mayor

12/25/2014  
Date

ATTEST:

  
Clerk



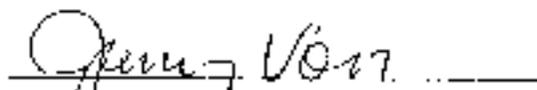
*[Signature Page to Intergovernmental Agreement Among the County of Boulder, Colorado, the County of Larimer, Colorado, the Town of Lyons and the Lyons Regional Library District]*

**LYONS REGIONAL LIBRARY DISTRICT**

  
President, Board of Trustees

12/19/14  
Date

ATTEST:

  
Secretary, Board of Trustees



The Utility and Engineering Board would like to present its summary of work for 2015 and its priorities for 2016 as requested in the Lyons Municipal Code section 2-8-60.

We would ask the Board of Trustees if there are some additional priorities they would like added, some priorities that should be removed and to to prioritize the list for 2016. This will help give us guidance on what is most important at this time.

We have also included a summary first quarter financial review of the three utilities, electric, water and wastewater.

The final topic is to find clarity on what is required in restricted funds. I have been working with staff to collect the various ordinances and resolutions that discuss this. The 2004 resolution included in this packet appears to be the basic starting point.

We then have requirements for various bonds and notes which require certain amounts be restricted and are listed below. These appear to be what the general 2004 resolution wanted to cover and so an individual bond or note requirement would be considered a sub restriction within the account set up for rate stabilization, not in addition to that account.

You might also note that the rate stabilization resolution does not use 3 months operating expenses as the reserve amount. That is what the individual note for the water and wastewater fund requires and so I believe that has been used as the general requirement but is not actually in an ordinance or resolution for the electric fund.

#### Restricted funds for Electric Fund:

Rate Stabilization Resolution 2004-23– 10% (min)-20%(max) of annual revenues

2003 Bond – Reserve acct equal to principal and interest of that year’s payment

2006 Electric Note – the same amount every year...\$34,190

#### Restricted funds for Water/Sanitation Fund:

Rate Stabilization Resolution 2004-23 – 10% (min)-20%(max) of annual revenues

2003 Water Note – 3 mos of operating and maint. (per auditors – haven’t gone through note yet)

Sincerely,

Aaron Caplan  
Chair Lyons UEB



## 2015 Review

Calculated 2016 budget for the utility funds.

Reviewed the Request For Proposals (RFPs) and the Proposals themselves for

1. Water and Wastewater, Rate and Capital Improvement Project Studies
2. Storm Drainage Master Plan

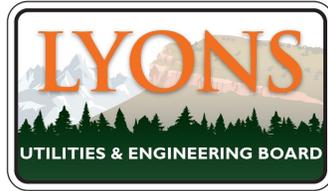
Worked on the Lyons Recovery Action Plan (LRAP), Infrastructure Section 1.1.1 - Update the Long Range Water Plan, the Master Wastewater Plan and the Storm Drainage Master Plan to reflect the Town's existing conditions and expanded planning area. Develop a master plan for the electric utility.

1. The Water, Wastewater and Storm Drainage are all under study by independent companies paid for by grant funding.
2. The Electric Utility first needed some analysis. We determined that it would be complicated and costly to try and break the contract with our current electric provider, MEAN, which would allow the town to either sell the utility or find another provider. Based on a rate comparison with other electric providers and the lack of places to find savings we don't see much gain in pursuing this option. We also felt the town's electric service has been pretty reliable.
3. Proposals for a Study of our Electric Rates and Capital Improvement Projects were then put out for bids. The 2 bids received came in way over budget. Staff is working on new RFP's for this.

Reviewed Lyons Environmental Sustainability Action Plan, (LESAP).

Planned and Budgeted to upgrade Lyons electric metering system.

Had a meeting with Longmont Water to discuss water rights. This included our options for sources of water rights other than Colorado Big Thompson water, and a cash in lieu of water rights policy.



## 2016 Priorities

Supply the trustees with a quarterly review of utility funds with regards to 3 months operating expenses, and an annual budget for the utilities.

Develop a wastewater pretreatment ordinance for Lyons Municipal Code (LMC)

Monitor the electric utility meter upgrade.

Finish Work on LRAP Infrastructure 1.1.1. Once the studies being done are in we will review and aggregate data for the various master plans.

Reassess tap or connection fee policy based on results from the studies and incorporate affordable housing considerations.

Begin work on LRAP INF 2.2.1 - ( Develop and implement a capital improvement and maintenance plan for Lyons' transportation system that considers emergency and normal operating conditions, future land use, collector connections, street master plans, street connections and multi-modal transportation.)

Review and suggest updates for the LMC utility sections.

Update and revise the Lyons Design and Construction Manual (DCM) or Manual of Design Criteria and Standard Specifications for Construction of Public Improvements of the Town.

Attend MEAN quarterly board meetings and monitor industry-wide and regulatory changes that could affect MEAN's rates, renewable energy practices or other issues of concern to Lyons.

Utility Performance 2016

	Revenue (\$)	Expenses (\$)					Rev - Exp.	Utility (MwH or Kgal)		Fund Total (\$)*	
	(All Sources)	Purchase	Capital	Debt	All Other	Total Exp.		Purch. Amt	Sold Amt	Start	Finish
<b>Electric Fund</b>									91.1%		
1st Quarter	\$390,812	\$243,384	\$2,399	\$0	\$31,283	\$277,066	\$113,746	3,188	2,905		
Budget (1st Q)	\$413,839	\$247,002	\$26,869	\$38,057	\$93,275	\$405,202	\$8,637				
2nd Quarter											
Budget (2nd Q)											
3rd Quarter											
Budget (3rd Q)											
4th Quarter											
YTD	\$390,812	\$243,384	\$2,399	\$0	\$31,283	\$277,066	\$113,746				
Budget (annual)	\$1,655,355	\$988,007	\$107,475	\$152,228	\$373,098	\$1,620,808	\$34,548				
	24%	25%	2%	0%	8%	17%					
<b>Water Fund</b>											
1st Quarter	\$152,404	\$17,370	\$2,100	\$155,691	\$61,847	\$237,008	-\$84,603	5,915	10,521		
Budget (1st Q)	\$257,000	\$36,720	\$1,794	\$76,345	\$138,612	\$253,471	\$3,529				
2nd Quarter											
Budget (2nd Q)											
3rd Quarter											
Budget (3rd Q)											
4th Quarter											
YTD	\$152,404	\$17,370	\$2,100	\$155,691	\$61,847	\$237,008	-\$84,603				
Budget (annual)	\$1,028,000	\$146,880	\$7,175	\$305,381	\$554,447	\$1,013,883	\$14,117				
	15%	12%	29%	51%	11%	23%					
<b>Sanitation **</b>											
1st Quarter	\$115,210	\$0	\$1,943	\$0	\$88,915	\$90,858	\$24,351				
Budget (1st Q)	\$138,373	\$0	\$1,100	\$75,111	\$96,714	\$172,925	-\$34,552				
2nd Quarter											
Budget (2nd Q)											
3rd Quarter											
Budget (3rd Q)											
4th Quarter											
YTD	\$115,210	\$0	\$1,943	\$0	\$88,915	\$90,858	\$24,351				
Budget (annual)	\$553,492	\$0	\$4,400	\$300,445	\$386,854	\$691,699	-\$138,207				
	21%		44%	0%	23%	13%					

**TOWN OF LYONS, COLORADO  
RESOLUTION 2004-23**

**A RESOLUTION ESTABLISHING A RATE STABILIZATION ACCOUNT IN THE  
TOWN'S WATER FUND, SANITATION FUND AND ELECTRIC FUND**

**WHEREAS**, the Town of Lyons, Colorado, (the "Town") is a statutory municipal corporation of the State of Colorado and is authorized and empowered by Articles 32 and 35 of Title 31, C.R.S., to own and operate public utilities; and

