

Workshop 5:00 pm – 6:45
UEB, Parks Budget and Bid Review for Bohn Park

DRAFT AGENDA
TOWN OF LYONS
MONDAY, NOVEMBER 21, 2016
BOARD OF TRUSTEES MEETING
SHIRLEY F. JOHNSON COUNCIL CHAMBER
LYONS TOWN HALL, 432 5TH AVENUE, LYONS, COLORADO

I. Workshop

I.1. UEB 2017 Proposed Budget

Documents:

[UEB WORKSHOP 2017 TOL FUNDS BUDGET.PDF](#)

II. BOT Parks Budget Workshop Cover

Documents:

[2017 BUDGET WORKSHOP-NOV. 21, 2016-BOT PACKET-COVER.PDF](#)

II.1. Planet Bluegrass Background And Projections

Documents:

[FESTIVAL BUDGET INFORMATION- UPDATED.PDF](#)

II.2. Recreation Program Information

Documents:

[RECREATIONAL PROGRAMMING INFORMATION-BOT WORKSHOP 11-21-16.PDF](#)

II.3. Fee And Charges Policy

Documents:

[TOWN OF LYONS DEPARTMENT OF PARKS, RECREATION AND CULTURAL EVENTS FEES AND CHARGES POLICY-11-21-16 UPDATED.PDF](#)

II.4. Parks Fee Analysis

Documents:

[FEE ANALYSIS-BOT-2017 BUDGET-11-21-16 BUDGET WORKSHOP.DOC](#)

II.5. Parks Budget Considerations 11-21-16

Documents:

[2017 PARKS BUDGET WORKSHP-CONSIDERATIONS FROM OCT. 24
WORKSHOP W RESPONSES-11-21-16.DOCX](#)

II.6. Special Use/Event Permit And Agreement-UPDATED DRAFT

Documents:

[SPECIAL USE PERMIT ALL FORMS AND FEE SCALE-UPDATED DRAFT-
BOT WORKSHOP-11-21-16.PDF](#)

II.7. Proposed Parks 2017 Budget

Documents:

[PROPOSED PARKS 2017 BUDGET FINAL.PDF](#)

III. Bohn Park Bid Summary Memo 11-21-16

Documents:

[DHM-NOVEMBER 21 BOT MEMO-FINAL.DOC](#)

III.1. Bohn Park Bid Summary 11-21-16

Documents:

[BOHN PARK - 11.9.16 BID SUMMARY-BOT WORKSHOP 11-21-16.PDF](#)

III.2. Bohn Park Bid Schedule 11-21-16

Documents:

[BOHN PARK FINAL BID SCHEDULE_SUMMARY-BOT WORKSHOP 11-21-
16.PDF](#)

III.3. Bohn Park Phasing Map 11/21/16

Documents:

[BOHN PARK PHASING PLAN-BOT WORKSHOP-11-21-16.PDF](#)

“The Town of Lyons will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. Persons needing accommodations or special assistance should contact the Town at hr@townoflyons.com as soon as possible, but no later than 72 hours before the scheduled event.”

Town of Lyons
2017 Budget
Electric Fund

ELECTRIC FUND

	2014 ACTUAL	2015 YTD Actual	2015 BUDGET	2016 Budget	2016 YTD Actual	2016 Year-End Projection	2017 Budget
FUND REVENUES \$	1,560,448.66	\$ 1,427,435.50	\$ 1,414,200.00	\$ 1,655,355.00	\$ 1,296,080.65	\$ 1,676,962.57	\$ 1,822,655.00
FUND EXPENDITURES \$	1,308,996.06	\$ 1,422,812.68	\$ 1,401,760.00	\$ 1,620,807.50	\$ 1,224,829.26	\$ 1,564,232.26	\$ 1,691,232.91
NET OPERATING POSITION \$	251,452.60	\$ 4,622.82	\$ 12,440.00	\$ 34,547.50	\$ 71,251.39	\$ 112,730.31	\$ 131,422.09
Fund Balance Needed to Balance Budget \$	- \$	- \$	- \$	- \$		\$ -	\$ -
beginning year Cash and Cash Equivalents, A/R		\$ 269,801.00	\$ 269,801.00	\$ 208,135.00	\$ 208,135.00	\$ 208,135.00	\$ 320,865.31
budget surplus/deficit		\$ 4,622.82	\$ 12,440.00	\$ 34,547.50	\$ 71,251.39	\$ 112,730.31	\$ 131,422.09
3 months Operating - reserve policy		\$ (341,516.65)	\$ (304,601.25)	\$ (340,276.25)	\$ (254,603.81)	\$ (339,454.67)	\$ (384,913.75)
Restricted Funds (Bond Cov) per auditors		\$ (42,684.38)	\$ (42,052.80)	\$ (108,690.00)	\$ (36,744.88)	\$ (108,690.00)	\$ (100,690.00)
Reserve for meters							\$ (100,000.00)
Restrict Investment Fee for future capital improvements				\$ (31,500.00)		\$ (31,500.00)	\$ (31,500.00)
Total Available Fund Balance Dec .31		\$ (109,777.21)	\$ (64,413.05)	\$ (206,283.75)	\$ (11,962.30)	\$ (158,779.36)	\$ (164,816.35)
Total Available Fund Balance w/o 3 Month Reserve Policy Dec. 31		\$ 231,739.44	\$ 240,188.20	\$ 133,992.50	\$ 242,641.51	\$ 180,675.31	\$ 220,097.40

							as of 11/15/2016	
	2014 ACTUAL	2015 YTD Actual	2015 BUDGET	2016 Budget	2016 YTD Actual	2016 Year-End Projection	2017 Budget	
ELECTRIC REVENUES								
02-15-3400 OTHER INCOME	\$ 1,821.28	\$ 4,914.00	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 0.00	\$ 3,000.00	
02-15-3401 INTEREST INCOME	\$ 558.21	\$ 572.64	\$ 500.00	\$ 500.00	\$ 2,350.55	\$ 2,350.55	\$ 2,080.00	
02-15-3409 INVESTMENT FEE	\$ 40,500.00	\$ 31,500.00	\$ 27,000.00	\$ 31,500.00	\$ 27,158.76	\$ 31,500.00	\$ 31,500.00	
02-15-3414 RECONNECTION CHARGES	\$ -	\$ 1,870.00	\$ 2,700.00	\$ 2,700.00	\$ 550.00	\$ 2,700.00	\$ 2,700.00	
02-15-3470 TAXABLE ELECTRIC SALES	\$ 759,404.91	\$ 938,867.73	\$ 967,000.00	\$ 1,203,655.00	\$ 860,460.26	\$ 1,203,655.00	\$ 1,203,655.00	
02-15-3471 NON-TAXABLE ELECTRIC SALES	\$ 100,412.16	\$ 127,011.17	\$ 137,000.00	\$ 137,000.00	\$ 105,909.06	\$ 137,000.00	\$ 137,000.00	
02-15-3472 COMMERCIAL ELECTRIC SALES	\$ 239,499.10	\$ 311,201.04	\$ 277,000.00	\$ 277,000.00	\$ 297,683.30	\$ 297,683.30	\$ 277,000.00	
Inflation								
02-15-3473 ELECTRIC SURCHARGE		\$ 544.00		\$ -	\$ 333.26	\$ 438.26	\$ -	
TOTAL ELECTRIC REVENUES	\$ 1,142,195.66	\$ 1,416,480.58	\$ 1,414,200.00	\$ 1,655,355.00	\$ 1,294,445.19	\$ 1,675,327.11	\$ 1,656,935.00	
Other Revenues								
02-16-3411 Donated Assets	\$ 24,775.00	\$ -						
02-25-3875 CIRSA Revenue	\$ 393,478.00	\$ 1,428.53			\$ -	\$ 0		
Other Revenue	\$ 418,253.00	\$ 1,428.53			\$ -	\$ -		
Reserve for FEMA disaster loan for operation				\$ -	\$ -	\$ -	\$ 165,720.00	
02-39-3999 REIMBURSABLES		\$ 9,526.39			\$ 1,635.46	\$ 1,635.46		
TOTAL FUND REVENUE	\$ 1,560,448.66	\$ 1,427,435.50	\$ 1,414,200.00	\$ 1,655,355.00	\$ 1,296,080.65	\$ 1,676,962.57	\$ 1,822,655.00	
ALLOCATED EXPENSES								
02-44-4008 OFFICE OPERATIONS	\$ 3,907.83	\$ 305.30	\$ -	\$ -	\$ 164.75	\$ 164.75	\$ -	
02-44-4010 POSTAGE	\$ 2,678.66	\$ 1,780.33	\$ -	\$ -	\$ 1,369.74	\$ 1,369.74	\$ -	

Town of Lyons
2017 Budget
Electric Fund

		2014 ACTUAL	2015 YTD Actual	2015 BUDGET	2016 Budget	2016 YTD Actual	2016 Year-End Projection	2017 Budget
02-44-4011	EQUIPMENT MAINTENANCE	\$ 4,725.21	\$ 1,664.88	\$ -	\$ -	\$ -	0.00	\$ -
02-44-4014	DUES & SUBSCRIPTIONS	\$ 1,251.87	\$ -	\$ -	\$ -	\$ -	0.00	\$ -
02-44-4015	SEMINARS/MEETINGS	\$ 687.12	\$ -	\$ -	\$ -	\$ -	0.00	\$ -
02-44-4016	TRAVEL EXPENSES	\$ 332.71	\$ -	\$ -	\$ -	\$ -	0.00	\$ -
02-44-4018	STAFF SERVICES	\$ 259.95	\$ -	\$ -	\$ -	\$ -	0.00	\$ -
02-44-4022	UNEMPLOYMETN INS EXP	\$ 176.07	\$ -	\$ -	\$ -	\$ -	0.00	\$ -
02-44-4023	WORK COMP EXP	\$ 4,654.24	\$ -	\$ -	\$ -	\$ -	0.00	\$ -
02-44-4032	ATTORNEYS FEES	\$ 9,893.35	\$ -	\$ -	\$ -	1,110.00	1,110.00	\$ -
02-44-4033	ENGINEERING FEES	\$ 2,700.23	\$ -	\$ -	\$ -	\$ -	0.00	\$ -
02-44-4041	PC, SOFTWARE & PRINTERS	\$ 2,118.56	\$ -	\$ -	\$ -	\$ -	0.00	\$ -
02-44-4055	PC TECHNICIAN FEES	\$ 2,844.07	\$ -	\$ -	\$ -	\$ -	0.00	\$ -
02-44-4057	TELEPHONE EXP	\$ 143.18	\$ -	\$ -	\$ -	\$ -	0.00	\$ -
02-44-4102	AUDITING FEES	\$ 1,981.05	\$ -	\$ -	\$ -	\$ -	0.00	\$ -
02-44-4800	GENERAL INSURANCE	\$ 15,412.37	\$ -	\$ -	\$ -	\$ -	0.00	\$ -
02-44-4820	LMC CODIFICATION EXP	\$ -	\$ -	\$ -	\$ -	\$ -	0.00	\$ -
02-44-5009	COPIER LEASE EXP	\$ 968.21	\$ -	\$ -	\$ -	\$ -	0.00	\$ -
02-44-8002	EF'S Share Allocated Exp's from GF Inflation	\$ -	\$ 68,105.00	\$ 68,105.00	\$ 72,320.00	\$ 36,160.00	72,320.00	\$ 85,150.00
					\$ 1,362.00	\$ -	0.00	\$ 1,362.00
	TOTAL ALLOCATED EXPENSES	\$ 54,734.68	\$ 71,855.51	\$ 68,105.00	\$ 73,682.00	\$ 38,804.49	\$ 74,964.49	\$ 86,512.00
ADMINISTRATION								
02-50-4000	FULLTIME SALARIES (ADMIN)	\$ 55,508.66	\$ 53,356.61	\$ 52,000.00	\$ 68,812.00	\$ 48,748.04	68,812.00	\$ 68,812.00
02-50-4001	PARTTIME SALARIES	\$ 14,098.09	\$ 7,197.04	\$ 14,500.00	\$ 7,400.00	\$ 5,002.98	7,400.00	\$ 7,400.00
02-50-4006	OUTSIDE PROF SERVICE FEES	\$ 174.00	\$ 369.98	\$ -	\$ -	\$ -	0.00	\$ -
02-50-4008	OFFICE OPERATIONS	\$ 106.68	\$ 114.96	\$ 1,000.00	\$ 1,000.00	\$ 68.75	1,000.00	\$ 1,000.00
02-50-4010	POSTAGE	\$ 3.25	\$ -	\$ -	\$ -	\$ -	0.00	\$ -
02-50-4011	EQUIPMENT & SMALL TOOLS	\$ 13,000.00	\$ 1,573.96	\$ 2,700.00	\$ 2,700.00	\$ 271.14	2,700.00	\$ 2,700.00
02-50-4014	DUES & SUBSCRIPTIONS	\$ 1,510.09	\$ 1,728.61	\$ 1,000.00	\$ 1,000.00	\$ 1,754.23	1,754.23	\$ 1,000.00
02-50-4015	SEMINARS/MEETINGS	\$ -	\$ 1,562.10	\$ 1,000.00	\$ 1,000.00	\$ 3,414.19	3,414.19	\$ 1,000.00
02-50-4016	TRAVEL EXPENSES	\$ -	\$ 802.08	\$ -	\$ -	\$ -	0.00	\$ -
02-50-4024	PAYROLL TAXES - ER	\$ 5,295.03	\$ 4,576.01	\$ 6,000.00	\$ 5,025.00	\$ 3,965.92	5,025.00	\$ 5,025.00
02-50-4025	EMPLOYEE INS - ER	\$ 8,555.48	\$ 9,978.04	\$ 9,500.00	\$ 9,500.00	\$ 9,482.91	9,500.00	\$ 9,500.00
02-50-4026	RETIREMENT CONTRIBUTION - ER	\$ 1,215.82	\$ 1,602.11	\$ 2,500.00	\$ 2,000.00	\$ 1,374.00	2,000.00	\$ 2,000.00
02-50-4032	ATTORNEYS FEES	\$ 791.82	\$ 807.50	\$ 500.00	\$ 500.00	\$ 499.50	500.00	\$ 500.00
02-50-4033	ENGINEERING SERVICES	\$ -	\$ 180.00	\$ -	\$ -	\$ -	0.00	\$ -
02-50-4041	PC< Software & Printers	\$ -	\$ 2,444.65	\$ -	\$ -	\$ -	0.00	\$ -
02-50-4050	MISCELLANEOUS EXPENSE	\$ 299.48	\$ 763.51	\$ 500.00	\$ 500.00	\$ 81.25	500.00	\$ 500.00
02-50-4055	PC TECHNICIAN FEES	\$ 113.32	\$ -	\$ 250.00	\$ 250.00	\$ -	0.00	\$ 250.00
02-50-4500	Transfer to GF LESAP	\$ -	\$ -	\$ -	\$ -	\$ -	0.00	\$ -
02-50-4999	Transfer to Flood Fund (reimbursable salaries) Inflation	\$ (28,330.81)	\$ (3,672.05)	\$ (15,000.00)	\$ 1,529.00	\$ -	0.00	\$ 1,529.00
	TOTAL ADMINISTRATION	\$ 72,340.91	\$ 83,385.11	\$ 76,450.00	\$ 101,216.00	\$ 74,662.91	\$ 102,605.42	\$ 101,216.00
MAINTENANCE								
02-65-4002	MAINTENANCE SALARIES	\$ 38,338.31	\$ 38,374.29	\$ 36,500.00	\$ 36,500.00	\$ 36,074.79	36,500.00	\$ 36,500.00

Town of Lyons
2017 Budget
Electric Fund

		2014 ACTUAL	2015 YTD Actual	2015 BUDGET	2016 Budget	2016 YTD Actual	2016 Year-End Projection	2017 Budget
02-65-4006	OUTSIDE PROF SERVICE FEES	\$ 69,510.85	\$ 76,296.70	\$ 88,000.00	\$ 88,000.00	\$ 46,401.93	88,000.00	\$ 88,000.00
02-65-4011	EQUIPMENT MAINTENANCE	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 656.13	2,000.00	\$ 2,000.00
02-65-4020	Natural Gas Service	\$ -	\$ 705.51		\$ -	\$ 226.52	226.52	\$ -
02-65-4021	TELEPHONE SERVICE	\$ 349.71	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	0.00	\$ 1,000.00
02-65-4024	PAYROLL TAXES - ER	\$ 2,850.75	\$ 2,787.26	\$ 3,800.00	\$ 2,800.00	\$ 2,740.83	2,800.00	\$ 2,800.00
02-65-4025	EMPLOYEE INS - ER	\$ 4,548.87	\$ 7,732.18	\$ 3,600.00	\$ 3,600.00	\$ 5,346.84	5,364.84	\$ 3,600.00
02-65-4026	RETIREMENT CONTRIBUTION - ER	\$ 479.28	\$ 637.79	\$ 750.00	\$ 1,100.00	\$ 616.93	1,100.00	\$ 1,100.00
02-65-4027	MAINTENANCE & SUPPLIES	\$ 16,370.54	\$ 18,191.81	\$ 15,000.00	\$ 13,000.00	\$ 7,833.23	13,000.00	\$ 13,000.00
02-65-4029	VEHICLE MAINT EXP	\$ 4,156.84	\$ 3,257.85	\$ 750.00	\$ 750.00	\$ 1,934.28	1,934.28	\$ 750.00
02-65-4030	GASOLINE, OIL, ETC.	\$ 2,183.75	\$ 2,969.88	\$ 4,000.00	\$ 4,000.00	\$ 1,333.90	4,000.00	\$ 4,000.00
02-65-4035	UNIFORMS EXPENSE	\$ 165.31	\$ 365.59	\$ 500.00	\$ 500.00	\$ 260.32	500.00	\$ 500.00
02-65-4038	EQUIPMENT & SMALL TOOLS	\$ -	\$ -	\$ -	\$ 1,500.00	\$ 4.00	1,500.00	\$ 1,500.00
02-65-4041	PC, SOFTWARE & PRINTERS	\$ 42.01	\$ -	\$ 500.00	\$ 500.00	\$ -	0.00	\$ 500.00
02-65-4050	MISCELLANEOUS EXPENSE	\$ 1,822.08	\$ 6,924.00	\$ 250.00	\$ 250.00	\$ (6,147.89)	-6,147.89	\$ 250.00
02-65-4302	ROAD BASE, SQUEEGEE, ASPHALT REPAIR	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	0.00	\$ 2,000.00
02-65-4306	TREE TRIMMING	\$ 1,704.98	\$ 5,105.50	\$ 18,000.00	\$ 14,500.00	\$ 15,460.00	18,464.00	\$ 14,500.00
02-65-5001	Transformers	\$ -	\$ 3,310.00	\$ -	\$ -	\$ -	0.00	\$ -
02-65-5002	METERS:REPLACMNTS,SOCKETS,TEST	\$ 850.76	\$ 2,971.73	\$ 8,000.00	\$ 8,000.00	\$ 2,764.23	8,000.00	\$ 8,000.00
02-65-5005	WIRE,XARMS,CONNECTORS,POLES	\$ 5,144.86	\$ -	\$ 15,000.00	\$ 15,000.00	\$ 2,832.85	15,000.00	\$ 15,000.00
02-65-5012	ELECTRIC POWER-MEAN & WAPA	\$ 776,311.89	\$ 940,334.33	\$ 875,000.00	\$ 988,007.00	\$ 786,608.96	988,007.00	\$ 988,007.00
02-65-5014	SUBSTATION MAINT & SUPPLIES	\$ 765.25	\$ 730.00	\$ 3,200.00	\$ 3,200.00	\$ -	0.00	\$ 3,200.00
	Inflation							
	TOTAL MAINTENANCE	\$ 925,596.04	\$ 1,110,694.42	\$ 1,073,850.00	\$ 1,186,207.00	\$ 904,947.85	\$ 1,180,248.75	\$ 1,186,207.00
CAPITAL OUTLAY								
02-66-4038	CAPITAL PURCHASES(Mole,Civic Plus Web, Radio System, Meters)	\$ -	\$ -	\$ 34,240.00	\$ 107,475.00	\$ 54,186.10	54,186.10	\$ 3,150.00
	TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ 34,240.00	\$ 107,475.00	\$ 54,186.10	54,186.10	\$ 3,150.00
	Inflation							
DEBT SERVICE								
02-67-4902	BOND SERVICE FEES	\$ 150.00	\$ -	\$ 150.00	\$ 150.00	\$ 150.00	150.00	\$ 150.00
02-67-4903	2003 BOND PRINCIPAL	\$ (53,626.72)	\$ -	\$ 70,000.00	\$ 80,000.00	\$ 80,000.00	80,000.00	\$ 80,000.00
02-67-4904	2003 BOND INTEREST	\$ 47,502.08	\$ 41,211.02	\$ 44,775.00	\$ 37,887.50	\$ 37,887.50	37,887.50	\$ 34,087.50
02-67-4921	2006 BOND PRINCIPAL	\$ 53,626.72	\$ -	\$ 17,257.00	\$ 19,171.57	\$ 19,171.57	19,171.57	\$ 20,206.83
02-67-4922	2006 BOND INTEREST	\$ 17,448.48	\$ 15,535.08	\$ 16,933.00	\$ 15,018.43	\$ 15,018.84	15,018.43	\$ 13,983.58
	TOTAL DEBT SERVICE	\$ 65,100.56	\$ 56,746.10	\$ 149,115.00	\$ 152,227.50	\$ 152,227.91	\$ 152,227.50	\$ 148,427.91
	FEMA Disaster Loan Payable Reserve							\$ 165,720.00
FIXED CHARGES								
02-68-4802	Depreciation Expense	\$ 99,804.75	\$ 100,131.54					
02-68-4804	Gain?Loss on FA disposal	\$ 81,474.00	\$ -					
02-68-4999	2013 Suspense Acct	\$ 9,945.12	\$ -					
	TOTAL FIXED CHARGES	\$ 191,223.87	\$ 100,131.54					

Town of Lyons
 2017 Budget
 Electric Fund

	2014 ACTUAL	2015 YTD Actual	2015 BUDGET	2016 Budget	2016 YTD Actual	2016 Year-End Projection	2017 Budget
TOTAL FUND EXPENDITURES	\$ 1,308,996.06	\$ 1,422,812.68	\$ 1,401,760.00	\$ 1,620,807.50	\$ 1,224,829.26	\$ 1,564,232.26	\$ 1,691,233

Town of Lyons
2017 Budget
Water Fund

		2014ACTUAL	2015 YTD ACTUAL	2015 BUDGET	2016 BUDGET	2016 YTD Actual	2016 Year-End Projection	2017 Budget
03-44-4010	POSTAGE	\$ 2,133.70	\$ 1,784.35		\$ -	\$ 1,367.34	\$ 1,367.34	\$ -
03-44-4011	EQUIPMENT MAINTENANCE	\$ -	\$ 789.40		\$ -	\$ 119.42	\$ 119.42	\$ -
03-44-4014	DUES & SUBSCRIPTIONS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-44-4015	SEMINARS/MEETINGS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-44-4016	TRAVEL EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-44-4018	STAFF SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-44-4022	UNEMPLOYMENT INSURANCE EXP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-44-4023	WORK COMP EXP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-44-4032	ATTORNEYS FEES	\$ -	\$ -	\$ -	\$ -	\$ 92.50	\$ 92.50	\$ -
03-44-4033	ENGINEERING FEES	\$ -	\$ -	\$ -	\$ -	\$ 945.00	\$ 945.00	\$ -
03-44-4038	EQUIPMENT & SMALL TOOLS	\$ -	\$ 7.33	\$ -	\$ -	\$ 77.33	\$ 77.33	\$ -
03-44-4041	PC, SOFTWARE & PRINTERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-44-4055	PC TECHNICIAN FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-44-4057	TELEPHONE EXP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-44-4102	AUDITING FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-44-4800	GENERAL INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-44-4820	LMC CODIFICATION EXP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-44-5009	COPIER LEASE EXP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
new	Transfer to General Fund for Allocated Exp	\$ 55,069.00	\$ 59,592.00	\$ 59,592	\$ 63,360	\$ 31,680.00	\$ 63,360.00	\$ 74,650
	Inflation				\$ 1,192			\$ 1,192
TOTAL ALLOCATED EXPENSES(ORIG)		\$ 57,585.32	\$ 62,561.82	\$ 59,592.00	\$ 64,552.00	\$ 34,446.34	\$ 66,126.34	\$ 75,842.00
ADMINISTRATION								
03-50-4000	FULLTIME SALARIES (ADMIN)	\$ 68,312.42	\$ 52,948.86	\$ 52,000.00	\$ 78,267	\$ 52,486.87	\$ 78,267.00	\$ 78,267
03-50-4001	PARTTIME SALARIES	\$ 22,748.19	\$ 11,961.44	\$ 24,500.00	\$ 14,100	\$ 9,260.92	\$ 14,100.00	\$ 14,100
03-50-4006	OUTSIDE PROF SERVICE FEES	\$ 150.00	\$ 369.98	\$ 8,000.00	\$ 8,000	\$ 506.60	\$ 8,000.00	\$ 8,000
03-50-4008	OFFICE OPERATIONS	\$ 314.61	\$ 151.63	\$ 250.00	\$ 250	\$ 68.75	\$ 250.00	\$ 250
03-50-4010	POSTAGE	\$ 6.39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-50-4011	EQUIPMENT & SMALL TOOLS	\$ 625.58	\$ 2,515.72	\$ 5,600.00	\$ 5,600	\$ 1,006.88	\$ 5,600.00	\$ 5,600
03-50-4014	DUES & SUBSCRIPTIONS	\$ 401.00	\$ 653.00	\$ 350.00	\$ 350	\$ 2,442.00	\$ 2,442.00	\$ 350
03-50-4015	SEMINARS/MEETINGS	\$ 379.02	\$ 197.59	\$ 2,000.00	\$ 2,000	\$ 490.76	\$ 2,000.00	\$ 2,000
03-50-4024	PAYROLL TAXES - ER	\$ 6,545.40	\$ 4,930.35	\$ 7,200.00	\$ 5,525	\$ 4,559.12	\$ 5,525.00	\$ 5,525
03-50-4025	EMPLOYEE INS - ER	\$ 13,933.45	\$ 10,318.33	\$ 9,500.00	\$ 9,500	\$ 11,568.76	\$ 11,568.76	\$ 9,500
03-50-4026	RETIREMENT CONTRIBUTION - ER	\$ 1,627.82	\$ 1,602.11	\$ 1,800.00	\$ 2,150	\$ 1,374.00	\$ 2,150.00	\$ 2,150
03-50-4032	ATTORNEYS FEES	\$ 518.34	\$ 693.00	\$ 3,000.00	\$ 3,000	\$ 277.50	\$ 3,000.00	\$ 3,000
03-50-4033	ENGINEERING FEES	\$ 614.61	\$ -	\$ 6,000.00	\$ 6,000	\$ 630.00	\$ 630.00	\$ 6,000
03-50-4041	PC , Software & Printers	\$ 56.67	\$ 2,517.19	\$ -	\$ -	\$ -	\$ -	\$ -
03-50-4050	MISCELLANEOUS EXPENSE	\$ 92.90	\$ 1,198.67	\$ 500.00	\$ 500	\$ 81.25	\$ 500.00	\$ 500
03-50-4055	PC TECHNICIAN FEES	\$ 56.67	\$ -	\$ 250.00	\$ 250	\$ -	\$ -	\$ 250
03-50-4060	LONGMONT TAP FEE EXPENDITURE	\$ -	\$ -	\$ 4,328.00	\$ 4,328	\$ -	\$ -	\$ 4,328
03-50-4500	Transfer Out to GF LESAP	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-50-4999	TRANSFER TO FLOOD FUND	\$ (40,971.37)	\$ (12,238.99)	\$ (25,000.00)	\$ -	\$ -	\$ -	\$ -
	Inflation				\$ 2,006	\$ -		\$ 2,006
TOTAL ADMINISTRATION		\$ 80,411.70	\$ 77,818.88	\$ 100,278.00	\$ 141,826.00	\$ 84,753.41	\$ 134,032.76	\$ 141,826.00

Town of Lyons
2017 Budget
Water Fund

		2014ACTUAL	2015 YTD ACTUAL	2015 BUDGET	2016 BUDGET	2016 YTD Actual	2016 Year-End Projection	2017 Budget
TREATMENT								
03-62-4006	OUTSIDE PROF SERVICE FEES	\$ 9,332.63	\$ 40.01	\$ 10,000.00	\$ 10,000	\$ -	\$ -	\$ 10,000
03-62-4017	ELECTRIC SERVICES	\$ 663.80	\$ 644.39	\$ 750.00	\$ 750	\$ 470.75	\$ 750.00	\$ 750
03-62-4021	TELEPHONE SERVICE	\$ 146.73	\$ 80.02	\$ 150.00	\$ 150	\$ -	\$ -	\$ 150
03-62-4024	PAYROLL TAXES - ER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-62-4025	EMPLOYEE INS - ER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-62-4027	MAINTENANCE & SUPPLIES	\$ 568.98	\$ 720.22	\$ 500.00	\$ 500	\$ -	\$ -	\$ 500
03-62-4029	VEHICLE MAINT EXP	\$ -	\$ 180.29	\$ -	\$ -	\$ 66.86	\$ 66.86	\$ -
03-62-4030	GASOLINE,OIL,ETC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-62-4031	CHEMICALS,LAB & LAB SUPPLIES	\$ 357.50	\$ -	\$ 500.00	\$ 500	\$ 518.70	\$ 518.70	\$ 500
03-62-4050	MISCELLANEOUS EXPENSE	\$ 34.00	\$ 1,534.41	\$ 500.00	\$ 500	\$ 1,174.53	\$ 1,174.53	\$ 500
03-62-5106	LONGMONT WATER SERVICES	\$ 137,492.10	\$ 123,995.93	\$ 144,000.00	\$ 146,880	\$ 119,475.70	\$ 146,880.00	\$ 153,900
03-62-5111	CBACTERIA AND GIARDIA (WTR) TESTS	\$ 180.00	\$ -	\$ 250.00	\$ 250	\$ -	\$ -	\$ 250
	Inflation				\$ 253	\$ -		\$ 253
	TOTAL TREATMENT	\$ 148,775.74	\$ 127,195.27	\$ 156,650.00	\$ 159,783.00	\$ 121,706.54	\$ 149,390.09	\$ 166,803.00
DISTRIBUTION								
03-63-4003	DISTRIBUTION SALARIES	\$ 97,327.60	\$ 89,491.04	\$ 103,000.00	\$ 98,000	\$ 66,954.61	\$ 98,000.00	\$ 98,000
03-63-4006	OUTSIDE PROF SERVICE FEES	\$ 5,151.49	\$ 8,758.98	\$ 5,000.00	\$ 5,000	\$ 7,213.48	\$ 7,213.48	\$ 5,000
03-63-4012	BUILDING MAINTENANCE	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,366.15	\$ 1,366.15	\$ 1,000
03-63-4020	NATURAL GAS SERVICE	\$ 1,627.81	\$ 1,390.23	\$ 1,200.00	\$ 1,200	\$ 706.72	\$ 1,200.00	\$ 1,200
03-63-4024	PAYROLL TAXES - ER	\$ 7,185.18	\$ 6,459.48	\$ 12,000.00	\$ 7,500	\$ 5,070.96	\$ 7,500.00	\$ 7,500
03-63-4025	EMPLOYEE INS - ER	\$ 19,566.31	\$ 23,076.51	\$ 13,000.00	\$ 13,000	\$ 9,695.67	\$ 13,000.00	\$ 13,000
03-63-4026	RETIREMENT CONTRIBUTION - ER	\$ 800.26	\$ 1,171.46	\$ 800.00	\$ 2,950	\$ 1,170.09	\$ 2,950.00	\$ 2,950
03-63-4027	MAINTENANCE & SUPPLIES	\$ 16,550.04	\$ 12,032.29	\$ 81,000.00	\$ 75,000	\$ 11,706.49	\$ 75,000.00	\$ 75,000
03-63-4029	VEHICLE MAINT EXP	\$ 1,049.71	\$ 3,146.36	\$ 1,000.00	\$ 1,000	\$ 1,833.30	\$ 1,833.30	\$ 1,000
03-63-4030	GASOLINE, OIL, ETC.	\$ 2,967.66	\$ 1,484.91	\$ 3,000.00	\$ 3,000	\$ 676.33	\$ 3,000.00	\$ 3,000
03-63-4031	CHEMICALS, LAB & LAB SUPPLIES	\$ -	\$ -	\$ -	\$ 3,000	\$ 1,238.50	\$ 3,000.00	\$ 3,000
03-63-4035	UNIFORMS EXPENSE	\$ 433.09	\$ 422.59	\$ 400.00	\$ 400	\$ 262.37	\$ 400.00	\$ 400
03-63-4041	PC, SOFTWARE & PRINTERS	\$ -	\$ -	\$ 1,200.00	\$ 1,200	\$ -	\$ -	\$ 1,200
03-63-4302	ROAD BASE, SQUEEGEE, ASPHALT REPAIR	\$ -	\$ -	\$ -	\$ 2,000	\$ 3,375.00	\$ 3,375.00	\$ 2,000
03-63-5009	COPIER LEASE EXP	\$ 300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03-63-5100	LINE & VALVE REPAIRS	\$ 15,747.09	\$ (3,136.47)	\$ 15,000.00	\$ 15,000	\$ 4,089.96	\$ 15,000.00	\$ 15,000
03-63-5101	HIGH SERV PUMP STATION MAINT	\$ 866.16	\$ 937.43	\$ 200.00	\$ 200	\$ 786.13	\$ 4,051.04	\$ 200
03-63-5102	PIPE & PIPE BEDDING	\$ 14,370.66	\$ (55,105.00)	\$ 10,000.00	\$ 10,000	\$ -	\$ -	\$ 10,000
03-63-5103	HIGHSERV PUMP STATION ELECTRIC	\$ 8,801.81	\$ 22,751.11	\$ 40,000.00	\$ 40,000	\$ 23,667.15	\$ 40,000.00	\$ 40,000
03-63-5104	HYDRANT REPAIRS	\$ 1,310.31	\$ -	\$ 7,000.00	\$ 7,000	\$ -	\$ -	\$ 7,000
03-63-5107	WATER ASSESSMENTS & STORAGE	\$ 26,457.38	\$ 19,413.30	\$ 20,000.00	\$ 20,000	\$ 25,286.08	\$ 25,286.08	\$ 20,000
03-63-5110	WATER METERS & METER PARTS	\$ 5,006.07	\$ 8,974.60	\$ 22,000.00	\$ 22,000	\$ 3,840.61	\$ 22,000.00	\$ 22,000
	Inflation				\$ 6,716	\$ -		\$ 6,716
	TOTAL DISTRIBUTION	\$ 225,518.63	\$ 141,268.82	\$ 335,800.00	\$ 335,166.00	\$ 168,939.60	\$ 324,175.05	\$ 335,166.00

Town of Lyons
2017 Budget
Water Fund

		2014ACTUAL	2015 YTD ACTUAL	2015 BUDGET	2016 BUDGET	2016 YTD Actual	2016 Year-End Projection	2017 Budget
CAPITAL OUTLAY								
03-66-4038	CAPITAL PURCHASES(Mole, Civic Plus Web, and Radio System)	\$ 1,485.74	\$ 2,100.00	\$ 26,440.00	\$ 7,175.00	\$ 44,204.23	\$ 44,204.23	\$ 110,000.00
	TOTAL CAPITAL OUTLAY	\$ 1,485.74	\$ 2,100.00	\$ 26,440.00	\$ 7,175.00	\$ 44,204.23	\$ 44,204.23	\$ 110,000.00
	Inflation				\$ -			\$ -
DEBT SERVICE								
03-67-4919	CWRPDA 03 LOAN PRINCIPAL	\$ -	\$ -	\$ 229,282.78	\$ 229,283	229282.78	\$ 229,282.78	\$ 234,875
03-67-4920	CWRPDA 03 LOAN INTEREST	\$ 78,688.30	\$ 82,867.80	\$ 80,499.00	\$ 76,098	76098.58	\$ 76,098.58	\$ 69,223
	TOTAL DEBT SERVICE	\$ 78,688.30	\$ 82,867.80	\$ 309,781.78	\$ 305,381	\$ 305,381.36	\$ 305,381.36	\$ 304,098
	FEMA Disaster Loan Payable Reserve							\$ 165,720
CAPITAL IMPROVEMENT								
03-69-4038	CIP		\$ -			\$ -	\$ -	
	TOTAL cip		\$ -			\$ -	\$ -	
	TOTAL FUND EXPENDITURES	\$ 305,692.67	\$ 493,812.59	\$ 988,541.78	\$ 1,013,883	\$ 759,431.48	\$ 1,023,309.83	\$ 1,299,455
FIXED CHARGES								
03-68-4802	Depreciation Expense	\$ 296,919.90	\$ 326,801.88					
03-68-4803	Amortization Expense	\$ -	\$ -					
03-68-4804	Gain/Loss on FA Disposal	\$ -	\$ -					
	TOTAL FIXED CHARGES	\$ 296,919.90	\$ 326,801.88					
JOINT REVENUE BOND EXP (
03-69-4038	CAPITAL IMPROVEMENT	\$ -			\$ -		\$ -	\$ -
	TOTAL JOINT REVENUE BOND EXP (\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
CONTINGENCY								
03-80-8000	CONTINGENCY RESERVE	\$ -	\$ -		\$ -		\$ -	\$ -
	TOTAL CONTINGENCY	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
	TOTAL FUND EXPENDITURES	\$ 889,385.33	\$ 820,614.47	\$ 988,541.78	\$ 1,013,882.78	\$ 759,431.48	\$ 1,023,309.83	\$ 1,299,454.64

Town of Lyons
2017 Budget
Sanitation Fund

Sanitation Fund

		2014 ACTUAL	2015 YTD ACTUAL	2015 BUDGET	2016 BUDGET	2016 YTD ACTUAL	2016 Year-End Projection	2017 BUDGET
FUND REVENUES \$		493,572	857,808	484,508	553,492	476,295	557,273	722,982
FUND EXPENDITURES \$		577,685	4,156,044	477,690	386,554	363,750	446,495	572,254
NET OPERATING POSITION \$		(84,113)	(3,298,236)	6,818	166,938	112,544	110,778	150,728
Fund Balance Needed to Balance Budget \$		-	3,298,236	-	-	-	-	-
beginning year Cash and Cash Equivalents, A/R			\$ 3,409,762	\$ 3,409,762	\$ 1,432,946	\$ 1,432,946	\$ 1,432,946	\$ 1,543,724
budget surplus/deficit			\$ (3,298,236)	\$ 6,818	\$ 166,938	\$ 112,544	\$ 110,778	\$ 150,728
3 months Operating - reserve policy			\$ (123,523)	\$ (116,944)	\$ (96,639)	\$ (90,938)	\$ (111,624)	\$ (143,064)
Restricted Funds (Bond Cov) per auditors			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Available Fund Balance Dec. 31			\$ (11,998)	\$ 3,299,636	\$ 1,503,246	\$ 1,454,553	\$ 1,432,100	\$ 1,551,388
Total Available Fund Balance w/o 3 Month Reserve Policy Dec. 31			\$ 111,526	\$ 3,416,580	\$ 1,599,884	\$ 1,545,490	\$ 1,543,724	\$ 1,694,452
as of 11/15/2016								
OTHER REVENUE								
04-16-3411	Donated Assets	\$ 32,363.04						
TOTAL OTHER REVENUE		\$ 32,363.04						
ANITATION REVENUE								
		2014 ACTUAL	2015 YTD ACTUAL	2015 BUDGET	2016 BUDGET	2016 YTD ACTUAL	2016 Year-End Projection	2017 BUDGET
04-17-3401	INTEREST INCOME	\$ 571.23	\$ 1,175.80	\$ 500.00	\$ 500.00	\$ 4,281.30	\$ 4,281.30	\$ 4,270.00
04-17-3400	OTHER INCOME (GRANT TO BE JE'd)	\$ 7,300.00	\$ 15.00	\$ -	\$ -	\$ -	\$ -	\$ -
04-17-3402	Construction Loan Draws New Plant		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-17-3410	TAP CONNECTION FEES	\$ 42,500.00	\$ 59,500.00	\$ 51,000.00	\$ 59,500.00	\$ 59,500.00	\$ 59,500.00	\$ 59,500.00
04-17-3490	SANITATION USERS' FEE	\$ 410,837.43	\$ 420,105.23	\$ 433,008.00	\$ 493,492.00	\$ 412,013.55	\$ 493,492.00	\$ 493,492.00
TOTAL SANITATION REVENUE		\$ 461,208.66	\$ 480,796.03	\$ 484,508.00	\$ 553,492.00	\$ 475,794.85	\$ 557,273.30	\$ 557,262.00
GRANT PROCEEDS								
Inflation					\$ -			\$ -
04-23-3400	WWTP SRF LOAN PROCEEDS		\$ -			\$ 53,654.00	\$ 53,654.00	
04-23-3500	WWTP DOLA GRANT PROCEEDS		\$ 375,583.48	\$ -		\$ 375,583.48	\$ 375,583.48	
TOTAL GRANT PROCEEDS			\$ 375,583.48	\$ -		\$ 429,237.48	\$ 429,237.48	
CIRSA REVENUE								
04-25-3875	CIRSA REVENUE	\$ -	\$ 1,428.53	\$ -		\$ -	\$ -	
TOTAL CIRSA REVENUE		\$ -	\$ 1,428.53	\$ -		\$ -	\$ -	
Reserve for FEMA disaster loan for operation					\$ -	\$ -	\$ -	\$ 165,720.00
Reimbursables								
04-39-3999	Reimbursables	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ -
TOTAL FUND REVENUE		\$ 493,571.70	\$ 857,808.04	\$ 484,508.00	\$ 553,492.00	\$ 905,532.33	\$ 986,510.78	\$ 722,982.00
ALLOCATED EXPENSES								

