WORKSHOP
BOHN PARK 90% DESIGN REVIEW
AND PHASING OPTIONS
DISCUSSION CONCERNING YEAR ROUND CAMPING, PARK HOST, CAMPING/PARKING FEES AT LAVERN JOHNSON PARK
5:30 pm – 6:45

DRAFT AGENDA

TOWN OF LYONS

7:00 P.M., TUESDAY, SEPTEMBER 6, 2016

BOARD OF TRUSTEES MEETING
SHIRLEY F. JOHNSON COUNCIL CHAMBER
LYONS TOWN HALL, 432 5TH AVENUE, LYONS, COLORADO

I. Roll Call And Pledge Of Allegiance

II. A Reflective Moment Of Silence

III. Sgt. Bill Crist, Boulder County Sheriff's Office Report

IV. Staff Reports

IV.1. Highland Ditch Update

IV.2. Cash Flow Analysis Update

Documents:

CASH FLOW ANALYSIS REPORT FOR SEPTEMBER 6.PDF

IV.2.a. Disaster Recovery Expenditure Schedule

Documents:

DISASTER RECOVERY EXPENDITURE SCHEDULE.PDF

V. Audience Business
Limited to 15 minutes - all comments limited to 4 minutes per person.

V.1. Proclamation Of September As Attendance Awareness Month-St. Vrain Valley School District

Documents:

ST VRAIN VALLEY SHOOL ATTENDANCE PROCLAMATION 82016.PDF

V.2. 2016 Election Overview - What You Need To Know In Boulder County

Documents:

2016 ELECTIONS INFORMATION COMMUNITY PRESENTATION V7 FOR LYONS (4.3 RATIO).PDF

VI. Board And Commission Update (15 Min)

VI.1. Lyons Prepared

Documents:

LYONS PREPARED BOT UPDATE.PDF

VI.2. Lyons Library District Annual Update

VII. Consent Agenda

VII.1. September 2016 Accounts Payable

Documents:

BOT PAYABLES 090616.XLSX

VII.2. August 1, 2016 BOT Meeting Minutes

Documents:

AUGUST 1, 2016 BOT MEETING MINUTES.PDF

VII.3. August 15, 2016 BOT Meeting Minutes

Documents:

AUGUST 15, 2016 BOT MEETING MINUTES.PDF

VII.4. Resolution 2016-75 Cover Sheet

Documents:

RESOLUTION 2016-75 COVER SHEET.PDF

VII.4.a. Resolution 2016-75

Documents:

RESOLUTION 2016-75, A RESOLUTION ACCEPTING A DISASTER EMERGENCY FUNDS GRANT FOR STREAM RESTORATION.PDF

VII.4.b. Reso 2016-75 Project Statement

Documents:

75-STATEMENT OF PROJECT.PDF

VII.5. Cover Sheet Resolution 2016-76

Documents:

COVER SHEET RESOLUTION 2016-76.PDF

VII.5.a. Resolution 2016-76, A Resolution Approving Change Orders 55,59, And 62, To The Contract With Kirsche Construction For Phase II Construction Of Lavern M. Johnson Park, Formerly Known As Meadow Park

Documents:

76-LYONS PROPERTIES CSN OF L JOHNSON PARK CHANGE ORDERS 9 6 16.DOC

VII.5.a.i. Reso 2016-76 Background

Documents:

BACKUP MATERIAL RESOLUTION 2016-76.PDF

VII.6. Resolution 2016-77, A Resolution Approving Meadow Park Phase II Change Orders

VII.6.a. Reso 2016-77 Cover Sheet

Documents:

COVER SHEET RESOLUTION 2016-77.PDF

VII.6.a.i. Resolution 2016-77

Documents:

77-RESOLUTION CHANGE ORDERS 18,21,23,28,31,36A,38,39,44,45,47,61,68,69,82,100.DOC

VII.6.a.ii. Resolution 2016-77 Background

Documents:

BACKUP MATERIAL RESOLUTION 2016-77.PDF

VII.7. Resolution 2016-78 Cover Sheet

Documents:

78-COVER SHEET.PDF

VII.8. Resolution 2016-78, A Resolution Approving An MOU With DOLA And CU Technical Assistance For Landscape Design

Documents:

78- RESOLUTION MOU DOLA LANDSCAPE DESIGN.PDF

VII.9. Resolution 2016-79 Cover Sheet

Documents:

COVER MEMO.PDF

VII.9.a. Resolution 2016-79

Documents:

BOHN PARK ADDITIONAL SERVICES RESOLUTION.PDF

VII.9.a.i. Reso 2016-79 Amendment

Documents:

REVISED FIRST AMENDMENT DHM 9.6.16.PDF

VII.9.a.i.1. Exhibit A - First Amendment Bohn Park Design

Documents:

EXHIBIT A-FIRST AMENDMENT BOHN PARK DESIGN ECOS.PDF

VII.9.a.ii. Reso 2016-79 Backup Info

Documents:

FEMA JUSTIFICATION.PDF

VII.10. Resolution 2016-80, A Resolution Approving The Second IGA Among The County Of Boulder, Colorado, The County Of Larimer, Colorado, The Town Of Lyons And The Lyons Regional Library District

Documents:

RESOLUTION 2016-80.PDF

VIII. General Business

VIII.1. Resolution 2016-81 Cover Sheet

Documents:

RESOLUTION 2016-81 COVER SHEET.PDF

VIII.1.a. Resolution 2016-81

Documents:

81- RESOLUTION APPROVING SECOND LIBRARY IGA (2).PDF

VIII.1.b. Resolution 2016-81 IGA

Documents:

81-LATEST LIBRARY IGA DRAFT KBG 9.1.16.PDF

VIII.1.b.i. EDC Position On Library District IGA

Documents:

EDC POSITION ON LIBRARY DISTRIC IGA.PDF

VIII.2. Discussion And Direction 90% Design Review And Phasing Recommendations

Documents:

SEPT. 6 BOHN 90PERCENT COVER SHEET- BOT PACKET AGENDA.DOCX

VIII.3. Discussion Concerning Year Round Park Hosts, Camping And Fees

Documents:

SEPT. 6 LAVERN JOHNSON YEAR ROUND CAMPING-FEES-COVER FOR BOT PACKET.DOCX

VIII.4. Discussion/Direction For Public Works Site

IX. Items Removed From The Consent Agenda

X. Trustee Reports

XI. Summary Of Action Items

XII. Adjournment

"The Town of Lyons will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. Persons needing accommodations or special assistance should contact the Town at hr@townoflyons.com as soon as possible, but no later than 72 hours before the scheduled event."

Cash Flow Analysis Report for September 6, 2016 Board of Trustees Meeting

By: Tony Cavalier, Finance Director 8/31/16

Town staff has been working with multiple State agencies since the 2013 Flood. A major component to Recovery is the completion of numerous projects (between 75 and 100). Most of the projects are grant funded and therefore expenses are paid for by the Town and later reimbursed by the grants. Due to the high initial costs of many of the projects, the Town is now struggling to cash flow the projects. The State has already advanced the Town $6.5 million dollars. The Town is currently requesting an additional $3 million to get us through 2016. The state has requested a Cash Flow analysis be completed by the Town and DHSEM in order to receive the additional advance. As of 8/31/16 the Town has completed its portion of the spreadsheet (expenditures) and passed it on to DHSEM for them to complete the reimbursement projections.

The attached spreadsheet has many worksheets. For this BOT meeting purpose, please refer to the tab (worksheet) "E & R Analysis MAM". The top portion of the worksheet is expenditures by grant/project. The bottom portion is the grant reimbursement projections (to be completed by DHSEM by September 6th).

Lines 5-76 list each project/grant and project to date expenditures and projections as of July 2016 (Only current/active or future grants/projects are listed – completed projects not included). Column E is the grant award amount. Column G is the expenditures through June 30, 2016. Column H is the project reimbursements to date. Column I is the difference between what has been spent and how much has been received through June 30, 2016. Cell G76 shows $26,353,959 .00 spent to date on these projects. H76 are the reimbursements to date. I76 is the amount not yet reimbursed ($13,866,189.00). Part of the -$13.8 million was covered by Cirsa insurance proceeds. The amount of insurance proceeds associated with the $26.3 million expenditures is approximately $4.5 million. Also the $6.5 million dollar State Advance funds have helped cash flow us up until now. There is also approximately $2million in RFRs (request for reimbursement) submitted and in the queue. We also have about $1 million dollars of expenditures on the Stream project that will be eligible for reimbursement as soon as the DEF Stream Agreement is fully executed (hopefully by the end of September).

The bottom portion – Reimbursements/Revenues will be completed by the State. This will show how much money the Town will have on a monthly basis to cash flow projects. This information may lead to a reduction of projects being done at the same time. Also, further analysis will be needed to prioritize projects based on many factors such as cash flow, grant match, grant period, safety and health, environmental (river flows), etc.

Town of Lyons
DISASTER RECOVERY EXPENDITURE SCHEDULE

Grant Title	Funding Source	Funding Agency	Total Grant Award	Grant End	As of 30 June 16 Expended	As of 30 June 16 Reimbursed	As of 30 June 16 Shortfall	Grant Funds Remaining As of 30 June 16
Sewer Line, Lift Station and Water Distribution Loop for Eastern Corridor	EDA	DOLA	$ 768,358	7/15/2020	$ -	$ -	$ -	$768,358
EDA GRANT MATCH	CDBG-DR 2	Collaborative	768,359.00	11/30/2017	$ -	$ -	$ -	
CDBG Housing - Round 1 Deobligated Funds	DEF	DHSEM-DEF	$ 343,997	TBD	$ 343,997		$ 343,997	$0
St. Vrain Creek Restoration	DEF	DHSEM-DEF	$ 1,172,570	TBD	$ 961,521	$ -	$ 961,521	$211,049
Meadow Park Flood Recovery Project #14330	GOCO	GOCO	$ 1,120,282	4/9/2016	$ 532,475	$ 532,475	$ -	$587,808
Replacement for 12" Water Transmission Main	CDPHE	CDPHE	$ 1,000,000	12/31/2016	$ 417,045	$ 175,120	$ 241,925	$582,955
Water and Sewer Rate Study	CDPHE	CDPHE	$ 38,950	12/31/2016	$ 13,706	$ 2,770	$ 10,936	$25,244
Water/Wastewater CIP	CDPHE	CDPHE	$ 27,200	12/31/2016	$ -	$ -	$ -	$27,200
Feasibility Sanitation Apple Valley	CDPHE	CDPHE	$ 67,350	12/31/2016	$ 10,676	$ 810	$ 9,866	$56,674
Outfall Engineering & Construction	CDPHE	CDPHE	$ 322,554	12/31/2016	$ 17,174	$ 11,135	$ 6,039	$305,380
CIP Project Management	CDPHE	CDPHE	$ 132,302	12/31/2016	$ 12,764	$ -	$ 12,764	$119,538
Local Share Fema 1158	CDPHE	CDPHE	$ 9,348	6/30/2016	$ -	$ -	$ -	$9,348
Local Share Fema 1129	CDPHE	CDPHE	$ 2,792	6/30/2016	$ -	$ -	$ -	$2,792
Local Share Fema 900	CDPHE	CDPHE	$ 7,211	6/30/2016	$ -	$ -	$ -	$7,211
Local Share Fema 1184	CDPHE	CDPHE	$ 7,609	6/30/2016	$ -	$ -	$ -	$7,609
Encasement and check structure for water line in 2nd Ave	CDPHE	CDPHE	$ 56,000	12/31/2016	$ 5,333	$ -	$ 5,333	$50,667
LESAP Sustainability Coordinator 2015 & 16	BoCo	BoCo	$ 30,000	6/30/2017	$ 12,794	$ 15,000	$ (2,206)	$17,206
DOLA 7458-DEPOT BUILDING RESTORATION	DOLA EIAF	DOLA	$ 297,000	7/31/2016	$ 295,162	$ 260,023	$ 35,139	$1,838
State Historic Fund Library 2014	State Historic Fund		$ 200,000	10/1/2016	$ 200,000	$ 165,414	$ 34,586	$0
Colorado Heritage Planning Grant	DOLA	DOLA	$ 125,000	11/30/2016	$ 61,024	$ 61,024	$ -	$63,976
Hwy 36/Main St Improvements/Stop Light St Canyon	CDOT	CDOT	$ 2,228,500	12/31/2016	$ 1,174,519	$ 754,998	$ 419,521	$1,053,981
Stone Canyon Intersection and Signal Improvements	BoCo	BoCo	$ 850,000	9/30/2016	$ 434,855	$ 88,000		$415,145
Staff (3) Positions - R2 P15-043	CDBG-DR-2	DOLA Planning	$ 315,884	3/31/2017	$ 57,144	$ -	$ 57,144	$258,740
St. Vrain Corridor Trail Recovery	CPW-LWCF-NPS	CPW	$ 350,000	TBD	$ -	$ -	$ -	$350,000
Charge Ahead CO/RAOC	Charge Ahead CO/RAOC		$ 7,825	12/31/2016	$ -	$ -	$ -	$7,825
Staffing Assistance - Flood Recovery	DOLA EIAF	DOLA Staffing	$ 1,740,373	12/31/2017	$ 945,130	$ 834,838	$ 110,291	$795,243
HR Assistance Staffing	DOLA EIAF	DOLA Staffing	$ 110,000	5/31/2018	$ 7,235		$ 7,235	$102,765
Econ Devopiment match for EVSE	BoCo	BoCo	$ 6,000	12/31/2016	$ -	$ -	$ -	$6,000
Storm Water/Electric Rate Study-R2 P15-044	CDBG-DR-2	DOLA Planning	$ 281,161	12/31/2016	$ 38,210	$ -	$ 38,210	$242,951
Housing Acquisitions- Phase 1	HMGP	DHSEM HMGP	$ 7,877,850	6/9/2017	$ 4,169,923	$ 2,619,056	$ 1,550,867	$3,707,927
Housing Elevations	HMGP	DHSEM HMGP	$ 164,090	9/29/2017	$ 15,646	$ -	$ 15,646	$148,444
DOLA Mini 2016-2017 Mid-Main Banners	DOLA	DOLA	$ 2,500	6/30/2017	$ -	$ -	$ -	$2,500
Code Enforcement	HMGP	DHSEM	$ 128,211	3/31/2018	$ 9,718	$ -	$ 9,718	$118,493
Fishing is Fun/St. Vrain Habitat project	USFW	CPW	$ 93,200	TBD	$ -	$ -	$ -	$93,200
Hazard Indentification and Risk Assessment Study	CDBG-DR P& R	DOLA Planning	$ 30,000	TBD	$ -	$ -	$ -	$30,000
Land Use Plan for Aquired Properties	CDBG-DR P& R	DOLA Planning	$ 165,000	TBD	$ -	$ -	$ -	$165,000
Meadow Whitewater Features/Fish Habitat	CWCB	CWCB	$ 50,000		$ 47,400	$ 47,005	$ 395	$2,600
Cost of Delay WWTP	CDBG-DR 2	Collaborative	$ 551,566.00	TBD	$ -	$ -	$ -	$551,566
Replace Damaged Pavement	CDBG-DR 2	Collaborative	$ 350,000.00	TBD	$ -	$ -	$ -	$350,000
Trail Extension Grant (Match)	CDBG-DR 3	Collaborative	$ 350,000.00	TBD	$ -	$ -	$ -	$350,000
FEMA PA LOCAL Match	CDBG-DR 2	Collaborative	$ 696,073.52	TBD	$ -	$ -	$ -	$696,074
FEMA PA LOCAL Match	CDBG-DR 3	Collaborative	$ 72,700.00	TBD	$ -	$ -	$ -	$72,700
6	FEMA PA 4145	DHSEM PA	$ 708,369	9/30/2016	$ 680,994	$ 590,538	$ 90,456	$27,374
13	FEMA PA 4145	DHSEM PA	$ 224,135	10/31/2016	$ 203,043	$ 198,931	$ 4,112	$21,092
29	FEMA PA 4145	DHSEM PA	$ 720,266	3/14/2015	$ 592,866	$ 504,782	$ 88,084	$127,400
30	FEMA PA 4145	DHSEM PA	$ 636,830	3/14/2015	$ 270,615	$ 185,823	$ 84,792	$366,215
41	FEMA PA 4145	DHSEM PA	$ 510,245	5/31/2016	$ 532,846	$ 390,182	$ 142,664	($22,601)
42	FEMA PA 4145	DHSEM PA	$ 657,283	9/14/2016	$ 391,209	$ 424,220	$ (33,011)	$266,074
72	FEMA PA 4145	DHSEM PA	$ 182,448	9/14/2015	$ 299,721	$ 1,832	$ 297,889	($117,273)
94	FEMA PA 4145	DHSEM PA	$ 119,360	9/14/2016	$ 241,780	$ 1,240	$ 240,540	($122,420)
180	FEMA PA 4145	DHSEM PA	$ 211,386	9/30/2016	$ 657,380	$ 1,051	$ 656,329	($445,994)
347	FEMA PA 4145	DHSEM PA	$ 547	3/14/2015	$ 69,384	$ 471	$ 68,913	($68,837)
380	FEMA PA 4145	DHSEM PA	$ 1,341	5/1/2016	$ 203,409	$ 1,156	$ 202,253	($202,068)
503	FEMA PA 4145	DHSEM PA	$ 1,492	10/30/2016	$ 18,464	$ 1,287	$ 17,177	($16,972)
522	FEMA PA 4145	DHSEM PA	$ 19,021	12/31/2015	$ 180,398	$ 16,405	$ 163,993	($161,377)
552	FEMA PA 4145	DHSEM PA	$ 820,969	9/14/2016	$ 925,455	$ 892,093	$ 33,362	($104,486)
613	FEMA PA 4145	DHSEM PA	$ 2,842,635	1/30/2017	$ 105,510	$ 33,681	$ 71,829	$2,737,125
645	FEMA PA 4145	DHSEM PA	$ 447	9/14/2014	$ 48,898	$ 386	$ 48,512	($48,451)
646	FEMA PA 4145	DHSEM PA	$ 113,939	9/14/2016	$ 18,056	$ 15,429	$ 2,627	$95,883
793	FEMA PA 4145	DHSEM PA	$ 61,412	9/14/2017	$ 28,360	$ 52,968	$ (24,608)	$33,052
800	FEMA PA 4145	DHSEM PA	$ 1,516,567	9/14/2016	$ 401,673	$ -	$ 401,673	$1,114,894
879	FEMA PA 4145	DHSEM PA	$ 2,221,461	6/30/2017	$ 225,128	$ 153,161	$ 71,967	$1,996,333
900	FEMA PA 4145	DHSEM PA	$ 488,882	5/31/2015	$ 381,198	$ 205,354	$ 175,844	$107,684
1067	FEMA PA 4145	DHSEM PA	$ 26,608	9/14/2014	$ 18,056	$ 22,949	$ (4,893)	$8,552
1078	FEMA PA 4145	DHSEM PA	$ 21,497,351	9/14/2017	$ 8,151,482	$ 2,178,269	$ 5,973,213	$13,345,869
1091	FEMA PA 4145	DHSEM PA	$ 1,005,224	9/14/2014	$ 925,455	$ 892,093	$ 33,362	$79,769
1129	FEMA PA 4145	DHSEM PA	$ 185,951	10/31/2015	$ 178,920	$ 25,893	$ 153,027	$7,031
1158	FEMA PA 4145	DHSEM PA	$ 373,908	7/30/2016	$ 376,273	$ 20,379	$ 355,894	($2,365)
1174	FEMA PA 4145	DHSEM PA	$ 27,353	12/31/2016	$ 167,526	$ 23,592	$ 143,934	($140,173)
1179	FEMA PA 4145	DHSEM PA	$ 322,230	9/14/2014	$ 7,015	$ -	$ 7,015	$315,215
1184	FEMA PA 4145	DHSEM PA	$ 304,372	12/31/2016	$ 269,395	$ 85,937	$ 183,459	$34,977
Total			**$ 58,719,846**		**$ 26,353,959**	**$ 12,487,771**	**$ (13,866,189)**	**$31,597,527**

FROM THE OFFICE OF THE MAYOR

Proclamation of September as Attendance Awareness Month

WHEREAS good attendance is essential to student achievement and graduation, and we are committed to dedicating our resources and attention to reducing chronic absenteeism rates, with a focus starting as early as kindergarten,

WHEREAS chronic absence – missing just 2 days of school a month for any reason including excused and unexcused absences – is a proven predictor of academic trouble and dropout rates,

WHEREAS chronic absence predicts lower third-grade reading proficiency, course failure and eventual dropout, it weakens our communities and our local economy,

WHEREAS the impact of chronic absence hits low-income students and children of color particularly hard if they don't have the resources to make up for lost time in the classroom and are more likely to face systemic barriers to getting to school – such as unreliable transportation, lack of access to health care, unstable or unaffordable housing,

WHEREAS chronic absence can be significantly reduced when schools, families and communities work together to reach out to students, promote good attendance, and address hurdles that keep children from getting to school,

NOW, THEREFORE BE IT RESOLVED that as the Mayor of the Town of Lyons, I proclaim our city will stand with the nation in recognizing September as "Attendance Awareness Month." We hereby commit to focusing on reducing chronic absenteeism to give all children an equitable opportunity to learn, grow and thrive academically, emotional and socially.

TOWN OF LYONS, COLORADO

_____

Connie Sullivan, Mayor Pro Tem

_____

Deb Anthony, Town Clerk

BOULDER COUNTY ELECTIONS

CONNECT
ENGAGE
VOTE

Elections in Boulder County

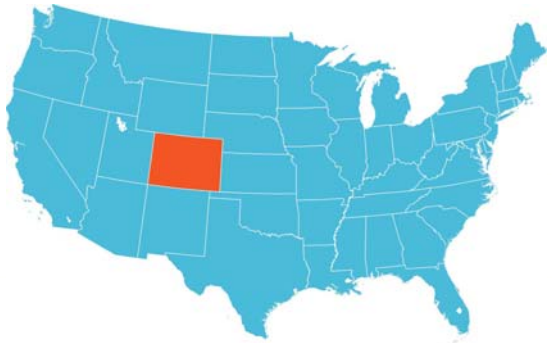
Everything you wanted to know!

Our 2016 Focus

Preparing for the
largest voter turnout
election in Boulder County
history with the
longest mail ballot ever
in a mail ballot election
AND the first ever
open presidential election with same-day voter registration.

Elections in Colorado

What makes Colorado Elections unique?



- Everyone gets a mail ballot
- Voters can also choose to go vote in person
- Voters can go to ANY Voter Service and Polling Center in their county
- Voters can register and vote on the same-day up through Election Day (ID Required)

Tip: Remind your friends and family and share these voting facts when you meet new people to Colorado. They may not know!

Voter Registration

- There is no registration deadline.
- Residents can register to vote up to and including Election Day (ID required)
- One must be a resident of Colorado for at least 22 days prior to Election Day to vote.
- Voters who register online less than 8 days prior to an election will not be sent a ballot by mail. They must go to a Voter Service Center to vote in person. (ID required)

2016 General Election Key Dates

Today– Sign-up for Ballot Track

October 17 – Ballots mailed to voters; 24-hour ballot drop-off locations open; mail ballots and machine voting available at Boulder office

October 24 – Voter Service Centers open

October 31 – Last day to register and still receive a ballot in the mail

November 4 – Drive-by Ballot Drop-off locations open (closed Sunday)

November 7 – Additional NINE Voter Service Centers open

November 8 – Last Day to Vote – Election Day

Ballot Return Options:

BOULDER COUNTY ELECTIONS

Return your Mail Ballot to a:

- ✓ 24-Hour Box

- ✓ Voter Service & Polling Center

- ✓ Drive-by Drop-off location

- ✓ Or by mail (allow sufficient time)

- ✓ Or go vote in person!

We ♥ Early Voters

Love, Your Elections Division

Preparing for the Big One

BOULDER COUNTY ELECTIONS

Planning for 202,000 people voting: 68,000 on Election Day: 56,000 by mail & 12,000 in person

- We've been preparing for over 2 years – Implementing new and updated election management and ballot processing technologies to manage largest turnout ever
- Installed 6 new additional 24-hour boxes for a total of 12 – providing community amble options for mail ballot return
- Staffing 16 Voter Service Centers to meet same-day registration & voting demand
- Increasing voter education and outreach efforts.
- But, what we know:
  - Voters still tend to vote late & it is an extremely long ballot
  - Of 56,000 returned on Nov 8, **almost 60%** of those or approx. **32K** come in **AFTER 5 p.m.** Then, we need to transport the bulk of them back to the Ballot Processing Center.

Plan: Process ballots until 2 a.m. and begin again at 7:30 a.m. Last results posting around 3 a.m. then next one around 11:30 a.m.

Why Vote Early

BOULDER COUNTY ELECTIONS

Once you decide how to vote, please return your mail ballot or go vote.

<u>Voting early:</u>

- ✓ Helps reduce campaign phone calls for you
- ✓ Avoids last minute in-person or ballot drive-by drop-off lines
- ✓ Helps county by being able to process ballots throughout the election period, not just on election night (no votes are tabulated before election night though!).

Thank you & What you can do to help:

BOULDER COUNTY ELECTIONS

- ✓ Talk to your friends and neighbors:
  - Make sure they are registered (if they are voting)
  - Make sure they know they are getting a ballot in the mail
  - Encourage them to return their ballot as soon as possible! And definitely by **Friday, November 4** if they are ready to vote
- ✓ Return <u>your</u> ballot early!
- ✓ We need Election workers – over 450 workers; We especially need Republican workers – if you are interested contact the Boulder County Republicans: www.BoCoGOP.org

Action Steps:

1) <u>Check your voter registration</u> at **www.BoulderCountyVotes.org**
2) Track your mail ballot by signing up for **Ballot Track** (sign up at same website)
3) Follow us on Twitter: @BoCoClerk
4) Contact us with questions: Vote@BoulderCountyVotes.org or 303.413.7740

After the 2013 flood the town formed several new commissions, including the Human Services and Aging Commission (HSAC). In approximately August of 2014, HSAC approached me and asked if I would be willing to head a subcommittee based on emergency preparedness. My background as a wildland firefighter and EMT lent itself well to this work and I was happy to find a place where I could help with flood recovery work. John O'Brien was the liaison to the HSAC commission; he and I attended several InterMountain Alliance meetings together and he joined the Lyons Prepared Steering Committee on a visit and tour of the Boulder Office of Emergency Management.

In working to form the mission of Lyons Prepared, I attended several resilience meetings in and around Lyons and I met with Julie Van Domelen about her experience as mayor during the flood. The need for a way to communicate between residents and incident managers during times when normal methods of communication--internet, phone, TV/Radio, etc.--are down emerged as a goal for Lyons Prepared.

In September 2014, an initial Lyons Prepared meeting was held and attended by Victoria Simonsen, Kyle Miller, Ariel Hodgson, JJ Hoffman, Dee Ryen, and me. In October of 2014, the first articles about this group appeared in the Lyons Recorder and the Redstone Review. I continued writing articles about emergency preparedness for our local papers throughout the rest of 2014. Individuals interested in working on this issue with me contacted me and the first meeting of the Lyons Prepared steering committee was held in March of 2015.

From the beginning, I felt that preparedness efforts needed to be strongly supported by the Lyons Fire Protection District so that this work could be a team effort. For this reason I joined Lyons Fire as a firefighter in February of 2015.

Lyons Prepared has now distributed radios to and trained individual point-of-contacts in eight of our seventeen neighborhoods including Town North (north of main street), Lyons Valley Park, and Town West (the confluence area). We continue to work to support the preparedness of all neighborhoods within the Fire District area, including neighborhoods within the Town of Lyons area. Over time it became clear that Lyons Prepared is a better fit with the Lyons Fire Protection District than as a HSAC subcommittee. In January 2016, with the blessing of the HSAC Chair, Lyons Prepared officially moved to the Lyons Fire Protection District.

Town citizens have been active as steering committee members and point-of-contacts with Lyons Prepared since the beginning. Sara Erickson, Aaron Caplan, Chuck Esterly, and David DeCoster from the town all volunteered to work with this effort early on. John O'Brien and Dawn Weller have attended meetings and Cody Humphrey is on our mailing list, receiving all communications (mainly meeting agendas and minutes) that we share with each other.

For more information about Lyons Prepared please feel free to contact me and visit our website (www.lyonsprepared.com).

Emily Gubler

Town of Lyons
A/P Summary Bi-Monthly
9/6/16

Date & Check #		Handchecks	Description	Amount
8/3/16	91608003	Chase Paymentech	credit card processing charges	$ 461.33
8/3/16	91608004	Vision Service Plan	Vision insurance	$ 443.44
8/3/16	91608005	Chase Paymentech	additional cc processing charges	$ 57.11
8/5/16	91608006	US Bank	credit card purchases	$ 2,413.28
			Total Handchecks	**$ 3,375.16**
			Payroll 8/26/16	**$ 46,206.53**

Unpaid Invoices - Vendor	Amount	Grant Funds	Grant Name
American Service Funds	$ 1,993.09		
Bigwow Displays:	$ 1,314.50		
Boulder County Finance:	$ 59,268.55	$22,139.00	CDBG R2 - Collaborative
Brannan Sand & Gravel Co.:	$ 128.05		
Colorado Analytical Lab:	$ 2,789.10		
Colorado Dept of Revenue	$ 2,183.00		
Colorado Materials:	$ 937.93		
Colt Print Services	$ 397.43		
CPS Distributors, Inc.:	$ 142.62		
Deep Rock Water:	$ 220.10		
Duran Excavating	$ 59,441.00	$59,441.00	CDPHE
Eco-cycle:	$ 2,264.14		
Electric Fund:	$ 8,580.33		
Family Support Registry	$ 50.00		
Federal Payroll Taxes	$ 16,537.69		
Gatherings	$ 10.00	$10.00	LAHC Last Thursday
Ground Engineering	$ 6,342.50	$6,342.50	CDOT & Boulder County
Hill Petroleum:	$ 304.26		
Home Depot	$ 106.74		
Humana	$ 1,546.22		
ICON Engineering, Inc.:	$ 6,874.00	$6,874.00	CDBG R2
Innovative Computer Systems	$ 3,190.00		
JUB Engineers, Inc.:	$ 7,362.50	$7,362.50	CDPHE
Kerr, James F.:	$ 152.93		
Kristin Nordeck Brown, PC:	$ 1,000.00		
Landis+Gyr Technologies, LLC:	$ 675.00		
Lewan & Associates:	$ 1,464.05		
Light-O-Rama	$ 1,700.00		
Liberty Waste Management, Inc.	$ 660.00		
Longmont Ford:	$ 40.45		
Longmont, City of:	$ 67.50	$67.50	CDPHE
Loris	$ 2,117.25	$2,117.25	CDPHE
Louzan & Stillman, LLC:	$ 3,335.00		
Lyons Dairy Bar	$ 35.00	$35.00	LAHC - Last Thursday
Lyons Recorder:	$ 104.32	$33.12	DEF
M E A N:	$ 631.02		
Metron Farnier	$ 1,496.00	$1,496.00	FEMA
McDonald Farms Enterprises Inc	$ 1,122.83		
Michow Cox & McAskin LLP:	$ 15,501.25		
Mountain Truck & Equipment	$ 2,126.63		
N Line Electric, LLC:	$ 1,647.67		
One Way, Inc:	$ 135.00		
Peak Communication:	$ 1,671.25		
PLIC - Grand Island	$ 398.40		
Poysti & Adams, LLC:	$ 33,817.64		
Prairie Mountain Publishing	$ 56.11	$56.11	FEMA
Quill:	$ 527.53		

Town of Lyons
A/P Summary Bi-Monthly
9/6/16

Ramey Environmental Complian	$	21,222.97		
Rexel	$	76.97		
RG and Associates, LLC:	$	12,150.75	$12,150.75	CDPHE
Russell, Toby	$	479.65		
Safeguard:	$	413.71		
Samba dende:	$	240.00		
Starkovich, LLC	$	656.50		
SVVSD:	$	875.50	$530.31	LCF
United Healthcare	$	21,086.49		
USA Blue Book:	$	204.92		
Utility Refunds	$	673.63		
Vasquez, Raul:	$	800.00	$800.00	FEMA
Verizon Wireless:	$	321.79		
VSP	$	467.47		
Wagner Welding Supply:	$	8.68		
Workwell Occupational	$	131.38		
Unpaid Invoices as of 8/31/16		**$312,276.99**	**$119,455.04**	**Grant Expenditures**

Total (hand checks, unpaid invoices & payroll)	**$361,858.68**

Workshop 5:30 pm – 6:45
Bohn Park 50 % Design and Financing

MINUTES
TOWN OF LYONS
7:00 P.M., MONDAY, AUGUST 1, 2016
BOARD OF TRUSTEES MEETING
SHIRLEY F. JOHNSON COUNCIL CHAMBER
LYONS TOWN HALL, 432 5TH AVENUE, LYONS, COLORADO

I. Roll Call and Pledge of Allegiance
Roll Call. Present: Mayor Connie Sullivan, Mayor Pro Tem Dan Greenberg, Trustee Michael Karavas, Trustee Juli Waugh, Trustee Jim Kerr, Trustee Barney Dreistadt. **Absent:** Trustee Wendy Miller.

II. A Reflective Moment of Silence

III. Approval of the Agenda
Motion: Mayor Pro Tem Greenberg moved to approve the Agenda.
Action: Approve **Moved by** Mayor Pro Tem Dan Greenberg, **Seconded by** Trustee Barney Dreistadt.
Motion passed unanimously.

IV. Boulder County Sheriff Report, Sgt Nick Goldberger
Sgt Nick Goldberger and Sgt Bill Crist were present.
Sgt Goldberger reported we had a very busy weekend. There were a few under the influence violations, a few parking complaints. We need to educate the public as to where they can park. There were no major issues at the festival, except for a medical call on site. Transportation to the festival was good, and all the events are within walking distance. In regards to event signs; No Festival Parking signs are *not* acceptable in front of private businesses/homes. BCSO is trying to educate owners since all public streets are public parking. There were two vehicle break-ins reported, please keep your vehicles locked. There has been a staffing increase request of an additional 8 hours on the weekends to patrol Black Bear Hole. We have a set number of deputies; Officer Wagner is assigned full time to Lyons. People think we have an officer here all the time and that is not true. We still do not have an emergency call box, we are asking BRETSA to pay for and install a new one.
Mayor pro-tem Greenberg stated he heard an announcement at the festival to move cars or be towed/ticketed. Thank you for your efforts. In regards to parking elsewhere, can homeowners retain parking in front of their property? Sgt Goldberger stated if the street is public, you cannot put up a NO PARKING sign.
Mayor Sullivan asked if businesses could put up "Parking for Customers Only" signs, although she thought parking was better this year. Mayor Sullivan stated we need to direct them to where we want them to park.

V. Staff Reports
Town Administrator Simonsen updated the board on the Highlands Ditch, Highland Ditch has submitted a Flood Plain Permit Variance and staff is working with them.

VI. Audience Business - Limited to 15 minutes - All comments will be limited to 4 minutes per person
1. Peter Baumgartner, Lyons, stated he finds the Welcome to Lyons vs. Keep Out stance disturbing.
2. Ian Brighton, Lyons, stated regarding the secret beach issue; I found out about it through a neighbor. Mr. Brighton stated it was a refreshing experience and nice to see restoration efforts, I did not realize we should not have been doing that. Mr. Brighton stated I have thought about what the space could entail, temporary access was utilized before public determination, but that is not unusual at this time, look at Bohn Park. The town does not have to sanction everything going on in town and I hope we can get off on a better foot which would empower people to clean up the area and get behind the restoration.
3.Amy Rheinholds, Lyons, stated at the July 18th BOT meeting Sgt. Bill Crist promised to enforce vehicle parking on 5th Ave. Ms. Rheinholds stated she called in once on Saturday and once on Sunday to report cars blocking the cross walk and in no parking zones. Ms. Rheinholds did not see any vehicles ticketed and did not get a call back from the Sheriff's Dept. Ms. Rheinholds stated since this issue was discussed at the last meeting, I would like to bring that forward and say we have one more festival and would like to see better enforcement. Ms. Rheihnolds stated she

spoke to this issue last year better and was promised better signage, better striping. Ms. Rheinholds stated it was better than last year but as a citizen that had to call in, it is disappointing since it was promised.

4. Amy Norder, Boulder, introduced herself and stated she is looking to relocate to Lyons and wants to locate her business with Edward Jones on the 300-400 block of Main Street. Ms. Norder stated for the last year and a half she has been going around town and introducing herself and is now looking for a place to open our business. Ms. Norder stated my company is community and sponsor oriented and I look forward to being a part of your community.

5. Jason Stillman, Lyons, stated he would like to address the confluence beach area. Mr. Stillman stated in June we started to improve the area, removed trash and beautified the area, at the confluence meeting a 4th of July party was discussed, town staff was there, and gave the go. Mr. Stillman stated it was shocking to see the email, there were no signs or vegetation removed, the email was offensive and inappropriate. Mr. Stillman stated he approved of the language in the second email by the BOT, too bad the first did the damage.

6. John Adams, Lyons, stated he bought the Stacy home and was a part of the beach, I put in a lot of effort to create a space for the neighbors and locals to enjoy, I don't see the problem. Mr. Adams stated there has to be a way to maintain the space, all I am asking is for the ability for neighbors to enjoy this beautiful spot.

7. Brandon DeCastillo, former resident of Lyons stated he is currently living on Peaceful Valley Rd, Mr. DeCastillo stated he has an issue with the attitude, language and mind-set of the town and that there is a discrepancy with what the public is doing. Mr. DeCastillo stated the email shows that the town is using an iron fist in that area, which has been forsaken for whatever reason, this group made the effort to make the area safer, removed lots of debris and beautified the area with pathways and lighting. Mr. DeCastillo stated I advocate the town to think differently, rather than striking down on them, think of the money and time it would have taken the town months to clean the area. Mr. DeCastillo stated lets act as one instead of authoritative, check it out and see what people are doing, this is the same attitude that was shown regarding the chicken coops. Mr. DeCastillo stated my friend owns the chicken coops and he allowed me to live there, I was asked to move as RV's are not allowed in the trailer park, the town should push for new ways of thinking, less robotic, it is such a great space that is not being used; it would be good for RV spaces and trailers with wheels, people are in fear of getting caught, and they can't afford the rents here.

8. La Vern Johnson, Lyons, stated she is here to bring exciting history to the Town, 100 years ago, Governor Hughes was running for president against Woodrow Wilson. Governor Hughes visited Lyons by train and was given a hatchet by the Lyons Boy Scouts. The family will be here next Sunday and the oldest resident Don Colard, and town descendents, to present it to the town, the hatchet will be in the museum, please come to the Redstone Museum on Saturday and take a look.

9. Joseph Lekarczyk, Boulder, spoke to the beach issue. Mr. Lekarczyk stated he finds it ironic that on the agenda item #6 is discussion about being business friendly, when we should put on the agenda the need for resident friendly policies, common sense solutions are needed. Mr. Lekarczyk stated I understand in the society we live in and the FEMA radar, there might be a way to let people who choose to recreate in the vacant lot that they do so at their own risk. Mr. Lekarczyk stated realistically they don't have Bohn and Meadow Parks yet, and Black Bear hole is not a place that is fun to go to. Mr. Lekarczyk stated I don't see why we can't come up with common sense, resident friendly solution to this.

10. CoCo Gordon, Lyons, asked the BOT to not forget community gardens in the town, we should start coordinating planning efforts as this brings people together in a healthy way, it takes a long time to prepare and we need to start now.

11. Wayne Anderson, County Road 69, stated I moved to Lyons in 1996, I have been involved in the business community since 2000, as you know there is frustration in the post flood era. Mr. Anderson stated this issue with the beach is a boiling point, on the surface you can't believe it, it is absurd, and neighbors can't put their feet in the river, for me it is a bigger issue indicative of the post flood rebuilding that has become a disaster. Mr. Anderson stated infrastructure needs, parks and side issues are dictated by FEMA and that is absurd. Mr. Anderson stated what I loved in this town was the spriit of the people making things happen, the citizens made the paths and ball fields; we don't need millions to do ridiculous projects. Mr. Anderson stated town staff has forgotten they work for the citizens of this town, they are mean spirited with an authoritative attitude, this is embarrassing, calling your neighbors criminals.