**WHEREAS**, pursuant to this authority, the Town has developed its own electric, water, and sewer systems (collectively, "Town Utility Systems") operated by the Town Electric Department, Water Department and Sanitation Department, respectively (collectively, "Town Utility Departments"); and

**WHEREAS**, as established by Resolution No. 1993-14 and affirmed by resolution each subsequent year, the Town's Water Fund, Sanitation Fund and Electric Fund are enterprises under the provisions of Article 45.1, Title 37, C.R.S. and are excluded from the provisions of Section 20 of Article X of the Colorado Constitution (collectively, "Utility Funds"); and

**WHEREAS**, the Town Utility Systems have been and continue to be operated as enterprises and are self-supporting government owned businesses which receive under 10% of their annual revenues in grants from all Colorado state and local governments combined; and

**WHEREAS**, the Lyons Board of Trustees (the "Board") is the governing body of each Utility Fund with the authority to manage the revenues derived or to be derived from the activities of each respective fund; and

**WHEREAS**, by Ordinances 755 (Water), 615 (Sewer) and 764 (Electric), the Board has approved loan agreements and the issuance of bonds for purposes of financing improvements to the Town Utility Systems ("Agreements") ; and

**WHEREAS**, the Agreements require the Town to pay its bond obligations from the revenues of the Utility Funds; and

**WHEREAS**, from time to time, unexpected non-recurring events, such as water line breaks and associated repairs or a dramatic decrease in projected tap fees, render the balances in the Utility Funds insufficient to meet bond obligations without an emergency increase in utility rates; and

**WHEREAS**, the Board finds and determines that the cost of such unpredictable

events should not be borne by Town utility customers in the form of emergency utility rate increases; and

**WHEREAS**, the Town desires to insulate the users of Town Utility Systems from such emergency rate increases by setting aside excess unrestricted Utility Fund balances to meet bond obligations when other revenue sources are unexpectedly low; and

**WHEREAS**, the Town desires to establish a rate stabilization account in each of the Town's Utility Funds for the above purposes.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS:**

**Section 1.** The above and foregoing recitals are incorporated herein by reference and are adopted as findings and determinations of the Board of Trustees.

**Section 2. Creation of Rate Stabilization Accounts** There is hereby created in the Town Water Fund, Sanitation Fund and Electric Fund a separate Rate Stabilization Account for each fund.

**Section 3. Purpose of Accounts** The purpose of each Rate Stabilization Account is to provide a contingency for meeting the bond and loan revenue requirements of the utility fund in which the account is located when other revenue sources are inadequate or when extraordinary expenses occur. The Rate Stabilization Accounts are intended to protect Town utility customers against reduced utility service levels or increased utility rates due to temporary revenue shortfalls or unpredicted one-time expenditures. The Rate Stabilization Accounts are not intended for and shall not be used to insulate Town utility customers from rate increases due to inflation, additional debt or other ordinary increases in service costs.

**Section 4. Account Management** The Rate Stabilization Accounts created hereby shall be managed by the Town of Lyons Finance Director. The target minimum balance of each Account shall be ten percent (10%) of the annual revenue generated from user fees by the utility fund in which the Account is located for the previous calendar year. The target maximum Account balance of each account shall be twenty percent (20%) of the annual revenue generated from user fees by the utility fund in which the Account is located for the previous calendar year. Maximum Account balances shall be determined by the Finance Director based on his or her assessment of potential liabilities of each utility and with the goal of avoiding excessive Account balances. Account balances should be returned as closely as possible to the target minimum balance within twelve (12) months of necessary expenditures. Account funds determined by the Finance Director to be excess shall be transferred to the non-

restricted cash balance of the utility fund in which the Rate Stabilization Account is located.

**Section 5. Use of Funds** Funds in the Rate Stabilization Accounts shall be used only to meet the debt obligations of the utility fund in which the Account is located in the event that all other revenue sources of the fund are inadequate to meet such obligations. The Board of Trustees of the Town of Lyons, acting also as the governing body of each utility enterprise, may authorize the use of Rate Stabilization Account funds in accordance with this section and the purposes of the Account.

**Section 6. Termination of Accounts** The Rate Stabilization Accounts created hereby shall remain open as long as the Town Water Fund, Sanitation Fund or Electric Fund in which the Account is located has debt obligations. If any utility fund becomes debt free, the Finance Director is authorized to close such fund's Rate Stabilization Account upon approval of the Board of Trustees, which approval may be given by motion. Upon closure, the balance of a Rate Stabilization Account shall be transferred to the non-restricted cash balance of the utility fund in which the Account is located.

**Section 7. Repealer.** All resolutions and orders of the Board of Trustees, or parts thereof, inconsistent with the provisions of this Resolution are hereby repealed to the extent only of such inconsistency or conflict.

**Section 6. Severability.** If any section, paragraph, clause, or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the validity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Resolution, the intent being that the same are severable.

**ADOPTED THIS 5<sup>th</sup> DAY OF APRIL, 2004.**

**TOWN OF LYONS, COLORADO**

  
\_\_\_\_\_

Richard Hinshaw, Mayor

ATTEST:

  
\_\_\_\_\_  
Debra Babler, Town Clerk/Treasurer

**Agenda Item No: VIII-1**

**Meeting Date:** May 16, 2016

**Subject:** Liquor Licensing Authority  
**Presenter:** Jacque Watson, Deputy Town Clerk

**Applicant:** Can'd Aid  
**Address:** Bohn Park, Second Avenue, Lyons, CO

**Background:**

Can'd Aid submitted a Special Events Permit application April 21, 2016, for Burning Can, to be held in conjunction with Lyons Outdoor Games. According to the State Liquor Code, this matter should be decided before the Local Liquor Licensing Authority. The site of this event was posted on April 21, 2016 and may be considered by the Authority at this time.

Approval by the Board of Trustees should be contingent on the Town not receiving any objections to the application within the ten-day posting period. In the event objections are filed in the Clerk's office, a public hearing before the Board of Trustees should occur. The Clerk's Office has not received any objections to this Special Events Permit to date. Due to the absence of filed complaints, the Local Liquor Licensing Authority does not have to conduct a public hearing before making a decision on this special event permit.

Although approval and subsequent issuance of this special event permit rests solely on the Local Liquor Licensing Authority, this application must be sent in to the State of Colorado Department of Revenue within ten days after event approval.

The Burning Can and Lyons Outdoor Games will be held Saturday, June 4, 2016 in Bohn Park.



OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

**CERTIFICATE OF FACT OF GOOD STANDING**

I, Wayne W. Williams, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

The Oskar Blues CAN'd Aid Foundation

is a

Nonprofit Corporation

formed or registered on 09/19/2013 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20131537614 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 05/10/2016 that have been posted, and by documents delivered to this office electronically through 05/11/2016 @ 14:25:21 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 05/11/2016 @ 14:25:21 in accordance with applicable law. This certificate is assigned Confirmation Number 9645349 .



Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*  
*Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."*

# 2015 Lyons Outdoor Games Site Map 2.0



**Agenda Item No: VIII-2**

**Meeting Date:** May 16, 2016

**Subject:** Liquor Licensing Authority  
**Presenter:** Jacque Watson, Deputy Town Clerk  
**Applicant:** Mojo Kitchen, DBA Mojo Taqueria Hotel/Restaurant  
Liquor License  
**Address:** 216 Main Street, Lyons, CO 80540

**Background:**

Pursuant to Colorado Revised Statutes, 12-47-312(1), the applicant is hereby advised that with regard to the application for a new Beer and Wine Retail Liquor License, an investigation has been made, and based on the results thereof, the following has been determined:

That the application was filed on March 25, 2016 in the Town Clerk's office and a public hearing was scheduled for Monday, May 2, 2016, and was continued to May 16, 2016. With a new liquor license application, the Local Liquor Licensing Authority must hold a public hearing in accordance with C.R.S. 12-47-311(1). The Town must post notice of hearing for a period of not less than 10 days; this hearing date represents 18 days. Publication of the hearing was published in a newspaper of general circulation on April 7, 2016.