Town of Lyons
2017 Budget
Sanitation Fund

		2014 ACTUAL	2015 YTD ACTUAL	2015 BUDGET	2016 BUDGET	2016 YTD ACTUAL	2016 Year-End Projection	2017 BUDGET
04-44-4006	OUTSIDE PROF SERVICE FEES	\$ -	\$ 83.43	\$ -	\$ -	\$ -	\$ 0	\$ -
04-44-4008	OFFICE OPERATIONS	\$ 382.63	\$ 306.64	\$ -	\$ -	\$ 210.74	\$ 210.74	\$ -
04-44-4010	POSTAGE	\$ 2,134.72	\$ 1,785.32	\$ -	\$ -	\$ 1,370.33	\$ 1,370.33	\$ -
04-44-4011	EQUIPMENT MAINTENANCE	\$ -	\$ 789.40	\$ -	\$ -	\$ 284.43	\$ 284.43	\$ -
04-44-4014	DUES & SUBSCRIPTIONS	\$ -	\$ -	\$ -	\$ -	\$ 2,315.00	\$ 2,315.00	\$ -
04-44-4015	SEMINARS/MEETINGS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-44-4016	TRAVEL EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-44-4018	STAFF SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-44-4022	UNEMPLOYMENT INSURANCE EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-44-4023	WORK COMP EXP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-44-4032	ATTORNEYS FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-44-4033	ENGINEERING FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-44-4038	EQUIPMENT & SMALL TOOLS	\$ -	\$ 7.33	\$ -	\$ -	\$ -	\$ -	\$ -
04-44-4041	PC, SOFTWARE & PRINTERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-44-4055	PC TECHNICIAN FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-44-4057	TELEPHONE EXP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-44-4102	AUDITING FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-44-4800	GENERAL INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-44-4820	LMC CODIFICATION EXP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-44-5009	COPIER LEASE EXP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-44-8004	Transfer to General Fund for Allocated Exp	\$ 28,845.00	\$ 31,215.00	\$ 31,215.00	\$ 32,960.00	\$ 16,480.00	\$ 31,215.00	\$ 38,640.00
	Inflation				\$ 624.00	\$ -		\$ 624.00
	TOTAL ALLOCATED EXPENSES	\$ 31,362.35	\$ 34,187.12	\$ 31,215.00	\$ 33,584.00	\$ 20,660.50	\$ 35,395.50	\$ 39,264.00
ADMINISTRATION								
04-50-4000	FULLTIME SALARIES (ADMIN)	\$ 65,969.10	\$ 52,756.29	\$ 51,000.00	\$ 72,448.00	\$ 50,721.62	\$ 72,448.00	\$ 72,448.00
04-50-4001	PARTTIME SALARIES	\$ 10,974.57	\$ 4,864.99	\$ 12,000.00	\$ 5,000.00	\$ 3,383.87	\$ 5,000.00	\$ 5,000.00
04-50-4006	OUTSIDE PROF SERVICE FEES	\$ 567.07	\$ 5,690.98	\$ 5,000.00	\$ 5,000.00	\$ 447.60	\$ 447.60	\$ 5,000.00
04-50-4007	PERFORMANCE CONTRACT (new 2016)	\$ -	\$ -	\$ -	\$ -	\$ 14,891.00	\$ 14,891.00	\$ 14,000.00
04-50-4008	OFFICE OPERATIONS	\$ 268.40	\$ 151.63	\$ -	\$ -	\$ 126.75	\$ 126.75	\$ -
04-50-4010	POSTAGE	\$ 6.39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-50-4011	EQUIPMENT & SMALL TOOLS	\$ 625.59	\$ 2,581.78	\$ 4,600.00	\$ 4,600.00	\$ 1,006.89	\$ 4,600.00	\$ 4,600.00
04-50-4015	SEMINARS	\$ -	\$ 131.60	\$ -	\$ -	\$ 808.64	\$ 808.64	\$ -
04-50-4024	PAYROLL TAXES - ER	\$ 5,614.16	\$ 4,356.68	\$ 5,500.00	\$ 4,800.00	\$ 3,998.98	\$ 4,800.00	\$ 4,800.00
04-50-4025	EMPLOYEE INS - ER	\$ 11,931.36	\$ 9,670.42	\$ 8,250.00	\$ 8,250.00	\$ 9,361.96	\$ 9,361.96	\$ 8,250.00
04-50-4026	RETIREMENT CONTRIBUTION - ER	\$ 1,608.57	\$ 1,583.17	\$ 1,400.00	\$ 1,875.00	\$ 1,358.16	\$ 1,875.00	\$ 1,875.00
04-50-4032	ATTORNEYS FEES	\$ 10,382.83	\$ 1,649.00	\$ 6,000.00	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00
04-50-4033	ENGINEERING FEES	\$ 1,966.61	\$ 1,575.00	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00
04-50-4041	PC , SOFTWARE & PRINTERS	\$ 56.67	\$ 2,517.20	\$ -	\$ -	\$ -	\$ -	\$ -
04-50-4050	MISCELLANEOUS EXPENSE	\$ 96.32	\$ 542.50	\$ 1,500.00	\$ 1,500.00	\$ 670.25	\$ 1,500.00	\$ 1,500.00
04-50-4055	PC TECHNICIAN FEES	\$ 56.67	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-50-4500	Transfer Out to GF LESAP	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-50-4999	Transfer to Flood Fund (reimbursable salaries)	\$ (22,843.86)	\$ (3,425.11)	\$ (15,000.00)	\$ -	\$ -	\$ -	\$ -
	Inflation				\$ 2,205.00			\$ 2,205.00
	TOTAL ADMINISTRATION	\$ 90,280.45	\$ 84,646.13	\$ 110,250.00	\$ 141,678.00	\$ 86,775.72	\$ 115,858.95	\$ 155,678.00

Town of Lyons
2017 Budget
Sanitation Fund

		2014 ACTUAL	2015 YTD ACTUAL	2015 BUDGET	2016 BUDGET	2016 YTD ACTUAL	2016 Year-End Projection	2017 BUDGET
TREATMENT								
04-62-4006	OUTSIDE PROF SERVICE FEES	\$ 88,053.62	\$ 113,346.32	\$ 80,000.00	\$ 57,000.00	\$ 118,677.78	\$ 118,677.78	\$ 57,000.00
04-62-4012	BUILDING MAINTENANCE	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
04-62-4015	SEMINARS/MEETINGS	\$ 112.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-62-4017	ELECTRIC SERVICES	\$ 41,402.93	\$ 43,686.11	\$ 40,660.00	\$ 22,000.00	\$ 29,628.63	\$ 29,628.63	\$ 22,000.00
04-62-4020	NATURAL GAS SERVICE	\$ 1,719.53	\$ 2,672.17	\$ 1,500.00	\$ 1,500.00	\$ 2,912.79	\$ 2,912.79	\$ 1,500.00
04-62-4021	TELEPHONE SERVICE	\$ 909.63	\$ 645.50	\$ 1,500.00	\$ 1,500.00	\$ 1,732.11	\$ 1,732.11	\$ 1,500.00
04-62-4024	PAYROLL TAXES - ER	\$ 95.24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-62-4025	EMPLOYEE INS - ER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-62-4026	RETIREMENT CONTRIBUTION - ER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-62-4027	MAINTENANCE & SUPPLIES	\$ 21,929.68	\$ 13,246.61	\$ 20,000.00	\$ 15,000.00	\$ 8,093.15	\$ 15,000.00	\$ 15,000.00
04-62-4029	VEHICLE MAINT EXP	\$ 990.43	\$ 2,854.71	\$ 500.00	\$ 500.00	\$ 502.78	\$ 502.78	\$ 500.00
04-62-4030	GASOLINE,OIL,ETC.	\$ 48.80	\$ -	\$ 50.00	\$ 50.00	\$ -	\$ -	\$ 50.00
04-62-4031	CHEMICALS,LAB & LAB SUPPLIES	\$ 8,682.68	\$ 13,766.69	\$ 18,000.00	\$ 10,660.00	\$ 13,217.49	\$ 13,217.49	\$ 10,660.00
04-62-4041	PC,SOFTWARE \$ PRINTERS	\$ 41.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-62-4050	MISCELLANEOUS EXPENSE	\$ -	\$ 5,594.17	\$ -	\$ -	\$ 55.29	\$ 55.29	\$ -
04-62-5202	SLUDGE DISPOSAL	\$ 70,933.81	\$ 122,480.90	\$ 85,000.00	\$ 22,000.00	\$ 23,648.54	\$ 23,648.54	\$ 22,000.00
	TOTAL TREATMENT	\$ 234,920.84	\$ 318,293.18	\$ 247,210.00	\$ 132,210.00	\$ 198,468.56	\$ 205,375.41	\$ 132,210.00
COLLECTION & TRANSMISSION								
04-64-4005	COLLECT/TRANSMIT SALARIES	\$ 31,191.14	\$ 29,102.83	\$ 31,500.00	\$ 31,000.00	\$ 24,635.27	\$ 31,000.00	\$ 31,000.00
04-64-4006	OUTSIDE PROF SERVICE FEES	\$ 631.96	\$ 2,431.07	\$ -	\$ 1,000.00	\$ 10,316.44	\$ 10,316.44	\$ 1,000.00
04-64-4011	EQUIPMENT MAINTENANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-64-4024	PAYROLL TAXES - ER	\$ 2,314.24	\$ 2,106.78	\$ 2,950.00	\$ 2,400.00	\$ 1,864.15	\$ 2,400.00	\$ 2,400.00
04-64-4025	EMPLOYEE INS - ER	\$ 5,284.33	\$ 6,487.89	\$ 6,000.00	\$ 6,000.00	\$ 4,005.10	\$ 6,000.00	\$ 6,000.00
04-64-4026	RETIREMENT CONTRIBUTION - ER	\$ 300.35	\$ 450.01	\$ 1,200.00	\$ 950.00	\$ 451.37	\$ 950.00	\$ 950.00
04-64-4027	MAINTENANCE & SUPPLIES	\$ 6,249.88	\$ 7,070.14	\$ 6,500.00	\$ 6,500.00	\$ 7,679.27	\$ 7,679.27	\$ 6,500.00
04-64-4029	VEHICLE MAINT EXP	\$ 359.81	\$ 471.95	\$ 600.00	\$ 300.00	\$ 1,383.31	\$ 1,383.31	\$ 600.00
04-64-4030	GASOLINE, OIL, ETC.	\$ 2,918.86	\$ 1,559.94	\$ 2,500.00	\$ 2,500.00	\$ 720.66	\$ 2,500.00	\$ 2,500.00
04-64-4035	UNIFORMS EXPENSE	\$ 337.83	\$ 422.59	\$ 350.00	\$ 350.00	\$ 261.35	\$ 350.00	\$ 350.00
04-64-4038	EQUIPMENT & SMALL TOOLS	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 77.33	\$ 1,000.00	\$ 1,000.00
04-64-4050	MISCELLANEOUS EXPENSE	\$ -	\$ 776.10	\$ -	\$ -	\$ 396.82	\$ 396.82	\$ -
04-64-4302	ROAD BASE, SQUEEGEE, ASPHALT REPAIR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-64-4309	STORM & SEWER DRAINAGE	\$ 2,160.00	\$ (485.02)	\$ 5,000.00	\$ 3,000.00	\$ 3,389.82	\$ 3,389.62	\$ 3,000.00
04-64-5105	DISCHARGE PERMIT	\$ 1,075.00	\$ 2,393.94	\$ 2,500.00	\$ 2,500.00	\$ 560.00	\$ 2,500.00	\$ 2,500.00
	Inflation				\$ 1,582.00			\$ 1,582.00
04-64-5200	LINE REPAIRS & CLEANING	\$ 25,755.37	\$ 4,179.00	\$ 20,000.00	\$ 20,000.00	\$ 2,104.70	\$ 20,000.00	\$ 20,000.00
	TOTAL COLLECTION & TRANSMISSION	\$ 78,578.77	\$ 56,967.22	\$ 79,100.00	\$ 79,082.00	\$ 57,845.59	\$ 89,865.46	\$ 79,382.00
CAPITAL OUTLAY								

Town of Lyons
2017 Budget
Sanitation Fund

		2014 ACTUAL	2015 YTD ACTUAL	2015 BUDGET	2016 BUDGET	2016 YTD ACTUAL	2016 Year-End Projection	2017 BUDGET
04-66-4038	CAPITAL PURCHASES (Civic Plus and Radio System)	\$ 100,724.24	\$ 1,190.00	\$ 9,915.00	\$ 4,400.00	\$ 13,434.80	\$ 13,434.80	\$ 3,150.00
04-68-4049	WPCRF TRT PLANT IMPROVEMENTS	\$ -	0	\$ -	\$ -	\$ 843.19	\$ 843.19	\$ -
	TOTAL CAPITAL OUTLAY	\$ 100,724.24	\$ 1,190.00	\$ 9,915.00	\$ 4,400.00	\$ 14,277.99	\$ 14,277.99	\$ 3,150.00
FIXED CHARGES								
04-68-4802	Depreciation Expense	\$ 141,435.99	\$ 130,349.26					
04-68-4804	Gain?Loss on FA	\$ -	\$ -					
	TOTAL FIXED CHARGES	\$ 141,435.99	\$ 130,349.26					
JOINT REVENUE BOND EXPENSE								
04-69-4038	CAPITAL IMPROVEMENT	\$ (99,618.18)	\$ -					\$ 70,000.00
	TOTAL JOINT REVENUE BOND EXPENSE	\$ (99,618.18)	\$ -					
DEPARTMENT 70								
04-70-4006	WWTP DOLA PMTS TO HONEYWELL	\$ 0.20	\$ 3,482,665.97	\$ -	\$ -	\$ 401,919.30	\$ 401,919.30	\$ -
04-70-4914	WWTP SRF LOAN PRINCIPAL		\$ -	\$ -	\$ 238,687.37	\$ 238,687.37	\$ 238,657.37	\$ 241,432.04
04-70-4915	WWTP SRF LOAN INTEREST		\$ 47,745.49	\$ -	\$ 61,757.19	\$ 61,757.19	\$ 61,757.19	\$ 59,012.53
	TOTAL DEPARTMENT 70	\$ 0.20	\$ 3,530,411.46	\$ -	\$ 300,444.56	\$ 702,363.86	\$ 702,333.86	\$ 300,444.57
	FEMA Disaster Loan Payable Reserve							\$ 165,720.00
	TOTAL FUND EXPENDITURES	\$ 577,684.66	\$ 4,156,044.37	\$ 477,690.00	\$ 691,398.56	\$ 1,080,392.22	\$ 1,163,107.17	\$ 875,848.57

Town of Lyons
2017 Budget
H2O Sanitation Combined Cash Equivalent

		2016 BUDGET	2016 YTD ACTUAL	2016 Year-End Projection	2017 BUDGET
Water	beginning year Cash and Cash Equivalents, A/R	\$ 1,432,947		\$ 1,432,947	\$ 1,463,998
	budget surplus/deficit	\$ 14,117		\$ 31,051	\$ (91,055)
	3 months Operating - reserve policy	\$ (175,332)		\$ (168,000)	\$ (179,909)
	Restricted Funds (Bond Cov) per auditors	\$ -		\$ -	\$ -
	Restricted water fund tap fees for future captial projects	\$ (122,500)		\$ (122,500)	\$ (122,500)
	Total Available Fund Balance Dec .31	\$ 1,149,232		\$ 1,173,498	\$ 1,070,534
	Total Available Fund Balance w/o 3 Month Reserve Policy Dec. 31	\$ 1,324,564		\$ 1,341,498	\$ 1,250,443
Sanitation	beginning year Cash and Cash Equivalents, A/R	\$ 1,432,946		\$ 1,432,946	\$ 1,550,693
	budget surplus/deficit	\$ 166,938		\$ 117,747	\$ 164,728
	3 months Operating - reserve policy	\$ (96,639)		\$ (109,878)	\$ (98,134)
	Restricted Funds (Bond Cov) per auditors	\$ -		\$ -	\$ -
	Restricted sanitation fund tap fees for future captial projects	\$ (59,500)		\$ (59,500)	\$ (59,500)
	Total Available Fund Balance Dec .31	\$ 1,443,745		\$ 1,381,315	\$ 1,557,787
	Total Available Fund Balance w/o 3 Month Reserve Policy Dec. 31	\$ 1,540,384		\$ 1,491,193	\$ 1,655,921
Combined	beginning year Cash and Cash Equivalents, A/R	\$ 2,865,893		\$ 2,865,893	\$ 3,014,691
	budget surplus/deficit - water	\$ 14,117		\$ 31,051	\$ (91,055)
	budget surplus/deficit - sanitation	\$ 166,938		\$ 117,747	\$ 164,728
	3 months Operating - reserve policy-water	\$ (175,332)		\$ (168,000)	\$ (179,909)
	3 months Operating - reserve policy-sanitation	\$ (96,639)		\$ (109,878)	\$ (98,134)
	Restricted Funds (Bond Cov) per auditors-water	\$ -		\$ -	\$ -
	Restricted Funds (Bond Cov) per auditors-sanitation	\$ -		\$ -	\$ -
	Restricted water fund tap fees for future captial projects	\$ (122,500)		\$ (122,500)	\$ (122,500)
	Restricted sanitation fund tap fees for future captial projects	\$ (59,500)		\$ (59,500)	\$ (59,500)
	Total Available Fund Balance Dec .31	\$ 2,592,977		\$ 2,554,813	\$ 2,628,321
	Total Available Fund Balance w/o 3 Month Reserve Policy Dec. 31	\$ 2,864,948		\$ 2,832,691	\$ 2,906,364

2017 Budget Workshop-Lyons Department of Parks, Recreation and Cultural Events
November 21, 2017

The following materials are being presented for the November 21, 2016 Budget Workshop for the Lyons Department of Parks, Recreation and Cultural Events. Information includes historical information from Planet Bluegrass event leases and the requested projections should the Town facilitate camping in LaVern Johnson Park on its own without the lease agreement, additional information regarding recreational programming as requested, the Fees and Charges Policy, Fee Analysis and related items previously included for review and discussion. The Special Use/Large Group/Shelter and Park Facilities Permit Application and Agreement has been discussed with the Parks and Recreation Commission at their November 14, 2016 meeting and reviewed for current Town codes, park rules and regulations. It was recommended for approval to the BOT, pending updates. Staff is working to update with the Town Attorney. A draft copy is attached with proposed changes. A copy of the Lyons Department of Parks, Recreation & Cultural Events proposed budget has been updated based on previous workshops and reviewed with the Finance Department and Parks Staff. The budget considerations that were presented at the October 3, 2016 budget workshop have been reviewed based on the workshop discussion, BOT direction and have been noted and reflected in the draft budget for further discussion.

PARKS BUDGET NOTES:

Recreational Programming

Lori LeGault was hired in late April of 2015 and in 2016 worked P/T 30 hours a week as the Recreation Program Assistant. She has continued to expand recreational programming opportunities for youth, adults and seniors working closely with Marissa Davis, Parks Recreation Coordinator/Parks Administrative Assistant. Several of the programs that were slated for 2016 did not meet the minimum participant requirements to run the program and therefore were not held. This fits with the department's cost recovery philosophy, those programs that have an associated cost for materials/instructors or other will have a fee charged to the participant and a minimum number of required participants in order to be held. It should be noted that we have not yet seen a full return, post-flood, to our typical registration numbers for programming and it has been challenging as not all park facilities and amenities are yet available for use for typical programs. We are beginning to see a steady increase in these numbers across the board. It should also be noted that although anticipated revenues for recreational programming were not fully met in 2016, expenditures were not nearly exceeded either. Lori and Marissa have been working together on several new programs, outreach with the community, and implementing new strategies for the recreation department. In 2016 a bi-annual recreation brochure was produced and made available to the Lyons community. Several new recreational programs were offered and the community had access to many educational opportunities and programs for families and at-risk youth. In October and November we have seen an increase in program numbers.

In 2017 we are planning for the full use of LaVern Johnson Park amenities which will be a first since the flood. We are hoping that portions of Bohn Park will be completed so that they can be used for additional programming in 2017. Of course, new park amenities and programming opportunities will continue to become available as parks flood recovery continues. There are several new and exciting

endeavors being planned for 2017. New programming based on feedback that we received from a community survey completed 2016, continued program evaluations and other comments and suggestions from program participants. In 2017 staff plans to make available to the public Quarterly Recreation Brochures to compliment the monthly Parks Newsletters to better foster participation. Continued efforts to promote programs and events via the Town's website, eblasts, facebook and other social media platforms seem to be steadily increasing participation and helping to guide program decisions. Suggestions and associated adjustments to program scheduling (day of week, time of day) also seem to be assisting with increasing numbers. Parks staff continues to explore ways to allow participants to register and pay on-line and hope to find better solutions for ease of sign-up in 2017.

In addition, recreation staff has made great strides collaborating with local schools. In 2017, we are excited to be offering more programs with the Elementary School, including joining to offer opportunities for summer day camp programs here in Town. Currently we are offering opportunities to pick kids up from school to take part in after-school programs. We hope to gain ground with similar type efforts at the Middle-Senior High School.

Recreation staff is becoming more active with the senior programming efforts as we work through the decline of the Golden Gang. Staff has been working with local church groups on a monthly supplied meal, with the Meals on Wheels efforts and other Walt Self groups and programs.

Attached is a list of programs provided in 2016, associated costs and participation numbers. Proposed programs for 2017 along with projected costs and revenues is also provided.

Grant Update

LCF Grants for 2017 have been awarded since the last budget workshop and have now been reflected in the Parks Budget. Below is a list of grants applied for in 2017 and the amount awarded.

- Good Old Days by \$5,000-Not awarded in 2017
- Parade of Lights by \$5,000-\$3,700 awarded in 2017
- Sandstone Summer Concert Series/Cultural Expenses by \$4,800-\$4,800 awarded in 2017
- Lyons Outdoor Games-\$5,000-\$1,000 awarded in 2017
- Recreational Programs by \$4,000-\$2,000 awarded in 2017
- Sound Equipment Upgrade/Replacement \$3,000-\$2,500 awarded in 2017
- Bohn Park Flood Recovery/Landscaping \$10,000-Not awarded in 2017

It may be deemed necessary to increase these expenditures to meet the demands of these programs, should the Town not receive these grants in the future.

Lyons Parks and Recreation-2016 Lyons Community Foundation Grants

Bohn Park Revegetation-\$5,000

General Programming-\$2,200

2016 Good Old Days-\$2,500

2016 Sandstone Summer Concerts-\$4,800

2016 Parade of Lights-\$3,500

\$18,000 Total

Lyons Parks and Recreation-2017 Lyons Community Foundation Grants

Sound Equipment \$3,000.00-\$2,500 awarded

Bohn Park Landscaping Support-\$10,000.00-not awarded

Lyons Outdoor Games-\$5,000.00-\$1,000 awarded

General Programming-\$4,000.00-\$2,000 awarded

2017 Good Old Days-\$5,000.00-not awarded

2017 Sandstone Summer Concerts-\$4,800.00-\$4,800 awarded

2017 Parade of Lights-\$5,000.00-\$3,700 awarded

\$14,000 Total

Building, Maintenance & Grounds/Maintenance & Supplies

These two line items have been increased to reflect additional parks coming back on-line in 2017 and increased demand for service related to parks by the Lyons Community. This includes increased services in LaVern Johnson Park, the Black Bear Hole, Sandstone Park and other areas, including buy-out properties.

Staffing Considerations

The following staffing has been reflected in the 2017 Parks budget-

-1 Parks Seasonal Maint. Position-720 hours @ \$14/hr=\$12,000 (with needed payroll, etc.)

-Increase in hours for the Facility Custodial Services-640 hours @ \$12.50/hr=\$8,000

-Increase in Year Round Park Host at LaVern Johnson Park-5 months additional @ \$1,200/month=\$6,000

-Community Service Officer/Boulder County Sheriff Extra Duty-\$6,500

Capital Expenses/Purchases

Ice Skate Rink Capital Purchases-\$11,500

Security Camera-LMJ Park-\$7,500

LCF Sound Equipment Grant-\$2,500

Festival Projections-LaVern Johnson Park

At the October 24, 2016 BOT Budget Workshop for the Department of Parks, Recreation and Cultural Events, staff was asked to project some possible scenarios should the Town facilitate camping in LaVern Johnson Park during the Planet Bluegrass for the RockyGrass and Folks Festivals. Included in this packet is historical data for both festivals showing the detailed camping and parking totals and the shared revenues between the Town and Planet Bluegrass under the current lease agreement. These numbers reflect an event camping pass sold by Planet Bluegrass associated with their private event. These camping and parking passes are technically sold for the duration of the three day event (Friday, Saturday and Sunday) at \$50 for tent campers, \$60 for vehicles or \$205 for RV's with full hook ups. The lease term currently stipulates that the Town and Planet Bluegrass will split all proceeds from camping and parking on Town-owned property 50/50. One item of note is that the Planet Bluegrass lease takes effect the Sunday prior to the event and many of these campers stay in Town for the entire week at that rate, not just for the 3-day event.

Staff has met with Planet Bluegrass staff regarding the 2017 festival dates, lease opportunities for 2017 and future camping and parking use. For 2017, Planet Bluegrass would like to fully utilize LaVern Johnson Park for camping/parking, increasing numbers to those historically seen in the park and reduce the use of River Bend for camping in 2017. Use of Bohn was discussed and there is concern about this use based on possible construction and Planet Bluegrass possibly wanting to transition parking to the Willams Property should annexing and development of the parcel continue to advance according to anticipated timeline. Planet Bluegrass would like to keep costs for camping/parking in LaVern Johnson Park static for 2017 since they feel their patrons have been very patient and had to endure several seasons of partial service, on-going construction efforts and adjusting schedules. Planet Bluegrass is willing to look into adjusting rates for camping after 2017 festival season. Town staff stressed the importance of ensuring Lyons resident access to the LaVern Johnson Park during the festivals and ensuring that Planet Bluegrass staff properly prepare for this use by appropriately signing and allowing for this use for appropriate areas in the park according to the lease agreement (i.e. rear playground, splash pad, stream play, river areas, etc). Town and Planet Bluegrass staff are working together to draft lease agreements and camping and parking plans for 2017 based on these discussions.

Below are some possible scenarios for available camping and use of LaVern Johnson Park should the Town allow camping solely, without leasing the park to Planet Bluegrass the week of the festivals.

The current Planet Bluegrass lease calls for a 50/50 split of camping and parking proceeds between the Town and Planet Bluegrass for those festival goers that are parking and camping in Bohn and Meadow Park. For the past five years, the Town's portion of those revenues has fluctuated between \$37,813 (2016) and \$54,301 (2012) averaging approximately \$46,000 over the 5-year period. With the uncertainty of the use of Bohn Park for parking and camping in 2017, but the returned increase to historical camping use in LaVern Johnson Park (Approximately 600 Campers, 60 Vehicles and 20 RV's for RockyGrass and 400 Campers, 60 Vehicles and 15 RV's for Folks), staff has projected \$34,500 for Planet Bluegrass festival revenue in 2017.

If the Town were to consider running additional camping and parking on its own, it would need to consider the following scenarios:

- Supplying additional on-site trash receptacles/dumpsters and trash removal services
3, 15 yard Dumpsters @ \$600 each=\$1,800 plus extra dumpster removal at LaVern Park @

\$600

-Supplying possible additional portable toilets depending on the total number of campers should they be needed.

Special Event portable toilets-\$105/each plus delivery and pick up/service charges

Max \$2500

-Supplying additional staff to ensure that campers are registered properly, checked at the gate, given proper information, and park users are directed accordingly. Assist with Stocking and extra RR cleaning requirements, Trash collection and removal efforts. Set up and tear down requirements.

3 staff min.-split shifts-Thursdays through Sunday-\$15/hr. Max \$4,320

*Possible total additional staff and infrastructure costs-\$9,220

# of Days	# of RV Camping Sites-full hook ups	Cost-RV w/ Full Hook Ups-Nightly/Weekly	Total Possible Revenue at 100% Capacity	# of RV Camping Sites-no hook ups	Cost -RV w/o Hook Ups-Nightly/Weekly	Total Possible Revenue at 100% Capacity	# of Tent Camping Sites Available -18 formal (2 tents per site) up to 500 overflow	Cost-Tent Site-Nightly/Weekly	Total Possible Revenue at 100% Capacity
RockyGrass Festival-7 Days	15	\$40/ \$259	\$4,200/ \$3,885	20	\$25/ \$161	\$3,500/ \$3,220	300	\$20/\$126	\$42,000/ \$37800
FolksFestival 7 Days	15	\$40/ \$259	\$4,200/ \$3,855	20	\$25/ \$161	\$3,500/ \$3,220	150	\$20/\$126	\$21,000/ \$18,900
TOTALs			\$8,400/ \$7,710			\$7,710/ \$6,440			\$63,000/ \$56,700
Grand Total									\$79,110/ \$70,850

The above projections are based on current regular peak season LaVern Johnson Park camping rates and do not take into account the possibility of offering special festival rates or the possibility that there could be a shift in demand, the number of campers and parking based on new opportunities and competition in Town, or other variables. The numbers used for projections were lowered from historical to a number deemed reachable for both festivals. No Bohn Park camping or parking were considered for these projections.



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44th Annual RockyGrass Festival
 Camping and Parking Wrap Up

The following are final attendance and gross revenue figures for all Town of Lyons properties during the RockyGrass Festival held July 29th - July 31st, 2016.

<i>Meadow Park</i>	<u>Total</u>		<u>Gross Revenue</u>
Campers	506	X \$50	= \$25,300.00
Vehicles	64	X \$60	= \$ 3,840.00
RV Full	15	X \$205	= \$ 3,075.00
	<u>Fri</u>	<u>Sat</u>	<u>Sun</u>
Campers	472	506	506
Vehicles	62	64	64
RV's	15	15	15

2015 Figures: 516 Campers, 59 Vehicles, 12 RV's
 2014 Figures: 510 Campers, 67 Vehicles, 16 RV's
 2013 Figures: 775 Campers, 57 Vehicles, 22 RV's
 2012 Figures: 764 Campers, 58 Vehicles, 22 RV's
 2011 Figures: 773 Campers, 69 Vehicles, 21 RV's
 2010 Figures: 755 Campers, 65 Vehicles, 20 RV's
 2009 Figures: 845 Campers, 70 Vehicles, 17 RV's
 2008 Figures: 671 Campers, 77 Vehicles, 23 RV's
 2007 Figures: 709 Campers, 81 Vehicles, 23 RV's
 2006 Figures: 799 Campers, 128 Vehicles, 15 RV's
 2005 Figures: 663 Campers, 126 Vehicles, 24 RV's

<i>Bohn Park</i>	<u>Total</u>		<u>Gross Revenue</u>
Campers	62	X \$35	= \$ 2,170.00
Vehicles	22	X \$35	= \$ 770.00
RV's	19	X \$60	= \$ 1,140.00
	<u>Fri</u>	<u>Sat</u>	<u>Sun</u>
Campers	57	58	62
Vehicles	19	20	22
RV's	18	19	19

2015 Figures: 119 Campers, 37 Vehicles, 28 RV's
 2014 Figures: 292 Campers, 41 Vehicles, 24 RV's
 2013 Figures: 188 Campers, 77 Vehicles, 24 RV's
 2012 Figures: 347 Campers, 74 Vehicles, 32 RV's
 2011 Figures: 286 Campers, 92 Vehicles, 21 RV's
 2010 Figures: 273 Campers, 80 Vehicles, 34 RV's
 2009 Figures: 204 Campers, 65 Vehicles, 21 RV's
 2008 Figures: 249 Campers, 96 Vehicles, 15 RV's
 2007 Figures: 265 Campers, 97 Vehicles, 19 RV's
 2006 Figures: 224 Campers, 85 Vehicles, 11 RV's

Bohn Park Parking

	Fri	Sat	Sun
Single Day Parking	183	186	187
3-Day Parking	<u>838</u>	<u>873</u>	<u>873</u>
	1,021	1,059	1,060

2015 Figures: 1,107 Friday, 1,179 Saturday, 1,194 Sunday
 2014 Figures: 1,012 Friday, 1,073 Saturday, 1,065 Sunday
 2013 Figures: 1,065 Friday, 1,146 Saturday, 1,160 Sunday
 2012 Figures: 1,088 Friday, 1,200 Saturday, 1,165 Sunday
 2011 Figures: 1,014 Friday, 1,107 Saturday, 1,066 Sunday
 2010 Figures: 1,044 Friday, 1,069 Saturday, 1,216 Sunday
 2009 Figures: 1,106 Friday, 1,065 Saturday, 1,093 Sunday
 2008 Figures: 937 Friday, 904 Saturday, 980 Sunday
 2007 Figures: 964 Friday, 905 Saturday, 980 Sunday
 2006 Figures: 859 Friday, 1,011 Saturday, 1,022 Sunday
 2005 Figures: 1,082 Friday, 1,166 Saturday, 1,137 Sunday

	<u>Gross Revenue for Parking</u>
Parking	\$ 10,077.00

*Gross revenue for parking includes Academy & Festival lineup revenue of \$4,670.

<i>Grand Total</i>	<u>Total</u>	<u>Gross Revenue</u>
Campers	568	\$ 27,470.00
Vehicles	86	\$ 4,610.00
RV's	34	\$ 4,215.00
Parking		<u>\$ 10,077.00</u>
		\$ 46,372.00
Town of Lyons Share		\$23,186.00
	2015 Share	\$24,829.50
	2014 Share	\$27,646.00
	2013 Share	\$35,017.50
	2012 Share	\$36,239.00
	2011 Share	\$33,280.50
	2010 Share	\$32,174.50
	2009 Share	\$33,115.50
	2008 Share	\$25,380.50
	2007 Share	\$26,988.50
	2006 Share	\$26,485.50
	2005 Share	\$23,948.50
	2004 Share	\$22,987.50
	2003 Share	\$26,423.50
	2002 Share	\$21,873.00
	2001 Share	\$23,110.50
	2000 Share	\$22,156.00
	1999 Share	\$13,995.50
	1998 Share	\$12,267.00

Attendance figures were derived from actual Box Office reconciliations. 2001, 2000, 1999, and 1998 figures were taken directly from the previous year's settlement.

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**26th Annual Folks Festival
 Camping and Parking Wrap Up**

The following are final attendance and gross revenue figures for all Town of Lyons properties during the Folks Festival held August 19th - 21st, 2016.

<i>Meadow Park</i>	<u>Total</u>		<u>Gross Revenue</u>
Campers	285	X \$50	= \$14,250.00
Vehicles	75	X \$60	= \$ 4,500.00
RV's	13	X \$205	= \$ 2,665.00
	<u>Fri</u>	<u>Sat</u>	<u>Sun</u>
Campers	233	280	285
Vehicles	67	72	75
RV's	13	13	13

2015 Figures: 319 Campers, 71 Vehicles, 14 RV's
 2014 Figures: 447 Campers, 82 Vehicles, 18 RV's
 2013 Figures: 439 Campers, 61 Vehicles, 21 RV's
 2012 Figures: 436 Campers, 63 Vehicles, 15 RV's
 2011 Figures: 463 Campers, 65 Vehicles, 17 RV's
 2010 Figures: 489 Campers, 74 Vehicles, 17 RV's
 2009 Figures: 231 Campers, 55 Vehicles, 9 RV's
 2008 Figures: 372 Campers, 81 Vehicles; 20 RV's
 2007 Figures: 276 Campers, 81 Vehicles, 11 RV's
 2006 Figures: 324 Campers, 116 Vehicles, 8 RV's
 2005 Figures: 299 Campers, 112 Vehicles, 8 RV's
 2004 Figures: 213 Campers, 78 Vehicles, 4 RV's

Bohn Park Bohn Park has not been used for camping since 1998.

<i>Bohn Park Parking</i>	<u>Fri</u>	<u>Sat</u>	<u>Sun</u>
Single Day Parking	235	361	338
3-Day Parking	<u>540</u>	<u>627</u>	<u>627</u>
	775	988	965

Gross Revenue for Parking

Parking \$7,839.00

*Gross revenue for parking includes Song School lineup revenue of \$170 and Festival lineup revenue of \$2,840.

2015 Figures: 896 Friday, 1,056 Saturday, 1,040 Sunday
 2014 Figures: 930 Friday, 1,058 Saturday, 982 Sunday
 2013 Figures: 880 Friday, 935 Saturday, 878 Sunday
 2012 Figures: 1,063 Friday, 1,128 Saturday, 1,147 Sunday
 2011 Figures: 972 Friday, 1,057 Saturday, 1,046 Sunday
 2010 Figures: 1,010 Friday, 1,210 Saturday, 1,230 Sunday
 2009 Figures: 640 Friday, 861 Saturday, 942 Sunday
 2008 Figures: 815 Friday, 942 Saturday, 1,039 Sunday
 2007 Figures: 617 Friday, 1,031 Saturday, 771 Sunday
 2006 Figures: 690 Friday, 927 Saturday, 1,253 Sunday
 2005 Figures: 751 Friday, 982 Saturday, 882 Sunday
 2004 Figures: 396 Friday, 691 Saturday, 495 Sunday

<i>Grand Total</i>	<u>Total</u>	<u>Gross Revenue</u>
Camper's	285	\$14,250.00
Vehicles	75	\$ 4,500.00
RV's	13	\$ 2,665.00
Parking		<u>\$ 7,839.00</u>
		\$29,254.00
	Town of Lyons Share	\$14,627.00
	2015 Share	\$15,663.50
	2014 Share	\$18,903.00
	2013 Share	\$17,832.00
	2012 Share	\$18,062.00
	2011 Share	\$17,531.50
	2010 Share	\$18,247.00
	2009 Share	\$10,307.00
	2008 Share	\$13,462.00
	2007 Share	\$10,669.50
	2006 Share	\$11,693.50
	2005 Share	\$10,890.00
	2004 Share	\$ 7,382.50
	2003 Share	\$12,199.50
	2002 Share	\$11,928.50
	2001 Share	\$ 6,764.50
	2000 Share	\$ 9,048.00
	1999 Share	\$ 5,386.00
	1998 Share	\$ 5,521.00
	1997 Share	\$ 4,534.00

Attendance figures were derived from actual Box Office reconciliations; 2011, 2010, 2009, 2008, 2007, 2006, 2005, 2004, 2003, 2002, 2001, 2000, 1999, 1998 and 1997 figures were taken directly from the previous year's settlement.

2016 Town of Lyons Parks and Recreation Program Survey Results

Highlights and useful information compiled from survey released via the Town of Lyons website/ eblast on July 13, 2016.

The total number of people that responded to the survey is 104

Top way to receive information from Parks and Recreation

- 1) Parks and Recreation Newsletter
- 2) Local Newspaper
- 3) E-Blasts

Age Group that is most interested in Parks and Recreation Programs

- 1) 19-54 years old
- 2) 55+ years old
- 3) 6-9 years old

Do you prefer weekdays or weekends to participate in recreational programming?

- 1) Weekday
- 2) Weekend

Which day of the week would you prefer to participate in recreational programming?

- 1) Thursday
- 2) Saturday
- 3) Wednesday

When do you and your family prefer to participate in recreation programs on weekdays?

- 1) 6pm-11pm
- 2) 3pm- 6pm
- 3) 9am- 12pm

When do you and your family prefer to participate in recreation programs on weekends?

- 1) 9am-12pm
- 2) 3pm-6pm

What types of sports programs would you and your family participate in?