12. Nicholas Angelo, Lyons, stated life is a beach. Mr. Angelo asked the Board to consider sending a letter of rebuke to Donald Trump regarding members of gold medal families and immigrants.

Audience business closed at 7:50 pm

Mayor Sullivan stated there were several items on the agenda and the board will address some of the issues brought up tonight later on in the evening.

VII. Boards and Commissions 15 minutes

1. Sustainability Future Commission members Dave DeCoster and Dan Match stated our chair Dave Hatchamongi wanted us to bring you up to date with what the SFC has been working on. The BOT was provided a handout regarding SFC goals. LESAP was created in 2015 and received a grant to hire a Sustainable Coordinator (Toby Russell). Mr. Russell's job is to support the implementation of LESAP. Tonight we will focus on 3 items:

   Eco Pass - has been funded by Cemex and Boulder County and will come to an end at the end of 2016. SFC would like the Board to look at options to provide this service to at least part of the population. $35K from the general fund, or create a ballot initiative tax to fund (for low-income families), or formalize car sharing, van pooling, etc.

   Mayor Sullivan stated that when things are free, they are taken for granted. I would like to see this program continue. When things are free you don't always see the value. I wonder if people would use them more if they had to pay a small fee.

   Zero Waste Grant $90K - The town has an existing policy regarding events on town property stating they must be zero waste. Event organizers and vendors need to run a successful event which needs to be approved. Volunteers are currently overseeing events and it is not sustainable. Timing is pertinent with the new parks coming on line, increase the 2017 Parks budget to accommodate items needed to implement zero waste staffing at all town events.

   BOT recommend that the SFC bring forward a program recommending how zero waste will be handled. It should not be expected to be handled by volunteers or the town. Organizers need to have a plan.

   Energy challenges – MEANs new policy regarding solar is not friendly toward increase in renewable energy use. Recommends a mandate to support a sustainable action plan. The BOT direct the UEB and SFC to look at the rate structures for roof tops and solar gardens.

2. Outdoor Games and Good Old Days Numbers

Parks Director Dave Cosgrove gave an overview of the events and the bottom line from each. This is the second year the Town has contracted with Rebecca Louzan and Event Management, and it appears we are in the red with Lyons Outdoor Games. Parks Director Cosgrove stated he is still working with Rebecca and will do a final recap with her. Lyons Outdoor Games has a big impact on the businesses in town and could be quantified into the equation. BOT is still waiting for EDC data on impact of events on sales tax. Parks Director Cosgrove stated we have an incident and action plan with fire/police in place for the event, we need to look into different fencing due to issues and need to control alcohol, it seemed to help having additional portable toilets. Good Old Days and the River Run were in the black and offset Lyons Good Old Days. Good Old Days attendance was successful although we would like to see it higher. A special events survey went out and we do have an active group meeting regularly concerning Good Old Days and Parks Staff if working with them to see what can be implemented. There was a new course this year for the River Run, and it was positively received. Mayor Sullivan asked what the $20,000.00 from Oskar Blues was for. Parks Director Cosgrove stated it was a sponsorship fee. Parks Director Cosgrove stated the cost sharing needs to be adjusted with the partners and we need to work to offset costs. Mayor Sullivan stated we need to make sure the message is correct, people think it is a money maker and it hasn't been, we need to figure out how to make it that way, what might we see next year, what changes made a difference, maybe look at charging a small fee for people to come. Trustee Waugh stated she thinks these are fantastic events and they bring business to town, significant sales tax increases. Trustee Waugh would like to see smaller sponsorship options for local businesses to participate. Trustee Waugh stated local businesses cannot continue to give a sponsorship to every event; events need to take care of themselves. Mayor Sullivan stated she would like to see a survey of what events do to the businesses to quantify; it affects them all differently, even if we don't have comparative data, we need something. Trustee Waugh stated as soon as we get the non disclosure we can get the aggregate data, but will see the comparative analysis. Trustee Waugh stated our goal is to have it in time for budget. Mayor Sullivan stated it is important to support the businesses that support the events.

3. Discussion/Direction to the PCDC Concerning Short Term Rentals and Permitting

Town Planner Bob Joseph stated this is a mixed bag. PCDC would like to have guidance. Regarding short term rentals, the general consensus is it is out there and it is happening in our community, we need to come up with regulations. Regarding use in residential zones, is it regulated as a limited accessory use, is that the right starting point? The PCDC has started consideration of a new regulatory approach to address Short Term Vacation Rentals (e.g. AirBnB, VRBO). The PCDC is presently considering allowing this use to be established as an expressly permitted *accessory* use in all residential zoning districts in Lyons with limitations on duration (no more than 6 mo./yr.) and possibly number of bedrooms, number of guests or other size and occupancy limitations. The PCDC also anticipates this will entail a business licensing program along with life safety review and inspection. Town Planner Joseph stated the PCDC needs direction from the BOT. (PCDC meeting notes attached)

Mayor Sullivan complimented PCDC on the content of the document. Mayor Sullivan stated this is complicated and intertwined. Mayor Sullivan stated PCDC to do items should be a definitions matrix for ADU/STR/BnB/etc., for zoning, use, taps, etc., registration proposal for rentals, short term vacations rental policy's and a joint meeting with PCDD and UEB regarding tap fees. Mayor Sullivan stated we don't have a policy on short term ADU's, would like to have the PCDC bring forward a formal recommendation for this along with a registration program.
Trustee Waugh stated we are straying away from short term in residential and pursing more motel/hotel in appropriate area, where are the short terms appropriate? Trustee Waugh stated we need to preserve the residential areas as residential, it will be less of a transient population and it is hard to regulate. Trustee Dreistadt inquired if there would be a differentiation between limited short term rentals (festivals) versus homes that are rented constantly. Trustee Waugh stated she would also like PCDC input. Mayor Pro Tem Greenberg stated we need to take into consideration the number of days per year and our commitment to Longmont when we are making these decisions. Trustee Kerr wonders if this is a priority for the PCDC and the BOT with so many other things going on. Trustee Kerr stated I do not want to give up tap fees for short term rentals, I believe we should wait for the tap fee study to be complete and not be premature in our decision making. Mayor Sullivan stated that most communities are addressing issues after they become a problem, I would like to get in front of the issue before it gets worse. Trustee Kerr asked what about the resident who doesn't want it to happen next door? Mayor Sullivan stated we need to look at registration due to safety issues, we need to make sure insurance and basic safety needs are in place. Trustee Karavas stated ADU's have been on the radar since before the election and would like to see this issue addressed.

4. Discussion/Direction to Staff to draft a Resolution describing "Business Friendly" policies
Mayor Sullivan stated I added this to the agenda; we generally hear the town does not seem very business friendly. Mayor Sullivan asked the BOT if they would like the EDC to work with the Lyons Chamber to articulate how to be business friendly, how to promote economic development and to determine the definition of business friendly. Economic Development Manager Jacque Watson expressed that her experience has shown that the town has not been business unfriendly, but in decision making we are business indifferent, we do not always balance consequences towards business. The BOT could consider a standard policy; the EDC would work towards a matrix that would provide a check list and give you pause to consider impacts to businesses. The BOT all agreed they were in favor of pursuing.
Motion: Mayor Sullivan moved to move forward with the EDC and Chamber to determine the definition of business friendly and to promote economic development.
Action: Approve, **Moved by** Mayor Connie Sullivan, **Seconded by** Trustee Michael Karavas.
Motion passed unanimously.

The Board voted 6-0 to take a five minute recess.

VIII. Consent Agenda
1. Resolution 2016–62, a Resolution Approving a Contract with Verdek, LLC for the Construction of an Electric Vehicle Charging Station
2. Resolution 2016-63, a Resolution Approving a Services Agreement with EPSIM Corp., to Conduct an Electric Cost of Service (Rate) Study
3. Resolution 2016-64, a Resolution Approving a Services Agreement with Industrial Automation Gurus, LLC to Provide and Install water and Sewer SCADA System Upgrades
4. Resolution 2016-65, a Resolution Approving a Subdivision Improvement Agreement By and Between the Town of Lyons and SDM Properties, LLC
5.Resolution 2016-61, a Resolution Approving a Contract with the State of Colorado for a Community Development Block Grant – Disaster Recovery Resilience Planning Project P16-009 (Acquired Properties and Hazard Identification Risk Assess HIRA)
6. Resolution 2016-68, a Resolution Supporting the Submittal of a TAP/CDOT Grant for Broadway Enhancements
7. August 2016 Accounts Payable
8. July 18, 2016 BOT Meeting Minutes
9. Resolution 2016-66, a Resolution Accepting Certain Improvements to the Sierra Roja Subdivision (Horizon Drive)
10. July 21, 2016 Special BOT Meeting Minutes

Motion: Trustee Dreistadt moved to remove item #4 from the Consent Agenda. Trustee Waugh noted that she owns property adjacent to this site, but does not have a conflict of interest and can be impartial in her decision. Trustee Dreistadt recused himself from the vote because he was present at the PCDC meeting when this was discussed. Trustee Waugh motioned to remove the extra sentence in the last whereas in Resolution 2016-63
Action: Approve, **Moved by** Trustee Barney Dreistadt, **Seconded by** Mayor Pro Tem Dan Greenberg.
Motion passed unanimously.

IX. General Business
1. Discussion and Bohn Park 50% Design and Financing Approval from the BOT
Mayor Sullivan asked the Board if there were any questions on the design, otherwise we are moving towards 90%. Mayor pro-tem Greenberg stated he appreciated the work done between this meeting and the last one, he feels more comfortable moving forward. Mayor Pro Tem Greenberg stated it will be easier to move forward, thank you for getting it that far in the last two weeks. Mayor Sullivan stated the presentation and packet were complete and very

well presented, everyone is happy with the changes and it meets their goals. Trustee Dreistadt stated we need a prioritization of structure amenities, with potential step backs to projects, we need to adjust for additional items that need to be removed or adjustments made due to budget constraints. Mayor Sullivan stated if we are concerned about the budget, and if you have recommencations that we need to be aware of along implementation/construction please advise us. Mayor Sullivan stated staff did not have the meeting with the State before this meeting as expected, depending on the town finances we may have to prioritize amenities. Finance Director Cavalier stated that financing is complex; Insurance, FEMA, and grants to make it work all needs to be accounted for previous projects and has to follow the scope and balance budgets for the pilot projects. Mayor Sullivan asked do you have an idea on Meadow Park. Park Director Cosgrove stated the numbers have differed $90K-$100K in change orders, we anticipate a few more change orders, but there will be a carryover from Meadow Park that can be used at Bohn Park – approximately $900K.

Board discussion on cash flow, priorities and timing. Finance Director Cavalier stated we have been managing the five multi-million projects fairly well and need to realize they are very costly and we don't have the cash, we are waiting for an advance from the State. Town Finance Director Cavalier stated we are doing the quantity but maybe not the quality, we are pushing things when maybe whe should be slowing down, Parks, bridges, eastern corridor, and reimbursements are taking a few months to a year. Town Finance Director Cavalier stated I want to be clear that we can't get locked into a project and find we are not able to pay. Trustee Karavas stated we need to make a priority list and make a decision. Mayor Sullivan stated we need more information, we need to have the discussion and get the bigger picture, we don't have all the information with the cash flow and where things stand, what projects can move forward, the river, roads and bridges are a higher priority than the shelter, etc cash flow has to our decision. Town Finance Director Cavalier stated we want to do good work and need to limit our risk. Mayor Sullivan stated you are doing a fabulous job, the thing is to understand our situation, it may be more expensive to do in chunks but we need to make sure we have enough money to do the other projects also. Get the plan and keep the public input coming. Mayor pro-tem Greenberg stated that public input did not include this conversation/process that is the BOT's decision to make the final priorities and financial decisions. Mark Wilcox will submit a change order for the cost to design the building and the BOT will make the decision to approve or not.

The BOT gave staff the direction to move forward with the next level of design.

2. Information/Discussion - Eastern Corridor Referral Document

Mayor Sullivan stated this is a guiding document, now is the time to comment for the record.

Trustee Dreistadt noted that he would like to see specific information regarding affordable housing, provide accurate information based on the current results of the survey and to provide information from the document in small doses to the public. Trustee Kerr stated the document does not look like all we saw at the meetings, it seems sparse. Trustee Kerr stated I am hoping for something with more designs including over lays and pictorials. This seems abbreviated and truncated, the final document should be shared with potential developers and to be able to understand what is acceptable to the community. The BOT agreed they would like to see the document again and to have it viewed from the eyes of an annexor. Administrator Simonsen stated there will be a final booklet. Mayor pro-tem Greenberg stated feedback is welcomed. Mayor Sullivan stated the Loukonen parcel that is inaccessible should be shown as potential residential if accessibility is found. Administrator Simonsen stated she would point that out to them. Trustee Dreistadt would like a rendering of the bottom line revenue generation needed to be sustainable to the community. Trustee Karavas stated annual water limits with the City of Longmont should be noted and taken under consideration in the report.

3. Resolution 2016-67, a Resolution for Supplemental budget and Appropriation, and Revision of the 2015 Fiscal Year Budget.

Finance Director Cavalier stated he was hoping to have this done by July, but it will be the end of August. Finance Director Cavalier explained the rationale behind a supplemental budget. Finance Director Cavalier explained this was pure oversight on his behalf, the main event was the June hail storm damage; this supplemental budget is required by the state for our audit. Trustee Kerr asked why only expenditures on the budget were reflected. Finance Director Cavalier stated my job is to tell you how it will be paid. Finance Director Cavalier noted that the General Fund has gone from $300k in the black to $100K in the red; the Town used $100K of reserves in 2015 that we are likely to recoup with DEF funds. Finance Director Cavalier stated it was mostly hail storm damage, feasibility costs that weren't grant reimbursed and audit and attorney fees are painful this year.

Mayor Sullivan stated department heads should be encouraged to anticipate a bigger CIP and maintenance costs in next year's budgeting. Trustee Dreistadt stated there were some but not a large impact on balance sheets. Finance Director Cavalier stated the only one that had balance sheet impacted was the general fund, about $100K for unmet needs, that we are hoping to recover. Mayor Sullivan stated this took us from a surplus to a negative. Mayor Sullivan stated we need to see where we are this year, changes to what we think we did last year. Finance Director Cavalier stated we need to more proactive with rate adjustments. Administrator Simonsen stated that if the CDBG will cover all $300K for the electric meters, it will have a significant impact on the electric fund. Finance Director Cavalier stated the audited version will be ready in the next 2-4 weeks and at that time the June balance will be available. Mayor Sullivan instructed him to present an updated draft balance and his usual short report. Finance Director Cavalier asked that the hearing be placed on the August 15, 2016 BOT meeting in order to post notice of a public hearing for Resolution 2016-67.

Motion: Mayor Pro Tem Greenberg moved to the August 15, 2016 BOT meeting in order to post notice of a public hearing for Resolution 20616-67.

Action: Approve, **Moved by** Mayor Pro Tem Dan Greenberg, **Seconded by** Trustee Barney Dreistadt.

Motion passed unanimously.

Mayor Sullivan stated I want to address the comments made earlier by residents regarding the "private beach". Mayor Sullivan stated the BOT adopted a policy that there would be no public use on the properties until the planning process occurs, if it is open to the public, it should be open to all the public, it is public property we can't allow some to use it and not others. Town Administrator Simonsen stated the buyout properties are not safe yet. Mayor Pro Tem Greenberg stated all the community input that I have gotten is there were concerns that people would use the properties before they were restored and it would bring people into the neighborhood. Mayor Pro Tem Greenberg asked what enforcement might look like. Mayor Pro Tem Sullivan stated this exacerbates the concerns of the residents; they don't want others down there. Mayor Pro Tem Greenberg asked can we say only certain people can use are the properties that are considered safe, how do we protect restoration efforts. Town Administrator Simonsen stated that the complaint was driven by residents in the area; the neighbors were under the impression that the area was not to be used. Town Administrator Simonsen reported the complaints were concerning people being very noisy into the night and causing discomfort for others and destroyed vegetation. Town Administrator Simonsen stated the town was responding to a complaint, unfortunately the message was sent out by law enforcement and not reviewed by the Town Administrator or the BOT prior to distribution, the message would have been worded from a different perspective if it had been, I apologize for it being sent with a harsh tone, it should not have been. Mayor Sullivan responded that the BOT has never had any complaints on the way the Administrator investigates, people were offended by the email, took it personally, I think things have always been handled sensitively, there was a big disconnect on how things are normally done. Mayor Sullivan stated the bigger issue is, this is the not so fun part of sitting up here, and the reason why the rules are in place. Town Administrator Simonsen stated not all of the properties have been cleaned up yet, we aren't certain if some have over flow channels or what. Sgt. Goldberger stated when I send something out with my name on it, I am stating an opinion what was sent out was a question, giving an answer to a broad general question; it was not from my desk. Mayor Pro Tem Greenberg asked, without doing an investigation, how do we know about the violations that may have occurred? Sgt. Goldberger stated what was sent out was an answer to a question about what could happen, not what law enforcement wanted to do. Sgt Goldberger gave a range of consequences for violation but did not conduct an investigation or make any decisions or accusations. Trustee Dreistadt stated we need better communication and a decision on the use of space, this is another example of how the flood fatigue blows up, it was not intentional. Trustee Dreistadt stated he had gotten into a conversation with some of the residents who were very upset about this. Trustee Dreistadt stated Staff did not intend to do anything bad; it is same as we have done for years, we are doing what we need to do and this has been communicated very strongly around the town. Town Administrator Simonsen stated there is some concern that staff needs to communicate effectively for the rules that apply to the parcels, it is in the planning process/staging the process of what allowed usage can be. Maybe that is just opening the doors, you are the elected officials and will have to decide. Town Administrator Simonsen stated staff has flood fatigue too, unfortunately the confluence has developed this distrust, and they attend confluence meetings at town hall and then choose to have their own meetings. Town Administrator Simonsen stated no matter what we do, it is wrong, staff is certainly sensitive to the confluence; this was simply a response to a neighbor that did not want to have a confrontation. Trustee Kerr stated it is a big communications problem; it is not a problem to use a lot for staging as long as it doesn't come back, and we should not keep residents from using town property. Trustee Kerr stated citizens should be able to walk on areas without paths, but if they are going to move stuff or make noise in the night, that is different than if crowds show up. Administrator Simonsen asked what happens when the rest of the town shows up at the beach? Trustee Kerr asked what about the ponds? Administrator Simonsen stated there is a policy in place right now to address that, it is very confusing for staff to know what is expected. Mayor Sullivan stated she has been asked if people can put their campers in this area, I feel we have been sensitive about the access to the confluence. Town Administrator Simonsen stated we will not get the financial HIRA grant if we don't do follow due process, and once a use is established it is hard to take it away. So what if some want it and some don't what if we have to bull doze the labyrinth? Trustee Kerr stated then you would just have to do it. Town Administrator Simonsen stated if we see an over flow that would be better; we then move forward, but how can we differentiate. With the active construction and if I walk across the property I could get arrested. Mayor pro-tem Greenberg stated you won't get arrested if you walk across the property; we need to back away from that idea. Trustee Karavas asked how many communications were sent out about the seedlings. Mayor Sullivan asked how do we handle this, if we are going to allow access we have to allow everyone and I have a problem with that, if we commit to the planning process we have to commit to the policies we have in place now the planning for this area is scheduled to be completed by the end of this year.

Motion: Trustee Karavas moved to extend discussion past 10:30 pm.
Action: Approve, **Moved by:** Trustee Karavas, **Seconded by:** Mayor pro-tem Greenberg.
Motion passed unanimously.

Administrator Simonsen stated that she and Sgt. Goldberger would attend the next confluence meeting and apologize, I will reiterate that the policy is going to stand. Town Administrator Simonsen stated the BOT is welcome to come, but this needs to come from Sgt. Goldberger and myself. Sgt. Goldberger stated I have a slight concern with that, issuing an apology that was not my directive will give them the impression that law enforcement is here to treat people poorly and not give a clear understanding of what is going on. Trustee Dreistadt stated while unfortunate, this is how we want to move forward; people were just hurt, they felt slapped, it is harder to engage in a reasonable conversation and point out 2 issues that were going on. Mayor Sullivan stated if we receive complaints staff will have to respond. Trustee Karavas stated if we continue to have problems the town could lose the grant. Administrator Simonsen stated yes that is a possibility.

X. Items Removed from the Consent Agenda

Resolution 2016-65, a Resolution Approving a Subdivision Improvement Agreement By and Between the Town of Lyons and SDM Properties, LLC

Staff reported Sharon D. McConnell ("Applicant") on behalf of SDM Properties, LLC, a Colorado limited liability company ("Owner") previously submitted to the Town an application for a plat amendment for the Garver Minor Subdivision Final Plat, the BOT conducted a duly noticed public hearing on the Final Plat on July 5, 2016, following the conclusion of the public hearing, the Final Plat was conditionally approved by the Board of Trustees, and documented in Resolution No. 2016-54. One specific condition of approval of the Final Plat in Resolution No. 2016-54 is that "the applicant will enter into a Subdivision Improvement Agreement to secure performance for installation of the electric utility infrastructure. Section 17-13-10 of the Lyons Municipal Code does not permit the approval of a subdivision application unless and until a subdivision improvement agreement executed by the Owner is completed and presented to the Board of Trustees for review and consideration. Staff is asking the BOT to approve the Subdivision Improvement Agreement.

After BOT discussion the BOT agreed to approve the SIA between the Town and SCM Properties, LLC

Motion: Mayor Pro Tem moved to approve Resolution 2016-65.

Action: Approve, **Moved by** Mayor Pro Tem Dan Greenberg, **Seconded by** Trustee Juli Waugh.

Motion passed unanimously.

XI. Summary of Action Items

XII. Adjournment

Motion: Mayor Pro Tem Greenberg moved to adjourn and 10:45 pm.

Action: Adjourn, **Moved by** Mayor Pro Tem Dan Greenberg, **Seconded by** Trustee Juli Waugh.

Motion passed unanimously.

Respectfully submitted by:

_____ _____

Deb Anthony, MMC – Town Clerk Connie Sullivan, Mayor

"The Town of Lyons will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. Persons needing accommodations or special assistance should contact the Town at hr@townoflyons.com as soon as possible, but no later than 72 hours before the scheduled event."

Memo

To: Lyons Board of Trustees

From: Bob Joseph, Consulting Planner

Re: Regulatory approach to address Short Term Vacation Rentals

Date: 7/29/16

The PCDC has started consideration of a new regulatory approach to address Short Term Vacation Rentals (e.g. AirBnB, VRBO).

The PCDC is presently considering allowing this use to be established as an expressly permitted *accessory* use in all residential zoning districts in Lyonswith limitations on duration (no more than 6 mo./yr.) and possibly number of bedrooms, number of guests or other size and occupancy limitations.The PCDC also anticipates this will entail a business licensing program along with life safety review and inspection.

Please see the following notes from the PCDC workshop on this topic (and ADU's).

Planning & Community Development Commission

Notes

July 11, 2016

ATTENDEES: Neil Sullivan, Nick Angelo, Seth Portner (Commissioners)
Trustee Barney Dreistadt (BOT Liaison)
Matt Manley, Rosi Dennett, Bob Joseph (Town Staff)

TOPICS: HOUSING - ADUs, LONG-TERM HOUSING VS. SHORT-TERM RENTAL

Matt Manley and Rosi Dennett attended pursuant to the BOT request for Staff to collect information and present to PCDC to initiate discussion.

Matt presented the document previously provided to BOT including "Considering Innovative & Alternative Housing Options in Existing Neighborhoods" and a draft document "Accessory Dwelling Unit (ADUs) Questions/Notes

ADUs:

Recognition of the need for definitions and categorization related to existing structures being used as dwelling units, new structures that may be used under current provisions and new structures for which some enabling or limiting provision may be necessary in our municipal code.

Widely-believed causes of barriers to ADU "registration" and construction of new ADUs:

- Water Tap Fees (code states that there is a flat rate of $11,500 for an additional dwelling unit)
    - Water usage question
    - Limits on size of units limits the number of residents and facilities associated with the ADU that use water (# of sinks, toilets, etc.) that may be in the unit and therefore effectively limits the amount of water that would be used.
    - Need to check Longmont Water Service Agreement to determine if there are constraints to adjusting tap fees
    - Need to have Joint PCDC/UEB Meeting to fully understand and address Tap Fees
- Sewer Fees (there is no wastewater fee in the code)
- Share of Water (there is no water share fee in the code)

Some discussion of implications of not requiring separate tap fees for detached units

- Requirement for landowner to commit to certain amount of xeriscaping and interior conservation adjustments to make up for additional water usage in ADU
- What burden to the system would 100 new ADUs create?
- Tiered rate use. Usage fees increase as usage rate increases due to ADU addition.
- How does this all tie - if at all - to the Comp plan?

The PCDC participants asked – how does this tie to the comp plan? They expressed a desire for more direction from the BOT as to what types of efforts would be acceptable. They asked for guidance to be as specific as possible.

Matt pointed out that the conditions driving the "vision" for requiring additional tap fees for detached units was likely very different when originally developed compared with our current post-flood conditions. Previously there was a desire to manage rapid growth and infrastructure development to assure that new growth did not outstrip capacity. Currently, due to loss of population, impacts of the flood (loss of affordable units) and the fact that the town is close to build out, the vision is more directed to increased density and affordability.

ADU's could be limited to an occupancy of no more than two people to help justify lower water tap fees.

SHORT-TERM RENTAL:

The support for ADU development is not intended for short term rentals such as VRBO rentals for a few days at a time. However, there are strong financial incentives for homeowners to lean toward short term rental rather than affordable rental for long term residents. Although not mutually exclusive the goals of increased housing (especially rentals) and the possible goal of allowing Short-Term Vacation Rentals (STVR'S) are at odds with each other. STVR's will consume available housing stock, and might act to drive up housing costs in the long run.The group discussed the need for careful consideration of the regulatory response to this situation.

- What incentives can be provided to homeowners to provide long term rental
- Could it be part of the license or initial agreement with Landowner
- Rental of detached ADU is different from rental of primary residence because the homeowner is still present in most cases if only the ADU is rented short term or long term. Rental of primary residence long term includes incentive for renter to be responsible due to desire to remain in the home, whereas short term renters, when owner is not present, can present issues to neighbors and to the care given to the home by the renters.

    - An actual example of this was described as "vacationers who rented a neighboring home were here to party and live it up on their vacation. Neighbors who had to get up for work and who had children in the house were put in a bad position."
- Most, if not all HOAs do not allow ADUs (this will be confirmed by staff)
    - If regulation and incentives for ADUs in none HOA neighborhoods, the Town would have to serve as an HOA like regulator.
- Use of ADU's as STVR's should be prohibited if ADU's are to remain useful as a housing option.

VRBO/AIR BNB ISSUES

Discussion about if a house or ADU was used for short term VRBO type rental on a full time, year round basis, should it be classified as "commercial" and limited by zoning?

- Could be consideration for limits on number of days to determine if incidental or commercial.
- Boulder has regulations for VRBOs that seem like a reasonable starting model.
- Estes Park is discussing density regulations re: VRBOs – very contentious
- Lyons may choose not to launch a zoning code revision to accommodate STVR's that creates a vested property right (in the use) that is legally entitled to grandfather status. Avoiding this is largely uncharted territory, but not granting STVR's *principal use* status may help in this regard. The code currently defines Accessory Use as follows: *"Accessory use means a subordinate use, clearly incidental and related to the main structure, building or use of land, and located on the same lot (or on a contiguous lot in the same ownership) as that of the main structure, building or use."* STVR's may be constrained to accessory use status by limiting either the duration or size (or both) of the use so that it is clearly subordinate to the principal single family residential use.
- The Town can use the 30 day state cut off widely employed elsewhere in Colorado as the standard for distinguishing between short term and long term rentals.

Trend is toward innovative concepts like AirBnB. It is likely to be difficult to buck the trend. There are already a number of AirBnB places in Lyons and likely other websites as well. Regulations would have to be reasonable and enforceable. The Town has limited resources for information gathering and enforcement.

- Discussion related to limitation on number of days per year for short term rental
- Idea presented to "Carve out accessory use for rooms" E.g. 30% of floor area.

Because of the limits to Town resources there was a discussion of Active vs. Passive Regulation

- Complaint based enforcement model is most likely only feasible approach

SHORT TERM VACATION RENTALS (STVR'S)

<u>Current Status of STVR's under existing code:</u>

Owner Occupied STVR's are currently regulated in the zoning code and are defined as "BnB's" as follows: *"Bed and breakfast means an establishment operated in a private residence or portion thereof, which provides temporary accommodations to overnight guests for a fee and which is occupied by the operator of such establishment".* Owner occupied STVR's that are currently in operation within Lyons are subject to this definition and are subject to conditional use review in all residential zones. They are allowed under the existing code only *after* approval under the existing conditional use review process.

- STVR's that are not owner occupied while being rented are currently dissallowed either because

they have not been through a use interpretation process (see below) or because they constitute a full time principal use as a commercial accommodations.

- *Section 16-2-20 (5) Any use not permitted in a zone, either specifically or by interpretation by the Board of Trustees per Section 16-3-20 of this Chapter, is hereby specifically prohibited from that zone.*
- In Lyons, the typical home owner's expectations for the "quiet enjoyment" of their home and neighborhood may be more demanding and less tolerant of STVR's than that found in ski resorts where the majority of homes are second homes / vacation homes.

LICENSING

Discussion of the need for some kind of licensure or registration of all homes or ADUs used for rental

- Short term
- Long term

Some PCDC members felt that it was a very high priority that existing ADUs, which were not properly permitted, need to be identified and brought up to code for safety reasons and to create a level playing field for future ADU construction. Not all existing ADUs are grandfathered-in but they may claim to be. In order to gather the necessary basic information which is needed to govern effectively, a grace period with some level of amnesty could be used as an incentive, after which time a penalty for non-compliance could be enforced. A grace period for existing un-authorized ADU's may be useful, but the Town cannot absorb the cost of inspection in-house as is done in some larger municipalities that employ full time in-house building inspectors on staff. However, the ADUs will need to be inspected and tap fees enforced.
The PCDC does not want to see this source of affordable housing disappear. In order to be sensitive to the affordable housing issue, the tap fees issue needs to be addressed first and the short-term rental rules need to be established, before the Town is in a solid position to begin moving forward with enforcement efforts.

Need to determine the prevailing expectations for "quiet enjoyment" in Lyons vs. more tourist oriented cities.

- Lyons is less likely than places like Estes Park to have significant numbers of absentee or corporate owners who acquire multiple units specifically for short term rentals.

Discussion about potential for "Tiered Licensing"

- High fee for lots of use
- Low fee for occasional use/ e.g. festivals only

Regulations

- Need to be well defined
- Potential for escalating fines

Rationale for regulations

- Not just regulation for sake of regulation
- Recognizes the prevailing aversion to intrusive regulation
- Needs to be based on consideration for the OTHER residents in Town
- Focus is on safety and rights to "quiet enjoyment"

Overall Rental Program

- May want to start with some kind of registration of rental properties in general
- Consider initial focus on Owner Occupied properties and build from there
- Then take on VRBO

How to get started

- Durango model for initiating rental enforcement – innovative public engagement video

Discussion of limited number of licenses

- Licenses become very valuable/ owners will comply with regulation to retain
- Lottery after initial registration campaign to register current rentals, including ADUs and VRBOs
- If Lyons chooses to allow STVR's in some fashion, the Town may consider proceeding in a cautious and measured or phased approach that initially strictly limits the number and/or type of STVR's. If proven to be successful and manageable then the program can gradually be expanded to accommodate the full market potential. If the program is not initially successful then it could be more easily "reeled back in". One approach could be to simply start enforcing the existing conditional use review process on owner occupied STVR's (BnB's) while enforcing the current prohibition of those that are full time commercial operations that are never owner occupied and are not subordinate or accessory to a principal residential use.

The cost and implications of "Bring up to Code" upgrading of rental units to meet safety requirements was recognized.

- Consideration of ways to help fund that, e.g LCF grants, other grants
- Long term financing of initial inspection/ bring to code
- STVR's are known to be difficult and time consuming to regulate successfully. Fees associated with annual permits are usually set high enough to recover the costs of administering and enforcing the program. Fines for violations may also be employed in this regard.

Workshop 5:30 pm – 6:45

Fund Balance Update

and

Ben Mendenhall from ColoTrust

MINUTES

TOWN OF LYONS

7:00 P.M., MONDAY, AUGUST 15, 2016

BOARD OF TRUSTEES MEETING

SHIRLEY F. JOHNSON COUNCIL CHAMBER

LYONS TOWN HALL, 432 5TH AVENUE, LYONS, COLORADO

I. Roll Call and Pledge of Allegiance

Roll Call. Present: Mayor Connie Sullivan, Mayor Pro Tem Dan Greenberg, Trustee Mike Karavas, Trustee Juli Waugh, Trustee Jim Kerr, Trustee Barney Dreistadt, Trustee Wendy Miller.

II. A Reflective Moment of Silence

III. Approve Agenda

Motion: Mayor Pro Tem Greenberg moved to approve the agenda with item #1 under General Business being a discussion item versus a motion to pass and to approve the rest of the agenda.
Action: Approve, **Moved by** Mayor Pro Tem Dan Greenberg, **Seconded by** Trustee Juli Waugh.
Motion passed unanimously.

IV. Boulder County Sheriff's Report

Sgt Nick Goldberger stated the Boulder County Sheriff's Office is going to work with the Town of Lyons to issue ID Cards for town employees, the charge will be minimal and the badges will have a photo ID.
Folks Festival preparation concerning directional and parking signs, zones and barricades on 5th, and the possibility of ticketing and towing vehicles.
National Night Out was a success, lots of kids and good interactions with the public.
Discussion concerning how the shift coverage works for Sheriff's Dept for the Town.

V. Staff Reports

Please see the attached Staff Report

VI. Audience Business – no one came forward to speak

VII. Board and Commission Updates

1. Emily Dusel, LEAF, updated the BOT on the situation with the Golden Gang /Meals on Wheels. The Golden Gang/Meals on Wheels is struggling to find a solution and are planning to close the Golden Gang, Human Services and LEAF have stepped up to take over Meals on Wheels for the next year as a pilot program. Volunteer Tony Saint John has offered to volunteer to deliver the Meals on Wheels. Ms. Dusel asked the BOT to contribute a $2,000 emergency contribution to get the Meals on Wheels up and running. Town Administrator Simonsen asked how many people in Lyons receive the Meals on Wheels. Ms. Dusel stated she estimates 6 with an average of 25 to 30 meals being delivered a week, Lyons will partner with Longmont Meals on Wheels. Ms. Dusel stated I know the town has supported the Golden Gang your donation would help us get the program together.
BOT discussion concerning what the impact would be on those participating in the program, what would happen to the lunches hosted at Walt Self Senior, coordinating monthly community lunches, forming a network for seniors, Golden Gang was not funded by the Town for 2016, the need to recruit new people.
BOT directed staff to approve the donation to LEAF if it was budgeted; if not then staff is to come back

to the BOT.

2. Reappointment of Boards and Commissions

BOT discussion concerning term limits and reapplying for appointment. Mayor Sullivan stated letters were sent out to thank those for their many years of service, including Mary Chase – Parks, Albert Goranson and Peter Watson – BOA, Steve Wratten – UEB.

Mayor Sullivan appointed the following;

Board of Adjustments
Greg Uker
Connie Eyster (reappointment)
Joe Soma
Randy Pollard (continuing to serve his term)
Bill Van Leeuwen

Economic Development
Kim Mitchell

Lyons Arts and Humanities
Amanda Archibald

Ecology Board
Garima Fairfax (reappoint)
Steve Simms (reappoint)

PCDC
Mark Browning

VIII. Ordinances and Public Hearings

1. Public Hearing – Resolution 2016-69, a Resolution Acknowledging a Duly Noticed Public Hearing for Project Close Out on CDBG-DR 1-60-22 St. Vrain Creek Restoration.

Town Administrator Simonsen stated the Town was awarded funds from the Community Development Block Grant – Disaster Recovery (CDBG-DR) for St. Vrain bank restoration and stabilization, areas damaged by the 2013 flood. This project was successfully completed.

Project area included North and South branches, and the combined area of St. Vrain Creek

The Grant awarded on February 20, 2015, the amount of the original grant $2,498,060.00

This grant requires a public hearing to allow citizens to comment of this project.

Mayor Sullivan asked the BOT if they had any questions, hearing no questions the Mayor opened the Public Hearing at 7:55 pm and closed the Public Hearing at 7:56 pm with no one speaking.

Motion: Trustee Dreistadt moved to approve Resolution 2016-69.

Action: Approve, **Moved by** Trustee Barney Dreistadt, **Seconded by** Trustee Wendy Miller.

Motion passed unanimously.

2. Public Hearing – Resolution 2016-70, a Resolution Acknowledging a Duly Noticed Public Hearing for Project Close Out on CDBG-DR 1-60-21 Property Buy-Out and Demolition

Town Administrator Simonsen reported the Town was awarded funds from the Community Development Block Grant – Disaster Recovery (CDBG-DR) for the purchase of 3 properties and the demolition of 2 houses that were damaged by the 2013 flood. Project work has been completed.

Project area: 4th Avenue (vacant lot), 425 Prospect Street, and 117 Park Street, the Grant award date: March 1, 2015, Original grant award amount $999,983.00. This grant requires a public hearing to allow citizens to comment of this project.

Mayor Sullivan asked the BOT if they had any questions, hearing no questions the Mayor opened the Public Hearing at 7:57 pm and closed the Public Hearing at 7:58 pm with no one speaking.

Motion: Mayor Pro Tem Greenberg moved to approve Resolution 2016-70.

Action: Approve, **Moved by** Mayor Pro Tem Dan Greenberg, **Seconded by** Trustee Barney Dreistadt.

Motion passed unanimously.

2. Public Hearing – Resolution 2016-71, a Resolution Acknowledging a Duly Noticed Public Hearing for Project Close Out on CDBG-DR 1-40-20 Property Buy-Out and Demolition

Town Administrator Simonsen reported the Town was awarded funds from the Community Development Block Grant – Disaster Recovery (CDBG-DR) for the purchase of 3 properties and the demolition of 2 houses that were damaged by the 2013 flood. The work on this project has been completed. The project area: 4th Avenue (vacant lot), 221 Park Street, and 403 Park Street Grant was awarded on June 1, 2015, Original grant award amount $689,953.69. This grant requires a public hearing to allow citizens to comment of this project.
Mayor Sullivan asked the BOT if they had any questions, hearing no questions the Mayor opened the Public Hearing at 7:59 pm and closed the Public Hearing at 8:00 pm with no one speaking.
Motion: Trustee Dreistadt moved to approve Resolution 2016-71.
Action: Approve, **Moved by** Trustee Barney Dreistadt, **Seconded by** Trustee Juli Waugh.
Motion passed unanimously.