That, although there was an active liquor license at this premise for more than 40 years, the premises being considered does not currently hold a liquor license, thus making this an application for a new license. Therefore, the applicant has supplied a petition of support signed by adult inhabitants of the neighborhood.

That from the evidence submitted, the applicant is leasing the premises from 5930 Washington Avenue, LLC and that 5930 Washington Avenue, LLC is the lawful owner of the premises.

That selling liquor in the manner currently proposed in the application is not in violation of the zoning codes as stated in the Lyons Municipal Zoning Code.

That Colorado Bureau of Investigation is conducting a background investigation on Michael Ty Hammes, the owner of Mojo Taqueria.

The public hearing on this application is continued to May 16, 2016 at 7:00 p.m. in the Shirley F. Johnson Council Chambers of the Lyons Town Hall, 432 5<sup>th</sup> Avenue, Lyons, CO. At said hearing, the applicant shall have an opportunity to be heard regarding all matters related to this application, including all matters set forth herein.

# Colorado Liquor Retail License Application

**New License**     **New-Concurrent**     **Transfer of Ownership**

- All answers must be printed in black ink or typewritten
- Applicant must check the appropriate box(es)
- Applicant should obtain a copy of the Colorado Liquor and Beer Code: [www.colorado.gov/enforcement/liquor](http://www.colorado.gov/enforcement/liquor)
- Local License Fee \$ \_\_\_\_\_

1. Applicant is applying as a/an		<input type="checkbox"/> Individual
<input type="checkbox"/> Corporation		<input checked="" type="checkbox"/> Limited Liability Company
<input type="checkbox"/> Partnership (includes Limited Liability and Husband and Wife Partnerships)		<input type="checkbox"/> Association or Other
2. Applicant If an LLC, name of LLC; if partnership, at least 2 partner's names; if corporation, name of corporation		FEIN Number
MOJO KITCHEN, LLC		81-1534810
2a. Trade Name of Establishment (DBA)	State Sales Tax Number	Business Telephone
Mojo Taqueria	30468834	303-859-9493
3. Address of Premises (specify exact location of premises, include suite/unit numbers)		
216 E MAIN ST		
City	County	State ZIP Code
LYONS	BOULDER	CO 80540
4. Mailing Address (Number and Street)	City or Town	State ZIP Code
314 Mc CONNELL DR	LYONS	CO 80540
5. Email Address		
TYHAMMES @ GMAIL . COM		
6. If the premises currently has a liquor or beer license, you must answer the following questions		
Present Trade Name of Establishment (DBA)	Present State License Number	Present Class of License
Present Expiration Date		

Section A Nonrefundable Application Fees	Section B (Cont.) Liquor License Fees
<input checked="" type="checkbox"/> Application Fee for New License..... \$ 600.00	<input type="checkbox"/> Liquor Licensed Drugstore (City)..... \$227.50
<input type="checkbox"/> Application Fee for New License w/Concurrent Review .... \$ 700.00	<input type="checkbox"/> Liquor Licensed Drugstore (County) ..... \$312.50
<input type="checkbox"/> Application Fee for Transfer ..... \$ 600.00	<input type="checkbox"/> Manager Registration - H & R ..... \$ 75.00
<b>Section B</b> <b>Liquor License Fees</b>	<input type="checkbox"/> Manager Registration - Tavern ..... \$ 75.00
<input type="checkbox"/> Add Optional Premises to H & R .....\$100.00 X _____ Total _____	<input type="checkbox"/> Master File Location Fee .....\$ 25.00 X _____ Total _____
<input type="checkbox"/> Add Related Facility to Resort Complex .....\$ 75.00 X _____ Total _____	<input type="checkbox"/> Master File Background .....\$250.00 X _____ Total _____
<input type="checkbox"/> Arts License (City) .....\$308.75	<input type="checkbox"/> Optional Premises License (City) .....\$500.00
<input type="checkbox"/> Arts License (County) .....\$308.75	<input type="checkbox"/> Optional Premises License (County) .....\$500.00
<input type="checkbox"/> Beer and Wine License (City).....\$351.25	<input type="checkbox"/> Racetrack License (City).....\$500.00
<input type="checkbox"/> Beer and Wine License (County) .....\$436.25	<input type="checkbox"/> Racetrack License (County) .....\$500.00
<input type="checkbox"/> Brew Pub License (City) .....\$750.00	<input type="checkbox"/> Resort Complex License (City).....\$500.00
<input type="checkbox"/> Brew Pub License (County).....\$750.00	<input type="checkbox"/> Resort Complex License (County) .....\$500.00
<input type="checkbox"/> Club License (City) .....\$308.75	<input type="checkbox"/> Retail Gaming Tavern License (City) .....\$500.00
<input type="checkbox"/> Club License (County) .....\$308.75	<input type="checkbox"/> Retail Gaming Tavern License (County).....\$500.00
<input type="checkbox"/> Distillery Pub License (City).....\$750.00	<input type="checkbox"/> Retail Liquor Store License (City).....\$227.50
<input type="checkbox"/> Distillery Pub License (County) .....\$750.00	<input type="checkbox"/> Retail Liquor Store License (County) .....\$312.50
<input checked="" type="checkbox"/> Hotel and Restaurant License (City) .....\$500.00	<input type="checkbox"/> Tavern License (City) .....\$500.00
<input type="checkbox"/> Hotel and Restaurant License (County) .....\$500.00	<input type="checkbox"/> Tavern License (County).....\$500.00
<input type="checkbox"/> Hotel and Restaurant License w/one opt premises (City) .....\$600.00	<input type="checkbox"/> Vintners Restaurant License (City) .....\$750.00
<input type="checkbox"/> Hotel and Restaurant License w/one opt premises(County).....\$600.00	<input type="checkbox"/> Vintners Restaurant License (County).....\$750.00

**Questions? Visit: [www.colorado.gov/enforcement/liquor](http://www.colorado.gov/enforcement/liquor) for more information**

**Do not write in this space - For Department of Revenue use only**

Liability Information			
License Account Number	Liability Date	License Issued Through (Expiration Date)	Total
			\$