0-5 years old

- 1) Soccer
- 2) Basketball
- 3) Baseball
- 4) Skateboarding
- 5) Instructional Sport Clinics

6-9 years old

- 1) Skateboarding
- 2) Soccer
- 3) Instructional Sports Clinics
- 4) Basketball
- 5) Baseball

10-12 years old

- 1) Baseball
- 2) Skateboarding
- 3) Instructional Sports Clinics
- 4) Basketball
- 5) Mountain Biking

13-18 years old

- 1) Skateboarding
- 2) Instructional Sports Clinics
- 3) Ice Skating
- 4) Volleyball
- 5) Tennis

19-54 years old

- 1) Mountain Biking
- 2) Ultimate Frisbee
- 3) Running/Fitness
- 4) Horseshoes
- 5) Volleyball

55+ years old

- 1) Pickleball
- 2) Shuffleboard
- 3) Fishing
- 4) Cycling
- 5) Kayaking

Comments on programming people would like to see:

- Climbing Park
- Disc Golf Course
- Fly Fishing
- Archery
- Metal Working
- Bicycle Maintenance Repair Class
- Running group
- Workouts in the Park
- Childcare for workout classes
- Dance (Modern, Swing, Square Dancing)
- Geocaching
- Glass Working
- Handmade Cards
- Drum Circle
- Blacksmithing
- Will Writing
- Estate Planning
- Organized Golf Trips
- Leather Sewing
- Primitive Skills
- Storytelling

Rec Programming	Projected 2016 Revenue	Projected 2016 Expense	Scheduled Date	Actual Expenses	Actual Revenues	# of participat s
Sports Performance Camps	\$ 175.00	\$ 150.00	Summer	Cancelled Lack of Participation		
Sports Performance Camps	\$ 175.00	\$ 150.00	Summer	Cancelled Lack of Participation		
Youth Camp /with Mary Chase	\$ 150.00	\$ 150.00	Changed to Renaissance Adventure			
Youth Bike Clinic		\$ 400.00	Changed to Jump Bunch			
Kids Kayaking Pool Sessions	\$ 2,200.00	\$ 2,000.00	Jan.-April	\$ 1,100.00	\$ 1,135.00	13
Summer Kids Kayaking	\$ 800.00	\$ 500.00	No where to run class with river under construction			
Hunters Education	\$ -	\$ -	Feb	\$ -	\$ -	30
Hunters Education	\$ -	\$ -	March	\$ -	\$ -	35
Hunters Education	\$ -	\$ -	October	\$ -	\$ -	25
Cooking Classes-Meal Prep	\$ 410.00	\$ 410.00	Didn't Try due to lack of interest			
Child Pottery Class-1	\$ 350.00	\$ 250.00	October			8
Child Pottery Class-2	\$ 350.00	\$ 250.00	October			11
Child Pottery Class-3			October			4
Child Pottery Class-4			October	\$ 140.00	\$ 220.00	11
Yoga-Teen	\$ 330.00	\$ -	June	\$ -	\$ 316.00	
Adult Cardio Sculpt -1	\$ 275.00	\$ 175.00	Focused on Senior Fitness			
Adult Cardio Sculpt -2	\$ 275.00	\$ 175.00	Focused on Senior Fitness			
Thursday Basketball	\$ 1,000.00	\$ 1,000.00	Sept. 16-March 17		Currently being held	
Basketball	\$ -	\$ -	Summer	\$ -	Open Courts	
Pickleball	\$ -	\$ -	Summer	\$ -	Open Courts	
Tennis-Youth 1	\$ 450.00	\$ 400.00	May	Cancelled Lack of Participation		
Tennis-Youth 2	\$ 450.00	\$ 400.00	June	Cancelled Lack of Participation		
Tennis-Youth 3	\$ 450.00	\$ 400.00	June	Cancelled Lack of Participation		
Shuffle Board	\$ -	\$ -	Open Court	\$ -	\$ -	
Challenger Soccer Camp	\$ 100.00	\$ -	August 1-5th	\$ -	\$ 76.00	15
Babysitting-1	\$ 425.00	\$ 70.00	Feb. 6-7	\$ 110.00	\$ 495.00	11
Babysitting-2	\$ 425.00	\$ 70.00	April	\$ 70.00	\$ 525.00	7
Babysitting-3	\$ 425.00	\$ 70.00	July	\$ 90.00	\$ 440.00	9
Babysitting-4			October	Cancelled Lack of Participation		
CPR-First-AED- 2	\$ 425.00	\$ 70.00	October	Cancelled Lack of Participation		
Bike Maintenance Class	\$ 225.00	\$ 220.00	Feb18th &	Cancelled Lack of Participation		
Parenting Class	\$ 300.00	\$ 300.00	Sept.	\$ 500.00	\$ -	35
Native Gardening-1	\$ 50.00	\$ 45.00	March 9th	\$ 35.00	\$ 180.00	10
Native Gardening-2	\$ 50.00	\$ 45.00	Tried to focus on additional youth programming			
Composting	-	-	No response back from educators from Boulder County			
Summer Wellness Program-teens	\$ 500.00	\$ 500.00	July	Cancelled Lack of Participation		
Kickball	\$ -	\$ -	June-July	Cancelled Lack of Participation		
Non Competivite sports league-soccer	\$ -	\$ -	June-July	Cancelled Lack of Participation		
Basketball Skills and drills	\$ 450.00	\$ 400.00	June-July	Cancelled Lack of Participation		
Kids Open Gym	\$ 350.00	\$ 350.00	Had issues with scheduling the gym			
Misc. Programs- See Below	\$ 510.00	\$ 1,000.00				
Ultimate Frisbee			June 9-July	Cancelled Lack of Participation		
Youth rockies Game June 26th			June 26th	Cancelled Lack of Participation		

Renaissance Adventures			July	Cancelled Lack of Participation		
Jump Bunch			July	\$ -	\$ -	3
Mindfulness Camp			July	Cancelled Lack of Participation		
Sewing			October	\$ -	\$ -	8
Geocaching			October	\$ 52.50	\$ 25.00	9
Bracelet Making			June	Cancelled Lack of Participation		
Lego			July	Cancelled Lack of Participation		
Fairy Garden			September	\$ 70.00	\$ 50.00	6
Roomates to Soulmates			October	\$ 26.00	\$ 50.00	10
LCF Grant- General Recreation Programming		\$ (1,000.00)				
	\$ 12,075.00	\$ 8,950.00		\$ 2,193.50	\$ 3,512.00	
Senior Programming	Projected 2016 Revenue	Projected 2016 Expense	Scheduled D	Actual Expenses	Actual Revenues	# of participants
Restorative Flow Yoga	\$ -	\$ 430.00	Intgrated into weekly fitness class			
Fall Prevention	\$ -	\$ -	Intgrated into monthly birthday celebration			
			March-10 people			
Monthly Birthday			Feb. 26	\$ 100.00	\$ -	10
Monthly Birthday			25-Mar	\$100.00	\$ -	10
Monthly Birthday			22-Apr	\$ 100.00	\$ -	8
Monthly Birthday			27-May	\$ 17.99	\$ -	5
Monthly Birthday			24-Jun	\$ 17.99	\$ -	4
Monthly Birthday			22-Jul	\$ 17.99	\$ -	17
Monthly Birthday			26-Aug	\$ 17.99	\$ -	5
Monthly Birthday			23-Sep	\$ 17.99	\$ -	5
Monthly Birthday			28-Oct	\$ 17.99	\$ -	4
Fitness	\$ -	\$ 35.00	9-Mar	\$ -	\$ -	5
Fitness			16-Mar	\$ -	\$ -	6
Fitness			23-Mar	\$ -	\$ -	4
Fitness			30-Mar	\$ -	\$ -	5
Fitness			6-Apr	\$ -	\$ -	5
Fitness			13-Apr	\$ -	\$ -	6
Fitness			20-Apr	\$ -	\$ -	6
Fitness	\$ -	\$ 35.00	27-Apr	\$ -	\$ -	5
Fitness	\$ -	\$ 35.00	11-May	\$ -	\$ -	5
Fitness	\$ -	\$ 35.00	18-May	\$ -	\$ -	6
Fitness	\$ -	\$ 35.00	25-May	\$ -	\$ -	5
Fitness	\$ -	\$ 35.00	1-Jun	\$ -	\$ -	5
Fitness			8-Jun	\$ -	\$ -	7
Fitness			15-Jun	\$ -	\$ -	3

Fitness			22-Jun	\$ -	\$ -	2
Fitness	\$ -	\$ 35.00	29-Jun	\$ -	\$ -	6
Fitness			6-Jul	\$ -	\$ -	8
Fitness			13-Jul	\$ -	\$ -	5
Fitness			20-Jul	\$ -	\$ -	5
Fitness	\$ -	\$ 35.00	7/27/2016	\$ -	\$ -	7
Fitness			8/3/2016	\$ -	\$ -	6
Fitness			8/17/2016	\$ -	\$ -	6
Fitness			8/24/2016	\$ -	\$ -	5
Fitness	\$ -	\$ 35.00	31-Aug	\$ -	\$ -	4
Fitness			Septemeber	\$ -	\$ -	3
Fitness			14-Sep	\$ -	\$ -	8
Fitness			21-Sep	\$ -	\$ -	7
Fitness	\$ -	\$ 35.00	28-Sep	\$ -	\$ -	9
Fitness			5-Oct	\$ -	\$ -	6
Fitness			12-Oct	\$ -	\$ -	5
Fitness			19-Oct	\$ -	\$ -	5
Fitness	\$ -	\$ 35.00	2-Nov	\$ -	\$ -	4
Fitness			9-Nov	\$ -	\$ -	5
Book Club			24-Mar	\$ -	\$ -	8
Book Club			21-Apr	\$ -	\$ -	8
Book Club			19-May	\$ -	\$ -	8
Book Club			16-Jun	\$ -	\$ -	8
Book Club			18-Aug	\$ -	\$ -	8
Book Club			15-Sep	\$ -	\$ -	8
Book Club			20-Oct	\$ -	\$ -	8
Basic Computer Skills			31-Mar	\$ -	\$ -	4
Basic Computer Skills			15-Apr	\$ -	\$ -	3
Basic Computer Skills			20-May	\$ -	\$ -	3
Basic Computer Skills			24-Jun	\$ -	\$ -	2
Basic Computer Skills			29-Jul	Cancelled Due to lack of Participation		
Basic Computer Skills			August	Cancelled Due to lack of Participation		
Basic Computer Skills			13-Sep	\$ -	\$ -	2
Basic Computer Skills			18-Oct	\$ -	\$ -	2
Trip 1-Arvada Center	\$ -	\$ 200.00	May		\$ 144.00	8
Trip 2-Rockies	\$ -	\$ 200.00	June	\$ 190.00	\$ 180.00	15
Trip 3-estes Park	\$ -	\$ 200.00	Sept	\$ 360.00	\$ -	8
Trip 4-Art Museum	\$ -	\$ 200.00	Nov	\$ 120.00	\$ -	14
Trip 5-Arvada Center	\$ -	\$ 700.00	Dec		\$ 80.00	16
Trip 6-Avalanche Game	\$ -	\$ 700.00	Dec	scheduled		
Arts & Crafts-1-	\$ -	\$ 50.00	Nov	Cancelled Due to lack of Participation		
Arts & Crafts-2	\$ -	\$ 50.00	Dec	scheduled		
Arts & Crafts-3	\$ -	\$ 50.00	Focused on other senior programming			
Arts & Crafts-4-	\$ -	\$ 50.00	Focused on other senior programming			
Arts & Crafts-5	\$ -	\$ 50.00	Focused on other senior programming			
Arts & Crafts-6	\$ -	\$ 50.00	Focused on other senior programming			
Arts & Crafts-7	\$ -	\$ 50.00	Focused on other senior programming			

Arts & Crafts-8	\$ -	\$ 50.00	Focused on other senior programming			
Arts & Crafts-9		\$ 50.00	Focused on other senior programming			
Arts & Crafts-10		\$ 50.00	Focused on other senior programming			
Arts & Crafts-11		\$ 50.00	Focused on other senior programming			
Intergenerational Arts & Crafts-1	\$ -	\$ 75.00	Jan	Cancelled Due to lack of Participation		
Intergenerational Arts & Crafts-2	\$ -	\$ 75.00	Feb	\$ 75.00		5
Intergenerational Arts & Crafts-3	\$ -	\$ 75.00	Because of previous participation we didn't reschedule			
Intergenerational Arts & Crafts-4	\$ -	\$ 75.00	Because of previous participation we didn't reschedule			
Bird Walks	\$ -	\$ -	22-Jun	\$ -	\$ -	8
Bird Walks			7-Jun	\$ -	\$ -	5
Bird Walks	\$ -	\$ -	11-Aug	\$ -	\$ -	5
Hiking-1			Sept	\$ -	\$ -	1
Hiking-2			October	\$ -	\$ -	4
Hiking-3			October	\$ -	\$ -	6
LCF Grant- General Recreation Programming	\$ -	\$ (2,000.00)				
	\$ -	\$ 1,865.00		\$ 1,152.94	\$ 404.00	

Rec Programming	Projected 2017 Revenue	Projected 2017 Expense	Scheduled Date	Actual Expenses
Sports Preformance Camps	\$ 175.00	\$ 200.00		
Sports Preformance Camps	\$ 175.00	\$ 200.00		
Johnson Park Activities	\$ 400.00	\$ 500.00		
Kids Kayaking Pool Sessions	\$ 2,200.00	\$ 2,100.00		
Summer Kids Kayaking	\$ 800.00	\$ 500.00		
Hunters Education	\$ -	\$ -		
Hunters Education	\$ -	\$ -		
Hunters Education	\$ -	\$ -		
Punt Pass and Kick	\$ -	\$ -		
Nugguts Skills Challenger	\$ -	\$ -		
Hershey's Track and Field	\$ -	\$ -		
Rockies skills challenge	\$ -	\$ -		
Adult Coed League	\$ 450.00	\$ 200.00		
Child Pottery Class-1	\$ 350.00	\$ 250.00		
Yoga-Teen-January-February	\$ 330.00	\$ -		
Adult fitness	\$ 275.00	\$ 200.00		
Thursday Basketball	\$ 1,000.00	\$ 1,000.00		
Basketball	\$ -	\$ -		
Pickleball	\$ -	\$ -		
Open Volleyball	\$ -	\$ -		
open Corn Hole	\$ -	\$ -		
Shuffle Board	\$ -	\$ -		
Challenger Soccer Camp	\$ 100.00	\$ -		
Babysitting-1	\$ 350.00	\$ 80.00		
Babysitting-2	\$ 350.00	\$ 80.00		
Babysitting-3	\$ 350.00	\$ 80.00		
Babysitting-3	\$ 350.00	\$ 80.00		
CPR-First-AED- 1	\$ 280.00	\$ 80.00		
CPR-First-AED- 2	\$ 280.00	\$ 80.00		
CPR-First-AED- 1	\$ 280.00	\$ 80.00		
CPR-First-AED- 2	\$ 280.00	\$ 80.00		
Bike Class	\$ 225.00	\$ 220.00		
Parenting Class	\$ -	\$ 300.00		
Native Gardening-1	\$ 50.00	\$ 50.00		
Native Gardening-2	\$ 50.00	\$ 50.00		
Composting	-	\$ 50.00		
Summer Wellness Program-Mindfulness	\$ -	\$ 500.00		
Youth Volleyball	\$ 200.00	\$ 200.00		
Youth Rockies Trip	\$ 300.00	\$ 400.00		
LYBSA	\$ 1,200.00	\$ 1,200.00		
Arts & Crafts		\$ 550.00		
Misc. Programs	\$ 510.00	\$ 1,890.00		

Misc. At Risk Youth Activites		\$ 2,000.00		
LCF Grant- General Recreation Programming				
	\$ 11,310.00	\$ 13,200.00		
Senior Programming	Projected 2017 Revenue	Projected 2017 Expense		
Fall Prevention	\$ -	\$ -		
Fitness Jan		\$ -		
Fitness february	\$ -	\$ -		
Fitness March	\$ -	\$ -		
Fitness April	\$ -	\$ -		
Fitness May	\$ -	\$ -		
Fitness June	\$ -	\$ -		
Fitness July	\$ -	\$ -		
Fitness August	\$ -	\$ -		
Fitness September	\$ -	\$ -		
Fitness October	\$ -	\$ -		
Fitness November	\$ -	\$ -		
Fitness December	\$ -	\$ -		
Trip 1-	\$ -	\$ 200.00		
Trip 2-	\$ -	\$ 200.00		
Trip 3	\$ -	\$ 200.00		
Trip 4	\$ -	\$ 200.00		
Trip 5	\$ -	\$ 200.00		
Trip 6	\$ -	\$ 200.00		
Birthday Celebration Jan	\$ -	\$ 25.00		
Birthday Celebration Feb	\$ -	\$ 25.00		
Birthday Celebration march	\$ -	\$ 25.00		
Birthday Celebration April	\$ -	\$ 25.00		
Birthday Celebration May	\$ -	\$ 25.00		
Birthday Celebration-June	\$ -	\$ 25.00		
Birthday Celebration aug	\$ -	\$ 25.00		
Birthday Celebration sept	\$ -	\$ 25.00		
Birthday Celebration oct	\$ -	\$ 25.00		
Birthday Celebration-Nov	\$ -	\$ 25.00		
Birthday Celebration Dec	\$ -	\$ 25.00		
Arts & Crafts-1		\$ 50.00		
Arts & Crafts-2	\$ -	\$ 50.00		
Arts & Crafts-3	\$ -	\$ 50.00		
Arts & Crafts-4-	\$ -	\$ 50.00		
Arts & Crafts-5	\$ -	\$ 50.00		

Arts & Crafts-6	\$ -	\$ 50.00		
Arts & Crafts-7	\$ -	\$ 50.00		
Arts & Crafts-8	\$ -	\$ 50.00		
Arts & Crafts-9		\$ 50.00		
Arts & Crafts-10		\$ 50.00		
Arts & Crafts-11		\$ 50.00		
Special Guests	\$ -	\$ 300.00		
Bird Walks	\$ -	\$ -		
Poetry Reading	\$ -	\$ -		
Computer Skills				
Book Club				
	\$ -	\$ 2,325.00		
	\$ -	\$ 2,325.00		

Town of Lyons Department of Parks, Recreation and Cultural Events

Fees and Charges Policy

The nation's park and recreation agencies have always, to a greater or lesser extent, offered diversified park and recreational services to its citizens, recognizing government's responsibility to provide open space and leisure opportunities. However, in view of the increasingly heavy demands for new and expanded services, the rapid increase in operating costs and capital expenditures, and because of limited access to tax revenue, it has become difficult to maintain existing levels of service, much less provide new consistent policies that will serve as tools for evaluating services and establishing appropriate fees and charges. The imposition of fees makes possible expanded recreation programs and facility improvements that can be justified on the basis that such programs or improvements would not otherwise be possible.

The result of the current economic climate in the development and operation of parks and recreation programs and facilities has been a reduction in the availability of tax dollars for public services, particularly at local levels of government. This has caused local jurisdictions to either reduce the quality and range of community services offered or to seek alternative revenue sources to finance these services, or both.

In many municipalities the primary alternate source of revenue to additional sales or property tax is additional fees and charges placed on the user. Although Lyons looks to supplement tax revenues with state, federal, and private revenues; the need for user fees and charges clearly prevails if we plan to continue offering a high level and expanded variety of recreation programs along with continued improvement and expansion of parkland, open space and park facilities and the services required to operate and maintain them.

I. STATEMENT OF PHILOSOPHY

The underlying principle of the Lyons Department of Parks, Recreation and Cultural Event's fiscal program must be to efficiently offer the most diversified recreational services possible, ensuring that all citizens of Lyons have equal opportunity and choice in participation and equal access to public facilities. However, with increasing demands being placed upon the department to provide more services as post-flood parks are constructed and associated programming is once again initiated, and the public's ability or willingness to appropriate public funds to support that demand is lessened, it has become an economic necessity to charge certain fees to ensure demand for services can be met. However, fees and charges for the Lyons Parks & Recreation Department services provide only one source of financing for the public agency. Fees must be thoroughly evaluated prior to inception to integrate them into the fiscal matrix supporting public parks and recreation services, a matrix which includes parks fund appropriations-including sales and use tax, home additions fees, capital improvements funds, grants, donations, and so on. Ultimately, the Town of Lyons must have a cost recovery philosophy, which programs and facilities are to be provided for public benefit versus individual benefit, and which fees to charge users in addition to the costs that may already be shared by users.

The goal of this fees and charges policy analysis is to establish a written operating philosophy and a consistent policy statement that will be formally adopted by the Parks and Recreation Commission and the Lyons Board of Trustees.

A. GENERAL PHILOSOPHIES

IT IS THE GOAL OF THE TOWN OF LYONS TO:

1. Improve the quality of life for each individual within Lyons through parks, open space, trails, recreation programs, special events and other cultural programming;
2. Provide and maintain safe and clean recreation and park facilities for use by the general public of Lyons and surrounding area;
3. Provide trained and qualified staff for supervision and instruction of participants in

- recreation programs and activities;
4. Involve the public in the planning, design, operation and evaluation of recreation and park programs, activities and facilities;
 5. Provide the opportunity for residents of Lyons to participate in recreation programs and activities and to utilize the facilities of the department;
 6. Establish user fees that should not discourage the use of the Lyons Department of Parks, Recreation and Cultural Events facilities and recreation programs;
 7. Establish user fees that do not create a restrictive or exclusionary effect. The key principle in establishing Lyons Parks & Recreation Department user fees is the principle of equity. It is the principle that "public goods" should be paid for out of the parks fund while "private consumption" should be charged for;
 8. Maintain the principle of accessibility for all user groups and to encourage everyone to actively participate.

B. SPECIFIC PHILOSOPHIES

IT IS THE POLICY OF THE TOWN OF LYONS THAT:

1. Basic Park, Trail and Open Space Use and Services Should Be Free to the General Public
Such fundamental services are those which purchase, develop, preserve and maintain park, trail and open space facilities and promote physical and mental well being and patron safety. Therefore, public funds should be used for acquisition of lands, improvement of property and facilities, management, maintenance and basic services.

Other park and recreation services and facilities should be free except where one or more of the following circumstances exists:

- a. Cost per hour of the service or operating facility is expensive. Examples include:
 - The service uses consumable materials;
 - The service requires a facility with high capital, operating or maintenance costs;
 - The service requires special preparation or clean-up;
 - The service requires special instruction at extra cost.
 - b. The expansion of activity needs. (However, the extension of these services should be based upon community needs and not primarily on the revenue producing potential of the service).
 - c. Use of the service or facility is limited to a relatively few individuals or special interest groups of a private character.
 - d. Public property is used for private economic gain.
 - e. Admission to special events where profits are used to extend the activity or cover the cost of the event.
 - f. Imposition of a fee serves an independent function such as:
 - (1) Rationing limited facilities among a large number of users;
 - (2) Aiding in discipline and control;
 - (3) Promoting respect for the activity and/or service.
 - g. The utility or other costs associated provide for an exclusive use.
2. Special Considerations must be given
The Lyons Department of Parks, Recreation and Cultural Events fees and charges policy must be flexible for certain individuals and groups. These include, but are not limited to the following:

a. Special Needs Individuals and Groups

Reduced or no-fee rates shall be available to residents who by virtue of an identified disability, restricted wage earning power or ability to pay. Upon application, residents who meet the criteria established by the Department may be granted reduced or no-fee rates for given programs, activities or facility use.

b. Special Interest Groups:

Special consideration should not be granted to special interest groups or individuals in the form of reduced fees or no-fee charges . Exceptions may be granted to groups who are sponsored by the Department or provide in-kind volunteer services or revenue donations to the Department.

3. Exempt Programs:

Programs exempt for this policy include programs targeted for youth which have been funded at 100% of cost within the Recreation program budget. Programs which are fully funded by grants and matching fees for in-kind services are exempt. These programs are offered at no cost to the participant. Some examples of these programs may be: CPW Hunters Education/Wildlife Programs, Educational Programs, Senior Programming, Punt Pass and Kick, etc. .

II. DEFINITIONS OF FEES AND CHARGES

A. Basic Services

Basic Services may be those as defined to promote both physical and mental well being, maintain clean and attractive parks and buildings, or provide recreation services to those persons with an identified disability, restricted wage earning power or ability to pay. Generally, basic services are offered to the general public free of charge. All costs for providing these basic services are paid from the appropriated budget.

Examples of basic services

- recreational programming, special events and cultural programming as deemed appropriate
- use of Town parks, open space or trails for passive use
- general park and recreation administration services
- park and recreation facility development

Examples of basic facilities

- park playgrounds
- unscheduled, unlighted, unmarked sport fields
- unscheduled multi-use sport courts
- unscheduled ice rink
- unscheduled volleyball
- unreserved picnic tables
- unreserved shelters
- trails and restrooms
- other park facilities that do not require scheduling, administrative services or special services or exclusive use

B. Special Services

Special Services normally incur additional costs to the Department or are provided for the benefit of a particular individual or special interest group rather than the general public. Program administrative costs (salaries plus fringe benefits) as well as the cost of the services and supplies associated with the provision of these specialized recreation programs shall be offset by the assessment of an appropriate fee. In the event a community and/or volunteer organization provides the required staffing and/or a portion

of the services and supplies needed, the established fee would provide for the recovery of all program costs directly incurred by the Department. Programs which require special instructional materials or additional personnel; use consumable materials; or require additional preparation, facilities, utilities or cleanup are classified special. For example, an art class (i.e. painting) requires a qualified instructor, uses specialized materials (paints, brushes, and other materials) and may require use of a special room for the various items of equipment and supplies. Participants in this program would normally be required to pay an additional fee for these special services. Since the benefits of these services and supplies accrue directly to the participants of these programs, the assessment of a fee to offset these costs fully is justified. These programs would have a minimum number of participants required in order to ensure the program could offset the costs required to run the program and would be cancelled if the program did not reach this minimum number. In certain instances a program may run if the costs could be offset by grants or other funding.

Examples of Special Services that should be self-sustaining are:

- All sports activities, payment of sports officials and/or league attendants to officiate in sports leagues
- Payment of recreation instructors for classes to special interest areas such as yoga, fitness classes, clinics, etc.
- Payment of instructor for training and certification of sports officials.
- Purchase of athletic equipment, awards and trophies, printing and postage for tournaments, and team registrations with leagues.
- Preparation of sports fields for department sponsored programs and for non-profit or not-for-profit groups using parks for recreation programs for youth and adult league sports .
- Provide commercial transportation and purchase admission tickets for trips to amusement parks, sports events, cultural activities, ski facilities, and museums.
- Rental of specialized facilities as needed-Rodgers Hall, Fire Dept. St. Vrain Valley School Dist. Facilities, etc.
- Purchase of food items and refreshments, etc. for various recreational programming and special events as needed
- Purchase team uniforms for sports leagues.
- Reservations and reserved spaces.

Examples of Special Facilities

- Scheduled use of indoor facilities (gyms, meeting rooms, courts, etc.)
- Scheduled use of lighted and unlighted multi-use sport court.
- s c h e d u l e d s p o r t s f i e l d u s e .
- Maintenance necessary for sports programs.
- Reserved shelters
- parking maintenance
- Reserved picnic sites
- Reserved plaza or ice rink use
- campsites- tent and RV
- Large Group Permits
- Special use/ event permits
- Commercial Use of the Park facilities

III. Types of Fees and Charges

The Town of Lyons Department of Parks, Recreation and Cultural Events will utilize the following basic fees and charges. They are:

A. Parking Fee

A motor-vehicle parking fee will be charged on weekends and holidays to non-

residents at a rate of \$5 per every 4 hours to help off-set the increasing costs of operations and maintenance anticipated by new park construction following the 2013 flood event. Residents will be issued a yearly parking permit for free parking. Residency status will be determined by those residents that are utility paying customers of the Town of Lyons. Non-residents will be able to purchase yearly passes at a cost yet TBD.

B. Camping Fee

A camping fee will be charged for those who wish to camp in designated camping sites in LaVern Johnson Park. Camping fees/rates may also be imposed for designated areas during special events per approved special event permits. Camping is available for both RV's (15 with full hook ups, 2 dry camping) and tent sites (9 pull in, 9 pad sites) and is charged for peak and off peak rates from April 1 to October 15. Weekend and holiday rates also apply. Rates may be found on the Town of Lyons website and are subject to change at any time.

C. Admission Fee

A fee charged for entry into an area or facility for a specific type of program, event, demonstration, or exhibit to attract visitors. Examples might include Burning Can Beer Festival, various concerts, special events, admissions for rides, etc. .

D. Rental or Reservation Fee

Payment for the exclusive use of a facility. The word exclusive is emphasized because the individual or group pays for the privilege of using the facility without interference. For example, if a LaVern Johnson Park shelter is reserved for a family reunion, the group has exclusive use OF THAT FACILITY (not the park or area of the park) during the rental period. Any staff time for set-up, take down or clean-up, is also included. Utility costs may also apply, as well as large group permit and special event permitting as applicable.

E. User Fee

A charge to an individual or team for participation in a program or activity or for non-exclusive use of a facility. Numerous participants are usually involved in the activity or facility at the same time. The registration fee for a child to take part in a soccer or tennis clinic or the fees charged for adult softball (players and team) are examples of user fees.

F. Large Group or Special Use/Event Permit Fee

A privilege to perform a particular action within a park or facility that triggers special approval and fees. The requesting group or individual must fill out a required Permit Application and Agreement for Special Use/Large Group/Shelter and Park Facilities. Any group over 30 people in size must request use of any park area or facility so that staff may properly plan for said use and pay a permit fee, this is also true for individuals requesting use of park space for special events. The following criteria are used to establish fees for special events. Applicant must pay a \$50 special use application fee, \$15 large group application fee (if group is over 30 people in size) and will be charged based on the following:

CONDITIONS OF APPROVAL:

Permit Fee – The applicant may be required to pay a non-refundable permit fee in an amount not-to-exceed one thousand five hundred dollars (\$1500.00). The Lyons Department of Parks, Recreation, & Cultural Events shall conduct a final review of the subject application, additional charges maybe added based upon its consideration of the following criteria:

Number of participants/ attendees

Durati on of the Special Use
Geographic extent of the event on Town facilities
I mpacts of the proposed event on Town facilities/ Actual costs of the event to the Town (i.e. labor costs, utilities, etc.)
Appli cation Deadlines
D amage to Property
A mount of processing time required by the Town of Lyons for the event
Direct benefit(s) of the event to Town of Lyons residents
a) Whether the event provides an economic infusion into the Town of Lyons;
b) Whether the event is a fundraiser for a Town of Lyons-based non-profit organization; and
c) Whether the Special Use Participants are comprised mostly of local community members. Requests and recommendation letters may be included with the application for consideration as to how the proposed event meets the above criteria.

G. Special Services Fee

A charge for receiving extraordinary services beyond customary levels or for having the use of special equipment or facilities where the benefits are specific to the individual or group which requests the service. Preparation of sports fields are examples of special services for which fees could be charged. Typically linked to Special Use/Event Permit Fees.

D. Charges for Charitable (non-sponsored) Activities:

1. Charitable, non-profit, community-serving organizations which conduct an event on park property for the purpose of raising funds, not sponsored by the Department, must pay the facility rental fees
2. Charitable, non-profit, community-serving organizations should also provide the Department with evidence of comprehensive general liability insurance sufficient to protect the City against risk, with a limit of at least \$1.0 million for each occurrence, which names the City as an additional insured, or Certificate of Insurance acceptable to the Director.

Fees collected by the Department from these fund-raising activities on Departmental facilities will be dedicated to the Park Improvement/Land Acquisition Fund for the Department.

E. Charges for Charitable (sponsored) Activities:

Charitable, non-profit, community-serving organizations which conduct an event on park property for the purpose of raising funds for Department activities or projects, should not be required to pay facility rental fees, nor should they be required to carry insurance.

All revenues collected from these fund-raising activities on Departmental facilities will be dedicated to the park improvement/land acquisition fund for the Department.

F. EVALUATION OF POLICY AND FEES AND CHARGE SCHEDULE

The Lyons Department of Parks Recreation and Cultural Events shall review annually the Fees and Charges Policy and the Fees and Charges Schedule and make appropriate adjustments as reviewed by the Parks & Recreation Commission and approved by the Lyons Board of Trustees.

**Fee Analysis -
Lyons Department of Parks, Recreation & Cultural Events**

The following material has been updated since initial presentation to the BOT and the last Parks Budget workshop on October 3, 2016 and is intended to help facilitate discussion and provide comparative data on current camping, parking and shelter rental rates for the Town of Lyons.

With the completion of LaVern Johnson Park, staff has reviewed fees to be certain rates are competitive, reasonable and help to offset operations and maintenance costs based on the construction of the new park. These rates were last reviewed in 2015 (with earlier revisions made in 2006, 2009 and 2011) with regulations and fees adjusted accordingly. Camping, parking and shelter rental opportunities will increase significantly in Lavern Johnson Park now that it is fully open. The RV area has nearly doubled in capacity, jumping from 9 full-size RV sites with full hook-ups to now having 15 sites with full hook ups (2 additional available for dry RV camping), a tenting area that now has 18 sites as compared to 9 pre-flood, and a total of 3 rentable shelters as compared to two prior to the flood. In addition, we now have a total of 122 parking spaces (54 spaces pre-flood) that serve as the main parking for the park in which non-resident park users currently must pay a \$5.00 fee on weekends and holidays (residents will still be issued a parking pass). We have formal permitting systems in place for camping, parking, and shelter permits (attached). New automated kiosks have been installed (which will allow for all forms of payment) and will be operational for pay and display parking and camping payment. A phone line for camping reservations that connects directly to an in-season park host(s) is available, and there is ever-increasing print and web advertising that has leant way to higher in-season usage.

The following is a review of revenues generated from the LaVern Johnson Park campground and parking both pre and post flood:

	<u>Camping</u>	<u>Parking</u>	
2009	\$32,340.00	\$10,496.65	
2010	\$39,889.00	\$12,524.25	
2011	\$43,309.00	\$9,280.51	
2012	\$40,416.65	\$10,214.77	
2013	\$42,256.50	\$11,646.91	*Season ended 1 ½ months early
2014	\$13,131.00	\$0.00	*RV only, season did not start until July/August
2015	\$52,666.50	\$0.00	*Full RV season, minimal tent camping
2016 as of Oct. 15	\$68,196.00	\$0.00	*season did not start until June, not completed ,

***These figures do not include Planet Bluegrass or special event camping or parking revenues for the years listed.**

Fee Analysis Information

Reserved camp sites are more common in larger national and regional agencies such as the National Forest Service and Colorado State Parks. However, it is becoming more common that municipalities along the foothills and in mountain settings are also providing camping opportunities. Parking/entrance fees to parks can also be charged to maximize revenue and to control capacity. For the purpose of this study parking fees and park entrance fees are being compared as if they were the same, due to the fact that both constitute a fee for the use of a motorized vehicle. Picnic shelters and pavilions are typically key features in community and regional parks and it is no

exception in Lyons. These amenities not only provide a place to congregate, picnic and seek shelter from the elements for park guests, but are also an additional source of revenue for municipalities. Renting these facilities out for family reunions, birthday parties, weddings, corporate outings (i.e. company picnics), and other functions is common practice for municipalities that manage these facilities.

Table 1: Comparable Fees

	Parking/Extra Vehicle Fees	Additional Camper Fee	Camping Fees	Shelter Fee	Shelter Deposit
Town of Lyons	\$5.00 Non-resident and camping extra vehicle	Currently allows 2 people per permit up to 12 per site-\$5 each additional person over 2	Off Season \$15/Day –Tent \$20/Day –RV no hook ups \$33/Day – RV with hook ups Peak Season/Weekends \$20/Day – Tent \$25/Day – RV no hook ups- \$38/Day – RV with hook ups Holidays \$25/Day – Tent \$30/Day – RV no hook ups- \$43/Day – RV with hook ups	See attached fee scale for current and proposed	
City of Loveland		No City Operated Campground	No City Operated Campground	\$60.00 for a 50 person shelter	\$60.00
Town of Mead	N/A	No City Operated Campground	No City Operated Campground	Resident 4 hrs- \$60.00 Nonresident 4 hrs- \$75 Non Profit \$0.00 \$25.00 for electric Fees increases by 50% for holidays	\$100.00
Town of Erie	N/A	No City Operated Campground	No City Operated Campground	Fees are for 2 hours Resident \$40/Non Resident \$50/ Non Profit \$35.00	
Boulder County Parks and Open Space	N/A	N/A	No hookups: \$15 per night/ Electric or Water hookup: \$20 per night/ Electric and Water hookup: \$25 per night	\$35.00 fee	\$0.00
City of Boulder Open Space & Mountain Parks	\$5.00/ day Annual pass \$25	N/A		Capacity 50-150 Range Res. \$50-\$175 Non-res. \$100-\$400	
Colorado State Parks*	N/A	\$5.00 to \$8.00	\$18/Day – no hook ups \$28/ Day – with hook ups	Group Picnic Areas \$100-\$200	
City of Denver			Rvs 30amp electric \$30/	Non Sheltered	

Mountain Parks	N/A	Each Person per night \$3.25 Extra Vehicle \$5.00 Pets/ night \$1.00	per night Rvs 50 amp electric \$32.50/ night Rvs With Sewer \$32.50 Tents \$23.00 (Chief Hosa only)	Areas-\$51 Standard Shelters-\$97 Premium Shelters-\$123 M-Th, \$311- \$397 F, S, Su	
Larimer County	\$7 per day entrance fee (Horsetooth, Carter, Flatiron, Pinewood)		\$15/ per night – no electric (Jan-Dec) \$25/ per night Electric Only (April-Sept.) \$15/ per night Electric Only (October-March)	25 Max Capacity Shelter \$25 50 max Capacity \$50 Hermit Park 175 Max Capacity \$250 ½ day and \$500 full day	
Estes Park KOA	\$6.00 camping extra vehicle/visitors	2 people per site or \$6.00 camping extra vehicle/visitors	\$53/ day with hook ups RV \$29/Day-no hook ups Tent \$36/Day-full hook ups Tent	N/A	N/A
Yogi Bear's Jellystone of Estes		2 people included, \$5 each additional	\$55/ day RV with hook ups \$35/RV-no hook ups	N/A	N/A
Spruce Lake RV Park-Estes	\$5 camping extra vehicles	2 included, \$5 each additional	\$65/Day-full hook ups	N/A	N/A
Camp Dick-Allenspark-CSFS	N/A	N/A	\$19.50-\$27/Day-no hook ups, no amenities	N/A	N/A
Manor RV Park	N/A	N/A	\$55/ per night no hook ups \$72/ per night no hook ups	N/A	N/A
Longmont Union Reservoir			\$12.00 plus daily park user fee	\$75 per day Other associated fees(Open Water swim, boat fee, alcohol permit, etc.)	

*Fees vary between parks. Fee shown reflect the most common charges.

Fees

The rates charged for camping, parking and shelters depends on several factors such as:

- ◆ Pricing and cost recovery philosophy of the agency;
- ◆ Type of organization renting the facility (i.e. private or non-profit);
- ◆ Size and capacity of the facility;
- ◆ Supporting services (i.e. availability of water, electricity, trash services);
- ◆ Supporting amenities* (i.e. restrooms, BBQ grills, volleyball pits, athletic facilities, playgrounds, camping, showers, etc.).

*It is assumed that picnic tables are a standard amenity and help determine seating capacity.

Comparable Fees Analysis

Benchmarking is an important tool that allows the comparison of certain attributes of the Town's management of public spaces with other similar communities. The Town of Lyons' fees for camping, parking/extra vehicle and additional camper fees and shelters were compared to fourteen other agencies along the Front Range. Those agencies comprised of:

- Boulder County Parks and Open Space

- Longmont-Union Reservoir
- City of Boulder Open Space and Mountain Parks
- City of Loveland
- Town of Mead
- Town of Erie
- Colorado State Parks
- City of Denver Mountain Parks
- Larimer County
- Manor RV Park
- Estes Park KOA
- Yogi Bear's Jellystone of Estes
- Spruce Lake RV Park-Estes
- Camp Dick-Allenspark-CSFS

It is very difficult to find exact comparables because each City, Town or Agency has its own unique identity, its own way of conducting business and differences in what they charge for the populations they serve.

This being said the comparable information presented here should be used as a catalyst for the Town of Lyons to continue to research best practices when they are needed.

Parking / Entrance Fees

The Town of Lyons charges a \$5.00 parking fee which is less (in some cases) than what Colorado State Parks and Larimer County charge (\$6-\$8.00) for entry to their parks. It is the same rate as the City of Boulder Open Space and Mountain Parks parking fees (\$5.00), annual passes may be purchased for \$25.00. Pre-flood data shows the Town of Lyons had the potential to collect around \$10,000 to \$14,000 in parking fees annually in then Meadow Park (excluding any special events or Planet Bluegrass fees). One issue the Town is facing is the over use and overcrowding of its parks. Parking fees could be used as a means of controlling the use and capacity of the parks by raising prices and/or placing a maximum capacity on the park. One concern could be that if fees are raised beyond a certain price point, patrons will no longer park in the park or otherwise pay the fee. This could push traffic and parking to already restricted parking in downtown areas or in neighborhoods, increasing already difficult to overcome enforcement issues. In addition, park users themselves could find other areas of Town where access is available but where fees and enforcement are lacking (i.e. the Black Bear Hole). If it is not solely the goal to control visitation numbers, then monitoring parking fees of other agencies should be done to ensure that the Town's parking fees are comparable with other agencies. Given this, the Town has chosen to base its fee on an hourly rate, \$5 per every four hours. Below is a table for parking revenue projections based on both \$5 and \$10 fees and the increased number of parking spaces.

Projected Non-Resident Parking Revenues for LaVern Johnson Park

Total Number of Weekend/ Holiday Days-4/1 to 10/15	# of Parking Spaces	Total # of Vehicles @ 100% Capacity	Total # of Vehicles @ 60% Capacity	Total # of Vehicles @ 80% Capacity	Cost Per Parking Space	Total Revenues @ 60% Capacity	Total Revenues @ 80% Capacity	Total Revenues @ 100% Capacity
60	122	7,320	4,392	5,856	\$5	\$21,960	\$29,280	\$36,600
60	122	7,320	4,392	5,856	\$10	\$43,920	\$58,560	\$73,200

**Gross net revenues as maintenance is not calculated. Planet Bluegrass and other special event

parking projections not included.