3. Public Hearing - Resolution 2016-67, a Resolution for Supplemental Budget and Appropriation, and Revision of the 2015 Fiscal Year Budget.
Town Finance Director Cavalier reported after an in-depth review, it is necessary to make the following adjustments to the 2015 Budget. The increases to the expenditure appropriations are due to: June 2015 Hail Storm repairs and associated insurance proceeds, Main Street CDOT project costs and grant reimbursements, change in budget location of construction of new WWTP to Sanitation Fund and the associated State Revolving Loan Fund proceeds and DOLA grant, other unanticipated expenditures (housing project, attorney fees, equipment maintenance, delayed capital outlay payment, under budgeted electricity purchase from MEAN, excess Waste Water Treatment Plant operating costs due to start up delay). All grant expenditures are offset from grant revenue and matching funds from fund balance. All other increases at this time are offset by unanticipated revenues, loan proceeds and fund balance.
General Fund: Expenditure overages will be covered by unanticipated revenues, such as Sales and UseTax, grant proceeds and insurance proceeds. The June 2015 Hail Storm event expenditures (vehicle damage and roof replacements) were covered by insurance proceeds. The CDOT Main Street Phase 2 project was also partially unbudgeted, which will be offset in 2015 by grant reimbursements.
Electric Fund: Expenditure overage was mainly due to unbudgeted funding for electricity purchase from MEAN. The overage will be covered by unanticipated revenue and Fund Balance.
Sanitation Fund: The construction of the new Waste Water Treatment Plant work amounted to approximately $4.13 million dollars in Capital Outlay, offset mainly by: State Revolving Loan Fund Proceeds and a DOLA Energy Impact Grant. In addition there were excess costs of plant operations due to the delayed start up (changed from November 2015 to early 2016).
Mayor Sullivan opened the Public Hearing at 8:06 pm and closed the hearing at 8:07 with no one speaking.
BOT discussion what the impact was to the net balance sheet, how this affects the fund balances, general fund, used revenue.
Motion: Mayor Pro Tem Greenberg moved to approve Resolution 2016-67
Action: Approve, **Moved by** Mayor Pro Tem Dan Greenberg, **Seconded by** Trustee Jim Kerr.
Motion passed unanimously.

IX. Consent Agenda
1. August 2016 Accounts Payable
2. Resolution 2016-72, a Resolution Approving a Request for Proposals for Professional Services to Conduct a Market Hotel Feasibility Study for a Hotel in The Town of Lyons
Motion: Trustee Waugh moved to approve the Consent Agenda
Action: Approve, **Moved by** Trustee Juli Waugh, **Seconded by** Mayor Pro Tem Dan Greenberg.
Motion passed unanimously.

X. General Business
1. Resolution 2016-73, a Resolution Approving the Amendment to the IGA between Lyons Regional Library District and the Town of Lyons.
Library District Members present: Kathleen Crane, Sandy Banta, Todd Ficken, Alex, Katherine Weadley present.
Town Attorney Guckenberger reported earlier intergovernmental agreements involving the Town of Lyons and the Library District anticipated that the District would move library operations into the recently flood-restored Depot Building. The District has since determined that the Depot is not a

suitable site for a new library, and has asked the Town if there is another suitable site in the vicinity. The Town identified such a site and the District agreed it would plan to locate at the site, RTD Park and Ride Lot to the east of the Depot.

The Second IGA is necessary to document the arrangement for long-term leasehold of the Town-owned property and to identify and address other key issues. At the time of adoption of the Resolution, the Town and the District were still discussing the particulars of a process for dealing with existing and potential claims on the title to the new library site property. Staff feels that they are not ready to recommend approval as they feel there are terms that need to be worked out and will be meeting with the Library District on Thursday to iron out the issues.

Mayor Sullivan stated this is why this item was turned into a discussion item; the BOT wants to make sure this is done correctly. The parcel still needs to be defined. There are still some issues concerning the survey of the property, ownership and title and the Town Attorney would like to see the underlying deeds that back up the survey.

BOT discussion included the town defending ownership of the deed – the Library District also needs to show ownership for their loan applicant, the town owns the property (fee simple), the Library District could build on the lot, consideration of splitting the cost of title commitment (approximately $3,000), relocation of the recycle center, skate park, RTD Park and Ride and the RV dump station, definition of construction beginning, confirmation of a water tap on the property, what if the Library District defaults to operate or exist on the site, establishing a time frame for milestone development, site development and review, the town to have the ability to weigh in on building and site issues.

Mr. Ficken stated title commitment has occurred and that the Town Attorneys had not requested the document. Mr. Ficken stated the surveyor's opinion is very complicated and Mr. Ficken is excited to meet with town staff on Thursday. The Library District would like to continue with the financing component of the project but will not take out a loan without legal ownership of the land, a long term lease, title commitment and underwriting is required. Mr. Ficken stated he feels they have issues a title commitment via Land Title information. The Library District would like to break ground on the new library in the spring of 2017, to do this the loan application needs to be in place in September 2016.

Discussion concerning the funding timeline for the Library District, details lacking in the IGA being addressed prior to moving forward, expectation that the Library District will follow standard development process, the Library Board should not be drafting the IGA – it should be an attorney, draft lease agreement, discussing land transfer agreement prior to the lease agreement, add a clause in the IGA that a land transfer agreement will be contemplated based on funding requirements, what if the Library District defaults on the loan, value to economic development of the library and visitors, leasing of the property to the Library District and defining what that would be, should the town agree to defend the claim of ownership of this property or split the cost, timelines to relocate the skate park, RTD parking, RV Dump and Recycle, long term lease, construction timeline, availability of land in the town and is this the best use for this piece of land.

The BOT and the Library District Board will be meeting on Thursday at 11:00 am at Town Hall to further discuss all the details of IGA.

XI. Items Removed from Consent Agenda – no items were removed from the Consent Agenda

XII. Trustee Reports (5 minutes per person)

Trustee Karavas stated the plantings along the river are getting a little crispy and questioned the warranty on the plants and keeping the contractor engaged to water the plantings

Trustee Karavas stated the Ecology Board is working on updating the current tree ordinance in the code.

Trustee Waugh attended a tiny house jamboree in Colorado Springs. Trustee Waugh stated Walsenburg has made tiny homes legal in their community. Trustee Waugh will pass the information/documents to staff.

Trustee Waugh will be attending the DOLA Community Workshop on Thursday and EDC on Friday concerning the data collection from local businesses in town.

Trustee Kerr stated he would be attending the MEAN meeting this week.

Trustee Kerr stated at the UEB meeting back flow prevention was discussed for commercial and municipal compliance, staff and UEB will write the ordinance.

Trustee Kerr stated he attended the UEB/PCDC joint meeting regarding ADU's and Tap Fees – the PCDC will recommend an additional tap would not be required if it is a true ADU and using a single family tap quantity of water. Trustee Dreistadt stated other municipalities preclude an additional tap.

Trustee Miller stated the HSAC will meet August 22, 2016 at 12:30 pm. LEAF will be taking on Meals on Wheels and the Safe School Coalition will be starting in September.

Trustee Dreistadt stated the last LAHC meeting was at Peaceful Valley, Amanda Archibald hosted the meeting, and Peacefull Valley identifies with Lyons and wants to continue close ties with Lyons.

Trustee Dreistadt stated Thursday, August 25th with be the last Thursday Stroll for this year and they will be giving away $7.00 local vouchers.

Trustee Dreistadt stated he would be attending the DOLA Small Communities Workshop this week.

Mayor Sullivan stated she would be attending the DRCOG and DOLA Small Communities Workshop this week.

Mayor Sullivan stated the Metro Mayors is opposing Colorado Cares Single Payer System, it is well meaning but not thoroughly though out. This bill is flawed and would be a disaster for Colorado; single payer is a good program for the country but not for a state. Mayor Sullivan asked the BOT to research this on their own at www.coloradansforcoloradans.com

Trustee Dreistadt stated he agrees and everyone should get more information concerning this.

Mayor Sullivan stated the Watershed Board is staying very active with creek planning meetings.

Trustee Kerr is the liaison and has been very involved with the plantings.

Mayor Sullivan thanked everyone for taking time last Saturday to meet for a Planning and Budgeting Retreat.

Mayor Pro Tem Greenberg stated he was not able to attend the last SFC meeting.

XIII. Summary of Action Items

XIV. Adjournment

Motion: Mayor Pro Tem Greenberg moved to adjourn at 9:23 pm

Action: Adjourn, **Moved by** Mayor Pro Tem Dan Greenberg, **Seconded by** Trustee Barney Dreistadt. Motion passed unanimously.

Respectfully submitted by:

_____ _____

Deb Anthony, MMC – Town Clerk Mayor Connie Sullivan

"The Town of Lyons will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. Persons needing accommodations or special assistance should contact the Town at hr@townoflyons.com as soon as possible, but no later than 72 hours before the scheduled event."

TO: Board of Trustees

FROM: Victoria Simonsen, Town Administrator

SUBJECT: July 2016 Department Updates

DAVE COSGROVE - Parks, Recreation & Cultural Events

Highlights of the Month:

-Lavern Johnson Park construction continues with the east core of the park 95% complete which includes trails, landscaping, tent sites, picnic sites, buildings, volleyball court and irrigation.

Project Schedule/Milestones:

Aug. 1-Park available for pull in tent camping
August 15-21-FolksFest
Sept. 9- Community Grand Opening Ceremony

-Golden Eagle monitoring continues with monthly monitoring by Ecos Systems as per our agreement with USFWS. We received confirmation that three eaglets successfully fledged the nest in mid July.

-Staff gave several tours of LaVern Johnson Park to Board and Commission Members and members of the general public. It was a positive experience and garnered lots of positive feedback. There is much excitement for the park's opening.

-The Bohn Park Final Design and Bid Project continue with good progress. Weekly updates as requested by the Board of Trustees regarding the meetings and design process are posted on www.lyonsparksmp.com. They will also be sent directly to the BOT via email. The 50% design, concepts and submittals were presented to the BOT on July 18th and August 1st along with significant project documentation to date. That information includes a complete project binder that will be updated periodically through the project's completion and is available on the project website and via hardcopy at Town Hall in the Parks Office. The BOT has approved the 50% design stage and the continuation of work from the 50% design to the 90% design stage per the contract scope. Presentation of project plans to date have also been made to the Lyons Parks and Recreation Commission, Lyons Ecology Board, Lyons Watershed Board, Colorado Parks and Wildlife, St. Vrain Creek Coalition and others for comments which have been incorporated.

-The Steamboat Valley Playground located off of Horizon Drive on the North side of Town has had to be closed until further notice due to damage to several of the recycled plastic main support posts. We are working with the playground manufacturer and the Town Insurance Company on options to repair or replace.

-Parks staff is working to complete a draft of the fall/winter recreation brochure. It has several program offerings for youth, adults and Lyons senior population. Staff worked to incorporate feedback from recent surveys and programming to help create it

Recreation Update:

Recent Recreation programs that have occurred:

- Senior Fitness Class
- Senior Computer Skills Class
- Challenger Soccer Camp
- American Red Cross Babysitting Boot Camp
- Monthly Senior Birthday Celebrations

- Senior Book Club
- Yoga for Teens
- Pickleball
- Senior Bird walks with Davis

Programs that have **NOT** been able to run due to lack of participation are:

- Mindfulness Series
- Tennis Lessons for kids
- Friendship bracelet Making
- Lego Fun for Kids
- Renaissance Adventure Camp
-

-Parks Maintenance staff has mowed the buyout properties and mowed and trimmed several outlots.

-Parks Maintenance staff has installed several new parks rules signs at the Black Bear Hole, Bohn Park, St. Vrain Corridor Trial Access, and at the 2nd Ave. Public Parking to help with some of the activities and impacts. Staff has added additional trash cans and increased trash pickup in areas. Staff has also been working with the Boulder County Sheriff to increase presence and enforcement in these areas.

-Parks staff is beginning to look at 2016 budget, yearend projections and strategize for 2017.

Board and/or Commission Items:
-PRC Meeting-August 8, 2016 @ 6pm Lyons Town Hall (see www.townoflyons.com/Parks & Recreation Commission)
Safety Requirements Completed:
-Required CIRSA paperwork-monthly vehicle, equipment, facility and park inspections, etc.
Upcoming Events to Communicate to Public / Board / Staff:
-Johnson Park construction will continue through the month of August and will open September 10th to the general public, with a community grand opening on September 9th at 5:00 pm.

-The fall/winter recreation brochure will be posted on the Town website at the beginning of September, or copies can be picked up in the Parks and Recreation office.

-See the attached monthly newsletter for upcoming Parks and Recreation events and programs.

-Check out www.lyonsparksmp.com for updates concerning the Bohn Park Final Design and Bid Process, Weekly Updates, Project Binder, Design Submittals. There is also a hard copy of the Project Binder on file at Lyons Town Hall in the Parks Office.

TONY CAVALIER – Finance Department
Highlights of the Month:

- Audit almost complete....BOT presentation planned for 9/6/16
- Finance Clerk position filled, starting date of 8/29/16
- Received Stream DEF grants (de-obligated Rd 1 CDBG) in review, will be on 9/6/16 BOT agenda.
- Waiting on DEF housing de-obligation agreement and will use for unmet needs.
- BOT 2017 Budget workshop for goals and philosophy scheduled for Sat Aug13th
- Meeting with State dept reps regarding project updates/cash-flow Aug.11
- Bank reconciliation and associated financials completed through June 2016
- Finance continues to work on project update documents with prioritization notes for help with public understanding of project timing and limitations.

KYLE MILLER - Public Works

- Multiple repeated locates (total Locates to date: 1098)
- 2nd Avenue bridge sweeping
- Moved McConnell Detention Pond Hazard Sign to better location
- Back Flow Preventer testing completed, rec'd reports and verified City of Longmont rec'd
- water meter change outs – still in progress
- 10 electric meters changed out
- Filled several pot holes around town and around HS
- Trim trees and mow in Apple Valley
- Add fencing around tree branch pile at WWTP to secure from public
- Picked up kiosks from builder and helped install 2 of the kiosks
- Installed no dumping signs at WWTP
- Returned large quantity of temporary fencing from WWTP
- Moved road barriers around BBH and WWTP to prepare for festival
- Cleaned up 2nd Avenue by removing Jersey barriers, graded and swept
- Repaired culvert at Bohn Park – dog park
- Repaired storm drain at 2nd Ave & Park
- Scrapped alleys and cemetery, added road base to level
- Began the process of moving electrical underground at 824 3rd Avenue
- Installed "Public Parking" signs at WWTP entrance
- Painted parking spaces and cross walks on Main Street
- Helped prep for festival
- Installed "Stop" signs on Ewald and Reese Streets
- Completed annual service on 2001 Ranger; 2001 Escape and 2005 Escape
- Sprayed and mowed weeds in several locations around town
- Rerouted power at McConnell bridge to new pole
- Did extensive repairs to Dump Truck to get CDOT certified
- Employee passed his CDL test, got licensed
- Set 2 water meters in Meadow Park bathrooms
- Fired up water line from River Bend to Planet Bluegrass
- Quarterly cleaning of all 3 lift stations completed

JACQUE WATSON – Economic Dev./Community Relations/Deputy Town Clerk

Highlights of the Month:

-The Depot Building has been awarded the DCI Governor's Award for Downtown Excellence for "Best **Adaptive Reuse or Rehabilitation in a Small Community**." All Governors' Awards winners will be featured at the Governor's Awards Gala Dinner and Reception at the Rawlings Public Library, in Pueblo, at 5:30 pm on September 22. Winners will be presented with a certificate signed by Governor John Hickenlooper. The Governor's Awards presentations will take place during DCI's three-day annual conference, Vibrant Colorado Downtowns this September 20-23 in Pueblo.

-Main Street Improvements: Information Kiosks have been installed. Parking lines and crosswalks repainted, Gwynne's Greenhouse has begun work on Main Street landscaping. Gwynne has a client in Boulder who donated 30 commercial planters to the Town of Lyons. The planters will be incorporated in the new and existing Main Street landscape as appropriate.

-Visitor Center has seen record number of visitors: averaging 50+ a day. While most visitors are on their way to RMNP, many are coming just to Lyons from the greater Front Range.

-Jacque Watson renewed Certified Floodplain Manager status by completing 16 hours of continuing education. Watson is working with Code Enforcement officer, Amy Lynn, to distribute ongoing public education outreach projects regarding the Special Flood Hazard Areas in town. These projects are important to demonstrate compliance as a Community Rating System community. The Town is working with FEMA to become a CRS community. By becoming a CRS, flood insurance holders in Lyons will receive the lowest premiums possible.

Board and/or Commission Items:
UEB and PCDC held a joint workshop to discuss ADU and water tap issues.
LAHC met at Peaceful Valley Ranch
EDC met August 19th.

CODE ENFORCEMENT

- Followed up on 17 outstanding compliance communications by previous inspector.
- Issued 9 Weed Letters
- Issued 1 trees/branches letter
- Currently working with property owner at 123 Park St on ADU and Encroachment License for fence.
- Made Parking Warning tags for 2 hour parking on Main St
- Reported 3 occurrences of grill use at Black Bear Hole to Sheriff's department
- Patrolled town during festival weekend.
- Writing Code Enforcement Response Plan and Guide
- Working with Public Works on an Inspection/Monitoring Plan and Schedule for all Grease and Sand/Oil Interceptors
- Issued 1 tow tag to a vehicle at Black Bear Hole on 8/3/2016
- Followed up on complaints of vehicles abandoned
- Following up on reports of Myrtle Spurge at several locations and will be contacted the property owners
- Attended a UEB meeting
- Have met with the Sheriff's Department to go over responsibilities that fall under code enforcement and those that are law enforcement.
- Have met with Parks to go over areas that I will be monitoring for parking and other noncompliance issues.

Economic Development Associate Highlights:

- Established road map of the business impact analysis; set to begin meeting with businesses August – September
- Successful third "Last Thursdays" – collecting survey results throughout
- Prepared scheduling assistance for BOT doodle and Johnson Park tours
- EDC Meeting with new members
- Sat in on GIS consultant interview process
- Prepared map and river recreation information for festival guests
- Colo Main Street Think Tank conference call
- Hand delivered right-of-way guidelines for Main St. businesses
- Work with Chamber and lyonscolorado.com website host preparing to merge Chamber information

TOBY RUSSELL Sustainability

Highlights of the Month:

- Board of Trustees Update: Worked with the Sustainable Futures Commission to prepare and give an update to the Board of Trustees.
- Boulder County Sustainability Tax Support: Attended Boulder County Commissioners meeting where they were considering putting Open Space / Sustainability Tax on the ballot this fall. I gave public comment on how Boulder County has supported Lyons sustainability programs to date and how additional sustained funding would help better implement our sustainability plan. Have joined a working group that will work to promote the ballot initiatives in November.
- Building Services RFP: Received two bids on our Building Services RFP. Created a score card and have a selection committee vetting the proposals.
- EV Charging Station Resolution: Worked to create packet (contract & resolution) that the Board of Trustees approved. The Electric Vehicle charging station has been ordered and will be installed within 3 weeks.
- Drafted IT Services RFP: Worked with other staff members to create a draft IT Services RFP that includes energy efficiency and paper reduction criteria.
- Drafted Zero Waste Event Plan: Drafted Zero Waste Event Guide & Application for town events to better educate event organizers how to run zero waste events. In addition the application will be used to ensure organizers have a plan to implement zero waste so that this workload does not fall on SFC volunteers and the Sustainability Coordinator.

Upcoming Events to Communicate to Public / Board / Staff:

- Zero Waste @ Sandstone Concerts: Bohn Park on Thursday Nights

DAVE FENITY July 2016

Highlights of the Month:

- McConnell/Stone Canyon asphalt patch-back completed
- Bohn Park Waterline extension engineering takeoffs
- WWTP outfall data organization and data gap filling
- Main Street curb and gutter installation

Board and/or Commission Items:

UEB – are the new electric meters we are eventually acquiring Net Meters?

Safety Concerns:

Traffic at Stone Canyon light feels unsafe. I witnessed at least 1 car blatantly running the light every hour. I witnessed cars and RVs honking at pedestrians crossing in the walk, and moving at unsafe speeds. Traffic moving at 50+ mph all the way to Black Bear.

Public Concerns:

Drainage at Ax & Oar – heavy rain causes overflow at bend in 2nd Ave and water spills toward foundation. Sandbags in place, need to raise curb.

Parking at 2nd and Main on corner by Ax & Oar needs to be painted yellow with posted no parking signs for residents living on Kelling Drive.

Upcoming Events to Communicate to Public / Board / Staff:

Curb and gutter for marquis area were formed and poured. Concrete work will continue at Stone Canyon traffic light for sidewalks and islands.

Confluence neighborhood will have grading and prep for curb and gutter starting this week.

Other Items Needing Attention:

Pre-treatment of effluent water for businesses in Lyons needs attention. The WWTP is still experiencing high volumes of BOD.

PAM MAESTAS Highlights of the Month:
-Coordinate Quarterly Staff Meeting/Summer BBQ which took place on July 1, 2016
-Update project list for Town Attorney's
-Coordinate Boulder County Commissioner's Dinner
-Coordinate BOT Budget Meeting for August 13, 2016
-Compile monthly Staff Reports for Town Administrator and BOT
Boards and Commissions Items:
-Update Boards and Commissions Roster and distribute to BOT and Staff
Upcoming Events to Communicate to Public / Board / Staff:
-Coordinate and form committee for Johnson Park Grand Opening (September 9, 2016)
-Work with Honeywell on Grand Opening of WTP
-Coordinate rededication of LaVern Johnson Park (date TBD in September 2016)
-Communicate with Arielle all open seats on Boards and Commissions (for eBlasts)
-Collect applications from potential Boards and Commissions representatives for Mayor to review
Other Items Needing Attention:
-Work on RFP's for IT Specialist; Town Planner; Town Engineer and Town Attorney
-Retrieve and compile bi-annual LRAP's from Department Heads

ROSI DENNETT Buyouts and Housing
Highlights of the Month:
-Received final approval of environmental analysis for last buyouts – Baranway's mobile home park and Jones property, so hoping to close in September. Jansen property also ready to close on.
-Commercial appraisals currently underway for Longmont WTP site, Vasquez, Gwynne, and McCain properties.
-Martin parcel to close with County by 8/15/16, so after cleanup should be ready for transfer to Town and then can be annexed and used for stream flood-mitigation improvements and extension of Bohn Park activities.

MATT MANLEY Recovery Planner
Highlights of the Month:
- Coordinated a Joint BOT/PCDC LPPA Update Meeting
- Kicked-Off of LPPA Master Plan Phase III – Apple Valley
- Participated in the Selection Process for New GIS Consultants
    - Reviewed 15 proposals; Helped to select finalist; Helped to schedule and conduct finalist interviews; and collaborated with colleagues to make final selection
- Engaging in Efforts to find Solutions for Affordable Housing
    - Leading staff efforts to evaluate ADU Policy
    - Working closely with Staff/PCDC to address Short-Term Vacation Rentals
    - Collaborating with Staff, PCDC and UEB to address ADU Tap Fees
    - Working with Staff and Boulder County Housing Authority to Identify Future Project Sites for Permanently Affordable Housing
    - Meet with Tiny Home Manufacturer to discuss Opportunities in Lyons
-Received Grant Agreement for the Planning of the Newly Acquired Properties
-Ongoing Meetings with Residents of the Confluence Area; Residents interested in LPPA Planning and Residents interested in Licensing Acquired Properties
Boards and Commissions Items:
Regularly engaging with the PCDC and BOT on LPPA Master Plan, Planning for Acquired Properties and ADU Policy Review
Other Items Needing Attention:
BOT Workshop needed for Proposed Process for Licensing of Buy-Out Properties

DEB ANTHONY Town Clerk

Highlights of the Month:

-418 High Street – working with potential buyers to address zoning and use issues as well as building permit/code requirements for possible new business venture.

-Net Metering Issues

-Dolores attended Rocky Mountain E-bid training

-Training and new CIRSA claims with HR Generalist

-Safety Meeting scheduled for August 12, 2016

-20 Building Permits issued to date-Safety Meeting scheduled for August 12, 2016

Boards and Commissions Items:

Utility Billing Clerk is now attending the bi-monthly UEB Meetings

Upcoming Events to Communicate to Public / Board / Staff:

-Scanning in Ordinances and Resolutions for accessibility online.

-Will be addressing utility billing issues with River Bend.

-Working with Boulder County on updated forms needed for placing liens on properties in regards to unpaid/outstanding utility bills.

Agenda Item No: VII - 4
Meeting Date: September 6, 2016

Subject: Resolution 2016-75
DEF: Town of Lyons/St. Vrain Rehab, Encumbrance # DEF-LYN-01

Presenter: Victoria Simonsen

Background: The DEF program has notified the Town that it has been awarded a grant in the amount of $1,172,570.28 for the second phase of the St. Vrain Creek Restoration project. This grant will pay for work consisting of restoration to severely damaged stream channels, stream banks, stream access and recreation infrastructure of the North and South Branches and combined creek channel of the St. Vrain Creek principally within the boundaries of the Town of Lyons.

Staff Recommendations: Pass this resolution.

TOWN OF LYONS, COLORADO

RESOLUTION 2016-75

A RESOLUTION ACCEPTING A DISASTER EMERGENCY FUNDS GRANT IN THE NOT TO EXCEED AMOUNT OF $1,172,570.28 FOR STREAM RESTORATION

WHEREAS, the Town of Lyons (the "Town") has the authority to enter into contracts for any lawful municipal purpose pursuant to C.R.S __ 31-15-101; and

WHEREAS, the Disaster Emergency Funds – grant program has made funds available for the continuing recovery from the September 2013 flood; and

WHEREAS, the DEF program has notified the Town that it has been awarded a grant in the amount of $1,172,570.28 for the second phase of the St. Vrain Creek Restoration project. The work consisted of restoration to severely damaged stream channels, stream banks, stream access and recreation infrastructure of the North and South Branches and combined creek channel of the St. Vrain Creek principally within the boundaries of the Town of Lyons. This grant will be used to pay for the work that has been completed and any remaining work not yet billed, not to exceed the grant amount.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS, COLORADO:

Section 1. The Town Board of Trustees herby approves the Disaster Emergency Funds in the not to exceed amount of $1,172,570.28 for the Stream Restoration project.

Section 2. The Mayor or Mayor Pro Tem is hereby authorized to execute the Disaster Emergency Funds Grant Agreement and such other documents as needed to reflect the Towns acceptance the Town Clerk is authorized to attest the Mayor's signature, and the Town Administrator is authorized to supervise the performance of services under the Agreement.

ADOPTED this 6th day of SEPTEMBER 2016

TOWN OF LYONS

By: _____

Connie Sullivan, Mayor

ATTEST

_____

Debra K. Anthony, Town Clerk

EXHIBIT B – STATEMENT OF PROJECT (SOP)

Colorado State Emergency Act, Disaster Emergency Fund

1 GENERAL DESCRIPTION OF THE PROJECT

1.1 Project Description. The second phase of the St. Vrain Creek Restoration project is being funded by the DEF fund. Work will consist of restoration to severely damaged stream channels, stream banks, stream access and recreation infrastructure of the North and South Branches and combined creek channel of the St. Vrain Creek principally within the boundaries of the Town of Lyons.

1.2 Responsibilities. The Grantee shall be responsible for the completion of the Project and to provide required documentation to DHSEM in a timely manner. Grantee shall enter into a contract with the Town of Lyons which shall own and/or manage the completed project and carry out the proposed project activities.

2 DEFINITIONS

2.1 Beneficiary. "Beneficiary" is specified on the Statement of Project.

2.2 Cost Savings. "Cost Savings" means the Project budget amount less the amount expended to complete the Project Work. Cost Savings are determined at the time the Project Work is completed and the final payment request is submitted by the Grantee to the State. Cost Savings do not result in payment by the State to Grantee above actual expenditures beyond the required ratio, but de-obligates unexpended Grant Funds. State shall provide written notice to Grantee verifying any Cost Savings.

2.3 Other Funds. "Other Funds" means funding provided by other Federal, state, Local or private sources for the Project. Other Funds are good faith estimates and do not include Grant Funds.

2.4 Project Performance Plan. "Project Performance Plan" means the parties milestones, performance goals and timelines.

2.5 Substantial Completion. "Substantial Completion" for each Project shall have the meaning given for each Project in its associated Statement of Project and Project Performance Plan.

2.6 Use Covenant. "Use Covenant" means the use covenant that limits uses of the real property in a Project which may be attached. Use Covenants only apply if they are attached to this Grant.

3 DELIVERABLES

3.1 Outcome. The final outcome of this project is to reconstruct the St. Vrain Creek in the Town of Lyons.

3.2 Service Area. The performance of the services described within this Grant shall be located in Lyons, Colorado in Boulder County.

3.3 Project Performance Plan. The Parties shall comply with the milestones, performance goals and timelines outlined in the PPP.

4 PERSONNEL

4.1 Responsible Administrator. Grantee's performance hereunder shall be under the direct supervision of Tony Cavalier, Finance Department, an employee or agent of Grantee, who is hereby designated as the Responsible Administrator of this project.

4.2 Other Key Personnel. Tracy Sanders, Finance and Grant Technician.

4.3 Replacement. Grantee shall immediately notify DHSEM if any key personnel cease to serve. Provided there is a good-faith reason for the change, if Grantee wishes to replace its key personnel, it shall notify DHSEM and seek its approval, which shall be at DHSEM's sole discretion, as DHSEM issued this Grant in part reliance on Grantee's representations regarding Key Personnel. Such notice shall specify why the change is necessary, who the proposed replacement is, what their qualifications are, and when the change will take effect. Anytime key personnel cease to serve, DHSEM, in its sole discretion, may direct Grantee to suspend work on the Project until such time as their replacements are approved. All notices sent under this subsection shall be sent in accordance with **§18** of the Grant.

5 PAYMENT

Payments shall be made in accordance with the provisions set forth in §7 of the Grant.

5.1 Payment Schedule. Grantee shall disburse Grant Funds received from the State within fifteen days of receipt. Excess funds shall be returned to the DHSEM.

Payment	Amount	
Interim Payment(s)	**$1,055,313.25**	Paid upon receipt of actual expense documentation and written requests from the Grantee for reimbursement of eligible approved program activities.
Final Payment	**$117,257.00**	Paid upon substantial completion of the Project, provided that the Grantee has submitted, and the DHSEM has accepted, all required reports.
Total	**$1,172,570.28**	

5.2 Advance Payments. This subsection ☐ is, or ☒ is not applicable.

DHSEM Controller has previously approved in writing Advance Payments for this Project. If Work is subcontracted or subgranted, such Subcontractors and/or Subgrantees are not previously paid, Grantee shall disburse Grant Funds received from the State to such Subcontractor or Subgrantee within three business days of receipt. Grantee shall provide DHSEM with proof of payment of qualified and eligible expenses within three business days of such payment. Excess funds shall be returned to DHSEM.

To maximize the use of Grant Funds, the State shall evaluate Grantee's expenditure of the Grant Funds for timeliness and compliance with the terms of this Grant and Statement of Project. DHSEM reserves the right to recapture advanced Grant Funds when Grantee has not or is not complying with the terms of this Grant and/or the Statement of Project.

5.3 Remittance Address. If mailed, payments shall be remitted to the following address unless changed in accordance with §16 of the Grant:

Town of Lyons
P.O. Box 49
Lyons, CO 80540

5.4 Interest. Grantee or subgrantee may keep interest amounts up to $100 per year for administrative expenses.

5.5 Recapture. Upon completion of activity for which funds were awarded Grantee shall report and certify whether additional funds were received for disaster-related expenses, the amount, and when funds were received. If additional funds were received that are determined to be duplicative, the awarded Grantee must repay the State the total amount of additional funds received.

5.6 Advance Payments. To maximize the use of Grant Funds, the State shall evaluate Grantee's expenditure of the Grant Funds for timeliness and compliance with the terms of this Grant and Statement of Project. DHSEM reserves the right to recapture advanced Grant Funds when Grantee has not or is not complying with the terms of this Grant and/or the Statement of Project.

5.7 Repayment. Grantee shall conduct, in a satisfactory manner as determined by the State, the Project as set forth in this Grant Agreement. The discretionary right of the State to terminate for convenience under §15(C) notwithstanding, it is expressly understood and agreed by Grantee that the State shall have the right to terminate the Grant Agreement and to recapture, and be reimbursed for any payments made by the State (i) that are not allowed under applicable laws, rules, and regulations; or (iii) that are otherwise inconsistent with this Grant Agreement, including any unapproved expenditures.

One year after completion of Project for which funds were awarded, the Grantee must report and certify whether additional funds were received for disaster-related expenses, the amount, and when funds were

received. If additional funds were received that are determined to be duplicative, the recipient must repay the State the total amount of additional funds received.

6 ADMINISTRATIVE REQUIREMENTS

The following subsections of this section are applicable to this Grant *[Check one]*: ☒ **§6.1** through **§6.10**; or ☐ §insert only applicable subsection numbers.

6.1 Reporting. Grantee shall submit the following reports to the DHSEM using the state-provided forms. The DHSEM may withhold payment(s) if such reports are not submitted timely.

6.1.1 Monthly Pay Requests. Payment requests will be due on or before the 10th day of each month. The State shall pay the Grantee for qualified and Eligible Expenses made in the performance of this Project based on the submission of Pay Requests. The Grantee shall submit Pay Requests setting forth a detailed description and provide documentation (including invoices) of the amounts and types of reimbursable expenses. For months in which there are no expenditures to reimburse, Grantee shall indicate zero (0) in the request. The Pay Request shall contain actual expenditures of Grant Funds incurred in the period by Project Budget Line Item pursuant to **§4.2** of this Statement of Project as well as a projection of all Project Work expected to be accomplished in the following month, including an estimate of Grant Funds to be expended.

6.1.2 Financial Status Reports. One copy of the quarterly Financial Status Report shall be submitted within 20 calendar days of the end of each calendar quarter.

6.1.3 Project Completion Report. Within 90 days after the completion of the Project or the final draw, whichever is later, the Grantee shall submit one copy of the Project Completion Report, and two copies of the final Financial Status Report.

6.2 Procurement Standards: Selection of subcontractors and purchase of materials to accomplish a Subproject shall follow appropriate procurement standards as outlined in The State of Colorado's Procurement Manual and Fiscal Policies. If the standards in the Procurement Manual and Fiscal Policies conflict with this Grant, the provisions of this Grant shall prevail. Procurement documentation shall be submitted to DHSEM at the time of occurrence.

6.3 Monitoring. The DHSEM shall monitor this Grant in accordance with its Risk Based Monitoring Policy, and **§9(B)&(C)** and **12(B)** of Grant Agreement.

6.4 Use Covenant. Grantee shall record a use covenant for each Project property in the land records in the county in which such Project property is located, using a form substantially similar to **Exhibit D**. A copy of the recorded use covenant shall be provided to the DHSEM at the time of recording, and is a condition for payment.

6.4.1 Transfer of Use Covenant. The use covenant may terminate upon foreclosure or transfer in lieu of foreclosure, unless the owner of record, before the foreclosure, or anyone with business or family ties to the owner, obtains an ownership interest in the property.

6.4.2 Noncompliance with Use Covenant. If the Project is not used for housing the above described beneficiaries, at the above described rents during the affordability term, Grantee or its successors and assignees, heirs, grantees, or lessees, shall be required to repay to the State, within sixty days of the State's request, the full amount of the Grant funds distributed for use on the Project. In lieu of repayment, the DHSEM may authorize the Grantee, or its successors and assignees, heirs, grantees, or lessees, to retain such funds for other project(s) or repay the funds to one or more public housing entities or private non-profit corporations.

6.5 Grantee Agreement to Reimburse Duplicative Benefits. Grantee acknowledges that the source and amount of any and all additional funds received for costs associated with the disaster will be reported to DHSEM within 15 calendar days of receipt. If DHSEM determines the additional funds to be duplicative, the Grant Funds will be reduced by and/or the Grantee will be required to repay any disbursed duplicative amount.

6.6 Bonds. If Project includes construction or facility improvements, Grantee, Subgrantee and/or their subcontractors performing such Work shall secure the bonds hereunder from companies holding

certificates of authority as acceptable sureties pursuant to 31 CFR Part 223 and authorized to do business in Colorado.

6.6.1 Bid Bond. A bid guarantee from each bidder of Work equivalent to five (5) percent of the bid price. The "bid guarantee" shall consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder shall, upon acceptance of his bid, execute such contractual documents as may be required within the time specified.

6.6.2 Performance Bond. A performance bond on the part of the Grantee, Subgrantee or their subcontractor for 100 percent of the awarded contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the Grantee, Subgrantee or their subcontractor's obligations under such contract.

6.6.3 Payment Bond. A payment bond on the part of the Grantee, Subgrantee or their subcontractor for 100 percent of the awarded contract price. A "payment bond" is one executed in connection with a contract to assure payment as required by statute of all persons supplying labor and material in the execution of the work provided for in the contract.

6.6.4 Substitution. Grantee may request and DHSEM may approve, at its sole discretion, a waiver to allow another form of surety in lieu of the bonding requirements in this **§6.6**. Such surety shall be in the form of an Irrevocable Letter of Credit (ILC) or cash collateral, in form and substance acceptable, and payable, to the State. The amount of the surety shall be no less than the total amount of the Grant.

6.7 Construction Standards. For all rehabilitation, reconstruction, new construction and clearance of or demolition of existing structures, Grantee shall or shall cause such projects to meet the construction standards outlined below:

6.7.1 Plans & Specifications. Construction plans and specifications (the "**Plans**") shall be drawn up by a qualified engineer or architect licensed in the State of Colorado, or pre-engineered in accordance with Colorado law, and hired by the Grantee. All Plans must be stamped by a licensed professional civil engineer in the State of Colorado.

6.7.2 Standards. Grantee, Subgrantees and Subcontractors shall comply with all applicable statutory design and construction standards and procedures that may be required, including the standards required by Colorado Department of Public Health and Environment, and shall provide the State with documentation of such compliance.

6.7.3 Bidding. Grantee shall provide to DHSEM all necessary forms relating to bidding and construction funded by this Grant.

6.7.4 License, permits, etc. Grantee shall ensure that Beneficiaries and their subcontractors (if required to register to do business in the State of Colorado and if performing services in the State of Colorado).

6.7.5 Oversight. Construction Work must be built to the approved Plans. A professional engineer shall have responsible charge of the Work for quality and safety.

6.8 Davis-Bacon Act.

This section ☒ shall ☐ shall not apply to this Project.

Grantee shall comply with all the requirements set forth in 24 CFR §570.603 (Davis-Bacon Act). If applicable, the responsible party for oversight of compliance shall be designated in the Project Performance Plan.

6.9 Minority and Women Business Enterprises (24 CFR 570.506(g)(6)). To the greatest extent feasible, the Grantee and Subgrantee (if applicable) will take affirmative steps to assure that women's business enterprises have an equal opportunity to obtain or compete for subcontracts to be paid with CDBG-DR funds.

6.10 Uniform Relocation Act (URA). Grantee and Subgrantee are required to follow a URA Residential Anti-displacement and Relocation Assistance Plan when designing their programs in that obligations related to voluntary property acquisition activities for vacant and abandoned property apply. Grantee shall follow the alternative relocation requirements associated with these Grant Funds.

7 PROJECT BUDGET

Project Activities	DEF Funds	Other Funds	Other Fund Source	Total Cost
Engineering	$ 187,049.09	$ -	N/A	$ 187,049.09
Construction	$ 895,917.05	$ -	N/A	$ 895,917.05
Construction Management	$ 60,610.64	$ -	N/A	$ 60,610.64
Project Delivery	$ 28,993.50	$ -	N/A	$ 28,993.50
Total Award Amount	**$ 1,172,570.28**	**$ -**		**$ 1,172,570.28**

Meeting Date: 09/06/2016

Subject: Meadow Park Phase II construction PW20B1 change order update

Background Information: In the base bid for Meadow Park Phase II construction the sewer lines and man holes were shown up to number eight to service the park needs. During discussions between the town and Lyons Properties, who own land adjacent to the park, it was decided that the sewer and water lines would cross the river and service their properties as well.

It was agreed to in the MOA between the town and Lyons Properties that this work would be completed by Krische Construction through the Meadow Park Phase II project but that the expense for this work will be reimbursed by Lyons Properties to the town.

This will not come out of the total budget for the PW project but had to be processed as a change order under Meadow Park Phase II contract. The town will send out an invoice to Lyons Properties for the total of this work separately.