7. Is the applicant (including any of the partners, if a partnership; members or manager if a limited liability company; or officers, stockholders or directors if a corporation) or manager under the age of twenty-one years?	Yes	No		
	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
8. Has the applicant (including any of the partners, if a partnership; members or manager if a limited liability company; or officers, stockholders or directors if a corporation) or manager ever (in Colorado or any other state):				
(a) Been denied an alcohol beverage license?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
(b) Had an alcohol beverage license suspended or revoked?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
(c) Had interest in another entity that had an alcohol beverage license suspended or revoked?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
If you answered yes to 8a, b or c, explain in detail on a separate sheet.				
9. Has a liquor license application (same license class), that was located within 500 feet of the proposed premises, been denied within the preceding two years? If "yes", explain in detail.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
10. Are the premises to be licensed within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
	Waiver by local ordinance? Other: _____	<input type="checkbox"/> or <input checked="" type="checkbox"/>		
11. Has a liquor or beer license ever been issued to the applicant (including any of the partners, if a partnership; members or manager if a Limited Liability Company; or officers, stockholders or directors if a corporation)? If yes, identify the name of the business and list any <u>current</u> financial interest in said business including any loans to or from a licensee.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
12. Does the Applicant, as listed on line 2 of this application, have legal possession of the premises by virtue of ownership, lease or other arrangement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/> Ownership <input checked="" type="checkbox"/> Lease <input type="checkbox"/> Other (Explain in Detail) _____				
a. If leased, list name of landlord and tenant, and date of expiration, <b>exactly</b> as they appear on the lease:				
Landlord <b>5930 WASHINGTON AVENUE, LLC</b>	Tenant <b>MOJO KITCHEN</b>	Expires <b>2-28-2021</b>		
b. Is a percentage of alcohol sales included as compensation to the landlord? If yes complete question 13. <span style="float:right;"><input type="checkbox"/> <input checked="" type="checkbox"/></span>				
c. Attach a diagram and outline or designate the area to be licensed (including dimensions) which shows the bars, brewery, walls, partitions, entrances, exits and what each room shall be utilized for in this business. This diagram should be no larger than 8 1/2" X 11".				
13. Who, besides the owners listed in this application (including persons, firms, partnerships, corporations, limited liability companies), will loan or give money, inventory, furniture or equipment to or for use in this business; or who will receive money from this business. Attach a separate sheet if necessary.				
Last Name <b>None</b>	First Name	Date of Birth	FEIN or SSN	Interest/Percentage
Last Name <b>None</b>	First Name	Date of Birth	FEIN or SSN	Interest/Percentage
<b>Attach copies of all notes and security instruments, and any written agreement, or details of any oral agreement, by which any person (including partnerships, corporations, limited liability companies, etc.) will share in the profit or gross proceeds of this establishment, and any agreement relating to the business which is contingent or conditional in any way by volume, profit, sales, giving of advice or consultation.</b>				
14. Optional Premises or Hotel and Restaurant Licenses with Optional Premises: Has a local ordinance or resolution authorizing optional premises been adopted? <span style="float:right;"><input type="checkbox"/> <input checked="" type="checkbox"/></span>				
Number of additional Optional Premise areas requested. (See license fee chart) <input style="width:100px;" type="text"/>				
15. Liquor Licensed Drug Store applicants, answer the following: (a) Does the applicant for a Liquor Licensed Drug Store have a license issued by the Colorado Board of Pharmacy? If "yes" a copy of license must be attached. <span style="float:right;"><input type="checkbox"/> <input checked="" type="checkbox"/></span>				
16. Club Liquor License applicants answer the following: <b>Attach a copy of applicable documentation</b>				
(a) Is the applicant organization operated solely for a national, social, fraternal, patriotic, political or athletic purpose and not for pecuniary gain? <span style="float:right;"><input type="checkbox"/> <input checked="" type="checkbox"/></span>				
(b) Is the applicant organization a regularly chartered branch, lodge or chapter of a national organization which is operated solely for the object of a patriotic or fraternal organization or society, but not for pecuniary gain? <span style="float:right;"><input type="checkbox"/> <input checked="" type="checkbox"/></span>				
(c) How long has the club been incorporated? <input style="width:100px;" type="text"/>				
(d) Has applicant occupied an establishment for three years (three years required) that was operated solely for the reasons stated above? <span style="float:right;"><input type="checkbox"/> <input checked="" type="checkbox"/></span>				
17. Brew-Pub License or Vintner Restaurant Applicants answer the following: (a) Has the applicant received or applied for a Federal Permit? (Copy of permit or application must be attached) <span style="float:right;"><input type="checkbox"/> <input checked="" type="checkbox"/></span>				
18a. For all on-premises applicants. (If this is an application for a Hotel, Restaurant or Tavern License, the manager must also submit an individual History Record - DR 8404-I)				
Last Name of Manager <b>HAMMES</b>	First Name of Manager <b>MICHAEL</b>	Date of Birth <b>11/28/72</b>		
18b. Does this manager act as the manager of, or have a financial interest in, any other liquor licensed establishment in the State of Colorado? If yes, provide name, type of license and account number. <span style="float:right;"><input type="checkbox"/> <input checked="" type="checkbox"/></span>				
Name	Type of License	Account Number		
19. Tax Distraint Information. Does the applicant or any other person listed on this application and including its partners, officers, directors, stockholders, members (LLC) or managing members (LLC) and any other persons with a 10% or greater financial interest in the applicant currently have an outstanding tax distraint issued to them by the Colorado Department of Revenue? <span style="float:right;"><input type="checkbox"/> <input checked="" type="checkbox"/></span>				
If yes, provide an explanation and include copies of any payment agreements.				

OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

**CERTIFICATE OF FACT OF GOOD STANDING**

I, Wayne W. Williams, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Mojo Kitchen, LLC

is a

Limited Liability Company

formed or registered on 02/16/2016 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20161110330 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 03/18/2016 that have been posted, and by documents delivered to this office electronically through 03/21/2016 @ 13:38:46 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 03/21/2016 @ 13:38:46 in accordance with applicable law. This certificate is assigned Confirmation Number 9560111 .



Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*  
*Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."*

20. If applicant is a corporation, partnership, association or limited liability company, applicant must list all **Officers, Directors, General Partners, and Managing Members**. In addition, applicant must list any stockholders, partners, or members with **ownership of 10% or more in the Applicant**. All persons listed below must also attach form DR 8404-I (Individual History Record), and submit fingerprint cards to the local licensing authority.

Name	Home Address, City & State	DOB	Position	% Owned
Michael Hannes	314 McCadden Dr Lyons, CO	11/28/70	Owner	100%
Name	Home Address, City & State	DOB	Position	% Owned
Name	Home Address, City & State	DOB	Position	% Owned
Name	Home Address, City & State	DOB	Position	% Owned
Name	Home Address, City & State	DOB	Position	% Owned

\*\* If Applicant is owned 100% by a parent company, please list the designated principal officer on question #20  
 \*\* Corporations - The President, Vice-President, Secretary and Treasurer must be accounted for on question #20 (Include ownership percentage if applicable)  
 \*\* If total ownership percentage disclosed here does not total 100%, applicant must check this box:  
 Applicant affirms that no individual other than these disclosed herein, owns 10% or more of the applicant, and does not have ownership in a prohibited liquor license pursuant to Title 47 or 48, C.R.S.

**Oath Of Applicant**

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.

Authorized Signature 	Printed Name and Title MICHAEL T. HANNES, OWNER	Date 11/28/10
--------------------------	--	------------------

**Report and Approval of Local Licensing Authority (City/County)**

Date application filed with local authority	Date of local authority hearing (for new license applicants; cannot be less than 30 days from date of application 12-47-311 (1) C.R.S.)
---	---

The Local Licensing Authority Hereby Affirms that each person required to file DR 8404-I (Individual History Record) has:

- Been fingerprinted
- Been subject to background investigation, including NCIC/CCIC check for outstanding warrants

That the local authority has conducted, or intends to conduct, an inspection of the proposed premises to ensure that the applicant is in compliance with, and aware of, liquor code provisions affecting their class of license

- (Check One)
- Date of inspection or anticipated date \_\_\_\_\_
  - Will conduct inspection upon approval of state licensing authority

The foregoing application has been examined; and the premises, business to be conducted, and character of the applicant are satisfactory. We do report that such license, if granted, will meet the reasonable requirements of the neighborhood and the desires of the adult inhabitants, and will comply with the provisions of Title 12, Article 46 or 47, C.R.S.

