

- I. Roll Call And Pledge Of Allegiance
- II. A Reflective Moment Of Silence
- III. Approval Of The Agenda
- IV. Sgt. Nick Goldberger, Boulder County Sheriff's Office Report
- V. Staff Reports
 - V.1. Monthly Staff Report

Documents:

[JUNE 2016 STAFF REPORT.PDF](#)

- V.2. Finance Director Cavalier - Financial Status Of Grants Annual History

Documents:

[ANNUAL SALES TAX HISTORY FOR BOT.PDF](#)

- V.2.a. Finance Director Cavalier - Financial Status Of Grants-May 2016

Documents:

[MAY 2016 FINANCIALS.PDF](#)

- V.2.b. Finance Director Cavalier - Previous Year Roll Up

Documents:

[PREVIOUS YEAR MONTHLY ROLLUP MAY 2015.PDF](#)

- V.2.c. Finance Director Cavalier - Financial Status Of Grants-Current Year Roll Up

Documents:

[CURRENT YEAR MONTHLY ROLLUP MAY 2016.PDF](#)

- V.2.d. Finance Director Cavalier - Grant Finance Update High Level

Documents:

[GRANT FINANCE UPDATE FOR BOT HIGH LEVEL 7-13-16.PDF](#)

- VI. Audience Business

Limited to 15 minutes - all comments limited to 4 minutes per person.

- VII. Board And Commission Update (15 Min)

- VII.1. Human Services & Aging

Documents:

[HUMAN SERVICES AGENCY BOT UPDATE JULY 18, 2016.PDF](#)

VIII. Ordinances

Public Hearing on Second Reading

VIII.1. Public Hearing, Ordinance 1003 - An Ordinance Approving A Lease Of Town Property To Raul Vasquez

Documents:

[ORD. 1003-COVER SHEET.PDF](#)

VIII.1.a. Ordinance 1003 - Approving A Lease Of Town Property To Raul Vasquez

Documents:

[ORD. 1003- LEASE TOWN PROPERTY TO RAUL VASQUEZ.PDF](#)

VIII.1.a.i. Ordinance 1003 -Vasquez Lease Agreement

Documents:

[ORD. 1003 - VASQUEZ LEASE AGREEMENT.PDF](#)

IX. Consent Agenda

IX.1. July 5, 2016 BOT Meeting Minutes

Documents:

[JULY 5 BOT MINUTES.PDF](#)

IX.2. July 2016 Accounts Payable

Documents:

[BOT PAYABLES 071816.PDF](#)

IX.3. Resolution 2016-59, A Resolution Awarding A Bid For GIS Services With The Town Of Lyons To

Documents:

[RESOLUTION 2016-59 COVER SHEET.PDF](#)

IX.3.a. Resolution 2016-59, A Resolution Awarding A Bid Contract For GIS Services

Documents:

[RESOLUTION 2016-59 GIS IMPLEMENTATION AND CONSULTING.PDF](#)

IX.3.b. Resolution 2016-59 - North Line GIS Proposal

Documents:

[NORTH LINE GIS PROPOSAL.PDF](#)

IX.4. Resolution 2016-58 - Cover Page

Documents:

[COVER SHEET - DEPOT ALM2S CHANGE ORDER.PDF](#)

- IX.4.a. Resolution 2016-58, A Resolution Approving Change Order In The Amount Of \$874.54 To The Professional Services Agreement With ALM2S For The Lyons Depot Building Rehabilitation

Documents:

[RESOLUTION 2016-58.PDF](#)

- IX.4.a.i. Resolution 2016-58, Change Order Agreement LDLR

Documents:

[LYONS DEPOT - CHANGE ORDER STRUCTURAL.PDF](#)

X. General Business

- X.1. Discussion/Direction To Staff Concerning Second Intergovernmental Agreement Among : County Of Boulder, Colorado, The County Of Larimer, Colorado, The Town Of Lyons And The Lyons Regional Library District

Documents:

[LRDL - IGA COVER PAGE.PDF](#)

- X.1.a. Lyons Regional District Second IGA

Documents:

[LRLD 2ND IGA.PDF](#)

- X.2. Affordable Housing Survey Results

Documents:

[HOUSING SURVEY RESULTS.GRAPHS.PDF](#)

- X.2.a. Affordable Housing Survey Results Summary

Documents:

[FINAL AFFORDABLE HOUSING SURVEY SUMMARY 07182016.PDF](#)

- X.3. Discussion/Direction - Bohn Park Design And Financing

- X.4. Revisit CDBG Round 3 Prioritization

Documents:

[COVER SHEET - CDBG ROUND 3 PRIORITIZATION.PDF](#)

- X.4.a. CDBG 3 Infrastructure List

Documents:

[CDBG 3 INFRASTRUCTURE LIST.PDF](#)

X.4.b. CDBG Update - Nancy Arp Letter

Documents:

[NANCY_ARP_LETTER.PDF](#)

- XI. Items Removed From The Consent Agenda
- XII. Trustee Reports
- XIII. Summary Of Action Items
- XIV. Adjournment

June 2016 Monthly Reports to Town Administrator

For July 18, 2016 – BOT Meeting

Matt Manley, Flood Recovery Planner

Highlights of the Month:

- Assisted with the coordination and execution of the RETREET tree planting project Presented Form-Based Codes at Joint BOT/PCDC Workshop
- Completion of LPPA Master Plan Phase II – S. St. Vrain Area
- Received 15 GIS Coordinator Proposals
- Engaging in efforts to find solutions for Affordable Housing
- Coordinating Staff efforts to evaluate ADU Policy
- Ongoing Meetings with Residents Interested in LPPA Planning/Possible Outcomes
- Ongoing Meetings with Residents Interested in Licensing Acquired Properties
- Boards and Commissions Items:
- Regularly engaging with the PCDC and BOT on LPPA Master Plan, Planning for Acquired Properties and ADU Policy Review

Public Concerns:

- Public Access along St. Vrain River from Black Bear Hole to 2nd Ave. Large crowds on weekends – trespassing, disturbing/damaging private property, leaving behind trash. Staff is installing signage and additional trash cans to help prevent issues.
 - Continuing to work with/have discussions with residents that express a range of fears about the future of the Town – in regard to both the use of the Acquired Lots and future developments in Town and in the LPPA.

Upcoming Events to Communicate to Public / Board / Staff:

LPPA Master Plan Meeting #1 for Apple Valley – 7/19 at River Church (5:30pm)

BOT & PCDC LPPA Update Meeting – 7/19 at River Church (3pm)

Other Items Needing Attention:

BOT Workshop needed for Proposed Process for Licensing Acquired Properties

Dave Cosgrove, Parks, Recreation & Cultural Events

Highlights of the Month:

- Meadow Park (Lavern Johnson Park) construction continues with the east core of the park 90% complete which includes trails, landscaping, tent sites, picnic sites, buildings, volleyball court and irrigation. In preparation for the Rocky Grass Festival the crews have been working east to west so that the park area in the front is ready for the event. The ice rink and splash pad areas have been constructed and all utilities to these areas have been completed. The walls around the large playground in the back have been poured and the area has been graded. The WPA Shelter was completed and work continues around that structure to include the flagstone patio and the seating area located near the fireplace. The park will close for the two festivals but will have a grand opening in September.

- Bohn Park design and final bid project is at 50% completion with a review going to the board on July 18th.
- Parks Planning Project was completed and the final payment notice was sent for posting in the local newspapers.
- Golden Eagle monitoring continues as the contract for Ecos began this month. Three eaglets were successfully born and continue to thrive in the nest and were seen flying with the adult eagles over the cliffs near the nest.
- Sandstone Park irrigation is currently temporarily functional after being reconnected due to Meadow Park Phase II construction impacts to the main line that controls irrigation to Sandstone Park. Staff is working with FEMA to see if permanent upgrades to the mainline may be eligible for funding to ensure the system is compatible and remains functional in the future.
- The fountain in Sandstone Park has become a check point for the new PokemonGo app, so lots of people have started roaming Sandstone Park as part of this.
- Staff assisted in the set up of additional furniture and the moving of other Town employees from the annex to the depot and additional moves around Town Hall.
- Staff has been working with Economic Development and Gwynne's Greenhouse on the irrigation and plant maintenance of the gardens on Main Street.
- Staff is working on relocating the Honey Bees that have built a hive in Lavern Johnson Park.

Recreation Update:

To date the Recreation programs that have been able to run are:

1. Senior Fitness Class
2. Senior Computer Skills Class
3. Senior Trips—Rockies trip was attended by 9 people on June 29th
4. **Monthly Senior Birthday Celebrations**
5. Senior Book Club
6. Yoga for Teens
7. Babysitters class happening in July
8. Pickleball
9. Senior Bird walks with Davis
10. Youth Softball/Baseball is wrapping up the season with one of the girl's softball teams going to the championship.

Programs that have **NOT** been able to run due to lack of participation are:

1. Lego Fun
2. Mindfulness Series
3. Tennis Lessons for kids
4. Recreational team sports for kids
5. Summer running club for kids
6. Recreational Adult Ultimate Frisbee

Board and/or Commission Items:

- PRC Meeting is cancelled for the month of July.

Safety Requirements Completed:

- Required CIRSA paperwork-monthly vehicle, equipment, facility and park inspections, etc.

Upcoming Events to Communicate to Public / Board / Staff:

See the attached monthly newsletter for upcoming Parks and Recreation events and programs.

Jacque Watson, Economic Development

Highlights of the Month:

- Preparation for Good Old Days
- Reached out to Gwynne's Greenhouse, working on plans to spruce up Main Street landscaping
- Linda Glickstein, summer intern, has transitioned to full-time Visitor Center employee. Is doing wonderfully, and is collaborating with Chamber Administrator, Vanessa Lamb, for improved services.
- The long-awaited kiosks and bike racks are slated to be installed prior to Rockygrass festivities,
- CDOT issued the Town a permit to paint crosswalks, curbs and parking lines between 3rd and 5th Avenues on Main Street, also to be completed prior to Rockygrass.

Board and/or Commission Items:

- LAHC successfully has conducted its second "Last Thursdays" event, and arts banners are now able to showcase participating businesses.
- Diane Dandeneau resigned; a resident of Peaceful Valley has applied to the LAHC
- The LAHC is considering ways to revolve existing art to new pieces, as per the PAL policy
- EDC has approved the Hotel Feasibility Study RFP
- Dave Lock resigned from the PCDC effective this month.

BUSINESS LICENSE, BUILDING DEPARTMENT, CODE ENFORCEMENT

2 New Business License #4084, #4085 – Peaceful Valley Resort; Sharp Designs (photography for Peaceful Valley Resort (same owner))

0 Businesses Closed

Business Notices Sent Not In Compliance – 11 total

1 New Contractor License #4086 – Del Ranchos Construction, Denver

Building Permits– 10 total = HVAC, 3 reroofs, elec. panel, 2 solar, deck replace, water heater, res. remodel

Flood Plain Development Permits – 1 IN QUE – Schey

Building Permits w/ FPDP – Schey

CODE ENFORCEMENT

2 returned notices (returned receipt, certified)

34 notices sent since 6/3/2016:

Ferguson – still working on FPDP/stream

Tiny Home – Indian Lookout Rd.

Tiny Home in tree – Indian Lookout Rd. (no plans as of yet)

5 Myrtle Spurge notices

7 Weeds/trees notices

2 encroachment trailer – one did fill out a permit

17 completed

Economic Development Associate Highlights:

- Sent first business newsletter
- Successful second “Last Thursdays” – collecting survey results throughout
- Coordinated the Legendary Ladies for Good Old Days
- EDC Meeting with new members

Continuous

- Daily updates to the Town website, including managing the pages, notices, calendars, agendas, design outline, & all technical issues within the site, among other duties
- Continuous coordination with staff, residents inquiries and requests, and a range of communications with external entities
- Weekly meetings with the Main St. Streetscape leads for project updates
- Updating the tourism website with businesses and events
- Semiweekly eBlast to the community
- Continuous releases and communications to local publications
- Emergency notices sent as needed to community
- Working with staff for any website issues, including building and allotting permissions to pages, electronic agendas & packets, calendars, etc.
- Biweekly dept. head meetings
- Building each page on the tourism website for SEO enhancement
- Ongoing work with planning committee and creating materials for “Last Thursdays”
- Attend Town events for pictures and media coverage

Toby Russell, Sustainability

Highlights of the Month:

- Zero Waste @ Good Old Days: Coordinated all elements of Zero Waste for the Good Old Days including: coordinating volunteers; ordering roll-offs; managing volunteers, hauling waste and running zero waste trainings.
- Created Draft Zero Waste Plan: Researched best practices for Zero Waste Plans for events and created a template of a guide that will require all entity running an event (internal or external) to outline how they are implementing the Zero Waste.
- Building Services RFP: Worked with Jacqui Watson and external stakeholders to create an RFP for Building Services (permitting, etc.). This RFP passed through legal and was submitted to Colorado Mountain E-Bids on July 5th, 2016.
- CSU Extension Energy Audits: Continue to support CSU Extension Energy Study by providing data and setting up stakeholder meetings that will provide additional energy recommendations for the town to implement. Energy audits of town owned properties were conducted July 7th, 2016.
- Proposal to Boulder County to Move Recycling Station: Created a formal request to Boulder County to move the Recycling Center from Railroad Avenue to the Wastewater Treatment Plant site.
- MEAN’s new distributed generation policy: Working with the solar community (installers and residents) along with the SFC and the UEB to try and ensure that solar customers (current and future) are represented within the decision making process.

Board and/or Commission Items:

- BoT Presentation Preparation: The SFC is preparing its presentation to the Board of trustees on August 1st, 2016. The SFDC will provide a Lyons Sustainability Action Plan progress update along with seeking guidance on how to move forward without Boulder County EcoPass funding and how future Zero Waste Events are being managed.

Upcoming Events to Communicate to Public / Board / Staff:

- Zero Waste @ Sandstone Concerts:
Bohn Park on Thursday Nights

Tony Cavalier, Finance

Highlights of the Month:

- Continuing audit, hope to be complete by the end of July
- Interviewing finance clerk position – hope to fill end of July
- Working with State on DEF grants (deobligated Rd 1 CDBG (Stream and unmet needs)
- Moved to Depot
- Getting ready to start 2017 Budget Process
- Continuing to meet with State/FEMA on cash-flow issues

Kyle Miller, Director Public Works

- Multiple repeated locates (total Locates 2016 to date 1032)
- Daily manual operations of SCATA system
- Selected NLine as electrical service contractor
- Moved all branches from Bohn Park to WWTP
- Assisted with prep for Lyons Outdoor Games
- Repair Apple Valley Road leak excavation with new asphalt
- Grading and Magnesium Chloride 2nd Ave and on McConnell Drive
- 2nd Avenue bridge sweeping
- Installed Johnson Park Meters, 501 West Main meter, Ct's, and Panels
- Clean Sewer Plant west end
- Finish Clean-up of Bohn Park
- Over-see milling and paving of Horizon Dr
- Move and reset security fence around the SBR's
- Re-fence for security around WWTP
- Install Dead End signs 4th/Park
- Locate Lyons Ditch lateral Walt Self Alley – Unable to find with dig.
- Installed new Walt Self ditch lateral
- McConnell Detention Pond Hazard Sign
- Weed Eating Sectionalizer Boxes from 87th and Highway 66 all the way into town
- Re-Routed conduit for street light 4th and Park Street
- Back Flow Preventer testing completed
- Loader turned in on June 24th
- Flushed Hydrants in the area of water line repair

- 212 Seward Street replaced meter pit dome
- 824 3rd Avenue repaired 4" water line break
- Lyons Valley Park Divert South Ledge Ditch from flooding
- Installed water meters in Johnson Park
- Assisted with 12 inch waterline tie in 4th / Railroad
- Mowed Water Pump Station
- Mowed old water plant Apple Valley
- Mowed road up to one million gallon tank
- Seven water meter change outs
- Eight electric meters changed out
- Filled several pot holes around town
- Made repairs to swamp coolers on Town Hall Roof
- Installed No Outlet signs 4th / Park Streets
- Opened irrigation line pipe south side of WWTP – Pipe Damaged

Deb Anthony, Town Clerk

Highlights of the Month:

- Hosted Records Management Class for area municipalities
- Coordinated phone system transition for Annex/Finance relocation
- CIRSA Compliance and Training
- Transitioning staff to online submission of BOT packet materials
- Continued work on 304 2nd Avenue
- Garver Subdivision – addressing issues with land owner
- Ongoing CIRSA/RSUI Flood Insurance issues
- Addressing CIRSA/RSUI 2013 Flood Claim Extension
- Completed and closed out 2015 Hail Damage claim to roofs and property
- Working w/Public Works – Installation of upgraded pipe water auto pay system

Staffing:

- Jayne Rhode, Human Resource: Continued one-on-one training; is compiling in house policies and procedures to set in place for staff.
- Utility Clerk Lagenia Reimer, training on building permits, will assume position July 25, 2016; and continues to train on utilities.
- Addressing Net Metering issues with Public Works
- Deb Russell, Records, attended two ARMA Records Management Classes, the monthly online training and the annual Court training.

Lyons Sales Tax History

| Sales Month | Collection Month | Month Paid to Town | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2015 Budget | \$600,000 |
|-------------|------------------|--------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------------------|-----------------------|
| December | January | February | \$32,847 | \$37,304 | \$51,402 | \$39,030 | \$54,734 | \$55,385 | \$53,503 | \$67,000 | projection plus other |
| January | February | March | \$27,415 | \$21,740 | \$31,377 | \$27,718 | \$33,509 | \$37,322 | \$42,397 | | |
| February | March | April | \$27,491 | \$22,069 | \$32,365 | \$29,751 | \$35,137 | \$31,335 | \$35,964 | | |
| March | April | May | \$27,224 | \$31,604 | \$34,980 | \$46,181 | \$38,824 | \$45,979 | \$60,180 | | |
| April | May | June | \$30,131 | \$24,910 | \$31,975 | \$40,097 | \$39,454 | \$60,852 | \$55,348 | | |
| May | June | July | \$32,100 | \$27,831 | \$26,081 | \$36,155 | \$40,170 | \$14,663 | \$56,997 | | |
| June | July | August | \$40,044 | \$43,343 | \$53,047 | \$56,124 | \$59,266 | \$60,533 | \$81,305 | Budget YTD | Budget YTD |
| July | August | September | \$44,832 | \$46,976 | \$53,309 | \$61,281 | \$67,279 | \$61,540 | \$88,911 | 2015 | 2014 |
| August | September | October | \$40,980 | \$45,350 | \$47,385 | \$53,165 | \$43,417 | \$56,464 | \$89,194 | \$510,297 | \$368,688 |
| September | October | November | \$31,995 | \$46,009 | \$57,796 | \$59,619 | \$22,655 | \$66,953 | \$94,849 | \$605,146 | \$435,641 |
| October | November | December | \$25,728 | \$29,992 | \$37,619 | \$38,435 | \$30,237 | \$38,583 | \$62,310 | \$667,456 | \$474,224 |
| November | December | January | \$30,832 | \$30,014 | \$27,887 | \$31,727 | \$45,699 | \$34,584 | \$50,000 | projection plus other | |
| | | | \$391,617 | \$407,143 | \$485,223 | \$519,284 | \$510,381 | \$564,192 | \$770,958 | | |

Numbers highlighted in yellow are the budget year revenues. November and December are projected.

With those

Of that, \$226,947 projected to be Parks and Rec share

TOWN OF LYONS
 BALANCE SHEET
 MAY 31, 2016

FUND 01

ASSETS

| | | | |
|------------|-------------------------------|---------------|---------------------|
| 01-01-1005 | OPERATING - BANK OF THE WEST | 2,303,631.18 | |
| 01-01-1006 | CT-REST: CAPITAL IMPROVEMENTS | 32,068.81 | |
| 01-01-1010 | COLO-TRUST INVESTMENT ACCT | (840,821.43) | |
| 01-01-1013 | OPERATING - WELLS FARGO CHECK | 400.00 | |
| 01-01-1100 | CASH ON HAND | 150.00 | |
| 01-01-1101 | PETTY CASH | 200.00 | |
| 01-01-1102 | COURT PETTY CASH | 100.00 | |
| 01-01-1105 | PETTY CASH-PUBLIC WORKS | 200.00 | |
| 01-01-1200 | A/R - MISCELLANEOUS | 27,402.66 | |
| 01-01-1201 | BANK OF WEST WIRES RECEIVABLE | 2,258.12 | |
| 01-01-1205 | PREPAID EXPENSES | 570.00 | |
| 01-01-1216 | A/R:EST ACCRUED TAXES | 80,181.28 | |
| 01-01-1217 | A/R - PROPERTY TAXES | 499,722.00 | |
| 01-01-1218 | A/R LIBRARY FUND | 4,862.43 | |
| 01-01-1246 | GRANTS RECEIVABLE | 163,255.80 | |
| | TOTAL ASSETS | | <u>2,274,180.85</u> |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|------------|--------------------------------|-------------|--------------|
| 01-02-2000 | FEDERAL WITHHOLDING PAYABLE | 9,582.27 | |
| 01-02-2001 | STATE WITHHOLDING PAYABLE | 2,399.00 | |
| 01-02-2002 | SOC SEC PAYABLE:ER&EE | 9,645.74 | |
| 01-02-2003 | MEDICARE PAYABLE:ER&EE | 2,247.78 | |
| 01-02-2006 | DEPOSIT- LAND USE APPLICATION | (8,765.10) | |
| 01-02-2008 | DUE TO OTHER FUNDS - INTEREST | 197,143.31 | |
| 01-02-2013 | DEFERRED REAL ESTATE TAXES | 499,722.00 | |
| 01-02-2014 | ACQUIRED PROPERTY TAX PAYABLE | 1,206.96 | |
| 01-02-2018 | REIMBURSEMENT ACCT-PAYROLL | 548.82 | |
| 01-02-2020 | RETIREMENT PAYABLE:ER&EE | 1,995.73 | |
| 01-02-2031 | MEDICAL INSURANCE PAYABLE | 1,671.20 | |
| 01-02-2100 | OPEN SPACE/RECYCLE TAX PAYABLE | 336.18 | |
| 01-02-2110 | ST VRAIN SCHOOLS FEE | 6,612.00 | |
| 01-02-2200 | A/P - MISCELLANEOUS | 125,697.92 | |
| 01-02-2202 | RETAINAGE PAYABLE | 24,346.13 | |
| 01-02-2215 | OUTSTANDING PAYROLL CHECKS | 47,318.98 | |
| 01-02-2250 | FIDUCIARY ACCOUNTS | 1,500.00 | |
| 01-02-2265 | PAYROLL WAGES PAYABLE | (.01) | |
| 01-02-2270 | DEFERRED GRANT REVENUES | 163,255.80 | |
| | TOTAL LIABILITIES | | 1,086,464.71 |

FUND EQUITY

TOWN OF LYONS
BALANCE SHEET
MAY 31, 2016

FUND 01

| | |
|--|----------------------------|
| UNAPPROPRIATED FUND BALANCE: | |
| 01-02-2290 FUND BALANCE - UNRESTRICTED | 882,300.93 |
| REVENUE OVER EXPENDITURES - YTD | (700,013.34) |
| | <u>182,287.59</u> |
| BALANCE - CURRENT DATE | <u>182,287.59</u> |
| TOTAL FUND EQUITY | <u>182,287.59</u> |
| TOTAL LIABILITIES AND EQUITY | <u><u>1,268,752.30</u></u> |

TOWN OF LYONS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

FUND 01

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|-------------------------------------|--------------------------------|------------|------------|--------------|-----------------|
| <u>TAXES</u> | | | | | |
| 01-10-3000 | PROPERTY TAXES REVENUE | 285,431.65 | 285,431.65 | 499,722.00 | 214,290.35 57.1 |
| 01-10-3001 | SPECIFIC OWNERSHIP TAX | 10,753.86 | 10,753.86 | 15,000.00 | 4,246.14 71.7 |
| 01-10-3002 | SALES TAX REV - 2% | 236,094.21 | 236,094.21 | 670,000.00 | 433,905.79 35.2 |
| 01-10-3004 | USE TAX REV - 2% | 45,463.20 | 45,463.20 | 125,000.00 | 79,536.80 36.4 |
| 01-10-3006 | FRANCHISE TAX REVENUE | 18,425.67 | 18,425.67 | 30,000.00 | 11,574.33 61.4 |
| | TOTAL TAXES | 596,168.59 | 596,168.59 | 1,339,722.00 | 743,553.41 44.5 |
| <u>FEES, LICENSES & PERMITS</u> | | | | | |
| 01-11-3100 | BUSINESS LICENSES | 5,958.75 | 5,958.75 | 10,000.00 | 4,041.25 59.6 |
| 01-11-3101 | NON-BUSINESS LICENSES | 1,100.00 | 1,100.00 | 1,800.00 | 700.00 61.1 |
| 01-11-3102 | LIQUOR LICENSES | 2,196.25 | 2,196.25 | 3,000.00 | 803.75 73.2 |
| 01-11-3103 | BUILDING PERMITS REVENUE | 19,102.28 | 19,102.28 | 40,000.00 | 20,897.72 47.8 |
| 01-11-3104 | PLANNING FEES REVENUE | 5,724.76 | 5,724.76 | 20,000.00 | 14,275.24 28.6 |
| 01-11-3106 | MMJ LICENSES | 6,000.00 | 6,000.00 | 12,000.00 | 6,000.00 50.0 |
| 01-11-3110 | WASTE HAULING ANNUAL LICENSE | 700.00 | 700.00 | .00 | (700.00) .0 |
| | TOTAL FEES, LICENSES & PERMITS | 40,782.04 | 40,782.04 | 86,800.00 | 46,017.96 47.0 |
| <u>INTERGOVERNMENTAL</u> | | | | | |
| 01-12-3200 | CIGARETTE TAX REVENUE | 893.72 | 893.72 | 1,800.00 | 906.28 49.7 |
| 01-12-3201 | HIGHWAY USERS TAX REVENUE | 24,672.75 | 24,672.75 | 60,000.00 | 35,327.25 41.1 |
| 01-12-3204 | COUNTY ROAD & BRIDGE REVENUE | 3,830.52 | 3,830.52 | 11,850.00 | 8,019.48 32.3 |
| | TOTAL INTERGOVERNMENTAL | 29,396.99 | 29,396.99 | 73,650.00 | 44,253.01 39.9 |
| <u>FINES & FORFEITS</u> | | | | | |
| 01-13-3300 | MUNICIPAL COURT FINES REVENUE | 58,800.50 | 58,800.50 | 130,000.00 | 71,199.50 45.2 |
| | TOTAL FINES & FORFEITS | 58,800.50 | 58,800.50 | 130,000.00 | 71,199.50 45.2 |

TOWN OF LYONS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

FUND 01

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|---|---------------|------------|--------------|--------------|-------|
| <u>MISCELLANEOUS INCOME</u> | | | | | |
| 01-14-3400 OTHER INCOME | 1,258.23 | 1,258.23 | 9,000.00 | 7,741.77 | 14.0 |
| 01-14-3401 INTEREST INCOME | 1,247.73 | 1,247.73 | 750.00 | (497.73) | 166.4 |
| 01-14-3429 LAND LEASE FEE REVENUE | 52,449.00 | 52,449.00 | 110,000.00 | 57,551.00 | 47.7 |
| 01-14-3501 TRANSFER IN FROM ELECTRIC FUND | .00 | .00 | 72,320.00 | 72,320.00 | .0 |
| 01-14-3502 TRANSFER IN FROM WATER FUND | .00 | .00 | 63,360.00 | 63,360.00 | .0 |
| 01-14-3503 TRANSFER IN FROM SANITA FUND | .00 | .00 | 32,960.00 | 32,960.00 | .0 |
| 01-14-3508 TRSF IN FROM PARKS/RECR FUNDND | .00 | .00 | 21,120.00 | 21,120.00 | .0 |
| 01-14-3775 SPRING CLEAN UP DAYS REVENUE | 2,967.00 | 2,967.00 | 3,000.00 | 33.00 | 98.9 |
| TOTAL MISCELLANEOUS INCOME | 57,921.96 | 57,921.96 | 312,510.00 | 254,588.04 | 18.5 |
| <u>OTHER FINANCING SOURCES</u> | | | | | |
| 01-30-3441 CDOT TRANSPORTATION FUNDS | 78,491.72 | 78,491.72 | .00 | (78,491.72) | .0 |
| TOTAL OTHER FINANCING SOURCES | 78,491.72 | 78,491.72 | .00 | (78,491.72) | .0 |
| <u>REIMBURSABLES</u> | | | | | |
| 01-39-3999 REIMBURSABLES | 4,321.25 | 4,321.25 | .00 | (4,321.25) | .0 |
| TOTAL REIMBURSABLES | 4,321.25 | 4,321.25 | .00 | (4,321.25) | .0 |
| TOTAL FUND REVENUE | 865,883.05 | 865,883.05 | 1,942,682.00 | 1,076,798.95 | 44.6 |