Change Order #55	PVC pipe between manholes	$1,422
Change Order #59	Manholes 9A and 10	$5,355
Change Order #60	Manhole 11 and additional pipe	$8,469
Change Order #62	Pipe from manhole 10 to	$3,584
	Total	**$18,830**

Thank you,

Sloane Nystrom

Town of Lyons Parks Project Manager

TOWN OF LYONS, COLORADO
RESOLUTION 2016-76

A RESOLUTION APPROVING CHANGE ORDERS 55, 59, 60, AND 62 TO THE CONTRACT WITH KRISCHE CONSTRUCTION FOR PHASE II CONSTRUCTION OF LAVERN M. JOHNSON PARK, FORMERLY KNOWN AS MEADOW PARK

WHEREAS, LaVern M. Johnson Park, formerly known as Meadow Park ("Park") in the Town of Lyons ("Town"), suffered serious damage in the September 2013 flood; and

WHEREAS, in accordance with the Town's purchasing policies, the Town staff solicited bids for the second phase of reconstruction of the Park "(Project") and, pursuant to Resolution 2015-83, awarded the contract to Krische Construction ("Contract") and authorized the Mayor or Mayor Pro Tem to execute such Contract; and

WHEREAS, the Contract contains a not-to-exceed amount of $6,172,760.00, but also includes a contingency provision for the purpose of paying for change orders; and

WHEREAS, pursuant to Resolution 2016-39, the Board of Trustees modified the approval of such Contract and declared that its approval of the full not-to-exceed amount of Six Million One Hundred Seventy-Two Thousand Seven Hundred Sixty Dollars ($6,172,760.00) also included the adjustment contingencies referenced in the Contract for the purpose of covering change orders; and

WHEREAS, the scope of the Project originally included installation of a sewer system in the park that would stop at the new restroom area, but the Town agreed to extend the sewer service to the opposite side of the river via a Memorandum of Agreement with Lyons Properties, LLC dated January 12, 2016 ("MOA"), which MOA was approved pursuant to Resolution 2016-4; and

WHEREAS, pursuant to the MOA, Lyons Properties, LLC agreed to reimburse the Town for the actual costs of installing the sewer line, plus an agreed upon amount for the design and construction administration costs and to reimburse the Town within thirty (30) days of the completion of such system; and

WHEREAS, the Town has diligently pursued meeting its obligations under the MOA by requiring Krische Construction to perform the extended sewer installation under the Contract; and

WHEREAS, large construction projects inevitably incur change orders, and this Project is no exception; and

WHEREAS, the Board of Trustees has previously approved change orders for this Project; and

WHEREAS, Change Orders 55, 59, 60, and 62 pertaining to the installation of the sewer system as agreed with Lyons Properties, LLC have now been presented to the Town, which are comprised of additional charges of Eighteen Thousand Eight Hundred Thirty Dollars and No Cents ($18,830.00); and

WHEREAS, as a result of the MOA with Lyons Properties, LLC, the additional costs for Change

Orders 55, 59, 60, and 62 will not come out of the total approved budget for the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS, COLORADO:

Section 1. The Town Board of Trustees hereby approves the requests for Change Orders 55, 59, 60, and 62 to the contract with Krische Construction for Phase II construction of LaVern M. Johnson Park, formerly known as Meadow Park, that will result in a total reimbursable expense for the Project of Eighteen Thousand Eight Hundred Thirty Dollars and No Cents ($18,830.00), and that will not be paid for out of the budgeted amount for the such construction.

Section 2. The Mayor or Mayor Pro Tem is hereby authorized to execute any such documents as are necessary to implement this Resolution, with input as needed from the Town Administrator, Town Engineer, and Town Attorney.

ADOPTED this 6th day of September 2016.

TOWN OF LYONS

By:_____
Connie Sullivan, Mayor

ATTEST:

_____
Debra K. Anthony, MMC - Town Clerk

August 10, 2016

Project: Meadow Park Phase II Project Number PW: 20B1

RE: Change Orders: #55, #59, # 60, #62 Cost Justifications

As part of the Meadow Park project the scope of work included installation of a sewer system through the park. With this installation the sewer was going to stop at the new restroom area but the town received a request from an adjacent land owner to extend the sewer to service the lots on the opposite side of the river.

This invoice is for the sewer installation that was additional to the original scope of work for the project and will be billed and paid by the Lyons Properties Owners so no additional cost will come out of the total budget for the Meadow Park Phase II contract.

Sloane Nystrom
Town of Lyons
Parks Project Manager

OK Tony Cavalier, Finance Director
8/31/16

KRISCHE CONSTRUCTION

605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7643/ F. 303-776-9598

REQUEST FOR CHANGE PROPOSAL

Date: 5 25 16
COP #: 55

Meadow Park Phase II
PROJECT

TOL- Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY

Ripley Design - Russ / Stephanie Architects
CC

Detailed description of Change Request:
Per owner, add 20.22 LF of 8 Inch PVC pipe between MH#9 - 9A

Costs for the added MH's #9A and MH #10 only included in separate COP #59

Value of this Request for Change: 1,422

Calendar Days project is / is not extended: 0

Contractor: Krische Construction 5 25 16 Date

Architect: XXX Date

Owner: Dave Cosgrove Date

Owner: XXX 8/29/2016 Date

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION
605 Weaver Park Rd.
Longmont, CO 80501
P. 303-776-7643/ F. 303-776-0598

Date: 5.25.16
COP #: 55

Meadow Park Phase II
PROJECT

Per owner, add 20.22 LF of 8 inch PVC pipe between MH#0 - 9A
DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT $	LABOR	UNIT $	MATERIAL	UNIT $	SUBCONTRACT ORDER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	3		65.00	195	0.00	0	0.00	0	195
Superintendent	0		55.00	0	0.00	0	0.00	0	0
Journeyman	0		45.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	0		30.00	0	0.00	0	0.00	0	0
Project Coordinator	1		35.00	35	0.00	0	0.00	0	35
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				230		0		0	230
Overhead	10.00%								23
Profit	5.00%								12
Total of Work / Items by Krische									265
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
20.22 LF of 8" pipe - unit cost	20		55.12	1,115	0.00	0	0.00	0	1,115
	0.00		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				1,115		0		0	1,115
Overhead	0.00%								0
Profit	0.00%								0
Total of Work / Items by Subcontractors									1,115
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								7
Builders Risk Insurance	0.50%								7
Payment and Performance Bond	2.00%								28
Subtotal of Other Costs									43
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									43
TOTAL COST				1,345		0		0	1,422

KRISCHE CONSTRUCTION

605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7643/ F. 303-776-8596

REQUEST FOR CHANGE PROPOSAL

Date: 5.25.16
COP #: 59

Meadow Park Phase II
PROJECT

TOL- Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY

Ripley Design - Russ / Stephanie Architects
CC

Detailed description of Change Request:
Per Owner, add Man holes #9A and #10

Value of this Request for Change: 5,535

Calendar Days project is / is not extended: 0

Contractor: Krische Construction 5 26 16 Date

Architect: XXX Date

Owner: Dave Cosgrove Date

Owner: XXX 8/29/2016 Date

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION
605 Weaver Park Rd.
Longmont, CO 80501
P. 303 776-7643/ F. 303-776-9598

Date: 5.25.16
COP #: 59

Meadow Park Phase II
PROJECT

Per Owner, add Man holes #9A and #10
DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT $	LABOR	UNIT $	MATERIAL	UNIT $	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	0		65.00	0	0.00	0	0.00	0	0
Superintendent	2		55.00	110	0.00	0	0.00	0	110
Journeyman	0		45.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	0		30.00	0	0.00	0	0.00	0	0
Project Coordinator	1		35.00	35	0.00	0	0.00	0	35
	1		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				145		0		0	145
Overhead	10.00%								15
Profit	5.00%								7
Total of Work / Items by Krische									167
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
MH#9A - 14.42 feet	0		0.00	0	0.00	0	0.00	0	0
Unit price $2,438.00 for 13' MH	0		0.00	0	0.00	0	0.00	0	0
$2438 Div X 13 = 187.54 x 14.42'	14.42		187.54	2,704	0.00	0	0.00	0	2,704
	0		0.00	0	0.00	0	0.00	0	0
MH#10 - 13.32 feet	0		0.00	0	0.00	0	0.00	0	0
Unit price 2438.00 for 13' MH	0		0.00	0	0.00	0	0.00	0	0
$2438.00 Div X 13 = 187.54 x 13.32'	13		187.54	2,498	0.00	0	0.00	0	2,498
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				5,202		0		0	5,202
Overhead	0.00%								0
Profit	0.00%								0
Total of Work / Items by Subcontractors									5,202
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								28
Builders Risk Insurance	0.50%								28
Payment and Performance Bond	2.00%								111
Subtotal of Other Costs									166
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									166
TOTAL COST				5,347		0		0	5,535

KRISCHE CONSTRUCTION

805 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7643/ F. 303-776-9598

REQUEST FOR CHANGE PROPOSAL

Date: 5 25 16
COP #: 60

Meadow Park Phase II
PROJECT

TOL- Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY:

Ripley Design - Russ / Stephanie Architects
CC

Detailed description of Change Request:
Per owner, add Man Hole #11 And 100 LF of 8" sewer pipe supply and install.

Value of this Request for Change: 8,469

Calendar Days project is / is not extended: 0

Contractor: Krische Construction 5 27 16 Date

Architect: XXX Date

Owner: Dave Cosgrove Date

Owner: XXX 8/29/2016 Date

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION
605 Weaver Park Rd.
Longmont, CO 80501
P. 303-776-7643/ F. 303-776-9598

Date: 5.25.16
COP #: 60

Meadow Park Phase II
PROJECT

Per owner, add Man Hole #11 And 100 LF of 8" sewer pipe supply and install
DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT $	LABOR	UNIT $	MATERIAL	UNIT $	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	3		65.00	195	0.00	0	0.00	0	195
Superintendent	0		55.00	0	0.00	0	0.00	0	0
Journeyman	0		45.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	0		30.00	0	0.00	0	0.00	0	0
Project Coordinator	1		35.00	35	0.00	0	0.00	0	35
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				230		0		0	230
Overhead	10.00%								23
Profit	5.00%								12
Total of Work / Items by Krische									265
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
MH #11 - 12.97' Deep	1		2,438.00	2,438	0.00	0	0.00	0	2,438
Sanitary Sewer Pipe - 8" PVC	100		55.12	5,512	0.00	0	0.00	0	5,512
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				7,950		0		0	7,950
Overhead	0.00%								0
Profit	0.00%								0
Total of Work / Items by Subcontractors									7,950
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								42
Builders Risk Insurance	0.50%								42
Payment and Performance Bond	2.00%								169
Subtotal of Other Costs									254
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									254
TOTAL COST				8,180		0		0	8,469

KRISCHE CONSTRUCTION

605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7643/ F. 303-776-9596

REQUEST FOR CHANGE PROPOSAL

Date: 5.25.16
COP #: 62

Meadow Park Phase II
PROJECT

TOL - Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY

Ripley Design - Russ / Stephanie Architects
cc:

Detailed description of Change Request:
Add to supply and install 56 LF of 4" sewer pipe at MH#11.
Labor and Materials to cut hole in MH#10 for Pipe to MH#11

Value of this Request for Change: 3,584

Calendar Days project is / is not extended: 0

Contractor: Krische Construction 5 27 16 Date

Architect: XXX Date

Owner: Dave Cosgrove Date

Owner: Victoria Simmsen 8/29/2016 Date

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION
605 Weaver Park Rd.
Longmont, CO 80501
P. 303-776-7643/ F. 303-776-9598

Date: 5.25.16
COP #: 62

Meadow Park Phase II
PROJECT

Add to supply and install 56 LF of 4" sewer pipe at MH#11
DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT $	LABOR	UNIT $	MATERIAL	UNIT $	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	2		65.00	130	0.00	0	0.00	0	130
Superintendent	0		55.00	0	0.00	0	0.00	0	0
Journeyman	0		45.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	0		30.00	0	0.00	0	0.00	0	0
Project Coordinator	1		35.00	35	0.00	0	0.00	0	35
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				165		0		0	165
Overhead	10.00%								17
Profit	5.00%								8
Total of Work / Items by Krische									190
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Cut hole in MH#10 for pipe to MH#11	1		0.00	0	0.00	0	0.00	550	550
	0		0.00	0	0.00	0	0.00	0	0
Install 56 LF of 4" sewer pipe	56		38.00	2,128	0.00	0	0.00	0	2,128
3 each 8x8x4 WYE	3		116.60	350	0.00	0	0.00	0	350
3 each 45 degree elbow 4"	3		19.17	58	0.00	0	0.00	0	58
3 each 4" Caps	3		15.00	45	0.00	0	0.00	0	45
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				2,580		0		550	3,130
Overhead	0.00%								0
Profit	5.00%								157
Total of Work / Items by Subcontractors									3,287
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								18
Builders Risk Insurance	0.50%								18
Payment and Performance Bond	2.00%								72
Subtotal of Other Costs									108
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									108
TOTAL COST				2,745		0		550	3,584

CAP EXCAVATING & DEMOLITION
10759 COUNTY ROAD 7
LONGMONT, CO 80504
Phone 303-772-2279 / Fax 303-772-0727
office@capexcavating.com

Estimate

Date	Estimate #
3/1/2016	15-2241

KRISCHE CONSTRUCTION

Project: MEADOW PARK, LYONS

Description	Total
ADDITIONAL MANHOLE INSTALLATION (MH #11)	
~~MOB IN AND MOB OUT. IF RIVER ACCESS IS NOT AVAILABLE FOR CROSSING DUE TO LANDSCAPING.~~	~~1,000.00~~
~~PURCHASE AND PLACE MANHOLE #11 (12.91' DEEP) @ $2,300.00 EACH~~	~~2,300.00~~
~~PURCHASE AND PLACE APPROX. 100 LF OF 8-INCH SEWER PIPE @ $52.00 PER LF~~	~~5,200.00~~
LABOR AND MATERIALS TO CUT HOLE IN MH #10 FOR PIPE TO MH#11 *INCLUDES: -LABOR 6 hours @ $65.00 $390.00 -GROUT $20.00 -LINK SEAL 35.00 -DEMO SAW / HAMMER 105.00	Cap #62 → 550.00
PURCHASE AND PLACE APPROX. 56 LF OF 4-INCH SEWER PIPE @ $38.00 PER LF (3) 8x8x4 WYE @ $116.60 EACH (3) 45 DEGREE ELBOW 4-INCH @ $19.17 EACH (3) 4-INCH CAPS @ $15.00 EACH	Cap #62 2,128.00 349.80 57.51 45.00

THIS IS AN ESTIMATE. ANYTHING NOT LISTED IN THIS ESTIMATE IS NOT INCLUDED. ANY ADDITIONAL WORK PERFORMED WILL BE AN ADDITIONAL CHARGE. ESTIMATE IS BASED ON A 40-HOUR WEEK. ALL OVERTIME REQUESTED BY THE CUSTOMER WILL BE PRICED AT TIME AND A HALF. THIS ESTIMATE IS VALID FOR 30 DAYS.

TOTAL ~~$11,630.31~~

EXCLUDES (UNLESS NOTED ABOVE): ROCK, FROST, BOULDER EXCAVATION, DEWATERING, SURVEY AND LAYOUT, COMPACTION TESTING, BARRICADES, LANDSCAPE REPAIR, IMPORT OR EXPORT OF MATERIAL, SAWCUTTING, PERMITS, STORMWATER MANAGEMENT, OVERTIME, WEEKEND AND HOLIDAY PREMIUM.

This estimate may be withdrawn by us if not accepted within 30 DAYS. Thereafter it is subject to revision or withdrawal.

Customers signature Victoria Simmers Date 8/29/2014

Meeting Date: September 6, 2016

Subject: Meadow Park Phase II Construction Change Orders Update

Background Information: In September of 2015 Krische Construction began flood recovery work in Meadow Park to complete phase II. Like any large construction project we have incurred some additional work and services/change orders to the project scope and original contract. Some of these changes have triggered credits due to value engineering or design modifications during the construction process. Others have lead to additional charges for items that were added for various reasons –lack of design detail, to help make the park more functional or user friendly, reduce operational and maintenance costs, enhance appearance, public safety issues, etc. The most recent series of change orders are outlined below along with attached supporting documentation for each (change orders are received in sequential order but not all are processed as some are denied or voided).

		CREDIT	ADD
Change Order # 18	East Core Re-Design of Volleyball/Playground		$2,889
Change Order # 21	Footings/Pilasters for WPA and Picnic Shelter		$6,098
Change Order # 23	Trash Enclosure surveying add delete concrete		$440
Change Order # 28	Electric Credit for Raceways/Light Poles	$3,696	
Change Order # 31	Install waterline to drinking fountain		$1,988
Change Order # 36A	Credit for reduction of stone edger	$23,418	
Change Order # 38	Credit for deletion of stabilizer	$14,084	
Change Order # 39	Credit for deletion of fabric under trails	$7,207	
Change Order # 44	Change existing restroom to match structures		$1,124
Change Order # 45	Add anti graffiti guard to buildings		$6,526
Change Order # 47	Reduction of island path credit	$1,651	
Change Order # 61	Pump House Pain/stain/graffiti coat		$2,364
Change Order # 68	Island restoration/bank stabilization		$9,901
Change Order # 69	Landscape restoration at island with temp irrigation		$9,495
Change Order # 82	Deletion of Playground Fabric	$2,307	
Change Order #100	Additional red stone needed for bridge/wall		$3,598
	Total	**$52,363**	**$44,423**

The Meadow Park Phase II contract was approved for a not to exceed amount of $6,172,760. The Meadow Park project does have the available funding to cover the above change orders. Change orders 1-7 totaled an additional $11,707, change orders 8-22A/B totaled $21,404, change orders 14,17,19,24,25 and 34 were an additional $8,193, change order 50 was an additional $21,336 the current change orders equal a **credit** to the town of **$7,940** which to date brings the total of change orders for the entire project to $54,697. This brings the contract total to date to $6,227,457. Typical contracts allow for at least a 10% contingency. Currently the Meadow Park Phase II Project has a contingency well below this percentage, below a .009% contingency at this stage. Below is a recap of Meadow Park funding.

TOWN OF LYONS, COLORADO
RESOLUTION 2016-77

A RESOLUTION APPROVING CHANGE ORDERS 18, 21, 23, 28, 31, 36A, 38, 39, 44, 45, 47, 61, 68, 69, 82, AND 100 TO THE CONTRACT WITH KRISCHE CONSTRUCTION FOR PHASE II CONSTRUCTION OF LAVERN M. JOHNSON PARK, FORMERLY KNOWN AS MEADOW PARK

WHEREAS, LaVern M. Johnson Park, formerly known as Meadow Park ("Park") in the Town of Lyons ("Town"), suffered serious damage in the September 2013 flood; and

WHEREAS, in accordance with the Town's purchasing policies, the Town staff solicited bids for the second phase of reconstruction of the Park "(Project") and, pursuant to Resolution 2015-83, awarded the contract to Krische Construction ("Contract") and authorized the Mayor or Mayor Pro Tem to execute such Contract; and

WHEREAS, the Contract contains a not-to-exceed amount of $6,172,760.00, but also includes a contingency provision for the purpose of paying for change orders; and

WHEREAS, pursuant to Resolution 2016-39, the Board of Trustees modified the approval of such Contract and declared that its approval of the full not-to-exceed amount of Six Million One Hundred Seventy-Two Thousand Seven Hundred Sixty Dollars ($6,172,760.00) also included the adjustment contingencies referenced in the Contract for the purpose of covering change orders; and

WHEREAS, large construction projects inevitably incur change orders, and this Project is no exception; and

WHEREAS, the Board of Trustees has previously approved change orders for this Project; and

WHEREAS, Change Orders 18, 21, 23, 28, 31, 36A, 38, 39, 44, 45, 47, 61, 68, 69, 82, and 100 have now been presented to the Town, which are comprised of additional charges of Fifty Two Thousand Three Hundred Sixty-Three Dollars and No Cents ($52,363.00) and a credit of Forty Four Thousand Four Hundred Twenty Three Dollars and No Cents ($44,423.00), for a total additional cost of Seven Thousand Nine Hundred Forty Dollars and No Cents ($7,940.00), which, if approved, will bring the total for all approved change orders on the Krische Contract to date to Fifty Four Thousand Six Hundred Ninety Seven Dollars and No Cents ($54,697.00); and

WHEREAS, the additional costs for Change Orders 18, 21, 23, 28, 31, 36A, 38, 39, 44, 45, 47, 61, 68, 69, 82, and 100 are within the approved total not-to-exceed amount of the Contract.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS, COLORADO:

Section 1. The Town Board of Trustees hereby approves the requests for Change Orders 18, 21, 23, 28, 31, 36A, 38, 39, 44, 45, 47, 61, 68, 69, 82, and 100 to the contract with Krische Construction for Phase II construction of LaVern M. Johnson Park, formerly known as Meadow Park, for a total additional cost of Seven Thousand Nine Hundred Forty Dollars and No Cents ($7,940.00).

Section 2. The Mayor or Mayor Pro Tem is hereby authorized to execute any such documents

as are necessary to implement this Resolution, with input as needed from the Town Administrator, Town Engineer, and Town Attorney.

ADOPTED this 6th day of September 2016.

TOWN OF LYONS

By:_____
Connie Sullivan, Mayor

ATTEST:

_____
Debra K. Anthony, MMC - Town Clerk

July 25, 2016

RE: Meadow Park Phase II Project Number PW 20-B1, justification for change order number #18

During the survey and layout of the east core area of Meadow Park, the town felt that the sand volleyball court was drawn on the plan too close to the tent and picnic activity and needed to be relocated to the north of the new restroom. We also had to adjust the small playground in the same area because it was designed too close to the river bank once the river work was complete.

As part of ASI #3 there was an addition for two sandstone steps at the bridge because the bridge was raised, this would have been an add to the contract but after the area was surveyed the sandstone steps were deleted so no additional costs was incurred.

Krische Construction's unit prices were used for this change order as per the contract agreement for deletions and additions.

Sloane Nystrom

Town of Lyons

Parks Project Manager

OK Tony Cavalier, Finance Director
7/28/16

KRISCHE CONSTRUCTION

605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-8419
P. 303-776-7643/ F. 303-776-9558

REQUEST FOR CHANGE PROPOSAL

3rd Rev

Date: Revised 5.26.16
COP #: Revise #18

Meadow Park Phase II
PROJECT

TOL- Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY:

Ripley Design - Russ / Stephanie Architects
cc.

Detailed description of Change Request:
Per ASI #3 - Add for Sod, Sandstone edger & irrigation heads adjustments. Delete (2) ea sandstone steps at Bridge from original COP#18

Please NOTE the custom play structure add was already addressed separately in COP#9 and approved

Value of this Request for Change: 2,889

Calendar Days project is / is not extended: 0

Contractor: Krische Construction 7/15/16 REV 5.22.16 Date

Architect: XXX Date

Owner: Dave Cosgrove 7-28-16 Date

Owner: XXX 7-28-16 Date

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION
605 Weaver Park Rd.
Longmont, CO 80501
P. 303-776-7643/ F. 303-776-0596

Date: Revised 5.26.16
COP #: Revise #18

Meadow Park Phase II
PROJECT

Per ASI #3 - Add for Sod, Sandstone edger & irrigation heads adjustments Delete (2) ea sandstone steps at Bridge from original COP#18
DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT $	LABOR	UNIT $	MATERIAL	UNIT $	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	2.5		65.00	163	0.00	0	0.00	0	163
Superintendent	0		55.00	0	0.00	0	0.00	0	0
Journeyman	0		45.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	0		30.00	0	0.00	0	0.00	0	0
Project Coordinator	1		35.00	35	0.00	0	0.00	0	35
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				198		0		0	198
Overhead	10.00%								20
Profit	5.00%								10
Total of Work / Items by Krische									227
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Flagstone edger	80		14.84	1,187	0.00	0	0.00	0	1,187
Sod	750	SF	0.50	375	0.00	0	0.00	0	375
Organic amendment	3	cy	47.70	143	0.00	0	0.00	0	143
	0	ea	0.00	0	0.00	0	0.00	0	0
Irrigation heads and lateral	750	SF	1.16	870	0.00	0	0.00	0	870
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				2,575		0		0	2,575
Overhead	0.00%								0
Profit	0.00%								0
Total of Work / Items by Subcontractors									2,575
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								14
Builders Risk Insurance	0.50%								14
Payment and Performance Bond	2.00%								58
Subtotal of Other Costs									87
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									87
TOTAL COST				2,773		0		0	2,889

RIPLEY DESIGN, INC

land planning ▪ landscape architecture ▪ urban design ▪ entitlement

Architects Supplemental Instructions #3
Meadow Park – Lyons, CO

From: Stephanie Van Dyken
Ripley Design, Inc.
419 Canyon Ave., Suite 200
Fort Collins, Colorado 80521
Phone: 970.224.5828

To: Wendy Trippel
Krische Construction

Date: 10/20/2015

ASI #3:

Wendy,

Revised sheets L-4.1, L-4.2, L-5.1, L-6.3, L-7.1,

Removed one play area in the east core

- Deduct:
  - 34.5 lf of perforated pipe
  - 27 lf of solid pvc pipe
  - 340 cy wood fibar
  - 1 playground ramp
  - 105 lf concrete play edge
- Add:
  - Increased cost of custom play structure
  - Sod
  - Sandstone edger
- Adjust:
  - Irrigation heads and add if needed

Adjusted Grading around bridge

- Added two sandstone steps at bridge

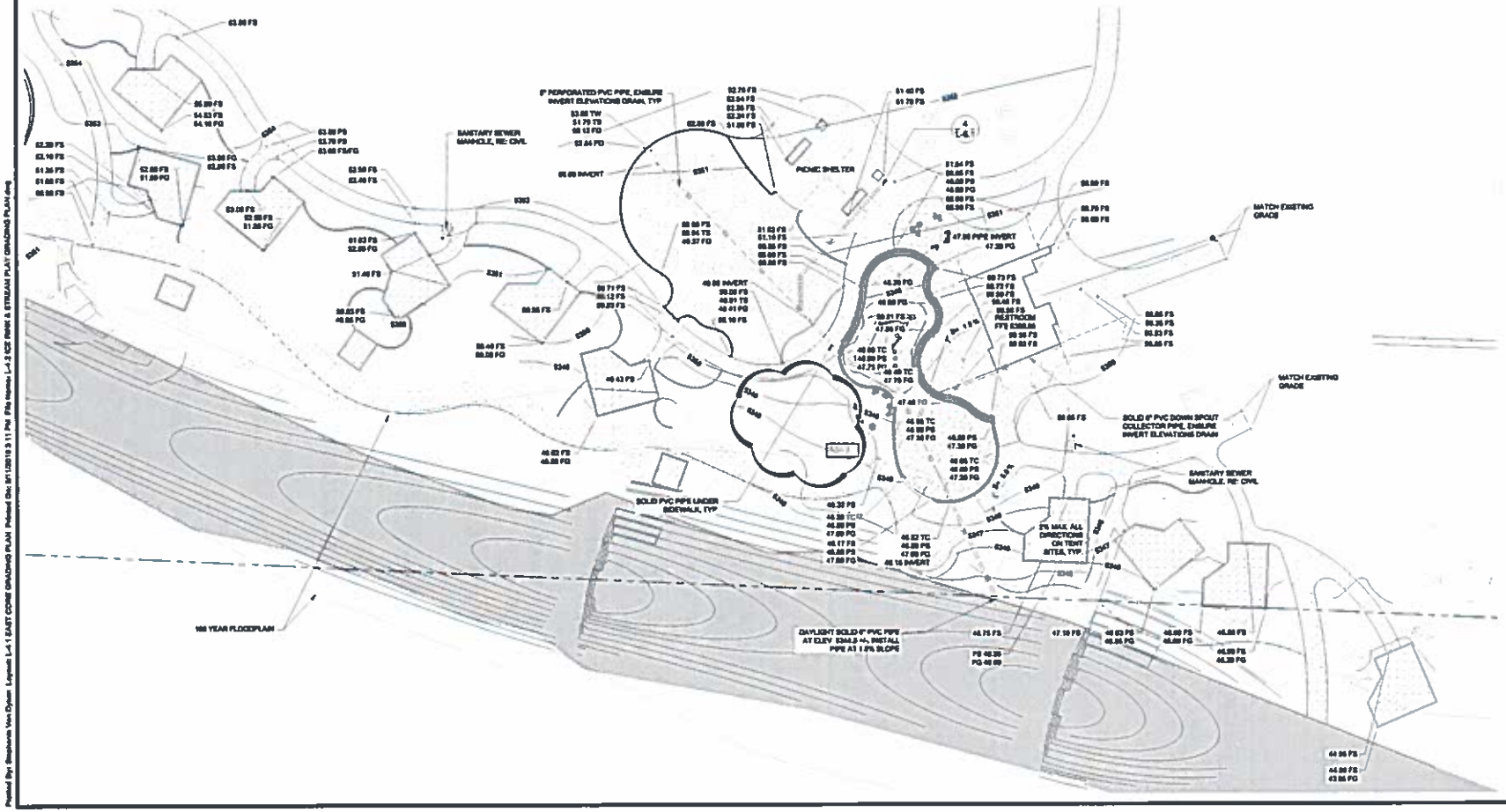
Regards,
Stephanie Van Dyken, PLA

LEGEND

BA	BRIDGE ABUTMENT
BW	BOTTOM OF WALL
PB	PARKER BRACE
FS	FINISHED SURFACE
PG	PLAYGROUND SURFACING
RC	RIM ELEVATION
TS	TOP OF SAND
TW	TOP OF WALL
WS	WATER SURFACE
	EXISTING CONTOUR
	1' CONTOUR
	5' CONTOUR
	6" PVC CRATED PVC PIPE
	6" SOLID PVC PIPE

MATERIAL SCHEDULE

SYMBOL	DESCRIPTION
	PAVING TYPE 1 - GREY CRUSHER FINES
	PAVING TYPE 3 - DIRECTIONALLY CUT STANDARD GRAY CONCRETE WITH BROOM FINISH
	PAVING TYPE 4 - PLAY SURFACE MULCH
	CAMPING SITE - RED CRUSHER FINES
	VOLLEY BALL BEACH SAND
	GRAVEL ROAD



MEADOW PARK
PHASE 2 PW 20-B1

BID SET

LYONS, COLORADO

PREPARED BY:

RIPLEY DESIGN INC

LANDSCAPE ARCHITECT

RIPLEY DESIGN INC
PLAN LES
410 Chelyan Avenue, Suite 200
Fort Collins, CO 80521
p. 970.224.1191
f. 970.224.1993

OWNER

TOWN OF LYONS
Dave Corporon
432 5th Avenue
Lyons, CO 80540
p. 303.823.5862

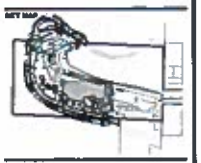
ENGINEER

SGM Design
Scott Stirling
210 McConnell Dr
Lyons, CO 80540
p. 720.746.3000

ARCHITECT

VPLA
Chris Arnesen
410 Chelyan Avenue, Suite 200
Fort Collins, CO 80521
p.970.224.1191

KEY MAP



NORTH SCALE: 1"=20'-0"

ISSUED

No.	DESCRIPTION	DATE
1	BID SET	[illegible]

REVISIONS

No.	DESCRIPTION	DATE
A10	EAST PLAY AREA, BRIDGE ELEV	10-20-15

EAST CORE GRADING PLAN

SEAL

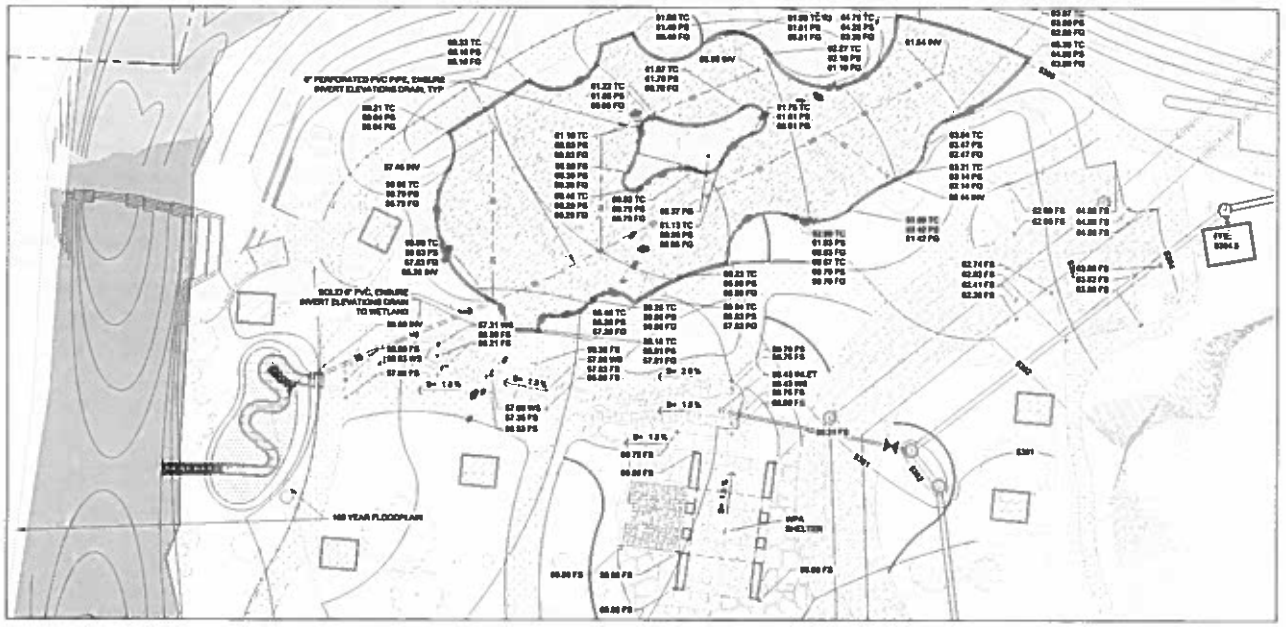
STEPHANIE LYNN VAN DYCK
STATE OF COLORADO
LICENSED LANDSCAPE ARCHITECT

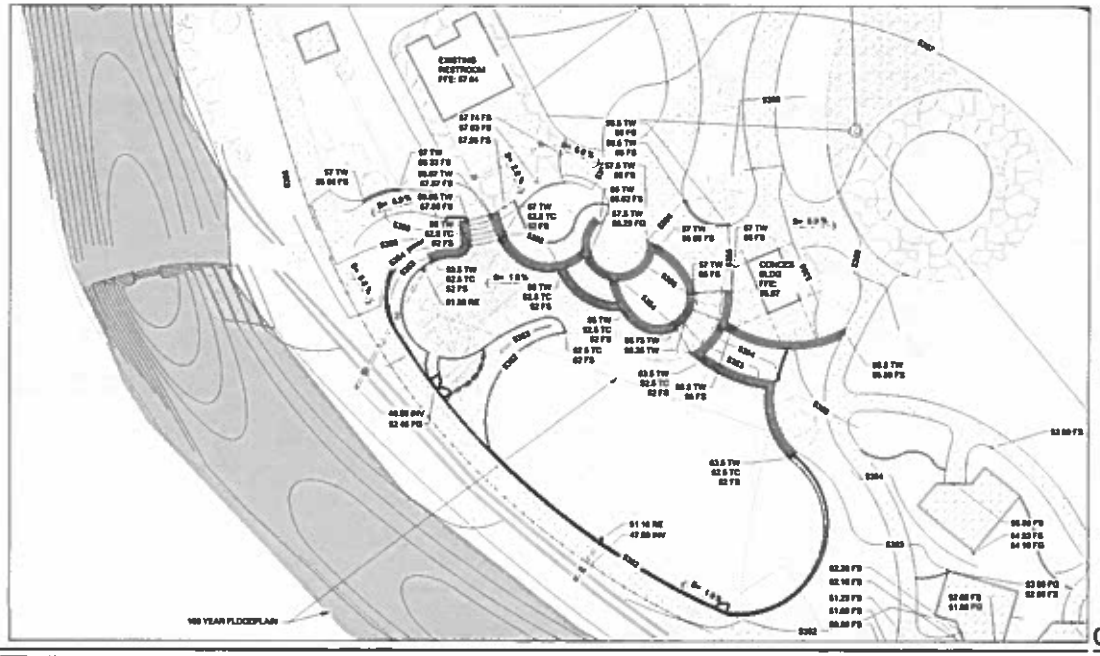
PROJECT No.: [illegible]
DRAWN BY: SC, DS, SV
REVIEWED BY: RL

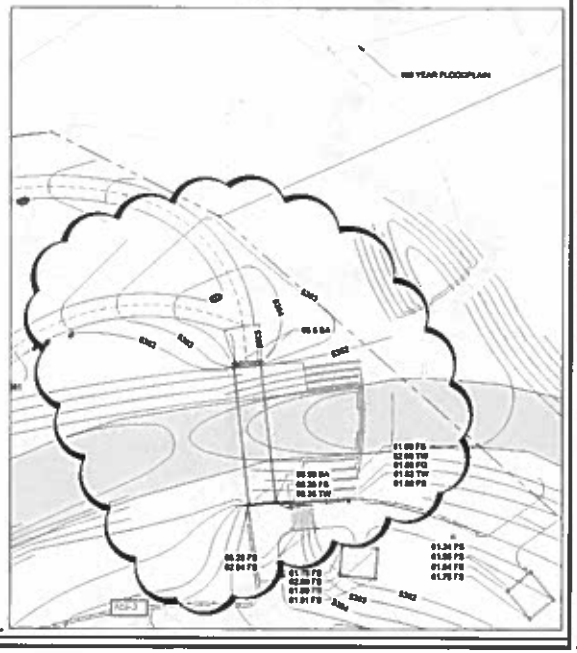
DRAWING NUMBER:

L-4.1

Plotted By: Stephanie Van Dyck Layout: L-4.1 EAST CORE GRADING PLAN Plotted On: 9/11/2015 3:11 PM File Name: L-4.2 ICE RINK & STREAM PLAY GRADING PLAN.dwg







MATERIAL SCHEDULE

SYMBOL	DESCRIPTION
	PAVING TYPE 3 - LYONS RED SANDSTONE FLAGSTONE
	STREAM WATER PLAY AREA
	ICE RINK - CONCRETE COLOR - SOLOMON "OLIVE"
	ICE RINK - CONCRETE COLOR SOLOMON "SLUSH"
	RIPERIAN - BEACH AREA
	PAVING TYPE 5 - DIMENSIONALLY CUT, BUFF SANDSTONE, ASHLAR PATTERN

SYMBOL	DESCRIPTION
	PAVING TYPE 1 - GREY CRUSHER FINES
	PAVING TYPE 2 - DIRECTIONALLY CUT STANDARD GRAY CONCRETE WITH BROOM FINISH
	PAVING TYPE 4 - PLAY SURFACE MULCH
	CAMPING SITE - RED CRUSHER FINES
	VOLLEY BALL BEACH SAND
	GRAVEL ROAD

LEGEND

BA	BRIDGE ABUTMENT
BW	BOTTOM OF WALL
FG	FINISH GRADE
FS	FINISH SURFACE
PS	PLAYGROUND SURFACING
RE	RIM ELEVATION
TS	TOP OF SAND
TW	TOP OF WALL
WS	WATER SURFACE

EXISTING CONTOUR
1' CONTOUR
5' CONTOUR
6" PERFORATED PVC PIPE
6" SOLID PVC PIPE

MEADOW PÄRK PHASE 2 PW 20-B1

BID SET

LYONS, COLORADO

PREPARED BY:

RIPLEY DESIGN INC.

a field planning + landscape architecture + urban design + settlement ◦ o

LANDSCAPE ARCHITECT

RIPLEY DESIGN INC.
RUSS LEE
419 Canyon Avenue, Suite 300
Fort Collins, CO 80521
p. 970.224.1191
f. 970.224.1092

OWNER

TOWN OF LYONS
Dave Gregory
432 5th Avenue
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p. 303.823.6622