**Therefore, this application is approved.**

Local Licensing Authority for Town of Lyons	Telephone Number 303-823-6627	<input checked="" type="checkbox"/> Town, City <input type="checkbox"/> County
Signature 	Print	Title Mayor
Signature (attest)	Print	Title
		Date

**REPRESENTATION OF APPLICATION CONCERNING CRIMINAL HISTORY  
SUPPLEMENT TO APPLICATION FOR LIQUOR LICENSE**

I, Michael Ty Hammes, applied for a liquor license from the Town of Lyons Liquor Licensing Authority. As part of the processing of my application, I am required to undergo a federal and state criminal background check to determine the suitability of my character for the holding of a liquor license.

I understand that the Town of Lyons has submitted certain information provided by me to federal and state agencies for a criminal background check as part of the processing of my license application. To date, the Town has not received any federal or state reports and that such reports are necessary to determine the quality of my character as required by the applicable liquor laws.

In order to expedite the processing of my application, I hereby state and represent to the Town of Lyons Liquor Licensing Authority the following:

1. I have not been convicted (including my entering of a plea of guilty or no contest) of a crime in any federal or state court during the past 45 years, except for the following:

\_\_\_\_\_  
\_\_\_\_\_

2. I understand and agree that, in the event the Town Liquor Licensing Authority issues the requested liquor license, the Authority may revoke or rescind its approval of the license following a hearing upon a determination that my representation in (1) above is false.

APPLICANT:

  
\_\_\_\_\_

Print Name: Michael Ty Hammes

\_\_\_\_\_

Print Name: \_\_\_\_\_

2ND AVENUE (80' ROW) ↑

FRAME SHED

DECK

KITCHEN

ONE-STORY FRAME

PATIO (INCLUDED)

ENTRANCE

18.8' NEW ENTRANCE

29.2'

3.0'

32.3'

80.8'

8.1'

10.2'

8.3'

8.7'

15.7'

2.9'

22.5'

16.2'

16.1'

16.1'

16.1'

16.1'

16.1'

16.1'

16.1'

16.1'

16.1'

16.1'

16.1'

16.1'

16.1'

16.1'

16.1'

16.1'

216 EAST MAIN ST. (POSTED)  
HWY. 36  
CONC. CURB

205.93'

LICENSED PREMISES

FOUND #5  
RET

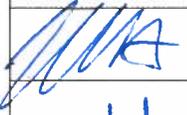
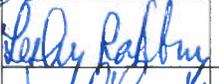
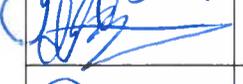
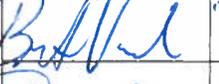
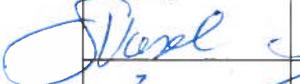
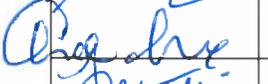
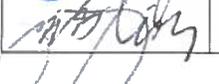
N 89° 50' 58" E 140.93'

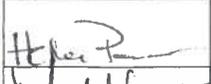
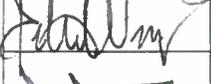
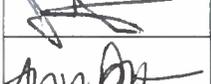
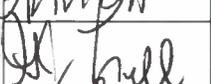
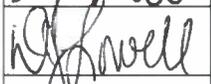
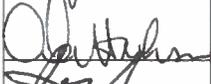
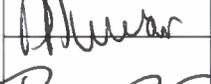
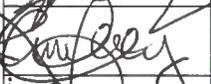
10'

Petition to the Lyons Liquor Licensing Authority

I, the undersigned, am aware that an application for a retail hotel and restaurant liquor license has been filed with the Lyons Liquor Licensing Authority by 216 E MAIN ST LYONS, CO 80540 and proposed to be located at

I am at least 21 years of age and am a resident or owner or manager of a business located within the defined neighborhood boundaries of the proposed liquor establishment. I have indicated below whether I consider the granting of the above-mentioned liquor license to be desirable and necessary for the reasonable requirements of the neighborhood:

Signature	Printed Name	Address	Date Signed	Yes ✓	No ✓
	Michael Banner	314 McConnell Dr	3-11-16	✓	
	Erika Anderson	314 McConnell Dr	3-11-16	✓	
	DAVID RAHBANY	313 MCCONNELL DRIVE	3/11/16	✓	
	Lesley Rahbany	313 McConnell Dr Lyons, CO	3-11-16	✓	
	Jennifer Booth	310 McConnell Dr Lyons, CO 80540	3-12-16	✓	
	Ian Brighton	322 Evans	3-12-16	✓	
	Theresa Brighton	322 Evans	3-12-16	✓	
	R. Taylor Sims	482 W. Higgins	3-12-16	✓	
	BONNIE SIMS	482 W Higgins	3-12-16	✓	
	Caleb Roberts	434 Reley St	3/12/16	✓	
	BRIAN VASEL	307 McConnell Dr	3/12/16	✓	
	Susan Vasel	307 McConnell Dr	3/12/16	✓	
	Suzy Canturica	309 McConnell Dr	3/12-16	✓	
	ANDRE CHALFOUX	309 MCCONNELL DR	3/12/16	✓	
	L.M. KETT	308 McConnell	3/12/16	✓	
	Scott Sharkey	318 McConnell	3/19/16	✓	

SIGNATURE	PRINTED NAME	ADDRESS	DATE	YES	NO
	Hella Pannewig	318 McConnell	3-19-16	✓	
	Peter A. Nagy	209 Welch Ct.	3-20-16	✓	
	JOHN HUNTER	305 McCONNELL	3-20-16	✓	
	Ann Herrmann	316 Mcconnell Dr	3-20-16	✓	
	Greg Lowell	411 Raymond Ct.	3-20-16	✓	
	Donna Lowell	411 Raymond Ct	3-20-16	✓	
	Anne Haakenson	317 McConnell Dr	3-20-16	✓	
	Steve Herrmann	30 McCONNELL	3-20-16	✓	
	NANCY PORTNER	501 GORANSON CT.	3-20-16	✓	
	Seth Portner	501 Goranson Ct	3/20/16		
	Deanne Duncan	507 Goranson Ct.	3/20/16	✓	
	Brian Miller	813 Upper 5th Ave	3/20/16	✓	
	Adam Schwartz	312 Mcconnell Dr	3/20/16		
	JENNIFER CRUZ	540 METLY ST.	03/20/16	✓	
	MATT BOOTH	310 McConnell	03/20/16	✓	

# **TOWN OF LYONS LIQUOR LICENSING AUTHORITY**

## **NEW LIQUOR LICENSE PROCEDURE OUTLINE**

The following is an outline to assist the Liquor Licensing Authority through the liquor licensing proceeding for a new liquor license for the common types of applications (wine & beer, or retail liquor store, hotel and restaurant). This is a *quasi-judicial* proceeding, meaning that it must be conducted with a certain level of formality akin to a judicial or court proceeding. Any appeal of your decision will be made “on the record” to the district court which means that the court will only review a transcript and documentary evidence presented to the Authority; therefore, the evidence presented and the record must clearly support your decision.

The public hearing should be conducted in the following sequence and with the following questions (and others) so that the following minimum information is presented:

1. Call the Liquor Licensing Authority to order and introduce the matter:

**“I call to order a public hearing of the Lyons Liquor Licensing Authority. The Authority shall consider the application of Mojo Taqueria.**

2. Enter the application and all supporting documents into the record.

**“The application submitted to the Town Clerk together with all supporting documents are hereby made part of the record. Any other documents presented to the Authority during this hearing shall also be made part of the record if a copy is given to the Town Clerk.”**

3. Determine whether the notice and posting requirements were met. Notice must be provided by posting a sign on the premises plus publication of notice in the newspaper at least 10 days before hearing. Ask the Town Clerk:

**“Was notice properly posted and published for this matter?”**

4. The Authority must establish the boundaries of the "neighborhood" to be affected by the license. The Authority has substantial latitude to determine the area of the neighborhood to be affected. The neighborhood can be the entire Town, if the Authority elects, and this has been the Town Board’s practice in the past. Once determined, a statement describing the boundaries of the neighborhood should be made on the record. I recommend that the Board make the following statement on the record:

**"I move that the entire corporate limits of the Town of Lyons be considered as the neighborhood for purposes of this liquor license application and the public hearing."**

5. Testimony should be presented by the applicant and other adult persons who reside within the designated neighborhood. Certain persons have a legal right to speak, such as business owners and liquor license holders in the neighborhood, adult residents in the neighborhood, representatives of neighborhood groups, and any school principal or representative of a school located within 500 feet of the proposed business. Persons outside of the “neighborhood” may testify at the Authority's discretion if the testimony would benefit the Authority.