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

FUND 01

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|---------------|------------|--------|------------|------|
|--|---------------|------------|--------|------------|------|

ALLOCATED EXPENDITURES

| | | | | | | |
|------------------------------|---------------------------|------------|------------|-------------|------------|-------|
| 01-44-4006 | OUTSIDE PROF SERVICE FEES | 204.35 | 204.35 | .00 (| 204.35) | .0 |
| 01-44-4008 | OFFICE OPERATIONS | 6,673.80 | 6,673.80 | 26,350.00 | 19,676.20 | 25.3 |
| 01-44-4010 | POSTAGE | 2,449.65 | 2,449.65 | 9,400.00 | 6,950.35 | 26.1 |
| 01-44-4011 | EQUIPMENT MAINTENANCE | 14,430.79 | 14,430.79 | 13,925.00 (| 505.79) | 103.6 |
| 01-44-4014 | DUES & SUBSCRIPTIONS | 2,798.77 | 2,798.77 | 4,750.00 | 1,951.23 | 58.9 |
| 01-44-4015 | SEMINARS/MEETINGS | 1,475.00 | 1,475.00 | 7,250.00 | 5,775.00 | 20.3 |
| 01-44-4016 | TRAVEL EXPENSES | 49.38 | 49.38 | 1,500.00 | 1,450.62 | 3.3 |
| 01-44-4018 | STAFF SERVICES | 10.43 | 10.43 | 750.00 | 739.57 | 1.4 |
| 01-44-4022 | UNEMPL INS EXP | .00 | .00 | 3,000.00 | 3,000.00 | .0 |
| 01-44-4023 | WORK COMP EXP | 6,367.25 | 6,367.25 | 30,725.00 | 24,357.75 | 20.7 |
| 01-44-4032 | ATTORNEYS FEES | 25,107.83 | 25,107.83 | 52,000.00 | 26,892.17 | 48.3 |
| 01-44-4033 | ENGINEERING FEES | 7,521.50 | 7,521.50 | 8,225.00 | 703.50 | 91.5 |
| 01-44-4034 | XPRESS MERCHANT FEES | 3,269.38 | 3,269.38 | 6,000.00 | 2,730.62 | 54.5 |
| 01-44-4035 | CIVICPLUS WEB FEES | .00 | .00 | 3,000.00 | 3,000.00 | .0 |
| 01-44-4041 | PC, SOFTWARE & PRINTERS | 6,974.14 | 6,974.14 | 8,250.00 | 1,275.86 | 84.5 |
| 01-44-4055 | PC TECHNICIAN FEES | 18,462.50 | 18,462.50 | 20,000.00 | 1,537.50 | 92.3 |
| 01-44-4057 | TELEPHONE EXP | 1,331.25 | 1,331.25 | 500.00 (| 831.25) | 266.3 |
| 01-44-4102 | AUDITING FEES | 29,210.20 | 29,210.20 | 72,000.00 | 42,789.80 | 40.6 |
| 01-44-4800 | GENERAL INSURANCE | 30,364.05 | 30,364.05 | 48,000.00 | 17,635.95 | 63.3 |
| 01-44-4820 | LMC CODIFICATION EXP | 791.00 | 791.00 | 3,500.00 | 2,709.00 | 22.6 |
| TOTAL ALLOCATED EXPENDITURES | | 157,491.27 | 157,491.27 | 319,125.00 | 161,633.73 | 49.4 |

ADMINISTRATION

| | | | | | | |
|----------------------|------------------------------|------------|------------|-------------|------------|-------|
| 01-50-4000 | FULLTIME SALARIES (ADMIN) | 30,202.83 | 30,202.83 | 95,643.00 | 65,440.17 | 31.6 |
| 01-50-4001 | PARTTIME SALARIES | 20,948.52 | 20,948.52 | 15,000.00 (| 5,948.52) | 139.7 |
| 01-50-4006 | OUTSIDE PROF SERVICE FEES | 3,063.00 | 3,063.00 | 8,250.00 | 5,187.00 | 37.1 |
| 01-50-4008 | OFFICE OPERATIONS | 2,940.20 | 2,940.20 | 5,000.00 | 2,059.80 | 58.8 |
| 01-50-4010 | POSTAGE | 54.20 | 54.20 | .00 (| 54.20) | .0 |
| 01-50-4011 | EQUIPMENT MAINTENANCE | .00 | .00 | 3,600.00 | 3,600.00 | .0 |
| 01-50-4012 | BLDG MAINT & GROUNDS | 1,713.34 | 1,713.34 | 7,500.00 | 5,786.66 | 22.8 |
| 01-50-4014 | DUES & SUBSCRIPTIONS | 717.00 | 717.00 | 500.00 (| 217.00) | 143.4 |
| 01-50-4015 | SEMINARS/MEETINGS | 512.35 | 512.35 | 3,000.00 | 2,487.65 | 17.1 |
| 01-50-4016 | TRAVEL EXPENSES | 487.21 | 487.21 | 1,000.00 | 512.79 | 48.7 |
| 01-50-4020 | NATURAL GAS SERVICE | 693.92 | 693.92 | 1,200.00 | 506.08 | 57.8 |
| 01-50-4021 | TELEPHONE SERVICE | 3,699.77 | 3,699.77 | 7,500.00 | 3,800.23 | 49.3 |
| 01-50-4024 | PAYROLL TAXES - ER | 3,980.26 | 3,980.26 | 6,700.00 | 2,719.74 | 59.4 |
| 01-50-4025 | EMPLOYEE INS - ER | 5,647.82 | 5,647.82 | 14,850.00 | 9,202.18 | 38.0 |
| 01-50-4026 | RETIREMENT CONTRIBUTION - ER | 1,387.95 | 1,387.95 | 2,600.00 | 1,212.05 | 53.4 |
| 01-50-4032 | ATTORNEYS FEES | 36,757.25 | 36,757.25 | 34,000.00 (| 2,757.25) | 108.1 |
| 01-50-4036 | ADVERTISING & PUBLISHING EXP | 1,696.76 | 1,696.76 | 1,000.00 (| 696.76) | 169.7 |
| 01-50-4041 | PC, SOFTWARE & PRINTERS | 1,841.97 | 1,841.97 | 2,200.00 | 358.03 | 83.7 |
| 01-50-4050 | MISCELLANEOUS EXPENSE | 5,356.90 | 5,356.90 | 10,000.00 | 4,643.10 | 53.6 |
| 01-50-4057 | TELEPHONE EXP | 190.00 | 190.00 | .00 (| 190.00) | .0 |
| 01-50-4101 | COUNTY TREASURER'S FEE | 2,841.83 | 2,841.83 | 6,201.00 | 3,359.17 | 45.8 |
| TOTAL ADMINISTRATION | | 124,733.08 | 124,733.08 | 225,744.00 | 101,010.92 | 55.3 |

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

FUND 01

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|---------------|------------|--------|------------|------|
|--|---------------|------------|--------|------------|------|

LEGISLATIVE

| | | | | | |
|-------------------|---------------------------|----------|----------|-----------|-----------------|
| 01-52-4000 | FULLTIME SALARIES (ADMIN) | 2,950.00 | 2,950.00 | 12,500.00 | 9,550.00 23.6 |
| 01-52-4036 | ADVERTISING & PUBLISHING | 558.00 | 558.00 | 2,000.00 | 1,442.00 27.9 |
| 01-52-4050 | MISCELLANEOUS EXPENSE | 683.75 | 683.75 | 500.00 | (183.75) 136.8 |
| 01-52-4100 | ELECTIONS EXPENSE | 4,540.32 | 4,540.32 | 4,000.00 | (540.32) 113.5 |
| TOTAL LEGISLATIVE | | 8,732.07 | 8,732.07 | 19,000.00 | 10,267.93 46.0 |

JUDICIAL

| | | | | | |
|----------------|------------------------------|-----------|-----------|-----------|----------------|
| 01-53-4000 | FULLTIME SALARIES (ADMIN) | 6,575.81 | 6,575.81 | 15,250.00 | 8,674.19 43.1 |
| 01-53-4024 | PAYROLL TAXES - ER | 484.11 | 484.11 | 1,200.00 | 715.89 40.3 |
| 01-53-4025 | EMPLOYEE INS - ER | 1,495.55 | 1,495.55 | 2,200.00 | 704.45 68.0 |
| 01-53-4026 | RETIREMENT CONTRIBUTION - ER | 197.23 | 197.23 | 450.00 | 252.77 43.8 |
| 01-53-4032 | ATTORNEYS FEES | 3,278.30 | 3,278.30 | 10,000.00 | 6,721.70 32.8 |
| 01-53-4050 | MISCELLANEOUS EXPENSE | .00 | .00 | 400.00 | 400.00 .0 |
| 01-53-4103 | JUDGE'S SERVICES FEES | 5,000.00 | 5,000.00 | 12,000.00 | 7,000.00 41.7 |
| TOTAL JUDICIAL | | 17,031.00 | 17,031.00 | 41,500.00 | 24,469.00 41.0 |

PLANNING & ZONING

| | | | | | |
|-------------------------|------------------------------|-----------|-----------|-----------|-------------------|
| 01-54-4000 | FULLTIME SALARIES (ADMIN) | 2,646.38 | 2,646.38 | 6,100.00 | 3,453.62 43.4 |
| 01-54-4024 | PAYROLL TAXES - ER | 197.50 | 197.50 | 460.00 | 262.50 42.9 |
| 01-54-4025 | EMPLOYEE INS - ER | 377.23 | 377.23 | 1,400.00 | 1,022.77 27.0 |
| 01-54-4026 | RETIREMENT CONTRIBUTION - ER | 79.35 | 79.35 | 200.00 | 120.65 39.7 |
| 01-54-4032 | ATTORNEYS FEES | 10,738.00 | 10,738.00 | 5,538.00 | (5,200.00) 193.9 |
| 01-54-4050 | MISCELLANEOUS EXPENSE | 45.00 | 45.00 | 500.00 | 455.00 9.0 |
| 01-54-4104 | PLANNER'S SERVICES FEES | 5,996.80 | 5,996.80 | 30,000.00 | 24,003.20 20.0 |
| TOTAL PLANNING & ZONING | | 20,080.26 | 20,080.26 | 44,198.00 | 24,117.74 45.4 |

HEALTH, WELFARE & COMMUNITY

| | | | | | |
|-----------------------------------|------------------------------|-----------|-----------|-----------|----------------|
| 01-55-4000 | FULLTIME SALARIES YOUTH SPEC | .00 | .00 | 7,800.00 | 7,800.00 .0 |
| 01-55-4024 | PAYROLL TAXES - ER | .00 | .00 | 625.00 | 625.00 .0 |
| 01-55-4700 | DONATION - OTHER | .00 | .00 | 3,000.00 | 3,000.00 .0 |
| 01-55-4711 | BRCC DISPATCH FEES | 23,000.00 | 23,000.00 | 23,000.00 | .00 100.0 |
| 01-55-4714 | HUMANE SOCIETY | 1,937.50 | 1,937.50 | 4,650.00 | 2,712.50 41.7 |
| 01-55-4750 | WALT SELF EXPENDITURES | 1,536.68 | 1,536.68 | 5,000.00 | 3,463.32 30.7 |
| 01-55-4775 | SPRING CLEAN UP DAYS EXPENSE | .00 | .00 | 3,000.00 | 3,000.00 .0 |
| 01-55-4778 | SFC-ZERO WASTE CVERAGE | 265.99 | 265.99 | 3,120.00 | 2,854.01 8.5 |
| 01-55-4779 | MAIN STREET BEAUTIFICATION | .00 | .00 | 20,000.00 | 20,000.00 .0 |
| TOTAL HEALTH, WELFARE & COMMUNITY | | 26,740.17 | 26,740.17 | 70,195.00 | 43,454.83 38.1 |

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

FUND 01

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-----------------------------|---------------|------------|------------|------------|------|
| <u>ECONOMIC DEVELOPMENT</u> | | | | | |
| 01-56-4000 | 22,140.33 | 22,140.33 | 52,000.00 | 29,859.67 | 42.6 |
| 01-56-4001 | .00 | .00 | 27,000.00 | 27,000.00 | .0 |
| 01-56-4006 | 5,750.27 | 5,750.27 | 45,000.00 | 39,249.73 | 12.8 |
| 01-56-4014 | 621.00 | 621.00 | 4,000.00 | 3,379.00 | 15.5 |
| 01-56-4024 | 1,572.26 | 1,572.26 | 3,721.00 | 2,148.74 | 42.3 |
| 01-56-4025 | 7,940.45 | 7,940.45 | 18,240.00 | 10,299.55 | 43.5 |
| 01-56-4026 | 664.24 | 664.24 | 1,459.00 | 794.76 | 45.5 |
| 01-56-4036 | 1,243.17 | 1,243.17 | 12,500.00 | 11,256.83 | 10.0 |
| 01-56-4702 | 4,000.00 | 4,000.00 | 13,750.00 | 9,750.00 | 29.1 |
| 01-56-4715 | .00 | .00 | 1,200.00 | 1,200.00 | .0 |
| 01-56-4716 | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 01-56-4717 | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| TOTAL ECONOMIC DEVELOPMENT | 43,931.72 | 43,931.72 | 184,870.00 | 140,938.28 | 23.8 |
| <u>BUILDING INSPECTION</u> | | | | | |
| 01-57-4600 | 17,758.07 | 17,758.07 | 42,000.00 | 24,241.93 | 42.3 |
| 01-57-4601 | 2,353.03 | 2,353.03 | 6,000.00 | 3,646.97 | 39.2 |
| TOTAL BUILDING INSPECTION | 20,111.10 | 20,111.10 | 48,000.00 | 27,888.90 | 41.9 |
| <u>GENERAL FUND POLICE</u> | | | | | |
| 01-58-4006 | 185,219.50 | 185,219.50 | 448,662.00 | 263,442.50 | 41.3 |
| 01-58-4008 | 411.41 | 411.41 | .00 | (411.41) | .0 |
| 01-58-4028 | 12,030.00 | 12,030.00 | 35,000.00 | 22,970.00 | 34.4 |
| TOTAL GENERAL FUND POLICE | 197,660.91 | 197,660.91 | 483,662.00 | 286,001.09 | 40.9 |

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

FUND 01

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-----------------------|---------------|------------|------------|-------------|-------|
| <u>STREETS</u> | | | | | |
| 01-59-4000 | 1,898.70 | 1,898.70 | 13,478.00 | 11,579.30 | 14.1 |
| 01-59-4002 | 14,275.28 | 14,275.28 | 41,500.00 | 27,224.72 | 34.4 |
| 01-59-4006 | 1,472.47 | 1,472.47 | 7,000.00 | 5,527.53 | 21.0 |
| 01-59-4008 | 68.75 | 68.75 | .00 | (68.75) | .0 |
| 01-59-4011 | 194.82 | 194.82 | 2,500.00 | 2,305.18 | 7.8 |
| 01-59-4012 | 2,492.60 | 2,492.60 | 3,000.00 | 507.40 | 83.1 |
| 01-59-4020 | 744.31 | 744.31 | 5,000.00 | 4,255.69 | 14.9 |
| 01-59-4024 | 1,348.93 | 1,348.93 | 3,200.00 | 1,851.07 | 42.2 |
| 01-59-4025 | 2,919.61 | 2,919.61 | 7,800.00 | 4,880.39 | 37.4 |
| 01-59-4026 | 216.27 | 216.27 | 1,250.00 | 1,033.73 | 17.3 |
| 01-59-4027 | 6,045.05 | 6,045.05 | 16,642.00 | 10,596.95 | 36.3 |
| 01-59-4028 | .00 | .00 | 6,000.00 | 6,000.00 | .0 |
| 01-59-4029 | 2,001.27 | 2,001.27 | 1,000.00 | (1,001.27) | 200.1 |
| 01-59-4030 | 748.34 | 748.34 | 7,000.00 | 6,251.66 | 10.7 |
| 01-59-4035 | 113.74 | 113.74 | 500.00 | 386.26 | 22.8 |
| 01-59-4037 | 6,172.23 | 6,172.23 | 11,000.00 | 4,827.77 | 56.1 |
| 01-59-4038 | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 01-59-4041 | .00 | .00 | 500.00 | 500.00 | .0 |
| 01-59-4050 | 125.26 | 125.26 | 500.00 | 374.74 | 25.1 |
| 01-59-4302 | 1,945.01 | 1,945.01 | 2,500.00 | 554.99 | 77.8 |
| 01-59-4303 | 1,560.00 | 1,560.00 | 4,500.00 | 2,940.00 | 34.7 |
| 01-59-4306 | 9,330.70 | 9,330.70 | 2,500.00 | (6,830.70) | 373.2 |
| 01-59-4309 | .00 | .00 | 3,700.00 | 3,700.00 | .0 |
| 01-59-4311 | 770.10 | 770.10 | 2,400.00 | 1,629.90 | 32.1 |
| 01-59-4312 | 4,095.50 | 4,095.50 | 12,000.00 | 7,904.50 | 34.1 |
| 01-59-4313 | 14.91 | 14.91 | 3,000.00 | 2,985.09 | .5 |
| 01-59-4314 | 445.00 | 445.00 | 500.00 | 55.00 | 89.0 |
| 01-59-4316 | 172.51 | 172.51 | 3,200.00 | 3,027.49 | 5.4 |
| TOTAL STREETS | 59,171.36 | 59,171.36 | 163,670.00 | 104,498.64 | 36.2 |
| <u>VISITOR CENTER</u> | | | | | |
| 01-60-4001 | 1,868.67 | 1,868.67 | 3,500.00 | 1,631.33 | 53.4 |
| 01-60-4012 | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 01-60-4020 | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 01-60-4024 | 146.10 | 146.10 | 280.00 | 133.90 | 52.2 |
| 01-60-4050 | 629.28 | 629.28 | 250.00 | (379.28) | 251.7 |
| TOTAL VISITOR CENTER | 2,644.05 | 2,644.05 | 6,030.00 | 3,385.95 | 43.9 |
| <u>LIBRARY</u> | | | | | |
| 01-61-4017 | 2,903.46 | 2,903.46 | .00 | (2,903.46) | .0 |
| TOTAL LIBRARY | 2,903.46 | 2,903.46 | .00 | (2,903.46) | .0 |

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

FUND 01

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|----------------------|----------------------|---------------------|----------------------|----------------|
| <u>OTHER FINANCING EXPENDITURES</u> | | | | | |
| 01-66-4024 LESAP ER PAYROLL TAXES MATCH | 702.12 | 702.12 | .00 | (702.12) | .0 |
| 01-66-4038 CAPITAL PURCHASES | 3,700.00 | 3,700.00 | 12,000.00 | 8,300.00 | 30.8 |
| 01-66-4039 CDOT TRANSPORTATION PROJECT | 605,555.67 | 605,555.67 | 10,000.00 | (595,555.67) | 6055.6 |
| 01-66-4040 ISECTION IMPROVEMENT #18393 | 270,950.00 | 270,950.00 | .00 | (270,950.00) | .0 |
| 01-66-5650 BOCO LESAP GRANT PROJECT | 2,827.03 | 2,827.03 | 11,000.00 | 8,172.97 | 25.7 |
| 01-66-5703 PROPERTY AQUISITION COSTS | 931.12 | 931.12 | .00 | (931.12) | .0 |
| TOTAL OTHER FINANCING EXPENDITURES | <u>884,665.94</u> | <u>884,665.94</u> | <u>33,000.00</u> | <u>(851,665.94)</u> | <u>2680.8</u> |
| TOTAL FUND EXPENDITURES | <u>1,565,896.39</u> | <u>1,565,896.39</u> | <u>1,638,994.00</u> | <u>73,097.61</u> | <u>95.5</u> |
| NET REVENUE OVER EXPENDITURES | <u>(700,013.34)</u> | <u>(700,013.34)</u> | <u>303,688.00</u> | <u>1,003,701.34</u> | <u>(230.5)</u> |

TOWN OF LYONS
 BALANCE SHEET
 MAY 31, 2016

ELECTRIC FUND

ASSETS

| | | | |
|------------|--------------------------------|-----------------|---------------------|
| 02-01-1005 | OPERATING - BANK OF THE WEST | (1,107,007.28) | |
| 02-01-1007 | COLO-TRUST INVESMENT ACCT | 296,659.74 | |
| 02-01-1008 | CT-REST: RATE STABILIZATION | 74,800.00 | |
| 02-01-1009 | CT-REST: ELECTRIC FUND | 52,160.54 | |
| 02-01-1010 | CT- REST: METER DEPOSITS | 10,141.25 | |
| 02-01-1011 | CT-REST: BOND RESERVE COVENANT | 96,000.00 | |
| 02-01-1015 | DUE FROM OTHER FUNDS-INTEREST | 1,241,941.11 | |
| 02-01-1017 | CT-REST: PARITY RESERVE | 34,190.00 | |
| 02-01-1108 | INVENTORY | 29,800.00 | |
| 02-01-1110 | LAND & WATER RIGHTS | 49,215.00 | |
| 02-01-1113 | SYSTEM FIXED ASSETS | 3,210,226.48 | |
| 02-01-1114 | ACCUM DEPREC - SYSTEM | (848,513.74) | |
| 02-01-1115 | PLANT & EQUIP FIXED ASSETS | 91,286.05 | |
| 02-01-1116 | ACCUM DEPREC-PLANT & EQUIPMENT | (180,793.65) | |
| 02-01-1201 | CASH CLEARING - UTILITIES | (4,906.11) | |
| 02-01-1220 | A/R - UTILITY BILLING | 142,872.37 | |
| 02-01-1222 | A/R CONTRACTS | (101.23) | |
| | TOTAL ASSETS | | <u>3,187,970.53</u> |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|------------|----------------------------|--------------|--------------|
| 02-02-2004 | METER DEPOSITS PAYABLE | 10,781.24 | |
| 02-02-2005 | SALES TAX PAYABLE | (11,656.69) | |
| 02-02-2010 | ACCRUED INTEREST PAYABLE | 9,522.74 | |
| 02-02-2017 | COMPENSATION FOR ABSENCES | 7,607.84 | |
| 02-02-2022 | BONDS PAYABLE | 278,126.80 | |
| 02-02-2023 | ELEC REV BONDS SERIES 2003 | 745,000.05 | |
| 02-02-2200 | A/P - MISCELLANEOUS | 121,985.86 | |
| 02-02-2201 | A/P - GENERAL FUND | 1,209,400.39 | |
| 02-02-2203 | A/P - AUDIT | 99,450.90 | |
| | TOTAL LIABILITIES | | 2,470,219.13 |

FUND EQUITY

| | | | |
|------------------------------|---------------------------------|-------------------|---------------------|
| UNAPPROPRIATED FUND BALANCE: | | | |
| 02-02-2290 | FUND BALANCE/RETAINED EARNINGS | 1,134,551.37 | |
| 02-02-2291 | CAPITAL CONTRIBUTION | 531,363.00 | |
| | REVENUE OVER EXPENDITURES - YTD | <u>128,963.74</u> | |
| | BALANCE - CURRENT DATE | | <u>1,794,878.11</u> |
| | TOTAL FUND EQUITY | | <u>1,794,878.11</u> |
| | TOTAL LIABILITIES AND EQUITY | | <u>4,265,097.24</u> |

TOWN OF LYONS
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2016

ELECTRIC FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|---------------------------------------|---------------|------------|--------------|--------------|-------|
| 02-15-3400 OTHER INCOME | .00 | .00 | 3,000.00 | 3,000.00 | .0 |
| 02-15-3401 INTEREST INCOME | 828.17 | 828.17 | 500.00 | (328.17) | 165.6 |
| 02-15-3409 INVESTMENT FEE | .00 | .00 | 31,500.00 | 31,500.00 | .0 |
| 02-15-3414 RECONNECTION CHARGES | 325.00 | 325.00 | 2,700.00 | 2,375.00 | 12.0 |
| 02-15-3470 TAXABLE ELECTRIC SALES | 438,651.06 | 438,651.06 | 1,203,655.00 | 765,003.94 | 36.4 |
| 02-15-3471 NON-TAXABLE ELECTRIC SALES | 54,589.33 | 54,589.33 | 137,000.00 | 82,410.67 | 39.9 |
| 02-15-3472 COMMERCIAL ELECTRIC SALES | 130,384.48 | 130,384.48 | 277,000.00 | 146,615.52 | 47.1 |
| 02-15-3473 ELECTRIC SURCHARGE | 408.26 | 408.26 | .00 | (408.26) | .0 |
| | | | | | |
| TOTAL SOURCE 15 | 625,186.30 | 625,186.30 | 1,655,355.00 | 1,030,168.70 | 37.8 |
| | | | | | |
| TOTAL FUND REVENUE | 625,186.30 | 625,186.30 | 1,655,355.00 | 1,030,168.70 | 37.8 |

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

ELECTRIC FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|---------------|---------------|------------------|------------------|------------|
| <u>ALLOCATED EXPENSES</u> | | | | | |
| 02-44-4008 OFFICE OPERATIONS | 164.75 | 164.75 | .00 (| 164.75) | .0 |
| 02-44-4010 POSTAGE | 830.00 | 830.00 | .00 (| 830.00) | .0 |
| 02-44-4100 ANTICIPATED INFLATION | .00 | .00 | 1,362.00 | 1,362.00 | .0 |
| 02-44-8002 EF'S SHARE ALLOC EXP'S FROM GF | .00 | .00 | 72,320.00 | 72,320.00 | .0 |
| TOTAL ALLOCATED EXPENSES | 994.75 | 994.75 | 73,682.00 | 72,687.25 | 1.4 |

ADMINISTRATION

| | | | | | |
|---|------------------|------------------|-------------------|------------------|-------------|
| 02-50-4000 FULLTIME SALARIES (ADMIN) | 23,954.70 | 23,954.70 | 68,812.00 | 44,857.30 | 34.8 |
| 02-50-4001 PARTTIME SALARIES | 1,792.04 | 1,792.04 | 7,400.00 | 5,607.96 | 24.2 |
| 02-50-4008 OFFICE OPERATIONS | 68.75 | 68.75 | 1,000.00 | 931.25 | 6.9 |
| 02-50-4011 EQUIPMENT & SMALL TOOLS | .00 | .00 | 2,700.00 | 2,700.00 | .0 |
| 02-50-4014 DUES & SUBSCRIPTIONS | 1,754.23 | 1,754.23 | 1,000.00 (| 754.23) | 175.4 |
| 02-50-4015 SEMINARS/MEETINGS | 492.11 | 492.11 | 1,000.00 | 507.89 | 49.2 |
| 02-50-4016 TRAVEL EXPENSES | 1,388.38 | 1,388.38 | .00 (| 1,388.38) | .0 |
| 02-50-4024 PAYROLL TAXES - ER | 1,988.92 | 1,988.92 | 5,025.00 | 3,036.08 | 39.6 |
| 02-50-4025 EMPLOYEE INS - ER | 3,904.56 | 3,904.56 | 9,500.00 | 5,595.44 | 41.1 |
| 02-50-4026 RETIREMENT CONTRIBUTION - ER | 697.28 | 697.28 | 2,000.00 | 1,302.72 | 34.9 |
| 02-50-4032 ATTORNEYS FEES | 499.50 | 499.50 | 500.00 | .50 | 99.9 |
| 02-50-4050 MISCELLANEOUS EXPENSE | .00 | .00 | 500.00 | 500.00 | .0 |
| 02-50-4055 PC TECHNICIAN FEES | .00 | .00 | 250.00 | 250.00 | .0 |
| 02-50-4100 ANTICIPATED INFLATION | .00 | .00 | 1,529.00 | 1,529.00 | .0 |
| TOTAL ADMINISTRATION | 36,540.47 | 36,540.47 | 101,216.00 | 64,675.53 | 36.1 |