It should be noted that there was and will be significant staffing that goes into the monitoring and enforcement of successful paid parking systems and such was the case of Meadow and Bohn Park pre-flood. Establishing parking and maintaining it does have associated costs to consider as well. Without enforcement measures, it will be difficult to forecast revenues with accuracy from year to year.

Camping Fees

Camping fees charged by the Town look to be in line with what other local area agencies are charging. It should be noted that in addition to charging peak season/weekend and holiday rates, Lyons also charges for each additional person over two per campsite (\$5/each person), and an additional vehicle parking charge for each vehicle over one. In 2013 camping fees generated approximately \$42,000. In 2015, fees continued to increase after opening the new RV park area, generating \$52,666.50. 2013 figures (the most complete pre-flood information, although not a full season as the flood event shortened the season by over a month and a half) and 2015 figures (the most recent post flood information, although camping did not start until after July and it was primarily RV camping only) start to show a good comparison of the park pre and post flood. It can be noted that noticeable increases in overall revenue generated due to the increased number of RV sites added can begin to be seen, even with very minimal park services and virtually no tent camping available. This trend looks to continue in 2016, again not a full season, with revenue reaching over \$68,000.

The camping sites in Lyons with its river frontage, beautiful scenery, and Front Range location make them popular and heavily used. With the development of the new park, its greater number of amenities to serve campers in the eastern portion and throughout the park, a new restroom with multiple showers, playground and fire pits, will continue to make these campsites even more popular. It is for this reason that Staff and the Parks and Recreation Commission are recommending that the BOT raise nightly rates for RV's with hook up for all seasons and holidays \$2.00 across the board.

Campsites are available on a first come first served basis or by an over the phone reservation system that we hope to upgrade to allow via the internet. This would allow for deposits and potential additional charges could be deemed as "Administration Fees."

Shelter Fees

Typically based on size of facility and its available supporting amenities, shelter and park pavilion rental rates vary from agency to agency. Town of Lyons rates currently are based on the number of people using the shelter and residency status. Other agencies utilize similar structures, and may charge using a multitude of variables such as, capacity of the shelter, half or whole day, peak season, use of utilities, etc. Pre-flood shelter rentals typically generated somewhere between \$1,500 and \$3,250 annually for the Town of Lyons Parks Department. The current shelter user fee scale is attached for your review.

In order to increase reservation of these facilities and to increase revenues, staff will use a condensed flat rate for each facility based on their capacity opposed to our current adjustable rate scale based on estimated group size. Regardless of the size of the group, we still have the operational and maintenance needs for the facilities. The new scale incorporates increased rates for peak times/holidays, half/whole day use, costs for utilities, and rates based on residency. The new Shelter User Fee Scale is attached.

Supply and Demand

The Town of Lyons has some unique recreational opportunities not available in other municipalities. Water recreation activities associated with the St. Vrain River, access to Boulder County Open Space trails, camping, and beautiful parks attract many users. The demand for these opportunities outweighs the supply during summer months, especially on the weekends. The high demand brings with it problems such as dog control, large un-permitted user groups, overcrowding, and the potential for increased criminal activity. Local residents have expressed that they feel squeezed out during times of high demand.

The high demand for Town of Lyons parks and recreation facilities may justify increasing fees to offset the maintenance needs. Additionally, increasing fees may also be used to control use and to limit capacity to some degree.

Cost Recovery

A coordinated plan for the upkeep and replacement of recreational facilities is extremely important to establishing a strong financial position for the provision of parks and recreation services. Progressive pricing efforts often go a long way in recovering the direct and indirect operating costs of providing a recreational program. It will be especially important that the Town establish a pricing methodology that reflects the community's values, but also generates adequate revenue. Currently our department operates at a cost recovery rate well above the national average and historically has operated somewhere between 40% to 70% cost recovery. The national average typically fluctuates between 20% to 35% cost recovery.

Current and Recommended Camping Rules and Fees

Copies of current camping fees and rules are attached for your information. Review of these rates should be done yearly and especially after the first full year of operations of the new park to research the parks impact on utility costs, operations and maintenance and other costs that justify increasing rates. Staff will be implementing a year round park host policy and allow for year round RV camping in LaVern Johnson Park. Many guests have called requesting these services already and having a park host present in the new park will be good in this first year of operation.

The tables below project how the increases in number of camping spots may impact revenues at various capacities for both RV and tent camping in 2017.

Projected 2017 Camping Revenue for Meadow Park Based Increase Number of Spots/Rates

# of Days	# of RV Camping Sites-full hook ups	Total Camping Days	Total Camping Days @ 60% Capacity	Total Camping Days @ 80% Capacity	Average Cost Per Night-RV Full Hookups	Total Revenues @ 60% Capacity	Total Revenues @ 80% Capacity	Total Revenues @ 100% Capacity
April 1-June 1 44 Days	15	660	396	528	\$35	\$13,860	\$18,480	\$23,100
High Season & Weekends 112 Days	15	1,680	1,008	1,344	\$40	\$40,320	\$53,760	\$67,200
Aug. 15 - Oct. 15 44 Days	15	660	396	528	\$35	\$13,860	\$18,480	\$23,100
Holidays 6 Days	15	90	54	72	\$45	\$2,430	\$3,240	\$4,050
TOTAL	15					\$70,470	\$93,960	\$117,450

**Gross net revenues as maintenance is not calculated.

# of Days	# of Tent Camping Sites	Total Camping Days	Total Camping Days @ 60% Capacity	Total Camping Days @ 80% Capacity	Average Cost Per Night-Tent Camping	Total Revenues @ 60% Capacity	Total Revenues @ 80% Capacity	Total Rev. @ 100% Capacity
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April 1- June 1 44 Days	18	792	475	634	\$15	\$7,125	\$9,510	\$11,880
High Season & Weekends 112 Days	18	2,016	1,210	1,613	\$20	\$24,200	\$32,260	\$40,320
Aug. 15 - Oct. 15 44 Days	18	792	475	634	\$15	\$7,125	\$9,510	\$11,880
Holidays 6 Days	18	108	65	86	\$25	\$1,625	\$2,150	\$2,700
TOTAL						\$40,075	\$53,430	\$66,780

****Does not include totals for new additional permit charges for vehicles, people or pets.**

**Gross net revenues as maintenance is not calculated.

****Does not include totals for new additional permit charges for vehicles, people or pets.**

Based on the information provided in the tables above, using new proposed RV rates and accounting for the increased number of camping and parking sites, it is quite noticeable that an immediate and substantial increase in revenue can be anticipated over historical depending on rate of capacity. At 60% capacity totals for parking at a rate of \$5/4 hours would be \$21,960, nearly double the highest rate collected previously (\$12,524). At 80% capacity revenues could be as much as \$29,280 for parking. With the hourly rate implemented as recommended, and as park users begin to pay the \$10 fee, revenues will be even higher. Tent and RV camping combined at 60% could bring in as much as \$109,012, again doubling the highest total recorded (\$52,666). Recent trends and data show that capacity may be closer to the 80% or higher range indicating totals around \$145,371. Current numbers indicate that we have consistently been increasing our attendance and demand for camping in Meadow Park and should fall somewhere between 60% and 80% capacity in 2017. With increased visibility due to the parks newness and tools such as website and additional advertising, demand should continue to increase steadily.

Staff Recommendation

- 1) Implement hourly parking rates at \$5 every 4 hours
- 2) Increase RV camping rates for RV's will full hook ups \$2 per night for all seasons. Adjust camping rates accordingly based on park utilities and operation and maintenance needs. Implement year-round, winter camping and park host and monitor success.
- 3) Implement new Shelter Fee Scale



SHELTER HOUSE FACILITY USER FEE SCALE

Permit Application Fee-\$15.00

Large Group Permit Application Fee for Groups of 30 or more people-\$15.00

	LYONS RESIDENT Peak Season, All Weekends and Holidays (June 1st-Sept. 10 th)	LYONS RESIDENT Off Season (April 1 st -June 1st) (Sept. 10th-Oct. 15 th)	Non Resident (June 1st- Sept. 10 th)	Non Resident (April 1 st -June 1st) (Sept. 10th- Oct. 15 th)
Quarry Shelter Max Capacity 50	½ day: \$30.00 Full Day: \$60.00	½ day: \$25.00 Full Day: \$50.00	½ day: \$55.00 Full Day:\$ 110.00	½ day: \$50.00 Full Day:\$ 100.00
St. Vrain Shelter Max Capacity 50	½ day: \$30.00 Full Day: \$60.00	½ day: \$25.00 Full Day: \$50.00	½ day: \$55.00 Full Day:\$ 110.00	½ day: \$50.00 Full Day:\$ 100.00
WPA shelter Max Capacity 80	½ day \$45.00 Full Day: \$90.00	½ day \$40.00 Full Day: \$80.00	½ day \$90.00 Full Day: \$180.00	½ day \$80.00 Full Day: \$160.00

½ day time slots are from 9am-2pm or 3am-8pm
Full day times are 9am-8pm

Electrical Fee \$25.00

Staff Time-\$15.00 per hour if applicable

DEPOSIT

A \$100.00 deposit is required for groups of 100 persons in size or less. A \$150.00 deposit is required for groups larger than 100 persons. All deposits are held by the Town of Lyons until the date of the event and all deposits are fully refundable as long as the user(s) has complied with the terms outlined in the Town of Lyons Facilities Rental and Use Agreement and the facility meets post-event inspection standards. Further Charges may be applied depending on actual damage or cleanliness of the facility.

**Please note that the Town of Lyons relies on the user(s) to estimate group size as accurately as possible. The Park Host will also be monitoring group size, among other things, the day of the event. If it is found that the user's estimation of group size was considerably low, a portion of the damage deposit may be withheld to recover the difference. Please provide all information as accurately as possible so that we may serve you better.

Town of Lyons Camping Rates

*Park Host Designates parking for campers

*Maximum of 2 people per campsite. \$5.00 for each additional person over the age of 5 (five).

*Each site includes parking 1 vehicle. Each additional vehicle is \$5.00 per day and you must park in general overflow parking away from site.

*A three night minimum is required for the 4th of July, Memorial Day, and Labor Day.

*Maximum of 6 (six) people per permit

*Maximum of 1 (one) RV/mobile camping unit or 1 (one) tent per permit

*The maximum stay is 3 (three) nights for tents and RV without hookups and 7 (seven) nights for RV's with hookups. Ask a park host for possible weekly rates.

*"Quiet Time" is from 10pm to 8 am (please have respect for others).

*No campfires are permitted and Charcoal and propane cooking are allowed only in designated grill sites.

*Campers must vacate their site by NOON of the expiration date listed on permit (DATE OUT).

*A Maximum of 2 tents per site and 1 RV per site

TOWN OF LYONS -PARKS AND RECREATION DEPARTMENT LARGE GROUP PERMIT - terms and conditions

Any person wishing to use a Town park facility for an activity, event or program that is expected to have 30 or more attendees MUST submit an application for a Large Group Permit to the Lyons Parks, Recreation & Cultural Events Department at least 30 days prior to the date of the activity, event or program.

Upon receipt of the completed application for Large Group Permit, Town staff will determine the rental fee and damage deposit. The rental fee and damage deposit must be paid in full prior to the issuance of the permit, and no later than 14 days prior to the date of the activity, event or program. Failure to timely pay the amount due will result in denial of the application for permit.

Town staff will monitor group size and activity the day of the event. If attendance at the activity, event or program exceeds the number allowed pursuant to the permit, the permit may be immediately suspended or revoked. In addition, all or part of the damage deposit may be retained by the Town of Lyons.

- INSURANCE.** User shall provide insurance coverage for the Activity, Event or Program as provided below:
- No insurance is required by the Agreement. The User is encouraged, however, to secure insurance against loss resulting from the Activity, Event or Program including loss resulting from damage to the Facility/Shelter during the Activity, Event or Program. The User's failure to secure adequate insurance to protect against loss or damage shall not limit, preclude or prevent the Town from holding the User liable for loss or damage resulting from the Activity, Event or Program or from breach of this Agreement.

 - Prior to the Town's execution of this Agreement, the User shall provide to the Town evidence of liability and property damage coverage and insurance applicable to the Event in the minimum amount of \$_____. Certificate is to read as follows with this **exact** language:
ADDITIONALLY INSURED, TOWN OF LYONS, its OFFICERS, OFFICIALS AND EMPLOYEES

Support Staff: A Facility Supervisor/Technician may be onsite for uses of the park facilities and shelters. In the event Town staff determines that additional staffing is required to monitor the activity, event or program, additional fees will be charged.

Operational Plan: Every permit holder of an activity, event or program of 100 or more attendees, or at the sole discretion of Town staff, any person reserving a park facility and/or shelter, shall submit for approval an Operational Plan which shall address issues to include, but not be limited to, the permit holder supplying additional portable restroom facilities, parking, trash removal. Additional items, as designated by Town staff, may need to be addressed in the Operational Plan.(i.e. Emergency Services, Security, Vendor Information, Electric Requirements, staffing/information, signage, and event layout.)

All terms and conditions of the "Park Facility/Shelter Rules and Regulations" shall apply to Large Group Permits

Additional terms and conditions may be imposed on Large Group Permits, as Town staff deems necessary.

I hereby acknowledge that I have received a copy of the Large Group Permit terms and conditions, that I have read and fully understand the content.

User Name	Date	User Name	
Date			
Witness - Town Staff		Date	

*** This document will act as the official permit for the user group once issued. The Large Group Permit must be in possession of the group while the site is in use.**

For Office Use Only	Park Host/ Town Staff Notified:
_____	_____
User/ Group: _____	Contact _____
Person: _____	
Date of Event/ Activity: _____	Time of Event: _____
Park Facility: _____	Number of Persons Allowed: _____

Event Description: _____	

Special Uses/ Notes: _____	

Approved By: _____	

Permit Application & Agreement
Special Use/ Large Group/ Shelter and Park Facilities
Town of Lyons Department of Parks, Recreation & Cultural Events

Application Date: _____

PLEASE DO NOT LEAVE ANY BLANKS (MARK N/A AS APPROPRIATE). Detailed Answers will assist in expediting the processing of applications.

A. Fill in the blanks

Name of Event: _____

Date(s) of Activity, Event or Program: _____

Time(s) of Activity, Event or Program (include start and end time of event): _____

Applicant: Organization Name: _____

E-mail: _____

Applicant Name: _____ Phone: _____

Applicant Mailing Address: _____

Applicant over 18 years of age: yes no

Co-Applicant Name: _____ Phone: _____

Co-Applicant Mailing Address: _____

Applicant over 18 years of age: yes no

Responsible Party for Day of Event: Name: _____

Mobile Phone Number: _____

Number of Attendees _____

Number of Participants: _____ Entry fee per Participant: _____

Number of Vendors: _____ Number of Spectators: _____

*****Application Fees- cash or check is required at the time of submittal.**

\$50.00 Special Use Application Fee
\$15.00 Shelter Permit Application Fee
\$15.00 Large Group Application Fee

For assistance in completing the application please contact the Lyons Department of Parks, Recreation & Cultural Events at 303-823-8250 if needed.

Name of Park Facility/Shelter for reservation/permit: _____

Name, Type, Purpose of Activity, Event or Program (describe in detail the proposed use and activity for the park facility/shelter): _____

B. Vicinity Map/Site Plan

Attach a vicinity map and site plan for each event application.

****List all of the parks, trails, open space, roadways, bridges and other Town property proposed for use at the event.**

C. Parking/Traffic Flow

1. Name(s) authorized personnel to direct traffic: _____

2. Are you planning to park on-site? If yes, Where do you plan to park? Include a detailed number of vehicles you expect? How Do you intend to park them (i.e. parking plan)?

3. Are you planning to park off-site? If yes, Where will you be parking? How will you be moving people to the event site?

4. Number of Parking Spaces Required:

5. Number of Parking Spaces Provided:

Be sure to indicate number of parking spaces and the locations of the following: parking areas, traffic flow, personnel directing traffic, and traffic signage on the site plan.

D. Security/Law Enforcement

Describe the plan for communications to be used in the event of an emergency [i.e. radio (what channels), cell phones, etc.]: _____

1. Will your event involve multiple Law Enforcement Agencies? (list):

2. Do you anticipate utilizing uniform deputy services from ground security or traffic direction? If so, from which department/ office (list)? _____

3. Will a private security company be used? _____
4. How will the security personnel be identified? _____
5. Will your event interrupt the normal traffic flow on any roadway? _____
6. Will your event seek to obtain authorization to park vehicles on any roadway? _____

7. Is there any possibility that your event could need the services of the Boulder County Sheriffs Department or the Boulder County Water Rescue Team, Lyons Fire Department? (List & Explain):

***Be sure to indicate locations of security personnel on the site plan. ***

E. Emergency Medical Care

1. Describe Emergency Medical Services arrangements/plan: _____

2. Indicate routes for EMS and Fire Crew access:

***Be sure to indicate locations of first aid and emergency services on the site plan. ***

F. Water

- Indicate if participants/vendors are providing their own drinking water: _____
- If providing water for your participants, describe water source and method of distribution:

***Be sure to indicate locations of water stations on the site plan if applicable. ***

G. Sanitation

1. Are you planning to use Town Restroom Facilities? If so, describe: _____

- Number of Port O Lets that you will be providing: _
2. Describe disposal plan:

3. Drop off/ Pick Up Times:

***Be sure to indicate location and number of sanitation facilities on the site plan. ***

H. Food Service

Describe all food services planned for this event and list all vendors: _____

***Be sure to indicate locations of all food service booths on the site plan. ***

I. Alcohol

** Please refer to #10 in the Rules and Regulations.

J. Utilities

1. Describe utilities required for this event:_____

2. Will this event require a sound system/amplification?: _____ If yes, describe system to be used:

***Be sure to indicate all electrical sources and lighting locations on the site plan and attach cut sheets of proposed lighting if appropriate. ***

K. Trash Collection/Removal

1. Number of trash receptacles to be provided: _____ Type: _____

2. Will your event have dumpsters on site?: _____

3. Will your event use Town park trash receptacles?: _____

4. Describe trash removal plan/schedule: _____

5.. Describe plan to remove hot coals and grease:

***Be sure to indicate location of all trash receptacles on the site plan. ***

L. Temporary Road Closure

1. List all roads that may be impacted by your event:_____

How?:_____

2. List the roads that will qualify for a temporary road closure to ensure the health, safety, and welfare of the public or the participants of this event: _____

Be sure to indicate location of all temporary road closures on the vicinity map and/or site plan.

M. Signage

Identify any needed signage and make arrangements with Town Staff for placement _____

Be sure to indicate location of signs on the vicinity map and/or site plan.

N. Please list any other special requirements or potential impacts that this event may incur _____

CONDITIONS OF APPROVAL:

Permit Fee – The applicant may be required to pay a non-refundable permit fee in an amount not-to-exceed one thousand five hundred dollars (\$1500.00). The Lyons Department of Parks, Recreation, & Cultural Events shall conduct a final review of the subject application, additional charges maybe added based upon its consideration of the following criteria:

- Number of participants/ attendees
 - Duration of the Special Use
 - Geographic extent of the event on Town facilities
 - Impacts of the proposed event on Town facilities/ Actual costs of the event to the Town (i.e. labor costs, utilities, etc.)
 - Application Deadlines
 - Damage to Property
 - Amount of processing time required by the Town of Lyons for the event
 - Direct benefit(s) of the event to Town of Lyons residents
- a) Whether the event provides an economic infusion into the Town of Lyons;
b) Whether the event is a fundraiser for a Town of Lyons-based non-profit organization; and c)
Whether the Special Use Participants are comprised mostly of local community members.
Requests and recommendation letters may be included with the application for consideration as to how the proposed event meets the above criteria.

AGREEMENT

THIS AGREEMENT is made between the TOWN OF LYONS, a municipal corporation of the State of Colorado, 432 Fifth Ave., Lyons, Colorado 80540 (“Town”) and (“User”), for the purpose of obtaining short-term use of the PARK FACIILITY/SHELTER, as described and provided for in the Agreement. This Agreement is effective following proper execution by the User and on the date of execution by the Town as indicated below.

1. **AGREEMENT TO LEASE AND RENT.** The Town hereby agrees to lease and rent the Park Facility/Shelter to the User for the Activity, Event or Program during the date and time provided above and User agrees to strictly conform to the terms and conditions of this Agreement, and those set forth in the “Lyons Park Facility/Shelter Rules and Regulations.” Failure of the User to fully and timely comply with the terms and conditions of this Agreement and the “Lyons Park Facility/Shelter Rules and Regulations” shall release the Town from any obligation to provide the Park Facility/Shelter to the User as provided in this Agreement.

2. **RENTAL FEE.** A non-refundable rental fee of \$ shall be paid to the Town prior to the Town’s execution of this Agreement. The rental fee is intended to cover reasonable administrative costs of the Town in providing the rental and lease of the Park Facility.

3. **DEPOSIT FOR DAMAGES AND CLEAN-UP.** The User shall pay to the Town prior to the Town’s execution of this Agreement a deposit in the amount of \$. At the sole discretion of the Town, payment of the damage deposit may be required in the form of certified funds or other guaranteed funds. Such damage deposit shall be refunded in full in the event the Town receives written notice of cancellation of the event at least thirty (30) days prior to the scheduled date of the event.

4. **PARK FACILITY/SHELTER DIAGRAM.** The Town may require the User to provide a diagram indicating the proposed physical layout and use of the facility/shelter. The Town shall have authority to approve, disapprove, or modify the physical layout of the event. Once approved by the Town, the diagram shall be incorporated into this Agreement as a representation of the permitted use of the facility/shelter for the event.

5. **CONFORMANCE WITH TOWN ORDINANCES, RULES AND REGULATIONS.** The User shall conduct the Event in accordance with Town ordinances, rules and regulations of the Lyons Department of Parks, Recreation, and Cultural Events.

6. **USER’S OBLIGATION TO SUPERVISE EVENT.** The User shall use every effort to supervise the Activity, Event or Program and ensure conformance with the requirements of this Agreement in the conduct of the Event. The User understands that failure to conduct the Activity, Event or Program in strict accordance with this Agreement will constitute breach of the Agreement and the Town may immediately terminate the Activity, Event or Program for such failure. The User shall be in attendance at all times during the Activity, Event or Program.

7. **ADDITIONAL SERVICES OR ACCOMMODATIONS.** The Town may, at its discretion, require that the User provide for other services or accommodations reasonably necessary to serve the Activity, Event or Program, including but not limited to parking attendants, trash removal and cleaning services, portable restrooms, temporary fencing and signage, or additional trash dumpsters or containers. In the event the Town requires the User to provide such additional services or accommodations as part of this Agreement, such requirements shall be stated in an addendum to this

Agreement acknowledged by the Town and the User and such addendum shall be incorporated into this Agreement.

8. ATTENDANCE. The Town reserves the right to limit the number of persons in attendance at the Activity, Event or Program to the number specified by the User in this Agreement.

9. NO EXCLUSIVE USE. This Agreement does not grant sole and exclusive use of all or any park of the facility/shelter to the User. Unless expressly provided by this Agreement, the Facility shall remain open to the public during the facility/shelter's normal operating hours. The Activity, Event or Program shall not interfere or impede the general public's use and enjoyment of the facility/shelter.

10. LIABILITY AND INDEMNIFICATION. The User shall neither hold nor attempt to hold the Town liable for and will hold harmless and indemnify the Town from and against any and all demands, claims, causes of action or judgments, and any and all expenses (including without limitation, attorney's fees and costs) incurred by the Town in investigating and resisting the same arising from any injury or damage to the property of the User, any other purpose whatsoever, where the injury or damage is caused by the negligence or misconduct of the User, it's agents servants, employees, guests or any other person on or where such injuries are the result of the violation of law, ordinances, governmental orders of any kind, or of any provision of this Agreement.

11. INSURANCE. User shall provide insurance coverage for the Activity, Event or Program as provided below:

- No insurance is required by the Agreement. The User is encouraged, however, to secure insurance against loss resulting from the Activity, Event or Program including loss resulting from damage to the Facility/Shelter during the Activity, Event or Program. The User's failure to secure adequate insurance to protect against loss or damage shall not limit, preclude or prevent the Town from holding the User liable for loss or damage resulting from the Activity, Event or Program or from breach of this Agreement.
- Prior to the Town's execution of this Agreement, the User shall provide to the Town evidence of liability and property damage coverage and insurance applicable to the Event in the minimum amount of \$. Certificate is to read as follows with this **exact** language: **ADDITIONALLY INSURED, TOWN OF LYONS, its OFFICERS, OFFICIALS AND EMPLOYEES.**

12. CLEAN-UP OF FACILITY/SHELTER. The User shall restore the Facility/Shelter to the same condition as that existing prior to the Activity, Event or Program and shall clean the facility/shelter of all litter, trash, debris, and shall remove all User's equipment used in conjunction with the Activity, Event or Program. In the event the User fails to adequately clean the facility/shelter or remove all equipment, the Town shall retain the damage deposit. In the event the costs to clean the facility/shelter exceed the amount of the damage deposit, the User shall pay to the Town such additional amounts. Failure to pay such costs within ten days of the date of the written notification of the amount due shall constitute a breach of this Agreement.

13. DAMAGES TO THE PARK FACILITY/SHELTER. In the event any damage occurs to the park facility or shelter during the activity, event or program (including the time before and after to set-up and break down of the event), the actual costs of repair, replacement or remedy of such damage shall be deducted from the User's damage deposit. In the event such costs exceed the amount of the damage deposit, the User shall pay the Town such additional amounts due. Failure to pay such costs within ten days of the date of the written notice of the amount due shall constitute a breach of this Agreement.

14. CONFORMANCE WITH LAWS. Nothing in this Agreement is intended to exempt, waive or otherwise modify the local ordinances and laws of the Town of Lyons.

15. NO WAIVER OF GOVERNMENTAL IMMUNITY. Nothing in this Agreement is intended to exempt, waive or in any way limit the availability or applicability of the Colorado Governmental Immunity Act, C.R.S. 24-10-101, *et seq.*, as amended.

16. NO RESPONSIBILITY FOR PROPERTY. The Town shall not be responsible for loss, theft or damage to property of the User, or agents, guests, customers, invitees, permittees, vendors or suppliers of the User.

17. TERMINATION OF AGREEMENT. This Agreement may be terminated by the Town at any time if the User breaches this Agreement. This Agreement may be unilaterally terminated by the Town or the User upon written notice received by the other party not less than ten days prior to the date of the Activity, Event or Program. In the event the User terminates this Agreement, NO refund of any or part of the fee required by paragraph 2 of this Agreement shall be made by the Town. In the event of termination by the Town for any reason other than breach of the Agreement by the User, the Town shall refund to the User the fee and damage deposit paid by the User.

18. LIMITATION OF TOWN DAMAGES. The Town shall be limited to the amount of the rental fee and damage deposit for breach of this Agreement. Unless otherwise provided by law, the Town shall not pay attorneys fees, or legal costs or expenses resulting from User's enforcement of this Agreement.

19. NO TRANSFER OR ASSIGNMENT. This Agreement shall not be transferred or assigned by the User without the prior written consent of the Town, which may withhold consent for any reason.

20. PARAGRAPH CAPTIONS. The captions of the paragraphs are set forth for convenience and reference of the parties and are not intended in any way to define, limit or describe the scope or intent of this Agreement.

21. INTEGRATION AND AMENDMENT. This Agreement may be amended only in writing signed by User and the Town. If any other provisions of this Agreement are held invalid or unenforceable, no other provision shall be affected by such holding, and all of the remaining provisions of this Agreement shall continue in full force and effect.

22. DEFAULT. Time is of the essence. If any payment or any other condition, obligation, or duty is not timely made, tendered or performed by either party, then this Agreement, at the option of the party who is not in default, may be terminated by the non-defaulting party, in which case, the non-defaulting party may recover such damages as may be proper. If the non-defaulting party elects to treat this Agreement as being in full force and effect, the non-defaulting party shall have the right to an action for specific performance or damage or both.

23. WAIVER OF BREACH. A waiver by the Town of the breach of any term or provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach by the User.

24. GOVERNING LAW AND VENUE. This Agreement shall be governed by the laws of the State of Colorado. Venue for an action for the enforcement of this Agreement shall be in appropriate court for Boulder County, Colorado.

USER: _____

Date: _____

CO-USER: _____

Date: _____

CO-USER: _____

Date: _____

TOWN OF LYONS

By: _____

ATTEST:

Town Clerk

PARK FACILITY RULES AND REGULATIONS

1. **Park Permit:** A permit is required for any park activity of 30 or more attendees. Application for the permit must be submitted to The Town of Lyons Department of Parks, Recreation and Cultural Events at least 30 days before the date of the event. All fees and deposits must be paid in full at least 14 days prior to the event. The permit must be in the possession of the group while the site is in use. Permits are non-transferable and non-refundable. The Town of Lyons reserves the right to restrict activities in any park at any given time. Any violation of The Town of Lyons Department of Parks, Recreation and Cultural Events policies, rules, regulations or guidelines may result in immediate revocation of the permit.
2. **Usage Priority:** If a site has been permitted, the permit-holder has priority over other users. However, permits do not grant exclusive use of site or facilities. Permittees shall ensure that the rights and privileges of other visitors are recognized and met.
3. **Insurance:** User shall provide insurance coverage for the Activity, Event or Program as provided below:
 - No insurance is required by the Agreement. The User is encouraged, however, to secure insurance against loss resulting from the Activity, Event or Program including loss resulting from damage to the Facility/Shelter during the Activity, Event or Program. The User's failure to secure adequate insurance to protect against loss or damage shall not limit, preclude or prevent the Town from holding the User liable for loss or damage resulting from the Activity, Event or Program or from breach of this Agreement.
 - Prior to the Town's execution of this Agreement, the User shall provide to the Town evidence of liability and property damage coverage and insurance applicable to the Event in the minimum amount of \$. Certificate is to read as follows with this **exact** language:
ADDITIONALLY INSURED, TOWN OF LYONS, its OFFICERS, OFFICIALS AND EMPLOYEES.
4. **Attendee Conduct:** The permit-holder is responsible for his/her actions and the actions of gathering attendees.
5. **Restroom Facilities:** Sites that include restroom facilities are taken on an "as is" basis; the rental fee is for reservation rights only. Permanent structured restrooms and drinking fountains are closed in the fall through the late spring for winterization.
6. **Daily Park Hours:** Lyons' parks are open for public use from 5 a.m. to 10 p.m. Parks are closed for public use from 10 p.m. to 5 a.m.
7. **Vehicle Access:** Motor vehicles are prohibited on park lawns, turf, restricted roadways, bicycle/pedestrian pathways, creek pathway, athletic fields, and where notice is posted. Roadways and parking areas are clearly marked and established. Driving beyond designated boundaries to load and unload equipment or transport goods is prohibited. Vehicles will be ticketed and towed at the owner's expense. Contact the Parks office or the Park Hosts before your event for special arrangements.
8. **Disposal of Waste Materials:** Trash must be properly disposed of in dumpsters or trash barrels. No trash shall be left outside existing trash containers. Extra trash must be removed from the park facility/shelter upon leaving. In the case of rented dumpsters, they must be removed by the next business day after the reservation. Due to potential damage to vegetation, the sewer system and the river, hot coals and grease must be properly disposed of off-site.

9. **Horse Trailers Prohibited.** The parking and use of horse trailers in all Town Parks is prohibited.
10. **Glass Bottles/Containers:** Glass bottles and containers are prohibited in all parks.
11. **Alcohol Beverages:** No alcohol beverages may be possessed, consumed or provided in any park or park facility, unless the permit holder has been issued a Special Event Permit from the Town of Lyons Liquor Authority and the State Liquor Authority. All provisions of the Colorado Liquor code and local law related to liquor apply to the parks and park facilities.
12. **Amplified Sound:** Amplified sound (i.e.: P.A. system, music) is prohibited unless specifically approved by the Town. Use shall be limited to the specific conditions of approval in the permit.
13. **Canopies and tents:** Canopies and tents may be used upon approval by the Town and may be limited. Structures with side drop panels are prohibited. Staking is prohibited; weights, including water, lead and sand are allowed upon approval.
14. **Signage:** Signs, banners, party decorations, and canopies may not be attached to trees, shelters, light fixtures, or other park structures. Blocking areas, including sidewalks, parking lots, paths, and roadways is prohibited.
15. **Prohibited activities/items:** Prohibited activities/items include, but are not limited to, aircraft, air castles, carnivals, climbing walls, dunk tanks, fireworks, golf, horseback riding, hot air balloons, inflatable games, model boats/airplanes, moon walks, petting zoos, pony rides, hammocks, ropes, search lights. Weapons, including but not limited to such items as knives, firearms, bows and arrows, martial arts weapons, are prohibited, except as permitted at a Town sanctioned event.
16. **Permitted activities:** Permitted activities may vary as deemed appropriate by The Town of Lyons Department of Parks, Recreation and Cultural Events.
17. **Destruction of Property:** It is unlawful for any person, other than authorized personnel, to mark, remove, break, or climb upon or in any way injure, damage or deface the trees, shrubs, plants, turf or any of the buildings, fences, bridges, monuments, fountains, backstops, dugouts, goal posts, or other structures or property within or upon any park, parkway, or other recreational facility.
18. **Responsibility for Damage:** The renter accepts the responsibility to pay any damage repair or any extraordinary cleaning expenses that may occur to the park facility and/or shelter due to the group's use.
19. **Admission:** Charging admission or gate charges for the activity, event or program is prohibited.
20. **Sale of Goods:** Only upon express written approval of the Town of Lyons Department of Parks, Recreation and Cultural Events may goods be sold at an activity or event.
21. **Gambling:** Raffles, gambling, bingo and games where money buys a chance are prohibited.
22. **Grills:** Outside BBQ grills (charcoal, propane, portable fire pits, appliances, etc.) are prohibited. Fires are prohibited. No fire is allowed during a fire ban as established by the Town or the Boulder County Sheriff. Fires and coals in all park grills must be doused and properly disposed of before leaving the site. Use of in park grill is the only permitted use.
23. **Noise violations:** Noise violations will be strictly enforced (amplifiers, stereos, etc.). Violators may be ticketed and fined. Violators may be removed from the park facility by Town staff or the Sheriff's Officer.

24. **Pollution of Waters:** Washing dishes, vehicles or other items in or with water from the river is prohibited. Emptying of waste materials in any manner that pollutes the water is prohibited.

25. **Adult Supervision:** No reservation or permit shall be issued except upon satisfactory assurance that the park facility and/or shelter will be under the direct supervision of an adult (18 years of age or older).

26. **Large Group Permits:** Applications for Large Group Permits (groups of 30 or more attendees) have additional conditions to comply with (detailed in separate form).

27. **Failure to Obey:** Failure to obey park closing times, allowing unruliness by intoxicated members of the group, or harassment of Town staff or volunteers will warrant forfeiture of all reservation deposits.

28. Every attendee shall fully comply with all rules and regulations of the Town of Lyons Department of Parks, Recreation and Cultural Events, and all laws of the Town of Lyons and the State of Colorado.

29. **Damage deposit:** The damage deposit paid by the applicant shall be held by the Town of Lyons until Town Staff is able to inspect the area of the activity, event or program. The permit holder will be notified in writing by mail of any damages resulting from the activity, event or program, and any amounts withheld from the damage deposit to repair such damage (to include removal of trash left).

30. Permits may be immediately suspended, revoked or modified for any reason at the sole discretion of Town staff.

By signing below, I/we hereby acknowledge that I/we have received a copy of the Town of Lyons Department of Parks, Recreation and Cultural Events Rules and Regulations, and that I/we have read and fully understand the content.

I/we release the Town of Lyons from and agree to save and hold harmless, defend and indemnify the Town of Lyons from all claims and damages or liability of any kind that may result from my/our performance of services or use or occupation of the park facility and/or shelter, including claims alleging negligence or other wrongful acts or omissions of the City. I/we agree that neither the Town of Lyons, nor any of its officers, agents, volunteers, assistants, or employees shall be held responsible or made subject to any claims, including any claim for negligence, seeking to assess damages or liability for or arising from personal injury or property damage to self or others in attendance during the use of the park facility and/or shelter. I/we release and agree to save and hold the Town of Lyons harmless for any claims for damages to myself resulting from suspension, revocation or modification of the permit.

Name _____ Date _____

Name _____ Date _____

Witness – Town Staff _____ Date _____

LYONS PARKS, RECREATION & CULTURAL EVENTS

November 21, 2016 Budget Workshop

2017 BUDGET CONSIDERATIONS-follow up from the October 24, 2016 Budget Workshop w/ staff recommendations and updates as reflected in Parks Budget Draft-No Significant Changes

The following list of considerations is provided to assist in facilitating further budget discussions as the Department of Parks, Recreation and Cultural Events Staff works with the Finance Department to further develop its 2017 draft budget.

*Staff and BOT will need to review the 2017 budget based on the outcome of the Bohn Park Final Design and Bid Process (bids due Nov. 9) and potential phasing of the project. Should the project be prioritized and a phase is completed in 2017 that impacts the Parks budget, both with expenditures and revenues, then a budget revision may need to be made during the first quarter.

- 1) Will need to consider increasing the hours associated for Linda Johnson, Facility Custodial Services, due to Meadow Park Restrooms/Shower coming back online. 2 new facilities, 15-20/hrs per week during summer and possibly 10-12/ week winter hours, approximately an additional 640 hours. May also consider putting out an RFP for contracting of custodial services for parks/facilities to ensure quality services are provided based on continued increase in facilities and increased demands/use. Staff has prepared a draft RFP and could complete the RFP for posting at the BOT's direction. At this point in the 2017 budget process staff has increased the hours for the Facility Custodial Services position under PT salaries for an additional 640 hours @ \$12.50 or \$8,000.
- 2) Consider year round LaVern Johnson Park host salary @ \$1,250/month plus bonus. Reflected in budget under PT salaries, added \$1200/month for 5 extra months or \$6K.
- 3) Requesting one new seasonal position for parks maintenance to assist with increased operations and maintenance demand associated with LMJ Park, new main street construction, potential Bohn Park Phase, Black Bear Hole impacts and buyout property maintenance. Reflected in Budget under PT salaries for PT seasonal at \$14/hr for 720 hrs or \$10,080 (apprx. \$12K with payroll taxes, etc.)
- 4) Assumes no extra staffing for concession stand/no revenue projections for concession stand in 2017 at this time-will be researching licensing and potential staffing/contracting for various seasons. No budget implication.
- 5) How to account for increased enforcement for parking in parks/enforcement of park rules and regulations in town/other park areas (i.e. black bear hole)-hiring of Code Enforcement Officers, Boulder County Sheriff Extra Duty. Discussion item, staff has reflected in parks budget \$6,500 for a portion of a Community Service Officer or Extra Duty Boulder County Sheriff to assist with parks enforcement efforts.
- 6) Need to consider new utility and operations & maintenance costs for LMJ Park. Do we have 2016 monthly data for utilities to use for basis/projection? Revenues to offset. Reflected in the utility line items for parks.
- 7) Need to increase Sanitary Services Line Item 08-60-4311 for additional dumpster removal service in Meadow Park and increased portable toilets based on 2017 demand. Reflected in budget, increased from \$5,500 in 2016 to \$10,500 in 2017.
- 8) Need to add capital purchase of Ice Rink facility costs-i.e. liner, boards, nets, resurface equipment, mats, blade sharpener, staffing and utilities, etc. Reflected in budget-\$11,500 added to purchase needed equipment, CIRSA funding available to assist with some of these costs as well.
- 9) Assumes Lyons Ditch online and no use of potable water for irrigation in LMJ Park. No budget implications unless potable water needed.
- 10) Budget for research and installation of security cameras or some other system to protect new park investments from vandalism and other damages. Reflected in budget, \$7500 added based on current estimates.
- 11) Need to consider expenses for automated kiosks fees/charges. Reflected in budget based on fee information provided by vendor(s) for charges in 2017-\$9K.