ENGINEER

RED Design
Scott Shelley
310 McConnell Dr
Lyons, CO 80540
p. 720.240.0670

ARCHITECT

VFLA
Chris Arnesen
419 Canyon Avenue, Suite 300
Fort Collins, CO 80521
p.970.224.1191

KEY MAP

NORTH SCALE: 1"=20'-0"

ISSUED

No.	DESCRIPTION	DATE
0	BID SET	03/05/15

REVISIONS

No.	DESCRIPTION	DATE
AB	SMART PLAY AREA, BRIDGE ELEV	10/20/15

ICE RINK & STREAM PLAY GRADING PLAN

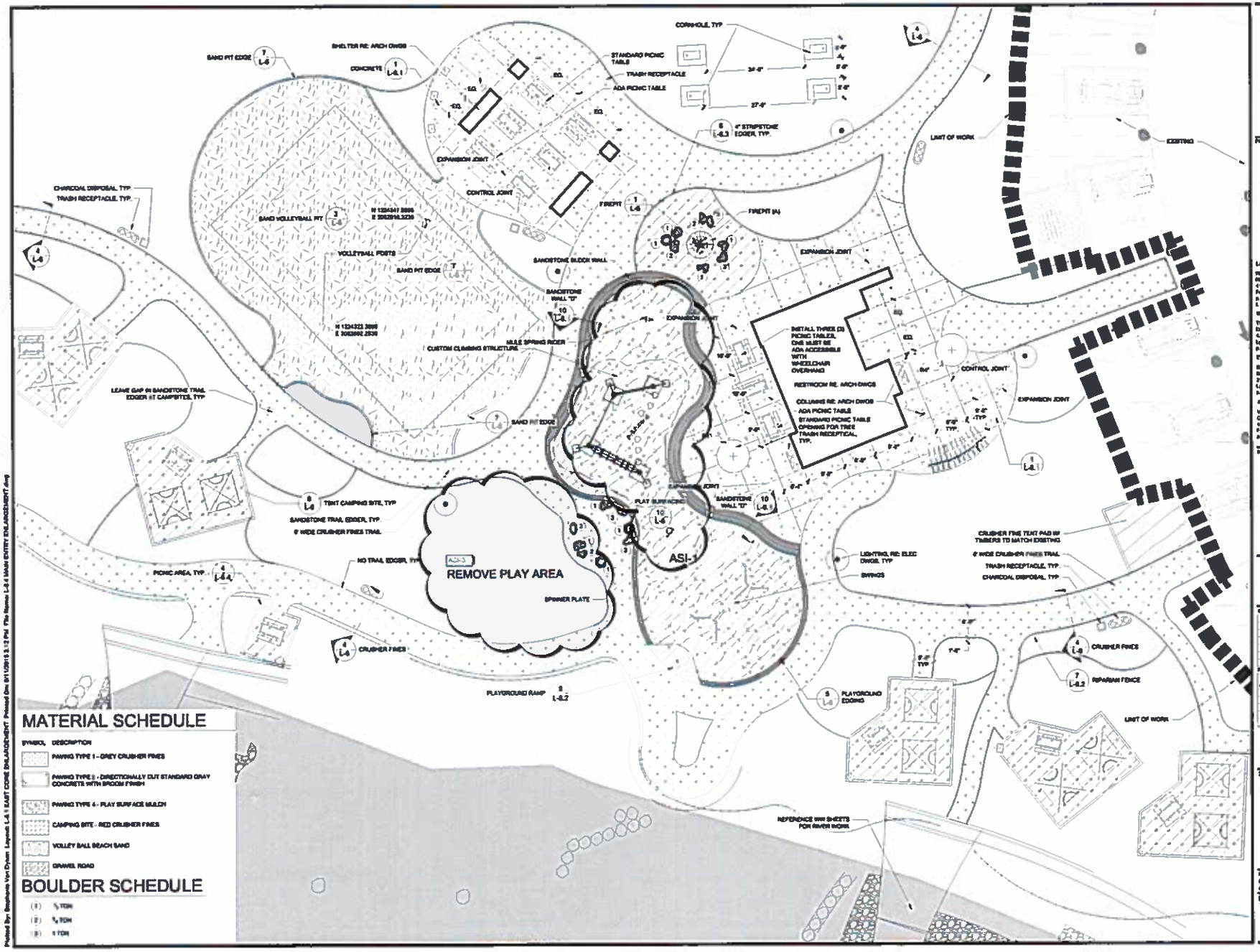
SEAL:

PROJECT No.: R14-009
DRAWN BY: MC, BG, GV
REVIEWED BY: RL

DRAWING NUMBER:

L-4.2

Plotted By: Stephanie Van Dyke Layout: L-4.2 ICE RINK & STREAM PLAY GRADING PLAN Plotted On: 01/20/15 5:11 PM File Name: L-4.2 ICE RINK & STREAM PLAY GRADING PLAN.dwg



MEADOW PARK
PHASE 2 PW 20-B1

BID SET

LYONS, COLORADO

PREPARED BY:

RIPLEY DESIGN INC

LANDSCAPE ARCHITECT

OWNER

ENGINEER

ARCHITECT

KEY MAP

NORTH SCALE: 1"=10'-0"

No.	DESCRIPTION	DATE
1	BID SET	[illegible]

REVISIONS

No.	DESCRIPTION	DATE
A01	EAST PLAY AREA, SHADE SLEV	[illegible]

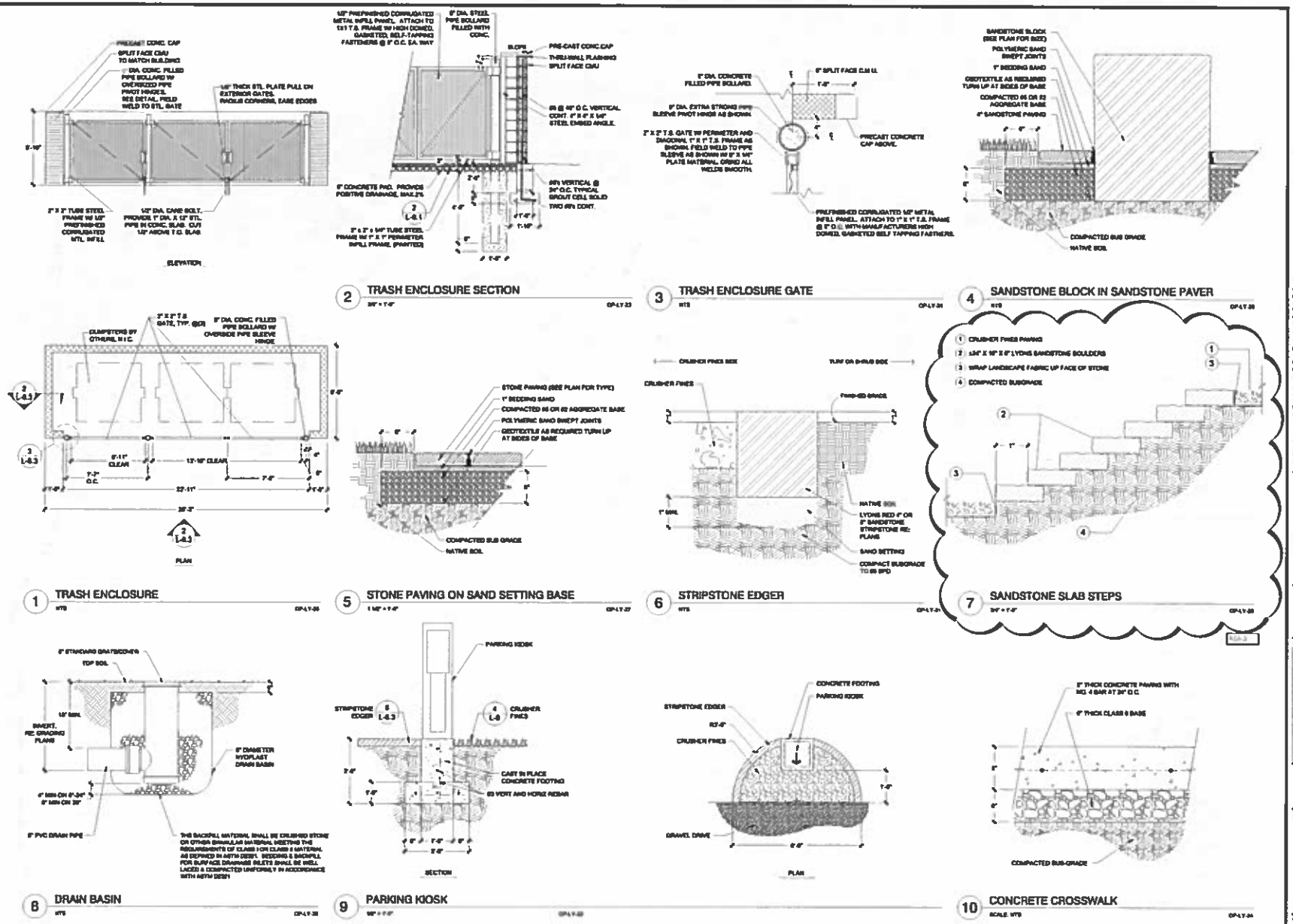
EAST CORE ENLARGEMENT

SEAL:

PROJECT No.: [illegible]
DRAWN BY: JC, BR, BV
REVIEWED BY: [illegible]

DRAWING NUMBER:

L-5.1



MEADOW PARK
PHASE 2 PW 20-B1

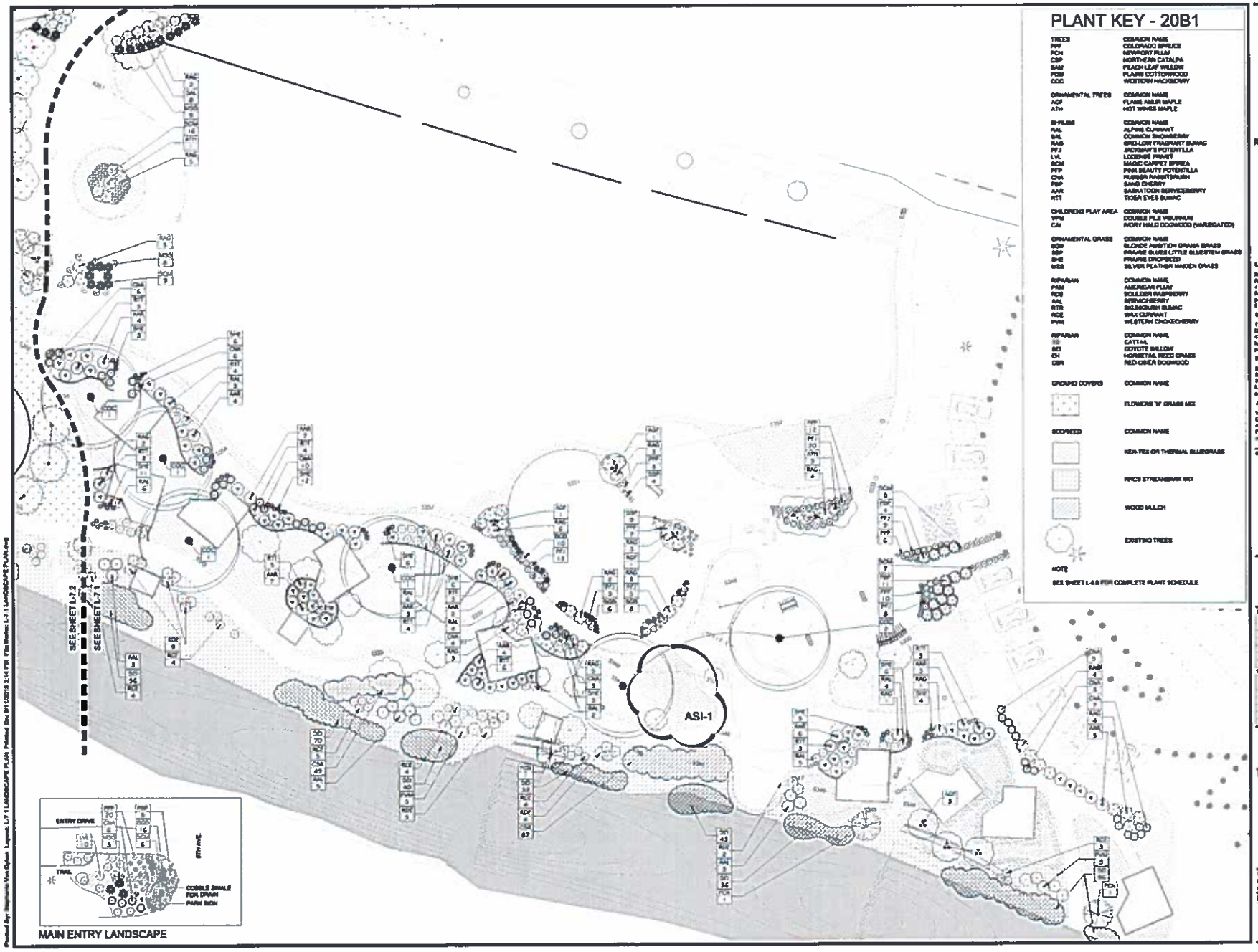
BID SET

LYONS, COLORADO

HARDSCAPE DETAILS

DRAWING NUMBER:

L-6.3



PLANT KEY - 20B1

TREES	COMMON NAME
PIP	COLORADO SPRUCE
PCN	NEWPORT PLUM
CSP	NORTHERN CATALPA
SAM	PEACH-LEAF WILLOW
PDM	PLAINS COTTONWOOD
CCC	WESTERN HACKBERRY

ORNAMENTAL TREES	COMMON NAME
AGF	FLAME AMUR MAPLE
ATH	HOT WINGS MAPLE

SHRUBS	COMMON NAME
RAL	ALPINE CURRANT
SAL	COMMON SNOWBERRY
RAG	GROW LOW FRAGRANT SUMAC
PV J	JACKMAN'S POTENTILLA
LVL	LODENSE PRIVET
BGS	MAGIC CARPET SPIREA
PFP	PINK BEAUTY POTENTILLA
CNA	RUBBER RABBITBRUSH
PBP	SAND CHERRY
AAR	SARGENTOCH SERVICEBERRY
RTT	TIGER EYES SUMAC

CHILDRENS PLAY AREA	COMMON NAME
VPM	DOUBLE FILE VIBURNUM
CAI	IVORY HALO DOGWOOD (VARIEGATED)

ORNAMENTAL GRASS	COMMON NAME
BGB	BLONDE AMBITION GRAMA GRASS
SBP	PRAIRIE BLUES LITTLE BLUESTEM GRASS
SHE	PRAIRIE DROPSEED
MSS	SILVER FEATHER MAIDEN GRASS

RIPARIAN	COMMON NAME
PAM	AMERICAN PLUM
RCB	BOULDER RASPBERRY
AAL	SERVICEBERRY
RTR	SKUNKBUSH SUMAC
RCE	WAX CURRANT
PVM	WESTERN CHOKECHERRY

RIPARIAN	COMMON NAME
TIL	CATTAIL
SEI	COYOTE WILLOW
EH	HORSETAIL REED GRASS
CSR	RED-OSIER DOGWOOD

GROUND COVERS	COMMON NAME
	FLOWERS 'N' GRASS MIX

SODSEED	COMMON NAME
	KENTEX OR THERMAL BLUEGRASS
	NRCS STREAMBANK MIX
	WOOD MULCH
	EXISTING TREES

NOTE

SEE SHEET L-8.0 FOR COMPLETE PLANT SCHEDULE.

MEADOW PARK
PHASE 2 PW 20-B1

BID SET

LYONS, COLORADO

PREPARED BY:

RIPLEY DESIGN

LANDSCAPE ARCHITECT

RIPLEY DESIGN INC
RUSS LEE
410 Canyon Avenue, Suite 200
Fort Collins, CO 80521
p. 970.224.1101
f. 970.224.1092

OWNER

TOWN OF LYONS
Dave Coughran
432 5th Avenue
Lyons, CO 80540
p. 303.823.6653

PARKS DIV

SGO Design
Scott Stanley
216 McConnell Dr
Lyons, CO 80540
p. 720.216.0880

ARCHITECT

VPLA
Chris Aravanis
410 Canyon Avenue, Suite 200
Fort Collins, CO 80521
p.970.224.1101

KEY MAP

NORTH SCALE: 1"=20'-0"

ISSUED

No.	DESCRIPTION	DATE
1	BID SET	2020-04

REVISIONS

No.	DESCRIPTION	DATE
A01	EAST PLAY AREA, BRIDGE ELEV	

LANDSCAPE PLAN

SEAL

PROJECT No.: 2014-000
DRAWN BY: JC, DS, SV
REVIEWED BY: RL

DRAWING NUMBER:

L-7.1

May 9, 2016

RE: Meadow Park Phase II Project Number PW 20-B1, justification for change order number #21

During construction of the WPA Shelter and the New Picnic Shelter at Meadow Park the contractor realized there was an issue with grade for the two buildings which affected the footings and pilasters for the structures of the buildings.

We received pricing to adjust for the change from the subcontractor, T.C.S Inc which is attached.

Sloane Nystrom

Town of Lyons

Parks Project Manager

OK Tony Cavalini
8/30/16

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION

605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7643/ F. 303-776-9598

Date: 1.26.16
COP #: 21

Meadow Park Phase II
PROJECT

TOL- Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY

Ripley Design - Russ / Stephanie Architects
CC

Detailed description of Change Request:
Per ASI #4 - At Picnic Shelter Add continuous footing 12" thick x 12'6"x 4'6". Add Pilaster 3'4" x 11'4" x 2'7" average tall.

Per ASI #4 - Add 4" x 4" brickledge

Value of this Request for Change: 6,098

Calendar Days project is / is not extended: 0

Contractor: 1.26.16
Krische Construction — Date

Architect:
XXX — Date

Owner:
Dave Cosgrove — Date

Owner: 5-9-16
XXX — Date

5-9-16

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION
605 Weaver Park Rd.
Longmont, CO 80501
P. 303-776-7643/ F. 303-776-9598

Date: 1.26.16
COP #: 21

Meadow Park Phase II
PROJECT

Per ASI #4 - At Picnic Shelter Add continuous footing 12" thick x 12'0" x 4'6" Add Pilaster 3'4" x 11'4" x 2'7" average tall
DESCRIPTION CHANGE

DESCRIPTION	QTY	UNIT	UNIT $	LABOR	UNIT $	MATERIAL	UNIT $	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	2		65.00	130	0.00	0	0.00	0	130
Superintendent	0		55.00	0	0.00	0	0.00	0	0
Journeyman	0		45.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	0		30.00	0	0.00	0	0.00	0	0
Project Coordinator	1		35.00	35	0.00	0	0.00	0	35
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				165		0		0	165
Overhead	10.00%								17
Profit	5.00%								8
Total of Work / Items by Krische									190
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
TCS concrete	1		0.00	0	0.00	0	0.00	5,453	5,453
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				0		0		5,453	5,453
Overhead	0.00%								0
Profit	5.00%								273
Total of Work / Items by Subcontractors									5,725
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								30
Builders Risk Insurance	0.50%								30
Payment and Performance Bond	2.00%								122
Subtotal of Other Costs									183
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									183
TOTAL COST				165		0		5,453	6,098

Cop 21

PRICE QUOTE

Issue Date: 10/14/15
Revised : 12/9/15

PRQ # : 15-227-1 rev1
Date Requested : 10/13/15
TCS Job Number: 15-227
Customer Name : Krische Construction
Job / Name Location : Meadow Park
Lyons, CO
ATTN: Joe Black

TOTAL CONCRETE SERVICES, INC.
4462 HILLTOP ROAD
LONGMONT, CO 80504-9682
(303) 447-8450 (970) 535-4780
FAX (303) 447-8483

ITEM #	DATE	PRICE QUOTE FOR:	UNIT	QNTY.	RATE	AMOUNT
		ASI #4				
		Picnic Structure:				
		(Original bid based on Structural drawings which did not show benches)				
1		Deduct pad footing and pilaster	LS	-2	$1,530.46	($3,060.92)
2		Cont. footing 12" thick X 12'6" X 4'6"	EA	2	$1,004.79	$2,009.58
3		Pilaster 3'4" X 11'4" X 2'7"(avg) tall	EA	2	$2,762.34	$5,524.68
		WPA Structure:				
5		Add 4" X 4" brickledge	LF	170	$5.76	$979.20
This additional work adds/subtracts ___days to Schedule			SUB-TOTAL			$5,452.54
			OVER-HEAD		0%	$0.00
			GROSS PROFIT		0%	$0.00
			TOTAL			$5,452.54

40

TOTAL CONCRETE SERVICES, INC.

BY: Neil Spooner DATE 14-Oct-15
0 12/9/15

Krische Construction

BY_____ DATE _____

NOTE: This is a quote only. Work will be performed only upon a valid signature or by issuance of a formal Change Order. Upon returning this quote with a valid signature a TCS EWO will be assigned for

Strength in design. Strength in partnership. Strength in community.

Lyons Meadow Park

Project No. 2014-106

Architects Supplemental Instruction No. 4

TO: Kirsche Construction **DATE OF ISSUANCE: 9/25/2015**

The work will be carried out in accordance with the following instructions issued in accordance with the Contract Documents.

At the New Picnic Shelter and the WPA Picnic structure, to accommodate the grade change of the conc. paving abutting the pilaster, make the following changes to architectural & structural details (see attached).

New picnic structure:

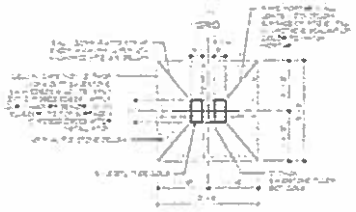
- The top of the concrete foundations (pilasters) noted as 100'-0' on architectural & structural sheets is equal to 52.54 on the site drawings.
- The depth (elevation below 100'-0") of the ledge to accept the stone veneer is to vary at each pilasters at the four corners of the shelter. At the northeast pilaster, it is 4", at the Northwest it is 8", at the southeast it is 10" and at the southwest it is 14".
- Note that The top of the pilaster is initially to be poured at 99'-4" (8" below 100'-0"). Once the column is set at that elevation, the concrete pilaster is to be extended to 100'-0", pouring around the column.
- To keep the footings below frost, the southwest t.o. footing elevation is to be 96'-6". All other footings are at 97'-0"
- Note that the original version of struct. dwg. S2.1 did not indicate the foundation for the benches adjacent to the columns, although it was indicated on the arch. details. Attached S2.1 shows the bench foundations.

WPA Picnic Shelter.

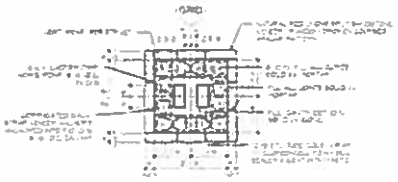
- The top of the concrete foundations (pilasters) noted as 100'-0" on architectural & structural sheets is equal to 60.69 on the site drawings.
- Add a 10" deep stone ledge on all sides of all conc. foundation (pilasters) and extend the stone down to the ledge.

END OF ASI

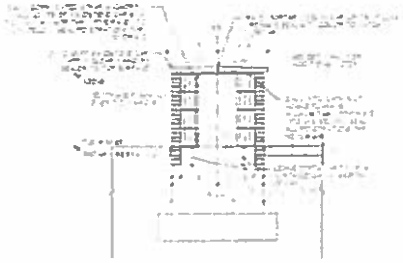
VAUGHT FRYE LARSON architects
401 W. Mountain Ave, Suite 100 Fort Collins, CO 80521 tel. 970.224.1191 fax 970.224.1662 www.theartofconstruction.com



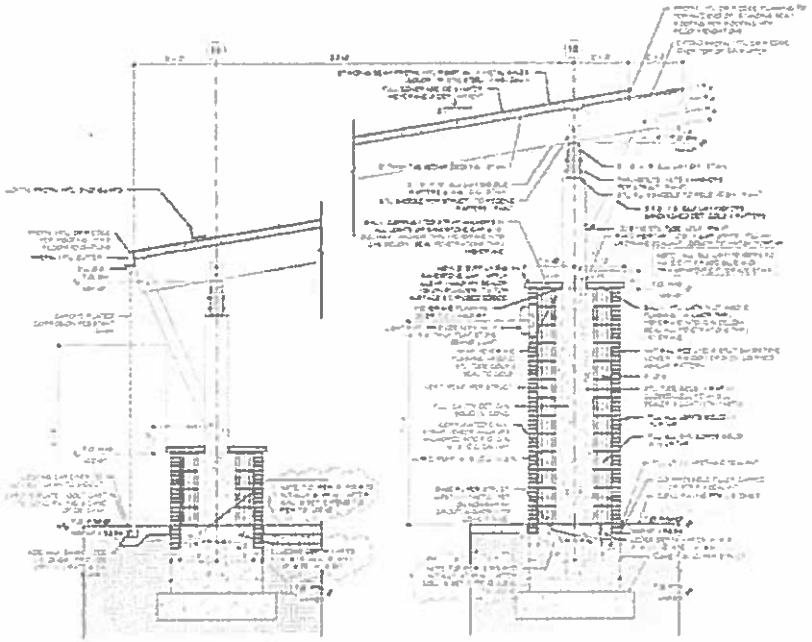
4 PLAN DETAIL COL. CAP



3 PLAN DETAIL THRU COL.



2 SECTION THRU BENCH



1 SECTION THRU PICNIC SHELTER @ COLS

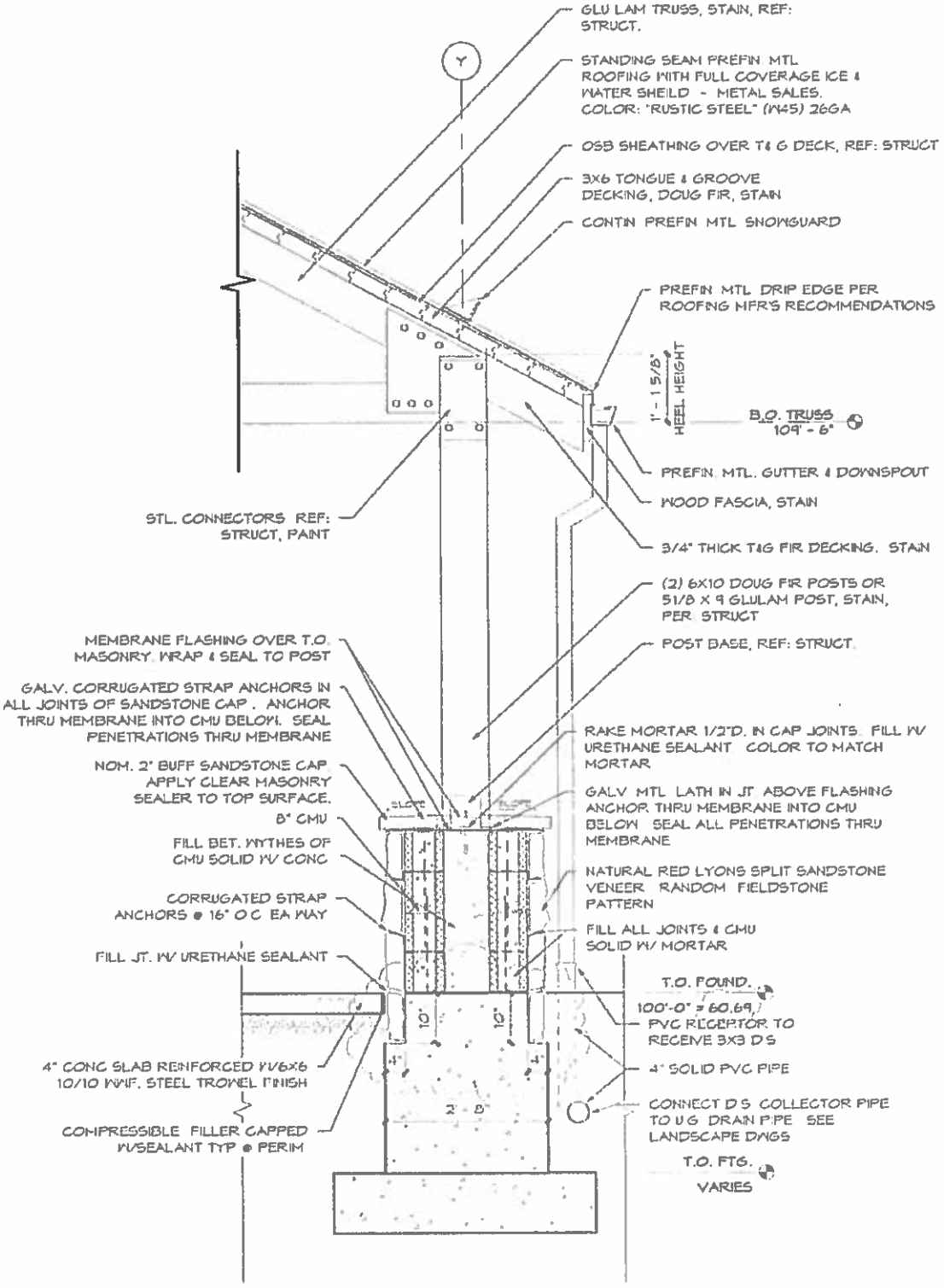
MEADOW PARK
PHASE 2 PW20-B1
BUILDINGS

VFLA

BCI PERMIT SET

NEW PICNIC SHELTER
SECTIONS & DETAILS

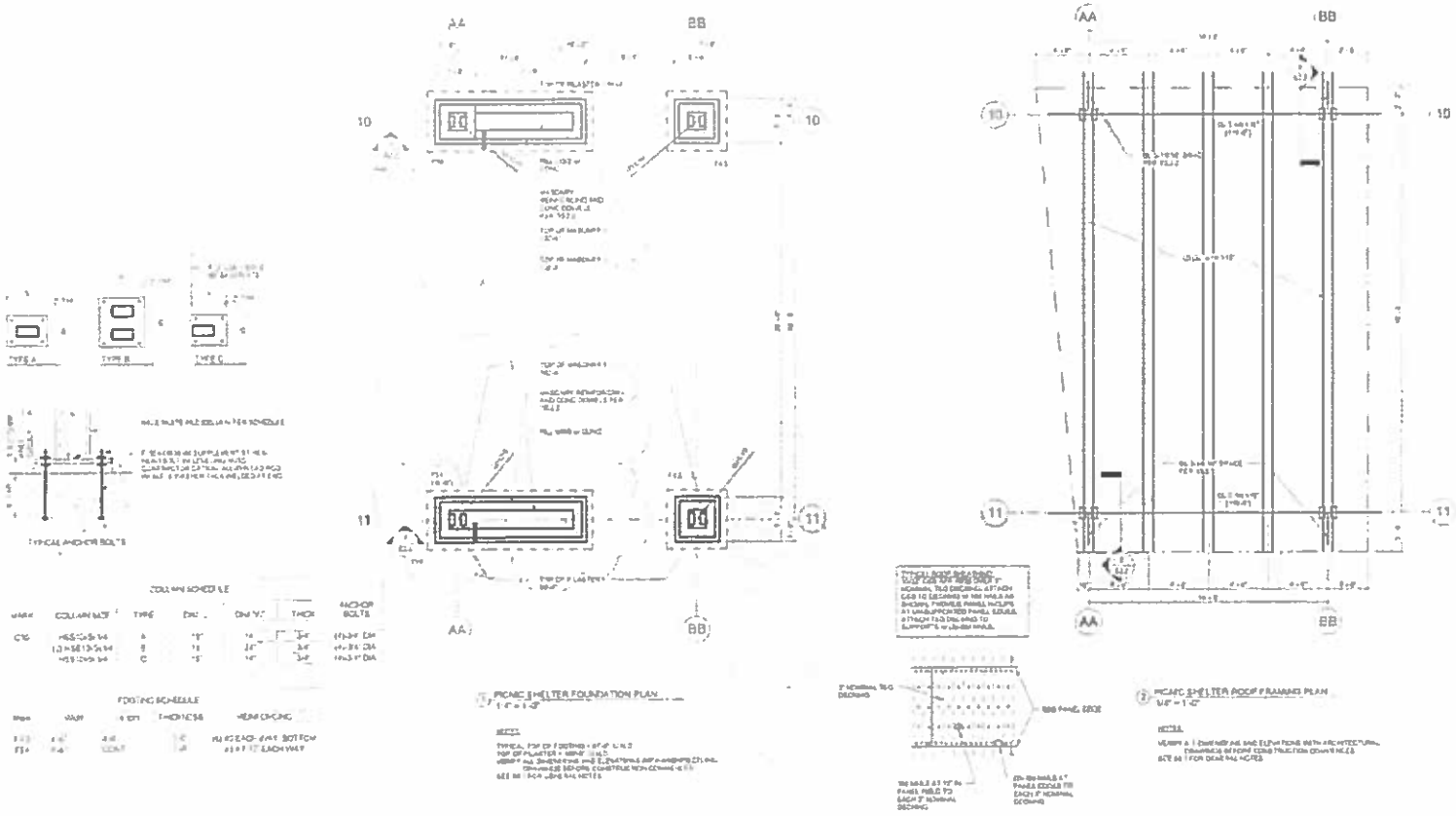
A2.3



WPA SHELTER TYP. WALL SECTION

4

1/2" = 1'-0"



MEADOW PARK
PHASE 2 PW20-B1
BUILDINGS

LYONS CO

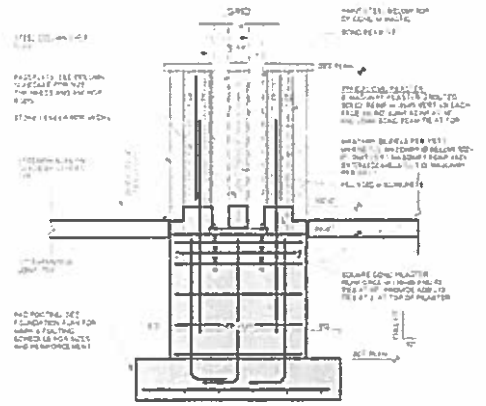
VFLA

LARSEN
STRUCTURAL DESIGN

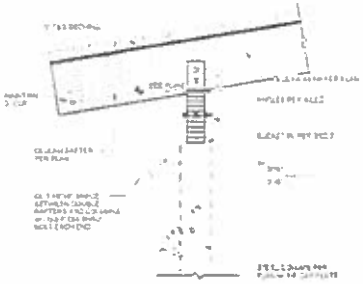
REPRINT SET

PICNIC SHELTER
FOUNDATION AND
ROOF FRAMING PLAN

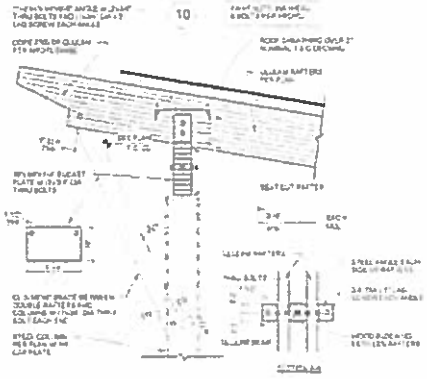
S2.1



1 PICNIC SHELTER PLASTER



2 RAFTER TO BEAM CONNECTION



3 PICNIC SHELTER RAFTER TO BEAM CONNECTION

MEADOW PARK PHASE 2 PW20-B1 BUILDINGS

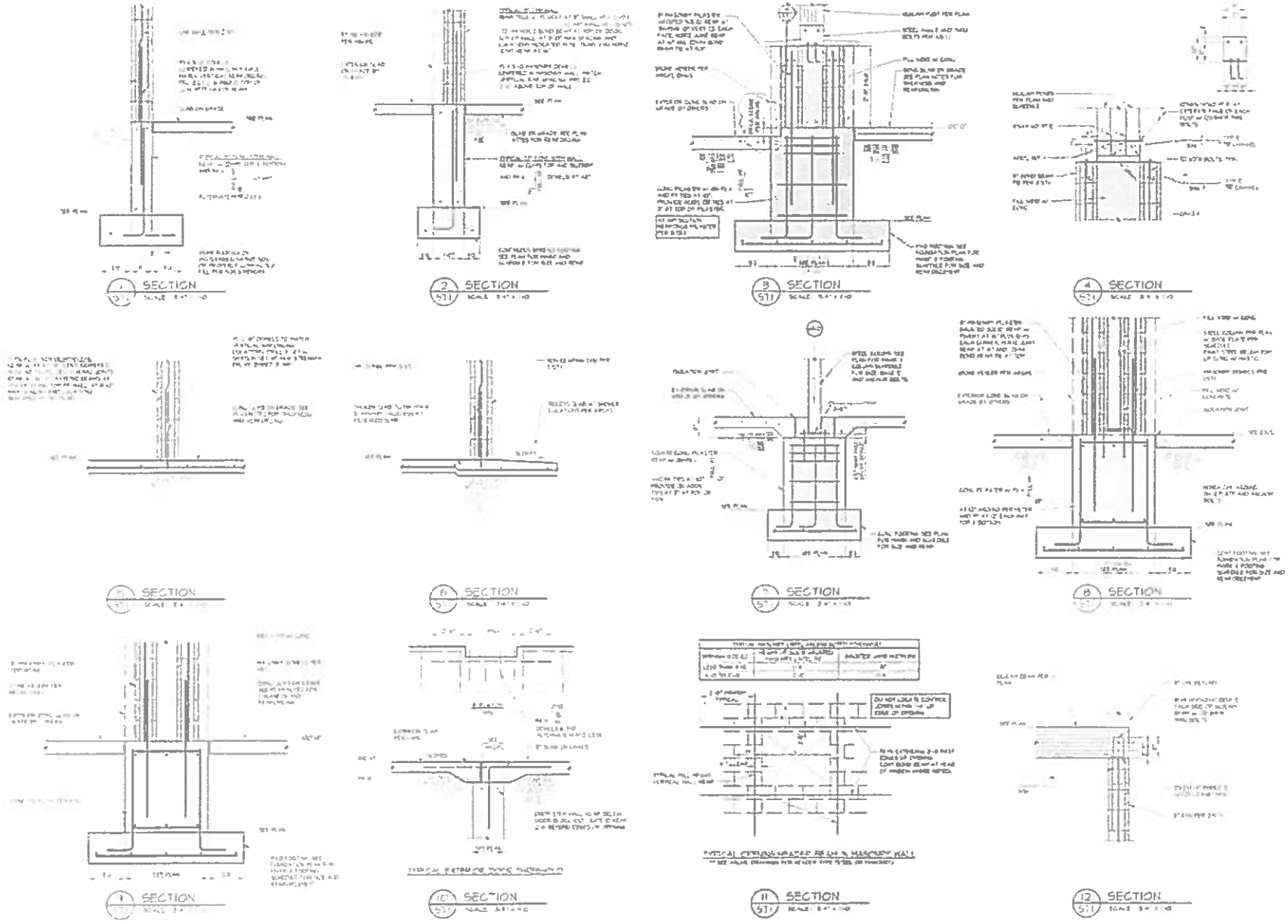
VFLA

LARSEN STRUCTURAL DESIGN

SUPPLEMENT SET

SECTIONS

S2.2



MEADOW PARK
PHASE 2 PW20-B1
BUILDINGS

VFLA

LARSEN
STRUCTURAL DESIGN
19 Old Town Square, Suite 210
Fort Collins, CO 80524
tel 970.568.7251
www.larsenpe.com

SECTIONS

S7.1

May 9, 2016

RE: Meadow Park Phase II Project Number PW 20-1, justification for change order number #23

During construction the placement for the Meadow Park trash enclosure was surveyed and it was determined that it would be too close to the backflow preventer for the irrigation system and to an existing utility easement.

This change order was the cost of having the survey subcontractor, Civil Arts, survey and stake the new location of the trash enclosure within the park.

Sloane Nystrom

Town of Lyons

Parks Project Manager

OK TCavalier, Finance Director
8/30/16

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION

605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7643/ F. 303-776-9598

Date: 1.12.15
COP #: 23

Meadow Park Phase II
PROJECT

TOL- Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY

Ripley Design - Russ / Stephanie Architects
CC

Detailed description of Change Request:
Per CCOP #2 - Trash enclosure move, adjust / credit concrete per CCOP#2 and add for additional surveying.