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

ELECTRIC FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------------------|---------------|------------|--------------|--------------|-------|
| <u>MAINTENANCE</u> | | | | | |
| 02-65-4002 | 16,778.36 | 16,778.36 | 36,500.00 | 19,721.64 | 46.0 |
| 02-65-4006 | 13,296.25 | 13,296.25 | 88,000.00 | 74,703.75 | 15.1 |
| 02-65-4011 | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 02-65-4020 | 226.52 | 226.52 | .00 | (226.52) | .0 |
| 02-65-4021 | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 02-65-4024 | 1,292.02 | 1,292.02 | 2,800.00 | 1,507.98 | 46.1 |
| 02-65-4025 | 3,165.01 | 3,165.01 | 3,600.00 | 434.99 | 87.9 |
| 02-65-4026 | 308.59 | 308.59 | 1,100.00 | 791.41 | 28.1 |
| 02-65-4027 | 2,341.36 | 2,341.36 | 13,000.00 | 10,658.64 | 18.0 |
| 02-65-4029 | 1,461.69 | 1,461.69 | 750.00 | (711.69) | 194.9 |
| 02-65-4030 | 427.62 | 427.62 | 4,000.00 | 3,572.38 | 10.7 |
| 02-65-4035 | 144.95 | 144.95 | 500.00 | 355.05 | 29.0 |
| 02-65-4038 | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 02-65-4041 | .00 | .00 | 500.00 | 500.00 | .0 |
| 02-65-4050 | .00 | .00 | 250.00 | 250.00 | .0 |
| 02-65-4302 | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 02-65-4306 | 2,895.00 | 2,895.00 | 14,500.00 | 11,605.00 | 20.0 |
| 02-65-5002 | 2,071.25 | 2,071.25 | 8,000.00 | 5,928.75 | 25.9 |
| 02-65-5005 | 1,194.85 | 1,194.85 | 15,000.00 | 13,805.15 | 8.0 |
| 02-65-5012 | 391,591.13 | 391,591.13 | 988,007.00 | 596,415.87 | 39.6 |
| 02-65-5014 | .00 | .00 | 3,200.00 | 3,200.00 | .0 |
| TOTAL MAINTENANCE | 437,194.60 | 437,194.60 | 1,186,207.00 | 749,012.40 | 36.9 |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 02-66-4038 | 2,398.99 | 2,398.99 | 107,475.00 | 105,076.01 | 2.2 |
| TOTAL CAPITAL OUTLAY | 2,398.99 | 2,398.99 | 107,475.00 | 105,076.01 | 2.2 |
| <u>DEBT SERVICE</u> | | | | | |
| 02-67-4902 | 150.00 | 150.00 | 150.00 | .00 | 100.0 |
| 02-67-4903 | .00 | .00 | 80,000.00 | 80,000.00 | .0 |
| 02-67-4904 | 18,943.75 | 18,943.75 | 37,887.50 | 18,943.75 | 50.0 |
| 02-67-4921 | .00 | .00 | 19,171.57 | 19,171.57 | .0 |
| 02-67-4922 | .00 | .00 | 15,018.43 | 15,018.43 | .0 |
| TOTAL DEBT SERVICE | 19,093.75 | 19,093.75 | 152,227.50 | 133,133.75 | 12.5 |
| TOTAL FUND EXPENDITURES | 496,222.56 | 496,222.56 | 1,620,807.50 | 1,124,584.94 | 30.6 |
| NET REVENUE OVER EXPENDITURES | 128,963.74 | 128,963.74 | 34,547.50 | (94,416.24) | 373.3 |

TOWN OF LYONS
BALANCE SHEET
MAY 31, 2016

WATER FUND

ASSETS

| | | | |
|------------|--------------------------------|-----------------|---------------|
| 03-01-1002 | CT-REST: O&M RESERVE | 111,364.00 | |
| 03-01-1003 | CT-REST: WATER FUND | 1,616,124.17 | |
| 03-01-1005 | OPERATING - BANK OF THE WEST | 1,742,448.85 | |
| 03-01-1007 | COLO-TRUST INVESTMENT ACCT | 755,289.81 | |
| 03-01-1011 | CT-REST: WATER CAPITAL RESERVE | 712,962.65 | |
| 03-01-1015 | DUE FROM OTHER FUNDS-INTEREST | (1,272,101.40) | |
| 03-01-1108 | INVENTORY | 9,192.96 | |
| 03-01-1110 | LAND & WATER RIGHTS | 1,441,323.95 | |
| 03-01-1113 | SYSTEM FIXED ASSETS | 5,901,342.32 | |
| 03-01-1114 | ACCUM DEPREC - SYSTEM | (1,826,740.82) | |
| 03-01-1115 | PLANT & EQUIP FIXED ASSETS | 90,416.40 | |
| 03-01-1116 | ACCUM DEPREC-PLANT & EQUIPMENT | (48,273.04) | |
| 03-01-1117 | EQUIPMENT | 59,075.67 | |
| 03-01-1118 | EQUIPMENT-ACCUM DEPRECIATIONK | (41,245.46) | |
| 03-01-1119 | IMPROVEMENTS | 2,166,374.37 | |
| 03-01-1120 | IMPROVEMENTS-ACCUM DEPRE | (748,543.45) | |
| 03-01-1220 | A/R - UTILITY BILLING | 77,506.39 | |
| 03-01-1222 | A/R CONTRACTS | 2,634.58 | |
| | TOTAL ASSETS | | 10,749,151.95 |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|------------|---------------------------|--------------|--------------|
| 03-02-2009 | ACCRUED INTEREST PAYABLE | 34,132.77 | |
| 03-02-2017 | COMPENSATION FOR ABSENCES | 10,911.06 | |
| 03-02-2018 | CWRPDA 2003 LOAN PAYABLE | 2,315,196.72 | |
| 03-02-2026 | LONGMONT TAP FEE IGA | 2,885.00 | |
| 03-02-2200 | A/P - MISCELLANEOUS | 314,918.75 | |
| 03-02-2202 | RETAINAGE PAYABLE | 31,905.35 | |
| | TOTAL LIABILITIES | | 2,709,949.65 |

FUND EQUITY

| | | | |
|------------|---------------------------------|--------------|---------------|
| | UNAPPROPRIATED FUND BALANCE: | | |
| 03-02-2290 | FUND BALANCE/RETAINED EARNINGS | 5,684,018.36 | |
| 03-02-2291 | CAPITAL CONTRIBUTION | 2,429,093.38 | |
| | REVENUE OVER EXPENDITURES - YTD | (55,432.28) | |
| | BALANCE - CURRENT DATE | 8,057,679.46 | |
| | TOTAL FUND EQUITY | | 8,057,679.46 |
| | TOTAL LIABILITIES AND EQUITY | | 10,767,629.11 |

TOWN OF LYONS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

WATER FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|------------------------------------|---------------|------------|--------------|-------------|-------|
| <u>WATER REVENUES</u> | | | | | |
| 03-16-3400 OTHER INCOME | 80.00 | 80.00 | 500.00 | 420.00 | 16.0 |
| 03-16-3401 INTEREST INCOME | 6,448.75 | 6,448.75 | 1,500.00 | (4,948.75) | 429.9 |
| 03-16-3410 TAP CONNECTION FEES | .00 | .00 | 122,500.00 | 122,500.00 | .0 |
| 03-16-3480 METERED WATER SALES | 243,316.99 | 243,316.99 | 880,000.00 | 636,683.01 | 27.7 |
| 03-16-3481 UNMETERED WATER SALES | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 03-16-3482 PIPE WATER SALES RENTAL | 4,939.95 | 4,939.95 | 15,000.00 | 10,060.05 | 32.9 |
| 03-16-3483 WATER METER SALES | 5,267.24 | 5,267.24 | 7,500.00 | 2,232.76 | 70.2 |
| | | | | | |
| TOTAL WATER REVENUES | 260,052.93 | 260,052.93 | 1,028,000.00 | 767,947.07 | 25.3 |
| | | | | | |
| <u>SOURCE 39</u> | | | | | |
| 03-39-3999 REIMBURSABLES | 361.86 | 361.86 | .00 | (361.86) | .0 |
| | | | | | |
| TOTAL SOURCE 39 | 361.86 | 361.86 | .00 | (361.86) | .0 |
| | | | | | |
| TOTAL FUND REVENUE | 260,414.79 | 260,414.79 | 1,028,000.00 | 767,585.21 | 25.3 |

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

WATER FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|---------------|------------|--------|------------|------|
|--|---------------|------------|--------|------------|------|

ALLOCATED EXPENSES(ORIG

| | | | | | | |
|-------------------------------|-----------------------------|--------|--------|-----------|-----------|-----|
| 03-44-4008 | OFFICE OPERATIONS | 164.75 | 164.75 | .00 (| 164.75) | .0 |
| 03-44-4010 | POSTAGE | 835.00 | 835.00 | .00 (| 835.00) | .0 |
| 03-44-4100 | ANTICIPATED INFLATION | .00 | .00 | 1,192.00 | 1,192.00 | .0 |
| 03-44-8003 | WF'S SHARE OF ALLOCATED EXP | .00 | .00 | 63,360.00 | 63,360.00 | .0 |
| TOTAL ALLOCATED EXPENSES(ORIG | | 999.75 | 999.75 | 64,552.00 | 63,552.25 | 1.6 |

ADMINISTRATION

| | | | | | | |
|----------------------|------------------------------|-----------|-----------|------------|------------|-------|
| 03-50-4000 | FULLTIME SALARIES (ADMIN) | 25,459.39 | 25,459.39 | 78,267.00 | 52,807.61 | 32.5 |
| 03-50-4001 | PARTTIME SALARIES | 3,095.93 | 3,095.93 | 14,100.00 | 11,004.07 | 22.0 |
| 03-50-4006 | OUTSIDE PROF SERVICE FEES | .00 | .00 | 8,000.00 | 8,000.00 | .0 |
| 03-50-4008 | OFFICE OPERATIONS | 68.75 | 68.75 | 250.00 | 181.25 | 27.5 |
| 03-50-4011 | EQUIPMENT & SMALL TOOLS | .00 | .00 | 5,600.00 | 5,600.00 | .0 |
| 03-50-4014 | DUES & SUBSCRIPTIONS | 2,113.00 | 2,113.00 | 350.00 (| 1,763.00) | 603.7 |
| 03-50-4015 | SEMINARS/MEETINGS | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 03-50-4024 | PAYROLL TAXES - ER | 2,209.07 | 2,209.07 | 5,525.00 | 3,315.93 | 40.0 |
| 03-50-4025 | EMPLOYEE INS - ER | 4,114.66 | 4,114.66 | 9,500.00 | 5,385.34 | 43.3 |
| 03-50-4026 | RETIREMENT CONTRIBUTION - ER | 697.28 | 697.28 | 2,150.00 | 1,452.72 | 32.4 |
| 03-50-4032 | ATTORNEYS FEES | .00 | .00 | 3,000.00 | 3,000.00 | .0 |
| 03-50-4033 | ENGINEERING FEES | .00 | .00 | 6,000.00 | 6,000.00 | .0 |
| 03-50-4050 | MISCELLANEOUS EXPENSE | .00 | .00 | 500.00 | 500.00 | .0 |
| 03-50-4055 | PC TECHNICIAN FEES | .00 | .00 | 250.00 | 250.00 | .0 |
| 03-50-4060 | LONGMONT TAP FEE EXPENDITURE | .00 | .00 | 4,328.00 | 4,328.00 | .0 |
| 03-50-4100 | ANTICIPATED INFLATION | .00 | .00 | 2,006.00 | 2,006.00 | .0 |
| TOTAL ADMINISTRATION | | 37,758.08 | 37,758.08 | 141,826.00 | 104,067.92 | 26.6 |

TREATMENT

| | | | | | | |
|-----------------|--------------------------------|-----------|-----------|------------|------------|-------|
| 03-62-4006 | OUTSIDE PROF SERVICE FEES | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| 03-62-4017 | ELECTRIC SERVICES | 281.78 | 281.78 | 750.00 | 468.22 | 37.6 |
| 03-62-4021 | TELEPHONE SERVICE | .00 | .00 | 150.00 | 150.00 | .0 |
| 03-62-4027 | MAINTENANCE & SUPPLIES | .00 | .00 | 500.00 | 500.00 | .0 |
| 03-62-4031 | CHEMICALS,LAB & LAB SUPPLIES | 460.30 | 460.30 | 500.00 | 39.70 | 92.1 |
| 03-62-4050 | MISCELLANEOUS EXPENSE | 1,073.43 | 1,073.43 | 500.00 (| 573.43) | 214.7 |
| 03-62-4100 | ANTICIPATED INFLATION | .00 | .00 | 253.00 | 253.00 | .0 |
| 03-62-5106 | LONGMONT WATER SERVICES | 43,648.98 | 43,648.98 | 146,880.00 | 103,231.02 | 29.7 |
| 03-62-5111 | BACTERIA & GIARDIA (WTR) TESTS | .00 | .00 | 250.00 | 250.00 | .0 |
| TOTAL TREATMENT | | 45,464.49 | 45,464.49 | 159,783.00 | 114,318.51 | 28.5 |

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

WATER FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|---------------|--------------|--------------|-------------|---------|
| <u>DISTRIBUTION</u> | | | | | |
| 03-63-4003 DISTRIBUTION SALARIES | 28,566.50 | 28,566.50 | 98,000.00 | 69,433.50 | 29.2 |
| 03-63-4006 OUTSIDE PROF SERVICE FEES | 5,846.49 | 5,846.49 | 5,000.00 | (846.49) | 116.9 |
| 03-63-4012 BUILDING MAINTENANCE | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 03-63-4020 NATURAL GAS SERVICE | 486.85 | 486.85 | 1,200.00 | 713.15 | 40.6 |
| 03-63-4024 PAYROLL TAXES - ER | 2,197.91 | 2,197.91 | 7,500.00 | 5,302.09 | 29.3 |
| 03-63-4025 EMPLOYEE INS - ER | 4,954.54 | 4,954.54 | 13,000.00 | 8,045.46 | 38.1 |
| 03-63-4026 RETIREMENT CONTRIBUTION - ER | 585.45 | 585.45 | 2,950.00 | 2,364.55 | 19.9 |
| 03-63-4027 MAINTENANCE & SUPPLIES | 2,747.16 | 2,747.16 | 75,000.00 | 72,252.84 | 3.7 |
| 03-63-4029 VEHICLE MAINT EXP | 1,686.48 | 1,686.48 | 1,000.00 | (686.48) | 168.7 |
| 03-63-4030 GASOLINE, OIL, ETC. | 213.82 | 213.82 | 3,000.00 | 2,786.18 | 7.1 |
| 03-63-4031 CHEMICALS, LAB & LAB SUPPLIES | 229.00 | 229.00 | 3,000.00 | 2,771.00 | 7.6 |
| 03-63-4035 UNIFORMS EXPENSE | 146.99 | 146.99 | 400.00 | 253.01 | 36.8 |
| 03-63-4041 PC, SOFTWARE & PRINTERS | .00 | .00 | 1,200.00 | 1,200.00 | .0 |
| 03-63-4100 ANTICIPATED INFLATION | .00 | .00 | 6,716.00 | 6,716.00 | .0 |
| 03-63-4302 ROAD BASE, SQUEEGEE, ASPHALT | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 03-63-5100 LINE & VALVE REPAIRS | 3,467.76 | 3,467.76 | 15,000.00 | 11,532.24 | 23.1 |
| 03-63-5101 HIGH SERV PUMP STATION MAINT | 3,170.63 | 3,170.63 | 200.00 | (2,970.63) | 1585.3 |
| 03-63-5102 PIPE & PIPE BEDDING | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| 03-63-5103 HIGHSERV PUMP STATION ELECTRIC | 11,176.33 | 11,176.33 | 40,000.00 | 28,823.67 | 27.9 |
| 03-63-5104 HYDRANT REPAIRS | .00 | .00 | 7,000.00 | 7,000.00 | .0 |
| 03-63-5107 WATER ASSESSMENTS & STORAGE | 5,645.38 | 5,645.38 | 20,000.00 | 14,354.62 | 28.2 |
| 03-63-5110 WATER METERS & METER PARTS | 2,712.78 | 2,712.78 | 22,000.00 | 19,287.22 | 12.3 |
| | | | | | |
| TOTAL DISTRIBUTION | 73,834.07 | 73,834.07 | 335,166.00 | 261,331.93 | 22.0 |
| | | | | | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 03-66-4038 CAPITAL PURCHASES | 2,100.00 | 2,100.00 | 7,175.00 | 5,075.00 | 29.3 |
| TOTAL CAPITAL OUTLAY | 2,100.00 | 2,100.00 | 7,175.00 | 5,075.00 | 29.3 |
| | | | | | |
| <u>DEBT SERVICE</u> | | | | | |
| 03-67-4919 CWRPDA 03 LOAN PRINCIPAL | 114,641.39 | 114,641.39 | 229,283.00 | 114,641.61 | 50.0 |
| 03-67-4920 CWRPDA 03 LOAN INTEREST | 41,049.29 | 41,049.29 | 76,098.00 | 35,048.71 | 53.9 |
| TOTAL DEBT SERVICE | 155,690.68 | 155,690.68 | 305,381.00 | 149,690.32 | 51.0 |
| | | | | | |
| TOTAL FUND EXPENDITURES | 315,847.07 | 315,847.07 | 1,013,883.00 | 698,035.93 | 31.2 |
| | | | | | |
| NET REVENUE OVER EXPENDITURES | (55,432.28) | (55,432.28) | 14,117.00 | 69,549.28 | (392.7) |

TOWN OF LYONS
 BALANCE SHEET
 MAY 31, 2016

SANITATION FUND

ASSETS

| | | | |
|------------|--------------------------------|-----------------|---------------------|
| 04-01-1003 | CT-REST: SANITATION FUND | 837,699.55 | |
| 04-01-1005 | OPERATING - BANK OF THE WEST | (1,225,801.01) | |
| 04-01-1007 | COLO-TRUST INVESTMENT ACCT | 322,764.32 | |
| 04-01-1015 | DUE FROM OTHER FUNDS-INTEREST | (14,406.06) | |
| 04-01-1016 | SRF-REST - CASH HELD BY OTHERS | 103,610.62 | |
| 04-01-1108 | INVENTORY | 3,459.28 | |
| 04-01-1110 | LAND & WATER RIGHTS | 57,048.95 | |
| 04-01-1113 | SYSTEM FIXED ASSETS | 2,893,277.82 | |
| 04-01-1114 | ACCUM DEPREC - SYSTEM | (1,386,192.68) | |
| 04-01-1115 | PLANT & EQUIP FIXED ASSETS | 98,130.06 | |
| 04-01-1116 | ACCUM DEPREC-PLANT & EQUIPMENT | (42,951.45) | |
| 04-01-1125 | CONSTRUCTION IN PROGRESS | 2,638,223.04 | |
| 04-01-1220 | A/R - UTILITY BILLING | 72,048.79 | |
| 04-01-1222 | A/R CONTRACTS | 7,019.00 | |
| | TOTAL ASSETS | | <u>4,363,930.23</u> |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|------------|---------------------------|-----------|-----------|
| 04-02-2010 | ACCRUED INTEREST PAYABLE | 10,521.28 | |
| 04-02-2017 | COMPENSATION FOR ABSENCES | 6,963.94 | |
| 04-02-2200 | A/P - MISCELLANEOUS | 35,207.34 | |
| 04-02-2265 | PAYROLL WAGES PAYABLE | .01 | |
| | TOTAL LIABILITIES | | 52,692.57 |

FUND EQUITY

| | | | |
|------------------------------|---------------------------------|-----------------|----------------------|
| UNAPPROPRIATED FUND BALANCE: | | | |
| 04-02-2290 | FUND BALANCE/RETAINED EARNINGS | (3,059,205.86) | |
| 04-02-2291 | CAPITAL CONTRIBUTION | 2,277,982.98 | |
| | REVENUE OVER EXPENDITURES - YTD | (39,025.04) | |
| | BALANCE - CURRENT DATE | (820,247.92) | |
| | TOTAL FUND EQUITY | | <u>(820,247.92)</u> |
| | TOTAL LIABILITIES AND EQUITY | | <u>(767,555.35)</u> |

TOWN OF LYONS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

SANITATION FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|-------------------------------------|-------------------|-------------------|-------------------|----------------------|--------------|
| <u>SANITATION REVENUE</u> | | | | | |
| 04-17-3401 INTEREST INCOME | 1,700.45 | 1,700.45 | 500.00 | (1,200.45) | 340.1 |
| 04-17-3410 TAP CONNECTION FEES | .00 | .00 | 59,500.00 | 59,500.00 | .0 |
| 04-17-3490 SANITATION USERS' FEE | 196,344.62 | 196,344.62 | 493,492.00 | 297,147.38 | 39.8 |
| TOTAL SANITATION REVENUE | 198,045.07 | 198,045.07 | 553,492.00 | 355,446.93 | 35.8 |
| <u>SOURCE 23</u> | | | | | |
| 04-23-3400 WWTP SRF LOAN PROCEEDS | 53,654.00 | 53,654.00 | .00 | (53,654.00) | .0 |
| 04-23-3500 WWTP DOLA GRANT PROCEEDS | 375,583.48 | 375,583.48 | .00 | (375,583.48) | .0 |
| TOTAL SOURCE 23 | 429,237.48 | 429,237.48 | .00 | (429,237.48) | .0 |
| <u>SOURCE 39</u> | | | | | |
| 04-39-3999 REIMBURSABLES | 500.00 | 500.00 | .00 | (500.00) | .0 |
| TOTAL SOURCE 39 | 500.00 | 500.00 | .00 | (500.00) | .0 |
| TOTAL FUND REVENUE | 627,782.55 | 627,782.55 | 553,492.00 | (74,290.55) | 113.4 |

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

SANITATION FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|-------------------|-------------------|-------------------|-------------------|-------------|
| <u>ALLOCATED EXPENSES</u> | | | | | |
| 04-44-4008 OFFICE OPERATIONS | 164.75 | 164.75 | .00 (| 164.75) | .0 |
| 04-44-4010 POSTAGE | 835.00 | 835.00 | .00 (| 835.00) | .0 |
| 04-44-4100 ANTICIPATED INFLATION | .00 | .00 | 624.00 | 624.00 | .0 |
| 04-44-8004 SF'S SHARE ALLOC EXP FROM GF | .00 | .00 | 32,960.00 | 32,960.00 | .0 |
| TOTAL ALLOCATED EXPENSES | 999.75 | 999.75 | 33,584.00 | 32,584.25 | 3.0 |
| <u>ADMINISTRATION</u> | | | | | |
| 04-50-4000 FULLTIME SALARIES (ADMIN) | 24,702.40 | 24,702.40 | 72,448.00 | 47,745.60 | 34.1 |
| 04-50-4001 PARTTIME SALARIES | 1,200.43 | 1,200.43 | 5,000.00 | 3,799.57 | 24.0 |
| 04-50-4006 OUTSIDE PROF SERVICE FEES | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 04-50-4008 OFFICE OPERATIONS | 126.75 | 126.75 | .00 (| 126.75) | .0 |
| 04-50-4011 EQUIPMENT & SMALL TOOLS | .00 | .00 | 4,600.00 | 4,600.00 | .0 |
| 04-50-4015 SEMINARS | 442.62 | 442.62 | .00 (| 442.62) | .0 |
| 04-50-4024 PAYROLL TAXES - ER | 1,999.17 | 1,999.17 | 4,800.00 | 2,800.83 | 41.7 |
| 04-50-4025 EMPLOYEE INS - ER | 4,006.86 | 4,006.86 | 8,250.00 | 4,243.14 | 48.6 |
| 04-50-4026 RETIREMENT CONTRIBUTION - ER | 689.36 | 689.36 | 1,875.00 | 1,185.64 | 36.8 |
| 04-50-4032 ATTORNEYS FEES | .00 | .00 | 6,000.00 | 6,000.00 | .0 |
| 04-50-4033 ENGINEERING FEES | .00 | .00 | 30,000.00 | 30,000.00 | .0 |
| 04-50-4050 MISCELLANEOUS EXPENSE | 589.00 | 589.00 | 1,500.00 | 911.00 | 39.3 |
| 04-50-4100 ANTICIPATED INFLATION | .00 | .00 | 2,205.00 | 2,205.00 | .0 |
| TOTAL ADMINISTRATION | 33,756.59 | 33,756.59 | 141,678.00 | 107,921.41 | 23.8 |
| <u>TREATMENT</u> | | | | | |
| 04-62-4006 OUTSIDE PROF SERVICE FEES | 64,559.96 | 64,559.96 | 57,000.00 (| 7,559.96) | 113.3 |
| 04-62-4012 BUILDING MAINTENANCE | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 04-62-4017 ELECTRIC SERVICES | 15,831.28 | 15,831.28 | 22,000.00 | 6,168.72 | 72.0 |
| 04-62-4020 NATURAL GAS SERVICE | 2,345.89 | 2,345.89 | 1,500.00 (| 845.89) | 156.4 |
| 04-62-4021 TELEPHONE SERVICE | 896.67 | 896.67 | 1,500.00 | 603.33 | 59.8 |
| 04-62-4027 MAINTENANCE & SUPPLIES | 5,229.56 | 5,229.56 | 15,000.00 | 9,770.44 | 34.9 |
| 04-62-4029 VEHICLE MAINT EXP | 417.67 | 417.67 | 500.00 | 82.33 | 83.5 |
| 04-62-4030 GASOLINE, OIL, ETC. | .00 | .00 | 50.00 | 50.00 | .0 |
| 04-62-4031 CHEMICALS, LAB & LAB SUPPLIES | 3,476.07 | 3,476.07 | 10,660.00 | 7,183.93 | 32.6 |
| 04-62-5202 SLUDGE DISPOSAL | 17,220.00 | 17,220.00 | 22,000.00 | 4,780.00 | 78.3 |
| TOTAL TREATMENT | 109,977.10 | 109,977.10 | 132,210.00 | 22,232.90 | 83.2 |

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

SANITATION FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|---------------|--------------|---------------|---------------|---------|
| <u>COLLECTION & TRANSMISSION</u> | | | | | |
| 04-64-4005 COLLECT/TRANSMIT SALARIES | 11,340.47 | 11,340.47 | 31,000.00 | 19,659.53 | 36.6 |
| 04-64-4006 OUTSIDE PROF SERVICE FEES | 6,507.97 | 6,507.97 | 1,000.00 | (5,507.97) | 650.8 |
| 04-64-4024 PAYROLL TAXES - ER | 873.32 | 873.32 | 2,400.00 | 1,526.68 | 36.4 |
| 04-64-4025 EMPLOYEE INS - ER | 2,073.12 | 2,073.12 | 6,000.00 | 3,926.88 | 34.6 |
| 04-64-4026 RETIREMENT CONTRIBUTION - ER | 225.86 | 225.86 | 950.00 | 724.14 | 23.8 |
| 04-64-4027 MAINTENANCE & SUPPLIES | 3,521.08 | 3,521.08 | 6,500.00 | 2,978.92 | 54.2 |
| 04-64-4029 VEHICLE MAINT EXP | 1,254.72 | 1,254.72 | 600.00 | (654.72) | 209.1 |
| 04-64-4030 GASOLINE, OIL, ETC. | 258.15 | 258.15 | 2,500.00 | 2,241.85 | 10.3 |
| 04-64-4035 UNIFORMS EXPENSE | 145.97 | 145.97 | 350.00 | 204.03 | 41.7 |
| 04-64-4038 EQUIPMENT & SMALL TOOLS | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 04-64-4050 MISCELLANEOUS EXPENSE | 243.00 | 243.00 | .00 | (243.00) | .0 |
| 04-64-4100 ANTICIPATED INFLATION | .00 | .00 | 1,582.00 | 1,582.00 | .0 |
| 04-64-4309 STORM & SEWER DRAINAGE | 3,300.00 | 3,300.00 | 3,000.00 | (300.00) | 110.0 |
| 04-64-5105 DISCHARGE PERMIT | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 04-64-5200 LINE REPAIRS & CLEANING | 828.16 | 828.16 | 20,000.00 | 19,171.84 | 4.1 |
| TOTAL COLLECTION & TRANSMISSION | 30,571.82 | 30,571.82 | 79,382.00 | 48,810.18 | 38.5 |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 04-66-4038 CAPITAL PURCHASES | 1,100.00 | 1,100.00 | 4,400.00 | 3,300.00 | 25.0 |
| 04-66-4049 WPCRF TRT PLANT IMPROVEMENTS | 843.19 | 843.19 | .00 | (843.19) | .0 |
| TOTAL CAPITAL OUTLAY | 1,943.19 | 1,943.19 | 4,400.00 | 2,456.81 | 44.2 |
| <u>DEPARTMENT 70</u> | | | | | |
| 04-70-4006 NEW WWTP PROJECT COSSTS | 339,336.86 | 339,336.86 | .00 | (339,336.86) | .0 |
| 04-70-4914 WWTP SRF LOAN PRINCIPAL | 119,004.01 | 119,004.01 | 238,687.37 | 119,683.36 | 49.9 |
| 04-70-4915 WWTP SRF LOAN INTEREST | 31,218.27 | 31,218.27 | 61,757.19 | 30,538.92 | 50.6 |
| TOTAL DEPARTMENT 70 | 489,559.14 | 489,559.14 | 300,444.56 | (189,114.58) | 162.9 |
| TOTAL FUND EXPENDITURES | 666,807.59 | 666,807.59 | 691,698.56 | 24,890.97 | 96.4 |
| NET REVENUE OVER EXPENDITURES | (39,025.04) | (39,025.04) | (138,206.56) | (99,181.52) | (28.2) |

TOWN OF LYONS
 BALANCE SHEET
 MAY 31, 2016

CONSERVATION TRUST FUND

ASSETS

| | | | |
|------------|------------------------------|--------------|-------------------|
| 07-01-1001 | CASH-CONSERVATION TRUST FUND | 227,629.06 | |
| 07-01-1007 | COLO-TRUST INVESTMENT ACCT | (91,259.64) | |
| | TOTAL ASSETS | | <u>136,369.42</u> |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|------------|-----------------------------|-------------|-------------|
| 07-02-2008 | DUE TO DUE FROM OTHER FUNDS | (2,213.79) | |
| | TOTAL LIABILITIES | | (2,213.79) |