- 12) Consider recreational software purchase to assist with scheduling, reservation, registration, and recreational programming services. Research and justification to be provided. **Staff to continue to research options for 2018 budget. Recreation Program software too costly to justify at this time.**
- 13) Consideration of increasing line items 08-60-4012, Building Maintenance and Grounds and 08-60-4027, Maintenance and Supplies to better support parks maintenance services now that parks facilities and amenities are coming back on-line. **Reflected in budget, Building Maintenance and Grounds increased to \$31,500 and Maintenance and Supplies increased to \$19, 500.**
- 14) Need to budget \$2,500 somewhere for potential LCF Grant match for new Town Sound Equipment **Reflected in budget-\$2,500 to assist with purchase of sound equipment to add to \$2,500 from LCF grant.**
- 15) The following LCF Grants have been applied for and received:
 - Lyons Good Old Days-\$5,000-**not awarded in 2017**
 - Lyons Sandstone Summer Concert Series-\$4,800-**\$4,800 awarded in 2017**
 - Lyons Parade of Lights-\$5,000-**\$3,700 awarded in 2017**
 - Lyons Outdoor Games-\$5,000-**\$1,000 awarded in 2017**
 - Lyons Recreational Programming-\$4,000-**\$2,000 awarded in 2017**
 - Lyons Sound Equipment Replacement-\$2,500-**\$2,500 awarded in 2017**
 - Lyons Bohn Park Flood Recovery-\$10,000-**not awarded in 2017**
- 16) The LYBSA has disbanded and asked the Town of Lyons to take over youth baseball and softball programming-staff will need to budget accordingly for equipment, uniforms, sponsorships, officials and other expenses in the future. LYBSA still has funding currently available to cover several seasons. **No 2017 budget implications.**
- 17) Need to account for potential increased zero waste cost for special events/Town events based on expectations. **Town events will be able to pass costs on to vendors and handle staffing with vols., costs will be passed on to event organizers for non-town events.**
- 18) Need to account for increased public safety-sheriff and Lyons fire staffing and other costs for special events and other services **Need to discuss with Finance if these costs are covered under extra duty or need to be reflected in the event costs themselves.**
- 19) Projections for special event applications for 2017-contact event organizers-have steadily have been losing events since flood-park development should help, but will also be a challenge schedule-wise with Bohn under construction in 2017. What will be status of 2017 Planet Bluegrass leases be-what about future? **Discussion, in progress.**
- 20) 2017 capital improvement projects/purchases-equipment, etc
 - Sound Equipment Purchase/Upgrade-LCF Grant \$2,500 **added**
 - Security Cameras/use **added**
 - Ice Rink Equipment **added**
 - Recreational Program Software Purchase **continuing research for 2018**
 - Raul Vasquez Stage Lighting Upgrade **continuing research for 2018**
- 21) CIRSA replacement items for 2017-review list and prioritize-how to ensure care and inventory of items
 - Special Event Infrastructure-Tents, Fencing, Power/Lighting
 - Ice Rink Equipment
 - Staff is researching replacement items, timeline for replacement and storage options**
- 22) Equipment replacement/repair-2017
 - Mowers/Trucks/Utility Vehicles-**none proposed/Public Works Loader?**
- 23) Increased Maintenance/Supply needs for 2017-**reflected in increased maintenance line items**
 - Irrigation supplies
 - Turf Maintenance
 - Trash recycling-bags/liners/replacement cans/lables
 - Parking passes/stickers
 - Dog dispensers/bags/tags
 - Signage
 - Custodial supplies
 - RR supplies

Crusher fines/mulch/playground and other materials
Etc.

- 24) Recommending RV camping rates be increased by \$2.00 for RV's requesting hook-ups as BOT recommended to help offset associated utilities. **To be established as of Jan. 1, 2017 if BOT is in agreement, Recommended by PRC**
- 25) Potential increase for gas and vehicle maintenance costs due to increased use. **Reflected in budget**
- 26) Need to budget again for regular maintenance line items such as-tree trimming, river maintenance, signage, etc. **Reflected in budget**

As recovery continues and new parks come back online and begin to be available to the public, new management plans will need to be developed and it will take significant evaluation on part of staff to fully understand the new impacts, needs and requirements to effectively operate and maintain the new facilities.

Permit Application & Agreement
Special Use/ Large Group/ Shelter and Park Facilities
Town of Lyons Department of Parks, Recreation & Cultural Events

Application Date: _____

PLEASE DO NOT LEAVE ANY BLANKS (MARK N/A AS APPROPRIATE). Detailed Answers will assist in expediting the processing of applications.

A. Fill in the blanks

Name of Event: _____

Date(s) of Activity, Event or Program: _____

Time(s) of Activity, Event or Program (include start and end time of event): _____

Applicant: Organization Name: _____

E-mail: _____

Applicant Name: _____ Phone: _____

Applicant Mailing Address: _____

Applicant over 18 years of age: yes no

Co-Applicant Name: _____ Phone: _____

Co-Applicant Mailing Address: _____

Applicant over 18 years of age: yes no

Responsible Party for Day of Event: Name: _____

Mobile Phone Number: _____

Number of Attendees _____

Number of Participants: _____ Entry fee per Participant: _____

Number of Vendors: _____ Number of Spectators: _____

*****Application Fees- cash or check is required at the time of submittal.**

\$50.00 Special Use Application Fee
\$15.00 Shelter Permit Application Fee
\$15.00 Large Group Application Fee

For assistance in completing the application please contact the Lyons Department of Parks, Recreation & Cultural Events at 303-823-8250 if needed.

Name of **Park Shelter being requested** for reservation/permit: _____

If other Park Facility or area is being requested for reservation/permit please list & describe in detail (i.e. Raul Vasquez Community Stage, LaVern Johnson Park Plaza/Ice Rink, Bohn Park Special Event Area, or other):

Name, Type, Purpose of Activity, Event or Program (describe in detail the proposed use and activity for the park facility/shelter): _____

**Please note no exclusive use of park or park area will be granted unless otherwise noted.*

B. Vicinity Map/Site Plan

Attach a vicinity map and site plan for each event application.

List all of the parks, trails, open space, roadways, bridges and other Town property proposed for use at the event, **if applicable.

C. Parking/Traffic Flow

1. Name(s) authorized personnel to direct traffic: _____

2. Are you planning to park on-site? _____ If yes, Where do you plan to park? Inculde a detailed number of vehicles you expect? How Do you intend to park them (i.e. parking plan)? _____

3. Are you planning to park off-site? _____ If yes, Where will you be parking? How will you be moving people to the event site? _____

4. Number of Parking Spaces Required: _____

5. Number of Parking Spaces Provided: _____

Be sure to indicate number of parking spaces and the locations of the following: parking areas, traffic flow, personnel directing traffic, and traffic signage on the site plan.

D. Security/Law Enforcement

Describe the plan for communications to be used in the event of an emergency [i.e. radio (what channels), cell phones, etc.]: _____

1. Will your event involve multiple Law Enforcement Agencies? (list): _____

2. Do you anticipate utilizing uniform deputy services from ground security or traffic direction? If so, from which department/ office (list)? _____

3. Will a private security company be used? _____
 4. How will the security personnel be identified? _____
 5. Will your event interrupt the normal traffic flow on any roadway? _____
 6. Will your event seek to obtain authorization to park vehicles on any roadway? _____
- _____
7. Is there any possibility that your event could need the services of the Boulder County Sheriffs Department or the Boulder County Water Rescue Team, Lyons Fire Department? (List & Explain):
- _____

***Be sure to indicate locations of security personnel on the site plan. ***

E. Emergency Medical Care

1. Describe Emergency Medical Services arrangements/plan: _____
- _____
- _____
2. Indicate routes for EMS and Fire Crew access: _____
- _____

***Be sure to indicate locations of first aid and emergency services on the site plan. ***

F. Water

Indicate if participants/vendors are providing their own drinking water: _____

If providing water for your participants, describe water source and method of distribution:

***Be sure to indicate locations of water stations on the site plan if applicable. ***

G. Sanitation

1. Are you planning to use Town Restroom Facilities? If so, describe: _____
- _____
- Number of Port O Lets that you will be providing: _____
2. Describe disposal plan: _____
- _____
3. Drop off/ Pick Up Times: _____

***Be sure to indicate location and number of sanitation facilities on the site plan. ***

H. Food Service

Describe all food services planned for this event and list all vendors: _____

**For special events that you are selling food you must obtain a Temporary Event Food Application through the Boulder County Health Department*

Be sure to indicate locations of all food service booths on the site plan.

I. Alcohol

** Please refer to #10 in the Rules and Regulations.

J. Utilities

1. Describe utilities required for this event: _____

2. Will this event require a sound system/amplification?: _____ If yes, describe system to be used: _____

Be sure to indicate all electrical sources and lighting locations on the site plan and attach cut sheets of proposed lighting if appropriate.

K. Trash Collection/Removal

1. Number of trash receptacles to be provided: _____ Type: _____
2. Will your event have dumpsters on site?: _____
3. Will your event use Town park trash receptacles?: _____
4. Describe trash removal plan/schedule: _____

5. Describe plan to remove hot coals and grease: _____

Be sure to indicate location of all trash receptacles on the site plan.

L. Temporary Road Closure

1. List all roads that may be impacted by your event: _____
How?: _____

2. List the roads that will qualify for a temporary road closure to ensure the health, safety, and welfare of the public or the participants of this event: _____

Be sure to indicate location of all temporary road closures on the vicinity map and/or site plan.

M. Signage

Identify any needed signage and make arrangements with Town Staff for placement _____

Be sure to indicate location of signs on the vicinity map and/or site plan.

N. Please list any other special requirements or potential impacts that this event may incur _____

CONDITIONS OF APPROVAL:

Permit Fee – The applicant may be required to pay a non-refundable permit fee in an amount not-to-exceed one thousand five hundred dollars (\$1500.00). The Lyons Department of Parks, Recreation, & Cultural Events shall conduct a final review of the subject application, additional charges maybe added based upon its consideration of the following criteria:

- Number of participants/ attendees
 - Duration of the Special Use
 - Geographic extent of the event on Town facilities
 - Impacts of the proposed event on Town facilities/ Actual costs of the event to the Town (i.e. labor costs, utilities, etc.)
 - Application Deadlines
 - Damage to Property
 - Amount of processing time required by the Town of Lyons for the event
 - Direct benefit(s) of the event to Town of Lyons residents
- a) Whether the event provides an economic infusion into the Town of Lyons;
b) Whether the event is a fundraiser for a Town of Lyons-based non-profit organization; and c)
Whether the Special Use Participants are comprised mostly of local community members.
Requests and recommendation letters may be included with the application for consideration as to how the proposed event meets the above criteria.

AGREEMENT

THIS AGREEMENT is made between the TOWN OF LYONS, a municipal corporation of the State of Colorado, 432 Fifth Ave., Lyons, Colorado 80540 (“Town”) and _____ (“User”), for the purpose of obtaining short-term use of the PARK FACILITY/SHELTER, as described and provided for in the Agreement. This Agreement is effective following proper execution by the User and on the date of execution by the Town as indicated below.

1. **AGREEMENT TO LEASE AND RENT.** The Town hereby agrees to lease and rent the Park Facility/Shelter to the User for the Activity, Event or Program during the date and time provided above and User agrees to strictly conform to the terms and conditions of this Agreement, and those set forth in the “Lyons Park Facility/Shelter Rules and Regulations.” Failure of the User to fully and timely comply with the terms and conditions of this Agreement and the “Lyons Park Facility/Shelter Rules and Regulations” shall release the Town from any obligation to provide the Park Facility/Shelter to the User as provided in this Agreement.

2. **RENTAL FEE.** A non-refundable rental fee of \$ _____ shall be paid to the Town prior to the Town’s execution of this Agreement. The rental fee is intended to cover reasonable administrative costs of the Town in providing the rental and lease of the Park Facility.

3. **DEPOSIT FOR DAMAGES AND CLEAN-UP.** The User shall pay to the Town prior to the Town’s execution of this Agreement a deposit in the amount of \$ _____. At the sole discretion of the Town, payment of the damage deposit may be required in the form of certified funds or other guaranteed funds. Such damage deposit shall be refunded in full in the event the Town receives written notice of cancellation of the event at least thirty (30) days prior to the scheduled date of the event.

4. **PARK FACILITY/SHELTER DIAGRAM.** The Town may require the User to provide a diagram indicating the proposed physical layout and use of the facility/shelter. The Town shall have authority to approve, disapprove, or modify the physical layout of the event. Once approved by the Town, the diagram shall be incorporated into this Agreement as a representation of the permitted use of the facility/shelter for the event.

5. **CONFORMANCE WITH TOWN ORDINANCES, RULES AND REGULATIONS.** The User shall conduct the Event in accordance with Town ordinances, rules and regulations of the Lyons Department of Parks, Recreation, and Cultural Events.

6. **USER’S OBLIGATION TO SUPERVISE EVENT.** The User shall use every effort to supervise the Activity, Event or Program and ensure conformance with the requirements of this Agreement in the conduct of the Event. The User understands that failure to conduct the Activity, Event or Program in strict accordance with this Agreement will constitute breach of the Agreement and the Town may immediately terminate the Activity, Event or Program for such failure. The User shall be in attendance at all times during the Activity, Event or Program.

7. **ADDITIONAL SERVICES OR ACCOMMODATIONS.** The Town may, at its discretion, require that the User provide for other services or accommodations reasonably necessary to serve the Activity, Event or Program, including but not limited to parking attendants, trash removal and cleaning services, portable restrooms, temporary fencing and signage, or additional trash dumpsters or containers. In the event the Town requires the User to provide such additional services or accommodations as part of this Agreement, such requirements shall be stated in an addendum to this

Agreement acknowledged by the Town and the User and such addendum shall be incorporated into this Agreement.

8. ATTENDANCE. The Town reserves the right to limit the number of persons in attendance at the Activity, Event or Program to the number specified by the User in this Agreement.

9. NO EXCLUSIVE USE. This Agreement does not grant sole and exclusive use of all or any park of the facility/shelter to the User. Unless expressly provided by this Agreement, the Facility shall remain open to the public during the facility/shelter's normal operating hours. The Activity, Event or Program shall not interfere or impede the general public's use and enjoyment of the facility/shelter.

10. LIABILITY AND INDEMNIFICATION. The User shall neither hold nor attempt to hold the Town liable for and will hold harmless and indemnify the Town from and against any and all demands, claims, causes of action or judgments, and any and all expenses (including without limitation, attorney's fees and costs) incurred by the Town in investigating and resisting the same arising from any injury or damage to the property of the User, any other purpose whatsoever, where the injury or damage is caused by the negligence or misconduct of the User, it's agents servants, employees, guests or any other person on or where such injuries are the result of the violation of law, ordinances, governmental orders of any kind, or of any provision of this Agreement.

11. INSURANCE. User shall provide insurance coverage for the Activity, Event or Program as provided below:

- No insurance is required by the Agreement. The User is encouraged, however, to secure insurance against loss resulting from the Activity, Event or Program including loss resulting from damage to the Facility/Shelter during the Activity, Event or Program. The User's failure to secure adequate insurance to protect against loss or damage shall not limit, preclude or prevent the Town from holding the User liable for loss or damage resulting from the Activity, Event or Program or from breach of this Agreement.
- Prior to the Town's execution of this Agreement, the User shall provide to the Town evidence of liability and property damage coverage and insurance applicable to the Event in the minimum amount of \$_____. Certificate is to read as follows with this **exact** language: **ADDITIONALLY INSURED, TOWN OF LYONS, its OFFICERS, OFFICIALS AND EMPLOYEES.**

12. CLEAN-UP OF FACILITY/SHELTER. The User shall restore the Facility/Shelter to the same condition as that existing prior to the Activity, Event or Program and shall clean the facility/shelter of all litter, trash, debris, and shall remove all User's equipment used in conjunction with the Activity, Event or Program. In the event the User fails to adequately clean the facility/shelter or remove all equipment, the Town shall retain the damage deposit. In the event the costs to clean the facility/shelter exceed the amount of the damage deposit, the User shall pay to the Town such additional amounts. Failure to pay such costs within ten days of the date of the written notification of the amount due shall constitute a breach of this Agreement.

13. DAMAGES TO THE PARK FACILITY/SHELTER. In the event any damage occurs to the park facility or shelter during the activity, event or program (including the time before and after to set-up and break down of the event), the actual costs of repair, replacement or remedy of such damage shall be deducted from the User's damage deposit. In the event such costs exceed the amount of the damage deposit, the User shall pay the Town such additional amounts due. Failure to pay such costs within ten days of the date of the written notice of the amount due shall constitute a breach of this Agreement.

14. CONFORMANCE WITH LAWS. Nothing in this Agreement is intended to exempt, waive or otherwise modify the local ordinances and laws of the Town of Lyons.

15. NO WAIVER OF GOVERNMENTAL IMMUNITY. Nothing in this Agreement is intended to exempt, waive or in any way limit the availability or applicability of the Colorado Governmental Immunity Act, C.R.S. 24-10-101, *et seq.*, as amended.

16. NO RESPONSIBILITY FOR PROPERTY. The Town shall not be responsible for loss, theft or damage to property of the User, or agents, guests, customers, invitees, permittees, vendors or suppliers of the User.

17. TERMINATION OF AGREEMENT. This Agreement may be terminated by the Town at any time if the User breaches this Agreement. This Agreement may be unilaterally terminated by the Town or the User upon written notice received by the other party not less than ten days prior to the date of the Activity, Event or Program. In the event the User terminates this Agreement, NO refund of any or part of the fee required by paragraph 2 of this Agreement shall be made by the Town. In the event of termination by the Town for any reason other than breach of the Agreement by the User, the Town shall refund to the User the fee and damage deposit paid by the User.

18. LIMITATION OF TOWN DAMAGES. The Town shall be limited to the amount of the rental fee and damage deposit for breach of this Agreement. Unless otherwise provided by law, the Town shall not pay attorneys fees, or legal costs or expenses resulting from User's enforcement of this Agreement.

19. NO TRANSFER OR ASSIGNMENT. This Agreement shall not be transferred or assigned by the User without the prior written consent of the Town, which may withhold consent for any reason.

20. PARAGRAPH CAPTIONS. The captions of the paragraphs are set forth for convenience and reference of the parties and are not intended in any way to define, limit or describe the scope or intent of this Agreement.

21. INTEGRATION AND AMENDMENT. This Agreement may be amended only in writing signed by User and the Town. If any other provisions of this Agreement are held invalid or unenforceable, no other provision shall be affected by such holding, and all of the remaining provisions of this Agreement shall continue in full force and effect.

22. DEFAULT. Time is of the essence. If any payment or any other condition, obligation, or duty is not timely made, tendered or performed by either party, then this Agreement, at the option of the party who is not in default, may be terminated by the non-defaulting party, in which case, the non-defaulting party may recover such damages as may be proper. If the non-defaulting party elects to treat this Agreement as being in full force and effect, the non-defaulting party shall have the right to an action for specific performance or damage or both.

23. WAIVER OF BREACH. A waiver by the Town of the breach of any term or provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach by the User.

24. GOVERNING LAW AND VENUE. This Agreement shall be governed by the laws of the State of Colorado. Venue for an action for the enforcement of this Agreement shall be in appropriate court for Boulder County, Colorado.

USER: _____

Date: _____

CO-USER: _____

Date: _____

CO-USER: _____

Date: _____

TOWN OF LYONS

By: _____

ATTEST:

Town Clerk

PARK FACILITY RULES AND REGULATIONS

1. **Park Permit:** A permit is required for any park activity of 30 or more attendees. Application for the permit must be submitted to The Town of Lyons Department of Parks, Recreation and Cultural Events at least 30 days before the date of the event. All fees and deposits must be paid in full at least 14 days prior to the event. The permit must be in the possession of the group while the site is in use. Permits are non-transferable and non-refundable. The Town of Lyons reserves the right to restrict activities in any park at any given time. Any violation of The Town of Lyons Department of Parks, Recreation and Cultural Events policies, rules, regulations or guidelines may result in immediate revocation of the permit.
2. **Usage Priority:** If a site has been permitted, the permit-holder has priority over other users. However, permits do not grant exclusive use of site or facilities. Permittees shall ensure that the rights and privileges of other visitors are recognized and met.
3. **Insurance:** User shall provide insurance coverage for the Activity, Event or Program as provided below:
 - No insurance is required by the Agreement. The User is encouraged, however, to secure insurance against loss resulting from the Activity, Event or Program including loss resulting from damage to the Facility/Shelter during the Activity, Event or Program. The User's failure to secure adequate insurance to protect against loss or damage shall not limit, preclude or prevent the Town from holding the User liable for loss or damage resulting from the Activity, Event or Program or from breach of this Agreement.
 - Prior to the Town's execution of this Agreement, the User shall provide to the Town evidence of liability and property damage coverage and insurance applicable to the Event in the minimum amount of \$_____. Certificate is to read as follows with this **exact** language:
ADDITIONALLY INSURED, TOWN OF LYONS, its OFFICERS, OFFICIALS AND EMPLOYEES.
4. **Attendee Conduct:** The permit-holder is responsible for his/her actions and the actions of gathering attendees.
5. **Restroom Facilities:** Sites that include restroom facilities are taken on an "as is" basis; the rental fee is for reservation rights only. Permanent structured restrooms and drinking fountains are closed in the fall through the late spring for winterization.
6. **Daily Park Hours:** Lyons' parks are open for public use from 5 a.m. to 10 p.m. Parks are closed for public use from 10 p.m. to 5 a.m.
7. **Vehicle Access:** Motor vehicles are prohibited on park lawns, turf, restricted roadways, bicycle/pedestrian pathways, creek pathway, athletic fields, and where notice is posted. Roadways and parking areas are clearly marked and established. Driving beyond designated boundaries to load and unload equipment or transport goods is prohibited. Vehicles will be ticketed and towed at the owner's expense. Contact the Parks office or the Park Hosts before your event for special arrangements.
8. **Disposal of Waste Materials:** Trash must be properly disposed of in dumpsters or trash barrels. No trash shall be left outside existing trash containers. Extra trash must be removed from the park facility/shelter upon leaving. In the case of rented dumpsters, they must be removed by the next business day after the reservation. Due to potential damage to vegetation, the sewer system and the river, hot coals **must be properly disposed of in provided hot coal bins. Grease must be properly disposed of off-site.**

9. **Horse Trailers Prohibited.** The parking and use of horse trailers in all Town Parks is prohibited.
10. **Glass Bottles/Containers:** Glass bottles and containers are prohibited in all parks.
11. **Alcohol Beverages:** No alcohol beverages may be possessed, consumed or provided in any park or park facility, unless the permit holder has been issued a Special Event Permit from the Town of Lyons Liquor Authority and the State Liquor Authority. All provisions of the Colorado Liquor code and local law related to liquor apply to the parks and park facilities.
12. **Smoking:** LMC Sec. 11-4-100 It shall be unlawful for any person to *smoke* in any park.
13. **Amplified Sound:** Amplified sound (i.e.: P.A. system, music) is prohibited unless specifically approved by the Town. Use shall be limited to the specific conditions of approval in the permit.
13. **Canopies and tents:** Canopies and tents may be used upon approval by the Town and may be limited. Structures with side drop panels are prohibited. Staking is prohibited; weights, including water, lead and sand are allowed upon approval.
14. **Signage:** Signs, banners, party decorations, and canopies may not be attached to trees, shelters, light fixtures, or other park structures. Blocking areas, including sidewalks, parking lots, paths, and roadways is prohibited.
15. **Prohibited activities/items:** Prohibited activities/items include, but are not limited to, aircraft, **drones, motorized scooters, ATV's or motorized bikes,** air castles, carnivals, climbing walls, dunk tanks, fireworks, golf, horseback riding, hot air balloons, inflatable games, model boats/airplanes, moon walks, petting zoos, pony rides, hammocks, ropes, search lights. Weapons, including but not limited to such items as knives, firearms, bows and arrows, martial arts weapons, are prohibited, except as permitted at a Town sanctioned event.
16. **Permitted activities:** Permitted activities may vary as deemed appropriate by The Town of Lyons Department of Parks, Recreation and Cultural Events.
17. **Destruction of Property:** It is unlawful for any person, other than authorized personnel, to mark, remove, break, or climb upon or in any way injure, damage or deface the trees, shrubs, plants, turf or any of the buildings, fences, bridges, monuments, fountains, backstops, dugouts, goal posts, or other structures or property within or upon any park, parkway, or other recreational facility.
18. **Responsibility for Damage:** The renter accepts the responsibility to pay any damage repair or any extraordinary cleaning expenses that may occur to the park facility and/or shelter due to the group's use.
19. **Admission:** Charging admission or gate charges for the activity, event or program is prohibited **unless written approval from the Town of Lyons Department of Parks, Recreation and Cultural Events is given.**
20. **Sale of Goods:** Only upon express written approval of the Town of Lyons Department of Parks, Recreation and Cultural Events may goods be sold at an activity or event.
21. **Gambling:** Raffles, gambling, bingo and games where money buys a chance are prohibited.
22. **Grills:** Outside BBQ grills (charcoal, propane, portable fire pits, appliances, etc.) are prohibited. Fires are prohibited **unless in designated town owned fire pits or places at shelter areas (Permits are required for the use of wood burning fireplace).** No fire is allowed during a fire ban as established by the Town or the Boulder County Sheriff. Fires and coals in all park grills must be doused and properly disposed of before leaving the site.

23. **Noise violations:** Noise violations will be strictly enforced (amplifiers, stereos, etc.). Violators may be ticketed and fined. Violators may be removed from the park facility by Town staff or the Sheriff's Officer.
24. **Pollution of Waters:** Washing dishes, vehicles or other items in or with water from the river is prohibited. Emptying of waste materials in any manner that pollutes the water is prohibited.
25. **Adult Supervision:** No reservation or permit shall be issued except upon satisfactory assurance that the park facility and/or shelter will be under the direct supervision of an adult (18 years of age or older).
26. **Large Group Permits:** Applications for Large Group Permits (groups of 30 or more attendees) have additional conditions to comply with (detailed in separate form).
27. **Failure to Obey:** Failure to obey park closing times, allowing unruliness by intoxicated members of the group, or harassment of Town staff or volunteers will warrant forfeiture of all reservation deposits.
28. Every attendee shall fully comply with all rules and regulations of the Town of Lyons Department of Parks, Recreation and Cultural Events, and all laws of the Town of Lyons and the State of Colorado.
29. **Damage deposit:** The damage deposit paid by the applicant shall be held by the Town of Lyons until Town Staff is able to inspect the area of the activity, event or program. The permit holder will be notified in writing by mail of any damages resulting from the activity, event or program, and any amounts withheld from the damage deposit to repair such damage (to include removal of trash left).
30. Permits may be immediately suspended, revoked or modified for any reason at the sole discretion of Town staff.

By signing below, I/we hereby acknowledge that I/we have received a copy of the Town of Lyons Department of Parks, Recreation and Cultural Events Rules and Regulations, and that I/we have read and fully understand the content.

I/we release the Town of Lyons from and agree to save and hold harmless, defend and indemnify the Town of Lyons from all claims and damages or liability of any kind that may result from my/our performance of services or use or occupation of the park facility and/or shelter, including claims alleging negligence or other wrongful acts or omissions of the City. I/we agree that neither the Town of Lyons, nor any of its officers, agents, volunteers, assistants, or employees shall be held responsible or made subject to any claims, including any claim for negligence, seeking to assess damages or liability for or arising from personal injury or property damage to self or others in attendance during the use of the park facility and/or shelter. I/we release and agree to save and hold the Town of Lyons harmless for any claims for damages to myself resulting from suspension, revocation or modification of the permit.

Name

Date

Name

Date

Witness – Town Staff

Date

TOWN OF LYONS-PARKS AND RECREATION DEPARTMENT
LARGE GROUP PERMIT-terms and conditions

Any person wishing to use a Town park facility for an activity, event or program that is expected to have 30 or more attendees MUST submit an application for a Large Group Permit to the Lyons Parks, Recreation & Cultural Events Department at least 30 days prior to the date of the activity, event or program.

Upon receipt of the completed application for Large Group Permit, Town staff will determine the rental fee and damage deposit. The rental fee and damage deposit must be paid in full prior to the issuance of the permit, and no later than 14 days prior to the date of the activity, event or program. Failure to timely pay the amount due will result in denial of the application for penn it.

Town staff will monitor group size and activity the day of the event. If attendance at the activity, event or program exceeds the number allowed pursuant to the permit, the permit may be immediately suspended or revoked. In addition, all or part of the damage deposit may be retained by the Town of Lyons.

INSURANCE. User shall provide insurance coverage for the Activity, Event or Program as provided below:

- o No insurance is required by the Agreement. The User is encouraged, however, to secure insurance against loss resulting from the Activity, Event or Program including loss resulting from damage to the Facility/Shelter during the Activity, Event or Program. The User's failure to secure adequate insurance to protect against loss or damage shall not limit, preclude or prevent the Town from holding the User liable for loss or damage resulting from the Activity, Event or Program or from breach of this Agreement.
- o Prior to the Town's execution of this Agreement, the User shall provide to the Town evidence of liability and property damage coverage and insurance applicable to the Event in the minimum amount of \$___ ~~-----C-----~~ - Certificate is to read as follows with this exact language: **ADDITIONALLY INSURED, TOWN OF LYONS, its OFFICERS, OFFICIALS AND EMPLOYEES**

Support Staff: A Facility Supervisor/Technician may be onsite for uses of the park facilities and shelters. In the event Town staff determines that additional staffing is required to monitor the activity, event or program, additional fees will be charged.

Operational Plan: Every penn it holder of an activity, event or program of 100 or more attendees, or at the sole discretion of Town staff, any person reserving a park facility and/or shelter, shall submit for approval an Operational Plan which shall address issues to include, but not be limited to, the permit holder supplying additional portable restroom facilities, parking, trash removal. Additional items, as designated by Town staff, may need to be addressed in the Operational Plan.(i.e. Emergency Services, Security, Vendor Information, Electric Requirements, staffing/information, signage, and event layout.)

All terms and conditions of the "Park Facility/Shelter Rules and Regulations" shall apply to Large Group Permits

Additional terms and conditions may be imposed on Large Group Penn its, as Town staff deems necessary.

I hereby acknowledge that I have received a copy of the Large Group Permit terms and conditions, that I have read and fully understand the content.

User Name	Date	User Name	Date
Witness- Town Staff		Date	

* This document will act as the official permit for the user group once issued, The Large Group Permit must be in possession of the group while the site is in use,

For Office Use Only	Park Host/ Town Staff notified: _____
User/Group: _____	Contact Person: _____
Date of Event/ Activity: _____	Time of Event: _____
Park Facility: _____	Number of Persons Allowed: _____
Event Description: _____	
Special Uses/ Notes: _____	
Approved By: _____	



SHELTER HOUSE FACILITY USER FEE SCALE

\$15.00 APPLICATION FEE

	LYONS RESIDENT PEAK SEASON, ALL WEEKENDS AND HOLIDAYS (June 1st-Sept. 10 th)	LYONS RESIDENT OFF SEASON (April 1 st -June 1st) (Sept. 10th-Oct. 15 th)	NON RESIDENT (June 1st- Sept. 10 th)	NON RESIDENT (April 1 st -June 1st) (Sept. 10th- Oct. 15 th)
QUARRY SHELTER MAX CAPACITY 50	½ day: \$30.00 Full Day: \$60.00	½ day: \$25.00 Full Day: \$50.00	½ day: \$55.00 Full Day: \$110.00	½ day: \$50.00 Full Day: \$100.00
ST. VRAIN SHELTER MAX CAPACITY 50	½ day: \$30.00 Full Day: \$60.00	½ day: \$25.00 Full Day: \$50.00	½ day: \$55.00 Full Day: \$110.00	½ day: \$50.00 Full Day: \$100.00
WPA SHELTER MAX CAPACITY 80	½ day \$45.00 Full Day: \$90.00	½ day \$40.00 Full Day: \$80.00	½ day \$90.00 Full Day: \$180.00	½ day \$80.00 Full Day: \$160.00

½ DAY TIME SLOTS AVAILABLE ARE 9AM-2PM OR 3AM-8PM

FULL DAY AVAILABLE TIMES ARE 9AM-8PM

LARGE GROUP APPLICATION FEE FOR 30 OR MORE PEOPLE \$15.00

ELECTRICAL FEE \$35.00

STAFF TIME IS \$15.00 PER HOUR (RESTROOMS CLEANING, CLEAN UP & MISC. IMPACTS)

DEPOSIT

A \$100.00 deposit is required for groups of 100 persons in size or less. A \$150.00 deposit is required for groups larger than 100 persons. All deposits are held by the own of Lyons until the date of the event and all deposits are fully refundable as long as the user(s) has complied with the terms outlined in the Town of Lyons Facilities Rental and Use Agreement and the facility meets post-event inspection standards. Further Charges may be applied depending on actual damage or cleanliness of the facility.

**Please note that the Town of Lyons relies on the user(s) to estimate group size as accurately as possible. The Park Host will also be monitoring group size, among other things, the day of the event. If it is found that the user's estimation of group size was considerably low, a portion of the damage deposit may be withheld to recover the difference. Please provide all information as accurately as possible so that we may serve you better.

Town of Lyons
2017 Budget
Parks, Recreation, Culture

PRC Fund

	2014 ACTUAL	2015 ACTUAL	2015 BUDGET	2016 BUDGET	2016 YTD Actual	2016 Year-End Projection	2017 Budget	Staff Recommendations	2017 Notes
FUND REVENUES \$	446,935.62	\$ 546,717.28	\$ 536,950.00	\$ 559,100.00	\$ 492,973.03	\$ 569,058.68	\$ 679,250.00	\$ 679,250.00	
FUND EXPENDITURES \$	342,876.00	\$ 465,273.09	\$ 523,229.00	\$ 552,835.00	\$ 429,350.42	\$ 537,992.06	\$ 640,355.00	\$ 640,355.00	
NET OPERATING POSITION \$	104,059.62	\$ 81,444.19	\$ 13,721.00	\$ 6,265.00	\$ 63,622.61	\$ 31,066.62	\$ 38,895.00	\$ 38,895.00	
Fund Balance Needed to Balance Budget									
beginning year Cash and Cash Equivalents, A/R		\$ 760,921.00	\$ 760,921.00	\$ 552,063.00	\$ 552,063.00	\$ 552,063.00	\$ 583,130	\$ 583,130	
budget surplus/deficit		\$ 81,444.19	\$ 13,721.00	\$ 6,265.00	\$ 63,622.61	\$ 31,066.62	\$ 38,895.00	\$ 38,895.00	
3 months Operating - reserve policy		\$ (116,318.27)	\$ (130,807.25)	\$ (138,208.75)	\$ (107,337.61)	\$ (134,498.02)	\$ (160,088.75)	\$ (160,088.75)	
Restricted Funds (Bond Cov) per auditors		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Restricted home addition fees for future capital projects		\$ (30,010.00)	\$ (30,010.00)	\$ (24,500.00)	\$ (24,500.00)	\$ (24,500)	\$ (32,500)	\$ (24,500)	
Total Available Fund Balance Dec. 31		\$ 696,036.92	\$ 613,824.75	\$ 395,619.25	\$ 483,848.01	\$ 424,131.61	\$ 429,435.87	\$ 437,436.25	
Total Available Fund Balance w/o 3 Month Reserve Policy Dec. 31		\$ 812,355.19	\$ 744,632.00	\$ 533,828.00	\$ 591,185.61	\$ 558,629.62	\$ 589,524.62	\$ 597,525.00	
									as of 11/15/2016
REVENUES									
TAXES									
08-10-3007 HOME ADDITIONS FEE - PARKS	19,603.85	30,734.59	18,500.00	24,500	32,098.05	33500	32,500	32500	Based on historical-past 2 year average
TOTAL TAXES	19,603.85	30,734.59	18,500.00	24,500.00	32,098.05	33,500.00	\$ 32,500	\$ 32,500	
PARKS/RECREATION REVENUE									
08-21-3003 SALES TAX: MEADOW PARK - 1%	187,436.68	216,062.10	190,000.00	210,000	188,804.71	210,000.00	216,300	216300	Based on recent year data, 3% increase per BOT
08-21-3005 USE TAX: MEADOW PARK - 1%	64,798.88	94,041.11	50,000.00	62,500	70,553.89	70,136.54	62,500	62500	historical/last two years
08-21-3400 OTHER INCOME	137.50	2,170.00	100.00	100	76.00	100.00	100	100	
08-21-3401 INTEREST INCOME	274.48	565.03	500.00	500	1,633.25	2050	500	500	
08-21-3402 PARK DONATIONS	413.95	3,050.00	4,500.00	4,500	9.89	1,500.00	1,500	1500	
08-21-3413 PARK GRANTS	0.00	-	0.00	-	-	-	-	-	
08-21-3424 GOCO GRANT	0.00	-	0.00	-	-	-	-	-	
08-21-3440 GAP CONTRIBUTIONS	0.00	-	0.00	-	-	-	-	-	
08-21-3500 TRANSFER IN FROM GENERAL FUND	0.00	-	0.00	-	-	-	-	-	
08-21-3509 TRANSFER IN FROM CONSRV TRUST	0.00	-	15,000.00	15,000	-	-	15,000	15000	
TOTAL PARKS/RECREATION REVENUE	253,061.49	315,888.24	260,100.00	292,600.00	261,077.74	283,786.54	\$ 295,900	\$ 295,900	
PARK DIVISION REVENUE									
08-22-3891 CAMPING REVENUES	57,126.00	83,476.50	82,000.00	89,500	71,564.50	110,000.00	179,500	179500	Assuming full season of peak/off peak and year round camping-using O&M data analysis 179500 and past 2 years increased campsites/use-\$34500 projected for PB camping in 2017/no projections based on new rates, O&M analysis data-will need initial season to determine
08-22-3892 SHELTER REVENUES	0.00	-	2,750.00	3,750	930.00	1,500.00	7,250	7250	use
08-22-3893 PARKING FEES: MEADOW PARK/BOHN PARK (combined for 2015)	10,068.00	11,984.00	17,000.00	20,500	250.10	9,000.00	39,000	39000	Assumes full season, assumes system of enforcement is in place-tickets written, etc., 39000 assumes \$5/4hrs, based on 60% capacity
08-22-3894 DOG PARK FEES	1,670.00	1,327.50	1,500.00	1,500	1,435.00	1,500.00	1,500	1500	Lost Diva Dash, Art on the Green, and others in 2016. Need to get parks and trails ack on-line to better support these events. Bohn construction could effect 2016
08-22-3895 SPECIAL EVNT/LG GROUP PERMITS	4,657.50	6,811.00	9,500.00	9,250	1,606.00	2,200.00	3,500	3500	events/schedule.
08-22-3896 PARKING FEE: BOHN PARK(went away in '15)	0.00	-	0.00	0	-	-	0	0	
08-22-3897 CSO TICKET REVENUE - PARKS	0.00	-	500.00	0	-	-	0	0	
08-22-3889 Shower Revenue	0.00	-	0.00	0	2,094.50	2,500.00	4,700	4700	need full season to gauge potential
TOTAL PARK DIVISION REVENUE	73,521.50	103,599.00	113,250.00	124,500.00	77,880.10	126,700.00	\$ 235,450	\$ 235,450	
RECREATION DIVISION REVENUE									
08-23-3800 RECR PROGRAM REVENUES	16,358.36	2,747.00	13,000.00	12,500	7,740.00	8,250.00	11,300	11300	Review with Marissa and Lori based on 2017 programming/rec brochures.
08-23-3801 MISC RECREATION EVENTS REV(went away '15)	0.00	15.75	0.00	-	-	0	-	-	delete this line item/no longer needed
new SENIOR PROGRAM REVENUE(new in '15)		-	2,750.00	-	-	0	-	-	covered with grant funds in 2016, applied for in 2017.
08-23-3804 ADULT SOFTBALL REVENUES(change to Baseball/Softball)	0.00	-	2,500.00	-	-	0.00	-	-	LYBSA disbanded, Town staff to implement youth baseball/softball again in 2017. Need Bohn facilities for adult leagues.
08-23-3860 DUMP STATION REVENUE(move to Park Division Revenue?)	1,390.10	1,475.00	1,500.00	1,500	1,590.00	1,560.00	1,600	1600	
TOTAL RECREATION DIVISION REVENUE	17,748.46	4,237.75	19,750.00	14,000.00	9,330.00	9,810.00	\$ 12,900	\$ 12,900	
CULTURAL REVENUE									
08-24-3400 LAHC GRANTS/DONATIONS INCOME	0.00	100.00	0.00	-	-	0.00	-	-	
08-24-3404 OTHER EVENTS REVENUE	0.00	-	0.00	-	-	0.00	-	-	