Value of this Request for Change: 440

Calendar Days project is / is not extended: 0

Contractor: 1 12 15
Krische Construction — Date

Architect:
XXX — Date

Owner:
Dave Conglove — Date

Owner: 5-9-16
XXX — Date

5-9-16

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION
605 Weaver Park Rd.
Longmont, CO 80501
P. 303-776-7643/ F. 303-776-9593

Date: 1.12.15
RCP #: 23

Meadow Park Phase II
PROJECT

Per CCOP #2 - Trash enclosure move, adjust / credit concrete per CCOP#2 and add for additional survey/zip
DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT $	LABOR	UNIT $	MATERIAL	UNIT $	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	2		65.00	130	0.00	0	0.00	0	130
Superintendent	0		55.00	0	0.00	0	0.00	0	0
Journeyman	0		45.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	0		30.00	0	0.00	0	0.00	0	0
Project Coordinator	1		35.00	35	0.00	0	0.00	0	35
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				165		0		0	165
Overhead	10.00%								17
Profit	5.00%								8
Total of Work / Items by Krische									190
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
TCS Inc	1		0.00	0	0.00	0	0.00	(124)	(124)
Civilaris	1		0.00	0	0.00	0	0.00	350	350
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				0		0		226	226
Overhead	0.00%								0
Profit	5.00%								11
Total of Work / Items by Subcontractors									237
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								2
Builders Risk Insurance	0.50%								2
Payment and Performance Bond	2.00%								9
Subtotal of Other Costs									13
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									13
TOTAL COST				165		0		226	440

Cop # 23 pm
cop # 2

PRICE QUOTE

Issue Date: 12/09/15
Revised :

PRQ # : 15-227-5
Date Requested : 12/04/15
TCS Job Number: 15-227
Customer Name : Krische Construction
Job / Name Location : Meadow Park
Lyons, CO
ATTN: Joe Black

TOTAL CONCRETE SERVICES, INC.
4462 HILLTOP ROAD
LONGMONT, CO 80504-9682
(303) 447-8450 (970) 535-4780
FAX (303) 447-8483

ITEM #	DATE	PRICE QUOTE FOR:	UNIT	QNTY.	RATE	AMOUNT
		Reconfigure location of dumpster				
1		Deduct for crosswalk in base bid	LS	-1	$8,680.20	($8,680.20)
2		New crosswalk 10" thick X 390 SF	SF	390	$12.40	$4,836.00
3		Trash enclosure apron 10" thick X 380	SF	380	$9.79	$3,720.20
This additional work adds/subtracts ___days to Schedule			SUB-TOTAL			($124.00)
			OVER-HEAD		0%	$0.00
			GROSS PROFIT		0%	$0.00
			TOTAL			($124.00)

-3

TOTAL CONCRETE SERVICES, INC.

BY: Neil Spooner DATE 09-Dec-15
0 1/0/00

Krische Construction

BY_____ DATE _____

NOTE: This is a quote only. Work will be performed only upon a valid signature or by issuance of a formal Change Order. Upon returning this quote with a valid signature a TCS EWO will be assigned for

CCOP#23 Per CCOP#2

Joe Black

Subject: FW: CCOP#2-Meadow Park Trash Enclosure

From: Pete Steger [mailto:psteger@civilarts.us]
Sent: Wednesday, December 23, 2015 9:13 AM
To: Joe Black
Cc: Rodney Anderson; Evert Carmona; Wendy Trippel
Subject: RE: CCOP#2-Meadow Park Trash Enclosure

Joe,

We'll need $350 to stake the trash enclosure in its new location. Thanks.

Pete Steger
CivilArts
1500 Kansas Ave., Suite 2E
Longmont, CO 80501
Tel: (303) 682-1131
Fax:(303) 682-1149
Email: psteger@civilarts.us
Website: www.civilarts.us

Think before you print!

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From: Joe Black [mailto:JoeBlack@krischeconstruction.com]
Sent: Tuesday, December 22, 2015 7:11 AM
To: psteger@civilarts.us; neil@tcs-co.com; Patrick Manning
Cc: Rodney Anderson; Evert Carmona; Wendy Trippel
Subject: FW: CCOP#2-Meadow Park Trash Enclosure

All,
Please see "official" change order request below and attached from owner. They moved the trash enclosure from the entrance area and changed some concrete amounts as I see it.
Please send pricing if any for this to me.
Thanks
Joe

Joseph Black
Project Manager
605 Weaver Park Rd. Longmont, CO 80501

July 25, 2016

RE: Meadow Park Phase II Project Number PW 20-B1, justification for change order number #28

In the original bid for Meadow Park we had the installation for two phone raceways, one for the front of the park and an additional to the rear of the park. The design team originally thought that post flood there were live pole connections to feed these lines. After a walk thru of the site it was discovered that there was no live feed anywhere in Meadow Park. It was not imperative that we have the phone raceway in the rear of the park but the phone connection in the front of the park would function for the use of the park host.

The following change order was the deletion of the two lines shown on the drawing coming from the poles and the addition of running a line from a closer feed location to the park host site.

Krische Construction's sub contractor provided the breakdown of costs for this work that is in line with industry standards for this work and we received credit for the deletion of the other two feeds which also is in line with the industry.

Sloane Nystrom

Town of Lyons

Parks Project Manager

OK Tony Cavalier, Finance Director

7/28/16

KRISCHE CONSTRUCTION

605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7643/ F. 303-776-9598

REQUEST FOR CHANGE PROPOSAL

Date: 3.1.16
COP #: 28

Meadow Park Phase II
PROJECT

TOL- Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY:

Ripley Design - Russ / Stephanie Architects
CC:

Detailed description of Change Request:
Per ASI # 24, ASI #26 and ASI #27 along with RFI's #51, #55 and #62 - Electrical changes - Credit Owner

	CREDIT
Value of this Request for Change:	(3,696)
Calendar Days project is / is not extended:	0

Contractor: 3.1.16
Krische Construction — Date

Architect:
XXX — Date

Owner: 7-28-16
Dave Cosgrove — Date

Owner: 7-28-16
XXX — Date

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION
505 Weaver Park Rd.
Longmont, CO 80501
P. 303-776-7643/ F. 303-776-9598

Date: 3.1.16
COP #: 28

Meadow Park Phase II
PROJECT

Per ASI # 24, ASI #26 and ASI #27 along with RFI's #51, #55 and #62 - Electrical changes - Credit Owner
DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT $	LABOR	UNIT $	MATERIAL	UNIT $	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	3		65.00	195	0.00	0	0.00	0	195
Superintendent	0		55.00	0	0.00	0	0.00	0	0
Journeyman	0		45.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	0		30.00	0	0.00	0	0.00	0	0
Project Coordinator	1		35.00	35	0.00	0	0.00	0	35
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				230		0		0	230
Overhead	10.00%								23
Profit	5.00%								12
Total of Work / Items by Krische									265
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Weifield Electric	1		0.00	0	0.00	0	0.00	(3,850)	(3,850)
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				0		0		(3,850)	(3,850)
Overhead	0.00%								0
Profit	0.00%								0
Total of Work / Items by Subcontractors									(3,850)
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								(18)
Builders Risk Insurance	0.50%								(18)
Payment and Performance Bond	2.00%								(74)
Subtotal of Other Costs									(111)
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									(111)
TOTAL COST				230		0		(3,850)	(3,696)

Joe Black

From: Tony Hassman <thassman@weifieldgroup.com>
Sent: Monday, February 22, 2016 2:44 PM
To: Joe Black; Wendy Trippel
Cc: Curtis Miller; Rand Schnell
Subject: Meadow Park Phase II
Attachments: 15-070 F11-011.pdf

Importance: High

Joe based on our conversation at the OAC meeting on the 16th of February 2016, the conversations I had with the EE this morning for some clarifications on ASI-026, I believe that I have all of the costs and credits completed for all revisions issued in RFI's 51, 55 and 62 along with ASI's 24, 26 and 27.

Please review the attached documents and let me know if you or the owner have any questions.

Tony Hassman
Project Manager | Weifield Group Contracting
146 Yuma Street | Denver, CO 80223
Cell: 303-596-3691 | Direct: 303-407-6636 | Fax: 303-202-0466
Website | Facebook Page

Weifield
Group
contracting • consulting

Weifield Group
contracting • consulting
LEEDing the way in electrical construction

Date February 22, 2016

Serial #011

Krische Construction
605 Weaver Park Rd.
Longmont, CO 80501
Attention: Joseph Black
Project Manager
P. 303-776-7643 F. 303-776-9598
JoeBlack@krischeconstruction.com,

Reference: Meadows Park Phase II
Job # 15-070 subcontract # 15055

Subject: Change Proposal #011
ASI-024, 026 and 027 along with RFI's 51, 55 and 62

Dear Mr. Joseph Black:

We hereby submit for your consideration our Deductive Change Proposal #011 in the amount of Three Thousand Eight Hundred Fifty Dollars and00/100 (-$3,850.00) as a credit from our subcontract agreement for the above referenced project. This change covers the following revisions:

- Please see the attached breakdown

Clarifications:

1. This change order is based solely on the usual cost elements such as labor, material and normal markups and does not include any amount for additional changes in the sequence of work, delays, disruptions, re-scheduling, extended overhead, overtime, acceleration, and/or impact costs; and the right is expressly reserved to make claim for any and all of these related items prior to the final settlement of this contract.

If you have any questions, please feel free to contact the undersigned.

Sincerely,

WEIFIELD GROUP CONTRACTING

Project Manager

15-070 F11-011/Office/Field

146 Yuma Street
Denver, CO 80223
303.428.2011 *phone*
303.202.0466 *facsimile*

This Change proposal is based off of information provided by Kriche Construction for the following ASI's and RFI's

RFI-022 dated 10/7/2015 (final determination was that 2" PVC would be stubbed out 10ft. from Service boxes and capped. All other work to pedestals will be credit to owner!

RFI-051 dated 12/16/2016 route new 2" PVC from neighboring property to camp hose parking space in RV lot with pull string.

RFI-055 dated 2/21/2016 owner has determined to delete the power and disconnect for future ice rink credit will be issued to the owner

RFI-062 dated 1/21/2016 with response dated 2/8/2016 (city of Lyon will provide new feeder) therefore this is a NO COST directive

ASI-024 dated 1/27/2016 Landscaping changes around the new restroom, no electrical work shown (NO COST to this ASI)

ASI-026 dated 1/27/2016 Included the following;

1a) Site lighting changes associated with ASI-024 landscaping changes, no work had been completed prior to issue NO Cost for this scope

1b) See RFI-062 response new feeder to be provided by others NO Cost for this scope

2a) Panel BA was purchased and was on site prior to ASI-026 being issued. 100/3 for chiller will be used for panel BB and the 200/3 will become a spare

2b) Panel BB was purchased prior to issuing ASI-026 in order to avoid added costs to the owner, Randy from Adonai Professional Services and Weifield have determined to use the 100/3 pole disconnecting means purchased for the deleted Ice rink as a disconnecting means ahead of panel BB

3a) The new feeder is being provided by others from 100 amp disconnect at the existing restroom to new panel DP as shown on E4.2 page 5 of ASI-026

ASI-027 dated 2/12/2016, final alignment of lighting by new restroom, owner has deleted 1 CC fixture to be turned over to the city of Lyons.

In OAC meeting on 2/16/2016 it was determined that part B of ASI-027 as related to GFI outlets on poles. all outlets will be installed the town of Lyons will lock off devices they do not want used. NO COST change

WGC interpretation of the added scope is as follows;

1-Credit for phone raceways,
2-cost for new camp host raceway,
3-turn over one CC pole to owner,
4-NO cost change for panel BB using existing materials on site,
5-Credit for part of Ice Rink feeder.

Bid Item	Total Material	Qtd Material	Total Hours	Indirect Hours	Indirect Labor $	Direct Hours	Direct Labor $	Total Labor $	Subs
|| Credit for Ice rink feeder	-1,282.87		-42.51			-42.51	-1,526.53	-1,526.53	
|| Credit for Phone raceways as shown o	-971.58		-43.31			-43.31	-1,555.26	-1,555.26	
|| Cost for Camp host Phone per RFI-51	543.27		28.93			28.93	1,038.88	1,038.88	
|| Panel BB added main disconnect	67.33		14.27			14.27	512.43	512.43	
Revised Totals	-1,643.85		-42.62			-42.62	-1,530.48	-1,530.48	
Remainder									
Final Price	-1,643.85		-42.62			-42.62	-1,530.48	-1,530.48	

Bid Item	General Expenses	Equipment	Overhead	Markup	Total
|| Credit for Ice rink feeder			-280.94	-154.52	-3,407.10
|| Credit for Phone raceways as shown o			-252.68	-138.97	-3,064.42
|| Cost for Camp host Phone per RFI-51			158.22	87.01	1,918.75
|| Panel BB added main disconnect			57.97	31.89	703.10
Revised Totals			-317.43	-174.59	-3,849.67
Remainder					
Final Price			-317.43	-174.59	-3,849.67

	Description	Quantity	Trade Price	Unit	Labor	Unit	Total Material	Total Hours
1	Disc Switch for Future Chiller 100A 208/120V 3PH (NEMA 3R)	1	527.25	E	4.62	E	0.00	4.62
2	2" STEEL LOCKNUT	-2	114.96	C	0.00	C	-1.84	-0.00
3	2" STEEL BONDING LN	1	358.64	C	21.45	C	2.87	0.21
4	2" PLASTIC BUSHING	-3	146.60	C	25.33	C	-3.52	-0.76
5	2"x6" NIPPLE	1	1,372.09	C	39.00	C	9.60	0.39
6	2" PVC T.A.	-6	136.32	C	18.50	C	-5.32	-1.11
7	2" PVC COUPLING	-7	94.78	C	0.00	C	-4.31	-0.00
8	2" PVC 90 ELBOW	-6	339.00	C	89.42	C	-13.22	-5.36
9	2" PVC BELOW GRADE	-507	403.11	C	2.54	C	-306.58	-12.87
10	#8 THHN	-189	269.56	M	10.50	M	-42.01	-1.98
11	#1 THHN	-567	1,356.44	M	21.00	M	-601.20	-11.91
12	BURIED UTILITY TAPE (3"x100')	1	34.31	E	0.75	E	30.88	0.75
13	CONDUIT MEASURING TAPE	-351	16.46	M	4.61	M	-5.20	-1.62
14	LARGE PANEL SUPPORTS	2	25.00	E	2.61	E	50.00	5.23
15	# 4 WIRE TERM-POWER	2	0.00	E	0.27	E	0.00	0.54
16	# 1/0 WIRE TERM-POWER	6	0.00	E	0.46	E	0.00	2.76
17	TRENCH (12"x3' DEEP)	190	2.00	E	0.07	E	380.00	13.30
18	TRENCH (24"x3' DEEP)	-378	3.00	E	0.09	E	-1,134.00	-34.80
	Totals	-1,812					-1,643.85	-42.62

	Labor Type	Crew	Hours	Rate $	SubTotal	Total
1	Average labor rate @ Bid time	1.00	-42.62	35.91	-1,530.48	-1,530.48
	Totals	1.00	-42.62	35.91	-1,530.48	-1,530.48

	Final Pricing	Calculated (%)	Calculated ($)
	Database Material (Extension)		-1,643.85
	Material Total		-1,643.85
	Direct Labor		-1,530.48
	Labor Total		-1,530.48
	Total Cost		-3,174.33
	Adjustment Overhead	10.000	-317.43
	Total Overhead	10.000	-317.43
	Adjustment Markup	5.000	-174.59
	Total Markup	5.000	-174.59

	Final Pricing	Calculated (%)	Calculated ($)
	DJE	5.000	-183.32
	Selling Price		-3,849.67

	Final Price		-3,849.67

August 26, 2016

RE: Meadow Park Phase II Project Number PW 20-B1, justification for change order number #31

The drinking fountain location changed during layout of construction due to a lack of space near the concession stand so it was relocated near the existing restroom.

These prices were reviewed by the town engineer and they were industry standard prices for copper pipe and fittings.

Sloane Nystrom

Town of Lyons

Parks Project Manager

OK Tony Cavalier, Finance Director
8/31/16

KRISCHE CONSTRUCTION

605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7643/ F. 303-776-9598

REQUEST FOR CHANGE PROPOSAL

Date: 5.29.16
COP #: 31

Meadow Park Phase II
PROJECT

TOL- Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY

Ripley Design - Russ / Stephanie Architects
CC

Detailed description of Change Request:
Per ASI #3, add install of water line to drinking fountain by concession stand.

NOTE; THIS PRICING DOES NOT INCLUDE A CURB STOP - IF A CURB STOP IS REQUIRED PLEASE ADVISE.

Value of this Request for Change: 1,988

Calendar Days project is / is not extended: 0

Contractor: Krische Construction 5 29 16 Date

Architect: XXX Date

Owner: Dave Cosgrove Date

Owner: XXX Date

KRISCHE CONSTRUCTION
605 Weaver Park Rd.
Longmont, CO 80501
P. 303-776-7643/ F. 303-776-9598

REQUEST FOR CHANGE PROPOSAL

Date: 5.29.16
COP #: 31

Meadow Park Phase II
PROJECT

Per ASI #3, add install of water line to drinking fountain by concession stand
DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT $	LABOR	UNIT $	MATERIAL	UNIT $	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	3		65.00	195	0.00	0	0.00	0	195
Superintendent	0		55.00	0	0.00	0	0.00	0	0
Journeyman	0		45.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	0		30.00	0	0.00	0	0.00	0	0
Project Coordinator	1		35.00	35	0.00	0	0.00	0	35
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				230		0		0	230
Overhead	10.00%								23
Profit	5.00%								12
Total of Work / Items by Krische									265
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
CAP excavation	1		0.00	0	0.00	0	0.00	1,585	1,585
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				0		0		1,585	1,585
Overhead	0.00%								0
Profit	5.00%								79
Total of Work / Items by Subcontractors									1,664
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								10
Builders Risk Insurance	0.50%								10
Payment and Performance Bond	2.00%								40
Subtotal of Other Costs									60
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									60
TOTAL COST				230		0		1,585	1,988

CAP EXCAVATING & DEMOLITION
10759 COUNTY ROAD 7
LONGMONT, CO 80504
Phone 303-772-2279 / Fax 303-772-0727
office@capexcavating.com

Estimate

Date	Estimate #
5/3/2016	16-2020

KRISCHE CONSTRUCTION

Project: MEADOW PARK, LYONS

Description	Total
ANSI 31 WATER TO DRINKING FOUNDATION ADD 5/3/16	
EXCAVATION 45 LF *HOURS DIG AND BACKFILL @ $180.00 PER HOUR (LABOR AND MACHINE) 6 Hrs/180	1,080.00
MATERIALS *60 LF OF 3/4" K COPPER @ $7.00 PER LF = $420.00 *COMP 90 DEGREE TURN (1) @ $37.38 EACH *3/4" TEE (1) @ $47.15	504.53
*PRICING IS ONLY FOR EXCAVATION, BACKFILL AND INSTALLATION OF 3/4" WATERLINE. NO HOOKUP TO DRINKING FOUNTAIN.	
**IF A CURB STOP IS NEEDED, ADD AN ADDITIONAL $83.95 TO TOTAL BID	
**~~PLANS ARE~~ VAGUE. IF ADDITIONAL MATERIALS ARE REQUIRED, IT WILL BE BILLED AT TIME AND ~~MATERIAL~~ Not allowed per FEMA	

*THIS IS AN ESTIMATE. ANYTHING NOT LISTED IN THIS ESTIMATE IS NOT INCLUDED. ANY ADDITIONAL WORK DONE WILL BE AN ADDITIONAL CHARGE. ESTIMATE IS BASED ON A 40-HOUR WORK WEEK. OVERTIME REQUESTED BY THE CUSTOMER WILL BE BILLED ACCORDINGLY.
**SEE EXCLUTIONS BELOW:

TOTAL $1,584.53

EXCLUDES (UNLESS NOTED ABOVE): ROCK, FROST, BOULDER EXCAVATION, DEWATERING, SURVEY AND LAYOUT, COMPACTION TESTING, BARRICADES, LANDSCAPE REPAIR, IMPORT OR EXPORT OF MATERIAL, SAWCUTTING, PERMITS, STORMWATER MANAGEMENT, OVERTIME, WEEKEND AND HOLIDAY PREMIUM.

This estimate may be withdrawn by us if not accepted within 20 DAYS.
This must be signed and dated before scheduling.

Customers signature_____Date_____

Joe Black

From: Dylan Braly <dylan@capexcavating.com>
Sent: Tuesday, May 3, 2016 8:51 AM
To: Joe Black; Wendy Trippel; Rodney Anderson
Cc: Kevin Braly
Subject: Lyons Meadow Park ASI 31 Water to Drinking Fountain
Attachments: 0674_001.pdf; Est_162020_from_CAP_EXCAVATING_872.pdf

Joe,

Attached is the pricing add for the change in location of the drinking fountain by the concession stand.

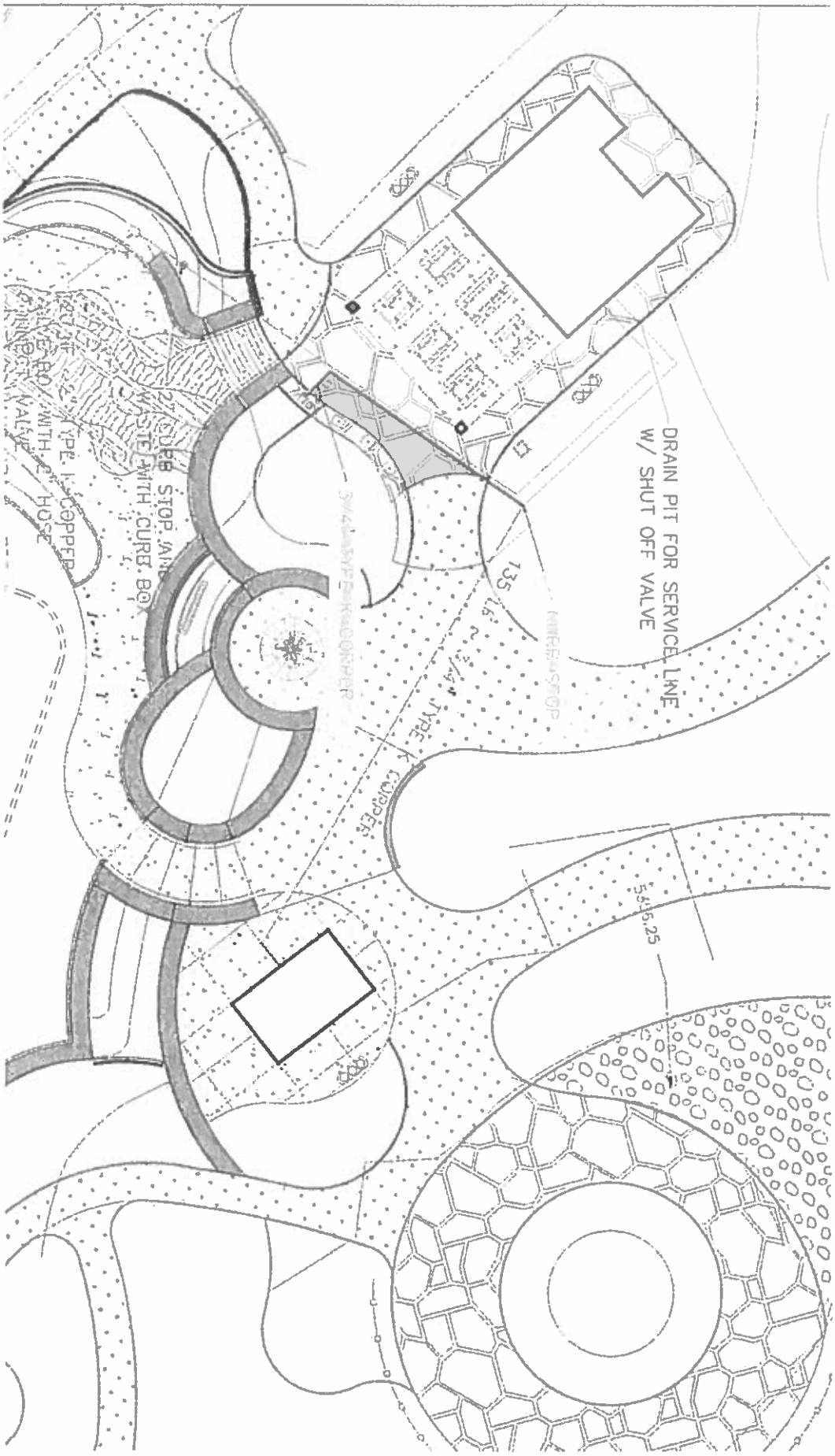
I have also attached the plans that I received for ASI 31 with my markup.

Let me know if you have any questions.

Thank you Sir.

Dylan Braly
CAP Excavating, Inc.
303-709-9811

ONS\MEADOW PARK\PHASE II\DESIGN\ACTIVE DRAWINGS\PW20-B4.DWG



May 9, 2016

RE: Meadow Park Phase II Project Number PW 20-B1, justification for change order number #36A

During construction we discussed some value engineering items where we could save the project money and offset any of the other change orders. It was decided that if we reduced the quantity of sandstone edger along some of the path areas in the park that we could use the unit prices from the bid and save a total of $23,418.

As stated we used the unit price of $10.60 from Krische Construction's bid and reduced the edging from 5995 lf to 3820 lf, please see attached back up on pricing.

Sloane Nystrom

Town of Lyons

Parks Project Manager

OK Tony Cortalim, Finance Director
8/31/16

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION

605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7643/ F. 303-776-8598

Date: 4.7.16
COP #: 36A

Meadow Park Phase II
PROJECT

TOL- Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY

Ripley Design - Russ / Stephanie Architects
CC

Detailed description of Change Request:
Per ASI#28 - Reduce lf of stone edger

Value of this Request for Change: (23,418)

Calendar Days project is / is not extended: 0

Contractor: 4 7 16
Krische Construction — Date

Architect:
XXX — Date

Owner:
Dave Cosgrove — Date

Owner: 5-9-16
XXX — Date

Theresa Simmonsen 5-9-16

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION

605 Weaver Park Rd.
Longmont, CO 80501
P. 303-776-7643/ F. 303-776-9598

Date: 4.7.16
COP #: 36A

Meadow Park Phase II
PROJECT

Per ASI#28 - Reduce lf of stone edger
DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT $	LABOR	UNIT $	MATERIAL	UNIT $	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	4	ea	65.00	260	0.00	0	0.00	0	260
Project Coordinator	1	ea	35.00	35	0.00	0	0.00	0	35
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				295		0		0	295
Overhead	10.00%								30
Profit	5.00%								15
Total of Work / Items by Krische									339
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Bid Day Stone Edger	(5995)	lf	0.00	0	0.00	0	10.60	(63,547)	(63,547)
Stone Edger per ASI#28	3820	lf	0.00	0	0.00	0	10.60	40,492	40,492
	0		0.00	0	0.00	0	0.00	0	0
Priced Per Unit Costs Within	0		0.00	0	0.00	0	0.00	0	0
Contract	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				0		0		(23,055)	(23,055)
Overhead	0.00%								0
Profit	0.00%								0
Total of Work / Items by Subcontractors									(23,055)
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								(117)
Builders Risk Insurance	0.50%								(117)
Payment and Performance Bond	2.00%								(468)
Subtotal of Other Costs									(703)
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									(703)
TOTAL COST				295		0		(23,055)	(23,418)

May 9, 2016

RE: Meadow Park Phase II Project Number PW 20-1, justification for change order number #38

During construction of Meadow Park Phase II we discovered that the designer added stabilizer to the crusher fine paths and the tent sites which the Lyons parks never adds to their materials in the park as it wears off and would be a waste of funds.

There was not a unit price for stabilizer in our bid documents but I confirmed that these are reasonable and industry standard costs after calling Colorado Landscape Materials on a price.

Sloane Nystrom

Town of Lyons

Parks Project Manager

OK Tony Cavalucci, Finance Director
8/31/16

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION

605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7643 / F. 303-776-9598

Date: 3.18.16
COP #: 38

Meadow Park Phase II
PROJECT

TOL- Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY

Ripley Design - Russ / Stephanie Architects
CC

Detailed description of Change Request:
Delete crusher fines stabilizer at all locations including 9 each tent sites

Value of this Request for Change: (14,084)

Calendar Days project is / is not extended: 0

Contractor: 4.7.16
Krische Construction — Date

Architect:
XXX — Date

Owner: Dave Cosgrove — Date
Thomas Simmsen 5-9-16

Owner: 5-9-16
XXX — Date

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION

605 Weaver Park Rd.
Longmont, CO 80501
P. 303-776-7643/ F. 303-776-9598

Date: 3.18.16
COP #: 38

Meadow Park Phase II
PROJECT

Delete crusher fines stabilizer at all locations including 9 each tent sites
DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT $	LABOR	UNIT $	MATERIAL	UNIT $	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	4	ea	65.00	260	0.00	0	0.00	0	260
Project Coordinator	1	ea	35.00	35	0.00	0	0.00	0	35
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				295		0		0	295
Overhead	10.00%								30
Profit	5.00%								15
Total of Work / Items by Krische									339
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Delete Stabilizer at all Crusher Fines	(53850)	sf	0.00	0	0.00	0	0.26	(14,001)	(14,001)
	0		0.00	0	0.00	0	0.00	0	0
	0	sf	0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				0		0		(14,001)	(14,001)
Overhead	0.00%								0
Profit	0.00%								0
Total of Work / Items by Subcontractors									(14,001)
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								(70)
Builders Risk Insurance	0.50%								(70)
Payment and Performance Bond	2.00%								(282)
Subtotal of Other Costs									(423)
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									(423)
TOTAL COST				295		0		(14,001)	(14,084)

May 9, 2016

RE: Meadow Park Phase II Project Number PW 20-1, justification for change order number #39

During construction of Meadow Park Phase II we reviewed the plans and discovered that the designer had landscape fabric under the tent sites and all paths. The fabric is only needed in the tent areas for maintenance but is not needed under all of the crusher fine paths.

We used the unit costs from the bid for the reduction price which is .16 a square foot and we went from 53850 sf to 6503 sf to save a total of $7,207.

Sloane Nystrom

Town of Lyons

Parks Project Manager

OK Tony Cavalier, Finance Director
8/31/16

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION

605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7643/ F. 303-776-9598

Date: 4.8.16
COP #: Revised #39

Meadow Park Phase II
PROJECT

TOL- Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY:

Ripley Design - Russ / Stephanie Architects
CC:

Detailed description of Change Request:
Delete Geotextile Fabric Under All Crusher Fines Trails. Geotextile Fabric to Remain at Tent and Camp Sites.

Value of this Request for Change: (7,207)

Calendar Days project is / is not extended: 0

Contractor: 4 8 16
Krische Construction — Date

Architect:
XXX — Date

Owner:
Dave Cosgrove — Date

Owner: 5-9-16
XXX — Date

5-9-16

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION
605 Weaver Park Rd.
Longmont, CO 80501
P. 303-776-7643/ F. 303-776-9598

Date: 4.8.16
COP #: Revised #39

Meadow Park Phase II
PROJECT

Delete Geotextile Fabric Under All Crusher Fines Trails Geotextile Fabric to Remain at Tent and Camp Sites
DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT $	LABOR	UNIT $	MATERIAL	UNIT $	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	3		65.00	195	0.00	0	0.00	0	195
Superintendent	0		55.00	0	0.00	0	0.00	0	0
Journeyman	0		45.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	0		30.00	0	0.00	0	0.00	0	0
Project Coordinator	1		35.00	35	0.00	0	0.00	0	35
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				230		0		0	230
Overhead	10.00%								23
Profit	5.00%								12
Total of Work / Items by Krische									265
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Remove Fabric from All Crusher Fines	(53650)	sf	0.00	0	0.00	0	0.16	(8,616)	(8,616)
Add Fabric to Tent and Camp Sites	8503	sf	0.00	0	0.00	0	0.16	1,360	1,360
	0		0.00	0	0.00	0	0.00	0	0
Priced Per Unit Costs Within	0		0.00	0	0.00	0	0.00	0	0
Contract	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				0		0		(7,256)	(7,256)
Overhead	0.00%								0
Profit	0.00%								0
Total of Work / Items by Subcontractors									(7,256)
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								(36)
Builders Risk Insurance	0.50%								(36)
Payment and Performance Bond	2.00%								(144)
Subtotal of Other Costs									(216)
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									(216)
TOTAL COST				230		0		(7,256)	(7,207)

May 9, 2016

RE: Meadow Park Phase II Project Number PW 20-B1, justification for change order number #44

The existing restroom in Meadow Park was the only building that survived the September 2013 flood event however all of the buildings utilities and restroom features were damaged.

This building was to receive new paint, roofing, and gutters so that it matches the other structures being built as part of this park project. When the coat of paint was put on the wood it was too dark and didn't match the other buildings. We quickly picked out another solid stain color that blended with the concessions building, picnic shelter and the new restroom.

We received pricing for this work from the subcontractor on the project and back up is attached.

Sloane Nystrom

Town of Lyons

Parks Project Manager

OK Tony Cavalier, Finance
8/30/16

KRISCHE CONSTRUCTION

605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7843/ F. 303-776-9598

REQUEST FOR CHANGE PROPOSAL

Date: 4.5.16
COP #: 44

Meadow Park Phase II
PROJECT

TOL- Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY

Ripley Design - Russ / Stephanie Architects
CC

Detailed description of Change Request:
Per owner, add to change solid stain color on existing restoom soffit and fascia.

Value of this Request for Change: 1,124

Calendar Days project is / is not extended: 0

Contractor: 4 5 16
Krische Construction — Date

Architect:
XXX — Date

Owner:
Dave Cosgrove — Date

Owner: 5-9-16
XXX — Date

5-9-16

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION
605 Weaver Park Rd.
Longmont, CO 80501
P. 303-776-7643/ F. 303-776-9598

Date: 4.5.16
COP #: 44

Meadow Park Phase II
PROJECT

Per owner, add to change solid stain color on existing restcom soffit and fascia.
DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT $	LABOR	UNIT $	MATERIAL	UNIT $	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	2		65.00	130	0.00	0	0.00	0	130
Superintendent	0		55.00	0	0.00	0	0.00	0	0
Journeyman	0		45.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	1		30.00	30	0.00	0	0.00	0	30
Project Coordinator	1		35.00	35	0.00	0	0.00	0	35
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				195		0		0	195
Overhead	10.00%								20
Profit	5.00%								10
Total of Work / Items by Krische									224
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
MM Painting	1		0.00	0	0.00	0	0.00	825	825
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				0		0		825	825
Overhead	0.00%								0
Profit	5.00%								41
Total of Work / Items by Subcontractors									866
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								6
Builders Risk Insurance	0.50%								6
Payment and Performance Bond	2.00%								22
Subtotal of Other Costs									34
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									34
TOTAL COST				195		0		825	1,124

McConathy Enterprises, Inc
Dba M & M Painting II
1008 East County Rd.2
Berthoud CO 80513
970-532-5200
970-532-5210 Fax
Marvin@mm-painting.com

Proposal submitted to: Krische Construction
Date: 12-15-15
Worked to be performed at: Meadow Park Lyons
We hereby propose to furnish the materials and perform the labor for the completion of:

Change soilid stain color on the existing restroom soffit and fascia.
Total $825.00

Materials $310.00
Labor 8 hrs. X $55.00= $440.00
10% **Overhead $75.00**

Respectfully Submitted,

Marvin R. McConathy
President

NOTE: This proposal may be withdrawn by M & M Painting II if not accepted within 15 days from date above.

ACCEPTANCE OF PROPOSAL:

May 17, 2016

RE: Meadow Park Phase II Project Number PW 20-1, justification for change order number #45

During construction of the buildings the town discovered that a block guard/anti-graffiti seal was not in the original scope of work for the painting subcontractor for Meadow Park. Due to high volumes of traffic in Meadow Park and past maintenance issues for graffiti removal this product is a necessity to all the buildings.

We do not have a unit cost in the bid package for this application but we did require a breakdown of labor and materials costs which is based on square footage of each building or structure.

Sloane Nystrom

Town of Lyons

Parks Project Manager

OK Tony Cavalier Finance Director
6/22/16

We confirmed the square footage and coverage for this work and called the Manufacturer for pricing and agree with the price for the scope of work
6/22/16

KRISCHE CONSTRUCTION

605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7643/ F. 303-776-9598

REQUEST FOR CHANGE PROPOSAL

Date: 4.7.16
COP #: 45

Meadow Park Phase II
PROJECT

TOL- Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY

Ripley Design - Russ / Stephanie Architects
CC:

Detailed description of Change Request:
Per owners Request - Add to provide Prosoco Block Guard and Anti-Graffiti Seal over CMU and Flagstone at the New Restroom Building, the Picnic Shelter, The Concessions Building and the WPA Shelter.

Per owners request - add Sherwin Williams Anti-Graffiti 1K clear over painted CMU and doors at the Existing renovated Restroom.

Value of this Request for Change: 6,526

Calendar Days project is / is not extended: 0

Contractor: Krische Construction 4 7 16 Date

Architect: XXX Date

Owner: Dave Cosgrove Date

Owner: XXX 6-20-16 Date

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION
605 Weaver Park Rd.
Longmont, CO 80501
P. 303-776-7643/ F. 303-776-9598

Date: 4.7.16
COP #: 45

Meadow Park Phase II
PROJECT

Per owners Request - Add to provide Prosoco Block Guard and Anti-Graffiti Seal over CMU and Flagstone at the New Restroom Building.
DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT $	LABOR	UNIT $	MATERIAL	UNIT $	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	3		65.00	195	0.00	0	0.00	0	195
Superintendent	0		55.00	0	0.00	0	0.00	0	0
Journeyman	0		45.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	0		30.00	0	0.00	0	0.00	0	0
Project Coordinator	1		35.00	35	0.00	0	0.00	0	35
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				230		0		0	230
Overhead	10.00%								23
Profit	5.00%								12
Total of Work / Items by Krische									265
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
MM Painting New structures	1		0.00	0	0.00	0	0.00	4,087	4,087
MM Painting Existing Restroom	1		0.00	0	0.00	0	0.00	1,690	1,690
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				0		0		5,777	5,777
Overhead	0.00%								0
Profit	5.00%								289
Total of Work / Items by Subcontractors									6,066
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								33
Builders Risk Insurance	0.50%								33
Payment and Performance Bond	2.00%								131
Subtotal of Other Costs									196
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									196
TOTAL COST				230		0		5,777	6,528

Protective & Marine Coatings

ANTI-GRAFFITI COATING

1K SILOXANE

CLEAR B97C00150

Revised August 11, 2015

APPLICATION BULLETIN

9.54

APPLICATION PROCEDURES

Application of coating outside of the listed parameters may adversely affect coating performance.

Surface preparation must be completed as indicated.

Mixing Instructions: Mix paint thoroughly by boxing and stirring before use.

Apply paint at the recommended film thickness and spreading rate as indicated below:

Mixing Instructions: Mix paint thoroughly to a uniform consistency with slow speed power agitation prior to use.

Apply paint at the recommended film thickness and spreading rate as indicated below:

Recommended Spreading Rate per coat:

	Minimum	Maximum
Wet mils (microns)	8.0	12.0
Dry mils (microns)	6.9	9.0
~Coverage sq ft/gal (m^2/L)	128 - 192 sq ft/gal approximate	

NOTE: Brush or roll application may require multiple coats to achieve maximum film thickness and uniformity of appearance.

Drying Schedule @ 10.0 mils wet (250 microns):

	@ 35°F/1.6°C	@ 77°F/25°C 50% RH	@ 120°F/49°C
To touch:	9 hours	1 hour	30 minutes
Tack Free:	12 hours	4 hours	1 hour
To cure:	21 days	7 days	4 days

Drying time is temperature, humidity, and film thickness dependent.