FUND EQUITY

| | | | |
|------------------------------|---------------------------------|-------------------|-------------------|
| UNAPPROPRIATED FUND BALANCE: | | | |
| 07-02-2290 | FUND BALANCE/RETAINED EARNINGS | 197,217.12 | |
| | REVENUE OVER EXPENDITURES - YTD | (58,630.95) | |
| | BALANCE - CURRENT DATE | <u>138,586.17</u> | |
| | TOTAL FUND EQUITY | | <u>138,586.17</u> |
| | TOTAL LIABILITIES AND EQUITY | | <u>136,372.38</u> |

TOWN OF LYONS
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2016

CONSERVATION TRUST FUND

| | | <u>PERIOD ACTUAL</u> | <u>YTD ACTUAL</u> | <u>BUDGET</u> | <u>UNEARNED</u> | <u>PCNT</u> |
|-----------------------------------|------------------|----------------------|-------------------|------------------|------------------|-------------|
| <u>CONSERVATION TRUST REVENUE</u> | | | | | | |
| 07-20-3203 | COLORADO LOTTERY | 4,594.53 | 4,594.53 | 20,000.00 | 15,405.47 | 23.0 |
| 07-20-3401 | INTEREST INCOME | 440.52 | 440.52 | 200.00 | (240.52) | 220.3 |
| TOTAL CONSERVATION TRUST REVENUE | | <u>5,035.05</u> | <u>5,035.05</u> | <u>20,200.00</u> | <u>15,164.95</u> | <u>24.9</u> |
| TOTAL FUND REVENUE | | <u>5,035.05</u> | <u>5,035.05</u> | <u>20,200.00</u> | <u>15,164.95</u> | <u>24.9</u> |

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

CONSERVATION TRUST FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|---------------|--------------|-----------|--------------|--------|
| <u>ADULT SOFTBALL</u> | | | | | |
| 07-70-4050 MISCELLANEOUS EXPENSE | 63,666.00 | 63,666.00 | .00 | (63,666.00) | .0 |
| TOTAL ADULT SOFTBALL | 63,666.00 | 63,666.00 | .00 | (63,666.00) | .0 |
| <u>ADMINISTRATION</u> | | | | | |
| 07-82-4508 TRANSFER TO PARKS/RECR FUND | .00 | .00 | 15,000.00 | 15,000.00 | .0 |
| TOTAL ADMINISTRATION | .00 | .00 | 15,000.00 | 15,000.00 | .0 |
| TOTAL FUND EXPENDITURES | 63,666.00 | 63,666.00 | 15,000.00 | (48,666.00) | 424.4 |
| NET REVENUE OVER EXPENDITURES | (58,630.95) | (58,630.95) | 5,200.00 | 63,830.95 | (1127. |

TOWN OF LYONS
BALANCE SHEET
MAY 31, 2016

PARKS & RECREATION FUND

ASSETS

| | | | |
|------------|--------------------------------|---------------|-------------------|
| 08-01-1005 | OPERATING - BANK OF THE WEST | (772,221.52) | |
| 08-01-1006 | CT-REST: PF SVGS-CONSTR | 256,703.10 | |
| 08-01-1007 | COLO-TRUST INVESTMENT ACCT | 1,170,024.44 | |
| 08-01-1015 | DUE FROM OTHER FUNDS-INTEREST | (18,142.76) | |
| 08-01-1101 | PETTY CASH | 350.00 | |
| 08-01-1105 | GAP PETTY CASH | 150.00 | |
| 08-01-1216 | EST ACCRUED TAXES&REVS REC'BLE | 31,545.79 | |
| | TOTAL ASSETS | | <u>668,409.05</u> |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|------------|-----------------------|-----------|-----------|
| 08-02-2008 | DUE TO FUND 19 | 64,924.96 | |
| 08-02-2200 | A/P - MISCELLANEOUS | 8,970.58 | |
| 08-02-2265 | PAYROLL WAGES PAYABLE | (.03) | |
| | TOTAL LIABILITIES | | 73,895.51 |

FUND EQUITY

| | | | |
|------------------------------|---------------------------------|--------------|-------------------|
| UNAPPROPRIATED FUND BALANCE: | | | |
| 08-02-2290 | FUND BALANCE/RETAINED EARNINGS | 553,669.59 | |
| | REVENUE OVER EXPENDITURES - YTD | (20,432.86) | |
| | BALANCE - CURRENT DATE | 533,236.73 | |
| | TOTAL FUND EQUITY | | <u>533,236.73</u> |
| | TOTAL LIABILITIES AND EQUITY | | <u>607,132.24</u> |

TOWN OF LYONS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

PARKS & RECREATION FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|--|---------------|------------|------------|-------------|-------|
| <u>TAXES</u> | | | | | |
| 08-10-3007 HOME ADDITIONS FEE - PARKS | 7,074.09 | 7,074.09 | 24,500.00 | 17,425.91 | 28.9 |
| TOTAL TAXES | 7,074.09 | 7,074.09 | 24,500.00 | 17,425.91 | 28.9 |
| <u>PARKS/RECREATION REVENUE</u> | | | | | |
| 08-21-3003 SALES TAX: MEADOW PARK - 1% | 78,092.62 | 78,092.62 | 210,000.00 | 131,907.38 | 37.2 |
| 08-21-3005 USE TAX: MEADOW PARK - 1% | 25,305.32 | 25,305.32 | 62,500.00 | 37,194.68 | 40.5 |
| 08-21-3400 OTHER INCOME | 76.00 | 76.00 | 100.00 | 24.00 | 76.0 |
| 08-21-3401 INTEREST INCOME | 817.09 | 817.09 | 500.00 | (317.09) | 163.4 |
| 08-21-3402 PARK DONATIONS | 100.00 | 100.00 | 4,500.00 | 4,400.00 | 2.2 |
| 08-21-3509 TRANSFER IN FROM CONSRV TRUST | .00 | .00 | 15,000.00 | 15,000.00 | .0 |
| TOTAL PARKS/RECREATION REVENUE | 104,391.03 | 104,391.03 | 292,600.00 | 188,208.97 | 35.7 |
| <u>PARK DIVISION REVENUE</u> | | | | | |
| 08-22-3891 CAMPING REVENUES | 2,668.00 | 2,668.00 | 89,500.00 | 86,832.00 | 3.0 |
| 08-22-3892 SHELTER HOUSE REVENUES | .00 | .00 | 3,750.00 | 3,750.00 | .0 |
| 08-22-3893 PARKING FEES: MEADOW PARK | .00 | .00 | 20,500.00 | 20,500.00 | .0 |
| 08-22-3894 DOG PARK FEES | 1,210.00 | 1,210.00 | 1,500.00 | 290.00 | 80.7 |
| 08-22-3895 SPECIAL EVNT/LG GROUP PERMITS | 1,575.00 | 1,575.00 | 9,250.00 | 7,675.00 | 17.0 |
| TOTAL PARK DIVISION REVENUE | 5,453.00 | 5,453.00 | 124,500.00 | 119,047.00 | 4.4 |
| <u>RECREATION DIVISION REVENUE</u> | | | | | |
| 08-23-3800 RECR PROGRAM REVENUES | 3,268.00 | 3,268.00 | 12,500.00 | 9,232.00 | 26.1 |
| 08-23-3860 DUMP STATION REVENUE | 80.00 | 80.00 | 1,500.00 | 1,420.00 | 5.3 |
| TOTAL RECREATION DIVISION REVENUE | 3,348.00 | 3,348.00 | 14,000.00 | 10,652.00 | 23.9 |
| <u>SPECIAL EVENT REVENUE</u> | | | | | |
| 08-25-3404 SPECIAL EVENTS REVENUES | .00 | .00 | 500.00 | 500.00 | .0 |
| 08-25-3406 LYONS 5K RIVER RUN REVENUE | 6,500.00 | 6,500.00 | 6,500.00 | .00 | 100.0 |
| 08-25-3407 LYONS OUTDOOR GAMES REVENUE | 21,397.06 | 21,397.06 | 83,500.00 | 62,102.94 | 25.6 |
| 08-25-3410 PARADE OF LIGHTS REVENUE | 3,000.00 | 3,000.00 | 7,000.00 | 4,000.00 | 42.9 |
| 08-25-3820 LYONS GOOD OLD DAYS REVENUE | 9,750.00 | 9,750.00 | 6,000.00 | (3,750.00) | 162.5 |
| TOTAL SPECIAL EVENT REVENUE | 40,647.06 | 40,647.06 | 103,500.00 | 62,852.94 | 39.3 |
| TOTAL FUND REVENUE | 160,913.18 | 160,913.18 | 559,100.00 | 398,186.82 | 28.8 |

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

PARKS & RECREATION FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|---------------|------------|-----------|-------------|--------|
| <u>ALLOCATED EXPENSES</u> | | | | | |
| 08-44-4014 DUES & SUBSCRIPTIONS | 200.00 | 200.00 | .00 | (200.00) | .0 |
| 08-44-8008 PRF'S SHARE ALLOC EXP FROM GF | .00 | .00 | 21,120.00 | 21,120.00 | .0 |
| TOTAL ALLOCATED EXPENSES | 200.00 | 200.00 | 21,120.00 | 20,920.00 | 1.0 |
| <u>ADMINISTRATION</u> | | | | | |
| 08-50-4000 FULLTIME SALARIES (ADMIN) | 6,814.31 | 6,814.31 | 23,985.00 | 17,170.69 | 28.4 |
| 08-50-4006 OUTSIDE PROF SERVICE FEES | 90.00 | 90.00 | 1,000.00 | 910.00 | 9.0 |
| 08-50-4008 OFFICE OPERATIONS | 630.14 | 630.14 | 2,000.00 | 1,369.86 | 31.5 |
| 08-50-4011 EQUIPMENT & SMALL TOOLS | .00 | .00 | 500.00 | 500.00 | .0 |
| 08-50-4014 DUES & SUBSCR | 191.00 | 191.00 | 750.00 | 559.00 | 25.5 |
| 08-50-4015 SEMINARS/MEETINGS | 295.00 | 295.00 | 1,200.00 | 905.00 | 24.6 |
| 08-50-4021 TELEPHONE SERVICE | 1,174.29 | 1,174.29 | 2,800.00 | 1,625.71 | 41.9 |
| 08-50-4024 PAYROLL TAXES - ER | 523.03 | 523.03 | 1,150.00 | 626.97 | 45.5 |
| 08-50-4025 EMPLOYEE INS - ER | 1,176.36 | 1,176.36 | 3,000.00 | 1,823.64 | 39.2 |
| 08-50-4026 RETIREMENT CONTRIBUTION - ER | 211.46 | 211.46 | 600.00 | 388.54 | 35.2 |
| 08-50-4032 ATTORNEYS FEES | 888.00 | 888.00 | 1,500.00 | 612.00 | 59.2 |
| 08-50-4033 ENGINEERING FEES | 7,856.75 | 7,856.75 | .00 | (7,856.75) | .0 |
| 08-50-4036 ADVERTISING & PUBLISHING | 438.00 | 438.00 | 4,000.00 | 3,562.00 | 11.0 |
| 08-50-4041 PC, SOFTWARE & PRINTERS | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 08-50-4050 MISCELLANEOUS EXPENSE | 118.64 | 118.64 | 3,500.00 | 3,381.36 | 3.4 |
| 08-50-4055 PC TECHNICIAN FEES | .00 | .00 | 250.00 | 250.00 | .0 |
| TOTAL ADMINISTRATION | 20,406.98 | 20,406.98 | 47,735.00 | 27,328.02 | 42.8 |
| <u>PARKS DIRECTOR</u> | | | | | |
| 08-51-4000 FULLTIME SALARIES DIRECTOR | 27,240.88 | 27,240.88 | 64,914.00 | 37,673.12 | 42.0 |
| 08-51-4024 PAYROLL TAXES - ER | 2,078.21 | 2,078.21 | 5,000.00 | 2,921.79 | 41.6 |
| 08-51-4025 EMPLOYEE INS - ER | 6,025.80 | 6,025.80 | 12,500.00 | 6,474.20 | 48.2 |
| 08-51-4026 RETIREMENT CONTRIBUTION - ER | 847.75 | 847.75 | 1,700.00 | 852.25 | 49.9 |
| TOTAL PARKS DIRECTOR | 36,192.64 | 36,192.64 | 84,114.00 | 47,921.36 | 43.0 |
| <u>SPECIAL EVENTS</u> | | | | | |
| 08-55-4303 GOOD OLD DAYS EXP | (440.00) | (440.00) | 7,750.00 | 8,190.00 | (5.7) |
| 08-55-4705 SPECIAL EVENTS EXPENSE | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 08-55-4707 PARADE OF LIGHTS EXPENSES | .00 | .00 | 6,500.00 | 6,500.00 | .0 |
| 08-55-4709 LYONS 5K RIVER RUN | 77.04 | 77.04 | 5,750.00 | 5,672.96 | 1.3 |
| 08-55-4710 LYONS OUTDOOR GAMES | 27,017.81 | 27,017.81 | 72,500.00 | 45,482.19 | 37.3 |
| TOTAL SPECIAL EVENTS | 26,654.85 | 26,654.85 | 94,000.00 | 67,345.15 | 28.4 |

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

PARKS & RECREATION FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|---------------|------------|------------|------------|-------|
| <u>CULTURE EXPENDITURES</u> | | | | | |
| 08-56-4700 CULTURAL - OTHER | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| TOTAL CULTURE EXPENDITURES | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| <u>PARKS DEPT</u> | | | | | |
| 08-60-4000 FULLTIME SALARIES (ADMIN) | 14,057.98 | 14,057.98 | 33,420.00 | 19,362.02 | 42.1 |
| 08-60-4001 PARTTIME SALARIES | 19,693.12 | 19,693.12 | 49,754.00 | 30,060.88 | 39.6 |
| 08-60-4002 MAINTENANCE SALARIES | 27,015.06 | 27,015.06 | 72,592.00 | 45,576.94 | 37.2 |
| 08-60-4012 BLDG MAINT & GROUNDS | 6,075.18 | 6,075.18 | 27,500.00 | 21,424.82 | 22.1 |
| 08-60-4017 ELECTRIC SERVICES | 2,159.36 | 2,159.36 | 6,250.00 | 4,090.64 | 34.6 |
| 08-60-4024 PAYROLL TAXES - ER | 3,864.00 | 3,864.00 | 13,000.00 | 9,136.00 | 29.7 |
| 08-60-4025 EMPLOYEE INS - ER | 17,344.52 | 17,344.52 | 26,500.00 | 9,155.48 | 65.5 |
| 08-60-4026 RETIREMENT CONTRIBUTION - ER | 437.46 | 437.46 | 1,200.00 | 762.54 | 36.5 |
| 08-60-4027 MAINTENANCE & SUPPLIES | 1,915.34 | 1,915.34 | 18,500.00 | 16,584.66 | 10.4 |
| 08-60-4029 VEHICLE MAINT EXP | 643.30 | 643.30 | 4,500.00 | 3,856.70 | 14.3 |
| 08-60-4030 GASOLINE, OIL, ETC. | 490.20 | 490.20 | 4,500.00 | 4,009.80 | 10.9 |
| 08-60-4035 UNIFORMS EXPENSE | 359.30 | 359.30 | 1,250.00 | 890.70 | 28.7 |
| 08-60-4041 PC, SOFTWARE & PRINTERS | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 08-60-4050 MISCELLANEOUS EXPENSE | 318.68 | 318.68 | 2,500.00 | 2,181.32 | 12.8 |
| 08-60-4311 SANITARY SRVS-TRASH,PORTAJ:PRF | 984.17 | 984.17 | 5,500.00 | 4,515.83 | 17.9 |
| 08-60-4316 ACQUIRED PROPERTY MAINTENANCE | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 08-60-4317 RIVER COURSE MAINT | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 08-60-4321 PARK SIGNAGE | .00 | .00 | 1,250.00 | 1,250.00 | .0 |
| 08-60-4322 TREE MAINTENANCE | .00 | .00 | 2,700.00 | 2,700.00 | .0 |
| 08-60-4383 BOHN PARK IMPROVEMENTS | 616.98 | 616.98 | .00 | (616.98) | .0 |
| TOTAL PARKS DEPT | 95,974.65 | 95,974.65 | 276,416.00 | 180,441.35 | 34.7 |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 08-66-4038 CAPITAL PURCHASES | 700.00 | 700.00 | 700.00 | .00 | 100.0 |
| TOTAL CAPITAL OUTLAY | 700.00 | 700.00 | 700.00 | .00 | 100.0 |
| <u>PARKS RECREATION PROGRAMMING</u> | | | | | |
| 08-76-4050 RECREATION PROGRAMING | 1,194.87 | 1,194.87 | 24,000.00 | 22,805.13 | 5.0 |
| TOTAL PARKS RECREATION PROGRAMMING | 1,194.87 | 1,194.87 | 24,000.00 | 22,805.13 | 5.0 |

TOWN OF LYONS
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2016

PARKS & RECREATION FUND

| | <u>PERIOD ACTUAL</u> | <u>YTD ACTUAL</u> | <u>BUDGET</u> | <u>UNEXPENDED</u> | <u>PCNT</u> |
|---|----------------------|---------------------|-------------------|-------------------|----------------|
| <u>DEPARTMENT 79</u> | | | | | |
| 08-79-4050 SENIOR PROGRAMMING MISC EXPENS | 22.05 | 22.05 | 2,000.00 | 1,977.95 | 1.1 |
| TOTAL DEPARTMENT 79 | <u>22.05</u> | <u>22.05</u> | <u>2,000.00</u> | <u>1,977.95</u> | <u>1.1</u> |
| | | | | | |
| TOTAL FUND EXPENDITURES | <u>181,346.04</u> | <u>181,346.04</u> | <u>552,085.00</u> | <u>370,738.96</u> | <u>32.9</u> |
| | | | | | |
| NET REVENUE OVER EXPENDITURES | <u>(20,432.86)</u> | <u>(20,432.86)</u> | <u>7,015.00</u> | <u>27,447.86</u> | <u>(291.3)</u> |

TOWN OF LYONS
 BALANCE SHEET
 MAY 31, 2016

GRANTS & OTHER

ASSETS

| | | | |
|------------|--------------------------------|--------------|---------------------|
| 19-01-1003 | BANK OF THE WEST FLOOD ADVANCE | 100.00 | |
| 19-01-1005 | OPERATING - BANK OF THE WEST | 1,900,954.47 | |
| 19-01-1010 | DUE FROM OTHER FUNDS | 322,563.59 | |
| 19-01-1200 | A/R - MISCELLANEOUS | 3,169,793.25 | |
| 19-01-1201 | A/R GOCO GRANT | 138,227.00 | |
| 19-01-1202 | CIRSA | 156,387.95 | |
| 19-01-1203 | A?R STATE ASSISTANCE GRANT | 1,084,104.49 | |
| 19-01-1204 | AMOUNTS OWED BY OTHER GOVTS | 256,329.38 | |
| | TOTAL ASSETS | | <u>7,028,460.13</u> |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|------------|-----------------------------|--------------|--------------|
| 19-02-2200 | A/P - MISCELLANEOUS | 2,950.02 | |
| 19-02-2202 | RETAINAGE PAYABLE | 329,544.28 | |
| 19-02-2270 | DEFERRED FEDERAL REVENUES | 3,853,167.30 | |
| 19-02-2273 | CIRSA DEFERRED REVENUE | 156,387.95 | |
| 19-02-2275 | DEFERRED MISC GRANT REVENUE | 205,026.42 | |
| | TOTAL LIABILITIES | | 4,547,075.97 |

FUND EQUITY

| | | | |
|------------------------------|---------------------------------|---------------------|---------------------|
| UNAPPROPRIATED FUND BALANCE: | | | |
| 19-02-2290 | FUND BALANCE/RETAINED EARNINGS | 3,408,312.12 | |
| | REVENUE OVER EXPENDITURES - YTD | (2,187,855.92) | |
| | BALANCE - CURRENT DATE | <u>1,220,456.20</u> | |
| | TOTAL FUND EQUITY | | <u>1,220,456.20</u> |
| | TOTAL LIABILITIES AND EQUITY | | <u>5,767,532.17</u> |

TOWN OF LYONS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

GRANTS & OTHER

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|--|---------------|------------|--------|----------|------|
|--|---------------|------------|--------|----------|------|

SOURCE 24

| | | | | | | |
|------------|--------------------------------|----------|----------|-------|-----------|----|
| 19-24-3450 | ECDEV QUASISUICENT & MAY HIST. | 2,060.69 | 2,060.69 | .00 (| 2,060.69) | .0 |
| | TOTAL SOURCE 24 | 2,060.69 | 2,060.69 | .00 (| 2,060.69) | .0 |

LIBRARY & OTHER

| | | | | | | |
|------------|--------------------------|------------|------------|-------|-------------|----|
| 19-25-3875 | CIRSA INSURANCE PROCEEDS | 628,870.99 | 628,870.99 | .00 (| 628,870.99) | .0 |
| | TOTAL LIBRARY & OTHER | 628,870.99 | 628,870.99 | .00 (| 628,870.99) | .0 |

LYONS COMMUNITY FOUNDATION

| | | | | | | |
|------------|----------------------------------|-----------|-----------|-------|------------|----|
| 19-27-3908 | LCF PRC BOHN PK LANDSCAPE \$5K | 5,000.00 | 5,000.00 | .00 (| 5,000.00) | .0 |
| 19-27-3909 | LCF PRC BOHN PK TRAILS \$14.46K | 14,460.00 | 14,460.00 | .00 (| 14,460.00) | .0 |
| | TOTAL LYONS COMMUNITY FOUNDATION | 19,460.00 | 19,460.00 | .00 (| 19,460.00) | .0 |

FEDERAL FUNDING

| | | | | | | |
|------------|--------------------------|------------|------------|-------|-------------|----|
| 19-28-3800 | FEMA FLOOD PROJECT SHARE | 891,466.28 | 891,466.28 | .00 (| 891,466.28) | .0 |
| | TOTAL FEDERAL FUNDING | 891,466.28 | 891,466.28 | .00 (| 891,466.28) | .0 |

STATE FUNDING

| | | | | | | |
|------------|-------------------------------|--------------|--------------|-------|---------------|----|
| 19-29-3412 | DOLA MINI GRANT | 10,000.00 | 10,000.00 | .00 (| 10,000.00) | .0 |
| 19-29-3442 | CWCB LYONS DITCH \$25K | 20,000.00 | 20,000.00 | .00 (| 20,000.00) | .0 |
| 19-29-3443 | CWCB LYONS DITCH \$9385 | .25 | .25 | .00 (| .25) | .0 |
| 19-29-3875 | STATE FLOOD PROJECT SHARE | 270,986.35 | 270,986.35 | .00 (| 270,986.35) | .0 |
| 19-29-3879 | STATE HISTORIC LIBRARY \$200K | 110,276.00 | 110,276.00 | .00 (| 110,276.00) | .0 |
| 19-29-3883 | DOLA \$200K LIBRARY RENOVATE | 255,819.67 | 255,819.67 | .00 (| 255,819.67) | .0 |
| 19-29-3890 | DOLA STAFFING GRANT 10-24-14 | 388,218.40 | 388,218.40 | .00 (| 388,218.40) | .0 |
| | TOTAL STATE FUNDING | 1,055,300.67 | 1,055,300.67 | .00 (| 1,055,300.67) | .0 |

OTHER GOVT REVENUES

| | | | | | | |
|------------|-------------------------------|-----------|-----------|-------|------------|----|
| 19-30-3450 | BOCO ECON DEVELOPMENT GRANT | 6,000.00 | 6,000.00 | .00 (| 6,000.00) | .0 |
| 19-30-3456 | 2015 BOCO ZERO WASTE STATIONS | 4,819.00 | 4,819.00 | .00 (| 4,819.00) | .0 |
| | TOTAL OTHER GOVT REVENUES | 10,819.00 | 10,819.00 | .00 (| 10,819.00) | .0 |

TOWN OF LYONS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

GRANTS & OTHER

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|--|---------------------|---------------------|------------|------------------------|-----------|
| <u>FISCAL AGENT REVENUES</u> | | | | | |
| 19-31-3800 LAHC | 255.00 | 255.00 | .00 | (255.00) | .0 |
| 19-31-3801 LYBSA | 400.00 | 400.00 | .00 | (400.00) | .0 |
| 19-31-3802 LAHC "LAST THURSDAY" FUNDS | 2,840.14 | 2,840.14 | .00 | (2,840.14) | .0 |
| TOTAL FISCAL AGENT REVENUES | 3,495.14 | 3,495.14 | .00 | (3,495.14) | .0 |
| <u>SOURCE 32</u> | | | | | |
| 19-32-3002 FESIBILITY SAN APPVAL \$67350 | 450.00 | 450.00 | .00 | (450.00) | .0 |
| 19-32-3003 WATER SEWER RATE STUDY \$38950 | 790.00 | 790.00 | .00 | (790.00) | .0 |
| 19-32-3005 WWTP OUTFAL CONSTRUCT \$322554 | 11,135.00 | 11,135.00 | .00 | (11,135.00) | .0 |
| 19-32-3011 TRANSLINE/APPLEV OR MEADOW \$1M | 10,309.88 | 10,309.88 | .00 | (10,309.88) | .0 |
| TOTAL SOURCE 32 | 22,684.88 | 22,684.88 | .00 | (22,684.88) | .0 |
| <u>SOURCE 39</u> | | | | | |
| 19-39-3999 REIMBURSABLES | 160.00 | 160.00 | .00 | (160.00) | .0 |
| TOTAL SOURCE 39 | 160.00 | 160.00 | .00 | (160.00) | .0 |
| TOTAL FUND REVENUE | 2,634,317.65 | 2,634,317.65 | .00 | (2,634,317.65) | .0 |

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

GRANTS & OTHER

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------------------------|------------------------------------|------------|------------|-------------------|------|
| <u>CDPHE</u> | | | | | |
| 19-42-4002 | FESIBILITY SAN APPVAL \$67350 | 1,125.00 | 1,125.00 | .00 (1,125.00) | .0 |
| 19-42-4003 | WATER SEWER RATE STUDY\$38950 | 10,845.55 | 10,845.55 | .00 (10,845.55) | .0 |
| 19-42-4004 | PROJECT MGMT \$132302 | 5,440.00 | 5,440.00 | .00 (5,440.00) | .0 |
| 19-42-4005 | WWTP OUTFALL CONSTRUCT \$322554 | 11,123.87 | 11,123.87 | .00 (11,123.87) | .0 |
| 19-42-4010 | CK STRUCTURE & ENCASE 2ND \$56K | 5,322.60 | 5,322.60 | .00 (5,322.60) | .0 |
| 19-42-4011 | TRANSLINE/APPLEV OR MEADOW \$1M | 9,499.74 | 9,499.74 | .00 (9,499.74) | .0 |
| 19-42-4024 | PAYROLL TAXES ER | 416.16 | 416.16 | .00 (416.16) | .0 |
| | TOTAL CDPHE | 43,772.92 | 43,772.92 | .00 (43,772.92) | .0 |
| <u>ALLOCATED EXPENSES</u> | | | | | |
| 19-44-4033 | ENGINEERING FEES | 97.50 | 97.50 | .00 (97.50) | .0 |
| | TOTAL ALLOCATED EXPENSES | 97.50 | 97.50 | .00 (97.50) | .0 |
| <u>DOLA STAFFING GRANT 10-24-14</u> | | | | | |
| 19-45-4000 | SALARY AND WAGES | 202,663.90 | 202,663.90 | .00 (202,663.90) | .0 |
| 19-45-4006 | OUTSIDE PROFESSIONAL SERVICES | 4,950.00 | 4,950.00 | .00 (4,950.00) | .0 |
| 19-45-4012 | BLDG RENT & MAINT | 9,771.02 | 9,771.02 | .00 (9,771.02) | .0 |
| 19-45-4024 | PAYROLL TAXES ER | 16,373.19 | 16,373.19 | .00 (16,373.19) | .0 |
| 19-45-4025 | EMPLOYEE INS ER | 32,230.86 | 32,230.86 | .00 (32,230.86) | .0 |
| 19-45-4026 | RETIREMENT CONTRIBUTION ER | 518.58 | 518.58 | .00 (518.58) | .0 |
| 19-45-4057 | TELEPHONE EXP | 165.50 | 165.50 | .00 (165.50) | .0 |
| | TOTAL DOLA STAFFING GRANT 10-24-14 | 266,673.05 | 266,673.05 | .00 (266,673.05) | .0 |
| <u>DEPARTMENT 51</u> | | | | | |
| 19-51-4030 | PARKS DONATION EXPENSE | 20,421.08 | 20,421.08 | .00 (20,421.08) | .0 |
| 19-51-4040 | CO HOME \$ GARDEN MAY'14 \$15K | 15,000.00 | 15,000.00 | .00 (15,000.00) | .0 |
| 19-51-4050 | ECDEV QUASISQUICENT. & MAY HIST | 271.94 | 271.94 | .00 (271.94) | .0 |
| | TOTAL DEPARTMENT 51 | 35,693.02 | 35,693.02 | .00 (35,693.02) | .0 |
| <u>LIBRARY GRANTS</u> | | | | | |
| 19-57-4007 | LCF VOLUNTEER GRANT MISC \$10K | 772.50 | 772.50 | .00 (772.50) | .0 |
| 19-57-4051 | LIBRARY REPAIR LCF \$15K | 1,075.13 | 1,075.13 | .00 (1,075.13) | .0 |
| 19-57-4057 | LIBRARY DOLA \$200K RENOVATE | 100,880.94 | 100,880.94 | .00 (100,880.94) | .0 |
| 19-57-4058 | LIBRARY \$200K STATE HIST FUND | 25,653.02 | 25,653.02 | .00 (25,653.02) | .0 |
| | TOTAL LIBRARY GRANTS | 128,381.59 | 128,381.59 | .00 (128,381.59) | .0 |