**“The Applicant may make a presentation to the Authority concerning the requested liquor license application. After the applicant, other interested persons will be provided an opportunity to address the Authority. The applicant and any other person who speaks may ask questions of, and cross examine, any other person who speaks at this hearing.”**

Testimony should relate to the following factors which are involved in the Authority's license decision:

Reasonable requirements or need of the Town for this license and business

Desires of the adult inhabitants of the Town concerning this license

Number, type, and availability of liquor outlets located in or near the Town.

6. Other information that is relevant pertains to the following questions which may be asked by any member of the Authority:

**Is or will the applicant be in legal possession of the premises. Has the applicant provided to the Town evidence of ownership or a lease agreement?**

**Does the zoning of the property permit the proposed liquor use?**

**Does the Applicant hold another liquor license or have an interest in any other business which is licensed under the state laws governing liquor licenses?** Except in limited circumstances, an applicant may not own or have a direct or indirect interest in another license or in a liquor licensed business.

**Did the Town's investigation of the applicant disclose any reason why the applicant cannot hold the license he or she is requesting?**

**Has a liquor license been denied for the same premises or for a premise within 500 feet of the applicant's premises within the**

**last two years, based on a finding that the needs of the neighborhood do not support a new liquor business?**

If so, the license cannot be received or acted upon by the Authority.

**Motion to Approve or Deny an Application:**

A motion to **approve** should be stated as:

"I move to approve the liquor license application for Mojo Taqueria. I specifically find that the establishment meets the reasonable needs of the neighborhood and the desires of the adult residents of the neighborhood."

To **deny** a license because the applicant or the business fails to meet a mandatory requirement of the state laws such as location within proximity of a school, the motion is fairly simple and must only require a statement or finding concerning the defect. For example:

"I move to deny the liquor license application for Mojo Taqueria. My motion is based on a finding that [state the basis for the denial and specifically refer to the evidence presented which supports your finding]."

To **deny** a license request based on the needs or desires of the neighborhood or other subjective reasons, the Authority is advised to close the public hearing and then move to postpone the decision until the next regular Board meeting to permit the Town Attorney to draft findings for denial. The suggested motion would be:

"I move to close the public hearing and postpone the decision on the liquor license for [Mojo Taqueria] until [date of next meeting] at 7:30 p.m. in this same meeting room. This motion is requested to permit the Town staff to prepare recommended findings for denial to be considered by the Authority prior to rendering a decision. At this time, I am not moving for denial, but request that the Authority consider the prepared findings which may support such a motion at the [date of next meeting] meeting."

You should contact the Town Administrator or Town Attorney concerning any questions you may have involving liquor licensing and hearing procedures.

Town of Lyons  
A/P Summary Bi-Monthly  
5/16/16

Date & Check #	Handchecks	Description	Amount
5/06/16 94323	DeFalco Construction Co	Hwy 36 Streetscape - CDOT	\$9,802.80
5/06/16 94324	DeFalco Construction Co	Hwy 36 Streetscape - CDOT	\$211,991.00

Total Handchecks..... **\$221,793.80**

Payroll 5/06/16 ..... **\$39,709.38**

<u>Unpaid Invoices - Vendor</u>	Amount	Grant Funds	Grant Name
4 Rivers Equipment:	\$ 350.00		
Alberts Water and:	\$ 110.00		
American Fence Company,	\$ 201.60	\$201.60	FEMA
American Fund Service	\$ 1,994.00		
Avid4 Adventure, Inc.:	\$ 2,182.50		
Birch Communications:	\$ 657.71		
Brekke Storage:	\$ 230.00	\$230.00	FEMA
Brownstein Hyatt Farber, L	\$ 938.89		
BVGSA:	\$ 125.00		
Carquest Auto Parts Store:	\$ 12.05		
Caselle:	\$ 1,394.00		
Chase Paymentech:	\$ 438.08		
Clark's Hardware:	\$ 485.07		
Colorado Analytical Lab:	\$ 731.00		
Colorado Dept. of Revenu	\$ 1,994.00		
CPS Distributors, Inc.:	\$ 92.25		
Deep Rock Water:	\$ 15.77		
DHM Design:	\$ 32,898.12	\$32,898.12	FEMA
Electric Fund:	\$ 3,867.56		
Extreme Event Production	\$ 3,300.00		
Federal Payroll Taxes	\$ 14,885.62		
Green Spot, The:	\$ 250.00		
Hill Petroleum:	\$ 682.67		
Honnen Equipment Co:	\$ 1,854.95		
Humana, Inc:	\$ 1,125.59		
Innovative Computer:	\$ 7,055.00	\$5,322.50	FEMA
Interstate Rentals & Sales:	\$ 44.15		
JLB Companies, Inc:	\$ 3,770.00	\$3,770.00	FEMA
Longmont Humane Societ	\$ 387.50		
Longmont, City of:	\$ 10,328.42		
Loris and Associates:	\$ 20,017.50	\$20,017.50	FEMA
Lyons Recorder:	\$ 8.00		
McDonald Farms Enterpris	\$ 2,520.00		
N Line Electric, LLC:	\$ 9,741.10	\$1,830.00	FEMA
Petty Cash - Parks:	\$ 100.00		
PLIC-SBD Grand Island:	\$ 351.54		

Town of Lyons  
A/P Summary Bi-Monthly  
5/16/16

Quill:	\$	793.60
Ramey Environmental Co	\$	27,569.13
Rexel:	\$	48.23
Rock Solid Landscapes, Inc	\$	22,231.59
Simonsen, Victoria:	\$	40.63
Social Knowledge LLC:	\$	300.00
Starkovich, Jacob:	\$	446.30
United HealthCare Insuran	\$	20,495.94
US Bank	\$	2,592.20
Utilities Refund:	\$	272.86
Utility Notification Center:	\$	125.84
Vision Service Plan (VSP):	\$	405.18
Workwell Occupational:	\$	36.00
Xcel Energy:	\$	134.03
Xpress Bill Pay:	\$	143.75

---

Unpaid Invoices as of 5/10/16

**\$200,774.92**

**\$64,269.72 Grant Expenditures**

**Total (hand checks, unpaid  
invoices & payroll)**

**\$462,278.10**

Agenda Item No: IX - 3  
Meeting Date: May 16, 2016

**Subject: Resolution 2016 – 48, A RESOLUTION MODIFYING THE AGENDA, ORDER AND MANNER OF BUSINESS OF MEETINGS OF THE TOWN OF LYONS BOARD OF TRUSTEES AND REPEALING RESOLUTION NO. 2010-42**

**Presenter: Victoria Simonsen, Town Administrator**

**Background:** Mayor Connie Sullivan and the current Board of Trustees desires to modify the manner in which the BOT Meetings are conducted, in an effort to be more efficient while still providing the public with the opportunity to participate meaningfully in the discussion of Town business.