Application of coating above maximum or below minimum recommended spreading rate may adversely affect coating performance.

CLEAN UP INSTRUCTIONS

Clean spills and spatters immediately with Mineral Spirits. Clean tools immediately after use with Mineral Spirits. After cleaning, flush spray equipment with Mineral Spirits to prevent rusting of the equipment. Follow manufacturer's safety recommendations when using Mineral Spirits.

DISCLAIMER

The information and recommendations set forth in this Product Data Sheet are based upon tests conducted by or on behalf of The Sherwin-Williams Company. Such information and recommendations set forth herein are subject to change and pertain to the product offered at the time of publication. Consult your Sherwin-Williams representative to obtain the most recent Product Data Information and Application Bulletin.

PERFORMANCE TIPS

When using spray application, use a 50% overlap with each pass of the gun to avoid holidays, bare areas, and pinholes. If necessary, cross spray at a right angle.

Excessive reduction of material can affect film build, appearance, adhesion, and performance.

In order to avoid blockage of spray equipment, clean equipment before use or before periods of extended downtime with Mineral Spirits or Naphtha.

Coating Material is sensitive to water. Use water traps in all air lines. Moisture contact can induce curing and, hence, the plugging of the equipment. Re-seal open containers if prolong work stoppage occurs.

Spreading rates are calculated on volume solids and do not include an application loss factor due to surface profile, roughness or porosity of the surface, skill and technique of the applicator, method of application, various surface irregularities, material lost during mixing, spillage, overthinning, climatic conditions, and excessive film build.

To seal rough/porous concrete or masonry surfaces follow the reccomended sealing guidance in the system reccomendations section.

Refer to Product Information sheet for additional performance characteristics and properties.

Graffiti Removal from Surface Coated with B97C00150:
Power wash with 3000-psi pressure washer (25 feet of hose) having a 15-degree tip at 2-3 inches away from the surface.

Graffiti can also be removed with by solvent wiping or acceptable graffiti removers.

Refer to Product Information sheet for additional performance characteristics and properties.

SAFETY PRECAUTIONS

Refer to the MSDS sheet before use.

Published technical data and instructions are subject to change without notice. Contact your Sherwin-Williams representative for additional technical data and instructions.

WARRANTY

The Sherwin-Williams Company warrants our products to be free of manufacturing defects in accord with applicable Sherwin-Williams quality control procedures. Liability for products proven defective, if any, is limited to replacement of the defective product or the refund of the purchase price paid for the defective product as determined by Sherwin-Williams. NO OTHER WARRANTY OR GUARANTEE OF ANY KIND IS MADE BY SHERWIN-WILLIAMS, EXPRESSED OR IMPLIED, STATUTORY, BY OPERATION OF LAW OR OTHERWISE, INCLUDING MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

Protective & Marine Coatings

ANTI-GRAFFITI COATING

1K SILOXANE

CLEAR B97C00150

Revised August 11, 2015

APPLICATION BULLETIN

9.54

SURFACE PREPARATIONS

Surface must be clean, dry, and in sound condition. Remove all oil, dust, grease, dirt, loose rust, and other foreign material. Any paint that is peeling, flaking, cracking, blistering or lifting must be removed to ensure adequate adhesion.

Masonry:
For surfaces prepared by water jetting/blasting, the SSPC-Vis 4(1)/ NACE No.7 standards for surface cleanliness should be followed.

The visual surface cleanliness must conform, at minimum, to the SSSP-SP WJ4 (NACE WJ4) condition directly after water jetting/ blasting.

Previously Painted:
If previously painted surface is in sound condition, clean surface of all foreign material. Smooth, hard or glossy coatings should be dulled by abrading the surface. Apply a test area, allowing to dry one week before testing adhesion. If adhesion is poor, or if this product attacks the previous finish, removal of the previous coating may be necessary.

Surface Preparation Standards

	Condition of Surface	ISO 8501-1 BS7079:A1	Swedish Std. SIS055900	SSPC	NACE
White Metal		Sa 3	Sa 3	SP 5	1
Near White Metal		Sa 2.5	Sa 2.5	SP 10	2
Commercial Blast		Sa 2	Sa 2	SP 6	3
Brush-Off Blast		Sa 1	Sa 1	SP 7	4
Hand Tool Cleaning	Rusted	C St 2	C St 2	SP 2	-
	Pitted & Rusted	D St 2	D St 2	SP 2	-
Power Tool Cleaning	Rusted	C St 3	C St 3	SP 3	-
	Pitted & Rusted	D St 3	D St 3	SP 3	-

APPLICATION CONDITIONS

Temperature:	40°F minimum, 120°F maximum (air, surface) At least 5°F above dew point 50°F minimum for material
Relative Humidity:	95% maximum

APPLICATION EQUIPMENT

The following is a guide. Changes in pressures and tip sizes may be needed for proper spray characteristics. Always purge spray equipment before use with listed reducer. Any reduction must be compatible with the existing environmental and application conditions.

Clean Up.....Mineral Spirits or Naphtha

Airless Spray
- Pressure.....3200 - 3600 psi
- Hose .....3/8"
- Tip .....013" – .017"
- Filter.....60 mesh
- Reduction.....Mineral Spirits – up to 5% as needed

Brush
- Brush.....Natural Bristle
- Reduction.....None required

Roller
- Cover .....3/8" – ½" woven with solvent resistant core
- Reduction.....None required

NOTE: Brush or roll application may require multiple coats to achieve maximum film thickness and uniformity of appearance.

Equivalent application equipment may be substituted for the above recommendations.

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Protective & Marine Coatings

ANTI-GRAFFITI COATING

1K SILOXANE

CLEAR B97C00150

Revised August 11, 2015

PRODUCT INFORMATION

9.54

RECOMMENDED SYSTEMS

	Dry Film Thickness / ct. Mils	(Microns)
Concrete:		
1 ct Anti-Graffiti Coating	6.0 - 9.0	150-225
Previously Painted Surface:		
1 ct Anti-Graffiti Coating	6.0 - 9.0	150-225
Porous/Rough Concrete and Masonry		
Seal with		
1 ct Anti-Graffiti Coating Reduced 10% with min. spirits		
1 ct Anti-Graffiti Coating	6.0 - 9.0	150-225

The systems listed above are representative of the products use, other systems may be appropriate.

SURFACE PREPARATION

Surface must be clean, dry, and in sound condition. Remove all oil, dust, grease, dirt, loose rust, and other foreign material. Any paint that is peeling, flaking, cracking, blistering or lifting must be removed to ensure adequate adhesion.

If previously painted surface is in sound condition, clean surface of all foreign material. Smooth, hard or glossy coatings should be dulled by abrading the surface. Apply a test area, allowing to dry one week before testing adhesion. If adhesion is poor, or if this product attacks the previous finish, removal of the previous coating may be necessary.

For surfaces prepared by water jetting/blasting, the SSPC-Vis 4(1)/NACE No.7 standards for surface cleanliness should be followed.

The visual surface cleanliness must conform, at minimum, to SSSP-SP WJ4 (NACE WJ4) condition directly after water jetting/blasting.

Surface Preparation Standards

	Condition of Surface	ISO 8501-1 BS7079:A1	Swedish Std. SIS055900	SSPC	NACE
White Metal		Sa 3	Sa 3	SP 5	1
Near White Metal		Sa 2.5	Sa 2.5	SP 10	2
Commercial Blast		Sa 2	Sa 2	SP 6	3
Brush-Off Blast		Sa 1	Sa 1	SP 7	4
Hand Tool Cleaning	Rusted	C St 2	C St 2	SP 2	-
	Pitted & Rusted	D St 2	D St 2	SP 2	-
Power Tool Cleaning	Rusted	C St 3	C St 3	SP 3	-
	Pitted & Rusted	D St 3	D St 3	SP 3	-

TINTING

Do not tint.

APPLICATION CONDITIONS

Temperature: 40°F minimum, 120°F maximum (air, surface)
At least 5°F above dew point
50°F minimum for material

Relative Humidity: 30% minimum, 95% maximum

ORDERING INFORMATION

Packaging 1 gal and 5 gal

SAFETY PRECAUTIONS

Refer to the MSDS sheet before use.

Published technical data and instructions are subject to change without notice. Contact your Sherwin-Williams representative for additional technical data and instructions.

WARRANTY

The Sherwin-Williams Company warrants our products to be free of manufacturing defects in accord with applicable Sherwin-Williams quality control procedures. Liability for products proven defective, if any, is limited to replacement of the defective product or the refund of the purchase price paid for the defective product as determined by Sherwin-Williams. NO OTHER WARRANTY OR GUARANTEE OF ANY KIND IS MADE BY SHERWIN-WILLIAMS, EXPRESSED OR IMPLIED, STATUTORY, BY OPERATION OF LAW OR OTHERWISE, INCLUDING MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

DISCLAIMER

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Protective & Marine Coatings

ANTI-GRAFFITI COATING

1K SILOXANE

CLEAR B97C00150

Revised August 11, 2015

PRODUCT INFORMATION

9.54

PRODUCT DESCRIPTION

Anti-Graffiti Coating is a one-component, non-sacrificial, ready-to-use siloxane coating that cures with atmospheric moisture. Intended for use over properly prepared concrete surface.

- Excellent graffiti resistance
- Excellent cleanability with either water power-washing, or solvent wipe
- Excellent UV resistance
- Excellent adhesion
- Fast drying
- Outstanding airless spray properties
- Single component

PRODUCT CHARACTERISTICS

Finish: Semi-Gloss

Color: Clear

Volume Solids: 72% ± 2%

Weight Solids: 75% ± 2%

VOC (EPA Method 24): <250 g/l; 2.1 lb/gal

Recommended Spreading Rate per coat:

	Minimum	Maximum
Wet mils (microns)	8.0	12.0
Dry Mils (microns)	6.0	9.0
Coverage	128 - 192 sq ft/gal approximate	

NOTE: Brush or roll application may require multiple coats to achieve maximum film thickness and uniformity of appearance.

Drying Schedule @ 10.0 mils wet (250 microns):

	@ 35°F/1.6°C	@ 77°F/25°C 50% RH	@ 120°F/49°C
To touch:	9 hours	1 hour	30 minutes
Tack Free:	12 hours	4 hours	1 hour
To cure:	21 days	7 days	4 days

Drying time is temperature, humidity, and film thickness dependent.

Flash Point: >100°F, TCC

Reducer/Clean Up: Mineral Spirits – up to 5% as needed for spray application

Clean Up: Mineral Spirits or Naphtha

Shelf Life: 12 months, unopened
Store indoors at 40°F to 100°F.

RECOMMENDED USES

Use over interior or exterior concrete surface that needs protection from graffiti defacing

- Bridge Abutments
- Commercial Buildings
- Schools
- Transit Stations
- Overpasses
- New Construction

PERFORMANCE CHARACTERISTICS

Performance:

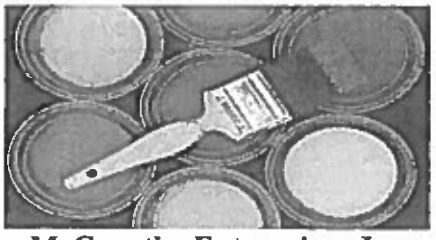
1 ct. Anti-Graffiti Coating

Test Name	Test Method	Results
Adhesion	ASTM D6677	Passes, Rating 8
Cleanability level I*	ASTM D7089	Passed

*Graffiti remove with high pressure cold water wash

Passed 4000 hours of QUV / multi-graffiti application and removal
Gloss retention = 63%
Color change <3 delta E CIE *L a b
No signs of graffiti left after clean-up; no visible signs of streaking, cracking, pinholing, discoloration or other coating degradation upon casual examination

continued on back



McConathy Enterprises, Inc
Dba M & M Painting II
1008 East County Rd.2
Berthoud CO 80513
970-532-5200
970-532-5210 Fax
Marvin@mm-painting.com

Proposal submitted to: Krische Construction
Date: 1-29-16
Worked to be performed at: Meadow Park Lyons
We hereby propose to furnish the materials and perform the labor for the completion of:
Prosoco Block Guard and Anti-Graffiti Seal over CMU and Flagstone
Sub Total $4,087.00
Labor 42 hrs, X $55.00= $2310.00
Materials $1,406.00
10 overhead and P $371.00

- RR Building $1,886.00
- Picnic shelter ea. $475.00
- Concessions $616.00
- WPA $1,110.00

Sherwin Williams Anti-Graffiti 1K clear over Painted CMU and doors @ the Renovated RR Sub Total $1,690.00

Labor 16 hrs X $55.00=$880.00
Materials $656.00
10% Overhead and P $154.00

Respectfully Submitted,

Marvin R. McConathy

May 23, 2016

RE: Meadow Park Phase II Project Number PW 20-B1, justification for change order number #47

After the final clearing and grubbing, of the island in Meadow Park occurred, the area to receive paths and landscape was smaller than originally proposed. To solve this issue and to save costs we reduced the walking paths in this area from 8' wide to 4'.

There is a unit price in the contract that was used to come up with the final credit amount which is $1.42 per square feet. The backup documentation is attached.

Sloane Nystrom

Town of Lyons

Parks Project Manager

OK Tony Cavalucci Finance Director

8/31/16

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION

605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7643/ F. 303-776-9598

Date: 4.19.16
COP #: 47

Meadow Park Phase II
PROJECT

TOL- Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY

Ripley Design - Russ / Stephanie Architects
CC:

Detailed description of Change Request:
Per CCOP # 17 - reduce crusher fines pathway at island from 8' to 4' wide

	Credit
Value of this Request for Change:	(1,651)
Calendar Days project is / is not extended:	0

Contractor: 4 19 16
Krische Construction — Date

Architect:
XXX — Date

Owner:
Dave Cosgrove — Date

Owner:
XXX — Date

KRISCHE CONSTRUCTION

605 Weaver Park Rd.
Longmont, CO 80501
P. 303-776-7643/ F. 303-776-9598

REQUEST FOR CHANGE PROPOSAL

Date: 4.19.16
COP #: 47

Meadow Park Phase II
PROJECT

Per CCOP # 17 - reduce crusher fines pathway at island from 8' to 4' wide
DESCRIPTOIN OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT $	LABOR	UNIT $	MATERIAL	UNIT $	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	0		65.00	0	0.00	0	0.00	0	0
Superintendent	0		55.00	0	0.00	0	0.00	0	0
Journeyman	0		45.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	0		30.00	0	0.00	0	0.00	0	0
Project Coordinator	0		35.00	0	0.00	0	0.00	0	0
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				0		0		0	0
Overhead	10.00%								0
Profit	5.00%								0
Total of Work / Items by Krische									0
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Wards Landscaping bid plans	2240		(1.43)	(3,203)	0.00	0	0.00	0	(3,203)
Wards Landscaping revised plans	1120		1.43	1,602	0.00	0	0.00	0	1,602
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				(1,602)		0		0	(1,602)
Overhead	0.00%								0
Profit	0.00%								0
Total of Work / Items by Subcontractors									(1,602)
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								(8)
Builders Risk Insurance	0.50%								(8)
Payment and Performance Bond	2.00%								(33)
Subtotal of Other Costs									(50)
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									(50)
TOTAL COST				(1,602)		0		0	(1,651)

Joe Black

From: Sloane Nystrom <SNystrom@townoflyons.com>
Sent: Monday, March 28, 2016 4:40 PM
To: Joe Black
Cc: Rodney Anderson; Evert Carmona; Wendy Trippel; Dave Cosgrove
Subject: Meadow Park CCOP #17 Island Path reduction

Follow Up Flag: Follow up
Flag Status: Flagged

Joe,

With the island path staked out it is apparent that the paths need to be reduced as the size of that space is smaller than appears on the plan. We would like you to get us a credit for reducing the crusher fine path on the island only from 8' to 4' wide. Please have your sub include unit costs and a breakdown of linear feet for this credit.

Thank you,

LYONS
SLOANE NYSTROM
PARKS PROJECT MANAGER
snystrom@townoflyons.com · 303-823-6622 x16
Quasquicentennial 1891-2016

July 25, 2016

RE: Meadow Park Phase II Project Number PW 20-B1, justification for change order number #61

Upon completion of the pump house in Meadow Park it was decided that the structure needed to be stained, painted and sprayed with the block guard/anti-graffiti seal which was not in the original scope of work for the painting subcontractor. Due to high volumes of traffic in Meadow Park and past maintenance issues for graffiti removal these products are a necessity for this building.

We do not have a unit cost in the bid package for this application but we did require a breakdown of labor and materials costs which is based on square footage of each building or structure. The costs were also used in change order #45 which was the addition of the anti graffiti application for the other structures in the park.

Sloane Nystrom

Town of Lyons

Parks Project Manager

OK Tony Cavalier, Finance Director
7/28/16

KRISCHE CONSTRUCTION

605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7643/ F. 303-776-9598

REQUEST FOR CHANGE PROPOSAL

Date: 5.27.16
COP #: 61

Meadow Park Phase II
PROJECT

TOL- Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY

Ripley Design - Russ / Stephanie Architects
CC

Detailed description of Change Request:
Per owners request; paint, stain and graffiti coat the Pump House

Value of this Request for Change: 2,364

Calendar Days project is / is not extended: 0

Contractor: Krische Construction 5 27 16 Date

Architect: XXX Date

Owner: Dave Cosgrove 7-28-16 Date

Owner: XXX 7-28-14 Date

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION
605 Weaver Park Rd.
Longmont, CO 80501
P. 303-776-7843 / F. 303-776-9598

Date: 5.27.16
COP #: 61

Meadow Park Phase II
PROJECT

Per owners request: paint, stain and graffiti coat the Pump House
DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT $	LABOR	UNIT $	MATERIAL	UNIT $	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	3		65.00	195	0.00	0	0.00	0	195
Superintendent	0		55.00	0	0.00	0	0.00	0	0
Journeyman	0		45.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	0		30.00	0	0.00	0	0.00	0	0
Project Coordinator	1		35.00	35	0.00	0	0.00	0	35
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				230		0		0	230
Overhead	10.00%								23
Profit	5.00%								12
Total of Work / Items by Krische									265
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
MM Painting	1		0.00	0	0.00	0	0.00	1,932	1,932
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				0		0		1,932	1,932
Overhead	0.00%								0
Profit	5.00%								97
Total of Work / Items by Subcontractors									2,028
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								12
Builders Risk Insurance	0.50%								12
Payment and Performance Bond	2.00%								47
Subtotal of Other Costs									71
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									71
TOTAL COST				230		0		1,932	2,364

McConathy Enterprises, Inc
Dba M & M Painting II
1008 East County Rd.2
Berthoud CO 80513
970-532-5200
970-532-5210 Fax
Marvin@mm-painting.com

Proposal submitted to: Krische Construction
Date: 5-9-16
Worked to be performed at: Meadow Park Lyons
We hereby propose to furnish the materials and perform the labor for the completion of:
Painting and staining of the pump house. We will prime and paint the walls, doors, frames, misc. incidetals and stain all the wood to match the other buildings Then apply the Sherwin Williams Anti-Graffiti 1K clear over Painted walls. Sub Total $1,931.60

Labor 20 hrs X $55.00=$1,100.00
Materials $656.00
10% Overhead and P $175.60

Respectfully Submitted,

Marvin R. McConathy
President

NOTE: This proposal may be withdrawn by M & M Painting II if not accepted within 15 days from date above.

ACCEPTANCE OF PROPOSAL:

July 25, 2016

RE: Meadow Park Phase II Project Number PW 20-B1, justification for change order number #68

The original scope of work for the area in Meadow Park known as "The Island" was originally only designed with an application of upland seed mix in the center of the space. Once the area was cleared and graded we realized it was imperative for this area to receive additional bank stabilization and river restoration plant material in order to remain consistent with the rest of the project.

This work is to be completed by the subcontractor for Krische Construction and the pricing was based on the unit costs per the contract agreement with the town.

Sloane Nystrom

Town of Lyons

Parks Project Manager

OK Tony Cavalier Finance Director

7/28/16

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION

605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7643/ F. 303-776-9598

Date: 5.29.16
COP #: 68

Meadow Park Phase II
PROJECT

TOL- Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY:

Ripley Design - Russ / Stephanie Architects
CC:

Detailed description of Change Request:
Per owners Directive - add for landscaping at The Island restoration and Bank Stabilization

Value of this Request for Change: 9,901

Calendar Days project is / is not extended: 0

Contractor: 5 29 16
Krische Construction — Date

Architect:
XXX — Date

Owner: 7-28-16
Dave Colorado — Date

Owner: 7-28-16
XXX — Date

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION
605 Weaver Park Rd.
Longmont, CO 80501
P. 303-776-7643/ F. 303-776-9598

Date: 5.29.16
COP #: 68

Meadow Park Phase II
PROJECT

Per owners Directive - add for landscaping at The Island restoration and Bank Stabilization
DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT $	LABOR	UNIT $	MATERIAL	UNIT $	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	3		65.00	195	0.00	0	0.00	0	195
Superintendent	0		55.00	0	0.00	0	0.00	0	0
Journeyman	0		45.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	0		30.00	0	0.00	0	0.00	0	0
Project Coordinator	1		35.00	35	0.00	0	0.00	0	35
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				230		0		0	230
Overhead	10.00%								23
Profit	5.00%								12
Total of Work / Items by Krische									265
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Install 6-6' spruce trees	6	ea	477.00	2,862	0.00	0	0.00	0	2,862
Install 1 - 2" Catalpa tree	1	ea	477.00	477	0.00	0	0.00	0	477
Install 23 ea #5 shrubs	23	ea	47.70	1,097	0.00	0	0.00	0	1,097
Install wetland & upland sed mix	30000	sf	0.12	3,600	0.00	0	0.00	0	3,600
Install lateral piping 1"	450	lf	2.54	1,143	0.00	0	0.00	0	1,143
Install drip per shrub	23	ea	5.30	122	0.00	0	0.00	0	122
Install drip per tree	6	ea	6.36	38	0.00	0	0.00	0	38
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				9,339		0		0	9,339
Overhead	0.00%								0
Profit	0.00%								0
Total of Work / Items by Subcontractors									9,339
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								50
Builders Risk Insurance	0.50%								50
Payment and Performance Bond	2.00%								198
Subtotal of Other Costs									297
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									297
TOTAL COST				9,569		0		0	9,901

July 25, 2016

RE: Meadow Park Phase II Project Number PW 20-B1, justification for change order number #69

Change Order number #68 was for additional bank stabilization and river restoration for the area in Meadow Park known as "The Island." In order for the landscape sub contractor to honor the one year warranty on the plant material and for the success in establishing the restoration area we needed to add temporary irrigation. This change order is for the installation of temporary irrigation and additional willows to prevent erosion along the bank in the fish habitat location of the island

This work is to be completed by the subcontractor for Krische Construction and the pricing was based on the unit costs per the contract agreement with the town.

Sloane Nystrom

Town of Lyons

Parks Project Manager

Ok Tony Cavalieri, Finance Director
7/28/16

KRISCHE CONSTRUCTION

605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7643/ F. 303-776-9598

REQUEST FOR CHANGE PROPOSAL

Date: 5 29 16
COP #: 69

Meadow Park Phase II
PROJECT

TOL- Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY

Ripley Design - Russ / Stephanie Architects
CC

Detailed description of Change Request:
Per owners Directive - add for landscaping at The Island restoration and Bank Stabilization

Value of this Request for Change: 9,495

Calendar Days project is / is not extended: 0

Contractor: Krische Construction 5 29 16 Date

Architect: XXX Date

Owner: Dave Cosgrove 7-28-16 Date

Owner: XXX 7-28-16 Date

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION
605 Weaver Park Rd.
Longmont, CO 80501
P. 303-776-7643/ F. 303-776-9598

Date: 5.29.16
COP #: 69

Meadow Park Phase II
PROJECT

Per owners Directive - add for landscaping at The Island restoration and Bank Stabilization
DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT $	LABOR	UNIT $	MATERIAL	UNIT $	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	3		65.00	195	0.00	0	0.00	0	195
Superintendent	0		55.00	0	0.00	0	0.00	0	0
Journeyman	0		45.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	0		30.00	0	0.00	0	0.00	0	0
Project Coordinator	1		35.00	35	0.00	0	0.00	0	35
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				230		0		0	230
Overhead	10.00%								23
Profit	5.00%								12
Total of Work / Items by Krische									265
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
WARDS Landscaping	0		0.00	0	0.00	0	0.00	0	0
1) Install 24" coyote willows	527	ea	10.00	5,270	0.00	0	0.00	0	5,270
2) temp irrigation to all plants	1	ea	1,340.00	1,340	0.00	0	0.00	0	1,340
3) drip zone 1"	1	ea	290.00	290	0.00	0	0.00	0	290
4) Install sleeve to cross exist bridge	0		0.00	0	0.00	0	0.00	0	0
with water, Labor	24	hrs	45.00	1,080	0.00	0	0.00	0	1,080
5) Install sleeve to cross exist bridge	1		0.00	0	0.00	0	0.00	0	0
with water, hangers, sleeve pipe	1		540.00	540	0.00	0	0.00	0	540
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				8,520		0		0	8,520
Overhead	0.00%								0
Profit	5.00%								426
Total of Work / Items by Subcontractors									8,946
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								47
Builders Risk Insurance	0.50%								47
Payment and Performance Bond	2.00%								190
Subtotal of Other Costs									285
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									285
TOTAL COST				8,750		0		0	9,495

August 24, 2016

RE: Meadow Park Phase II Project Number PW 20-B1, justification for change order number #74

During construction of Meadow Park Phase II the road was widened and graded, per plan, which placed the culvert for the Lyon's ditch within the road where vehicles and pedestrians will be crossing. It was decided that for safety and maintenance of the ditch we needed to have a steel plate cover made for the opening of the culvert.

Our town engineer reviewed these prices and compared them to industry standards and was satisfied that they were in line with the scope of work described.

Sloane Nystrom

Town of Lyons

Parks Project Manager

OK Tony Cavalier, Finance Director

8/31/16

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION

605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7643/ F. 303-776-9596

Date: 7 25 16
COP #: 74

Meadow Park Phase II
PROJECT

TOL - Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY

Ripley Design - Russ / Stephanie Architects
CC:

Detailed description of Change Request:
Per owners request, add 48"x48"x1/2" galvanized steel plate for Lyon's ditch culvert cover in roadway.

Value of this Request for Change: 932

Calendar Days project is / is not extended: 0

Contractor: Krische Construction 7 25 16 Date

Architect: XXX Date

Owner: Dave Cosgrove Date

Owner: XXX Date

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION
605 Weaver Park Rd.
Longmont, CO 80501
P. 303-776-7643/ F. 303-776-8596

Date: 7.25.16
COP #: 74

Meadow Park Phase II
PROJECT

Per owners request. Add 48"x48"x1/2" galvanized steel plate for Lyon's ditch culvert cover in roadway
DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT $	LABOR	UNIT $	MATERIAL	UNIT $	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	2		65.00	130	0.00	0	0.00	0	130
Superintendent	0		55.00	0	0.00	0	0.00	0	0
Journeyman	0		45.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	0		30.00	0	0.00	0	0.00	0	0
Project Coordinator	1		35.00	35	0.00	0	0.00	0	35
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				165		0		0	165
Overhead	10.00%								17
Profit	5.00%								8
Total of Work / Items by Krische									190
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Lyon's welding	1		0.00	0	0.00	0	0.00	680	680
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				0		0		680	680
Overhead	0.00%								0
Profit	5.00%								34
Total of Work / Items by Subcontractors									714
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								5
Builders Risk Insurance	0.50%								5
Payment and Performance Bond	2.00%								19
Subtotal of Other Costs									28
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									28
TOTAL COST				165		0		680	932

August 24, 2016

RE: Meadow Park Phase II Project Number PW 20-B1, justification for change order number #78

The trash enclosures at Meadow Park, that house the dumpsters, need to have lockable doors to prevent local residents and other park patrons from dumping items other than just daily trash inside. The dumpsters will only be accessible by the park host, park staff and the waste removal trucking company.

These steel brackets are to be installed by Krische's sub contractor who is a sub contractor for all of the other steel and iron work in the park.

We have reviewed these prices for industry standards for this scope of work.

Sloane Nystrom

Town of Lyons

Parks Project Manager

OK Tony Cavalaro, Finance Director

8/31/16

KRISCHE CONSTRUCTION

605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7843/ F. 303-776-9598

REQUEST FOR CHANGE PROPOSAL

Date: 8.5.16
COP #: 78

Meadow Park Phase II
PROJECT

TOL- Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY

Ripley Design - Russ / Stephanie Architects
CC

Detailed description of Change Request:
Per owners request, fabricate and install steel brackets to accept padlocks on trash enclosure gates

Value of this Request for Change: 466

Calendar Days project is / is not extended: 0

Contractor: Krische Construction 8.5.16 Date

Architect: XXX Not Needed / Required Date

Owner: Dave Cosgrove Date

Owner: XXX Date

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION
505 Weaver Park Rd.
Longmont, CO 80501
P. 303-776-7643/ F. 303-776-9598

Date: 8.5.16
COP #: 78

Meadow Park Phase II
PROJECT

Per owners request, fabricate and install steel brackets to accept padlocks on trash enclosure gates
DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT $	LABOR	UNIT $	MATERIAL	UNIT $	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	2		65.00	130	0.00	0	0.00	0	130
Superintendent	0		55.00	0	0.00	0	0.00	0	0
Journeyman	0		45.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	0		30.00	0	0.00	0	0.00	0	0
Project Coordinator	1		35.00	35	0.00	0	0.00	0	35
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				165		0		0	165
Overhead	10.00%								17
Profit	5.00%								8
Total of Work / Items by Krische									190
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Lyon's welding	1		0.00	0	0.00	0	0.00	250	250
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				0		0		250	250
Overhead	0.00%								0
Profit	5.00%								13
Total of Work / Items by Subcontractors									263
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								2
Builders Risk Insurance	0.50%								2
Payment and Performance Bond	2.00%								9
Subtotal of Other Costs									14
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									14
TOTAL COST				165		0		250	466

Lyons Portable Welding LLC

PO Box 753
Lyons, CO 80540
303-823-5919
303-823-0770 FAX

Estimate

Date	Estimate #
8/4/16	135

Name / Address
Krische Construction

Project

Description	Qty	Cost	Total
Fabricate steel and install steel brackets t accept padlocks on trash gates @ Meadow Park LABOR = 5 @ $45/HOUR MATERIAL = 25.00		250.00	250.00
		Total	$250.00

August 10, 2016

Project: Meadow Park Phase II Project Number PW: 20B1

RE: Change Order #82 Cost Justification

During the initial layout of the north playground, in Meadow Park, the arborist consultant reviewed the design and asked that one layer of filter fabric be removed and only install one for weed control. The Meadow Park designer agreed that only one was needed and that the trees would fare better with aeration and drainage if we remove the second layer.

This change order is a credit for the one layer of filter fabric and we used the unit cost in the Krische contract of .16 as a square foot price to receive the total credit.

Attached is the backup information regarding the credit for this material.

Sloane Nystrom
Town of Lyons
Parks Project Manager

OK Tony Cavalier, Finance Director
8/31/16

KRISCHE CONSTRUCTION

605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7643/ F. 303-776-8598

REQUEST FOR CHANGE PROPOSAL

Date: 8.9.16
COP #: 82

Meadow Park Phase II
PROJECT

TOL- Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY:

Ripley Design - Russ / Stephanie Architects
CC:

Detailed description of Change Request:
Per CCOP #24 - delete one layer of geotech fabric from playground areas.

Value of this Request for Change: (2,307)

Calendar Days project is / is not extended: 0

Contractor: 8.9.16
Krische Construction — Date

Architect:
XXX — Date

Owner:
Dave Cosgrove — Date

Owner:
XXX — Date

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION
605 Weaver Park Rd.
Longmont, CO 80501
P. 303-776-7643/ F. 303-776-9698

Date: 8.9.16
COP #: 82

Meadow Park Phase II
PROJECT

Per CCOP #24 - delete one layer of geotech fabric from playground areas.
DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT $	LABOR	UNIT $	MATERIAL	UNIT $	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	0		65.00	0	0.00	0	0.00	0	0
Superintendent	0		55.00	0	0.00	0	0.00	0	0
Journeyman	0		45.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	0		30.00	0	0.00	0	0.00	0	0
Project Coordinator	0		35.00	0	0.00	0	0.00	0	0
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				0		0		0	0
Overhead	10.00%								0
Profit	5.00%								0
Total of Work / Items by Krische									0
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
UNIT PRICING CREDIT	0		0.00	0	0.00	0	0.00	0	0
Delete 14,421 sqft geotech fabric	14421		(0.16)	(2,307)	0.00	0	0.00	0	(2,307)
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				(2,307)		0		0	(2,307)
Overhead	0.00%								0
Profit	0.00%								0
Total of Work / Items by Subcontractors									(2,307)
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.00%								0
Builders Risk Insurance	0.00%								0
Payment and Performance Bond	0.00%								0
Subtotal of Other Costs									0
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									0
TOTAL COST				(2,307)		0		0	(2,307)

Lyons Portable Welding LLC

PO Box 753
Lyons, CO 80540
303-823-5919
303-823-0770 FAX

Estimate

Date	Estimate #
6/14/16	131

Name / Address
Krische Construction

Project

Description	Qty	Cost	Total
Meadow Park-steel cover plate fabricate and deliver 48"x48"x1/2" galvanized steel plate LABOR 4 HRS/ 50.00 / Hour $200.00 MATERIAL $420.00 10% O&P 60.00		680.00	680.00
		Total	$680.00

August 26, 2016

RE: Meadow Park Phase II Project Number PW 20-B1, justification for change order number #100

During construction of Meadow Park the bridge was raised to meet the correct clearance which elevated the entire area surrounding the bridge. This change order is for acquiring additional red stone boulders to retain the landscape area around the bridge entrances.

We have a unit cost in the contract for red sandstone boulders which was used for pricing.

Sloane Nystrom

Town of Lyons

Parks Project Manager

OR Tony Cavalieri, Finance Director

8/31/16

KRISCHE CONSTRUCTION

605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7643/ F. 303-776-8598

REQUEST FOR CHANGE PROPOSAL

Date: 8 26 16
COP #: 100

Meadow Park Phase II
PROJECT

TOL - Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY

Ripley Design - Russ / Stephanie Architects
CC

Detailed description of Change Request:
Per owners directive, add additional stones at Bridge Abutments and adjacent stone walls

Value of this Request for Change: 3,598

Calendar Days project is / is not extended: 0

Contractor: Krische Construction 8 26 16 Date

Architect: XXX Date

Owner: Dave Cosgrove Date

Owner: XXX Date

REQUEST FOR CHANGE PROPOSAL

KRISCHE CONSTRUCTION
605 Weaver Park Rd.
Longmont, CO 80501
P. 303-776-7643/ F. 303-776-9598

Date: 8.26.16
COP #: 100

Meadow Park Phase II
PROJECT

Per owners directive, add additional stones at Bridge Abutments and adjacent stone walls
DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT $	LABOR	UNIT $	MATERIAL	UNIT $	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	2		65.00	130	0.00	0	0.00	0	130
Superintendent	0		55.00	0	0.00	0	0.00	0	0
Journeyman	0		45.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	0		30.00	0	0.00	0	0.00	0	0
Project Coordinator	1		35.00	35	0.00	0	0.00	0	35
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Blue Mountain Stone	1		0.00	0	0.00	3,159	0.00	0	3,159
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				165		3,159		0	3,324
Overhead	0.00%								0
Profit	5.00%								166
Total of Work / Items by Krische									3,490
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				0		0		0	0
Overhead	0.00%								0
Profit	5.00%								0
Total of Work / Items by Subcontractors									0
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								18
Builders Risk Insurance	0.50%								18
Payment and Performance Bond	2.00%								72
Subtotal of Other Costs									108
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									108
TOTAL COST				165		3,159		0	3,598

INVOICE

Blue Mountain Stone Inc.
PO Box 946
Lyons, CO. 80540
Phone 303.823.9625 Fax 303.823.6888

DATE: 08/15/16
INVOICE # MP1565
Attn: Dave Cosgrove

Town of Lyons
Meadow Park

Colorado Red Blocks Loads

Date	*Weight*	*Ticket #*
5.18.16	33035	57587
5.18.16	21740	57588
7.5.16	30840	57771
7.5.16	29270	57772

Total: 114885

Total Tons	57.44	x $55 =	$	**3,159.20**

Thank You!

Agenda Item No: VII.7.

Meeting Date: September 6, 2016

Subject: Resolution 2016-78, a Resolution Authorizing a Memorandum of Understanding Between the State of Colorado Department of Local Affairs, University of Colorado Denver, Center for Community Development and the Town of Lyons

Presenter: Victoria Simonsen, Town Administrator

Background / Rationale:

This resolution would authorize the Town to enter into a Memorandum of Understanding (MOU) with the State of Colorado, Department of Local Affairs and University of Colorado Denver, Center for Community Development to help design landscaping improvements at four locations in Lyons.

The work scope is identified as providing landscape design concepts for:

- Triangle median east of Bank of the West
- Lyons Depot plaza along Broadway and 5th Avenue
- 3-4 blocks of McConnell Drive
- Screening ideas between the new wastewater plant and the parking lot

The details of the project are included in the MOU Attachment A. The total cost of the work to be completed is $6,200 with DOLA matching half the cost. The town will pay $3,100 from the EDC landscaping budget included in the 2016 General Fund budget.

The design phase of the work will begin immediately with all four areas being completed by October 31, 2016. Final designs will be presented to the Board of Trustees in November.

TOWN OF LYONS, COLORAOD
RESOLUTION 2016-78

A MEMORANDUM OF UNDERSTANDING
Between
Colorado Department of Local Affairs – University of Colorado Denver, Colorado Center for Community Development
And
Lyons, Colorado

WHEREAS, the Colorado Department of Local Affairs, hereinafter DOLA, has contracted with the University of Colorado Denver Colorado Center for Community Development, hereinafter UCD, to provide technical assistance in a 64 county area of Colorado, and

WHEREAS, Lyons, Colorado, hereinafter the Town, 419 Main Street, Lyons, CO 80540 has requested assistance through this program to assist in concept landscape design for a number of town sites, and

WHEREAS, the DOLA and UCD desire to assist local governments and political subdivisions of the State that are experiencing social and economic impacts resulting from the development of energy/mineral resource industries in Colorado, and,

WHEREAS, it is necessary and desirable to specify these services, the desired end products, and the responsibilities of both the DOLA, UCD, and the Town in completing this project,

NOW, THEREFORE, it is hereby agreed that:

I. SCOPE OF WORK

UCD shall provide the services to the Town as detailed in Attachment A-Scope of Services Dated August 22, 2016.

II. COST ESTIMATE

Work will be billed to the Town at completion of the final work task. It is estimated that work on this project will be $6,200 and the Town is requested to contribute or match a not to exceed amount of $3,100 of the project costs to cover the time, travel, expenses, follow-up review and preparation of the final documents.

III. PAYMENTS

UCD shall submit an invoice to the Town upon completion of services for the Town contribution of $3,100. Invoices will be sent to the following:

Victoria Simonsen, Town Administrator
Town of Lyons
PO Box 49
Lyons, CO 80540
vsimonsen@townoflyons.com 303 832 6622 x19

Payments, identifying a UCD invoice number, will be sent within 30 days of invoice to:

University of Colorado Denver
ATTN: Brittany Vits
Manager of Grants and Contracts
Campus Box 126, P.O. Box 173364
Denver CO 80217-3364

IV. Department and Community Responsibilities

UCD will provide the personnel and administrative oversight to accomplish the objectives as described. Student Employees of UCD may do some necessary research, plans, and prepare documents in accordance with the scope of work. Supervision of the students and their work tasks rests with Mike Tupa, Community Development Specialist for UCD. Don Sandoval, Regional Manager will monitor the Project on behalf of DOLA.