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

GRANTS & OTHER

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------------------------|---------------|--------------|----------|-----------------|------|
| <u>LAHC</u> | | | | | |
| 19-58-4006 | 1,688.57 | 1,688.57 | 9,537.59 | 7,849.02 | 17.7 |
| 19-58-4007 | 245.00 | 245.00 | .00 | (245.00) | .0 |
| TOTAL LAHC | 1,933.57 | 1,933.57 | 9,537.59 | 7,604.02 | 20.3 |
| <u>LYBSA</u> | | | | | |
| 19-59-4006 | 125.00 | 125.00 | .00 | (125.00) | .0 |
| TOTAL LYBSA | 125.00 | 125.00 | .00 | (125.00) | .0 |
| <u>STATE GRANTS</u> | | | | | |
| 19-60-4006 | 1,782.42 | 1,782.42 | .00 | (1,782.42) | .0 |
| 19-60-4054 | 25,000.00 | 25,000.00 | .00 | (25,000.00) | .0 |
| 19-60-4800 | 61,023.62 | 61,023.62 | .00 | (61,023.62) | .0 |
| TOTAL STATE GRANTS | 87,806.04 | 87,806.04 | .00 | (87,806.04) | .0 |
| <u>2013 FLOOD</u> | | | | | |
| 19-61-4001 | 21,133.74 | 21,133.74 | .00 | (21,133.74) | .0 |
| 19-61-4006 | 4,164,858.97 | 4,164,858.97 | .00 | (4,164,858.97) | .0 |
| 19-61-4012 | 6,964.60 | 6,964.60 | .00 | (6,964.60) | .0 |
| 19-61-4024 | 1,677.79 | 1,677.79 | .00 | (1,677.79) | .0 |
| 19-61-4027 | 8,521.90 | 8,521.90 | .00 | (8,521.90) | .0 |
| 19-61-4032 | 2,278.00 | 2,278.00 | .00 | (2,278.00) | .0 |
| 19-61-4033 | 18,247.65 | 18,247.65 | .00 | (18,247.65) | .0 |
| 19-61-4038 | 9,869.75 | 9,869.75 | .00 | (9,869.75) | .0 |
| 19-61-4039 | 805.08 | 805.08 | .00 | (805.08) | .0 |
| 19-61-4050 | 312.38 | 312.38 | .00 | (312.38) | .0 |
| 19-61-4302 | 711.44 | 711.44 | .00 | (711.44) | .0 |
| 19-61-4321 | 150.00 | 150.00 | .00 | (150.00) | .0 |
| 19-61-5002 | 672.56 | 672.56 | .00 | (672.56) | .0 |
| TOTAL 2013 FLOOD | 4,236,203.86 | 4,236,203.86 | .00 | (4,236,203.86) | .0 |
| <u>OTHER GRANT EXPENDITURES</u> | | | | | |
| 19-62-4006 | 7,390.97 | 7,390.97 | .00 | (7,390.97) | .0 |
| TOTAL OTHER GRANT EXPENDITURES | 7,390.97 | 7,390.97 | .00 | (7,390.97) | .0 |

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

GRANTS & OTHER

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|-----------------|-----------------|-------------|-----------------|--------|
| <u>DEPARTMENT 63</u> | | | | | |
| 19-63-4009 LCF SENIOR PROGRAM \$1800 | 762.95 | 762.95 | .00 | (762.95) | .0 |
| 19-63-4031 LCF VOL LUNCH NOV14 \$5800 | 829.43 | 829.43 | .00 | (829.43) | .0 |
| 19-63-5002 LCF SUMMER CONCERT SERIES 2016 | 1,840.00 | 1,840.00 | .00 | (1,840.00) | .0 |
| 19-63-5006 LCF LAHC 2016 COMMUNITY ARTS | 100.00 | 100.00 | .00 | (100.00) | .0 |
| 19-63-5007 LCF PRC 2016 PROGRAMMING | 70.00 | 70.00 | .00 | (70.00) | .0 |
| 19-63-5008 LCF PRC BOHN PK LANDSCAPE \$5K | 5,000.00 | 5,000.00 | .00 | (5,000.00) | .0 |
| TOTAL DEPARTMENT 63 | 8,602.38 | 8,602.38 | .00 | (8,602.38) | .0 |
| <u>DEPARTMENT 65</u> | | | | | |
| 19-65-4001 HSEM RECOVERY MGR GRANT \$100K | 330.00 | 330.00 | .00 | (330.00) | .0 |
| TOTAL DEPARTMENT 65 | 330.00 | 330.00 | .00 | (330.00) | .0 |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 19-66-4040 TOWN HALL PLAZA PROJECT NOV 14 | 3,633.67 | 3,633.67 | .00 | (3,633.67) | .0 |
| 19-66-4050 CDOT PROJECTS | 1,530.00 | 1,530.00 | .00 | (1,530.00) | .0 |
| TOTAL CAPITAL OUTLAY | 5,163.67 | 5,163.67 | .00 | (5,163.67) | .0 |
| TOTAL FUND EXPENDITURES | 4,822,173.57 | 4,822,173.57 | 9,537.59 | (4,812,635.98) | 50559. |
| NET REVENUE OVER EXPENDITURES | (2,187,855.92) | (2,187,855.92) | (9,537.59) | 2,178,318.33 | (22939 |

TOWN OF LYONS
 BALANCE SHEET
 MAY 31, 2016

GRANTS

ASSETS

| | | | |
|------------|-----------------------|-----------------|-----------------|
| 21-01-1000 | CASH COMBINED ACCOUNT | (3,021,000.68) | |
| 21-01-1200 | A/R CDBG | 242,958.40 | |
| | TOTAL ASSETS | | (2,778,042.28) |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|------------|-------------------------------|------------|------------|
| 21-02-2013 | ACQUIRED PROPERTY TAX PAYABLE | 9,278.49 | |
| 21-02-2202 | RETAINAGE PAYABLE | 92,003.92 | |
| 21-02-2270 | DEFERRED CDBG REVENUE | 242,958.40 | |
| | TOTAL LIABILITIES | | 344,240.81 |

FUND EQUITY

| | | | |
|------------------------------|---------------------------------|-----------------|---------------|
| UNAPPROPRIATED FUND BALANCE: | | | |
| 21-02-2290 | FUND BALANCE - UNRESTRICTED | (1,074,615.60) | |
| | REVENUE OVER EXPENDITURES - YTD | 193,110.64 | |
| | BALANCE - CURRENT DATE | (881,504.96) | |
| | TOTAL FUND EQUITY | | (881,504.96) |
| | TOTAL LIABILITIES AND EQUITY | | (537,264.15) |

TOWN OF LYONS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

GRANTS

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|---|---------------|--------------|--------|-----------------|------|
| <u>CDBG-DR RD1 GRANT REIMBURSE</u> | | | | | |
| 21-25-3100 CDBG RD 1 HOUSING ACQUISITIONS | 998,987.31 | 998,987.31 | .00 | (998,987.31) | .0 |
| 21-25-3200 CDBG RD1 HOUSING SITE ANALYSIS | 6,765.75 | 6,765.75 | .00 | (6,765.75) | .0 |
| 21-25-3300 CDBG RD1 FACILITY SITEANALYSIS | 29,517.50 | 29,517.50 | .00 | (29,517.50) | .0 |
| 21-25-3500 CDBG RD1 STREAM RESTORE \$2.5M | 1,212,459.06 | 1,212,459.06 | .00 | (1,212,459.06) | .0 |
| TOTAL CDBG-DR RD1 GRANT REIMBURSE | 2,247,729.62 | 2,247,729.62 | .00 | (2,247,729.62) | .0 |
| <u>CDBG-DR RD2 REIMBURSEMENTS</u> | | | | | |
| 21-26-3100 CDBG MATCH HMGP ACQ | 202,245.15 | 202,245.15 | .00 | (202,245.15) | .0 |
| TOTAL CDBG-DR RD2 REIMBURSEMENTS | 202,245.15 | 202,245.15 | .00 | (202,245.15) | .0 |
| <u>SOURCE 27</u> | | | | | |
| 21-27-3100 STATE DEF MATCH - HMGP ACQ | 202,245.10 | 202,245.10 | .00 | (202,245.10) | .0 |
| TOTAL SOURCE 27 | 202,245.10 | 202,245.10 | .00 | (202,245.10) | .0 |
| <u>HMGP REIMBURSEMENTS</u> | | | | | |
| 21-28-3100 HMGP PROPERTY ACQUISITION | 1,213,470.75 | 1,213,470.75 | .00 | (1,213,470.75) | .0 |
| TOTAL HMGP REIMBURSEMENTS | 1,213,470.75 | 1,213,470.75 | .00 | (1,213,470.75) | .0 |
| TOTAL FUND REVENUE | 3,865,690.62 | 3,865,690.62 | .00 | (3,865,690.62) | .0 |

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

GRANTS

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|---------------|------------|--------|---------------|------|
| <u>CDBG-DR R1 - BUYOUT</u> | | | | | |
| 21-41-4006 | 958,461.62 | 958,461.62 | .00 | (958,461.62) | .0 |
| | 958,461.62 | 958,461.62 | .00 | (958,461.62) | .0 |
| <u>CDBG-DR RD1 FACILITY SITE \$70K</u> | | | | | |
| 21-43-4006 | 5,291.25 | 5,291.25 | .00 | (5,291.25) | .0 |
| | 5,291.25 | 5,291.25 | .00 | (5,291.25) | .0 |
| <u>CDBG-DR R1 STRM RESTORE \$2.5M</u> | | | | | |
| 21-45-4006 | 575,760.47 | 575,760.47 | .00 | (575,760.47) | .0 |
| | 575,760.47 | 575,760.47 | .00 | (575,760.47) | .0 |
| <u>CDBG-DR R2 INFRA/COLLABORATIVE</u> | | | | | |
| 21-50-4006 | 22,400.59 | 22,400.59 | .00 | (22,400.59) | .0 |
| 21-50-4010 | 1,759.77 | 1,759.77 | .00 | (1,759.77) | .0 |
| | 24,160.36 | 24,160.36 | .00 | (24,160.36) | .0 |
| <u>CDBG-DR R2 PLAN & RESILIENCY</u> | | | | | |
| 21-54-4000 | 35,717.31 | 35,717.31 | .00 | (35,717.31) | .0 |
| 21-54-4006 | (720.00) | (720.00) | .00 | 720.00 | .0 |
| 21-54-4024 | 2,783.80 | 2,783.80 | .00 | (2,783.80) | .0 |
| 21-54-4080 | 28,997.44 | 28,997.44 | .00 | (28,997.44) | .0 |
| | 66,778.55 | 66,778.55 | .00 | (66,778.55) | .0 |
| <u>CDBG / DEF RESTRICTION</u> | | | | | |
| 21-56-4010 | 10,726.47 | 10,726.47 | .00 | (10,726.47) | .0 |
| | 10,726.47 | 10,726.47 | .00 | (10,726.47) | .0 |
| <u>CDBG R3</u> | | | | | |
| 21-57-4001 | 3,015.00 | 3,015.00 | .00 | (3,015.00) | .0 |
| | 3,015.00 | 3,015.00 | .00 | (3,015.00) | .0 |

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

GRANTS

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|---------------|--------------|--------|-----------------|------|
| <u>HMGP PROPERTY ACQUISITION</u> | | | | | |
| 21-60-4006 HMGP PROPERTY ACQUISITION | 2,040,495.04 | 2,040,495.04 | .00 | (2,040,495.04) | .0 |
| TOTAL HMGP PROPERTY ACQUISITION | 2,040,495.04 | 2,040,495.04 | .00 | (2,040,495.04) | .0 |
| <u>HMGP CODE ENFORCEMENT</u> | | | | | |
| 21-61-4006 HMGP CODE ENFORCEMENT | (4,737.60) | (4,737.60) | .00 | 4,737.60 | .0 |
| TOTAL HMGP CODE ENFORCEMENT | (4,737.60) | (4,737.60) | .00 | 4,737.60 | .0 |
| <u>HMGP ELEVATIONS</u> | | | | | |
| 21-62-4006 HMGP ELEVATIONS | (7,506.18) | (7,506.18) | .00 | 7,506.18 | .0 |
| TOTAL HMGP ELEVATIONS | (7,506.18) | (7,506.18) | .00 | 7,506.18 | .0 |
| <u>CDBG-DR R3 - BUYOUT</u> | | | | | |
| 21-81-4006 CDBG R3 BUYOUT OUTSIDE PROFESS | 135.00 | 135.00 | .00 | (135.00) | .0 |
| TOTAL CDBG-DR R3 - BUYOUT | 135.00 | 135.00 | .00 | (135.00) | .0 |
| TOTAL FUND EXPENDITURES | 3,672,579.98 | 3,672,579.98 | .00 | (3,672,579.98) | .0 |
| NET REVENUE OVER EXPENDITURES | 193,110.64 | 193,110.64 | .00 | (193,110.64) | .0 |

Report Criteria:
Print Fund Titles
Page and Total by Fund
Total by Source
Total by Department
All Segments Tested for Total Breaks

| Account Number | Account Title | 2015-15 January Actual | 2015-15 February Actual | 2015-15 March Actual | 2015-15 April Actual | 2015-15 May Actual | 2015-15 Total YTD Actual | 2015-15 Prior year Budget |
|---------------------|-------------------------------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|---------------------------------|
| GENERAL FUND | | | | | | | | |
| | Total TAXES: | 21,776- | 52,310 | 182,298 | 88,309 | 128,192 | 1,209,255 | 976,923 |
| | Total FEES, LICENSES & PERMITS: | 15,969 | 16,662 | 12,211 | 7,241 | 9,643 | 129,970 | 85,550 |
| | Total INTERGOVERNMENTAL: | 5,533 | 6,030 | 2,913 | 9,634 | 7,301 | 78,361 | 75,600 |
| | Total FINES & FORFEITS: | 9,748 | 9,760 | 10,910 | 12,400 | 10,888 | 130,901 | 175,000 |
| | Total MISCELLANEOUS INCOME: | 5,892 | 12,582 | 8,310 | 8,661 | 5,230 | 312,613 | 301,526 |
| | Total Source: 18: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Library: | 319 | .00 | .00 | 503 | 58 | 2,272 | 500 |
| | Total OTHER FINANCING SOURCES: | .00 | .00 | .00 | 1,429 | 217,397 | 378,240 | .00 |
| | Total Reimbursables: | .00 | .00 | .00 | .00 | .00 | 733 | .00 |
| | Total Revenue: | 15,684 | 97,344 | 216,642 | 128,176 | 378,709 | 2,242,345 | 1,615,099 |
| | Total ALLOCATED EXPENDITURES: | 24,931 | 18,690 | 22,577 | 34,289 | 15,627 | 368,778 | 283,771 |
| | Total ADMINISTRATION: | 10,346 | 11,278 | 10,128 | 33,293 | 16,385 | 319,742 | 125,709 |
| | Total LEGISLATIVE: | 123 | 522 | 1,827 | 1,295 | 4,073 | 20,650 | 21,000 |
| | Total JUDICIAL: | 2,548 | 3,203 | 3,012 | 3,239 | 4,023 | 42,287 | 41,500 |
| | Total PLANNING & ZONING: | 423 | 4,347 | 8,085 | 7,688 | 15,586 | 75,868 | 44,198 |
| | Total HEALTH, WELFARE & COMMUNITY: | 345 | 293 | 574 | 424 | 326 | 43,005 | 51,144 |
| | Total ECONOMIC DEVELOPMENT: | 3,590 | 6,465 | 5,887 | 17,619 | 13,842 | 130,754 | 212,370 |
| | Total BUILDING INSPECTION: | .00 | 4,393 | 3,335 | 1,171 | 3,318 | 54,781 | 48,000 |
| | Total GENERAL FUND POLICE: | 27,590 | 36,527 | 37,702 | 36,527 | 46,677 | 474,083 | 473,375 |
| | Total STREETS: | 11,209 | 14,113 | 12,304 | 10,124 | 13,060 | 188,435 | 149,242 |
| | Total VISITOR CENTER: | 745 | 1,419 | 1,281 | 1,258 | 2,593 | 20,008 | 14,980 |
| | Total Library: | 4,311 | 6,780 | 4,071 | 5,205 | 6,059 | 39,828 | 98,750 |
| | Total OTHER FINANCING EXPENDITURES: | 2,644- | 10,280 | 14,870 | 24,762 | 6,298 | 272,258 | 48,215 |
| | Total CONTINGENCY: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Expenditure: | 83,518 | 118,310 | 125,653 | 176,894 | 147,866 | 2,050,477 | 1,612,254 |
| | Net Total GENERAL FUND: | 67,835- | 20,966- | 90,989 | 48,718- | 230,843 | 191,868 | 2,845 |

| Account Number | Account Title | 2015-15 January Actual | 2015-15 February Actual | 2015-15 March Actual | 2015-15 April Actual | 2015-15 May Actual | 2015-15 Total YTD Actual | 2015-15 Prior year Budget |
|----------------------|---------------------------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|---------------------------------|
| ELECTRIC FUND | | | | | | | | |
| | Total ELECTRIC REVENUES: | 125,238 | 92,750 | 123,299 | 114,100 | 103,702 | 1,416,481 | 1,414,200 |
| | Total Source: 16: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total BOND/LOAN PROCEEDS: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Source: 25: | .00 | .00 | .00 | 1,429 | .00 | 1,429 | .00 |
| | Total Reimbursables: | .00 | .00 | .00 | .00 | .00 | 9,526 | .00 |
| | Total Revenue: | 125,238 | 92,750 | 123,299 | 115,528 | 103,702 | 1,427,436 | 1,414,200 |
| | Total ALLOCATED EXPENSES: | 166 | 183 | 183 | 316 | 150 | 71,856 | 68,105 |
| | Total ADMINISTRATION: | 4,781 | 7,143 | 6,616 | 7,464 | 8,613 | 86,011 | 76,450 |
| | Total BILLING: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total MAINTENANCE: | 6,787 | 73,690 | 94,277 | 102,380 | 83,642 | 1,102,939 | 1,073,850 |
| | Total CAPITAL OUTLAY: | .00 | 3,399 | .00 | 2,670 | .00 | .00 | 34,240 |
| | Total DEBT SERVICE: | .00 | .00 | .00 | .00 | 20,725 | 56,746 | 149,115 |
| | Total FIXED CHARGES: | .00 | .00 | .00 | .00 | .00 | 102,532 | .00 |
| | Total CONTINGENCY: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Expenditure: | 11,734 | 84,415 | 101,076 | 112,830 | 113,130 | 1,420,084 | 1,401,760 |
| | Net Total ELECTRIC FUND: | 113,504 | 8,335 | 22,223 | 2,698 | 9,428- | 7,352 | 12,440 |

| Account Number | Account Title | 2015-15 January Actual | 2015-15 February Actual | 2015-15 March Actual | 2015-15 April Actual | 2015-15 May Actual | 2015-15 Total YTD Actual | 2015-15 Prior year Budget |
|-------------------|---------------------------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|---------------------------------|
| WATER FUND | | | | | | | | |
| | Total WATER REVENUES: | 69,095 | 53,720 | 79,855 | 70,436 | 72,319 | 937,216 | 1,010,500 |
| | Total LOAN PROCEEDS: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Source: 25: | .00 | .00 | .00 | 1,429 | .00 | 1,429 | .00 |
| | Total Reimbursables: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Revenue: | 69,095 | 53,720 | 79,855 | 71,865 | 72,319 | 938,645 | 1,010,500 |
| | Total ALLOCATED EXPENSES(ORIG: | 167 | 183 | 183 | 399 | 150 | 62,562 | 59,592 |
| | Total ADMINISTRATION: | 5,698 | 7,726 | 6,845 | 8,266 | 8,876 | 80,445 | 100,278 |
| | Total TREATMENT: | 5,859 | 6,744 | 5,685 | 6,107 | 8,052 | 127,195 | 156,650 |
| | Total DISTRIBUTION: | 15,997 | 14,245 | 14,717 | 14,329 | 23,004 | 201,279 | 335,800 |
| | Total CAPITAL OUTLAY: | .00 | 3,100 | .00 | 2,670 | .00 | 2,100 | 26,440 |
| | Total DEBT SERVICE: | 152,841 | .00 | .00 | .00 | .00 | 82,868 | 309,782 |
| | Total FIXED CHARGES: | .00 | .00 | .00 | .00 | .00 | 326,419 | .00 |
| | Total JOINT REVENUE BOND EXP (: | .00 | .00 | .00 | .00 | 27,000 | 27,000 | .00 |
| | Total CONTINGENCY: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Expenditure: | 180,561 | 31,999 | 27,431 | 31,771 | 67,081 | 909,868 | 988,542 |
| | Net Total WATER FUND: | 111,466- | 21,721 | 52,424 | 40,093 | 5,239 | 28,776 | 21,958 |

| Account Number | Account Title | 2015-15 January Actual | 2015-15 February Actual | 2015-15 March Actual | 2015-15 April Actual | 2015-15 May Actual | 2015-15 Total YTD Actual | 2015-15 Prior year Budget |
|------------------------|-----------------------------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|---------------------------------|
| SANITATION FUND | | | | | | | | |
| | Total Source: 16: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total SANITATION REVENUE: | 38,042 | 32,877 | 51,124 | 42,804 | 42,849 | 480,796 | 484,508 |
| | Total LOAN PROCEEDS: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Source: 23: | 528,000- | 46,000 | 1,191,997 | .00 | 67,000 | .00 | .00 |
| | Total Source: 25: | .00 | .00 | .00 | 1,429 | .00 | 1,429 | .00 |
| | Total Reimbursables: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Revenue: | 489,958- | 78,877 | 1,243,121 | 44,233 | 109,849 | 482,225 | 484,508 |
| | Total ALLOCATED EXPENSES: | 167 | 183 | 183 | 399 | 150 | 34,187 | 31,215 |
| | Total ADMINISTRATION: | 4,675 | 11,398 | 5,840 | 7,136 | 8,632 | 87,278 | 110,250 |
| | Total TREATMENT: | 25,567 | 14,208 | 29,695 | 13,072 | 25,829 | 318,293 | 247,210 |
| | Total COLLECTION & TRANSMISSION: | 3,297 | 3,908 | 4,368 | 2,926 | 4,342 | 55,613 | 79,100 |
| | Total Department: 65: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total CAPITAL OUTLAY: | 90 | 2,100 | .00 | 2,670 | .00 | 1,190 | 9,915 |
| | Total DEBT SERVICE: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total FIXED CHARGES: | .00 | .00 | .00 | .00 | .00 | 146,655 | .00 |
| | Total JOINT REVENUE BOND EXP: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Department: 70: | 46,000- | 46,000 | 663,997 | 463,576 | .00 | 3,530,411 | .00 |
| | Total CONTINGENCY: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Expenditure: | 12,204- | 77,798 | 704,085 | 489,779 | 38,953 | 4,173,629 | 477,690 |
| | Net Total SANITATION FUND: | 477,754- | 1,079 | 539,036 | 445,546- | 70,897 | 3,691,404- | 6,818 |

| Account Number | Account Title | 2015-15 January Actual | 2015-15 February Actual | 2015-15 March Actual | 2015-15 April Actual | 2015-15 May Actual | 2015-15 Total YTD Actual | 2015-15 Prior year Budget |
|---------------------|--------------------------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|---------------------------------|
| LIBRARY FUND | | | | | | | | |
| | Total LIBRARY REVENUE: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total TRANSFERS IN: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total LIBRARY REVENUE: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Revenue: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total ALLOCATED EXPENSES: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total ADMINISTRATION: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total LIBRARY: | .00 | .00 | .00 | 12 | .00 | .00 | .00 |
| | Total CAPITAL OUTLAY: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Expenditure: | .00 | .00 | .00 | 12 | .00 | .00 | .00 |
| | Net Total LIBRARY FUND: | .00 | .00 | .00 | 12- | .00 | .00 | .00 |

| Account Number | Account Title | 2015-15 January Actual | 2015-15 February Actual | 2015-15 March Actual | 2015-15 April Actual | 2015-15 May Actual | 2015-15 Total YTD Actual | 2015-15 Prior year Budget |
|--------------------------------|---|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|---------------------------------|
| CONSERVATION TRUST FUND | | | | | | | | |
| | Total CONSERVATION TRUST REVENUE: | 21 | 18 | 4,880 | 21 | 22 | 20,566 | 19,200 |
| | Total Revenue: | 21 | 18 | 4,880 | 21 | 22 | 20,566 | 19,200 |
| | Total ADULT SOFTBALL: | .00 | .00 | .00 | .00 | .00 | 7,670 | .00 |
| | Total ADMINISTRATION: | .00 | .00 | .00 | .00 | .00 | .00 | 15,000 |
| | Total Expenditure: | .00 | .00 | .00 | .00 | .00 | 7,670 | 15,000 |
| | Net Total CONSERVATION TRUST FUND: | 21 | 18 | 4,880 | 21 | 22 | 12,896 | 4,200 |

| Account Number | Account Title | 2015-15 January Actual | 2015-15 February Actual | 2015-15 March Actual | 2015-15 April Actual | 2015-15 May Actual | 2015-15 Total YTD Actual | 2015-15 Prior year Budget |
|------------------------------------|---|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|---------------------------------|
| PARKS & RECREATION FUND | | | | | | | | |
| | Total TAXES: | 5,594 | .00 | 8,455 | 4,014 | 3,939 | 30,735 | 18,500 |
| | Total PARKS/RECREATION REVENUE: | 10,359- | 22,651 | 20,148 | 20,886 | 23,310 | 315,888 | 260,100 |
| | Total PARK DIVISION REVENUE: | 50 | 50 | 125 | 3,701 | 7,292 | 103,599 | 113,250 |
| | Total RECREATION DIVISION REVENUE: | 815 | 180 | 140 | 140 | 285 | 4,238 | 19,750 |
| | Total CULTURAL REVENUE: | .00 | .00 | .00 | 100 | .00 | 100 | 3,600 |
| | Total SPECIAL EVENT REVENUE: | .00 | .00 | 11,000 | 3,000 | 14,720 | 92,158 | 121,750 |
| | Total Reimbursables: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Revenue: | 3,900- | 22,881 | 39,868 | 31,841 | 49,545 | 546,717 | 536,950 |
| | Total ALLOCATED EXPENSES: | .00 | .00 | .00 | 90 | .00 | 20,285 | 19,864 |
| | Total ADMINISTRATION: | 1,441 | 2,759 | 1,926 | 4,470 | 3,781 | 11,897 | 38,750 |
| | Total PARKS DIRECTOR: | 4,330 | 6,273 | 6,273 | 6,273 | 9,999 | 83,173 | 79,700 |
| | Total SPECIAL EVENTS: | 2,423- | 1,400- | .00 | 12,665 | 23,023 | 104,493 | 100,000 |
| | Total CULTURE EXPENDITURES: | .00 | 20 | .00 | .00 | .00 | 550 | 7,000 |
| | Total PARKS DEPT: | 9,293 | 13,754 | 13,410 | 13,992 | 33,349 | 242,914 | 260,650 |
| | Total CAPITAL OUTLAY: | .00 | 1,200 | .00 | 2,670 | .00 | .00 | 4,015 |
| | Total BASEBALL SOFTBALL REC EXP: | .00 | .00 | .00 | .00 | .00 | .00 | 750 |
| | Total PRF RECR: YOUTH BASEBALL EXP: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total COMMUNITY ROOM: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total YOUTH SCHOLARSHIPS: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total PARKS & REC DESIGNATED EXPENSE: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total PARKS AND RECREATION FUND : | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total PARKS RECREATION PROGRAMMING: | .00 | .00 | .00 | .00 | .00 | 354 | 10,000 |
| | Total PARKS MISC RECREATION EXPENSE: | .00 | .00 | .00 | .00 | .00 | 1,326 | .00 |
| | Total PARKS AND RECREATION FUND REC : | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Department: 79: | 35 | 35 | .00 | .00 | .00 | .00 | 2,500 |
| | Total CONTINGENCY: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Expenditure: | 12,677 | 22,641 | 21,609 | 40,160 | 70,150 | 464,993 | 523,229 |
| | Net Total PARKS & RECREATION FUND: | 16,576- | 240 | 18,259 | 8,319- | 20,605- | 81,725 | 13,721 |