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08-24-3850 SCFD GRANT REVENUE	0.00	-	3,600.00	-	-	0.00	-		
TOTAL CULTURAL REVENUE	0.00	100.00	3,600.00	0.00	-	-	\$ -		
SPECIAL EVENT REVENUE									
08-25-3404 SPECIAL EVENTS REVENUES	0.00	336.50	1,500.00	500	-	350	500	500	
08-25-3406 LYONS 5K RIVER RUN REVENUE	4,180.00	5,867.00	12,000.00	6,500	10,421.00	10,421.00	7,000	7000	
08-25-3407 LYONS OUTDOOR GAMES REVENUE	55,474.41	72,850.85	85,000.00	83,500	84,811.14	84,811.14	80,000	80000	Dependent on 2017 event model/contract
08-25-3410 PARADE OF LIGHTS REVENUE	7,525.00	7,258.00	7,500.00	7,000	4,675.00	7,000.00	5,500	5500	
08-25-3820 LYONS GOOD OLD DAYS REVENUE	15,820.91	5,845.35	15,750.00	6,000	12,680.00	12,680.00	9,500	9500	
TOTAL SPECIAL EVENT REVENUE	83,000.32	92,157.70	121,750.00	103,500.00	112,587.14	115,262.14	\$ 102,500	\$ 102,500	
TOTAL FUND REVENUE	446,935.62	546,717.28	536,950.00	559,100.00	492,973.03	569,058.68	\$ 679,250	\$ 679,250	
EXPENDITURES									
ALLOCATED EXPENSES									
08-44-4008 OFFICE OPERATIONS	96.60	364.88	0.00	-	-	0.00	-		
08-44-4010 POSTAGE	0.00	-	0.00	-	8.30	\$ 8.30	-		
08-44-4011 EQUIPMENT MAINTENANCE	0.00	-	0.00	-	-	\$ -	-		
08-44-4014 DUES & SUBSCRIPTIONS	0.00	-	0.00	-	200.00	\$ 200.00	-		
08-44-4015 SEMINARS/MEETINGS	0.00	-	0.00	-	-	\$ -	-		
08-44-4016 TRAVEL EXPENSES	0.00	-	0.00	-	-	\$ -	-		
08-44-4018 STAFF SERVICES	0.00	-	0.00	-	-	\$ -	-		
08-44-4022 UNEMPL INS EXP	0.00	-	0.00	-	-	\$ -	-		
08-44-4023 WORK COMP EXP	0.00	-	0.00	-	-	\$ -	-		
08-44-4032 ATTORNEYS FEES	0.00	-	0.00	-	-	\$ -	-		
08-44-4033 ENGINEERING FEES	0.00	-	0.00	-	-	\$ -	-		
08-44-4041 PC, SOFTWARE & PRINTERS	0.00	-	0.00	-	-	\$ -	-		
08-44-4055 PC TECHNICIAN FEES	0.00	-	0.00	-	-	\$ -	-		
08-44-4057 TELEPHONE EXP	0.00	-	0.00	-	-	\$ -	-		
08-44-4102 AUDITING FEES	0.00	-	0.00	-	-	\$ -	-		
08-44-4800 GENERAL INSURANCE	0.00	-	0.00	-	-	\$ -	-		
08-44-4820 LMC CODIFICATION EXP	0.00	-	0.00	-	-	\$ -	-		
08-44-5009 COPIER LEASE EXP	0.00	56.21	0.00	-	-	\$ -	-		
08-44-8008 Transfer to General Fund for Allocated Exp	18,356.00	19,864.00	19,864.00	21,120	10,560.00	\$ 21,120.00	24,758	24758	Allocated expense in GF increased.
TOTAL ALLOCATED EXPENSES	18,452.60	20,285.09	19,864.00	21,120.00	10,768.30	21,328.30	\$ 24,758	\$ 24,758	
ADMINISTRATION									
Has the below note been addressed for 2017? Check with Tony.									
08-50-4000 FULLTIME SALARIES (ADMIN)	19,732.81	15,733.74	15,000.00	23,985	13,390.33	\$ 23,985.00	23,824	23824	Increased PRC salaries by 4%, salaries appear to be less?
08-50-4006 OUTSIDE PROF SERVICE FEES	762.00	314.35	1,000.00	1,000	235.50	\$ 1,000.00	1,000	1000	
08-50-4008 OFFICE OPERATIONS	2,554.92	1,899.94	2,000.00	2,000	1,874.75	\$ 2,000.00	2,000	2000	
08-50-4010 POSTAGE	0.00	19.99	0.00	-	-	\$ -	-	0	
08-50-4011 EQUIPMENT & SMALL TOOLS	34.04	56.21	500.00	500	271.15	\$ 500.00	500	500	
08-50-4014 DUES & SUBSCR	0.00	740.00	750.00	750	286.00	\$ 750.00	750	750	
08-50-4015 SEMINARS/MEETINGS	0.00	1,100.57	1,200.00	1,200	295.00	\$ 1,200.00	1,200	1200	
08-50-4021 TELEPHONE SERVICE	3,371.13	3,363.87	2,800.00	2,800	2,681.41	\$ 2,800.00	2,800	2800	
08-50-4024 PAYROLL TAXES - ER	1,393.18	1,141.55	1,150.00	1,150	955.86	\$ 1,150.00	1,883	1883	
08-50-4025 EMPLOYEE INS - ER	3,047.30	3,375.72	3,000.00	3,000	2,389.21	\$ 3,000.00	3,000	3000	
08-50-4026 RETIREMENT CONTRIBUTION - ER	591.87	464.71	600.00	600	408.91	\$ 600.00	600	600	
08-50-4032 ATTORNEYS FEES	1,037.00	595.00	2,500.00	1,500	1,054.60	\$ 1,500.00	1,500	1500	
08-50-4033 ENGINEERING FEES	0.00	-	0.00	-	7,856.75	\$ 7,856.75	-		
08-50-4036 ADVERTISING & PUBLISHING	0.00	2,718.10	2,000.00	4,000	521.00	\$ 2,500.00	3,500	3500	
08-50-4041 PC, SOFTWARE & PRINTERS	0.00	1,200.00	1,500.00	1,500	-	\$ -	1,500	1500	
08-50-4050 MISCELLANEOUS EXPENSE	334.44	1,698.27	4,500.00	3,500	1,975.48	\$ 3,500.00	3,500	3500	
08-50-4055 PC TECHNICIAN FEES	0.00	85.00	250.00	250	-	\$ -	250	250	
08-50-4519 TRANSFER OUT TO FUND 19									
08-50-4999 Transfer To Flood (reimbursable salaries)	\$ (70,171.22)	(22,609.55)	0.00	-	-	\$ -	-		
TOTAL ADMINISTRATION	-37,312.53	11,897.47	38,750.00	47,735.00	34,195.95	52,341.75	47,807.00	47,807.00	

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	2014 ACTUAL	2015 ACTUAL	2015 BUDGET	2016 BUDGET	2016 YTD Actual	2016 Year-End Projection	2017 Budget	Staff Recommendations	2017 Notes
PARKS DIRECTOR									
08-51-4000	FULLTIME SALARIES DIRECTOR	63,240.83	61,388.54	62,000.00	64,914	55,528.37 \$	64,914.00	66,861	66861 Adjusted Dir. Saraly based on 2016 salary, 4% increase
08-51-4024	PAYROLL TAXES - ER	4,657.56	4,414.35	4,750.00	5,000	4,158.43 \$	5,000.00	5,349	5349
08-51-4025	EMPLOYEE INS - ER	13,534.86	15,558.85	27,928.00	12,500	12,233.45 \$	12,500.00	12,500	12500
08-51-4026	RETIREMENT CONTRIBUTION - ER	1,897.21	1,811.18	-14,978.00	1,700	1,696.40 \$	1,700.00	1,700	1700
	TOTAL PARKS DIRECTOR	83,330.46	83,172.92	79,700.00	84,114.00	73,616.65	84,114.00	\$ 86,410	\$ 86,410
SPECIAL EVENTS									
08-55-4303	GOOD OLD DAYS EXP	18,333.79	8,359.89	15,500.00	7,750	4,763.50 \$	5,250.00	8,000	8000 No LCF Grant money received. 5K request, none granted.
08-55-4705	SPECIAL EVENTS EXPENSE	1,194.08	1,482.54	1,500.00	1,500	991.89 \$	1,000.00	1,500	1500
08-55-4707	PARADE OF LIGHTS EXPENSES	8,909.45	4,991.55	9,250.00	6,500	200.00 \$	4,000.00	5,500	LCF Grant of \$5,000 applied for in 2017, \$3700 granted-need to consider increased 5500 police/fire costs
08-55-4709	LYONS 5K RIVER RUN	1,211.86	4,333.06	9,250.00	5,750	4,037.07 \$	4,037.07	6,000	6000
08-55-4710	LYONS OUTDOOR GAMES	32,665.52	85,326.38	64,500.00	72,500	89,357.67 \$	89,500.00	73,500	73500 LCF grant of 5k applied for in 2017, \$1,000 granted-increased cost of police/fire
	TOTAL SPECIAL EVENTS	62,314.70	104,493.42	100,000.00	94,000.00	99,350.13	103,787.07	\$ 94,500	\$ 94,500
CULTURE EXPENDITURES									
08-56-4700	CULTURAL - OTHER	300.00	550.00	7,000.00	2,000	1,320.00 \$	1,500.00	2,000	2000 LCF Grant of \$4,800 for Sandstone Series in 2017 applied for, \$4800 granted.
08-56-4708	LAHC EXPENSES	0.00	-	0.00	-	-	-	-	-
	TOTAL CULTURE EXPENDITURES	300.00	550.00	7,000.00	2,000.00	1,320.00	1,500.00	\$ 2,000	\$ 2,000
PARKS DEPT									
08-60-4000	FULLTIME SALARIES (ADMIN)	33,822.62	33,702.34	35,000.00	33,420	28,637.90 \$	33,420.00	34,423	34423 possible increases accounted for? requesting 1 additional seasonal parks maintenance for 2017 for increased O&M for LMJ Park, Buyout Properties, Main St. extension, possible Bohn Park Phase, Black Bear
08-60-4001	PARTTIME SALARIES	20,371.55	37,837.90	50,000.00	49,754	52,867.19 \$	50,531.61	82,654	82654 impacts...add 12K, code enforcement?
08-60-4002	MAINTENANCE SALARIES	74,195.08	65,676.85	72,500.00	72,592	48,946.01 \$	72,592.00	74,085	74085
08-60-4011	EQUIP & SMALL TOOLS	0.00	2,670.00	0.00	-	73.18 \$	73.18	1,000	1000
08-60-4012	BLDG MAINT & GROUNDS	15,112.32	17,761.62	26,000.00	27,500	10,547.84 \$	18,500.00	31,500	31500 Increased for added costs for buyout property maintenance, added costs for LMJ Park, etc.
08-60-4017	ELECTRIC SERVICES	4,740.79	10,104.99	6,250.00	6,250	6,555.75 \$	6,250.00	6,500	6500 need 2016 information for comparison/projections
08-60-4020	NATURAL GAS SERVICE	0.00	-	0.00	-	522.53 \$	2,500.00	5,500	5500 Increased based on parks coming back on line/increased demand for services.
08-60-4021	WATER	0.00	-	0.00	-	- \$	-	6,500	6500
08-60-4024	PAYROLL TAXES - ER	9,429.81	8,888.80	13,500.00	13,000	9,620.92 \$	13,000.00	15,293	15293
08-60-4025	EMPLOYEE INS - ER	31,276.82	33,580.68	23,000.00	26,500	31,211.62 \$	28,519.15	26,500	26500
08-60-4026	RETIREMENT CONTRIBUTION - ER	1,014.64	995.33	1,200.00	1,200	874.87 \$	1,200.00	1,200	1200
08-60-4027	MAINTENANCE & SUPPLIES	8,897.04	11,876.49	15,000.00	18,500	7,671.05 \$	15,500.00	19,500	19500 Increased for added costs for buyout property maintenance, added costs for LMJ Park, etc.
08-60-4029	VEHICLE MAINT EXP	1,083.75	2,088.57	1,500.00	4,500	643.30 \$	2,500.00	4,500	4500 increased for increased use of parks vehicles
08-60-4030	GASOLINE, OIL, ETC.	4,869.41	3,712.27	3,750.00	4,500	1,599.60 \$	2,500.00	5,500	5500
08-60-4034	KioskTransaction Fees					135.00 \$	135.00	9,000	9000 Kiosk Expense- New Line Item
08-60-4035	UNIFORMS EXPENSE	425.59	550.70	1,250.00	1,250	508.28 \$	750.00	1,250	1250
08-60-4038	CAPITAL IMPRMNT - CAPITALIZED	0.00	-	0.00	-	- \$	-	-	-
08-60-4040	GAP EXPENDITURES	0.00	-	0.00	-	- \$	-	-	-
08-60-4041	PC, SOFTWARE & PRINTERS	0.00	-	1,500.00	1,500	- \$	-	1,500	1500
08-60-4050	MISCELLANEOUS EXPENSE	479.78	1,110.06	1,500.00	2,500	748.08 \$	2,500.00	2,500	2500
08-60-4311	SANITARY SRVS-TRASH,PORTAJ:PRF	3,940.21	7,909.40	3,000.00	5,500	4,858.85 \$	5,500.00	10,500	10500 Increased for on-site dumpster removal at Meadow/ increased portable toilets
08-60-4317	RIVER COURSE MAINT	0.00	5,500.00	2,000.00	2,500	- \$	-	4,000	4000 Increased for structures being rebuilt/maintenance
08-60-4321	PARK SIGNAGE	387.18	554.25	1,000.00	1,250	1,198.50 \$	1,250.00	1,250	1250
08-60-4322	TREE MAINTENANCE	0.00	-	2,700.00	2,700	- \$	-	2,500	2500
08-60-4383	BOHN PARK IMPROVEMENTS	0.00	-	0.00	1,500	616.98 \$	1,500.00	-	-
	Automated Parking Kiosk Expenses								
08-60-4385	PARK LAND PURCHASES	575.92	-	-	-	- \$	-	-	-
08-60-4392	GOCO Grant EXP	3,450.00	-	0.00	-	- \$	-	-	-
08-60-6350	CSO EXPENDITURES - PARKS	0.00	-	0.00	-	- \$	-	-	-

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	2014 ACTUAL	2015 ACTUAL	2015 BUDGET	2016 BUDGET	2016 YTD Actual	2016 Year-End Projection	2017 Budget	Staff Recommendations	2017 Notes
TOTAL PARKS DEPT	214,072.51	244,520.25	260,650.00	276,416.00	207,837.45	258,720.94	\$ 347,155	\$ 347,155	
CAPITAL OUTLAY									
08-66-4038 CAPITAL PURCHASES (Civic Plus web site)	864.18	-	4,015.00	700	700.00	700.00	22,200	22200	Does Parks need to add \$420/month (\$5040 total) for loader lease split N/A 22200 security cameras, ice rink , other,Civic Plus \$700
TOTAL CAPITAL OUTLAY	864.18	-	4,015.00	700.00	700.00	700.00	\$ 22,200	\$ 22,200	LCF Grant Match, \$2.5K, Sound Equipment-LCF Grant of \$2500 received.
BASEBALL SOFTBALL REC EXP									
08-70-4050 BASEBALL SOFTBALL EXPENSE	0.00	-	750.00	750	-	-	-	-	
TOTAL BASEBALL SOFTBALL REC EXP	0.00	-	750.00	750.00	-	-	\$ -	\$ -	
YOUTH SCHOLARSHIPS									
08-73-4052 YOUTH SCHOLARSHIPS & EQUIP	0.00	-	0.00	-	-	-	-	-	
TOTAL YOUTH SCHOLARSHIPS	0.00	-	0.00	0.00	-	-	\$ -	\$ -	
PARKS RECREATION PROGRAMMING									
08-76-4050 RECREATION PROGRAMING	830.16	353.94	10,000.00	24,000	1,348.26	14,000.00	13,200	13200	13200 LCF Grant of \$5,000 applied for in 2017, \$2000 granted.
TOTAL PARKS RECREATION PROGRAMMING	830.16	353.94	10,000.00	24,000.00	1,348.26	14,000.00	\$ 13,200	\$ 13,200	
PARKS MISC RECREATION EXPENSE									
TOTAL PARKS MISC RECREATION EXPENSE	0.00	-	0.00	0.00	-	-	\$ -	\$ -	
DEPARTMENT 79									
08-79-4050 SENIOR PROGRAMMING MISC EXPENS	23.92	-	2,500.00	2,000	213.68	1,500.00	2,325	2325	
TOTAL DEPARTMENT 79	23.92	-	2,500.00	2,000.00	213.68	1,500.00	\$ 2,325	\$ 2,325	
TOTAL FUND EXPENDITURES	342,876.00	465,273.09	523,229.00	552,835.00	429,350.42	537,992.06	\$ 640,355	\$ 640,355	

Meeting Date: November 21, 2016

Subject: Bohn Park Final Design and Bid Process, Bid Summary

Lyons Board of Trustees November 21, 2016 Workshop Packet Memorandum

On November 9, the Town of Lyons received 5 bids from General Contractors to construct park improvements at Bohn Park. Attached is a summary of all bid schedules and alternates and a unit price bid tabulation of all items noted in the bid items. Bids were received from the following contractors. Bids are good for 60 days from November 9, 2016

- 1) Defalco
- 2) ECI Site
- 3) Morntenson
- 4) Krische
- 5) Taylor Kohrs

The bid schedules identified are as follows. Please see Bohn Park 2016 Flood Recovery Project Map included for reference.

Base Bid Item No. 1: River and River Walk Improvements

Base Bid Item 1 includes all work associated with the construction of the instream river improvements, the northern and southern overflow channels, ecological restoration, re-establishing a water supply with the drilling of a new well, pump and electrical supply, temporary irrigation to the ecological restoration zones, river walk improvements including the trail, picnic areas, stone picnic area, ADA fishing access, elevated boardwalk, 4th Avenue bridge and abutments, gravel parking, paid parking/kiosks, utilities, water quality infrastructure and the custom restroom structure and related amenities including lighting, fencing, trash and trash enclosures, grills, etc.

Bid Alternate No. 1A: Skatepark

Bid Alternate No. 1 includes all work associated with the construction of the 8,000 SF skatepark package (not to include the additional 4,000 sf), the subdrain improvements to drain the skatepark to ditch, walkways/concrete sidewalk connection, fencing, , embankment and site work surrounding the skate park, landscape and irrigation within the bid schedule limits and miscellaneous sitework associated with the skatepark development.

Bid Alternate No. 1B: Additional 4,000 sf Skate Park

Bid Alternate No. 1B includes all work associated with the construction of the additional 4,000 SF skatepark feature.

Bid Alternate No. 2A: Bohn Field

Bid Alternate No. 2A includes all work associated with the construction of Bohn Field, including lighting, digital scoreboard, bleachers, dugout, backstop, foulpoles, fencing, landscape, irrigation, base package, site work, amenities, batting cage and related site work within bid alternate 2A boundaries. Work shall also include overlot grading of park and temporary seeding of all disturbed areas.

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Bid Alternate No. 2B: 2nd Avenue Trailhead and Parking

Bid Alternate No. 2B includes all work associated with the construction of the 2nd Avenue Trailhead and Parking area including grading, parking lot, paid parking/kiosk, lighting and fencing as noted within the bid alternate 2B boundaries.

Bid Alternate No. 3: Full Park Build Out

Bid Alternate No. 3 includes all bid items for all work associated with the build out of the entire park according to plans including all items identified in the base bid item no. 1, bid alternate no. 1A, 1B, and bid alternate no. 2A, 2B.

Bid Alternate No. 4: Waterline Improvements

Bid Alternate No. 4 includes all work associated with the construction of the associated waterline work identified in the plans

90% Design Estimate vs Final Construction Document Estimate

The original 90% Design Estimate of possible construction costs presented to the Board of Trustees on September 6, 2016 was \$8,431,866 estimated for full build out plus another \$300,000 for the base bid skatepark (8,000 sf) and identified site features, and another \$150,000 for an additional 4,000 sf skate park option that was not in the original budget. In addition, it was identified that there would be an additional estimated cost of \$209,745 for the Northern Overflow being recommended for flood mitigation efforts on the Stacey buyout property that at the time of design were uncertain could be funded under the FEMA PAAP program for Parks which now has been cleared. This brought the total 90% Design estimate to \$9,142,585 as presented on September 6 which included a 10% contingency. Bid Documents were developed with phasing in mind to assist with decisions on park construction and to provide options for construction based on cashflow and available budgets.

During bidding and development of Final Construction Documents a few items added increased costs to the project. Some of these items are as follows.

- Changes in design/ direction from September 6, 2016 +\$100k
- Additional Electrical/ Lighting requirements for electrical distribution +\$50k
- Additional rock detailing, walls, etc. +\$25k
- Additional area/ quantities for Ecological Restoration +\$33k
 - Added the Northern Overflow and additional quantities along St Vrain
- Additional quantities for River Restoration along the St Vrain and Northern Overflow +\$40k
- Increased area for ADA Fishing Access +\$3k
- Cost increases due to phasing
 - Additional restoration efforts +\$6k
 - Additional clearing and grubbing, +\$30k
 - Additional overall earthwork, +\$250k
 - Additional mobilization costs +\$100k
 - Additional irrigation costs +\$15k

After careful review of the unit price bid schedule it was noted that some duplicate items were included for earthwork that can be significantly reduced. Original bid schedules included lump sum for earthwork.

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As part of an addendum it was requested and provided by the Town quantities of earthwork expected. After careful review of the lowest responsive bidder and through our design team's analysis we are confident that this number can be reduced by as much as \$250,000. Below are comparisons of the estimates and the bids for Full Build Out and the Base Bid Schedule #1.

BOHN PARK FULL BUILD OUT

90% Estimate	=	\$9,091,611.00
100% Engineers Estimate	=	\$9,800,433.66
Defalco Full Park build out	=	\$9,355,439.81
ECI Site Full Park build out	=	\$10,037,718.16
Krische Full Park build out	=	\$10,623,705.00
Mortenson Full Park build out	=	\$9,405,620.64
Taylor Kohrs Full Park build out	=	\$9,725,624.82

BOHN PARK BASE BID SCHEDULE #1

100% Engineers Estimate Base Bid Schedule #1	=	\$3,972,036.45
Defalco Base Bid Schedule #1	=	\$4,076,486.18
ECI Site Base Bid Schedule #1	=	\$4,266,704.21
Krische Base Bid Schedule #1	=	\$4,742,290.00
Mortenson Base Bid Schedule #1	=	\$4,684,383.04
Taylor Kohrs Base Bid Schedule #1	=	\$4,922,315.41

We have opportunity to value engineer and reduce costs down to numbers that are more reasonable to the Town after selection of a contractor and award of a contract. Preliminary review has identified some redundancies in items that can reduce quantities of earthwork within base bid schedule 1 by as much as \$250,000. We can re-evaluate and redesign certain features in the base bid schedule #1 that came in very high as well.

Original Schedule as identified beginning February 2015 and in periodic updates to the BOT and public during meetings and the Lyons Parks Flood Recovery Planning Process.

Bohn Park Final Design and Bid Process:

March 2016 through August 2016.

Out to bid for construction:

It was noted initially that bidding had to happen August 2016 in order to award a contract for construction to begin no later than September 2016 in order to have the park open to the public summer of 2017.

It was anticipated that final construction of the full build out of Bohn Park would be completed no later than September, 2017. The Town of Lyons anticipates restoration to begin late summer/fall of 2016 (August/September).

If the Town of Lyons decided to phase associated river work for Bohn Park in 2016 separate from full park development, the anticipated schedule was to be in river by November (December at the latest)

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and out of the river by mid-April to avoid high flows and spring runoff. It has been anticipated that the contractor will need approximately 5 months for instream work.

Updated Schedule Options for Construction

We've reviewed the original schedule and believe if the selected contractor can be in river by January 1, 2017, at the very latest, they would be capable of completing all in-stream river work before high flows begin. This would be an aggressive schedule, but doable, pending weather delays. Working backwards and according to contract documents, the selected contractor would have 10 business days to mobilize from Notice of Award and Notice to Proceed which would put the Town at a December 19 contract approval to maintain the schedule for construction this season.

If the contract is not able to be approved by or prior to this date, work in the river will be at risk at not being completed within this season and may have to be delayed until Fall/Winter of 2017-2018 (or beyond) when flows are low. A full construction season could be lost.

Phasing/ Cash flow

Staff and consultants understand the Board of Trustees is reviewing options for phasing based on cash flow and priorities within the Town. Following are some details for consideration as discussions progress. Phasing of the project has been reviewed and discussed among the design team. Bid alternate #4 was added during bidding for the waterline loop project and will need to be constructed either as part of the Bohn Park bid or bid separately as an independent project by the Town. This work will provide water service to the park and restroom facility. This in addition to the amounts indicated below. Bid's ranged between \$260k and \$424k.

- 1) Award the base bid schedule #1 for associated River and River Walk Improvements (\$4,076,486.18) (value engineering opportunities to reduce costs)
- 2) Award the base bid schedule #1 for River and River Walk Improvements and bid alternate 2b for the 2nd Avenue Trailhead/Parking (\$4,400,333.76)
- 3) Award the base bid schedule #1 for the River/River Walk Improvements , bid alternate 1A for the 8,000 sq. ft. Skatepark, 2a for Bohn Field, and 2b for the 2nd Ave. Trailhead/Parking(\$6,017,650.35)
- 4) Award the full build out of the park and value engineer down to within budget (\$9,355,439.81)

Staff and consultants are recommending, based on the BOT's prioritization of projects and the Town's available cash flow, that the Town accept Base Bid Schedule #1, awarding the bid to the lowest responsible bidder, to complete the river work this fall/winter and allow consultants and staff to work with the contractor to reduce costs. As you can see, bid prices for this phase are not far off from estimates and are in line with obligated funding for this phase of the park. This would allow additional time for consultants and staff to value engineer the second phase of the park to get numbers more in line with available obligated funding, consider secondary funding sources for possible enhancement items such as the skatepark, and ensure funding is available to complete future projects according to project scopes and versions.

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Delayed Construction and Rebidding Park Phases

There are specific cost implications associated with the park bid that should be reviewed as part of the decision making process. If it is decided that an award for the construction of Bohn Park is not in the best interest of the Town at this time, whether for the full build out of the park or for phased construction, there are associated costs with rebidding later in 2017. Construction costs are documented by many contractors as escalating at a rate of 4% per year in the Denver area if not higher. This could potentially add another \$350k to the construction costs when rebidding the project in 2017 and continue to increase thereafter. There's also associated design costs for repackaging and changing design documents, rebidding the project phases that were not awarded, and other additional scope items required to secure a bid and manage construction of different phases.

Other Potential Implications of Project Delay

Staff and consultants felt that there were several other potential implications the BOT should be made aware of, if not already known to them, that are significant factors to the timing of this project. The Bohn Park project is comprised of several obligated funding sources, the largest being FEMA. FEMA is pushing to have all FEMA projects completed by September 2017. However, FEMA may make some exceptions if the Town can provide enough justification. The extensions for FEMA projects beyond the September 2017 deadline will be given in 6 month increments base on justification and FEMA's discretion. Lyons Valley River Park (McConnell Ponds) is still awaiting final design. Permitting for that project could take from 1-2 years as it will require an individual Army Corp Permit so it is also important to start the final design process for this park and ponds with hopes to begin work in fall/winter 2017. Other potential grant funding and donations that may be in jeopardy linked to the timing of this project include the Fishing is Fun grant through CPW, the donation from the Colorado Rockies/Can'd Aid for the ball fields, and a LCF grant for trials. In addition, this project was to address mitigation measures linked to specified FEMA mitigation funding for permanent work and removal of temporary berms in the reach through Bohn Park another FEMA project that may or may not be extended beyond September 2017. If FEMA does not choose to extend these projects the funds will potentially be de-obligated.

Town of Lyons - Bohn Park Bid Summary

November 9, 2016 - 4:00 pm

(a) (b)

Time Received	Contractor Name	River Walk/ Instream Work Base Bid Schedule #1	Skate Park Base Bid Alternate 1A	Skate Park option Bid Alternate 1B	Bohn Field Bid Alternate 2a	2nd Avenue Trailhead Bid Alternate 2B	Full Build Out Bid Alternate 3	Waterline Work Bid Alternate 4
3:40	1 Krische	\$4,742,290.00	\$755,444.00	\$101,073.00	\$1,289,068.00	\$239,853.00	\$10,623,705.00	\$424,032.00
3:18	2 Delfalco	\$4,076,486.18	\$525,497.32	\$115,199.53	\$1,091,819.27	\$323,847.58	\$9,355,439.81	\$260,597.03
3:43	3 Mortenson	\$4,684,383.04	\$437,744.00	\$105,000.00	\$912,197.50	\$332,818.80	\$9,405,620.64	\$294,258.80
3:47	4 Taylor Kohrs	\$4,922,315.41	\$624,844.17	\$103,785.90	\$989,654.81	\$234,794.64	\$9,725,624.82	\$398,271.24
3:55	5 ECI Site	\$4,266,704.21	\$539,962.46	\$106,885.40	\$1,051,987.41	\$356,745.98	\$10,037,718.16	\$290,574.65
	6							
	7							
	8							
	9							
	10							
	11							
	12							
	13							
	14							

**Bohn Park
Bid Schedule**

October 4, 2016 -

ADDENDUM #1 - October 14, 2016
ADDENDUM #2 - October 26, 2016
ADDENDUM #5 - November 2, 2016

Prepared By: **DHM DESIGN** LANDSCAPE ARCHITECTURE
URBAN DESIGN + LAND PLANNING
ECOLOGICAL PLANNING



Bid Item	ITEM	UNIT	QUANTITY	ENGINEERS ESTIMATE		DEFALCO		ECI Site		MORTENSON		KRISCHE		TAYLOR KOHRS	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
BASE BID SCHEDULE NO. 1															
1	General Conditions / Mobilization	LS	1	\$ 189,144.59	\$ 189,144.59	\$ 212,144.18	\$ 212,144.18	\$ 291,320.70	\$ 291,320.70	\$ 420,000.00	\$ 420,000.00	\$ 601,677.50	\$ 601,677.50	\$ 918,879.32	\$ 918,879.32
2	6' Temporary Chainlink Construction Fence	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 5.06	\$ 5.06	\$ 8,889.26	\$ 8,889.26	\$ 2,700.00	\$ 2,700.00	\$ 9,137.50	\$ 9,137.50	\$ 4,209.29	\$ 4,209.29
3	Traffic Control	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 8,962.04	\$ 8,962.04	\$ 12,261.78	\$ 12,261.78	\$ 5,400.00	\$ 5,400.00	\$ 3,225.00	\$ 3,225.00	\$ 5,394.05	\$ 5,394.05
4	Tree Protection Fencing	LS	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	Construction Surveying	LS	1	\$ 35,000.00	\$ 35,000.00	\$ 15,900.00	\$ 15,900.00	\$ 19,192.35	\$ 19,192.35	\$ 53,000.00	\$ 53,000.00	\$ 38,743.00	\$ 38,743.00	\$ 38,880.31	\$ 38,880.31
6	Miscellaneous Demolition / Debris Removal	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 42,765.70	\$ 42,765.70	\$ 52,684.28	\$ 52,684.28	\$ 26,000.00	\$ 26,000.00	\$ 18,812.50	\$ 18,812.50	\$ 12,945.72	\$ 12,945.72
7	Clearing and Grubbing	LS	1	\$ 91,000.00	\$ 91,000.00	\$ 8,923.08	\$ 8,923.08	\$ 25,589.80	\$ 25,589.80	\$ 2,800.00	\$ 2,800.00	\$ 25,800.00	\$ 25,800.00	\$ 17,260.96	\$ 17,260.96
8	Earthwork (Cut)	CY	11,500	\$ 13.00	\$ 149,500.00	\$ 6.94	\$ 79,810.00	\$ -	\$ -	\$ 4.00	\$ 46,000.00	\$ 3.76	\$ 43,240.00	\$ 4.21	\$ 48,415.00
9	Earthwork (Fill)	CY	5,200	\$ 30.00	\$ 156,000.00	\$ 4.33	\$ 22,516.00	\$ -	\$ -	\$ 4.50	\$ 23,400.00	\$ 2.69	\$ 13,988.00	\$ 3.24	\$ 16,848.00
9.5	Earthwork Screen and Compact Fill Material at Designated Location in Park	CY	6,300	\$ 15.00	\$ 94,500.00	\$ 10.88	\$ 68,544.00	\$ -	\$ -	\$ 17.00	\$ 107,100.00	\$ 13.44	\$ 84,672.00	\$ 10.79	\$ 67,977.00
10	Native seed disturbed areas	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 265.00	\$ 265.00	\$ 19,450.38	\$ 19,450.38	\$ 8,900.00	\$ 8,900.00	\$ 13,975.00	\$ 13,975.00	\$ 7,012.27	\$ 7,012.27
11	Additional Construction Surveying	HRS	40	\$ 100.00	\$ 4,000.00	\$ 116.60	\$ 4,664.00	\$ 117.29	\$ 4,691.60	\$ 140.00	\$ 5,600.00	\$ 118.25	\$ 4,730.00	\$ 118.67	\$ 4,746.80
	\$				766,144.59										
River Restoration															
12	Construction Layout and Staking	LS	1	\$ 7,500.00	\$ 7,500.00	\$ 40,704.00	\$ 40,704.00	\$ 18,296.71	\$ 18,296.71	\$ 40,000.00	\$ 40,000.00	\$ 13,609.50	\$ 13,609.50	\$ 13,657.73	\$ 13,657.73
13	Water Control	LS	1	\$ 8,000.00	\$ 8,000.00	\$ 33,667.22	\$ 33,667.22	\$ 95,961.76	\$ 95,961.76	\$ 125,000.00	\$ 125,000.00	\$ 96,750.00	\$ 96,750.00	\$ 70,122.65	\$ 70,122.65
14	Clearing and Grubbing	LS	1,000	\$ 1,320.00	\$ 1,320.00	\$ 12,821.60	\$ 12,821.60	\$ 79,968.13	\$ 79,968.13	\$ 59,000.00	\$ 59,000.00	\$ 80,625.00	\$ 80,625.00	\$ 43,152.40	\$ 43,152.40
15	Tree Removal (4" Diameter and Greater)	EA	16	\$ 175.00	\$ 2,800.00	\$ 2,548.68	\$ 40,778.88	\$ 810.34	\$ 12,965.44	\$ 570.00	\$ 9,120.00	\$ 817.00	\$ 13,072.00	\$ 296.67	\$ 4,746.72
16	Stump Removal	EA	16	\$ 75.00	\$ 1,200.00	\$ 437.14	\$ 6,994.24	\$ 383.85	\$ 6,141.60	\$ 350.00	\$ 5,600.00	\$ 387.00	\$ 6,192.00	\$ 134.85	\$ 2,157.60
17	Sandstone flat Boulders 3'-4'	TN	430	\$ 120.00	\$ 51,600.00	\$ 208.95	\$ 89,848.50	\$ 170.60	\$ 73,358.00	\$ 220.00	\$ 94,600.00	\$ 172.00	\$ 73,960.00	\$ 183.42	\$ 78,870.60
18	Earthwork, Excavation and Haul offsite	CY	8,700	\$ 20.00	\$ 174,000.00	\$ 13.28	\$ 115,536.00	\$ 26.66	\$ 231,942.00	\$ 26.00	\$ 226,200.00	\$ 26.88	\$ 233,856.00	\$ 17.26	\$ 150,162.00
19	Earthwork Excavation, Cut/Fill onsite	CY	1,300	\$ 10.00	\$ 13,000.00	\$ 10.29	\$ 13,377.00	\$ 6.93	\$ 9,009.00	\$ 20.00	\$ 26,000.00	\$ 6.99	\$ 9,087.00	\$ 9.71	\$ 12,623.00
20	Terracing sandstone flat boulders 3'-4'	TN	450	\$ 120.00	\$ 54,000.00	\$ 188.34	\$ 84,753.00	\$ 170.60	\$ 76,770.00	\$ 220.00	\$ 99,000.00	\$ 172.00	\$ 77,400.00	\$ 204.97	\$ 92,236.50
21	Stairs - sandstone flat boulders 5'-6'	TN	75	\$ 150.00	\$ 11,250.00	\$ 208.44	\$ 15,633.00	\$ 293.22	\$ 21,991.50	\$ 240.00	\$ 18,000.00	\$ 295.63	\$ 22,172.25	\$ 207.13	\$ 15,534.75
22	Boulders 3'-4'	TN	860	\$ 120.00	\$ 103,200.00	\$ 139.07	\$ 119,600.20	\$ 206.25	\$ 177,375.00	\$ 260.00	\$ 223,600.00	\$ 177.38	\$ 152,546.80	\$ 143.48	\$ 123,392.80
22a	Boulders 2'	TN	420	\$ 120.00	\$ 50,400.00	\$ 118.82	\$ 49,904.40	\$ 206.25	\$ 86,625.00	\$ 240.00	\$ 100,800.00	\$ 177.38	\$ 74,499.60	\$ 156.43	\$ 65,700.60
23	Riprap scour pool protection	CY	120	\$ 75.00	\$ 9,000.00	\$ 65.76	\$ 7,891.20	\$ 181.26	\$ 21,751.20	\$ 230.00	\$ 27,600.00	\$ 182.75	\$ 21,930.00	\$ 111.12	\$ 13,334.40
24	Trees with Root Wad	EA	50	\$ 600.00	\$ 30,000.00	\$ 2,127.27	\$ 106,363.50	\$ 2,025.86	\$ 101,293.00	\$ 1,600.00	\$ 80,000.00	\$ 2,042.50	\$ 102,125.00	\$ 1,240.63	\$ 62,031.50
25	Ballast Boulders	TN	230	\$ 120.00	\$ 27,600.00	\$ 136.37	\$ 31,365.10	\$ 127.95	\$ 29,428.50	\$ 280.00	\$ 64,400.00	\$ 129.00	\$ 29,670.00	\$ 148.88	\$ 34,242.40
26	Habitat Boulders 3'-4'	TN	150	\$ 120.00	\$ 18,000.00	\$ 133.46	\$ 20,019.00	\$ 175.00	\$ 26,250.00	\$ 260.00	\$ 39,000.00	\$ 150.50	\$ 22,575.00	\$ 148.88	\$ 22,332.00
27	Habitat Boulders 5'-6'	TN	115	\$ 150.00	\$ 17,250.00	\$ 156.58	\$ 18,006.70	\$ 181.25	\$ 20,843.75	\$ 290.00	\$ 33,350.00	\$ 155.88	\$ 17,926.20	\$ 156.43	\$ 17,989.45
28	Crests and Toes Boulders 3'-4'	TN	400	\$ 120.00	\$ 48,000.00	\$ 124.49	\$ 49,796.00	\$ 193.75	\$ 77,500.00	\$ 260.00	\$ 104,000.00	\$ 166.63	\$ 66,652.00	\$ 178.00	\$ 71,200.00
29	Rip Rap	CY	835	\$ 75.00	\$ 62,625.00	\$ 69.65	\$ 58,157.75	\$ 162.50	\$ 135,687.50	\$ 230.00	\$ 192,050.00	\$ 139.75	\$ 116,691.25	\$ 92.78	\$ 77,471.30
	subtotal of riverwork			\$ 690,745.00		\$ 915,217.29		\$ 1,303,158.09		\$ 1,567,320.00		\$ 1,231,339.60		\$ 970,958.40	
Additional Included Items															
30	Additional Excavator Time as directed by S2o	HR	40	\$ 220.00	\$ 8,800.00	\$ 177.97	\$ 7,118.80	\$ 165.27	\$ 6,610.80	\$ 270.00	\$ 10,800.00	\$ 233.81	\$ 9,352.40	\$ 258.91	\$ 10,356.40
Ecological Restoration															
31	Erosion Control Fabric (Media Koir Mat 700)	SY	3254	\$ 9.90	\$ 32,214.60	\$ 5.72	\$ 18,612.88	\$ 7.78	\$ 25,316.12	\$ 8.00	\$ 26,032.00	\$ 3.76	\$ 12,235.04	\$ 5.83	\$ 18,970.82
32	Import Topsoil (6" thick)	CY	1097	\$ 38.00	\$ 41,686.00	\$ 40.17	\$ 44,066.49	\$ 34.38	\$ 37,714.86	\$ 31.00	\$ 34,007.00	\$ 51.60	\$ 56,605.20	\$ 31.29	\$ 34,325.13
33	Soil Amendment - A-1 Organics Biocomp, Class 1 (100 CY/AC) - Material Only	AC	1.36	\$ 3,064.00	\$ 4,167.04	\$ 3,180.00	\$ 4,324.80	\$ 2,894.85	\$ 3,937.00	\$ 2,900.00	\$ 3,944.00	\$ 7,525.00	\$ 10,234.00	\$ 3,236.43	\$ 4,401.54
34	Soil Amendment - Granular Endo Mychorrizal Inoculum (20#/AC) - Material Only	AC	1.36	\$ 182.00	\$ 247.52	\$ 795.00	\$ 1,081.20	\$ 275.09	\$ 374.12	\$ 280.00	\$ 380.80	\$ 188.13	\$ 255.86	\$ 809.11	\$ 1,100.39
35	Soil Amendment - Granular Humate (250#/AC) - Material Only	AC	1.36	\$ 87.00	\$ 118.32	\$ 360.40	\$ 490.14	\$ 62.91	\$ 85.56	\$ 64.00	\$ 87.04	\$ 591.25	\$ 804.10	\$ 366.48	\$ 498.41
36	Soil Amendment - Biosol 7-2-1 Organic Fertilizer (1500#/AC) - Material Only	AC	1.36	\$ 1,472.00	\$ 2,001.92	\$ 2,120.00	\$ 2,883.20	\$ 1,172.87	\$ 1,595.10	\$ 1,200.00	\$ 1,632.00	\$ 1,097.13	\$ 1,492.10	\$ 2,157.62	\$ 2,934.36
37	Soil Amendment - Application and Tillage (6" - 12" depth multiple passes)	AC	1.36	\$ 1,253.00	\$ 1,704.08	\$ 4,770.00	\$ 6,487.20	\$ 2,537.65	\$ 3,451.20	\$ 2,600.00	\$ 3,536.00	\$ 1,021.25	\$ 1,388.90	\$ 4,854.65	\$ 6,602.32
38	Seeding - Drill Seeding	AC	2.66	\$ 856.00	\$ 2,276.96	\$ 1,325.00	\$ 3,524.50	\$ 721.85	\$ 1,920.12	\$ 730.00	\$ 1,941.80	\$ 3,225.00	\$ 8,578.50	\$ 1,348.51	\$ 3,587.04
39	Straw Mulch (4000#/AC), Crimp, Tackifier	AC	2.66	\$ 1,247.00	\$ 3,317.02	\$ 1,791.40	\$ 4,765.12	\$ 2,431.03	\$ 6,466.54	\$ 2,500.00	\$ 6,650.00	\$ 3,762.50	\$ 10,008.25	\$ 1,823.03	\$ 4,849.26
40	Planting - Herbaceous Wetland Plants (16 CI)	EA	2370	\$ 0.67	\$ 1,587.90	\$ 4.77	\$ 11,304.90	\$ 2.45	\$ 5,806.50	\$ 2.50	\$ 5,925.00	\$ 3.49	\$ 8,271.30	\$ 4.85	\$ 11,494.50
41	Planting - Willow Tublings (10 CI X 2' OC) and/or Willow Cuttings (4' long x 3/4" mi	EA	1183	\$ 3.50	\$ 4,140.50	\$ 3.71	\$ 4,388.93	\$ 2.51	\$ 2,969.33	\$ 2.50	\$ 2,957.50	\$ 3.76	\$ 4,448.08	\$ 3.78	\$ 4,471.74
42	Planting - Deciduous Trees & Shrubs (14" Tall 1-GAL)	EA	872	\$ 6.50	\$ 5,668.00	\$ 21.20	\$ 18,486.40	\$ 13.86	\$ 12,085.92	\$ 14.00	\$ 12,208.00	\$ 15.05	\$ 13,123.60	\$ 21.58	\$ 18,817.76
43	Planting - Deciduous Trees (5 GAL)	EA	79	\$ 13.22	\$ 1,044.38	\$ 59.36	\$ 4,689.44	\$ 37.32	\$ 2,948.28	\$ 38.00	\$ 3,002.00	\$ 21.50	\$ 1,698.50	\$ 60.41	\$ 4,772.39
44	Planting - Deciduous Trees (2" CAL)	EA	58	\$ 191.00	\$ 11,078.00	\$ 450.50	\$ 26,129.00	\$ 344.40	\$ 19,975.20	\$ 350.00	\$ 20,300.00	\$ 53.75	\$ 3,117.50	\$ 458.49	\$ 26,592.42
45	Maintenance - Weed Control - Herbicide (2 Years)	AC	2.66	\$ 519.00	\$ 1,380.54	\$ 4,028.00	\$ 10,714.48	\$ 1,252.83	\$ 3,332.53	\$ 1,300.00	\$ 3,458.00	\$ 2,257.50	\$ 6,004.95	\$ 4,099.48	\$ 10,904.62
46	Maintenance - Seed (2 Years)	AC	2.66	\$ 282.00	\$ 750.12	\$ 6,996.00	\$ 18,609.36	\$ 669.60	\$ 1,781.14	\$ 680.00	\$ 1,808.80	\$ 860.00	\$ 2,287.60	\$ 7,120.15	\$ 18,939.60
47	Maintenance - Plants (Temporary Irrigation/Watering)	AC	2.66	\$ 14,375.00	\$ 38,237.50	\$ 5,512.00	\$ 14,661.92	\$ 21,058.27	\$ 56,015.00	\$ 26,000.00	\$ 69,160.00	\$ 12,900.00	\$ 34,314.00	\$ 5,609.81	\$ 14,922.09
48	Maintenance - Plants (2 Years)	AC	1.36	\$ 1,661.00	\$ 2,258.96	\$ 3,180.00	\$ 4,324.80	\$ 4,142.35	\$ 5,633.60	\$ 4,200.00	\$ 5,712.00	\$ 2,150.00	\$ 2,924.00	\$ 3,236.43	\$ 4,401.54
	\$				153,879.36										