**Staff Recommendation:**  
Approval of Resolution 2016-48

**TOWN OF LYONS, COLORADO  
RESOLUTION 2016- 48**

**A RESOLUTION MODIFYING THE AGENDA, ORDER AND MANNER OF BUSINESS OF  
MEETINGS OF THE TOWN OF LYONS BOARD OF TRUSTEES AND REPEALING  
RESOLUTION NO. 2010-42**

**WHEREAS**, Section 2-2-140 of the Lyons Municipal Code provides that the Board of Trustees may by resolution amend or modify the agenda, order and manner of business of Board meetings; and

**WHEREAS**, by Resolution No. 2010-42, the previous Board of Trustees changed the order of business for Board meetings; and

**WHEREAS**, the current Board of Trustees now desires to repeal Resolution No. 2010-42 and to modify the manner in which it conducts meetings, in an effort to be more efficient while still providing the public with the opportunity to participate meaningfully in the discussion of Town business.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS, THAT:**

Section 1. Order of Business. The general order of business for meetings of the Town of Lyons Board of Trustees shall be as follows:

- I. Roll Call and Pledge of Allegiance
- II. A Reflective Moment of Silence
- III. Approve Agenda
- IV. Boulder County Sheriff's Report
- V. Staff Reports
- VI. Audience Business
- VII. Board and Commission Updates
- VIII. Liquor/Urban Renewal/Marijuana Authority Business
- IX. Consent Agenda
- X. General Business
- XI. Items Removed from Consent Agenda
- XII. Trustee Reports (5 minutes per person)
- XIII. Summary of Action Items
- XIV. Executive Session (if needed)
- XV. Adjournment

The order of business at any meeting is subject to modification upon the approved motion of any member of the Board of Trustees.

Section 2. First Reading Ordinances. All Ordinances, except those necessary for the immediate preservation of the public peace, health or safety, shall contain the following recital:

WHEREAS, approval of this Ordinance on first reading is intended only to confirm that the Board of Trustees desires to comply with state law and the Lyons Municipal Code by setting a public hearing in order to provide Town staff and the public an opportunity to present testimony and evidence regarding the application. Approval of this Ordinance on first reading does not constitute a representation that the Board of Trustees, or any member of the Board of Trustees, supports, approves, rejects or denies the application or the proposed project.

No public comment shall be taken on first reading ordinances, except whereas question exists as to whether the public notice and publication requirements were satisfied for the ordinance in question.

Section 3. Second Reading Ordinances. Approval of an ordinance on first reading shall result in the ordinance being scheduled for second reading and a public hearing, typically at the next regularly scheduled meeting of the Board of Trustees. Subject to the requirements of any given ordinance, upon introduction of an ordinance on second reading, the general order of business shall be as follows:

- I. Brief staff report, if applicable
- II. Applicant presentation, if applicable
- III. Public hearing
- IV. Board questions for staff and/or applicant
- V. Motion and second on the ordinance
- VI. Discussion of ordinance among Board members
- VII. Vote

Section 4. Consent Agenda.

(a) The Consent Agenda shall consist of, at a minimum, the following items:

- I. Resolutions
- II. Financial Reports
- III. Approval of Minutes

(b) Prior to any action being taken on the Consent Agenda, the Clerk shall read the title of each item into the record. Any item may be removed from the Consent Agenda and placed on the regular agenda upon the request of any member of the Board of Trustees. Any request to remove an item from the Consent Agenda shall be made after a motion has been made to approve the Consent Agenda and such motion has been seconded. In the event one or more items are removed from the Consent Agenda, the Board shall vote on the Consent Agenda minus any removed items.

(c) At the discretion of the Mayor, public comment may be heard on resolutions or other Consent Agenda items.

Section 5. Nothing in this Resolution shall supersede any requirements for the adoption of ordinances set forth in the Colorado Revised Statutes or in Sections 1-6-6(F)-(H) of the Lyons Municipal Code.

Section 6. Resolution No. 2010-42 is hereby expressly repealed by this Resolution.

ADOPTED THIS 16th DAY OF MAY 16, 2016.

**TOWN OF LYONS, COLORADO**

ATTEST:

\_\_\_\_\_  
Connie Sullivan, Mayor

\_\_\_\_\_  
Debra K. Anthony, Town Clerk

**TOWN OF LYONS, COLORADO  
ORDINANCE NO. 1002**

**AN ORDINANCE AMENDING ARTICLE 4 OF CHAPTER 11 OF THE LYONS MUNICIPAL CODE BY  
REPEALING AND REENACTING SECTION 11-4-60 TO SUBSTITUTE THE NAME "LAVERN M.  
JOHNSON PARK" FOR THE PARK FORMERLY KNOWN AS MEADOW PARK**

**WHEREAS**, pursuant to Sections 31-25-301 and 31-25-303, C.R.S., the Lyons Board of Trustees ("Board") has the authority to maintain public parks and to improve and govern such parks; and

**WHEREAS**, pursuant to Resolution 2016-44, the Board changed the name of Meadow Park to LaVern M. Johnson Park ("Park") effective May 2, 2016 in recognition of LaVern M. Johnson's lengthy and dedicated service to the Town; and

**WHEREAS**, in Resolution 2016-44, the Board directed staff to present for its consideration an ordinance to revise as appropriate all references to Meadow Park in the Lyons Municipal Code ("Code"), including but not limited to Section 11-4-60 of the Code; and

**WHEREAS**, Sections 4-4-90 and 4-5-80 of the Code reference Meadow Park, but only for purposes of dedicating certain tax revenues adopted in 1986 to purchase such Park; and

**WHEREAS**, the Board finds that it is not appropriate to change the reference to Meadow Park in Sections 4-4-90 and 4-5-80 so that the Code accurately reflects the use for which those tax revenues were originally dedicated; and

**WHEREAS**, the Board finds that it is appropriate to repeal and reenact Section 11-4-60 of the Code to recognize the change in name of the Park because this section regulates present-day activity in the Park.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS, BOULDER COUNTY, COLORADO:**

**Section 1.** Section 11-4-60 of the Lyons Municipal Code is hereby repealed and reenacted to read in its entirety as follows:

**Sec. 11-4-60. Limitation of parking in LaVern M. Johnson Park.**

It shall be unlawful to park any motor vehicle, including motorcycles, in LaVern M. Johnson Park from 12:00 noon on Friday until 5:00 a.m. on Monday, except in parking areas designated from time to time by the Board of Trustees.

**Section 2. Codification Amendments.** The codifier of the Town's Municipal Code, Municode, is hereby authorized to make such numerical and formatting changes as may be necessary to incorporate the provisions of this Ordinance within the Lyons Municipal Code.

**Section 3. Repeal.** Any and all ordinances or codes or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided, however, that the repeal of any such ordinance or code or part thereof shall not revive any other section or part of any ordinance or code heretofore repealed or superseded and this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the effective date of this Ordinance.

**Section 4. Severability.** If any provision of this Ordinance should be found by a court of competent jurisdiction to be invalid, such invalidity shall not affect the remaining portions or applications of this Ordinance that can be given effect without the invalid portion, provided that such remaining portions or applications of this Ordinance are not determined by the court to be inoperable. The Board of Trustees declares that it would have adopted this Ordinance and each section, subsection, sentence, clause,

phrase, or portion thereof, despite the fact that any one or more section, subsection, sentence, clause, phrase, or portion would be declared invalid or unconstitutional.

**Section 5. Effective Date.** This Ordinance shall become effective thirty days after publication following final passage.

INTRODUCED AND PASSED ON FIRST READING THIS 16th DAY OF MAY, 2016.

ADOPTED, APPROVED AND ORDERED PUBLISHED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS MEETING HELD ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016.