| Account Number | Account Title | 2015-15 January Actual | 2015-15 February Actual | 2015-15 March Actual | 2015-15 April Actual | 2015-15 May Actual | 2015-15 Total YTD Actual | 2015-15 Prior year Budget |
|----------------------|--------------------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|---------------------------------|
| PROPERTY FUND | | | | | | | | |
| | Total PROPERTY REVENUES: | .00 | .00 | .00 | .00 | .00 | .00 | 8,273 |
| | Total Revenue: | .00 | .00 | .00 | .00 | .00 | .00 | 8,273 |
| | Net Total PROPERTY FUND: | .00 | .00 | .00 | .00 | .00 | .00 | 8,273 |

| Account Number | Account Title | 2015-15 January Actual | 2015-15 February Actual | 2015-15 March Actual | 2015-15 April Actual | 2015-15 May Actual | 2015-15 Total YTD Actual | 2015-15 Prior year Budget |
|---------------------------|---------------------------------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|---------------------------------|
| GRANTS & OTHER | | | | | | | | |
| | Total Source: 14: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total GRANT REVENUE: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total TRANSFERS IN: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total UNITED WAY GRANTS: | .00 | .00 | .00 | .00 | .00 | 46,012- | .00 |
| | Total Source: 24: | 319 | .00 | .00 | .00 | .00 | 29,274 | .00 |
| | Total LIBRARY & OTHER: | 62 | .00 | .00 | .00 | .00 | 301,324 | .00 |
| | Total FLOOD LONGMONT COMM FOUNDATION: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total LYONS COMMUNITY FOUNDATION: | .00 | 3,000 | 5,000 | .00 | 14,826 | 44,326 | .00 |
| | Total FEDERAL FUNDING: | 195,890 | 153,388 | 77,977 | 454,637 | 191,626 | 2,020,188 | .00 |
| | Total STATE FUNDING: | 68,031 | 114,961 | 78,531 | 220,352 | 111,601 | 4,427,826 | .00 |
| | Total OTHER GOVT REVENUES: | .00 | .00 | 5,750 | .00 | .00 | 20,750 | .00 |
| | Total FISCAL AGENT REVENUES: | .00 | .00 | .00 | .00 | .00 | 2,526 | .00 |
| | Total CDPHE: | .00 | .00 | .00 | .00 | .00 | 6,115 | .00 |
| | Total Reimbursables: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Revenue: | 264,303 | 271,349 | 167,258 | 674,989 | 318,053 | 6,806,318 | .00 |
| | Total CDPHE: | .00 | .00 | .00 | .00 | .00 | 22,230 | .00 |
| | Total ALLOCATED EXPENSES: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total DOLA STAFFING GRANT 10-24-14: | 19,840 | 43,101 | 43,291 | 40,515 | 67,339 | 585,669 | .00 |
| | Total DOLA HUMAN RESOURCE POSITION: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total ADMINISTRATION: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Department: 51: | 803 | 441 | 7,624 | 1,661 | .00 | 19,309 | .00 |
| | Total UNITED WAY GRANTS: | 386 | .00 | .00 | .00 | .00 | 14,643 | .00 |
| | Total LIBRARY GRANTS: | 960 | 1,580 | 5,885 | 1,085 | 1,456 | 389,663 | .00 |
| | Total LAHC: | .00 | .00 | .00 | 1,750 | 2,646- | 3,133 | 9,538 |
| | Total LYBSA: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total STATE GRANTS: | .00 | 4,140 | 1,815 | 9,075 | 1,100 | 92,491 | .00 |
| | Total 2013 FLOOD: | 15,324 | 149,820 | 161,424 | 74,115 | 276,653 | 3,482,934 | .00 |
| | Total OTHER GRANT EXPENDITURES: | .00 | .00 | 5,750 | .00 | 5,245 | 22,305 | .00 |
| | Total Department: 63: | 1,930 | 12,189 | 153- | 1,423 | 9,770 | 53,405 | .00 |
| | Total Department: 65: | 4,758 | 1,959 | .00 | .00 | .00 | 23,931 | .00 |
| | Total CAPITAL OUTLAY: | .00 | .00 | .00 | 625 | 43,161 | 34,159 | .00 |
| | Total Expenditure: | 44,001 | 213,230 | 225,637 | 130,249 | 402,079 | 4,743,871 | 9,538 |
| | Net Total GRANTS & OTHER: | 220,302 | 58,119 | 58,378- | 544,740 | 84,026- | 2,062,447 | 9,538- |

| Account Number | Account Title | 2015-15 January Actual | 2015-15 February Actual | 2015-15 March Actual | 2015-15 April Actual | 2015-15 May Actual | 2015-15 Total YTD Actual | 2015-15 Prior year Budget |
|----------------|---------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|---------------------------------|
|----------------|---------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|---------------------------------|

| Account Number | Account Title | 2015-15 January Actual | 2015-15 February Actual | 2015-15 March Actual | 2015-15 April Actual | 2015-15 May Actual | 2015-15 Total YTD Actual | 2015-15 Prior year Budget |
|----------------|--|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|---------------------------------|
| Grants | | | | | | | | |
| | Total Federal Grants-w match in "21": | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total CDBG-DR Rd1 Grant Reimburse: | .00 | .00 | 55,250 | .00 | .00 | 1,005,071 | .00 |
| | Total CDBG-DR Rd2 Reimbursements: | .00 | .00 | .00 | .00 | .00 | 234,264 | .00 |
| | Total State Funds: | .00 | .00 | .00 | .00 | .00 | 234,264 | .00 |
| | Total HMGP Reimbursements: | .00 | .00 | .00 | .00 | .00 | 1,405,585 | .00 |
| | Total CDBG/ DEF Restriction: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Reimbursables: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Revenue: | .00 | .00 | 55,250 | .00 | .00 | 2,879,184 | .00 |
| | Total CDBG-DR R1 Expenses - general: | 400 | 800 | .00 | .00 | 400 | 1,600 | .00 |
| | Total CDBG-DR R1 - Buyout: | 10,485 | 720 | 3,555 | 2,205 | 225 | 774,774 | .00 |
| | Total CDBG-DR Rd 1 Housing Site \$45K: | 104,465- | 106,040 | 450 | .00 | .00 | 3,553- | .00 |
| | Total CDBG-DR Rd1 Facility Site \$70k: | .00 | .00 | .00 | .00 | .00 | 24,226 | .00 |
| | Total CDBG-DR R1 Strm Restore \$2.5M: | .00 | .00 | .00 | .00 | 810 | 749,819 | .00 |
| | Total CDBG-Dr R2 Infra/Collaborative: | 1,440 | 765 | 7,985 | 1,665 | 180 | 15,635 | .00 |
| | Total CDBG-DR Rd2 Watershed: | .00 | .00 | .00 | .00 | .00 | 270 | .00 |
| | Total CDBG-Dr Econ Development: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total CDBG-DR R2 Plan & Resiliency: | .00 | 6,615 | 45 | 540 | .00 | 13,022 | .00 |
| | Total CDBG-DR R2 BCHA Housing Dev: | .00 | 660 | 2,189 | .00 | .00 | 3,287 | .00 |
| | Total CDBG / DEF Restriction: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total CDBG R3: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total State: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total HMGP Property Acquisition: | 360 | 3,178 | 3,960 | 2,565 | 4,330 | 2,094,579 | .00 |
| | Total HMGP Code Enforcement: | .00 | 90 | .00 | 3,825 | .00 | 14,435 | .00 |
| | Total HMGP Elevations: | .00 | 630 | 450 | 270 | 180 | 22,747 | .00 |
| | Total Federal Grants - Other: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total CDBG-DR R3 - Buyout: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Expenditure: | 91,780- | 119,497 | 18,634 | 11,070 | 6,125 | 3,710,842 | .00 |
| | Net Total Grants: | 91,780 | 119,497- | 36,616 | 11,070- | 6,125- | 831,657- | .00 |

| Account Number | Account Title | 2015-15 January Actual | 2015-15 February Actual | 2015-15 March Actual | 2015-15 April Actual | 2015-15 May Actual | 2015-15 Total YTD Actual | 2015-15 Prior year Budget |
|-----------------|----------------------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|---------------------------------|
| Fund: 22 | | | | | | | | |
| | Total Source: 14: | .00 | .00 | .00 | .00 | .00 | 8,721 | .00 |
| | Total Source: 28: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Revenue: | .00 | .00 | .00 | .00 | .00 | 8,721 | .00 |
| | Total Department: 50: | .00 | .00 | .00 | .00 | .00 | 100 | .00 |
| | Total Department: 52: | .00 | .00 | .00 | .00 | .00 | 2,830 | .00 |
| | Total Expenditure: | .00 | .00 | .00 | .00 | .00 | 2,930 | .00 |
| | Net Total Fund: 22: | .00 | .00 | .00 | .00 | .00 | 5,791 | .00 |

| Account Number | Account Title | 2015-15 January Actual | 2015-15 February Actual | 2015-15 March Actual | 2015-15 April Actual | 2015-15 May Actual | 2015-15 Total YTD Actual | 2015-15 Prior year Budget |
|---------------------------|-------------------------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|---------------------------------|
| Cash Combined Fund | | | | | | | | |
| | Total Department: 40: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Expenditure: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Net Total Cash Combined Fund: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Net Grand Totals: | <u>248,023-</u> | <u>50,950-</u> | <u>706,049</u> | <u>73,885</u> | <u>186,816</u> | <u>2,132,207-</u> | <u>60,718</u> |

- Report Criteria:
- Print Fund Titles
 - Page and Total by Fund
 - Total by Source
 - Total by Department
 - All Segments Tested for Total Breaks

Report Criteria:
Include Funds: 01,02,03,04,07,08,19,21
Print Fund Titles
Page and Total by Fund
Total by Source
Total by Department
All Segments Tested for Total Breaks

| Account Number | Account Title | 2016-16 January Actual | 2016-16 February Actual | 2016-16 March Actual | 2016-16 April Actual | 2016-16 May Actual | 2016-16 Total YTD Actual | 2016-16 Current year Budget |
|---------------------|-------------------------------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|-----------------------------------|
| GENERAL FUND | | | | | | | | |
| | Total TAXES: | 60,483 | 54,384 | 239,263 | 96,197 | 145,840 | 610,761 | 1,339,722 |
| | Total FEES, LICENSES & PERMITS: | 8,654 | 5,156 | 5,298 | 10,950 | 10,724 | 45,878 | 86,800 |
| | Total INTERGOVERNMENTAL: | 5,512 | 5,519 | 5,773 | 5,674 | 6,918 | 29,397 | 73,650 |
| | Total FINES & FORFEITS: | 10,475 | 13,990 | 11,386 | 11,840 | 11,110 | 69,346 | 130,000 |
| | Total MISCELLANEOUS INCOME: | 8,649 | 16,656 | 599 | 20,226 | 11,791 | 72,819 | 312,510 |
| | Total Source: 18: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Library: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total OTHER FINANCING SOURCES: | .00 | 78,492 | .00 | .00 | .00 | 564,330 | .00 |
| | Total Reimbursables: | .00 | 2,000 | 4- | 2,325 | .00 | 4,321 | .00 |
| | Total Revenue: | 93,774 | 176,197 | 262,315 | 147,213 | 186,384 | 1,396,852 | 1,942,682 |
| | Total ALLOCATED EXPENDITURES: | 32,674 | 24,978 | 35,722 | 26,199 | 37,919 | 181,979 | 319,125 |
| | Total ADMINISTRATION: | 11,097 | 13,959 | 50,432 | 30,153 | 19,093 | 143,001 | 225,744 |
| | Total LEGISLATIVE: | 303 | 3,626 | 517 | 4,140 | 146 | 8,883 | 19,000 |
| | Total JUDICIAL: | 2,933 | 3,667 | 3,148 | 4,144 | 3,139 | 20,153 | 41,500 |
| | Total PLANNING & ZONING: | 526 | 5,093 | 1,725 | 9,292 | 3,444 | 23,020 | 44,198 |
| | Total HEALTH,WELFARE & COMMUNITY: | 1,242 | 218 | 23,425 | 1,052 | 802 | 27,046 | 70,195 |
| | Total ECONOMIC DEVELOPMENT: | 4,441 | 10,109 | 9,047 | 9,856 | 10,479 | 54,450 | 184,870 |
| | Total BUILDING INSPECTION: | 3,388 | 4,517 | 3,828 | 3,676 | 4,702 | 20,111 | 48,000 |
| | Total GENERAL FUND POLICE: | 37,497 | 114,090 | 6,020 | 40,055 | .00 | 234,405 | 483,662 |
| | Total STREETS: | 6,130 | 10,873 | 20,157 | 12,437 | 9,575 | 67,644 | 163,670 |
| | Total VISITOR CENTER: | 462 | 591 | 528 | 581 | 481 | 3,180 | 6,030 |
| | Total Library: | 1,796 | .00 | 481 | 361 | 265 | 2,903 | .00 |
| | Total OTHER FINANCING EXPENDITURES: | 4,240 | 16,894 | 222,170 | 363,852 | 277,510 | 885,346 | 33,000 |
| | Total CONTINGENCY: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Expenditure: | 106,729 | 208,614 | 377,200 | 505,799 | 367,555 | 1,672,122 | 1,638,994 |
| | Net Total GENERAL FUND: | 12,955- | 32,417- | 114,884- | 358,586- | 181,170- | 275,270- | 303,688 |

| Account Number | Account Title | 2016-16 January Actual | 2016-16 February Actual | 2016-16 March Actual | 2016-16 April Actual | 2016-16 May Actual | 2016-16 Total YTD Actual | 2016-16 Current year Budget |
|----------------|---------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|-----------------------------------|
|----------------|---------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|-----------------------------------|

| Account Number | Account Title | 2016-16 January Actual | 2016-16 February Actual | 2016-16 March Actual | 2016-16 April Actual | 2016-16 May Actual | 2016-16 Total YTD Actual | 2016-16 Current year Budget |
|----------------------|---------------------------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|-----------------------------------|
| ELECTRIC FUND | | | | | | | | |
| | Total ELECTRIC REVENUES: | 130,353 | 147,407 | 113,051 | 138,967 | 95,408 | 744,662 | 1,655,355 |
| | Total Source: 16: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total BOND/LOAN PROCEEDS: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Source: 25: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Reimbursables: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Revenue: | 130,353 | 147,407 | 113,051 | 138,967 | 95,408 | 744,662 | 1,655,355 |
| | Total ALLOCATED EXPENSES: | 166 | 331 | 166 | 166 | 166 | 995 | 73,682 |
| | Total ADMINISTRATION: | 4,326 | 6,575 | 8,110 | 9,836 | 7,693 | 43,282 | 101,216 |
| | Total BILLING: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total MAINTENANCE: | 91,695 | 87,828 | 86,687 | 87,009 | 83,976 | 450,721 | 1,186,207 |
| | Total CAPITAL OUTLAY: | .00 | .00 | 2,399 | .00 | .00 | 2,399 | 107,475 |
| | Total DEBT SERVICE: | 150 | .00 | .00 | 18,944 | .00 | 19,094 | 152,228 |
| | Total FIXED CHARGES: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total CONTINGENCY: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Expenditure: | 96,337 | 94,734 | 97,362 | 115,955 | 91,835 | 516,490 | 1,620,808 |
| | Net Total ELECTRIC FUND: | 34,016 | 52,673 | 15,690 | 23,011 | 3,574 | 228,172 | 34,548 |

| Account Number | Account Title | 2016-16 January Actual | 2016-16 February Actual | 2016-16 March Actual | 2016-16 April Actual | 2016-16 May Actual | 2016-16 Total YTD Actual | 2016-16 Current year Budget |
|-------------------|---------------------------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|-----------------------------------|
| WATER FUND | | | | | | | | |
| | Total WATER REVENUES: | 53,616 | 49,561 | 49,228 | 52,429 | 55,220 | 1,169,239 | 1,028,000 |
| | Total LOAN PROCEEDS: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Source: 25: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Reimbursables: | .00 | .00 | .00 | .00 | 362 | 362 | .00 |
| | Total Revenue: | 53,616 | 49,561 | 49,228 | 52,429 | 55,582 | 1,169,601 | 1,028,000 |
| | Total ALLOCATED EXPENSES(ORIG: | 334 | 165 | 167 | 167 | 167 | 1,119 | 64,552 |
| | Total ADMINISTRATION: | 6,775 | 6,944 | 7,127 | 9,713 | 7,199 | 45,720 | 141,826 |
| | Total TREATMENT: | 9,689 | 9,104 | 10,655 | 5,692 | 10,325 | 45,578 | 159,783 |
| | Total DISTRIBUTION: | 10,615 | 10,633 | 21,242 | 16,651 | 14,692 | 83,481 | 335,166 |
| | Total CAPITAL OUTLAY: | .00 | .00 | 2,100 | .00 | .00 | 2,100 | 7,175 |
| | Total DEBT SERVICE: | .00 | 155,691 | .00 | .00 | .00 | 155,691 | 305,381 |
| | Total FIXED CHARGES: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total JOINT REVENUE BOND EXP (: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total CONTINGENCY: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Expenditure: | 27,414 | 182,536 | 41,291 | 32,223 | 32,383 | 333,689 | 1,013,883 |
| | Net Total WATER FUND: | 26,202 | 132,975- | 7,936 | 20,206 | 23,199 | 835,912 | 14,117 |

| Account Number | Account Title | 2016-16 January Actual | 2016-16 February Actual | 2016-16 March Actual | 2016-16 April Actual | 2016-16 May Actual | 2016-16 Total YTD Actual | 2016-16 Current year Budget |
|------------------------|-----------------------------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|-----------------------------------|
| SANITATION FUND | | | | | | | | |
| | Total Source: 16: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total SANITATION REVENUE: | 35,278 | 39,993 | 39,938 | 41,501 | 41,335 | 243,486 | 553,492 |
| | Total LOAN PROCEEDS: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Source: 23: | .00 | .00 | .00 | 53,654 | 375,583 | 429,237 | .00 |
| | Total Source: 25: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Reimbursables: | .00 | .00 | 500 | .00 | .00 | 500 | .00 |
| | Total Revenue: | 35,278 | 39,993 | 40,438 | 95,155 | 416,918 | 673,223 | 553,492 |
| | Total ALLOCATED EXPENSES: | 334 | 165 | 167 | 167 | 167 | 1,119 | 33,584 |
| | Total ADMINISTRATION: | 4,421 | 5,961 | 7,599 | 9,384 | 6,392 | 40,359 | 141,678 |
| | Total TREATMENT: | 14,284 | 19,449 | 41,798 | 26,261 | 8,186 | 111,079 | 132,210 |
| | Total COLLECTION & TRANSMISSION: | 2,036 | 8,507 | 8,237 | 5,991 | 5,801 | 34,338 | 79,382 |
| | Total Department: 65: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total CAPITAL OUTLAY: | .00 | 843 | 1,100 | .00 | .00 | 1,943 | 4,400 |
| | Total DEBT SERVICE: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total FIXED CHARGES: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total JOINT REVENUE BOND EXP: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Department: 70: | 311,202 | .00 | 24,585 | 150,222 | 3,550 | 489,559 | 300,445 |
| | Total CONTINGENCY: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Expenditure: | 332,277 | 34,924 | 83,485 | 192,025 | 24,096 | 678,397 | 691,699 |
| | Net Total SANITATION FUND: | 296,999- | 5,069 | 43,047- | 96,870- | 392,822 | 5,174- | 138,207- |

| Account Number | Account Title | 2016-16 January Actual | 2016-16 February Actual | 2016-16 March Actual | 2016-16 April Actual | 2016-16 May Actual | 2016-16 Total YTD Actual | 2016-16 Current year Budget |
|--------------------------------|---|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|-----------------------------------|
| CONSERVATION TRUST FUND | | | | | | | | |
| | Total CONSERVATION TRUST REVENUE: | 72 | 77 | 4,687 | 96 | 103 | 5,035 | 20,200 |
| | Total Revenue: | 72 | 77 | 4,687 | 96 | 103 | 5,035 | 20,200 |
| | Total ADULT SOFTBALL: | 63,666 | .00 | .00 | .00 | .00 | 63,666 | .00 |
| | Total ADMINISTRATION: | .00 | .00 | .00 | .00 | .00 | .00 | 15,000 |
| | Total Expenditure: | 63,666 | .00 | .00 | .00 | .00 | 63,666 | 15,000 |
| | Net Total CONSERVATION TRUST FUND: | 63,594- | 77 | 4,687 | 96 | 103 | 58,631- | 5,200 |

| Account Number | Account Title | 2016-16 January Actual | 2016-16 February Actual | 2016-16 March Actual | 2016-16 April Actual | 2016-16 May Actual | 2016-16 Total YTD Actual | 2016-16 Current year Budget |
|------------------------------------|---------------------------------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|-----------------------------------|
| PARKS & RECREATION FUND | | | | | | | | |
| | Total TAXES: | 1,955 | 1,449 | .00 | 281 | 3,389 | 9,233 | 24,500 |
| | Total PARKS/RECREATION REVENUE: | 18,428 | 17,755 | 19,513 | 21,320 | 27,376 | 105,936 | 292,600 |
| | Total PARK DIVISION REVENUE: | .00 | 1,255 | 535 | 1,215 | 2,448 | 16,848 | 124,500 |
| | Total RECREATION DIVISION REVENUE: | 1,615 | 863 | 190 | 486 | 194 | 3,808 | 14,000 |
| | Total CULTURAL REVENUE: | .00 | .00 | .00 | .00 | .00 | 50 | .00 |
| | Total SPECIAL EVENT REVENUE: | 3,682 | 11,000 | 1,050 | 11,600 | 13,315 | 83,786 | 103,500 |
| | Total Reimbursables: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Revenue: | 25,680 | 32,322 | 21,288 | 34,902 | 46,722 | 219,661 | 559,100 |
| | Total ALLOCATED EXPENSES: | 130 | .00 | .00 | .00 | 70 | 200 | 21,120 |
| | Total ADMINISTRATION: | 1,500 | 4,382 | 8,714 | 3,308 | 2,503 | 22,399 | 47,735 |
| | Total PARKS DIRECTOR: | 4,624 | 6,881 | 6,881 | 10,925 | 6,881 | 43,110 | 84,114 |
| | Total SPECIAL EVENTS: | .00 | 6,666 | 8,269 | 170 | 11,549 | 77,176 | 94,000 |
| | Total CULTURE EXPENDITURES: | .00 | .00 | .00 | .00 | .00 | .00 | 2,000 |
| | Total PARKS DEPT: | 13,172 | 16,050 | 14,162 | 27,951 | 24,640 | 118,762 | 276,416 |
| | Total CAPITAL OUTLAY: | .00 | .00 | 700 | .00 | .00 | 700 | 700 |
| | Total BASEBALL SOFTBALL REC EXP: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total PRF RECR: YOUTH BASEBALL EXP: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total COMMUNITY ROOM: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total YOUTH SCHOLARSHIPS: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total PARKS & REC DESIGNATED EXPENSE: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total PARKS AND RECREATION FUND : | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total PARKS RECREATION PROGRAMMING: | 381 | 29 | 297 | 488 | .00 | 1,195 | 24,000 |
| | Total PARKS MISC RECREATION EXPENSE: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total PARKS AND RECREATION FUND REC : | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Department: 79: | .00 | .00 | .00 | 22 | .00 | 22 | 2,000 |
| | Total CONTINGENCY: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Expenditure: | 19,807 | 34,009 | 39,024 | 42,863 | 45,643 | 263,564 | 552,085 |
| | Net Total PARKS & RECREATION FUND: | 5,873 | 1,687- | 17,736- | 7,962- | 1,079 | 43,903- | 7,015 |

| Account Number | Account Title | 2016-16 January Actual | 2016-16 February Actual | 2016-16 March Actual | 2016-16 April Actual | 2016-16 May Actual | 2016-16 Total YTD Actual | 2016-16 Current year Budget |
|---------------------------|---------------------------------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|-----------------------------------|
| GRANTS & OTHER | | | | | | | | |
| | Total Source: 14: | .00 | .00 | .00 | .00 | .00 | 2,165 | .00 |
| | Total GRANT REVENUE: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total TRANSFERS IN: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total UNITED WAY GRANTS: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Source: 24: | .00 | .00 | 2,061 | .00 | .00 | 2,061 | .00 |
| | Total LIBRARY & OTHER: | 348,263 | .00 | .00 | 280,608 | .00 | 628,871 | .00 |
| | Total FLOOD LONGMONT COMM FOUNDATION: | | | | | | | |
| | | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total LYONS COMMUNITY FOUNDATION: | 5,000 | .00 | 14,460 | .00 | .00 | 19,460 | .00 |
| | Total FEDERAL FUNDING: | 25,073 | 400,050 | 322,929 | 37,021 | 106,393 | 891,466 | .00 |
| | Total STATE FUNDING: | 103,561 | 418,513 | 268,958 | 83,644 | 160,626 | 1,052,845 | .00 |
| | Total OTHER GOVT REVENUES: | 6,000 | .00 | 4,819 | .00 | .00 | 27,888 | .00 |
| | Total FISCAL AGENT REVENUES: | 110 | .00 | 2,840 | 545 | .00 | 3,495 | .00 |
| | Total CDPHE: | .00 | .00 | .00 | .00 | 22,685 | 187,196 | .00 |
| | Total Reimbursables: | .00 | .00 | .00 | .00 | 160 | 160 | .00 |
| | Total Revenue: | 488,007 | 818,562 | 616,066 | 401,818 | 289,864 | 2,815,607 | .00 |
| | Total CDPHE: | .00 | 11,795 | 10,432 | 5,323 | 16,223 | 51,852 | .00 |
| | Total ALLOCATED EXPENSES: | .00 | .00 | 98 | .00 | .00 | 98 | .00 |
| | Total DOLA STAFFING GRANT 10-24-14: | 37,328 | 50,071 | 52,195 | 74,336 | 52,743 | 306,888 | .00 |
| | Total DOLA HUMAN RESOURCE POSITION: | | | | | | | |
| | | .00 | .00 | .00 | .00 | .00 | 3,659 | .00 |
| | Total ADMINISTRATION: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Department: 51: | .00 | .00 | .00 | 272 | 35,421 | 35,693 | .00 |
| | Total UNITED WAY GRANTS: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total LIBRARY GRANTS: | 80,567 | 26,679 | 1,160 | 11,015 | 8,960 | 128,382 | .00 |
| | Total LAHC: | .00 | .00 | 439 | 250 | 1,245 | 1,962 | 9,538 |
| | Total LYBSA: | .00 | .00 | .00 | 125 | .00 | 125 | .00 |
| | Total STATE GRANTS: | .00 | 17,356 | 22,428 | 26,133 | 21,889 | 87,806 | .00 |
| | Total 2013 FLOOD: | 1,334,047 | 953,562 | 565,435 | 881,196 | 501,964 | 4,254,562 | .00 |
| | Total OTHER GRANT EXPENDITURES: | 456 | 1,132 | 1,664 | 2,475 | 1,664 | 9,128 | .00 |
| | Total Department: 63: | 506 | 717 | 1,096 | 83 | 6,200 | 14,101 | .00 |
| | Total Department: 65: | .00 | .00 | 330 | .00 | .00 | 330 | .00 |
| | Total CAPITAL OUTLAY: | .00 | .00 | 1,530 | 3,634 | .00 | 5,164 | .00 |
| | Total Expenditure: | 1,452,904 | 1,061,312 | 656,806 | 1,004,842 | 646,310 | 4,899,747 | 9,538 |
| | Net Total GRANTS & OTHER: | 964,897- | 242,750- | 40,739- | 603,024- | 356,446- | 2,084,140- | 9,538- |

| Account Number | Account Title | 2016-16 January Actual | 2016-16 February Actual | 2016-16 March Actual | 2016-16 April Actual | 2016-16 May Actual | 2016-16 Total YTD Actual | 2016-16 Current year Budget |
|----------------|---------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|-----------------------------------|
|----------------|---------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|-----------------------------------|

| Account Number | Account Title | 2016-16 January Actual | 2016-16 February Actual | 2016-16 March Actual | 2016-16 April Actual | 2016-16 May Actual | 2016-16 Total YTD Actual | 2016-16 Current year Budget |
|----------------|--|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|-----------------------------------|
| Grants | | | | | | | | |
| | Total Federal Grants-w match in "21": | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total CDBG-DR Rd1 Grant Reimburse: | .00 | 412,897 | 1,141,710 | 693,123 | .00 | 2,247,730 | .00 |
| | Total CDBG-DR Rd2 Reimbursements: | 151,443 | .00 | 26,834 | 23,969 | .00 | 234,142 | .00 |
| | Total State Funds: | 151,443 | .00 | 26,834 | 23,969 | .00 | 202,245 | .00 |
| | Total HMGP Reimbursements: | 908,657 | .00 | 161,002 | 143,812 | .00 | 1,213,471 | .00 |
| | Total CDBG/ DEF Restriction: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Reimbursables: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total Revenue: | 1,211,543 | 412,897 | 1,356,379 | 884,872 | .00 | 3,897,587 | .00 |
| | Total CDBG-DR R1 Expenses - general: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total CDBG-DR R1 - Buyout: | 1,386 | 956,535 | 541 | .00 | .00 | 958,462 | .00 |
| | Total CDBG-DR Rd 1 Housing Site \$45K: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total CDBG-DR Rd1 Facility Site \$70k: | .00 | .00 | 5,291 | .00 | .00 | 5,291 | .00 |
| | Total CDBG-DR R1 Strm Restore \$2.5M: | 309,884 | 125,360 | 140,516 | .00 | .00 | 575,760 | .00 |
| | Total CDBG-Dr R2 Infra/Collaborative: | .00 | 13,667 | 3,497 | .00 | 6,996 | 24,160 | .00 |
| | Total CDBG-DR Rd2 Watershed: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total CDBG-Dr Econ Development: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total CDBG-DR R2 Plan & Resiliency: | 6,015 | 6,329 | 9,772 | 10,844 | 33,819 | 73,420 | .00 |
| | Total CDBG-DR R2 BCHA Housing Dev: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total CDBG / DEF Restriction: | .00 | 900 | 9,826 | .00 | .00 | 10,726 | .00 |
| | Total CDBG R3: | .00 | .00 | .00 | .00 | 3,015 | 3,015 | .00 |
| | Total State: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total HMGP Property Acquisition: | 1,142,116 | 871,922 | 10,763 | 3,960 | 11,734 | 2,040,495 | .00 |
| | Total HMGP Code Enforcement: | 4,718- | 20- | .00 | .00 | .00 | 980- | .00 |
| | Total HMGP Elevations: | 8,226- | 45 | 540 | 135 | .00 | 7,506- | .00 |
| | Total Federal Grants - Other: | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Total CDBG-DR R3 - Buyout: | .00 | .00 | .00 | .00 | 135 | 135 | .00 |
| | Total Expenditure: | 1,446,458 | 1,974,739 | 180,746 | 14,939 | 55,699 | 3,682,979 | .00 |
| | Net Total Grants: | <u>234,915-</u> | <u>1,561,842-</u> | <u>1,175,633</u> | <u>869,933</u> | <u>55,699-</u> | <u>214,608</u> | <u>.00</u> |
| | Net Grand Totals: | <u>1,507,269-</u> | <u>1,913,852-</u> | <u>987,540</u> | <u>153,196-</u> | <u>172,539-</u> | <u>1,188,426-</u> | <u>216,823</u> |

| Account Number | Account Title | 2016-16 January Actual | 2016-16 February Actual | 2016-16 March Actual | 2016-16 April Actual | 2016-16 May Actual | 2016-16 Total YTD Actual | 2016-16 Current year Budget |
|----------------|---------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|-----------------------------------|
|----------------|---------------|------------------------------|-------------------------------|----------------------------|----------------------------|--------------------------|--------------------------------|-----------------------------------|