Flagstone Picnic Area															
49	Pre-Cast Concrete Picnic Table (new)	LS	1		\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
50	3 Bank Grill 24" x 60"	EA	1	\$ 893.00	\$ 893.00	\$ 16,892.03	\$ 16,892.03	\$ 1,035.70	\$ 820.00	\$ 1,290.00	\$ 1,290.00	\$ 1,290.00	\$ 15,383.83	\$ 15,383.83	\$ 15,383.83
51	Stone Base for Grill	EA	1	\$ 1,000.00	\$ 1,000.00	\$ 15,900.00	\$ 15,900.00	\$ 7,667.57	\$ 7,667.57	\$ 17,000.00	\$ 17,000.00	\$ 4,214.00	\$ 4,214.00	\$ 4,045.54	\$ 4,045.54
52	Lyons Sandstone Seatwall	LF	35	\$ 150.00	\$ 5,250.00	\$ 121.39	\$ 4,248.65	\$ 178.01	\$ 6,230.35	\$ 130.00	\$ 4,550.00	\$ 126.85	\$ 4,439.75	\$ 258.91	\$ 9,061.85
53	Lyons Red Flagstone Plaza	SF	305	\$ 25.00	\$ 7,625.00	\$ 28.60	\$ 8,723.00	\$ 24.22	\$ 7,387.10	\$ 44.00	\$ 13,420.00	\$ 15.59	\$ 4,754.95	\$ 37.76	\$ 11,516.80
	\$				17,768.00										
ADA Fishing Access															
54	Decorative Concrete	SF	475	\$ 8.00	\$ 3,800.00	\$ 22.18	\$ 10,535.50	\$ 7.65	\$ 3,633.75	\$ 16.00	\$ 7,600.00	\$ 53.75	\$ 25,531.25	\$ 19.42	\$ 9,224.50
55	Sculpted Decorative Concrete	SF	400	\$ 60.00	\$ 24,000.00	\$ 27.48	\$ 10,992.00	\$ 36.38	\$ 14,552.00	\$ 43.00	\$ 17,200.00	\$ 62.35	\$ 24,940.00	\$ 23.73	\$ 9,492.00
Elevated Boardwalk															
56	Elevated Boardwalk	LF	172	\$ 750.00	\$ 129,000.00	\$ 821.88	\$ 141,363.36	\$ 799.19	\$ 137,460.68	\$ 520.00	\$ 89,440.00	\$ 929.67	\$ 159,903.24	\$ 765.55	\$ 131,674.60
57	Steel Cable Railing	LF	344	\$ 75.00	\$ 25,800.00	\$ 235.30	\$ 80,943.20	\$ 151.08	\$ 51,971.52	\$ 220.00	\$ 75,680.00	\$ 161.52	\$ 55,562.88	\$ 206.22	\$ 70,939.68
58	Timber Headwall	LF	104	\$ 75.00	\$ 7,800.00	\$ 90.13	\$ 9,373.52	\$ 325.96	\$ 33,899.84	\$ 120.00	\$ 12,480.00	\$ 305.75	\$ 31,798.00	\$ 59.62	\$ 6,200.48
4th Avenue Pedestrian Bridge															
59	Install Bridge and abutments	LS	1	\$ 80,000.00	\$ 80,000.00	\$ 47,788.40	\$ 47,788.40	\$ 44,782.15	\$ 44,782.15	\$ 52,000.00	\$ 52,000.00	\$ 43,293.48	\$ 43,293.48	\$ 48,977.97	\$ 48,977.97
Civil															
Erosion Control (Bohn Park Only)															
60	- Silt Fence	LF	4,595	\$ 2.50	\$ 11,487.50	\$ 1.91	\$ 8,776.45	\$ 1.94	\$ 8,914.30	\$ 1.00	\$ 4,595.00	\$ 1.61	\$ 7,397.95	\$ 1.20	\$ 5,514.00
61	- Tree Protection	LF	4,009	\$ 2.00	\$ 8,018.00	\$ 4.11	\$ 16,476.99	\$ 1.79	\$ 7,176.11	\$ 1.50	\$ 6,013.50	\$ 1.51	\$ 6,053.59	\$ 2.05	\$ 8,218.45
62	- Erosion Control Log	LF	70	\$ 45.00	\$ 3,150.00	\$ 171.77	\$ 12,023.90	\$ 5.20	\$ 364.00	\$ 2.00	\$ 140.00	\$ 33.33	\$ 2,333.10	\$ 4.32	\$ 302.40
63	- Surface Roughening	AC	10	\$ 1,200.00	\$ 12,000.00	\$ 828.92	\$ 8,289.20	\$ 119.42	\$ 1,194.20	\$ 2,000.00	\$ 20,000.00	\$ 231.13	\$ 2,311.30	\$ 431.52	\$ 4,315.20
64	- Sediment Trap	EA	5	\$ 750.00	\$ 3,750.00	\$ 129.72	\$ 648.60	\$ 630.36	\$ 3,151.80	\$ 530.00	\$ 2,650.00	\$ 860.00	\$ 4,300.00	\$ 2,373.38	\$ 11,866.90
65	- Inlet Protection	EA	4	\$ 500.00	\$ 2,000.00	\$ 123.76	\$ 495.04	\$ 228.20	\$ 912.80	\$ 330.00	\$ 1,320.00	\$ 215.00	\$ 860.00	\$ 215.76	\$ 863.04
66	- Stabilized Staging Area	SF	19,816	\$ 1.50	\$ 29,724.00	\$ 0.58	\$ 11,493.28	\$ 0.36	\$ 7,133.76	\$ 0.60	\$ 11,889.60	\$ 0.16	\$ 3,170.56	\$ 0.43	\$ 8,520.88
67	- Concrete Washout Area	EA	1	\$ 2,500.00	\$ 2,500.00	\$ 535.19	\$ 535.19	\$ 2,469.76	\$ 2,469.76	\$ 910.00	\$ 910.00	\$ 376.25	\$ 376.25	\$ 2,697.03	\$ 2,697.03
68	- Vehicle Tracking Control	EA	2	\$ 1,500.00	\$ 3,000.00	\$ 937.83	\$ 1,875.66	\$ 2,383.69	\$ 4,767.38	\$ 1,600.00	\$ 3,200.00	\$ 2,150.00	\$ 4,300.00	\$ 2,049.74	\$ 4,099.48
Storm Sewer															
69	- Install 24" Class III RCP	LF	120	\$ 115.00	\$ 13,800.00	\$ 88.77	\$ 10,652.40	\$ 73.57	\$ 8,828.40	\$ 88.00	\$ 10,560.00	\$ 120.40	\$ 14,448.00	\$ 84.15	\$ 10,098.00
70	- Install 18" Class III RCP	LF	466	\$ 80.00	\$ 37,280.00	\$ 77.76	\$ 36,236.16	\$ 54.38	\$ 25,341.08	\$ 69.00	\$ 32,154.00	\$ 86.00	\$ 40,076.00	\$ 60.41	\$ 28,151.06
71	- Install 4" ADS Corrugated Slotted Drainage Pipe	LF	700	\$ 35.00	\$ 24,500.00	\$ 21.14	\$ 14,798.00	\$ 18.13	\$ 12,691.00	\$ 22.00	\$ 15,400.00	\$ 25.80	\$ 18,060.00	\$ 19.42	\$ 13,594.00
72	- Install 24" Flared End Sections	EA	3	\$ 1,800.00	\$ 5,400.00	\$ 2,220.54	\$ 6,661.62	\$ 3,342.67	\$ 10,028.01	\$ 3,400.00	\$ 10,200.00	\$ 3,652.56	\$ 10,957.68	\$ 1,997.60	\$ 5,992.80
73	- Install 6' Manhole	EA	1	\$ 12,000.00	\$ 12,000.00	\$ 3,565.75	\$ 3,565.75	\$ 5,784.36	\$ 5,784.36	\$ 5,600.00	\$ 5,600.00	\$ 6,752.08	\$ 6,752.08	\$ 6,472.86	\$ 6,472.86
74	- Install Type M Soil Riprap Basin at Pipe Outlet	CY	30	\$ 95.00	\$ 2,850.00	\$ 83.08	\$ 2,492.40	\$ 59.71	\$ 1,791.30	\$ 62.00	\$ 1,860.00	\$ 123.63	\$ 3,708.90	\$ 79.83	\$ 2,394.90
75	- Install Type M Soil Riprap	CY	52	\$ 95.00	\$ 4,940.00	\$ 73.94	\$ 3,844.88	\$ 59.71	\$ 3,104.92	\$ 62.00	\$ 3,224.00	\$ 102.13	\$ 5,310.76	\$ 79.83	\$ 4,151.16
Water Quality Pond Structures															
76	- Pond 1 Outlet Structure	LS	1	\$ 7,500.00	\$ 7,500.00	\$ 5,413.82	\$ 5,413.82	\$ 4,067.71	\$ 4,067.71	\$ 5,200.00	\$ 5,200.00	\$ 6,665.00	\$ 6,665.00	\$ 4,854.65	\$ 4,854.65
77	- Pond 2 Outlet Structure	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 5,413.82	\$ 5,413.82	\$ 4,728.78	\$ 4,728.78	\$ 5,200.00	\$ 5,200.00	\$ 6,557.50	\$ 6,557.50	\$ 4,854.65	\$ 4,854.65
78	- Pond 4 Outlet Structure	LS	1	\$ 12,000.00	\$ 12,000.00	\$ 5,413.82	\$ 5,413.82	\$ 4,920.71	\$ 4,920.71	\$ 5,200.00	\$ 5,200.00	\$ 6,987.50	\$ 6,987.50	\$ 4,854.65	\$ 4,854.65
79	- Pond 1 Chase Drain	LS	1	\$ 3,500.00	\$ 3,500.00	\$ 4,852.02	\$ 4,852.02	\$ 7,714.26	\$ 7,714.26	\$ 4,200.00	\$ 4,200.00	\$ 5,694.28	\$ 5,694.28	\$ 4,531.00	\$ 4,531.00
80	- Pond 7 Chase Drain	LS	1	\$ 3,500.00	\$ 3,500.00	\$ 10,152.02	\$ 10,152.02	\$ 12,869.54	\$ 12,869.54	\$ 9,700.00	\$ 9,700.00	\$ 12,490.43	\$ 12,490.43	\$ 7,767.43	\$ 7,767.43
81	- Concrete Cross Pan	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 2,753.14	\$ 2,753.14	\$ 4,185.00	\$ 4,185.00	\$ 2,900.00	\$ 2,900.00	\$ 2,478.95	\$ 2,478.95	\$ 2,697.03	\$ 2,697.03
Sanitary Sewer															
82	- Install 8" SDR-35 PVC Sanitary Sewer Main (complete-in-place)	LF	665	\$ 55.00	\$ 36,575.00	\$ 46.61	\$ 30,995.65	\$ 42.65	\$ 28,362.25	\$ 35.00	\$ 23,275.00	\$ 89.23	\$ 59,337.95	\$ 70.12	\$ 46,629.80
83	- Install 8" x 4" Wye Service Connection	EA	2	\$ 800.00	\$ 1,600.00	\$ 126.81	\$ 253.62	\$ 181.26	\$ 362.52	\$ 270.00	\$ 540.00	\$ 569.75	\$ 1,139.50	\$ 593.35	\$ 1,186.70
84	- Install 4" SDR-35 PVC Sanitary Sewer Service Line (complete-in-place)	LF	456	\$ 32.00	\$ 14,592.00	\$ 52.36	\$ 23,876.16	\$ 23.46	\$ 10,697.76	\$ 30.00	\$ 13,680.00	\$ 78.48	\$ 35,786.88	\$ 66.89	\$ 30,501.84
85	- Install 4-Ft. Manhole	EA	6	\$ 5,000.00	\$ 30,000.00	\$ 3,093.70	\$ 18,562.20	\$ 3,657.21	\$ 21,943.26	\$ 4,400.00	\$ 26,400.00	\$ 5,375.00	\$ 32,250.00	\$ 4,962.53	\$ 29,775.18
	\$				298,666.50										
Electrical															
86	Parking Lot Lighting	LS	1	\$ 26,000.00	\$ 26,000.00	\$ 135,475.42	\$ 135,475.42	\$ 91,160.47	\$ 91,160.47	\$ 57,000.00	\$ 57,000.00	\$ 136,317.53	\$ 136,317.53	\$ 138,332.57	\$ 138,332.57
87	Electrical Service Distribution	LS	1	\$ 81,500.00	\$ 81,500.00	\$ 67,396.60	\$ 67,396.60	\$ 103,739.99	\$ 103,739.99	\$ 105,000.00	\$ 105,000.00	\$ 68,350.65	\$ 68,350.65	\$ 87,990.98	\$ 87,990.98
88	Site Lighting and Power	LS	1	\$ 143,000.00	\$ 143,000.00	\$ 135,099.12	\$ 135,099.12	\$ 71,879.62	\$ 71,879.62	\$ 46,000.00	\$ 46,000.00	\$ 131,367.15	\$ 131,367.15	\$ 98,303.32	\$ 98,303.32

Site Furnishings/Misc.															
89	Parking Kiosk	EA	2	\$ 18,000.00	\$ 36,000.00	\$ 13,641.79	\$ 27,283.58	\$ 14,594.39	\$ 29,188.78	\$ 12,000.00	\$ 24,000.00	\$ 9,782.50	\$ 19,565.00	\$ 1,159.72	\$ 2,319.44
90	CONCRETE PAVING: 8" GRAY, STANDARD FINISH – VEHICULAR PARKING AREAS	SF	4,400	\$ 7.50	\$ 33,000.00	\$ 8.71	\$ 38,324.00	\$ 8.56	\$ 37,664.00	\$ 9.50	\$ 41,800.00	\$ 10.75	\$ 47,300.00	\$ 8.09	\$ 35,596.00
91	CONCRETE PAVING: 5" GRAY, STANDARD FINISH – WALKS	SF	10,500	\$ 6.50	\$ 68,250.00	\$ 6.04	\$ 63,420.00	\$ 6.54	\$ 68,670.00	\$ 6.00	\$ 63,000.00	\$ 8.60	\$ 90,300.00	\$ 5.12	\$ 53,760.00
92	6" CRUSHER FINES PAVING – GREY (NON-STABILIZED)	SF	35,300	\$ 1.50	\$ 52,950.00	\$ 1.26	\$ 44,478.00	\$ 1.90	\$ 67,070.00	\$ 1.00	\$ 35,300.00	\$ 1.61	\$ 56,833.00	\$ 1.83	\$ 64,599.00
93	Picnic Areas	EA	14	\$ 1,500.00	\$ 21,000.00	\$ 2,239.31	\$ 31,350.34	\$ 1,375.16	\$ 19,252.24	\$ 1,700.00	\$ 23,800.00	\$ 2,687.50	\$ 37,625.00	\$ 1,887.92	\$ 26,430.88
94	CLASS 6 GRAVEL ROAD BASE – GRAVEL PARKING	SF	80,704	\$ 2.00	\$ 161,408.00	\$ 0.99	\$ 79,896.96	\$ 1.44	\$ 116,213.76	\$ 1.00	\$ 80,704.00	\$ 1.45	\$ 117,020.80	\$ 1.24	\$ 100,072.96
95	6"x6"x8" Brown Pressure Treated Timbers	EA	187	\$ 185.00	\$ 34,595.00	\$ 88.10	\$ 16,474.70	\$ 79.18	\$ 14,806.66	\$ 130.00	\$ 24,310.00	\$ 53.75	\$ 10,051.25	\$ 113.28	\$ 21,183.36
96	Stone Steps	LF	100	\$ 50.00	\$ 5,000.00	\$ 42.40	\$ 4,240.00	\$ 96.94	\$ 9,694.00	\$ 56.00	\$ 5,600.00	\$ 43.00	\$ 4,300.00	\$ 213.60	\$ 21,360.00
97	Step Railing	LF	26	\$ 50.00	\$ 1,300.00	\$ 304.67	\$ 7,921.42	\$ 210.71	\$ 5,478.46	\$ 270.00	\$ 7,020.00	\$ 744.11	\$ 19,346.86	\$ 172.61	\$ 4,487.86
98	Concrete Curb Stop	EA	209	\$ 185.00	\$ 38,665.00	\$ 64.09	\$ 13,394.81	\$ 82.22	\$ 17,183.98	\$ 80.00	\$ 16,720.00	\$ 96.75	\$ 20,220.75	\$ 79.83	\$ 16,684.47
99	Dumpster Enclosure	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 17,752.88	\$ 20,620.05	\$ 20,620.05	\$ 30,000.00	\$ 30,000.00	\$ 23,921.98	\$ 23,921.98	\$ 30,476.38	\$ 30,476.38	\$ 30,476.38
100	Decorative Planters (9" Diameter Circle)	EA	5	\$ 2,500.00	\$ 12,500.00	\$ 8,171.86	\$ 40,859.30	\$ 3,765.97	\$ 18,829.85	\$ 1,100.00	\$ 5,500.00	\$ 4,515.00	\$ 22,575.00	\$ 2,966.73	\$ 14,833.65
101	Trash Receptacles (3 bay)	EA	4	\$ 1,800.00	\$ 7,200.00	\$ 2,088.42	\$ 8,353.68	\$ 1,758.20	\$ 7,032.80	\$ 2,000.00	\$ 8,000.00	\$ 2,150.00	\$ 8,600.00	\$ 2,872.87	\$ 11,491.48
102	Coal Bins	EA	4	\$ 500.00	\$ 2,000.00	\$ 685.32	\$ 2,741.28	\$ 581.77	\$ 2,327.08	\$ 790.00	\$ 3,160.00	\$ 387.00	\$ 1,548.00	\$ 1,078.81	\$ 4,315.24
103	Pre-Cast Concrete Picnic Tables	LS	1	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00
103a	ADA Pre-Cast Concrete Picnic Tables	LS	1	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
104	Park Grill-Small	EA	16	\$ 550.00	\$ 8,800.00	\$ 631.60	\$ 10,105.60	\$ 481.22	\$ 7,699.52	\$ 580.00	\$ 9,280.00	\$ 440.75	\$ 7,052.00	\$ 495.31	\$ 7,924.96
105	Bike Rack (install only)	EA	2	\$ 150.00	\$ 300.00	\$ 99.36	\$ 198.72	\$ 144.67	\$ 289.34	\$ 160.00	\$ 320.00	\$ 107.50	\$ 215.00	\$ 118.67	\$ 237.34
105a	Bike Rack	EA	4	\$ 800.00	\$ 3,200.00	\$ 1,117.13	\$ 4,468.52	\$ 517.85	\$ 2,071.40	\$ 540.00	\$ 2,160.00	\$ 376.25	\$ 1,505.00	\$ 118.67	\$ 474.68
105b	Lyons Sandstone Landscape Boulder	EA	35	\$ 150.00	\$ 5,250.00	\$ 879.22	\$ 30,772.70	\$ 378.57	\$ 13,249.95	\$ 340.00	\$ 11,900.00	\$ 333.25	\$ 11,663.75	\$ 436.92	\$ 15,292.20
105c	Lyons Sandstone Boulder Retaining Wall	LF	717	\$ 75.00	\$ 53,775.00	\$ 302.29	\$ 216,741.93	\$ 109.58	\$ 78,568.86	\$ 210.00	\$ 150,570.00	\$ 196.19	\$ 140,668.23	\$ 312.85	\$ 224,313.45
106	2 Rail Wood Fence	LF	3,108	\$ 30.00	\$ 93,240.00	\$ 37.60	\$ 116,860.80	\$ 23.30	\$ 72,416.40	\$ 22.00	\$ 68,376.00	\$ 17.07	\$ 53,053.56	\$ 18.65	\$ 57,964.20
Irrigation															
107	Pump Station	EA	1	\$ 55,000.00	\$ 55,000.00	\$ 69,271.00	\$ 69,271.00	\$ 70,951.99	\$ 70,951.99	\$ 155,000.00	\$ 155,000.00	\$ 59,125.00	\$ 59,125.00	\$ 70,500.23	\$ 70,500.23
108	Power Drop	EA	1	\$ 8,250.00	\$ 8,250.00	\$ 26,718.36	\$ 26,718.36	\$ 5,864.33	\$ 5,864.33	\$ 11,000.00	\$ 11,000.00	\$ 27,096.45	\$ 27,096.45	\$ 10,788.10	\$ 10,788.10
109	Controller	EA	1	\$ 3,500.00	\$ 3,500.00	\$ 9,116.00	\$ 9,116.00	\$ 4,419.57	\$ 4,419.57	\$ 4,500.00	\$ 4,500.00	\$ 10,750.00	\$ 10,750.00	\$ 9,277.77	\$ 9,277.77
110	Drilling for new Well	EA	1	\$ 35,200.00	\$ 35,200.00	\$ 56,049.09	\$ 56,049.09	\$ 26,656.04	\$ 26,656.04	\$ 5,400.00	\$ 5,400.00	\$ 27,735.00	\$ 27,735.00	\$ 21,576.20	\$ 21,576.20
Structures															
111	Restroom - Custom (1,085 SF)	EA	1	\$ 596,750.00	\$ 596,750.00	\$ 451,030.00	\$ 451,030.00	\$ 524,564.29	\$ 524,564.29	\$ 520,000.00	\$ 520,000.00	\$ 483,007.18	\$ 483,007.18	\$ 712,936.98	\$ 712,936.98
112	MINOR CONTRACT REVISIONS	LS	1	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
SUBTOTAL - BID SCHEDULE				\$ 3,972,036.45	\$ 4,076,486.18	\$ 4,125,946.21	\$ 4,684,383.04	\$ 4,740,129.82	\$ 4,922,415.51						
SUBTOTAL - BID SUMMARY				\$ 4,076,486.18	\$ 4,266,704.21	\$ 4,684,383.04	\$ 4,742,290.00	\$ 4,922,315.41							
BID ALTERNATE NO. 1A															
113	General Conditions / Mobilization	LS	1	\$ 20,145.00	\$ 20,145.00	\$ 22,525.01	\$ 22,525.01	\$ 82,155.63	\$ 82,155.63	\$ 17,000.00	\$ 17,000.00	\$ 53,380.20	\$ 53,380.20	\$ 40,678.52	\$ 40,678.52
114	Miscellaneous Demolition / Debris Removal	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 3,813.56	\$ 3,813.56	\$ 18,126.11	\$ 18,126.11	\$ 12,000.00	\$ 12,000.00	\$ 18,275.00	\$ 18,275.00	\$ 2,157.62	\$ 2,157.62
115	Clearing and Grubbing	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 2,691.55	\$ 2,691.55	\$ 12,794.90	\$ 12,794.90	\$ 700.00	\$ 700.00	\$ 12,900.00	\$ 12,900.00	\$ 2,157.62	\$ 2,157.62
Skate Park															
116	Skate Park (8000 SF)	LS	1	\$ 300,000.00	\$ 300,000.00	\$ 363,198.93	\$ 363,198.93	\$ 293,947.67	\$ 293,947.67	\$ 255,000.00	\$ 255,000.00	\$ 350,403.78	\$ 350,403.78	\$ 443,083.45	\$ 443,083.45
117	Skate Park Subdrain	LS	1	\$ 6,000.00	\$ 6,000.00	\$ 21,925.06	\$ 21,925.06	\$ 13,370.72	\$ 13,370.72	\$ 20,000.00	\$ 20,000.00	\$ 36,036.15	\$ 36,036.15	\$ 14,456.05	\$ 14,456.05
118	Native seed disturbed areas	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 265.00	\$ 265.00	\$ 8,839.14	\$ 8,839.14	\$ 13,000.00	\$ 13,000.00	\$ 9,675.00	\$ 9,675.00	\$ 2,697.03	\$ 2,697.03
119	Lyons Sandstone Retaining Wall	LF	203	\$ 150.00	\$ 30,450.00	\$ 302.65	\$ 61,437.95	\$ 111.53	\$ 22,640.59	\$ 190.00	\$ 38,570.00	\$ 196.19	\$ 39,826.57	\$ 312.85	\$ 63,508.55
119a	Stone Steps	LF	32	\$ 50.00	\$ 1,600.00	\$ 42.40	\$ 1,356.80	\$ 111.08	\$ 3,554.56	\$ 56.00	\$ 1,792.00	\$ 43.00	\$ 1,376.00	\$ 213.60	\$ 6,835.20
119b	Step Railing	LF	12	\$ 50.00	\$ 600.00	\$ 302.14	\$ 3,625.68	\$ 210.66	\$ 2,527.92	\$ 270.00	\$ 3,240.00	\$ 744.08	\$ 8,928.96	\$ 172.61	\$ 2,071.32
119c	CONCRETE PAVING: 5" GRAY, STANDARD FINISH – WALKS	SF	3,000	\$ 6.50	\$ 19,500.00	\$ 5.72	\$ 17,160.00	\$ 7.04	\$ 21,120.00	\$ 6.00	\$ 18,000.00	\$ 8.06	\$ 24,180.00	\$ 5.12	\$ 15,360.00
120	Earthwork (Shape Fill from Base Bid Schedule)	CY	100	\$ 30.00	\$ 3,000.00	\$ 9.84	\$ 984.00	\$ 69.31	\$ 6,931.00	\$ 35.00	\$ 3,500.00	\$ 241.88	\$ 2,418.80	\$ 48.55	\$ 4,855.00
Landscape															
121	Shrubs/ Ornamental Grasses (5 gallon)	EA	108	\$ 50.00	\$ 5,400.00	\$ 59.36	\$ 6,410.88	\$ 28.79	\$ 3,109.32	\$ 29.00	\$ 3,132.00	\$ 53.75	\$ 5,805.00	\$ 60.41	\$ 6,524.28
122	Ornamental Trees (2" Caliper B&B)	EA	5	\$ 450.00	\$ 2,250.00	\$ 450.50	\$ 2,252.50	\$ 585.37	\$ 2,926.85	\$ 590.00	\$ 2,950.00	\$ 483.75	\$ 2,418.75	\$ 458.49	\$ 2,292.45
123	Deciduous Trees (2.5" Caliper B&B)	EA	24	\$ 525.00	\$ 12,600.00	\$ 567.10	\$ 13,610.40	\$ 585.37	\$ 14,048.88	\$ 590.00	\$ 14,160.00	\$ 59.13	\$ 1,419.12	\$ 577.16	\$ 13,851.84
Irrigation															
124	Native Areas	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 1,908.00	\$ 1,908.00	\$ 30,174.64	\$ 30,174.64	\$ 31,000.00	\$ 31,000.00	\$ 123,625.00	\$ 123,625.00	\$ 1,941.86	\$ 1,941.86
125	Shrub Beds	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 2,332.00	\$ 2,332.00	\$ 3,694.53	\$ 3,694.53	\$ 3,700.00	\$ 3,700.00	\$ 43,000.00	\$ 43,000.00	\$ 2,373.38	\$ 2,373.38
SUBTOTAL - BID SCHEDULE				\$ 423,045.00	\$ 525,497.32	\$ 539,962.46	\$ 437,744.00	\$ 755,437.53	\$ 624,844.17						
SUBTOTAL - BID SUMMARY				\$ 525,497.32	\$ 539,962.46	\$ 437,744.00	\$ 755,444.00	\$ 624,844.17							
BID ALTERNATE NO. 1B															
Skate Park															
126	Skate Park (additional4000 SF)	LS	1	\$ 150,000.00	\$ 150,000.00	\$ 115,199.53	\$ 115,199.53	\$ 106,885.40	\$ 106,885.40	\$ 105,000.00	\$ 105,000.00	\$ 101,072.58	\$ 101,072.58	\$ 103,785.90	\$ 103,785.90
SUBTOTAL - BID SCHEDULE				\$ 150,000.00	\$ 115,199.53	\$ 106,885.40	\$ 105,000.00	\$ 101,072.58	\$ 103,785.90						
SUBTOTAL - BID SUMMARY				\$ 115,199.53	\$ 106,885.40	\$ 105,000.00	\$ 101,073.00	\$ 103,785.90							

BID ALTERNATE NO. 2A																												
127	General Conditions / Mobilization	LS	1	\$	53,000.82	\$	53,000.82	\$	40,258.56	\$	40,258.56	\$	116,179.62	\$	116,179.62	\$	28,000.00	\$	28,000.00	\$	52,740.58	\$	52,740.58	\$	80,317.40	\$	80,317.40	
128	Miscellaneous Demolition / Debris Removal	LS	1	\$	2,500.00	\$	2,500.00	\$	3,712.86	\$	3,712.86	\$	10,662.42	\$	10,662.42	\$	1,600.00	\$	1,600.00	\$	10,750.00	\$	10,750.00	\$	3,775.84	\$	3,775.84	
129	Clearing and Grubbing	LS	1	\$	2,500.00	\$	2,500.00	\$	2,691.55	\$	2,691.55	\$	12,794.90	\$	12,794.90	\$	700.00	\$	700.00	\$	12,900.00	\$	12,900.00	\$	4,854.65	\$	4,854.65	
130	Additional Construction Surveying	HRS	40	\$	100.00	\$	4,000.00	\$	116.60	\$	4,664.00	\$	117.29	\$	4,691.60	\$	140.00	\$	5,600.00	\$	118.25	\$	4,730.00	\$	225.88	\$	9,035.20	
131	Earthwork (Cut) From an agreed upon onsite location	CY	6,350	\$	10.00	\$	63,500.00	\$	5.57	\$	35,369.50	\$	3.73	\$	23,685.50	\$	3.50	\$	22,225.00	\$	3.76	\$	23,876.00	\$	4.21	\$	26,733.50	
132	Earthwork (Fill) Screen and compact from agreed onsite location	CY	6,350	\$	30.00	\$	190,500.00	\$	10.88	\$	69,088.00	\$	13.33	\$	84,645.50	\$	17.00	\$	107,950.00	\$	13.44	\$	85,344.00	\$	10.79	\$	68,516.50	
133	Native Seed - disturbed areas	LS	1	\$	2,000.00	\$	2,000.00	\$	4,770.00	\$	4,770.00	\$	8,839.14	\$	8,839.14	\$	13,000.00	\$	13,000.00	\$	9,675.00	\$	9,675.00	\$	4,854.65	\$	4,854.65	
Bohn Field (Lighted)																												
134	Athletic Field Lighting	LS	1	\$	200,000.00	\$	200,000.00	\$	169,494.00	\$	169,494.00	\$	196,497.69	\$	196,497.69	\$	170,000.00	\$	170,000.00	\$	171,892.50	\$	171,892.50	\$	227,949.32	\$	227,949.32	
135	Bohn Field Stone Sign (Material Donated)	LS	1	\$	-	\$	-	\$	17,485.95	\$	17,485.95	\$	6,343.61	\$	6,343.61	\$	8,100.00	\$	8,100.00	\$	6,880.00	\$	6,880.00	\$	18,512.38	\$	18,512.38	
136	Backstop	EA	1	\$	11,600.00	\$	11,600.00	\$	27,944.78	\$	27,944.78	\$	14,053.07	\$	14,053.07	\$	14,000.00	\$	14,000.00	\$	19,350.00	\$	19,350.00	\$	8,630.48	\$	8,630.48	
137	Chainlink Fencing (10' height)	LF	250	\$	75.00	\$	18,750.00	\$	92.68	\$	23,170.00	\$	57.58	\$	14,395.00	\$	41.00	\$	10,250.00	\$	59.96	\$	14,990.00	\$	61.49	\$	15,372.50	
138	Chainlink Fencing (8' height)	LF	959	\$	50.00	\$	47,950.00	\$	62.95	\$	60,369.05	\$	57.58	\$	55,219.22	\$	41.00	\$	39,319.00	\$	48.27	\$	46,290.93	\$	30.47	\$	29,220.73	
139	Pedestrian Gate	EA	4	\$	250.00	\$	1,000.00	\$	674.43	\$	2,697.72	\$	639.75	\$	2,559.00	\$	650.00	\$	2,600.00	\$	365.50	\$	1,462.00	\$	364.10	\$	1,456.40	
140	Fence Padding	LF	1,209	\$	1.50	\$	1,813.50	\$	2.66	\$	3,215.94	\$	2.36	\$	2,853.24	\$	7.00	\$	8,463.00	\$	4.73	\$	5,718.57	\$	2.71	\$	3,276.39	
141	Dugout (PW Athletics)	EA	2	\$	16,500.00	\$	33,000.00	\$	17,861.00	\$	35,722.00	\$	18,336.70	\$	36,673.40	\$	23,000.00	\$	46,000.00	\$	17,135.50	\$	34,271.00	\$	17,196.23	\$	34,392.46	
142	Players Bench	EA	4	\$	600.00	\$	2,400.00	\$	514.10	\$	2,056.40	\$	702.39	\$	2,809.56	\$	570.00	\$	2,280.00	\$	729.66	\$	2,918.64	\$	523.22	\$	2,092.88	
143	Dugout Bat Racks	EA	2	\$	728.00	\$	1,456.00	\$	612.68	\$	1,225.36	\$	986.81	\$	1,973.62	\$	680.00	\$	1,360.00	\$	621.35	\$	1,242.70	\$	442.31	\$	884.62	
144	Bleachers (PW Athletics 3 row/std with 8" rise)	EA	4	\$	2,224.00	\$	8,896.00	\$	3,234.06	\$	12,936.24	\$	3,438.36	\$	13,753.44	\$	3,600.00	\$	14,400.00	\$	3,279.83	\$	13,119.32	\$	3,830.85	\$	15,323.40	
145	Foul Poles	EA	2	\$	1,733.00	\$	3,466.00	\$	770.15	\$	1,540.30	\$	1,089.17	\$	2,178.34	\$	790.00	\$	1,580.00	\$	1,911.89	\$	3,823.78	\$	727.12	\$	1,454.24	
146	Bases Package	LS	1	\$	1,271.00	\$	1,271.00	\$	1,426.76	\$	1,426.76	\$	2,176.20	\$	2,176.20	\$	1,600.00	\$	1,600.00	\$	1,212.60	\$	1,212.60	\$	1,215.82	\$	1,215.82	
147	Digital Scoreboard	EA	1	\$	26,000.00	\$	26,000.00	\$	22,356.98	\$	22,356.98	\$	31,686.57	\$	31,686.57	\$	35,000.00	\$	35,000.00	\$	17,718.15	\$	17,718.15	\$	16,451.85	\$	16,451.85	
148	12' Wide Access Gate	EA	1	\$	750.00	\$	750.00	\$	24,688.74	\$	24,688.74	\$	1,279.49	\$	1,279.49	\$	1,300.00	\$	1,300.00	\$	1,075.00	\$	1,075.00	\$	1,078.81	\$	1,078.81	
149	Topsoil	CY	1,444	\$	35.00	\$	50,540.00	\$	38.31	\$	55,319.64	\$	36.78	\$	53,110.32	\$	29.00	\$	41,876.00	\$	40.85	\$	58,987.40	\$	31.29	\$	45,182.76	
150	Bluegrass Sod w/ Soil Prep	SF	77,988	\$	1.25	\$	97,485.00	\$	0.67	\$	52,251.96	\$	0.69	\$	53,811.72	\$	0.70	\$	54,591.60	\$	0.75	\$	58,491.00	\$	0.68	\$	53,031.84	
151	CONCRETE PAVING: 5" GRAY, STANDARD FINISH - WALKS	SF	10,780	\$	6.50	\$	70,070.00	\$	5.73	\$	61,769.40	\$	6.58	\$	70,932.40	\$	6.00	\$	64,680.00	\$	8.06	\$	86,886.80	\$	5.12	\$	55,193.60	
151a	6" CRUSHER FINES PAVING - GREY (NON-STABILIZED)	SF	930	\$	1.50	\$	1,395.00	\$	1.42	\$	1,320.60	\$	2.12	\$	1,971.60	\$	2.00	\$	1,860.00	\$	1.61	\$	1,497.30	\$	2.16	\$	2,008.80	
152	Dirt Infield	SF	13,790	\$	4.00	\$	55,160.00	\$	1.91	\$	26,338.90	\$	1.81	\$	24,959.90	\$	1.50	\$	20,685.00	\$	2.80	\$	38,612.00	\$	1.51	\$	20,822.90	
Batting Cage																												
153	CONCRETE PAVING: 5" GRAY, STANDARD FINISH - WALKS	SF	1,210	\$	6.50	\$	7,865.00	\$	5.72	\$	6,921.20	\$	7.26	\$	8,784.60	\$	6.00	\$	7,260.00	\$	8.06	\$	9,752.60	\$	6.20	\$	7,502.00	
154	Batting Tunnel Structure (PW Athletics)	EA	1	\$	6,059.00	\$	6,059.00	\$	17,764.54	\$	17,764.54	\$	7,514.87	\$	7,514.87	\$	6,500.00	\$	6,500.00	\$	10,881.15	\$	10,881.15	\$	6,470.70	\$	6,470.70	
155	Chainlink Fence (8' height)	LF	131	\$	50.00	\$	6,550.00	\$	65.65	\$	8,600.15	\$	57.58	\$	7,542.98	\$	41.00	\$	5,371.00	\$	63.43	\$	8,309.33	\$	63.20	\$	8,279.20	
156	Pedestrian Gate	EA	1	\$	250.00	\$	250.00	\$	1,879.38	\$	1,879.38	\$	639.75	\$	639.75	\$	650.00	\$	650.00	\$	365.50	\$	365.50	\$	366.80	\$	366.80	
Electrical																												
157	Electrical Service Distribution	LS	1	\$	5,000.00	\$	5,000.00	\$	33,098.15	\$	33,098.15	\$	29,515.70	\$	29,515.70	\$	30,000.00	\$	30,000.00	\$	33,566.88	\$	33,566.88	\$	24,876.28	\$	24,876.28	
158	Site Lighting and Power	LS	1	\$	5,000.00	\$	5,000.00	\$	104,092.00	\$	104,092.00	\$	42,649.67	\$	42,649.67	\$	48,000.00	\$	48,000.00	\$	105,565.00	\$	105,565.00	\$	10,582.05	\$	10,582.05	
Irrigation																												
159	Turf Areas	SF	77,988	\$	0.850	\$	66,289.80	\$	1.220	\$	95,145.36	\$	0.290	\$	22,616.52	\$	0.300	\$	23,396.40	\$	1.720	\$	134,139.36	\$	1.240	\$	96,705.12	
160	Native Areas	LS	1	\$	10,000.00	\$	10,000.00	\$	25,758.00	\$	25,758.00	\$	18,659.23	\$	18,659.23	\$	11,000.00	\$	11,000.00	\$	112,875.00	\$	112,875.00	\$	26,215.08	\$	26,215.08	
161	Shrub Beds	LS	1	\$	5,000.00	\$	5,000.00	\$	6,895.30	\$	6,895.30	\$	13,328.02	\$	13,328.02	\$	11,000.00	\$	11,000.00	\$	43,000.00	\$	43,000.00	\$	7,017.66	\$	7,017.66	
161a	MINOR CONTRACT REVISIONS	LS	1	\$	50,000.00	\$	50,000.00	\$	50,000.00	\$	50,000.00	\$	50,000.00	\$	50,000.00	\$	50,000.00	\$	50,000.00	\$	50,000.00	\$	50,000.00	\$	50,000.00	\$	50,000.00	
SUBTOTAL - BID SCHEDULE					\$	1,113,017.12		\$	1,114,039.27		\$	1,051,987.41		\$	912,197.00		\$	1,294,910.09		\$	989,654.81		\$	989,654.81		\$	989,654.81	
SUBTOTAL - BID SUMMARY								\$	1,091,819.27			\$	1,051,987.41		\$	912,197.50		\$	1,289,068.00		\$	989,654.81		\$	989,654.81		\$	989,654.81
BID ALTERNATE NO. 2B																												
162	General Conditions / Mobilization	LS	1	\$	12,306.70	\$	12,306.70	\$	36,569.64	\$	36,569.64	\$	40,891.12	\$	40,891.12	\$	9,000.00	\$	9,000.00	\$	47,552.63	\$	47,552.63	\$	23,638.09	\$	23,638.09	
163	Miscellaneous Demolition / Debris Removal	LS	1	\$	5,000.00	\$	5,000.00	\$	4,935.57	\$	4,935.57	\$	12,794.90	\$	12,794.90	\$	10,000.00	\$	10,000.00	\$	12,900.00	\$	12,900.00	\$	5,178.29	\$	5,178.29	
164	Clearing and Grubbing	LS	1	\$	5,000.00	\$	5,000.00	\$	2,691.55	\$	2,691.55	\$	12,794.90	\$	12,794.90	\$	700.00	\$	700.00	\$	12,900.00	\$	12,900.00	\$	4,962.53	\$	4,962.53	
165	Earthwork (Cut)	CY	1,250	\$	10.00	\$	12,500.00	\$	5.41	\$	6,762.50	\$	3.73	\$	4,662.50	\$	4.00	\$	5,000.00	\$	3.76	\$	4,700.00	\$	4.21	\$	5,262.50	
166	Earthwork (Fill) Screen and Compact	CY	350	\$	30.00	\$	10,500.00	\$	10.69	\$	3,741.50	\$	26.66	\$														