V. Period of Performance

This agreement will be deemed valid by the authorized signatures and it is anticipated that work can begin when fully executed and completed by October 30, 2016

VI. Changes and Termination

The UCD Technical Assistance Program, the Colorado Department of Local Affairs, or the Town may, from time to time require changes in the Scope of Services of this agreement. In the event changes are required they must be made with the agreement of all parties. Either party may terminate this agreement by giving written notice of such termination and specifying the effective date thereof, at least thirty (30) days before the proposed date of termination.

VII. Agreement

For: Town of Lyons

_____Title: _____ Signature and Date

For: Department of Local Affairs

_____Title: Regional Manager_____ Signature and Date

For: University of Colorado Denver, Colorado Center for Community Development

Danielle Brunner

Digitally signed by Danielle Brunner DN: cn=Danielle Brunner, o=UC Denver, ou=College of Architecture and Planning, email=danielle.brunner@ucdenver.edu, c=US
Date: 2016.08.29 20:37:29 -06'00'

Title: Assistant Dean of Finance and Administration

Signature and Date

For: Community Technical Assistance Program

_____Title: Community Development Specialist

Signature and Date

Attachment A – Scope of Services

Lyons, Colorado

University Technical Assistance Program
University of Colorado Denver, CCCD-DOLA Program.
August 22, 2016

The University Technical Assistance (UTA) Program at CCCD has been requested to provide design and planning services to Lyons, Colorado, to help **design landscaping at the Depot, streetscape segments and at the Waste Water Facility**. Following are project task areas discussed with scope of work and a timeline and budget that follow.

Work Scope

Lyons has requested assistance in the design and layout of 4 areas to receive landscape improvements. The work is to offer design options for the 4 areas and to provide direction for later design-construction phases. The center is to provide landscape design concepts for:

1. Triangle median between the highways at the east entrance to town.
2. The Park Library/Old Town Depot plaza along Broadway at 5th Ave.
3. Streetscape ideas for 3-4 blocks of McConnell Street boulevard.
4. Planting Design ideas for the new waste water plant screening and park area.

Work is expected to follow these steps:

- Kick Off Meeting
    a. Work will begin with a kick-off meeting to discuss the particulars of the town needs and design options. Where available existing plans will be requested to help speed the design layout process.
    b. This meeting will also discuss the options for landscape treatments and how the town can use the final provided plans.
- Design Work in the Studio
    a. With site and facility needs identified the design team will layout the landscape options and develop ideas for site design of the waste water plant.
    b. During this stage there is a need to share ideas with the steering committee within the town staff. These may be in conjunction with site visits or via email.
- Design Plan Review
    a. Ideas developed to a draft stage will be shared with the steering committee and, if desired, at a town meeting.
    b. Construction budgets can be discussed at this point and designs adjusted accordingly.
    c. At this point it will be desirable to focus on one concept design for each of the 4 areas. But alternate plans may be part of the final product.
- Final Design Layout
    a. Design input will be incorporated and a more final layout designed and illustrated to share with the steering committee.
    b. With final input the design will be finalized, illustrations presented and a rough cost estimate offered for consideration. Final products will include boards for

public display and a report for future use. Project electronic files and graphic pdf's will be assembled and provided to the town at the completion of work.

Work is intended to be conceptual or Master Plan in nature and not intended to be ready for construction. Later project phases, by others, will provide more detailed mapping, engineering and other professional consultant services that bring these ideas to a more complete stage.

Work is supervised by Mike Tupa, UCDenver Community Development Coordinator within the UTA program and prepared by University Architecture and Landscape Architecture interns through the UTA program. Students will be from the UCDenver programs. Don Sandoval, DOLA Field Representative, will administer the DOLA part of this project.

Timeline

Work can begin as authorized and can run over the following 2 months. A final report will be compiled later in early October. A formal end of project date is set for October 30thst but work is thought to be completed by the end of September.

Cost Estimate-Budget

It is estimated that this study will require $ 6,200 to cover field work and follow-up review and preparation of the final report. Work is funded with a 50-50 DOLA contribution as follows:

Haxtun Recreation Center		DOLA Match	$3,100
Town Match/ share of cost	$3,100	Total	$ 6,200

End of Attachment A

Meeting Date: 09/06/2016

Subject: Bohn Park Final Design and Bid Project: PW 20E Add services#1

Background Information: The Town of Lyons is required by FEMA to complete a full environmental review of all flood recovery projects. This compliance was brought to the town's attention in some cases after the completion of several projects. Meadow Park Phase I construction was on the list of projects that needed additional environmental review and assessment in order to ensure compliance with state and federal regulations.

We have consulted with the state on whether we can do this scope of work retroactive and add it to the project binder and files. Since we already have an environmental team on another project they recommended this work be completed under the associated PW and added as an additional service under the existing contract for the Bohn Park Final Design and Bid Project.

The add service for environmental will be completed by EcoSystem Services, LLC or Ecos, who is a sub consultant for DHM Design, the lead on the Bohn Park Final Design and Bid Process Project. Please find the proposal for this scope of work attached and the breakdown of the project totals to date below.

Contract Amount	**$640,404**
Add Services #1 Environmental	$4,700
New Contract Total	**$645,104**

Thank you,

Sloane Nystrom

Town of Lyons Parks Project Manager

TOWN OF LYONS, COLORADO
RESOLUTION 2016-79

A RESOLUTION APPROVING THE FIRST AMENDMENT TO THE DISASTER RECOVERY SERVICES AGREEMENT WITH DHM DESIGN CORPORATION FOR THE 2016 LYONS BOHN PARK FLOOD RECOVERY FINAL DESIGN AND BID PROJECT PW: 20E

WHEREAS, LaVern M. Johnson Park, formerly known as Meadow Park, suffered substantial damage in the September 2013 flood; and

WHEREAS, Phase I of LaVern M. Johnson Park construction ("Project") has been completed; and

WHEREAS, in consultation with the State of Colorado Department of Homeland Security and Emergency Management ("DHSEM"), the Town has recently learned that one of the conditions imposed by the Federal Emergency Management Agency ("FEMA") for receiving reimbursement for the expenditures associated with flood recovery work such as the Project is a complete environmental regulatory compliance review of the work performed ("Environmental Review"); and

WHEREAS, the Town needs to secure this Environmental Review in order to obtain reimbursement for the Project; and

WHEREAS, the DHSEM has recommended that the Town enlist the services of a provider to complete the Environmental Review under the existing contract with DHM Design Corporation, which was entered into for purposes of the 2016 Lyons Bohn Park Flood Recovery Final Design and Bid Project PW: 20E ("Bohn Park Design Project"); and

WHEREAS, Ecosystem Services, LLC ("Ecos") is currently a sub-contractor of DHM Design Corporation on the Bohn Park Design Project and is performing other environmental work for the Town; and

WHEREAS, the Town has obtained a quote from Ecos to perform the Environmental Review for an additional cost of Four Thousand Seven Hundred Dollars and No Cents ($4,700.00), with no additional mark-up by DHM Design; and

WHEREAS, the Board of Trustees desires to amend the existing Disaster Recovery Services Agreement with DHM Design Corporation to add the additional service of an Environmental Regulatory Compliance Review to the scope of work of such Agreement, with such work to be performed by Ecosystem Services, LLC for a fee not to exceed Four Thousand Seven Hundred Dollars and No Cents ($4,700.00).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS, COLORADO:

Section 1. The Town Board of Trustees hereby approves the First Amendment to the Disaster Recovery Services Agreement with DHM Design Corporation ("Amendment") to add the additional service of an Environmental Regulatory Compliance Review to the scope of work of such Agreement, with such work to be performed by Ecosystem Services, LLC for a fee not to exceed Four Thousand Seven Hundred Dollars and No Cents ($4,700.00). Such Amendment shall be in the form substantially attached hereto, subject to approval by the Town Attorney.

Section 2. The Board of Trustees further authorizes the Mayor or Mayor Pro Tem to execute

such Amendment and such other documents as are necessary to implement this Resolution.

Section 3. This resolution shall be effective upon its adoption.

ADOPTED this 6th day of September 2016.

TOWN OF LYONS

By: _____
Connie Sullivan, Mayor

ATTEST:

_____
Debra K. Anthony, Town Clerk

TOWN OF LYONS
FIRST AMENDMENT TO DISASTER RECOVERY SERVICES AGREEMENT

INDEPENDENT CONTRACTOR

Project/Services Name: 2016 Lyons Bohn Park Flood Recovery Final Design – Bid Project PW: 20E

THIS FIRST AMENDMENT TO DISASTER RECOVERY SERVICES AGREEMENT ("First Amendment") is entered into by and between **DHM DESIGN CORPORATION.**, a Colorado corporation (the "Contractor") and the **TOWN OF LYONS, COLORADO**, a municipal corporation of the State of Colorado, with offices at 432 5th Avenue, Lyons, Colorado 80540 (the "Town) (collectively, the "Parties").

RECITALS AND REPRESENTATIONS

WHEREAS, the Parties entered into that certain Disaster Recovery Services Agreement in March of 2016 for the project referenced above (the "Agreement"); and

WHEREAS, for purposes of this First Amendment, all capitalized terms used herein shall have the meanings ascribed to them in the Agreement, unless otherwise defined herein; and

WHEREAS, the Town desires to secure a complete environmental regulatory compliance review of the completed construction work performed on Phase I of LaVern M. Johnson Park, formerly known as Meadow Park (the "Additional Services"); and

WHEREAS, the Contractor, through its subcontractor Ecosystem Services, LLC, has presented the Town with a scope of services and budget for the Additional Services, a copy of which is attached hereto as **Exhibit A** and is incorporated herein by reference; and

WHEREAS, the purpose of this First Amendment is to authorize Ecosystem Services LLC, as an authorized subcontractor of the Contractor, to perform the Additional Services for a not to exceed fee of four thousand seven hundred dollars ($4,700.00); and

WHEREAS, Sections 1.3 and 10.12 of the Agreement require that any amendment to the Agreement be in writing and signed by the Parties; and

WHEREAS, the Parties desire to amend the Agreement to specifically authorize the Contractor or its authorized subcontractor(s) to provide the Additional Services subject to the terms and conditions of the Agreement and this First Amendment.

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the Parties hereto, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the Parties hereto agree as follows:

AGREEMENT

1. Recitals. The foregoing recitals are true and correct and are incorporated into the Agreement by this reference as though set forth in full.

2. Amendments to Agreement.

(a) The not to exceed figure set forth in Section 2.1 of the Agreement shall be increased by four thousand seven hundred dollars ($4,700.00), for a total amount of **Six Hundred Forty-Five Thousand One Hundred Four Dollars and No Cents** ($645,104.00), in order to permit the Town to compensate the Contractor for the Additional Services to be performed by Ecosystem Services, LLC, as an authorized subcontractor of the Contractor, and as specifically set forth in **Exhibit A**. The Contractor shall not charge any administrative mark-up for the Additional Services.

(b) Notwithstanding anything in the Agreement to the contrary, the Agreement shall be amended such that all references in the Agreement to the "Agreement" shall refer to the Agreement, as amended by this First Amendment.

3. Conflict. This First Amendment is and shall be construed as a part of the Agreement. In case of any inconsistency between this Amendment and the First Agreement, the provisions containing such inconsistency shall first be reconciled with one another to the maximum extent possible, and then to the extent of any remaining inconsistency, the terms of this First Amendment shall be controlling.

4. Force and Effect. Except as set forth in this First Amendment, the terms and conditions of the Agreement shall remain unchanged and in full force and effect.

5. Counterparts; Facsimile or Electronic Signature; Authority. The Parties agree that this First Amendment may be executed in multiple counterparts which, when signed by both Parties, shall constitute a binding agreement. The Parties further agree that this First Amendment may be executed by facsimile or electronic signature, and that any facsimile or electronic signature shall be binding upon the party providing such signature as if it were the party's original signature.

This FIRST AMENDMENT is effective as of the date of mutual execution below.

TOWN OF LYONS

_____
Connie Sullivan, Mayor

Date: _____, 2016

ATTEST:

_____
Deb Anthony, Town Clerk

REVIEWED BY:

_____
Town Attorney

CONTRACTOR: DHM DESIGN CORPORATION, a Colorado corporation

By: _____
Name: _____
Title: _____

STATE OF COLORADO)
) ss.
COUNTY OF _____)

The foregoing First Amendment to Disaster Recovery Services Agreement was acknowledged before me this ____ day of _____, 2016, by _____, as _____ of DHM Design Corporation., a Colorado corporation.

Witness my hand and official seal.

My commission expires: _____.

_____
Notary Public
(Required for all contracts pursuant to C.R.S. § 8-40-202(2)(b)(IV))

ecos ecosystem services LLC

PROPOSAL

DATE: July 21, 2016

TO: Sloane Nystrom, Parks Project Manager, Town of Lyons

CC: Dave Cosgrove, Director of Parks, Recreation & Cultural Events, Town of Lyons;
Mark Wilcox, Principal, DHM Design; Jon Dauzvardis, Ecosystem Services, LLC

FROM: Grant Gurnée, Ecosystem Services, LLC

RE: Environmental Regulatory Compliance Review of Meadow Park Phase I, Lyons, Colorado

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Ecosystem Services, LLC (ecos or Ecos) is pleased to assist the Town of Lyons (Town) with the Environmental Regulatory Compliance Review of the Meadow Park Phase I project (Project) in Lyons, Colorado. We have prepared the following proposal and cost estimate for your review.

Scope of Work (Exhibit A):

Task 1 – Data Compilation

Ecos will compile and review pertinent environmental permitting and regulatory review data to serve as the basis of the Regulatory Review.

It is assumed that prior to the initiation of work the Town will provide the following:

1) FEMA REC Reports (electronic originals);
2) Grant Funding documents (electronic originals);
3) Permits and approvals including all applications and supporting reports/documentation (electronic originals);
4) Authorization to the Regulatory Review Agencies and Project Team to discuss the Project with ecos;
5) Regulatory Review Agency and Project Team contact information, including Ripley Design, Inc./Russel Lee's and Cedar Creek Associates, Inc./T. Michael Phelan's email addresses and phone numbers; and
6) Pertinent email and written correspondence between the Town, Project Team and Regulatory Review Agencies (including the Ripley Design, Inc. Permit Narrative they may have initiated per Dave Cosgrove's May 12, 2016 email to Russ Lee).

In addition to the data provided by the Town (above), ecos will review Project files available at, and hold staff interviews with, the following parties to obtain additional data:

- The Town and S2O (i.e., one trip to Town for a combined visit of file review and interviews);
- Ripley Design, Inc. (ecos to obtain this data via phone conference and email);
- Cedar Creek Associates, Inc. (ecos to obtain this data via phone conference and email); and
- Regulatory review agencies.

Task 2 – Environmental Regulatory Compliance Review Summary

Ecos will prepare a Draft Summary of the Environmental Regulatory Compliance Review utilizing the templates set up by Jim Blankenship for the McConnell and Confluence CIP projects, as well as the guidance Jim provided in his May 12, 206 email to Town Staff (RE: Environmental Compliance). The Draft Summary will be provided to the Town via email for review, and upon completion of review ecos will meet with the Town to discuss the findings and suggested edits/revisions. Following the meeting, ecos will prepare and submit the Final Summary to the Town as a PDF document via email.

EXHIBIT "A"

Cost Estimate (Exhibit B):

Ecos will perform the Scope of Work on a time and materials basis for an estimated total budget of $4,700.
The budget estimate includes Labor and Expenses for mileage, telephone calls and limited printing.

Terms:
DHM will be billed monthly for all time and materials accrued during the previous month. If ecos identifies additional tasks during completion of the Scope of Work that we feel are pertinent to achieving the Town's goals and objectives, we will request advance authorization prior to performing said out of scope services.

We trust the above stated Scope of Work is satisfactory to the Town. If you need additional information or have questions regarding this proposal, please do not hesitate to contact our office.

Ecosystem Services, LLC

Grant E. Gurnée

Grant E. Gurnée, P.W.S.

Owner - Restoration Ecologist

August 17, 2016

Project: Bohn Park Final Design and Bid Project: PW 20E

RE: Add Services Number 1 for Environmental Regulatory Compliance Review of the Meadow Park Phase I Project

During a meeting between Town staff and the state it was discovered that the Town needed to complete environmental regulatory compliance reviews of all projects that were lacking in specific areas or altogether had not completed this process from early in the flood recovery process. After reviewing all project files it was discovered that Meadow Park Phase I was missing areas of environmental review and reporting that is required to meet satisfactory regulatory requirements.

The contract with DHM Design for the Bohn Park Final Design and Bid Process includes a full environmental review process included in the scope of work EcoSystem Services, LLC or Ecos, a sub consultant under this agreement. In order to have all projects compliant with federal and state environmental regulations it is imperative that Ecos complete the Meadow Park Phase I review and fully document it.

This added service to the Bohn Park Final Design and Bid Process contract is attached for your review.

Sloane Nystrom
Town of Lyons
Parks Project Manager

DC.

OK Tony Cavalier, Finance Director
8/31/16

TOWN OF LYONS, COLORADO
RESOLUTION 2016-80

A RESOLUTION APPOINTING ONE NEW MEMBER TO THE BOARD OF TRUSTEES OF THE LYONS REGIONAL LIBRARY DISTRICT

WHEREAS, by Resolution 2013-9, the Town of Lyons Board of Trustees approved the formation of the Lyons Regional Library District and appointed the initial members of the Library District Board of Trustees; and

WHEREAS, by Resolution 2013-19, the Town Board appointed two new members to replace Library District Board members who had resigned, and established that future appointments to fill vacancies on the Library District Board could be made by way of resolutions of the Town Board of Trustees; and

WHEREAS, Lori Adams Weaver has agreed to serve on the Library District Board of Trustees, and would fill the vacancies created by the recent resignation of Library Board member Julie Cimmet; and

WHEREAS, the Town Board desires to adopt this Resolution appointing Lori Adams Weaver to the Lyons Regional Library District Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS, THAT:

Section 1. The Board of Trustees hereby appoints Lori Adams Weaver to the Lyons Regional Library District Board of Trustees. Lori Adams Weaver shall fill the vacancy created by the resignation of member Julie Cimmet and is hereby appointed for the balance of the term ending on September 2017.

ADOPTED THIS 6th DAY OF SEPTEMBER 2016.

TOWN OF LYONS, COLORADO

_____
Connie Sullivan, Mayor

ATTEST:

_____
Deb Anthony, Town Clerk

Agenda Item No: VIII-1
Meeting Date: August 15, 2016

Subject: A Resolution Approving the Second Intergovernmental Agreement between and among the Town of Lyons, Lyons Regional Library District, Larimer County and Boulder County

Presenter: Kathie Guckenberger, Victoria Simonsen

Background: Earlier intergovernmental agreements involving the Town of Lyons and the Library District anticipated that the District would move library operations into the recently flood-restored Depot Building. The District has since determined that the Depot is not a suitable site for a new library, and has asked the Town if there is another suitable site in the vicinity. The Town and the District have identified a general area, east of and adjoining the Depot, consisting of Town-owned land that appeasr to be appropriate for a library.

The Second IGA is necessary to document an arrangement whereby the District would be able to construct a library and associated parking on the Town-owned property and would enter into a long-term lease of the land. In the Second IGA the Parties acknowledge and agree that at some point, a true legal description of the property will be necessary before the lease agreement can be executed or financing secured.

Staff Recommendations: Approve the Resolution so as to approve the Second IGA with the District, in a form satisfactory to the Town Attorney, so that the District can begin planning for a new library facility.

TOWN OF LYONS, COLORADO
RESOLUTION 2016-81

A RESOLUTION APPROVING A SECOND INTERGOVERNMENTAL AGREEMENT BETWEEN AND AMONG THE TOWN OF LYONS, THE LYONS REGIONAL LIBRARY DISTRICT, LARIMER COUNTY AND BOULDER COUNTY

WHEREAS, the Town of Lyons (the "Town") has the authority to enter into contracts for any lawful municipal purpose and to enter into intergovernmental agreements with other governmental entities; and

WHEREAS, the Lyons Regional Library District was formed on September 3, 2013, pursuant to resolutions adopted by Boulder County, Larimer County and the Town, as authorized by §24-90-107, C.R.S.; and

WHEREAS, pursuant to C.R.S. §24-90-107(2)(e), within 90 days of District formation, an intergovernmental agreement ("**First IGA**") was to be entered into by the Four Parties to govern interim library operations prior to funding of the District and other issues. All Four Parties did formalize and execute a First IGA dated December 30, 2014. An interim IGA was also executed to extend the 90-day deadline, dated November 19, 2013. As the District evolved over time and developed operationally, some responsibilities, assumptions and other items set forth in the First IGA were resolved or are no longer applicable; and

WHEREAS, by separate intergovernmental agreement dated July 16, 2014 (the "**Property Availability IGA**"), the Town and the District originally agreed that the former site of the Town's library (the "**Depot Library**") would be made available to the District for operating a library if the District was successful in obtaining voter approval to fund the District. The Property Availability IGA also provided for parking lot availability and other matters relating to the possible use of the Depot building for library operations by the District. The District was in fact successful in obtaining voter approval; and

WHEREAS, after operating the library at a temporary location this past year, and completing a full functional analysis of library needs and building costs, the District has determined that the Depot Library site is no longer a viable site for building the new library; and

WHEREAS, the District asked the Town if, in lieu of using the Depot building, the Town would provide alternative land in the vicinity of the Depot Library, to construct a new library from the ground up and the Town agreed to consider such an arrangement; and

WHEREAS, the Parties have identified a general location where several Town-owned parcels could be combined to form a suitable site for a new library building; and

WHEREAS, the Parties acknowledge and agree that it will be necessary to develop a legal description for the proposed new library site, and that the legal description will be created through a subsequent plat or plat amendment process; and

WHEREAS, until such a process can be undertaken, the Parties agree to proceed in good faith based on the general description and location of the proposed new library site, and to amend or supplement this Agreement when a legal description has been created; and

WHEREAS, the Parties further agree that once the proposed new library site can be properly described, the Town will enter into a leasehold agreement with the District, in a form satisfactory to the Town Attorney, for the use of the new library site in exchange for One Dollar ($1.00) per year for fifty (50) years and other good and valuable consideration, subject to adoption of an ordinance by the Town of Lyons Board of Trustees in accordance with C.R.S. Section 31-15-713; and

WHEREAS, the Town's Board of Trustees desires to approve the Second IGA with the District, in a form satisfactory to the Town Attorney.

NOW, THERFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS, THAT:

Section 1. The Board approves the Second IGA in a form satisfactory to the Town Attorney, and authorizes the Mayor to sign the Second IGA and authorizes the Town Clerk to attest to the Mayor's signature upon the approval of the IGA by the Town Attorney.

Section 2. This Resolution shall take effective immediately.

ADOPTED THIS 6th DAY OF SEPTEMBER 2016.

TOWN OF LYONS, COLORADO

_____

Connie Sullivan, Mayor

_____

Deb Anthony, MMC -Town Clerk

Exhibit A

First Amendment to Memorandum of Agreement

SECOND INTERGOVERNMENTAL AGREEMENT AMONG
THE COUNTY OF BOULDER, COLORADO,
THE COUNTY OF LARIMER, COLORADO,
THE TOWN OF LYONS, COLORADO, AND
THE LYONS REGIONAL LIBRARY DISTRICT

The Board of County Commissioners of Boulder County ("**Boulder County**"), the Board of County Commissioners of Larimer County ("**Larimer County**"), the Board of Trustees of the Town of Lyons (the "**Town**") and the Board of Trustees of the Lyons Regional Library District (the "**District**") (collectively, the "**Four Parties**") enter into this Agreement regarding operations of the District, pursuant to C.R.S. §24-90-107(2)(e).

RECITALS

A. The District was formed on September 3, 2013, pursuant to resolutions adopted by Boulder County, Larimer County and the Town, as authorized by §24-90-107, C.R.S.; and

B. Pursuant to C.R.S. §24-90-107(2)(e), within 90 days of District formation, an intergovernmental agreement ("**First IGA**") was to be entered (into by the Four Parties to govern interim library operations prior to funding of the District and other issues. All Four Parties did formalize and execute a First IGA dated 12/30/14. An interim IGA was also executed to extend the 90-day deadline, dated 11/19/13; and as the District evolved (over time and developed operationally, some responsibilities, assumptions and other items set forth in the First IGA have been resolved or are no longer valid; and

C. By separate intergovernmental agreement dated July 16, 2014 (the "**Property Availability IGA**"), the Town and the District originally agreed that the site of the Town's "**Depot Library**" would be made available to the District for operating a library if the District was successful in obtaining voter approval to fund the District. The Property Availability IGA also provided for parking lot availability and other matters relating to the possible use of the Depot building for library operations by the District. The District was (in fact successful(in obtaining voter approval; and

D. After operating the library at a temporary location this past year, and completing a full functional analysis of library needs and building costs, the District has determined that the "Depot Library" site is no longer a viable site for building the new library; and

E. The District asked the Town if, in lieu of using the Depot building, the Town would provide alternative land in the vicinity of the Depot Library, to construct a new library from the ground up and the Town agreed to consider such an arrangement; and

As a result of the change in the location for a new library, the District and the Town have agreed to negotiate a new IGA in accordance with C.R.S. §24-90-107(2)(e) in an effort to better reflect the current needs of the Town and the District; and

F. This document constitutes the Second IGA, which, upon approval by all four parties, will fully supersede and replace the First IGA.

The new IGA is entitled the "second" IGA and once fully executed by the Four Parties will completely replace the original IGA dated 12/30/14.

NOW, THEREFORE, Boulder County, Larimer County, the Town and the District agree as follows:

1. Leasehold Agreement for Library Building Site. The Parties have identified a general location where several Town-owned parcels could be combined to form a suitable site for a new library building. The land, which is bounded approximately by Broadway, 4th Avenue, Railroad Avenue and the Depot property, is depicted in the attached Exhibit A (the "Property"). The Parties acknowledge and agree that it will be necessary to develop a legal description for the proposed new library site, and that the legal description will be created through a subsequent plat or plat amendment process. Until such a process can be undertaken, the Parties agree to proceed in good faith based on the general description and location of the proposed new library site, and to amend or supplement this Agreement when a legal description has been created.

Once the proposed new library site can be properly described, the Town agrees that it will enter into a leasehold agreement with the District, in a form satisfactory to the Town Attorney, for the use of the Property in exchange for One Dollar ($1.00) per year for fifty (50) years and other good and valuable consideration, subject to adoption of an ordinance by the Town of Lyons Board of Trustees in accordance with C.R.S. Section 31-15-713. The effective date of such lease shall be the date on which ground is broken for construction of the library building. In the event the District is unable to obtain necessary financing to construct the new library facility before January 1, 20182020, the Town will be relieved of any obligation to lease the subject property to the District. The Parties acknowledge and agree that the Town may negotiate a new agreement with the District under those circumstances, but will not be obligated to do so. Beginning no later than the forty-ninth (49th) anniversary of the effective date of the lease, the Town and the District shall commence good faith negotiations regarding the extension of the lease, termination of the lease, or other matters relating to the continuation of library and resource center services for residents of the Lyons area.

2. Operations Transfer. The District assumed operational responsibility for the Lyons Regional Library on July 1, 2015, at which time the Town transferred to the District all materials

previously housed in the library or stored for library use. The Town hereby agrees to allow the District to store library materials in a storage shed on Town property until the new building is complete.

3. Facilities Transfer. As a result of flood damage to the Depot Library site in September 2013 as well as some pre-existing conditions that required repair, the Lyons municipal library continues to be operated in a temporary leased facility on Main Street in Lyons. The First IGA contemplated the District moving into the Depot building upon completion of repairs to that building, but, as noted herein, the District has decided to construct a new facility elsewhere in Lyons to better serve future library patrons, and to remain at the Main Street location until a new building is complete.

4. Land & Title. The Town has agreed to make the New Library Site available to the District to construct the new library facility. The Town will continue to own the New Library Site and will lease it to the District in accordance with the terms set forth in this IGA. The Parties agree that the lease arrangement would not typically require a title insurance commitment, but the Town and the District previously obtained one effective April 1, 2016, covering several parcels, and the Town wishes to receive an updated title commitment for just for the new library site, and will bear any costs associated therewith. The Town further agrees to take such reasonable steps as may be necessary to confirm its ownership of the New Library Site, including but not limited to seeking to obtain appropriate deeds or other forms of documentation as to such property, and, if necessary, bringing a quiet title action or other legal proceeding to resolve any possible title disputes. In addition, the Town may also elect to obtain a title insurance policy for the new library site in a reasonable amount as determined by the Town. If the Town applies for and obtains a title insurance policy, the Parties agree to share the cost of the policy evenly. If the District is required to obtain a title insurance policy as a condition of securing financing for the lease and the project, the District shall be responsible for all costs associated with that title insurance policy.

5. Municipal Campus.

The Town is currently exploring the feasibility, including funding possibilities, of a "Municipal Campus" plan for the general area that includes the proposed library site and also includes the current Town Hall, the Depot site, the "RTD" parking lot, skate park, and RV dump station. The Town acknowledges the District's intention to proceed without delay with designing and constructing a new library, and the Town remains committed to act in good faith to assist the District in such efforts, where appropriate. Both the District and the Town, however, acknowledge the possible benefits of coordinating efforts to most efficiently use tax revenue, grants, donations and other funding sources to provide enhanced civic and cultural opportunities for citizens. The District and Town agree to cooperate in good faith in such planning efforts with the mutual goal of enhancing the desirability of any such "Municipal Campus" for their mutual

benefit and the benefit of Lyons-area citizens. In any event, the District's opportunity to construct a new library on the New Library Site shall not be affected by any decision regarding the building of a municipal campus.

6. Zoning.

The Municipal Campus site is currently zoned "M" for municipal use, and the Town agrees that Municipal zoning is appropriate for constructing and operating a library facility on the New Library Site.

7. Town's Remedies in the Event of Default by District or Dissolution of District

The Parties agree that the Lease Agreement, when negotiated, will include language that will address the interests of the Parties should the District dissolve or default upon any financing, subject to approval by the Parties and their respective counsel. Such language shall include the following provisions, unless the Parties agree in writing to different provisions:

- At any time, the District may notify the Town that it intends to obtain lease purchase financing of improvements to the Property. Such notice shall identify the prospective lessor under the financing lease and the proposed term of such lease purchase financing.

- The District may assign or sublet its leasehold interest in the Property to the lessor under a financing lease, and such assignee or subtenant shall be permitted to encumber such leasehold interest, provided that no party to such financing lease transaction shall take any action that results in an encumbrance upon the fee ownership of the Town in the Property other than permitted encumbrances or improvements.

8. Site Development, Permitting, and Fees.

Development of the New Library Site and design and construction of the library facility shall be subject to site plan/development plan review and approval by the Town's Planning and Community Development Commission, in accordance with all applicable procedures set forth in Article 17 of Chapter 16 of the Lyons Municipal Code ("Site Plan and Development Plan Review Process"). Although the Town agrees to waive permitting fees and inspection fees on new construction when possible, the District agrees to bear all other costs related to the Site Plan and Development Plan Review Process, which may include the cost of replatting the property, consolidating lots, or other land use processes. Nothing in this provision shall be deemed to authorize the waiver of fees imposed by other entities and collected by the Town, including but not limited to fees payable to Safebuilt, the St. Vrain Valley School District or the Lyons Fire Protection District.

9. Parking.

The Town and the District agree to work together in good faith to meet the parking needs of the library, town hall, and downtown business district through the use of shared and "library only" reserved parking spaces.

10. Irrigation.

The Town agrees to make available to the District sufficient water to irrigate landscaping on the New Library Site. The District agrees to pay a proportional share based on irrigated area of the Town's annual Lyons Ditch water share cost and to assume the costs of equipment maintenance, repair or replacement for the irrigation system on the New Library Site as defined by the leasehold agreement.

11. Utility Taps.

The Town agrees to make water, wastewater and electrical taps available to the District at rates and fees to be determined by the Town. The tap fees and utility rates to be paid by the District shall be commensurate with the fees and rates that would be charged to a new Town-owned building on the same site.

12. Skate Park, RTD lot, Recycle Center, and RV Dump Station .

In order to accommodate the new library facility on the New Library Site, certain existing Town-owned improvements will have to be relocated or abandoned and disposed of prior to the groundbreaking of the new building in summer of 2017. These items include the Skate Park, the RTD parking lot, Recycling center, and RV Dump Station.

a. Skate Park – The Town is in the process of planning a new skate park, the timing of which has yet to be determined. Ideally, the existing skate park can be abandoned in place and not be relocated to the future skate park location. If the new skate park is approved for construction, the Town will allow the existing skate park to be demolished at the same time construction commences on the New Library Site. If that is the case, the District agrees to be responsible for the demolition and disposal of the materials from the existing skate park and for all related costs. If the new skate park is not yet funded at the time when library construction commences, the District will pay fifty percent (50%) of the cost, up to a maximum of Five Thousand Dollars ($5,000.00), of moving the current skate park equipment to another site.

b. Recycle Center – The Town agrees to relocate the Recycling Center, and to act in good faith to pursue all the necessary funds for the relocation, including anticipated grant funds to relocate the recycling center. In the event the Town does not receive full funding to relocate the recycling center, the District agrees to contribute a maximum of Two Thousand Dollars ($2,000.00) toward the relocation of the recycling center.

c. RTD Lot - The Town agrees to relocate the RTD lot before the groundbreaking for the new library building.

d. RV Dump Station: There is currently an RV sewage dump station located close to the intersection of 4th Avenue and Railroad Avenue. The Parties have agreed that it is in the best interests of the Town and the District to relocate the RV dump station. The District agrees to obtain and pay for the engineering costs required to develop a set of construction drawings to relocate the RV sewage dump station. The Town has agreed to pay for the construction costs associated with the relocation of the RV dump station, including the removal of the existing RV dump station.

13. Town Meeting Room Use and Space.

In recognition of the considerable organizational and financial assistance provided by the Town to the District, the District agrees to make available to the Town on a to-be-determined preferential basis, use of meeting rooms in any facility constructed by the District. The length and frequency of such use shall be structured so as not to interfere with library functions or to unreasonably interfere with meeting room use by community groups and area businesses. Meeting room policy and procedures will be determined by the District after the new facility is designed and will include designating a small meeting area for use by Town Boards and Commissions and access to the larger community room for occasional Town Hall-style public meetings.

Additionally, should the Town desire to fund and build dedicated Council Chambers as part of the new facility, the District and Town agree to cooperate in the planning, design, and construction of such space. The District agrees to consider this possible expansion of the library in the initial design phase of the new facility so as to accommodate a potential future addition.

The Town and District agree to meet and confer near the time of Certification of Occupancy issuance to develop a building use agreement.

14. Annual Financial Statements and Report.

Pursuant to C.R.S. § 24-90-109(2), the District is required to make an annual report to the Town, Boulder County, and Larimer County, showing the condition of its trust during the year, the sums of money expended, the purposes of the expenditures and such other statistics and information as the District board of trustees deems to be of public interest. The District shall provide a representative to present such report at a meeting of the Town Board of Trustees on or before October 31 of each year and to answer any questions or provide such additional information as the Town Board of Trustees may reasonably request. The District also agrees to provide such an in-person annual presentation to the Board of

Commissioners of Boulder County and the Board of Commissioners of Larimer County, if requested to do so.

15. Negotiation of Remaining Issues

The Parties agree that as additional issues or conflicts arise between execution of this Agreement and the effective date of the Lease Agreement, the Parties will negotiate with each other in good faith.

16. Integration.

This Agreement, together with those prior Intergovernmental Agreements among the Four Parties that survive the execution of this Agreement, contains the entire understanding of the parties and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing signed by the parties. To the extent that a conflict exists between this Agreement and any prior agreement between and among the Four Parties, the terms of this Agreement shall control.

17. Severability.

If any provision of this Agreement is determined to be unenforceable or invalid for any reason, the remainder of this Agreement shall not be void, but shall remain in full force and effect.

18. Counterparts.

This Agreement may be executed in multiple counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall constitute one and the same Agreement.

19. Governing Law and Venue.

It is the intention of the Four Parties that all questions of construction and interpretation of this Agreement and the rights and obligations of the Four Parties hereunder shall be determined in accordance with the laws of the State of Colorado. Venue shall be in the District Court of Boulder County, Colorado.

IN WITNESS WHEREOF, Boulder County, Larimer County, the Town and the District have signed this Agreement to be effective on the date last written below.

[*Remainder of Page Left Blank Intentionally, Signature Pages Follow*]

DRAFT

[*Signature Page to Intergovernmental Agreement Among the County of Boulder, Colorado, the County of Larimer, Colorado, the Town of Lyons and the Lyons Regional Library District*]

BOARD OF COUNTY COMMISSIONERS

BOULDER COUNTY, COLORADO

_____ _____

Chairman Date

ATTEST:

_____

DRAFT

[*Signature Page to Intergovernmental Agreement Among the County of Boulder, Colorado, the County of Larimer, Colorado, the Town of Lyons and the Lyons Regional Library District*]

BOARD OF COUNTY COMMISSIONERS

LARIMER COUNTY, COLORADO

_____ _____

Chairman Date

ATTEST:

_____

DRAFT

Signature Page to Intergovernmental Agreement Among the County of Boulder, Colorado, the County of Larimer, Colorado, the Town of Lyons and the Lyons Regional Library District

TOWN OF LYONS, COLORADO

_____ _____

Connie Sullivan, Mayor Date

ATTEST:

_____

Debra Anthony, Town Clerk

DRAFT

[*Signature Page to Intergovernmental Agreement Among the County of Boulder, Colorado, the County of Larimer, Colorado, the Town of Lyons and the Lyons Regional Library District*]

LYONS REGIONAL LIBRARY DISTRICT

_____ _____

President, Board of Trustees Date

ATTEST:

_____

Secretary, Board of Trustees

DRAFT

LYONS
COLORADO

August 25, 2016

Mayor Connie Sullivan
Members of Lyons Board of Trustees

Dear Mayor Sullivan and Trustees

I am writing this letter in opposition of the proposed intergovernmental agreement with Lyons Area Library District which would pave the way for a library facility to be built on the current RTD parking lot.

Although the EDC is in favor of maintaining a library in Lyons, we feel utilizing the RTD parking lot would negatively affect the current Main Street pedestrian traffic, decrease the public parking volume, and erase a viable location for current and future development needs.

- Relocating the library from its current location on Main Street would have a negative impact in the core of our business district. The current Main Street location induces much needed pedestrian traffic especially during the offseason months.

- Currently the RTD lot has 26 public parking stalls and is the only paved public parking lot adjacent to our business district. With the eventual removal of the existing skate park and recycle center the lot can be reconfigured to add an additional 20-30 stalls as well as become a revenue generator with minimal investment.

- The RTD parking lot is an asset and should be used to assist in creating a financially sustainable Lyons. The prime location lends itself as a viable solution to one of our many current or foreseeable issues; affordable residential, parking, secondary office space, etc.

The Economic Development Commission understands the difficulty of this and all your decisions. However, we feel any development on Town-owned land should be utilized to its fullest in guaranteeing the future financial stability of Lyons.

Sincerely,

Jay Malito
EDC Chair

DOUBLE GATEWAY
TO THE ROCKIES

TELEPHONE
303.823.6622

FACSIMILE
303.823.8257

432 5TH AVENUE • P.O. BOX 49
LYONS • COLORADO 80540

TOWNOFLYONS.COM

Meeting Date: 9/6/16

Subject: Discussion of Bohn Park 90% Design Review and Phasing Recommendations

Presenter: David Cosgrove-Director of Parks, Recreation & Cultural Events and Design Team

Materials for this discussion topic are the same as those presented for the 5:30 Workshop. Please reference those materials for this discussion.

Meeting Date: 9/6/16

Subject: Discussion of Year Round Camping/Park Host and Fees at LaVern Johnson Park

Presenter: David Cosgrove-Director of Parks, Recreation & Cultural Events

Materials for this discussion topic are the same as those presented for the 5:30 Workshop. Please reference those materials for this discussion.