Report Criteria:
Include Funds: 01,02,03,04,07,08,19,21
Print Fund Titles
Page and Total by Fund
Total by Source
Total by Department
All Segments Tested for Total Breaks

GRANTS Update tc 7/13/2016

ACTIVE ONLY
(Large Projects)

| GRANT | EXPENSE YTD | REIMBURSED YTD | RFRs SUBMITTED NOT PD | TOTAL RFR AND REIMBURSED | DIFFERENCE | NOTE |
|----------------------------|---------------------|----------------|-----------------------|--------------------------|---------------------|--|
| FEMA | \$ 14,350,000 | \$ 6,696,000 | \$ 2,300,000 | \$ 8,996,000 | \$(5,354,000) | Insurance proceeds (\$3M), rfr being prepared (\$1.25M), waiting on versions, local match, ineligible, etc (\$1.1M) (Ineligible exp(\$300K? due to insufficient backup or needing further research/justification - labor, equipment rental and usage, water line repairs due to pressure surges, equipment repairs, infrastructure repair contracts). Labor Appeal \$115,000 |
| CDBG-DR Planning Grants | \$ 73,000 | \$ 32,000 | \$ 12,000 | \$ 44,000 | \$(29,000) | |
| HMGP Acquisition | \$ 3,957,000 | \$ 3,492,000 | | \$ 3,492,000 | \$(465,000) | RFR being prepared |
| CDPHE | \$ 372,000 | \$ 193,000 | \$ 37,000 | \$ 230,000 | \$(142,000) | RFR being prepared |
| CDOT | \$ 983,000 | \$ 843,000 | \$ 142,000 | \$ 985,000 | \$ 2,000 | overrun on A & E |
| DOLA Library | \$ 295,000 | \$ 260,000 | \$ - | \$ 260,000 | \$(35,000) | rfr in process |
| DOLA SHF | \$ 200,000 | \$ 164,000 | \$ - | \$ 164,000 | \$(36,000) | rfr in process |
| DOLA Staffing | \$ 895,000 | \$ 804,000 | \$ 91,000 | \$ 895,000 | \$ - | |
| TOTALS | \$21,125,000 | \$- | \$12,484,000 | \$2,582,000 | \$15,066,000 | \$(6,059,000) |

| FEMA PW Updates Permanent Repairs) | Percent Complete (based on paid invoices) |
|------------------------------------|---|
| Electric System | 100% |
| Water System | 80% |
| McConnel Bridge | 2% |
| Storm Drainage | 40% |
| Northwest Utilities | 75% |
| PW/Parks Bldg | 20% |
| 2nd Ave Bridge | 2% |
| Library | 100% |
| Hwy 36 Utilities | 80% |
| WWTP (outall, fencing, etc) | 15% |
| Parks | 30% |
| Roads | 20% |
| Whitewater Features | 8% |
| Confluence | 15% |

Note: Percentages based on paid invoices. Work completed is more for many projects but payment of invoices lagging due to thorough review/corrections



Human Services and Aging Commission

Mission: To identify and bridge gaps in human services provided in the Lyons community.

Commissioners: Emily Dusel (Co-Chair), Amy Reinholds (Co-Chair), Ellen Keane, Meg Waters, and Amanda Bushek

Liaisons: Wendy Miller (Board of Trustees), Lori LeGault (Town Staff)

Human Services and Aging report to the Board of Trustees (materials to be provided on July 18):

- 1) Goals and accomplishments handout
- 2) Get Help community resource guide
- 3) Background data from the Lyons Emergency Assistance Fund annual report (available online: <http://www.leaflyons.org/2015-leaf-annual-report.html>)

Agenda Item No: X -1
Meeting Date: July 18, 2016

Subject: Ordinance 1003, an Ordinance Approving a Lease of Town Property to Raul Vasquez

Presenter: Deb Anthony, Town Clerk

Background: The Town of Lyons has had a lease agreement with Blue Mountain Stone/Raul Vasquez since 1993. The property would be used to conduct operations related to the stone sales business. Raul Vasquez is asking the town to renew the lease for another three years.

Recommended Action: Staff recommends the approval of Ordinance 1003 for a 3-year period for two parcels at \$3,300 per year, each for a total of \$6,600.00 per year.

The only changes to the lease from 2013 are:

- Section 3.3: provides the Town with the right to terminate the lease with ninety days' written notice to Mr. Vasquez that the Town intends to construct a trail across the leased premises.
- Section 5.0: removal of pricing options for a second term of renewal, because Section 3.2 only provides for renewal for one additional term of three years.
- Section 8.1: Mr. Vasquez acknowledges that the Town intends to construct a recreational trail across the leased premises, and agrees to remove any improvements or structures erected on those premises at his sole expense upon the Town's request, which shall be made at least twelve (12) months before the requested date of removal.

**TOWN OF LYONS, COLORADO
ORDINANCE 1003**

**AN ORDINANCE APPROVING A LEASE OF
TOWN PROPERTY TO RAUL VASQUEZ**

WHEREAS, Raul Vasquez owns a parcel of land within the Town of Lyons on which he operates a commercial stone sales business; and

WHEREAS, the Town owns a tract of land adjacent to Raul Vasquez that Raul Vasquez would like to lease to conduct operations related to the stone sales business and such property is within the Town limits; and

WHEREAS, C.R.S. § 31-15-713 (1)(c) authorizes the Town to lease any real estate owned by the Town when deemed by the Board of Trustees to be in the best interest of the community; and

WHEREAS, the Board of Trustees finds that it is in the best interest of Lyons to lease the subject tracts 1 & 2 of land to Raul Vasquez; and

WHEREAS, C.R.S. § 31-15-713(1)(c) requires any lease of Town property for a period of more than one year or less to be approved by ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS, THAT:

Section 1. The attached lease agreement between the Town of Lyons and Raul Vasquez is hereby approved by the Board of Trustees.

Section 2. The Mayor is hereby authorized to execute the Lease Agreement for the Board of Trustees.

Section 3. Repeal. All other ordinances or resolutions or parts of ordinances or resolutions in conflict with the provisions of this Ordinance are hereby repealed, provided that such repeal shall not repeal any repealer clauses in such ordinances nor revive any ordinance thereby.

Section 4. Effective Date. This Ordinance shall become effective thirty days after publication following final passage.

INTRODUCED AND PASSED ON FIRST READING THIS 5th DAY OF 5th DAY OF JULY 2016

INTRODUCED, PASSED, ADOPTED AND ORDERED PUBLISHED THIS 18TH DAY OF JULY 2016.

Town of Lyons

BY: _____
Connie Sullivan, Mayor

ATTEST:

Deb Anthony, Town Clerk

**LEASE AGREEMENT
TOWN PROPERTY TO RAUL VASQUEZ**

THIS LEASE AGREEMENT ("Agreement") is made by and between the **TOWN OF LYONS**, a Colorado municipal corporation whose address is 432 Fifth Avenue, Lyons, Colorado, 80540, ("Town" or "Lessor"), and **RAUL VASQUEZ**, ("Lessee"), whose mailing address is P.O. Box 604, Lyons Colorado, 80540. This Agreement is effective on the last date indicated on the signature page of this Agreement.

WITNESSETH, THAT in consideration of the covenants herein, it is agreed:

1.0 Lease of Premises

1.1 Lessor hereby leases to Lessee and Lessee hereby leases from Lessor, the land more fully described as follows:

Tract 1 and Tract 2 of Parcel 9 of the Burlington Northern Railroad Land, the western boundary of which is defined by the extension of the east property line of Vasquez property South to an intersection of the southern boundary of said Parcel 9, and the eastern boundary of which is defined by the extension of the west property line of the 4196 Ute Highway (Spirit Hounds, LLC) line south until it intersects with the southern boundary of said Parcel 9; less that land owned by the Highland Ditch Company as described in a quitclaim deed recorded at Reception No. 01668543, in the office of the Clerk and Recorder for Boulder County, Colorado.

1.2 This Agreement is specifically subject to all easements and rights-of-way existing or of record, now in existence or hereafter granted by Lessor including but not limited to the right of ingress and egress for the Highland Ditch Company. Additional easements or rights-of-way may be granted by the Town for use of utility extensions or such other purposes provided such grants do not unreasonably interfere with Lessee's use of the property. Lessee agrees that Lessor shall have the continuing right to use the property for utility purposes and for maintenance, repair and extension of utilities so long as such use by Lessor does not prevent or unreasonably interfere with Lessee's use of the property for a parking lot or parking purposes.

1.3 Lessor shall have the right to use and improve the ten feet adjacent to the southern boundary of the property for a pedestrian/equestrian trail and bicycle path. Lessee agrees it shall not interfere with or prevent this use.

2.0 Condition of the Property

Lessee has examined the property and accepts same in present condition. Except as otherwise provided in this Agreement, Lessee shall return the property to Lessor upon expiration or termination of this Agreement, in the same condition as received, ordinary wear and tear excepted.

3.0 Term

3.1 The term of this Agreement shall be for three (3) years, commencing at noon on February 1, 2016, and ending at noon on February 1, 2019. As used herein the expression "term" refers to such term and to any renewal thereof as provided for in this Agreement.

3.2 Option to Renew. Provided Lessee is not in default with respect to any of its duties or obligations under this Agreement, Lessee may request a renewal of this Agreement for one additional term of three (3) years. In order to request renewal of the Agreement for a three-year period as provided by this option to renew, Lessee must give written notice of such intent to Lessor at least three (3) months prior to the expiration date of the then-existing lease term. If such three (3) month advance notice is not provided to Lessor as required by this paragraph, any renewal shall be subject to the discretion and approval of Lessor. Any such renewal term shall be upon the same terms and conditions contained in this Agreement unless otherwise agreed by the parties in writing.

3.3 Notwithstanding the provisions concerning the term of this Agreement, the Lessor shall have the right during the entire term of this Lease, including any renewal period, to terminate this Lease by giving at least 90 days' written notice to the Lessee that the Lessor intends to construct a trail across the leased premises that will render the premises unsuitable for the uses contemplated by this Lease. In the event of such a termination, the Lessee shall be entitled to be reimbursed by the Lessor for any period of time after the termination date for which the Lessee has pre-paid rent.

4.0 Delivery of Possession

Lessee shall be entitled to possession of the leased premises at noon on the Effective Date of the lease term. At the expiration or termination of this Agreement Lessee shall peaceably and quietly quit and surrender to Lessor the premises in good order and condition subject to the other provisions of this Agreement.

5.0 Rental

Lessee shall pay to Lessor, at the Lyons Town Hall, 432 Fifth Avenue, Lyons, Colorado, or such other place as Lessor may designate in writing, the sum of three thousand three hundred dollars (\$3,300.00) per tract per year (total of \$6,600.00 per year), to be paid in annual installments commencing on February 1, 2016 and due and payable on the first day of February of each year thereafter during the term of this Agreement. In connection with any renewal of this Agreement pursuant to Section 3.2, Lessor shall have the right to increase the annual rental due under this Agreement in accordance with increases in the cost of living as determined by the Consumer Price Index for all Urban Consumers, [Denver-Boulder-Greeley, Colorado] (All items; 1982-84 equals 100) issued by the United States Department of Labor, Bureau of Labor Statistics, or any successor agency of the United States that issues such indexes or any successor index (hereinafter the "CPI") of Labor Statistics. Whether there has been an increase in the cost of living shall be determined initially by comparing the CPI published most recently in time before February 1, 2016 and comparing that with the CPI published most recently in time before February 1, 2019 (the first month of the renewal term). Any percentage increase in the CPI calculated as provided above shall constitute an increase in the cost of living and Lessor shall have the right to increase the rental amount in accordance with such percentage increase in the cost of living, provided however for any such increase Lessor shall not increase the annual rental amount more than ten percent (10%) regardless of the increase in the cost of living. If there is a decrease in the cost of living however, there shall not be a decrease in the rent. If Lessor desires to increase the rent in accordance with the foregoing for each renewal term of the lease, Lessor shall provide written notice of such increase on or before January 15, 2019. The written notice to Lessee of such increase shall include copies of the CPI data used by Lessor to determine the increase. If notice is not given by such date, then there shall be no

increase for the renewal of the lease term. If the CPI is discontinued, Lessor will designate an alternative comparable index to be used in calculating the increase in the basic rental under this Lease, subject to the approval of Lessee, which shall not unreasonably withhold its approval.

6.0 Use

Lessee may use and occupy the leased property for a parking lot and for parking purposes and for any lawful purpose related thereto. Lessee shall not use or occupy nor permit the leased property or any part thereof to be used or occupied for any unlawful business, use or purpose, not for any business, use, or purpose deemed extra- hazardous, or which would void or make voidable any insurance coverage, nor for any purpose or in any manner which is in violation of any present or future governmental laws or regulations. It shall be Lessee's sole and exclusive responsibility to meet all fire and safety regulations of any governmental entity having jurisdiction over the leased premises, at Lessee's sole expense. Lessee shall not allow odors, fumes or vibrations on the leased premises beyond those odors, fumes or vibrations reasonably associated with a parking lot. Lessee shall indemnify Lessor against all costs, expenses, liabilities, losses, damages, injunctions, suits, fines, penalties, claims, and demands, including reasonably attorneys' fees, arising out of any violation of or default in this covenant by Lessee.

7.0 Possession and Quiet Enjoyment

Lessee, upon payment of the rent herein reserved and upon the performance of all the terms of this Agreement, shall at all times during the lease term and during any extension or renewal term, peaceably and quietly possess and enjoy the leased property without any disturbance from Lessor or from any other person claiming through Lessor.

8.0 No Construction of Improvements

Lessee shall not construct any permanent improvements upon the leased property, except Lessee may pave the property if the paving is approved by Lessor.

8.1 Lessee acknowledges and agrees that the Town intends to construct a recreational trail across the Leased Property at such time as the Town secures the funding for the trail construction. Accordingly, Lessee agrees to remove any improvements or structures erected on the Leased Property at the Lessee's sole expense upon the Town's request for removal of the improvements and/or structures. Any such request shall be made at least twelve (12) months before the requested date of removal.

9.0 Maintenance, Repairs, Waste

9.1 Lessee shall be responsible for maintenance and repairs required to maintain the leased property at the sole cost and expense of Lessee except that any damage to the property caused by Lessor or by Lessor's use of the property for utility or pedestrian and bike path purposes shall be repaired promptly at the sole cost and expense of Lessor. Such maintenance and repairs shall be made promptly, as and when necessary. On default of Lessee in performing such maintenance and repairs as required herein, Lessor may, but shall not be required to, make such maintenance and repairs for Lessee's account, and the expense thereof shall constitute and be collectable as additional rent, together with interest thereon at the rate of eighteen percent per annum until paid.

9.2 Lessee shall not allow or permit any waste of the leased premises, or any nuisance, and shall keep the leased grounds free from accumulations of trash or debris. Lessee shall not permit wastes, trash, litter, or any dirt or similar waste materials to be deposited from the leased premises onto any portion of the property owned by the Highland Ditch Company as described in a quitclaim deed recorded at Reception No. 01668543, in the office of the Clerk and Recorder for Boulder County, Colorado.

10.0 Liens

Lessee shall keep all of the property and every part thereof free and clear of any and all mechanics, materialmen's, and other liens for or arising out of or in connection with work or labor done, services performed, or materials or appliances used or furnished for or in connection with any operations of Lessee, any alteration, improvements, or repairs or additions which Lessee may make or permit or cause to be made, or any work on construction, by, for or permitted by Lessee on or about the premises, or any obligations of any kind incurred by Lessee, and at all times promptly and fully pay and discharge any and all claims on which any such lien may or could be based, and indemnify Lessor and all of the premises and against all such liens and claims of liens and suits or other proceedings pertaining thereto. Lessee shall give Lessor written notice no less than thirty days in advance of the commencement of any architectural or engineering related to the property estimated to cost in excess of \$5,000 in order that Lessor may post appropriate notices of Lessor's non-responsibility.

11.0 Indemnity

Lessor shall not liable for any loss, injury, death, or damage to persons or property which at any time may be suffered or sustained by Lessee or by any person whosoever may at any time be using or occupying or visiting the demised premises or be in, on, or about the same, whether such loss, injury, death, or damage shall be caused by or in any way result from or arise out of any act, omission, or negligence of Lessee or of any occupant, subtenant, visitor, or user of any portion of the premises, or shall result from or be caused by any other matter or thing whether of the same kind as or of a different kind than the matters or things above set forth, and Lessee shall indemnify Lessor against all claims, liability, loss or damage whatsoever on account of any such loss, injury, death, or damage. Lessee hereby waive all claims against Lessor for damages to the property and any improvements that are now on or may hereafter be placed or built on the property, and for injuries to persons or property in or about the premises, from any cause arising at any time, except for damages or losses arising by reason of the negligence or misconduct of Lessor, its agents, or employees.

12.0 Utilities

Lessor shall not be required to furnish to Lessee any facilities or services of any kind, such as, but not limited to, water, hot water, heat, gas, electricity, light and power. Lessee shall pay all charges for gas, electricity, light, heat, power, and telephone or other communication services or other utilities used, rendered, or supplied, upon or in connection with the leased property, and Lessee shall indemnify Lessor against any liability or damages on any such account.

13.0 Insurance

Lessee shall keep the property and all improvements now on or hereafter placed thereon fully insured throughout the term of this Agreement against the following:

13.1 Casualty Loss. Loss or damage by fire and such other risks as may be included in the broadest form of extended coverage insurance from time to time available in amounts sufficient to prevent Lessor or Lessee from becoming a co-insurer within the terms of the applicable policies, and in any event in an amount not less than eighty percent of the then full insurable value.

13.2 Liability. Claims for personal injury or property damage under a policy of general public liability insurance, with such limits as may be reasonably requested by Lessor from time to time, but not less than \$1,000,000.00/\$2,000,000.00 in respect of bodily injury, and \$1,000,000.00 for property damage.

13.3 Other Provisions Regarding Lessee's Insurance. All insurance required of Lessee in this Agreement shall be effected under enforceable policies issued by insurers of recognized responsibility licensed to do business in this state. At least fifteen (15) days prior to the expiration date of any such policy, the original renewal policy for such insurance shall be delivered by Lessee to Lessor. Within fifteen (15) days after the premium on any policy shall become due and payable, Lessor shall be furnished with satisfactory evidence of its payment. All policies of insurance shall name Lessor and Lessee as the insured, as their respective interest may appear. To the extent obtainable, all policies shall contain an agreement by the insurers that any loss shall be payable to Lessor notwithstanding any act or negligence of Lessee which might otherwise result in forfeiture of such insurance, and that such policies shall not be canceled except upon ten (10) days prior written notice to Lessor and that the coverage afforded thereby shall not be affected by the performance of any work in or about the leased property.

13.4 If Lessee provide any insurance required of Lessee by this Agreement in the form of a blanket policy, Lessee shall furnish satisfactory proof that such blanket policy complies in all respects with the provisions of this Agreement, and that the coverage thereunder is at least equal to the coverage which would be provided under a separate policy covering only the leased premises.

14.0 Right of Entry

Lessor and its representatives may enter the leased property at any reasonable time for the purpose of inspecting the leased property, performing any work which Lessor elects to undertake made necessary by reason of Lessee's default under the term of this Agreement, exhibiting the leased property for sale, lease, or mortgage financing, or posting notices of nonresponsibility under any mechanic's lien law; provided, however, that any such action by Lessor shall not unreasonably interfere with the rights of Lessee.

15.0 Assignment and Subletting

Lessee may not voluntarily assign this Agreement at any time without consent of Lessor nor sublet the premises in whole or in part without Lessor's consent which shall not be unreasonably withheld in either case. Neither this Agreement nor the leasehold estate of Lessor nor any interest of Lessee hereunder in the demised premises or any buildings or improvements thereon shall be subject to involuntary assignment, transfer, or sale, or to assignment, transfer, or sale by operation of law in any manner whatsoever, and any such attempted involuntary assignment, transfer, or sale shall be void and of no effect and shall, at the option of Lessor, terminate this Agreement.

16.0 Default

16.1 The occurrence of any of the following shall constitute an event of default:

- (A) Delinquency in the due and punctual payment of any rent or additional rent payable under this Agreement when such rent shall become payable for a period of three days after written notice.
- (B) Delinquency by Lessee in the performance of or compliance with any of the conditions contained in this Agreement other than those referred to in the foregoing subparagraph (A), for a period of thirty days after written notice thereof from Lessor to Lessee, except for any default not susceptible of being cured within such thirty day period, in which event the time permitted to Lessee to cure such default shall be extended for as long as shall be necessary to cure such default, provided Lessee commence promptly and proceed diligently to cure such default, and provided further that such period of time shall not be so extended as to jeopardize the interest of Lessor in this Agreement or so as to subject Lessor or Lessee to any civil or criminal liabilities.
- (C) Filing by Lessee in any court pursuant to any statute, either of the United States or any other state, of a petition in bankruptcy or insolvency or for reorganization, or for the appointment of a receiver or trustee of all or a portion of Lessee's property, or an assignment by Lessee for the benefit of creditors.
- (D) Filing against Lessee in any court pursuant to any statute, either of the United States or of any state, of a petition in bankruptcy or insolvency, or for reorganization, or for appointment of a receiver or trustee of all or a portion of Lessee's property, if within ninety days after the commencement of any such proceeding against Lessee's such petition shall not have been dismissed.

16.2 Upon the occurrence of an event of default, Lessor at any time thereafter may give written notice to Lessee specifying such event of default and stating that this Agreement shall expire on the date specified in such notice, which shall be at least three (3) days after the giving of such notice, and upon the date specified in such notice this Agreement and all rights of Lessee shall terminate. Upon the expiration of this Agreement pursuant to this article, Lessee shall peacefully surrender the leased property to Lessor, and Lessor, upon or at any time after any such expiration, may without further notice reenter the leased property and repossess it by force, summary proceedings, ejectment, or otherwise, and may dispossess Lessee and remove Lessee and all other persons and property from the leased property and may have, hold, and enjoy the leased property and the right to receive all rental income therefrom.

16.3 At any time after any such expiration, Lessor may relet the leased property or any part thereof, in the name of Lessor or otherwise, for such term (which may be greater or less than the period which would otherwise have constituted the balance of the term of this Agreement) on such conditions (which may include concessions of free rent) as Lessor, in its uncontrolled discretion, may determine, and may collect and receive the rent therefor. Lessor shall in no way be responsible or liable for any failure to relet the leased property or any part

thereof, or for any failure to collect any rent due upon any such reletting.

16.4 No such expiration of this Agreement shall relieve Lessee of its liability and obligations under this Agreement, and such liability and obligations shall survive any such expiration. In the event of any such expiration whether or not the leased property or any part thereof shall have been relet, Lessee shall pay to Lessor the rent and additional rent required to be paid by Lessee up to the time of such expiration, and thereafter Lessee, until the end of which would have been the term of this Agreement in the absence of such expiration, shall be liable to Lessor for, and shall pay to Lessor, as and for liquidated and agreed current damages for Lessee's default: the equivalent of the amount of the rent and additional rent which would be payable under this Agreement by Lessee if this Agreement were still in effect, less the net proceeds of any reletting effected pursuant to the provisions of paragraph B of this article, and deducting all Lessor's expenses in connection with such reletting, including, without limitation, all repossession costs, brokerage commissions, legal expenses, reasonable attorneys' fees, alteration costs, and expenses of preparation of such reletting.

16.5 Lessee shall pay such current damages, herein called deficiency, to Lessor monthly on the days on which the rent and additional rent would have been payable under this Agreement if this Agreement were still in effect, and Lessor shall be entitled to recover from Lessee, and Lessee shall pay to Lessor, on demand, as and for liquidated and agreed final damages for Lessee's default, an amount equal to the difference between the rent and additional rent reserved hereunder for the unexpired portion of the lease term and the then fair and reasonable rental value of the leased property for the same period. In the computation of such damages, the difference between any installment of rent becoming due hereunder after the date of termination and the fair and reasonable rental value of the leased property for the period for which such installment was payable shall be discounted to the date of termination at the rate of four percent per annum. If the leased property or any part thereof is relet by Lessor for the unexpired term of this Agreement, or any part thereof, before presentation of proof of such liquidated damages to any court, commission or tribunal, the amount of rent reserved upon such reletting shall be deemed prima facie to be the fair and reasonable rental value for the part or the whole of the leased property so relet during the term of the reletting. Nothing herein contained shall limit or prejudice the right of Lessor to prove for and obtain as liquidated damages by reason of such termination an amount equal to the maximum allowed by any statute or rule or law in effect at the time when, and governing the proceedings in which, such damages are to be proved, whether or not such amount be greater, equal to, or less than the amount of the difference referred to above.

16.6 Lessee hereby expressly waives, so far as permitted by law, the service of any notice of intention to reenter provided for in any statute, or of the institution of legal proceedings to that end. Lessee, for and on behalf of itself and all persons claiming through or under Lessee, also waives any right of redemption or reentry or repossession or to restore the operation of this Agreement in case Lessee shall be dispossessed by a judgment or by arrant of any court or judge or in case of reentry or repossession by Lessor. In case of any litigation under this Agreement, Lessor and Lessee, so far as permitted by law, waive trial by jury in any action, proceeding, or counterclaim brought by either of the parties hereto against the other on any matter arising out of or in any way connected with this Agreement, the relationship of Lessor and Lessee, Lessee's use or occupancy of the leased property, or any claim of injury or damage; and further agree that the party not in default shall be entitled to recover from the party in default, all costs and reasonable attorneys' fees incurred by the nondefaulting party in enforcing its rights under this Agreement.

16.7 The terms "enter", "reenter", "entry", or "reentry", as used in this Agreement are not restricted to their technical legal meaning.