**TOWN OF LYONS, COLORADO**

\_\_\_\_\_  
Connie Sullivan, Mayor

ATTEST:

\_\_\_\_\_  
Debra K. Anthony, MMC - Town Clerk

**Agenda Item:** X.1

**Meeting Date:** May 16, 2016

**Subject:** Prioritization of Round 3 CDBG-DR Infrastructure Grant Projects

**Background Information:**

At the BoT workshop on May 2, 2016, staff presented an update on the infrastructure projects included in Round 2 Community Development Block Grant – Disaster Recovery (CDBG-DR) and the list of projects that need to be prioritized for the upcoming Round 3 CDBG-DR. The BoT requested that the prioritization be discussed as a general business item at the next BoT meeting. Attached is the list of Round 3 projects in the order of preference by Town Staff as discussed in the workshop. Also attached is a brief explanation of each project.

The tentative date for Round 3 funds to be available is in the fall, and prioritization is necessary at this time to enable Staff to prepare grant applications for each project to start the County Collaborative's review process. The total amount available for Lyons in Round 3 is estimated to be \$2,500,000. The top ten projects listed on the attached list can be completed within this budget, leaving the remaining projects in need of a funding source. In addition, one of the buyouts is Round 2 is considering withdrawing from the buyout program which would make approximately \$400,000 available for a project or projects to move up from Round 3.

**Recommended Action:** Direction to Staff on the prioritization of infrastructure projects for Round 3 CDBG-DR.

**CDBG-DR Round 2 Infrastructure Grants (County Collaborative)**

4/27/16

One buyout (341 Park – Stacy property) was funded through Round 1 CDBG-DR, but the amount is still included in the Town’s Round 2 acquisition amount stated below. Round 2 funds will become available in 2 to 3 months upon completion of the Environmental Analysis. The Lyons share of funds for Round 2 is estimated to be \$ 4,927,592 and is divided into two obligations to minimize completion time restrictions. The total of the following list of projects is within the estimated budget for Round 2 (with \$7,082 remaining).

Round 2 – Obligation 1 (Completion deadline 11/30/17)

1. Buyouts (3 Properties & Mobile Home Park)	\$2,564,450
2. Waste Water Treatment Plant	788,189
3. PA Local Match (Debris Removal)	22,000
4. URA Consultants (Buyout Rentals)	88,000

Round 2 – Obligation 2 (Completion deadline TBD)

1. EDA Grant Match (CEC Sewer/Water)	768,359
2. PA Local Match (McConnell Bridge)	669,000
3. HMGP Match Elevation (1 Property)	20,512

**CDBG-DR Round 3 Infrastructure Grants (County Collaborative)**

RFQ (Request for Quotes) for consulting firm to complete the required Unmet Needs Assessment to be posted 4/15/16. Once completed and submitted to the State, State will proceed with updating the Action Plan with HUD (which is anticipated to be submitted to HUD in early summer). The tentative date for Round 3 funds to be available is in the fall, and the total amount available for Lyons is estimated to be \$ 2,500,000. The following top ten projects can be completed within this budget. If the buyout does not occur, items ten and eleven can be included in this round. The remaining projects will continue to be unmet needs and total approximately \$4 million (not including park development of buyout properties).

1. FEMA PA Match (2 <sup>nd</sup> Avenue Bridge)	\$ 80,000
2. Buyouts (1 Potential Property)	375,000
3. Replace Damaged Pavement	290,000
4. Relocation of Waterline (Apple Valley) Design	300,000
5. Apple Valley Waterline Permitting & Agreements	200,000
6. Colo. Parks & Wildlife/LWWCF Match Trail Extension	350,000
7. Storm Drainage, Curb & Gutter in Flood Damaged Areas	120,000
8. Storm Drainage, Curb & Gutter of Damaged Roads	600,000
9. Utility Base Rate Reimbursement	75,000
10. Restoration of Buyout Properties	200,000
11. Electric Meter Upgrade	300,000
12. Black Bear Hole Restroom	90,000

13. Apple Valley Waterline Construction	1,000,000
14. Lyons Valley River Park Recovery/Fuse Plug	275,000
15. Replacement Pumps and Motors at Water Pump Station	250,000
16. Bohn Park Pump House & Filter	195,000
17. Tree Replacement	75,000
18. Waste Water Treatment Plant Addendum	95,000
19. Park Development of Buyout Properties	TBD
20. DRCOG Match (Main Street)	400,000
21. Skate Park Relocation	350,000
22. Sidewalks in Flood Damaged Areas	335,000
23. DRCOG Match (Broadway)	330,000

### **Additional Notes for Round 3 CDBG Infrastructure Projects**

- 1.** Matching funds for all FEMA PA projects applied to 2<sup>nd</sup> Avenue Bridge replacement project.
- 2.** Seven property owners still on buyout list (346 Park-Arp, 401 2<sup>nd</sup>-Yoder, 194 2<sup>nd</sup>-James/Tarbet, 115 Park-Kier, 337 Park-Miller, 338 4<sup>th</sup>-Hubbard, and 423 Evans-Kanizay) but only one has recently expressed continued interest in buyout (346 Park-Arp). All seven homes have either been repaired or are in the process of being elevated and reconstructed. A deadline date for property owner decision needs to be determined as soon as possible to enable the Town to finalize the budget for Round 3 CDBG.
- 3.** Replace pavement damaged by heavy flood recovery construction traffic. (Evans, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> McConnell, etc.)
- 4.** Design work for relocation of the waterline in Apple Valley.
- 5.** Permitting and agreements for relocation of waterline in Apple Valley.
- 6.** Matching funds for Colorado Parks & Wildlife/LWWCF grant for trail extension from McConnell to Hwy 36/66 junction.
- 7.** Improvements (storm drainage, curb & gutter) required to bring streets up to code because of damage sustained from heavy flood recovery construction traffic.
- 8.** Add storm drainage, curb & gutter to areas damaged by flood (Evans St.)
- 9.** Utility base rate reimbursement for buyout households for period between flood and buyout closings.
- 10.** Restoration of damaged buyout properties outside of the demolition footprint (approximately 10 acres at \$20,000 per acre).
- 11.** Electric meters destroyed in the flood are being replaced with upgraded meters with radio-read capabilities. Can be done in three phases, if needed for funding purposes.
- 12.** Black Bear Hole needs public restroom and was removed from Main Street improvement bids due to lack of funds.

- 13.** Construction of relocated waterline in Apple Valley. This project would be coordinated with the City of Longmont to share in easement and construction costs. Town could seek CDPHE or use water fund reserves for this project if not funded.
- 14.** Fuse plug needed to modify the ponds in LVRP to handle high flood water. Ideally, this expense would be covered through the Parks Pilot Program if funds are available.
- 15.** Three new or refurbished vertical turbine pumps at the water pump station may be needed in the future due to change in operation during the months following the flood. Could be paid by water fund.
- 16.** The new irrigation system at Bohn Park will require a pump house and filter that did not exist previously. Could be paid through Parks Pilot Program if sufficient funds remain in the project.
- 17.** This amount would supplement tree replacement included in stream restoration and parks projects, and allow for larger caliper trees than traditionally funded through grants.
- 18.** Town may not have to pay this if Honeywell contingencies cover it. Could be paid by water fund.
- 19.** Amount to be determined when planning review process is completed. Depending on the type of development, GOCO and Colorado Parks and Wildlife grants could be pursued.
- 20.** Completion of final improvements for DRCOG Main Street project that were eliminated due to high bids. The funds will build standard sidewalks and pavement for Black Bear Hole parking lot. No other funds have been identified for this project.
- 21.** Relocation of skate park from RTD parking lot to Bohn Park. May be funded through Parks Pilot Program if sufficient funds are available. Town could seek GOCO grant for this project.
- 22.** Add standard sidewalks in flood damaged areas.
- 23.** DRCOG grant for Broadway has not yet been awarded, but town will need matching funds if awarded.