BID ALTERNATE NO. 3															
175	General Conditions / Mobilization	LS	1	\$ 186,375.92	\$ 186,375.92	\$ 123,442.63	\$ 123,442.63	\$ 310,407.07	\$ 310,407.07	\$ 77,800.00	\$ 77,800.00	\$ 253,749.45	\$ 253,749.45	\$ 126,508.09	\$ 126,508.09
176	Miscellaneous Demolition / Debris Removal	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 4,935.57	\$ 4,935.57	\$ 14,927.38	\$ 14,927.38	\$ 19,000.00	\$ 19,000.00	\$ 15,050.00	\$ 15,050.00	\$ 8,091.08	\$ 8,091.08
177	Clearing and Grubbing	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 2,691.55	\$ 2,691.55	\$ 18,126.11	\$ 18,126.11	\$ 6,700.00	\$ 6,700.00	\$ 18,275.00	\$ 18,275.00	\$ 10,788.10	\$ 10,788.10
178	Earthwork (Cut)	CY	22,200	\$ 10.00	\$ 222,000.00	\$ 3.87	\$ 85,914.00	\$ 3.73	\$ 82,806.00	\$ 1.00	\$ 22,200.00	\$ 3.76	\$ 83,472.00	\$ 4.21	\$ 93,462.00
179	Earthwork (Export)(Property of Contractor to be disposed of properly)	CY	22,200	\$ 30.00	\$ 666,000.00	\$ 14.34	\$ 318,348.00	\$ 25.59	\$ 568,098.00	\$ 19.00	\$ 421,800.00	\$ 25.80	\$ 572,760.00	\$ 17.26	\$ 383,172.00
180	Additional Construction Surveying	HRS	40	\$ 100.00	\$ 4,000.00	\$ 116.60	\$ 4,664.00	\$ 117.29	\$ 4,691.60	\$ 140.00	\$ 5,600.00	\$ 118.25	\$ 4,730.00	\$ 118.67	\$ 4,746.80
Vasquez Field (Non-Lighted)															
181	Backstop	EA	1	\$ 11,600.00	\$ 11,600.00	\$ 27,944.78	\$ 27,944.78	\$ 14,053.07	\$ 14,053.07	\$ 14,000.00	\$ 14,000.00	\$ 19,350.00	\$ 19,350.00	\$ 34,392.46	\$ 34,392.46
182	Vasquez Memorial Field Stone Sign (Material Donated)	LS	1	\$ -	\$ -	\$ 17,485.95	\$ 17,485.95	\$ 6,343.61	\$ 6,343.61	\$ 9,600.00	\$ 9,600.00	\$ 6,880.00	\$ 6,880.00	\$ 20,085.28	\$ 20,085.28
183	Chainlink Fencing (10' height)	LF	250	\$ 75.00	\$ 18,750.00	\$ 91.21	\$ 22,802.50	\$ 62.64	\$ 15,660.00	\$ 46.00	\$ 11,500.00	\$ 59.96	\$ 14,990.00	\$ 66.62	\$ 16,655.00
184	Chainlink Fencing (8' height)	LF	229	\$ 50.00	\$ 11,450.00	\$ 62.73	\$ 14,365.17	\$ 62.64	\$ 14,344.56	\$ 46.00	\$ 10,534.00	\$ 48.27	\$ 11,053.83	\$ 50.77	\$ 11,626.33
185	Removable Fencing	LF	730	\$ 75.00	\$ 54,750.00	\$ 136.41	\$ 99,579.30	\$ 163.00	\$ 118,990.00	\$ 100.00	\$ 73,000.00	\$ 124.72	\$ 91,045.60	\$ 87.48	\$ 63,860.40
186	Pedestrian Gate	EA	4	\$ 250.00	\$ 1,000.00	\$ 674.43	\$ 2,697.72	\$ 639.75	\$ 2,559.00	\$ 650.00	\$ 2,600.00	\$ 365.50	\$ 1,462.00	\$ 366.80	\$ 1,467.20
187	Fence Padding	LF	1,209	\$ 1.50	\$ 1,813.50	\$ 2.66	\$ 3,215.94	\$ 6.93	\$ 8,378.37	\$ 7.00	\$ 8,463.00	\$ 4.73	\$ 5,718.57	\$ 2.71	\$ 3,276.39
188	Dugout	EA	2	\$ 16,500.00	\$ 33,000.00	\$ 17,861.00	\$ 35,722.00	\$ 18,336.70	\$ 36,673.40	\$ 23,000.00	\$ 46,000.00	\$ 17,135.50	\$ 34,271.00	\$ 13,539.07	\$ 27,078.14
189	Foul Poles	EA	2	\$ 1,733.00	\$ 3,466.00	\$ 770.15	\$ 1,540.30	\$ 826.34	\$ 1,652.68	\$ 3,600.00	\$ 7,200.00	\$ 1,911.89	\$ 3,823.78	\$ 727.12	\$ 1,454.24
190	Bases Package	LS	1	\$ 1,271.00	\$ 1,271.00	\$ 1,426.76	\$ 1,426.76	\$ 2,176.20	\$ 2,176.20	\$ 1,600.00	\$ 1,600.00	\$ 1,212.60	\$ 1,212.60	\$ 1,452.08	\$ 1,452.08
191	Players Bench	EA	4	\$ 600.00	\$ 2,400.00	\$ 514.10	\$ 2,056.40	\$ 702.39	\$ 2,809.56	\$ 570.00	\$ 2,280.00	\$ 729.39	\$ 2,917.56	\$ 523.22	\$ 2,092.88
192	Bat Racks	EA	2	\$ 728.00	\$ 1,456.00	\$ 612.68	\$ 1,225.36	\$ 986.81	\$ 1,973.62	\$ 680.00	\$ 1,360.00	\$ 621.35	\$ 1,242.70	\$ 623.55	\$ 1,247.10
193	Bleachers (PW Athletics 3row/std with 8 "rise)	EA	4	\$ 2,224.00	\$ 8,896.00	\$ 3,234.06	\$ 12,936.24	\$ 3,438.36	\$ 13,753.44	\$ 3,600.00	\$ 14,400.00	\$ 3,279.83	\$ 13,119.32	\$ 3,830.85	\$ 15,323.40
194	12' Wide Access Gate	EA	1	\$ 750.00	\$ 750.00	\$ 2,468.74	\$ 2,468.74	\$ 1,279.49	\$ 1,279.49	\$ 1,300.00	\$ 1,300.00	\$ 1,075.00	\$ 1,075.00	\$ 1,078.81	\$ 1,078.81
195	Topsoil	CY	1,870	\$ 35.00	\$ 65,450.00	\$ 38.32	\$ 71,658.40	\$ 43.27	\$ 80,914.90	\$ 29.00	\$ 54,230.00	\$ 32.25	\$ 60,307.50	\$ 31.29	\$ 58,512.30
196	Bluegrass Sod w/ Soil Prep	SF	101,006	\$ 1.25	\$ 126,257.50	\$ 0.67	\$ 67,674.02	\$ 0.69	\$ 69,694.14	\$ 0.80	\$ 80,804.80	\$ 0.75	\$ 75,754.50	\$ 0.68	\$ 68,684.08
197	Dirt Infield	SF	13,790	\$ 4.00	\$ 55,160.00	\$ 1.91	\$ 26,338.90	\$ 1.77	\$ 24,408.30	\$ 2.00	\$ 27,580.00	\$ 2.53	\$ 34,888.70	\$ 1.51	\$ 20,822.90
Sports Courts															
198	Post Tension Concrete Courts	EA	2	\$ 65,000.00	\$ 130,000.00	\$ 50,898.02	\$ 101,796.04	\$ 48,982.86	\$ 97,965.72	\$ 47,000.00	\$ 94,000.00	\$ 46,386.25	\$ 92,772.50	\$ 57,411.57	\$ 114,823.14
199	Court Striping	EA	2	\$ 2,500.00	\$ 5,000.00	\$ 848.00	\$ 1,696.00	\$ 1,599.37	\$ 3,198.74	\$ 1,600.00	\$ 3,200.00	\$ 1,612.50	\$ 3,225.00	\$ 1,887.92	\$ 3,775.84
200	10' High Chainlink Fence	LF	701	\$ 75.00	\$ 52,575.00	\$ 113.86	\$ 79,815.86	\$ 39.45	\$ 27,654.45	\$ 40.00	\$ 28,040.00	\$ 39.78	\$ 27,885.78	\$ 40.01	\$ 28,047.01
201	Pedestrian Gate	EA	4	\$ 250.00	\$ 1,000.00	\$ 1,522.43	\$ 6,089.72	\$ 639.75	\$ 2,559.00	\$ 650.00	\$ 2,600.00	\$ 645.00	\$ 2,580.00	\$ 674.26	\$ 2,697.04
202	Perimeter Concrete 6" Mow Strip	LF	786	\$ 7.50	\$ 5,895.00	\$ 17.53	\$ 13,778.58	\$ 17.06	\$ 13,409.16	\$ 17.00	\$ 13,362.00	\$ 16.62	\$ 13,063.32	\$ 15.64	\$ 12,293.04
203	Tennis Net	EA	2	\$ 421.00	\$ 842.00	\$ 159.00	\$ 318.00	\$ 266.56	\$ 533.12	\$ 270.00	\$ 540.00	\$ 268.75	\$ 537.50	\$ 539.41	\$ 1,078.82
204	Tennis Posts	EA	4	\$ 1,407.00	\$ 5,628.00	\$ 238.50	\$ 954.00	\$ 426.50	\$ 1,706.00	\$ 430.00	\$ 1,720.00	\$ 430.00	\$ 1,720.00	\$ 539.41	\$ 2,157.64
205	Basketball Poles- Gared Sports (model GN45)	EA	4	\$ 990.00	\$ 3,960.00	\$ 1,272.00	\$ 5,088.00	\$ 1,279.49	\$ 5,117.96	\$ 1,300.00	\$ 5,200.00	\$ 1,290.00	\$ 5,160.00	\$ 539.41	\$ 2,157.64
206	Basketball Goals- Gared Sports (model Titan7550)	EA	4	\$ 314.00	\$ 1,256.00	\$ 79.50	\$ 318.00	\$ 106.63	\$ 426.52	\$ 110.00	\$ 440.00	\$ 107.50	\$ 430.00	\$ 1,348.51	\$ 5,394.04
207	Basketball Backboards- Gared Sports (model 1750 B)	EA	4	\$ 810.00	\$ 3,240.00	\$ 503.50	\$ 2,014.00	\$ 1,066.24	\$ 4,264.96	\$ 1,100.00	\$ 4,400.00	\$ 1,075.00	\$ 4,300.00	\$ 539.41	\$ 2,157.64
Natural Play Area															
208	EWf Safety Surfacing	SF	5,200	\$ 2.70	\$ 14,040.00	\$ 1.89	\$ 9,828.00	\$ 3.54	\$ 18,408.00	\$ 2.50	\$ 13,000.00	\$ 1.64	\$ 8,528.00	\$ 2.02	\$ 10,504.00
209	Subdrain	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 14,721.82	\$ 14,721.82	\$ 3,826.17	\$ 3,826.17	\$ 5,200.00	\$ 5,200.00	\$ 18,982.35	\$ 18,982.35	\$ 6,688.62	\$ 6,688.62
210	Playground Edger	LF	880	\$ 30.00	\$ 26,400.00	\$ 21.20	\$ 18,656.00	\$ 81.07	\$ 71,341.60	\$ 48.00	\$ 42,240.00	\$ 21.50	\$ 18,920.00	\$ 42.07	\$ 37,021.60
211	Log Edger	LF	200	\$ 15.00	\$ 3,000.00	\$ 26.07	\$ 5,214.00	\$ 20.25	\$ 4,050.00	\$ 94.00	\$ 18,800.00	\$ 67.73	\$ 13,546.00	\$ 10.36	\$ 2,072.00
212	Log Climbers	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 6,890.00	\$ 6,890.00	\$ 2,306.03	\$ 2,306.03	\$ 6,200.00	\$ 6,200.00	\$ 6,450.00	\$ 6,450.00	\$ 4,854.65	\$ 4,854.65
213	Tree Cookies	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 3,710.00	\$ 3,710.00	\$ 694.12	\$ 694.12	\$ 2,400.00	\$ 2,400.00	\$ 6,450.00	\$ 6,450.00	\$ 4,045.54	\$ 4,045.54
214	Fallen Logs	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 1,243.57	\$ 1,243.57	\$ 7,190.79	\$ 7,190.79	\$ 22,000.00	\$ 22,000.00	\$ 21,500.00	\$ 21,500.00	\$ 3,506.13	\$ 3,506.13
215	Stone Bear Cave	EA	2	\$ 2,000.00	\$ 4,000.00	\$ 7,505.86	\$ 15,011.72	\$ 3,720.93	\$ 7,441.86	\$ 3,500.00	\$ 7,000.00	\$ 5,041.75	\$ 10,083.50	\$ 9,798.29	\$ 19,596.58
216	Leaning Stone Slabs	EA	1	\$ 5,000.00	\$ 5,000.00	\$ 8,652.78	\$ 8,652.78	\$ 3,891.53	\$ 3,891.53	\$ 3,400.00	\$ 3,400.00	\$ 4,504.25	\$ 4,504.25	\$ 8,808.48	\$ 8,808.48
217	Wacky Posts	EA	10	\$ 500.00	\$ 5,000.00	\$ 624.34	\$ 6,243.40	\$ 460.38	\$ 4,603.80	\$ 870.00	\$ 8,700.00	\$ 430.00	\$ 4,300.00	\$ 809.11	\$ 8,091.10
218	Spiral Wood Bench	EA	4	\$ 2,000.00	\$ 8,000.00	\$ 2,399.17	\$ 9,596.68	\$ 2,250.73	\$ 9,002.92	\$ 2,200.00	\$ 8,800.00	\$ 9,675.00	\$ 38,700.00	\$ 2,157.62	\$ 8,630.48
219	Embankment Slide (4' height) w/ sit-down bar	LS	1	\$ 3,500.00	\$ 3,500.00	\$ 3,269.04	\$ 3,269.04	\$ 4,568.18	\$ 4,568.18	\$ 3,300.00	\$ 3,300.00	\$ 6,987.50	\$ 6,987.50	\$ 3,327.05	\$ 3,327.05
220	Willow Tunnel	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 1,982.20	\$ 1,982.20	\$ 4,798.09	\$ 4,798.09	\$ 6,100.00	\$ 6,100.00	\$ 3,762.50	\$ 3,762.50	\$ 8,091.08	\$ 8,091.08
221	Log Teepee	EA	1	\$ 2,000.00	\$ 2,000.00	\$ 1,277.72	\$ 1,277.72	\$ 1,327.45	\$ 1,327.45	\$ 5,100.00	\$ 5,100.00	\$ 5,912.50	\$ 5,912.50	\$ 3,513.68	\$ 3,513.68

Small Playground																
222	Play Structure - relocation of existing play equipment	LS	1	\$ 20,120.00	\$ 20,120.00	\$ 23,850.00	\$ 23,850.00	\$ 23,990.44	\$ 23,990.44	\$ 24,000.00	\$ 24,000.00	\$ 24,187.50	\$ 24,187.50	\$ 24,273.23	\$ 24,273.23	
223	EWf Safety Surfacing	SF	4,305	\$ 2.70	\$ 11,623.50	\$ 1.64	\$ 7,060.20	\$ 3.54	\$ 15,239.70	\$ 2.50	\$ 10,762.50	\$ 1.64	\$ 7,060.20	\$ 2.03	\$ 8,739.15	
224	Playground Edger	LF	250	\$ 30.00	\$ 7,500.00	\$ 21.20	\$ 5,300.00	\$ 78.64	\$ 19,660.00	\$ 48.00	\$ 12,000.00	\$ 21.50	\$ 5,375.00	\$ 42.07	\$ 10,517.50	
225	ADA Accessible Ramp	EA	1	\$ 800.00	\$ 800.00	\$ 1,774.07	\$ 1,774.07	\$ 2,971.57	\$ 2,971.57	\$ 1,800.00	\$ 1,800.00	\$ 1,612.50	\$ 1,612.50	\$ 1,780.04	\$ 1,780.04	
226	Subdrain	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 7,635.51	\$ 7,635.51	\$ 1,081.65	\$ 1,081.65	\$ 2,100.00	\$ 2,100.00	\$ 8,882.73	\$ 8,882.73	\$ 5,178.29	\$ 5,178.29	
Climbing Area																
227	ID Structures (1 Piece)	LS	1	\$ 75,000.00	\$ 75,000.00	\$ 79,993.22	\$ 79,993.22	\$ 83,377.67	\$ 83,377.67	\$ 89,000.00	\$ 89,000.00	\$ 78,070.80	\$ 78,070.80	\$ 86,438.57	\$ 86,438.57	
228	EWf Safety Surfacing	SF	2,016	\$ 2.70	\$ 5,443.20	\$ 1.71	\$ 3,447.36	\$ 3.54	\$ 7,136.64	\$ 2.50	\$ 5,040.00	\$ 1.65	\$ 3,326.40	\$ 2.04	\$ 4,112.64	
229	Playground Edger	LF	186	\$ 30.00	\$ 5,580.00	\$ 21.20	\$ 3,943.20	\$ 78.63	\$ 14,625.18	\$ 48.00	\$ 8,928.00	\$ 21.50	\$ 3,999.00	\$ 42.07	\$ 7,825.02	
230	ADA Accessible Ramp	EA	1	\$ 800.00	\$ 800.00	\$ 1,774.07	\$ 1,774.07	\$ 2,971.57	\$ 2,971.57	\$ 1,800.00	\$ 1,800.00	\$ 1,612.50	\$ 1,612.50	\$ 1,780.04	\$ 1,780.04	
231	Subdrain	LF	1	\$ 1,500.00	\$ 1,500.00	\$ 7,635.51	\$ 7,635.51	\$ 1,172.94	\$ 1,172.94	\$ 1,000.00	\$ 1,000.00	\$ 5,240.63	\$ 5,240.63	\$ 4,531.00	\$ 4,531.00	
Slackline Area																
232	Slackline Posts	EA	4	\$ 500.00	\$ 2,000.00	\$ 3,174.25	\$ 12,697.00	\$ 1,172.87	\$ 4,691.48	\$ 540.00	\$ 2,160.00	\$ -	\$ -	\$ 970.93	\$ 3,883.72	
Landscape																
233	Soil Amendments	CY	2,200	\$ 35.00	\$ 77,000.00	\$ 45.05	\$ 99,110.00	\$ 43.08	\$ 94,776.00	\$ 46.00	\$ 101,200.00	\$ 35.48	\$ 78,056.00	\$ 45.85	\$ 100,870.00	
234	Wood Mulch (Shrub Bed)	SF	13,599	\$ 1.00	\$ 13,599.00	\$ 1.11	\$ 15,094.89	\$ 0.83	\$ 11,287.17	\$ 0.80	\$ 10,879.20	\$ 1.99	\$ 27,062.01	\$ 1.13	\$ 15,366.87	
235	Bluegrass Sod	SF	202,790	\$ 1.25	\$ 253,487.50	\$ 0.67	\$ 135,869.30	\$ 0.51	\$ 103,422.90	\$ 0.50	\$ 101,395.00	\$ 0.59	\$ 119,646.10	\$ 0.68	\$ 137,897.20	
236	Topsol (sod)	CY	3,755	\$ 35.00	\$ 131,437.96	\$ 38.32	\$ 143,905.79	\$ 44.87	\$ 168,503.47	\$ 17.00	\$ 63,841.30	\$ 35.47	\$ 133,202.99	\$ 31.29	\$ 117,505.54	
237	Native Seed (Hydromulch)	SF	416,098	\$ 0.17	\$ 70,736.66	\$ 0.04	\$ 16,643.92	\$ 0.05	\$ 20,804.90	\$ 0.10	\$ 41,609.80	\$ 0.09	\$ 37,448.82	\$ 0.04	\$ 16,643.92	
238	Shrubs (5 gallon)	EA	221	\$ 50.00	\$ 11,050.00	\$ 59.36	\$ 13,118.56	\$ 26.66	\$ 5,891.86	\$ 27.00	\$ 5,967.00	\$ 53.75	\$ 11,878.75	\$ 60.41	\$ 13,350.61	
239	Evergreen Trees (8'-10' Height B&B)	EA	15	\$ 500.00	\$ 7,500.00	\$ 667.80	\$ 10,017.00	\$ 622.69	\$ 9,340.35	\$ 630.00	\$ 9,450.00	\$ 806.25	\$ 12,093.75	\$ 679.65	\$ 10,194.75	
240	Ornamental Trees (2" Caliper B&B)	EA	49	\$ 450.00	\$ 22,050.00	\$ 450.50	\$ 22,074.50	\$ 593.90	\$ 29,101.10	\$ 600.00	\$ 29,400.00	\$ 483.75	\$ 23,703.75	\$ 458.49	\$ 22,466.01	
241	Deciduous Trees (2.5" Caliper B&B)	EA	48	\$ 525.00	\$ 25,200.00	\$ 508.80	\$ 24,422.40	\$ 593.90	\$ 28,507.20	\$ 600.00	\$ 28,800.00	\$ 591.25	\$ 28,380.00	\$ 517.83	\$ 24,855.84	
242	Steel Edger	LF	133	\$ 12.00	\$ 1,596.00	\$ 4.24	\$ 563.92	\$ 3.68	\$ 489.44	\$ 3.50	\$ 465.50	\$ 6.72	\$ 893.76	\$ 4.32	\$ 574.56	
Structure																
243	Shade Structure 1 - Custom (1,085 SF)	EA	1	\$ 238,700.00	\$ 238,700.00	\$ 132,500.00	\$ 132,500.00	\$ 264,587.89	\$ 264,587.89	\$ 215,000.00	\$ 215,000.00	\$ 181,675.00	\$ 181,675.00	\$ 287,472.66	\$ 287,472.66	
244	Shade Shelter A - Craftsman Gable 30' X 30' with square columns and stone wrap	EA	1	\$ 50,000.00	\$ 50,000.00	\$ 47,164.70	\$ 47,164.70	\$ 53,877.20	\$ 53,877.20	\$ 47,000.00	\$ 47,000.00	\$ 44,013.73	\$ 44,013.73	\$ 52,694.47	\$ 52,694.47	
245	Shade Shelter B - Craftsman Gable 15' X 20' with square columns and stone wrap	EA	2	\$ 25,000.00	\$ 50,000.00	\$ 28,953.90	\$ 57,907.80	\$ 77,263.08	\$ 154,526.16	\$ 28,000.00	\$ 56,000.00	\$ 26,396.63	\$ 52,793.26	\$ 25,842.89	\$ 51,685.78	
Electrical																
246	MULTI-PURPOSE SPORT COURT LIGHTING	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 44,390.68	\$ 44,390.68	\$ 106,102.78	\$ 106,102.78	\$ 85,000.00	\$ 85,000.00	\$ 45,018.85	\$ 45,018.85	\$ 97,262.27	\$ 97,262.27	
247	Site Lighting and Power	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 37,901.11	\$ 37,901.11	\$ 15,993.63	\$ 15,993.63	\$ 13,000.00	\$ 13,000.00	\$ 40,587.70	\$ 40,587.70	\$ 34,088.24	\$ 34,088.24	
Site Furnishings/Misc.																
248	CONCRETE PAVING: 5" GRAY, STANDARD FINISH - WALKS	SF	6,050	\$ 6.50	\$ 39,325.00	\$ 5.72	\$ 34,606.00	\$ 6.89	\$ 41,684.50	\$ 6.00	\$ 36,300.00	\$ 8.06	\$ 48,763.00	\$ 5.12	\$ 30,976.00	
248a	6" CRUSHER FINES PAVING - GREY (NON-STABILIZED)	SF	35,950	\$ 1.50	\$ 53,925.00	\$ 1.26	\$ 45,297.00	\$ 2.01	\$ 72,259.50	\$ 1.00	\$ 35,950.00	\$ 1.45	\$ 52,127.50	\$ 1.83	\$ 65,788.50	
248b	Gravel Parking (Class 6 Gravel Road Base)	SF	43,039	\$ 2.00	\$ 86,078.00	\$ 0.99	\$ 42,608.61	\$ 1.71	\$ 73,596.69	\$ 1.00	\$ 43,039.00	\$ 1.64	\$ 70,583.96	\$ 1.24	\$ 53,368.36	
249	Trash Receptacles (3 bay)	EA	2	\$ 1,800.00	\$ 3,600.00	\$ 2,089.27	\$ 4,178.54	\$ 1,560.28	\$ 3,120.56	\$ 2,100.00	\$ 4,200.00	\$ 2,150.00	\$ 4,300.00	\$ 1,294.57	\$ 2,589.14	
250	Coal Bins	EA	1	\$ 500.00	\$ 500.00	\$ 685.32	\$ 685.32	\$ 383.85	\$ 383.85	\$ 980.00	\$ 980.00	\$ 387.00	\$ 387.00	\$ 1,051.84	\$ 1,051.84	
251	Bohn Park Entry Sign (Donated)(install only)	EA	1	\$ 2,000.00	\$ 2,000.00	\$ 17,490.00	\$ 17,490.00	\$ 1,187.51	\$ 1,187.51	\$ 8,100.00	\$ 8,100.00	\$ 6,880.00	\$ 6,880.00	\$ 5,933.46	\$ 5,933.46	
252	Pre-Cast Concrete Picnic Tables	LS	1	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	
252a	Pre-Cast Concrete Picnic Table (install only)(reuse from onsite)	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
253	Park Grill-Large	EA	3	\$ 893.00	\$ 2,679.00	\$ 1,561.69	\$ 4,685.07	\$ 1,199.91	\$ 3,599.73	\$ 1,200.00	\$ 3,600.00	\$ 2,508.33	\$ 7,524.99	\$ 1,869.94	\$ 5,609.82	
254	Vehicle Access Gates	EA	2	\$ 1,500.00	\$ 3,000.00	\$ 984.21	\$ 1,968.42	\$ 639.75	\$ 1,279.50	\$ 650.00	\$ 1,300.00	\$ 1,214.75	\$ 2,429.50	\$ 690.44	\$ 1,380.88	
255	Backstop	EA	1	\$ 11,600.00	\$ 11,600.00	\$ 29,120.32	\$ 29,120.32	\$ 14,053.07	\$ 14,053.07	\$ 14,000.00	\$ 14,000.00	\$ 19,350.00	\$ 19,350.00	\$ 9,709.29	\$ 9,709.29	
256	Stripstone Edger	LF	634	\$ 36.00	\$ 22,824.00	\$ 39.94	\$ 25,321.96	\$ 24.76	\$ 15,697.84	\$ 36.00	\$ 22,824.00	\$ 21.50	\$ 13,631.00	\$ 42.07	\$ 26,672.38	
257	Lyons Sandstone Landscape Boulder	EA	18	\$ 150.00	\$ 2,700.00	\$ 879.22	\$ 15,825.96	\$ 111.09	\$ 1,999.62	\$ 340.00	\$ 6,120.00	\$ 392.38	\$ 7,062.84	\$ 210.37	\$ 3,786.66	
258	Lyons Sandstone Boulder Seatwall	LF	274	\$ 75.00	\$ 20,550.00	\$ 107.95	\$ 29,578.30	\$ 177.96	\$ 48,761.04	\$ 85.00	\$ 23,290.00	\$ 196.19	\$ 53,756.06	\$ 185.56	\$ 50,843.44	
259	Lyons Sandstone Boulder Retaining Wall	LF	487	\$ 75.00	\$ 36,525.00	\$ 302.75	\$ 147,439.25	\$ 110.18	\$ 53,657.66	\$ 210.00	\$ 102,270.00	\$ 226.83	\$ 110,466.21	\$ 312.85	\$ 152,357.95	
Irrigation																
260	Turf Areas	SF	304,134	\$ 0.850	\$ 258,513.90	\$ 0.900	\$ 273,720.60	\$ 0.380	\$ 115,570.92	\$ 0.400	\$ 121,653.60	\$ 1.670	\$ 507,903.78	\$ 0.920	\$ 279,803.28	
261	Native Areas	SF	341,800	\$ 0.65	\$ 222,170.00	\$ 0.42	\$ 143,556.00	\$ 0.38	\$ 129,884.00	\$ 0.40	\$ 136,720.00	\$ 1.24	\$ 423,832.00	\$ 0.43	\$ 146,974.00	
262	Shrub Beds	SF	13,599	\$ 1.25	\$ 16,998.75	\$ 0.69	\$ 9,383.31	\$ 0.85	\$ 11,559.15	\$ 0.90	\$ 12,239.10	\$ 0.97	\$ 13,191.03	\$ 0.70	\$ 9,519.30	
263	MINOR CONTRACT REVISIONS	LS	1	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	
SUBTOTAL - BID SCHEDULE				\$ 3,913,894.40	\$ 3,218,558.73	\$ 3,715,432.70	\$ 2,933,477.80	\$ 4,133,460.41	\$ 3,435,562.12							
SUBTOTAL - FULL BUILD OUT				\$ 9,830,433.66	\$ 9,373,628.61	\$ 9,896,960.16	\$ 9,405,620.64	\$ 11,264,810.74	\$ 10,310,357.14							
SUBTOTAL - BID SUMMARY					\$ 9,355,439.81	\$ 10,037,718.16	\$ 9,405,620.64	\$ 10,623,705.00	\$ 9,725,624.82							
BID ALTERNATE NO. 4																
LOCATION A - BOHN PARK FROM 2ND TO 4TH																
264	A1 Mobilization and Bonding (Complete for this location)	LS	1	\$ -	\$ -	\$ 9,442.75	\$ 9,442.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
265	A2 Construction Staking - Necessary for Project plus 10 hours field crew as Town's Discretion	LS	1	\$ -	\$ -	\$ 9,116.00	\$ 9,116.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
266	A3 Utility Potholes for Crossings and Tie In's (variable schedule)	EA	5	\$ -	\$ -	\$ 301.78	\$ 1,508.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
267	A4 Traffic Control	LS	1	\$ -	\$ -	\$ 3,566.29	\$ 3,566.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
268	A5 Connect to Ex. 12" W/L, includes Sleeve	EA	1	\$ -	\$ -	\$ 2,978.51	\$ 2,978.51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
269	A6 Connect to Ex. 8" W/L, includes remove existing thrust block	EA	1	\$ -	\$ -	\$ 1,515.48	\$ 1,515.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
270	A7 8" Waterline, complete in place with fittings and pipe bedding and dewatering as needed	LF	1,882	\$ -	\$ -	\$ 47.46	\$ 89,319.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
271	A8 Furnish and Install 12"x8" Tee with Kick Block	EA	1	\$ -	\$ -	\$ 991.80	\$ 991.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
272	A9 8" Gate valve, complete in place with valve box and extension	EA	6	\$ -	\$ -	\$ 1,625.62	\$ 9,753.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
273	A10 8" Bend with kick block & restraints (11, 22, 45, 90 degree bend)	EA	11	\$ -	\$ -	\$ 518.92	\$ 5,708.12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
274	A11 Install Combination Bends (fittings included above)	EA	2	\$ -	\$ -	\$ 822.27	\$ 1,644.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
275	A12 8"x6" Swivel Tee complete with restraints and kickblock	EA														

278	A15 6" DIP Fire Hydrant Lateral	LF	37		\$ -	\$ 44.08	\$ 1,630.96		\$ -	\$ -	\$ -	\$ -
	A16 Furnish and install Water Line Lowerings including Fittings, Ties and Thrust											
279	Blocks	EA	2		\$ -	\$ 3,949.34	\$ 7,898.68		\$ -	\$ -	\$ -	\$ -
279.5	Furnish and Install Water Line Encasement at Sanitary Sewer	LF	26		\$ -	\$ 290.34	\$ 7,548.84		\$ -	\$ -	\$ -	\$ -
	A17 Furnish and Install 24" Pipe Casing with creek diversion and dewater as needed to install casing											
280		LF	45		\$ -	\$ 345.63	\$ 15,553.35		\$ -	\$ -	\$ -	\$ -
281	A18 4' Dia Water Manhole	EA	1		\$ -	\$ 2,341.20	\$ 2,341.20		\$ -	\$ -	\$ -	\$ -
282	A19 2" water service connection including tap, stop, and meter	EA	1		\$ -	\$ 3,183.64	\$ 3,183.64		\$ -	\$ -	\$ -	\$ -
283	A20 2" copper water service line	LF	51.8		\$ -	\$ 24.48	\$ 1,268.06		\$ -	\$ -	\$ -	\$ -
284	A21 Restoration in 2nd and 4th Avenue Area	SY	267		\$ -	\$ 64.47	\$ 17,213.49		\$ -	\$ -	\$ -	\$ -
285	A22 Remove & replace existing crusher fine trail	SY	48		\$ -	\$ 25.81	\$ 1,238.88		\$ -	\$ -	\$ -	\$ -
				LOCATION A TOTAL:	\$ -	\$ 204,124.53	\$ 204,124.53	LOCATION A TOTAL:	\$ -	\$ -	\$ -	\$ -
	LOCATION B - 2ND AVENUE AT ST VRAIN CREEK											
286	B1 Mobilization and Bonding (Complete for this location)	LS	1		\$ -	\$ 1,384.78	\$ 1,384.78		\$ -	\$ -	\$ -	\$ -
287	B2 Furnish, Install and Remove temporary access path to work area	LF	60		\$ -	\$ 11.83	\$ 709.80		\$ -	\$ -	\$ -	\$ -
	B3 Creek Diversion for Installation of 1/2 of Casing including dewatering and restoration											
288		EA	2		\$ -	\$ 7,825.98	\$ 15,651.96		\$ -	\$ -	\$ -	\$ -
289	B4 Furnish and Install 24" Steel Casing with cap	LF	60		\$ -	\$ 252.96	\$ 15,177.60		\$ -	\$ -	\$ -	\$ -
				LOCATION B TOTAL:	\$ -	\$ 32,924.14	\$ 32,924.14	LOCATION B TOTAL:	\$ -	\$ -	\$ -	\$ -
	LOCATION C - 500 WEST MAIN											
290	C1 Mobilization and Bonding (Complete for this location)	LS	1		\$ -	\$ 1,384.78	\$ 1,384.78		\$ -	\$ -	\$ -	\$ -
	C2 Contractor to locate exist water lines and connect in with 12"x12"x12" Tee with kickblock and restraints, and sleeve, including de-watering											
291		EA	1		\$ -	\$ 3,315.66	\$ 3,315.66		\$ -	\$ -	\$ -	\$ -
292	C3 Furnish and Install 12" AWWA C900 PVC, DR14, Fully restrained	LF	9		\$ -	\$ 122.21	\$ 1,099.89		\$ -	\$ -	\$ -	\$ -
292.5	C4 Furnish and Install 12" GV	EA	2		\$ -	\$ 2,835.58	\$ 5,671.16		\$ -	\$ -	\$ -	\$ -
293	C5 Remove existing blow off	EA	1		\$ -	\$ 508.32	\$ 508.32		\$ -	\$ -	\$ -	\$ -
294	C6 Temporary 6' Chain Link Fence during construction	WEEKS	2		\$ -	\$ 142.45	\$ 284.90		\$ -	\$ -	\$ -	\$ -
295	C7 Restore existing surfacing disturbed including seeding	SY	120		\$ -	\$ 89.17	\$ 10,700.40		\$ -	\$ -	\$ -	\$ -
296	C8 Restore existing gravel drive in kind, 8" minimum depth	SY	15		\$ -	\$ 37.55	\$ 563.25		\$ -	\$ -	\$ -	\$ -
				LOCATION C TOTAL:	\$ -	\$ 23,528.36	\$ 23,528.36	LOCATION C TOTAL:	\$ -	\$ -	\$ -	\$ -

	TOTAL	\$	9,830,433.66	TOTAL	\$	9,373,628.61	TOTAL	\$	9,896,960.16	TOTAL	\$	9,405,620.64	TOTAL	\$	11,264,810.74	TOTAL	\$	10,310,357.14
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price shown on bid summary form

\$9,355,439.81

\$10,037,718.16

\$9,405,620.64

\$10,623,705.00

\$9,725,624.82

DIFFERENCE IN SUMMARY VS BID SCHEDULE

(\$18,188.80)

\$140,758.00

\$0.00

(\$641,105.74)

(\$584,732.32)

based bid schedule 1 + bid alternate 2A
river work and skatepark

\$ 5,085,053.57

\$ 5,190,525.45

\$ 5,177,933.62

\$ 5,596,580.04

\$ 6,035,039.91

\$ 5,912,070.32

based bid schedule 1 + bid alternate 1A, 2A, 2B
river work, skate park, Bohn Field, 2nd Avenue Trailhead

\$ -

\$ 6,017,650.35

based bid schedule 1 + bid alternate 2B
river work and 2nd avenue trailhead

\$ 4,400,333.76

\$ 12,798.63

\$ 704.00

\$ 12,903.76

\$ 2,161.83

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BOHN PARK
2016 FLOOD RECOVERY PROJECT
Lyons, Colorado

PROJECT NUMBER: 16044.00
DATE: 09/16/16
DESIGNED: MW
DRAWN: GG
CHECKED: MW

REVISIONS:

JOB DESCRIPTION:
100% DESIGN SET

SHEET TITLE:
BOHN PARK
BID SCHEDULE
DIAGRAM

SHEET NUMBER:

G1.6
SHEET X OF XX

BASE BID SCHEDULE
-RIVER WALK AND RIVER IMPROVEMENTS, PARKING, WATER QUALITY INFRASTRUCTURE, CUSTOM RESTROOM, UTILITIES, AND ASSOCIATED SITEWORK

BID ALTERNATE #2A
-BOHN FIELD. INCLUDING BATTING TUNNEL AND OVERLOT GRADING OF ENTIRE PARK. RESEED DISTURBED AREAS OUTSIDE BID ALTERNATE LIMITS

BID ALTERNATE #1B
-ADDITIONAL 4,000 SF SKATEPARK

BID ALTERNATE #1A
-8000 SF SKATEPARK, EMBANKMENT AND UNDERDRAIN, LANDSCAPE, BERM AND IRRIGATION

BID ALTERNATE #3
-FULL BUILD OUT OF ENTIRE PARK INCLUDING BASE BID AND ALL BID ALTERNATIVES

BID ALTERNATE #2B
-2ND AVENUE TRAILHEAD AND ALL ASSOCIATED SITEWORK