16.8 Any amounts not paid by Lessee to Lessor when due shall draw interest at the rate of eighteen percent per annum from due date until paid. Payment of such interest shall not excuse or cure any default by Lessee under this Agreement.

16.9 No assent, express or implied, to any breach of one or more of the covenants or terms of this Agreement shall be deemed or construed to be a waiver of any succeeding or other breach.

16.10 As security for Lessee's payment of all rent, damages, and all other payments required to be made by this Agreement, Lessee hereby grants to Lessor a lien upon all property of Lessee now or subsequently located upon the leased premises. If Lessee abandons or vacates any substantial portion of the leased premises or is in default in the payment of any rentals, damage, or other payments required to be paid by this Agreement, Lessor may enter upon the leased premises, by force if necessary, and take possession of all or any part of the personal property, and may sell all or any part of the personal party at a public or private sale, in one or successive sales, with or without notice, to the highest bidder for cash and, on behalf of Lessee, sell and convey all or a part of the personal party to the highest bidder, delivering to the highest bidder all of Lessee's title and interest in the personal property sold. The proceeds of any such sale of personal property shall be applied by Lessor towards the cost of the sale and then toward the payment of all sums then due by Lessee to Lessor under the terms of this Agreement.

16.11 Notwithstanding anything to the contrary contained herein, Lessor's liability under this Agreement shall be limited to Lessor's interest in the leased premises.

17.0 Miscellaneous Provisions

17.1 The paragraph captions contained in this Agreement are for convenience only and shall not in any way limit or be deemed to construe or interpret the term or provisions hereof.

17.2 Time is of the essence for this Agreement and all provisions herein.

17.3 This Agreement shall be construed and enforced in accordance with the laws of the State of Colorado.

17.4 If any provisions of this Agreement shall be declared invalid or unenforceable, the remainder of the Agreement shall continue in full force and effect.

17.5 This Agreement contains the entire agreement between the parties, and any executory agreement hereafter made shall be ineffective to change, modify, or discharge it in whole or in part, unless such executory agreement is in writing and signed by the party against whom the enforcement of the change, modification or discharge is sought.

18.0 Notices

Any notice from one party to another, required by the terms of this Agreement, may be delivered in person to such party (delivery to one or two or more persons named as a party shall

be effective notice to all), or shall be delivered by first class mail, postage prepaid, and shall be deemed given one day after the date mailed, addressed to the respective parties as follows:

| | | | |
|---------|-----------------------|---------|-----------------------|
| LESSOR: | Town Administrator | LESSEE: | Raul Vasquez |
| | Town of Lyons | | P.O. Box 604 |
| | P.O. Box 49 | | Lyons, Colorado 80540 |
| | Lyons, Colorado 80540 | | |

19.0 Memorandum: Recording

This Agreement shall be recorded with the Boulder County Clerk and Recorder.

20.0 Binding Effect

This Agreement shall bind and extend to the heirs, representatives, successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date last written below.

[Remainder of page left intentionally blank; signature page follows]

LESSOR: TOWN OF LYONS, COLORADO

Connie Sullivan, Mayor

Date: _____, 2016

ATTEST:

Deb Anthony, Town Clerk

LESSEE: RAUL VASQUEZ

By:_____

Date: _____, 2016

STATE OF COLORADO)
) ss.
COUNTY OF BOULDER)

_____ The foregoing instrument was acknowledged before me this _____ day of _____, 2016, by Raul Vasquez.

Witness my hand and official seal.

My commission expires: _____

[S E A L]

Notary Public

THERE WILL NOT BE A Workshop

MINUTES
TOWN OF LYONS

7:00 P.M., TUESDAY, JULY 5, 2016

BOARD OF TRUSTEES MEETING
SHIRLEY F. JOHNSON COUNCIL CHAMBER
LYONS TOWN HALL, 432 5TH AVENUE, LYONS, COLORADO

- I. Roll Call and Pledge of Allegiance
Roll Call. Present: Mayor Connie Sullivan, Mayor Pro Tem Dan Greenberg, Trustee Michael Karavas, Trustee Juli Waugh, Trustee Jim Kerr, Trustee Barney Dreistadt, Trustee Wendy Miller.
- II. A Reflective Moment of Silence
- III. Approval of the Agenda
Motion: Mayor Pro Tem Greenberg moved to move General Business item #1 Resolution 2016-57, a Resolution Determining That a Business Providing End Of Life Professional Services But Excluding Embalming, Cremation, and Other Related Activities that are Invasive or Dispositive of Human Remains Or that Otherwise Pollute or Create Offensive Conditions Constitutes a Principal Permitted Uses in the Commercial Downtown Zone District to after Lyons Local Liquor Licensing Authority and to approve the rest of the July 5, 2016 Meeting Agenda.
Action: Amend, **Moved by** Mayor Pro Tem Dan Greenberg, **Seconded by** Trustee Barney Dreistadt.
Motion passed unanimously.
- IV. Boulder County Sheriff Report, Sgt Nick Goldberger
Sgt Goldberger reported on the following:
 - ✓ There were traffic complaints concerning vehicles speeding between Evans and Park on Hwy 36. Sgt Goldberger reported traffic on Evans and Park was heavier traffic and with all of the traffic coming through the top speed was 27 mph.
 - ✓ Good Old Days went well this year, relatively low turnout this year.
 - ✓ Graffiti at the Black Bear Hole Bridge, we are in the process of notifying the persons responsible
 - ✓ Heavy use of the Black Bear Hole, visitors from out of town, issues over the weekend were no trash bins (being rectified by Parks), grills being brought in and 2 young ladies sunbathing topless. Local code was researched nothing was found in the current code, more research is being done and hope we can quickly rectify this, it should not happen again without charges being filedTrustee Dreistadt asked if the Deputies were warning visitors if they are smoking in the park areas. Sgt Goldberger stated they should be. Town Administrator Simonsen suggested increased signage.
- V. Staff Reports
Matt Manley, Flood Recovery Planner and Town Planner Bob Joseph, went over the outline for "Considering Innovative and Alternative Housing Options in Existing Neighborhoods." Flood Recovery Planner Manley stated he had several discussions with Town Planner Joseph and prepared this outline for discussion and direction from the BOT. Flood Recovery Planner Manley stated Deputy Clerk Watson has talked with citizens and has some suggestions for those who would join a task force. Mayor Sullivan is hesitant to appoint a task force at this time. The BOT agreed hosting open sessions to gather input from different stakeholders would be beneficial. The BOT would like to have this topic as a discussion and the vessel that will be used to make decisions. Mayor Sullivan stated she would like for the PCDC to drive this topic forward.
- VI. Audience Business
Laura Cross, Sky Buster, Lyons Girl Scouts asked the BOT if they could have a drink (lemonade/ice tea) stand by the 3 Bears during the Blue Grass Festivals to raise money for a trip to Europe.
Town Administrator Simonsen we do have a clause in the LMC that allows for a concessionaire's permit under the Town Parks, the 3 Bear area is not considered a park. Town Administrator Simonsen suggested they find a generous business owner to allow them to set up on their property and then get a Town Business License which is \$25 but the BOT has the authority to waive the fee for the Business License. Mayor Sullivan stated I just happen to own a business (St Vrain Market) in town with a patio that you could set up on during the festivals. Mayor Sullivan asked the BOT if

they would agree to waive the fee for the Business License. The BOT agreed to waive the fee for the Lyons Girl Scouts.

VII. Boards and Commissions

1. Intergovernmental Agreement for Fire and Life Safety Services – BOT Direction to the BOT

Lyons Fire Protection Director Bill Eliassen will be presenting to the BOT. (There is no expectation that the Board will take any formal action at the July 5 meeting.)

Bill Eliassen, Lyons, President of the Lyons Fire Protection District, stated the Lyons Fire District would like to enter into an IGA with the Town of Lyons in the near future. Mayor Sullivan stated tonight will be discussion only. Discussion between the BOT and Mr. Eliassen concerned ensuring uniformity in the Fire Code interpretation and enforcement and for the Lyons Fire Protection District and the Town to work together to review, develop and amend the Fire Code to be adopted by the Town, and to review, develop and amend portions of the Town's building, mechanical, and electrical codes that relate directly or indirectly to the Fire Districts enforcement of the Fire Code. Mr. Eliassen stated Boulder County is asking that everyone update to the most current Fire Code. The BOT agreed this subject warrants discussion and we would need to figure out the proper tool to move forward. The BOT and Mr. Eliassen agreed it would be best to have a work shop and include the Fire Chief JJ Hoffman. Town Attorney Guckenberger stated it is not typical to have an IGA with the Fire Protection District that it is normally more of a collaborative approach. Lyons Fire District President Eliassen stated they would like for this to be a board to board discussion and that there should be minimal staff involvement. The BOT Town Administrator Simonsen to schedule a workshop with the BOT and Lyons Fire Protection District Board

Motion: Trustee Waugh moved to close as the BOT and reopen as the Lyons Liquor Authority

Action: Approve, **Moved by** Trustee Juli Waugh, **Seconded by** Trustee Michael Karavas.

Motion passed unanimously.

VIII. Consent Agenda - Lyons Liquor Authority

1. Special Events Permits for Middle Boulder Creek Coalition, Growing Gardens, Lyons Arts & Humanities Commission, Southern Mutts Rescue, Boulder County Arts Alliance, Give Back Yoga, the Haiti Project and PRIDE at the Lyons Farmette, 4121 Ute Hwy, Lyons, CO. The Farm to Table Dinners will be held July 13th, 20th, 17th, 24th, and 31st; September 7th and 14th of 2016

2. Special Events Permit for Boulder County Arts Alliance's "Arts on the River" at River Bend, 501 W Main, Lyons, CO on August 28, 2016.

Motion: Mayor Pro Tem Greenberg moved to approve the Lyons Liquor Authority Consent Agenda

Action: Approve, **Moved by** Mayor Pro Tem Dan Greenberg, **Seconded by** Trustee Barney Dreistadt.

Motion passed unanimously.

Motion: Trustee Miller moved to close as the Lyons Liquor Authority and reopen as the BOT

Action: Approve, **Moved by** Trustee Wendy Miller, **Seconded by** Trustee Juli Waugh.

Motion passed unanimously.

The BOT moved to hear item #1 under General Business after Lyons Liquor Authority Consent Agenda.

1. Resolution 2016-57, a Resolution Determining That a Business Providing End Of Life Professional Services But Excluding Embalming, Cremation, and Other Related Activities that are Invasive or Dispositive of Human Remains Or that Otherwise Pollute or Create Offensive Conditions Constitutes a Principal Permitted Uses in the Commercial Downtown Zone District

Town Planner Joseph discussed at the last BOT meeting about the request, existing uses in the DT district, direction to town attorney lay out the reasoning of accepting the use in the district. The Town has received an application for a determination as to a specific use and its conformity with the broader Commercial Downtown use restrictions and allowances (see attached statement of intent from the applicant Prescott Knock). Prior to purchasing property to establish this use in the Commercial Down Town zone district the applicant requests a determination as to whether or not their intended use will be allowed. The proposed use does not fit neatly within either the allowed uses, conditional uses or prohibited uses listed in the zoning code for the CD zoning district. That being the case the code provides for the following process **Sec. 16-3-20. General application of uses: "(b) Land uses not otherwise identified in this Chapter may be proposed for development. The Board of Trustees shall have the authority to determine whether or not the use can be reasonably interpreted to be similar in nature and degree to a permitted or allowed use, and to therefore be categorized as a permitted or allowed use in that district. Unless the Board of Trustees makes a determination that the proposed use should be permitted or allowed, no use that is not expressly permitted or allowed by this Chapter is permitted. (Ord. 910 §1, 2013)"** The Town Board discussed this matter at the last meeting and directed the Town Attorney to prepare a resolution that would set out the reasoning for acceptance of this use in the CD Commercial Downtown district. That resolution has been prepared and is being presented for the Board's consideration. The code provides a list of permitted, conditional and prohibited uses in the CD district:

Town Planner Joseph stated the applicant is present to answer any questions the BOT may have. Town Attorney Guckenberger stated the use is more like permitted businesses in the CD District than dissimilar to what is not allowed. Town Attorney Guckenberger explained in additional detail and noted the modifications, the applicant's use of the property will not include embalming, the use of any chemicals that would cause water pollution, or creation or other disposition of human remains, bodies stored on site will only be located in a specialized refrigeration unit on site that meets all requirements of state law, all other representation. Town Attorney Guckenberger stated she has not seen this process before for the BOT to make this kind of approval for this use. Mayor Pro Tem Greenberg stated he is not comfortable with the process, it could fit under both permitted uses and non-permitted uses, my preference would have been to change the definition of funeral home, however this does appear to be a way to reach an end result that is satisfactory. Trustee Waugh agreed this is not the right process, it is unchartered territory and I am not comfortable stating this use would be allowed everywhere, I would prefer this to be a Conditional Use process. Trustee Dreistadt stated the property is suitable for the business, the business concept is similar to uses that occur by way of memorial services, a funeral is in a church or mortuary and there is a church in the CD District that conducts funerals, a mortuary is a permitted use in C District and the definition includes cremation and embalming, the applicants do not intend to preform either on the site other than short term keeping of remains in preparation of a memorial service, the element of retail and professional service both are clearly permitted uses in the CD District, staff was unable to categorize the business and the LMC gives the BOT the authority to determine whether or not the use can be reasonably interpreted to be similar in nature to a permitted or allowed use. Trustee Dreistadt asked if taking this action precludes taking any action in the future.

Mayor Sullivan opened the Public Hearing at 7:53 pm and closed the Public Hearing at 7:54 pm with no public input.

Town Attorney Guckenberger stated she feels the BOT should use its legislative authority to adjust the codes and provisions, the situation should be treated as a nonconforming use. Mayor Sullivan stated changing the ordinance would take too long if the BOT intends to support this business, the BOT should go back and look at this definition and implement a Conditional Use option. Town Planner Joseph suggested a change in Section 3 for bodies stored on site, after refrigeration unit or otherwise cooled that dry ice could be used as needed and adding church as one of the similarities in the 7th Whereas and in Section 2. Applicant Knock asked the BOT to consider instead of saying or otherwise cooled on site that meets all requirements of state law in Section 3 instead of saying cooled with dry ice.

Mayor Sullivan calls for a motion.

Motion: Trustee Dreistadt moved to approve Resolution 2016-57 with the following changes:

- ✓ Add a church is a permitted conditional use in the CD District in Whereas #7
- ✓ Add as well as the permitted conditional use of a church pursuant to Section 16-3-210(c) of the Lyons Municipal Code to Section 2
- ✓ Change Section 3 to read as follows: Bodies stored on site will only be located in a specialized refrigeration unit or otherwise cooled on site that meets all requirements of state law.

Action: Approve, **Moved by** Trustee Barney Dreistadt, **Seconded by** Trustee Wendy Miller.

Mayor Pro Tem Greenberg stated he is not in love with this process; it could open a can of worms. Interpreting a business is like one more than another, that fits a permitted use and one that is not, my preference would be to alter the definition of a funeral home so it is a permitted use, I would like to be more specific about what a funeral home is but this gets the end result that the business exists, I will vote yes.

Trustee Waugh stated she does not agree the right process either, although I do think the business beneficial to the town, this is unchartered territory and I am not comfortable saying it is allowed everywhere, I would rather see this as a Conditional Use.

Trustee Dreistadt asked if passing would preclude taking action later to address the process to make it similar to other municipalities. Town Attorney Guckenberger stated this is non-conforming and we can move forward to put a process in place.

Mayor Sullivan calls for the vote.

Vote: Motion passed (**summary:** Yes = 6, No = 1, Abstain = 0).

Yes: Mayor Connie Sullivan, Mayor Pro Tem Dan Greenberg, Trustee Barney Dreistadt, Trustee Jim Kerr, Trustee Michael Karavas, Trustee Wendy Miller. **No:** Trustee Juli Waugh.

IX. Ordinances – First Reading - Second Reading – Public Hearing

1. Public Hearing - Resolution 2016-54, a Resolution Approving an Application for a Plat Amendment of the Garver Minor Subdivision for the Required Width for Lots 11 & 12, Block 8 of the Lyons Rock and Lime Quarry CO's, First Addition to Nortonville in the Town of Lyons, Boulder County, Colorado, Located in the NE ¼ of Section 18, T3N,

R70W of the 6th PM Containing .482Acres +/- 

Town Planner Bob Joseph reported the PCDC recommended the BOT approve the amended plat and lot width variance with the following conditions:

- ✓ The applicant receives a lot width variance from the BOT for Lots 1A and 2A as delineated on the plat.
- ✓ A 5' wide easement on each side of the internal lot lines for drainage and a 10' general utility easement dedicated to the Public on the front and rear property lines.

- ✓ The applicant/developer will enter into a Subdivision Improvement Agreement to secure performance for installation of the electric utility infrastructure.
- ✓ In the event the owner of Lot 1A seeks to obtain private vehicular access over the public alley adjacent to the north the owner shall be responsible to improve the alley access as follows:
Such alley shall be paved (asphalt) and be constructed in accordance with all applicable requirements of the Lyons Municipal Code and the *Manual of Design Criteria and Standard Specifications for the Construction of Public Improvements* (the "*Manual of Design Criteria*") as adopted by the Town at the time of construction of the alley. The paved alley shall connect with the paved portion of Fourth Avenue located to the west of the Garver Minor Subdivision. Such alley shall not be deemed complete until accepted in writing by the Town Administrator. Prior to acceptance of the alley by the Town Administrator, the Owner shall provide to the Town at the Owner's cost and expense the Owner's sworn affidavit and documentary evidence that there exist no lien or encumbrance upon or against the alley resulting from unpaid amounts owing to contractors, subcontractors, material persons, or any other persons involved or engaged in the construction or installation of the alley. The Owner shall promptly remedy at the Owner's cost and expense any condition or conditions that prevent the Town from accepting the dedication of the alley free and clear of liens or encumbrances. Such alley shall be deemed accepted, dedicated, and conveyed at no cost to the Town upon the Town Administrator's written confirmation to the Owner that the alley is accepted by the Town as meeting all applicable requirements of the Lyons Municipal Code and the *Manual of Design Criteria*.

In 2002 the Town approved a minor subdivision of two existing lots on 4th Ave. and Garver Alley into three lots known as the Garver Minor Subdivision (see plat image below), together with a lot width variance for Lot 3. The two northerly lots (1&2) of the three resulting lots were then vacant, and they remain vacant today. The southerly lot (3) contains a residence. The 2002 minor subdivision provided for vehicular access to the two northerly lots from an unimproved alley adjacent to the north property lines. The developer/owner at that time, Sharon McConnell, was to improve the alley to provide this access. Since then current owner of all three lots, Ms. McConnell, has decided to re-orient the two northerly lots to front instead on Fourth Ave. on the west (see image below). The approval of this proposed amended plat would accomplish this. Approval of this proposed plat amendment would not create any additional lots or building sites. The PCDC held a Public Hearing on this Lot Width Variance request and the Amended Plat on 6/27/16 and acted at that time to recommend approval of both with the conditions listed above. Town Planner Joseph stated the application is in compliance with town standards:

The proposed amendment meets or satisfies all applicable requirements of Chapter 16 and 17. *Staff finding: complies, except for lot width.*

The proposed subdivision conforms to all applicable requirements for the zone district in which the property is located, including but not limited to requirements for setbacks, height, floor and lot areas and minimum lot sizes.

- (a) Minimum lot area: seven thousand (7,000) square feet. *Staff finding: complies*
- (b) Minimum lot width:
 - i. Fifty (50) feet (interior lot). *Staff finding: does not comply @ 46.7 ft.*
 - ii. Sixty (60) feet (corner lot). *Staff finding: not applicable, assuming alleys do not create corner lots.*
- (c) Minimum lot depth: fifty (50) feet. *Staff finding: complies*

(1) The proposed subdivision substantially conforms to all other applicable requirements of this Code and all regulations promulgated by the Town. *Staff finding: complies*

(2) The proposed subdivision substantially conforms to the goals and policies of the Comprehensive Plan, to the extent that such goals and policies do not conflict with provisions or requirements of this Code and to the extent that such goals and policies set forth requirements which are sufficiently specific to permit the Planning and Community Development Commission or Board of Trustees to decide that such subdivision meets or fails to meet such goal or policy. *Staff finding: complies*

(3) The proposed amendment would not cause significant hardship or inconvenience for adjacent or neighboring landowners or tenants. *Staff finding: complies*

(4) The proposed amendment would not be likely to prove detrimental to the public health, safety or welfare of Town residents. *Staff finding: complies*

Town Planner Joseph stated staff finds this application in substantial compliance with as outlined above. Approval of this amended plat requires concurrent granting of a variance by the BOA of the 50 ft. minimum lot width to accept the 46.7 ft. lot widths as proposed. Staff finds that there are grading difficulties associated with the construction of the alley access as originally proposed in 2002, and staff finds that the construction of alley access would not provide any wider public benefit. Fire Chief Hoffman notes that if there is any access to the East end of the property towards the cemetery through the alley North of lot 1 A; then an emergency turnaround will still be required. Since this may not happen staff recommends this be dealt with at the time building permits are applied for on the vacant lots.

Trustee Waugh disclosed that she owns a property adjacent to the Garver Subdivision, but feels that she can be impartial regarding the action being taken. Mayor Pro Tem Greenberg asked if a variance to the lot width is considered a minor adjustment. Town Planner Joseph stated that is was. Mayor Sullivan questioned if the emergency access was still a concern. Town Planner Joseph stated that it would not be an issue as the access to the lots will be off 4th Ave not Garver Alley.

Mayor Sullivan opened the Public Hearing at 8:18 pm.

Sharon McConnell, applicant/owner of the property spoke to the reason for turning the lots.

Mayor Sullivan closed the Public Hearing at 8:21 pm.

Trustee Dreistadt stated he would be abstain from voting since he was at the PCDC meeting when this was discussed. Mayor Sullivan asked if there was interest in a trail easement through this property. Town Administrator Simonsen

stated the property was not on the trail plan. Town Planner Joseph stated the LMC does provide sidewalks for a new subdivision, that was not discussed when this subdivision was originally approved as there are not any sidewalks on that side of 4th Ave.

Motion: Mayor Pro Tem moved to approve Resolution 2016-54 with the acceptance of staff findings and the conditions recommended to the BOT by the PCDC (listed above in the Town Planner's report).

Action: Approve, **Moved by** Mayor Pro Tem Dan Greenberg, **Seconded by** Trustee Juli Waugh.

Vote: Motion passed (**summary:** Yes = 6, No = 0, Abstain = 1).

Yes: Mayor Connie Sullivan, Mayor Pro Tem Dan Greenberg, Trustee Jim Kerr, Trustee Juli Waugh, Trustee Michael Karavas, Trustee Wendy Miller. **Abstain:** Trustee Barney Dreistadt.

2. Public Hearing - Ordinance 1000, an Ordinance Rezoning Property Within the Town of Lyons, Commonly Known as 304 2nd Avenue, from the (B) Business District to the PUD-C (PUD-Commercial) and PUD-R (PUD-Residential) Districts, Conditionally Approving the Final PUD Plan, and Approving the Development Agreement for the Subject Property Mayor Sullivan stated she would like to clarify a few items, this process has taken a long time, thanks to the applicant for hanging in there even after hanging it up a few times. Mayor Sullivan stated she reached out to the applicant on two occasions, once with staff present and once onsite after the application had been withdrawn. Mayor Sullivan also disclosed that there was reference to another interested party and asked the applicant if there was a purchase agreement that may create a conflict of interest. The applicant stated that there is not. Trustee Greenberg disclosed he had email conversations with the applicant with encouragement to move the process forward and to keep communication open, there was no discussion of any specific details.

Project Manager Rosi Dennett gave an overview of the actions that were to be considered tonight for the project at 304 2nd Ave. Ordinance No. 1000 ("Ordinance"): (1) approves the rezoning of certain property commonly referred to as 304 2nd Avenue and as more particularly described in Exhibit A of the Ordinance (the "Subject Property") from the Business (B) Zone District to the PUD-C (PUD-Commercial) and PUD-R (PUD-Residential) Zone Districts as more particularly shown in the Final PUD Plan; (2) conditionally approves the Final PUD Plan; and (3) approves the Development Agreement for the Subject Property by and between the Town of Lyons and the property owner of record, Downtown Lyons Development, LLC, a Colorado limited liability company ("Owner"). The Subject Property was originally developed and occupied by Valley Bank. The Owner is also currently processing the 2nd & Park Subdivision and Planned Unit Development Final Plat (the "Final Plat"). The Final Plat proposes subdividing the Subject Property into seven (7) new lots as follows: Lot 1 encompasses the northern portion of the Subject Property, including the existing office building. The Owner is proposing that Lot 1 be rezoned from Business (B) to PUD-C., Lots 2 – 7 encompasses the remaining southern 51' of the Subject Property (fronting the Park Street ROW). The Owner is proposing that Lots 2 – 7 be rezoned from Business (B) to PUD-R. Habitat for Humanity of the St. Vrain Valley, Inc., a Colorado nonprofit corporation ("Habitat") is currently under contract to acquire Lots 2 – 7 from the Owner following the date on which the Final Plat is recorded. At the present time, Town Staff is informed that Habitat intends on commencing horizontal improvements on Lots 2 – 7 following the date on which the Final Plat is recorded with the intent of completing foundations and related improvements to Lots 2 – 7 during the balance of 2016. On November 23, 2015, the PCDC reviewed and approved the PUD Final Plan with conditions. The list of conditions, as updated by staff, is attached to the Ordinance as Exhibit B. For clarification, Town staff edited the PCDC conditions of approval as shown on the redlined document, attached hereto as ATTACHMENT C to Ordinance 1000. The last three conditions that PCDC was recommending, which required building permits for the residential lots to be only issued to Habitat for Humanity, were modified to restrict the use to affordable housing (with no reference to a specific organization or owner). The Owner recently expressed opposition to the approval condition regarding the commercial lot making three uses (entertainment facility, medical marijuana center and restaurant, bar or other eating and drinking place) allowed by conditional use review instead of by right. The record reflects that the condition was a commitment offered by the Owner earlier on in this review process, when the proposed shared parking concept was being discussed. The Owner understandably wants to maintain a functional commercial lot while still assisting the community with providing land at a discounted rate for affordable housing. The Owner requested that I communicate his opposition to this condition in this staff report, so the email exchanges between Town staff and the Owner regarding this use issue are included and attached hereto as ATTACHMENT D to Ordinance 1000. The terms of the permanent affordability covenant (or deed restriction) and preference policy associated with the residential portion of the Final PUD Plan are included in the Development Agreement which is attached hereto as ATTACHMENT I to Ordinance 1000. Habitat for Humanity of the St. Vrain Valley presented the specifics of how the program is implemented to the Board of Trustees at the June 6, 2016 Board of Trustees meeting. Project Manager Dennett stated the June 5th Staff Report was inadvertently posted instead of the July 5th Staff Report, this was sent to the BOT this afternoon and hard copies are in front of you, there is no reason to delay this project any further. The applicant's representative Jerry Moore is present to give you a summary of the project and answer any questions as well as Dave Emerson from Habitat for Humanity. Project Manager Dennett went through the possible legal issues.

Trustee Karavas moved to take a 5 minute break for staff to get the paperwork in order for this complicated development and rezoning. (8:50 pm)

The BOT reconvened at 9:00 pm.

Mayor Sullivan requested Dave Emerson, Habitat for Humanity review/discuss the preference policy. Mr. Emerson explained there will not be a waiting list for a lending relationship. If they apply and are approved, they have the funding. The preference policy is nearly the same as the original policy. There was discussion of switching preference 2. and 3.; however, this presented potential of losing funding through CDBG-DR. It is important to H4H to keep them in the original order so as not to jeopardize funding. Will use 'displaced' instead of 'impacted', there is a reference to

located in Lyons. The BOT agreed to remove word 'school' so it references District, keep firefighters and to say licensed to do business in Lyons instead of located in Lyons. Mr. Emerson stated Habitat uses the same Housing Covenant that Boulder County uses, there is not a large administrative burden, it is event based, only when there is a title change, agent in regard to administration, St. Vrain Habitat is willing to administer for the first 5 years, this will not be used before spring of 2017, focus on Lyons residents, listing out upgrades that would be eligible in resale price (in not indicated and vetted with value it won't add to the resale value), no additions will be allowed to the homes, any defaults would go to Habitat first as they have the note on the house/property, rental stipulations – can't rent home for more than one year in every 7 years, deeds specify the loan can't be over 30 years, no overnight renting of home. Mayor Sullivan asked for the formatting error #8 change the second c to a d, create a list of upgrades/improvements that would be eligible for a value at resale. Mr. Emerson will do research concerning value of improvements at resale.

ADMINISTRATIVE AGREEMENT – Mr. Emerson stated he would be working with Town Attorney McAskin next week concerning the public improvements and also the intent is for Habitat to take care of the administrative items for the first 10 years and then if agreeable to both in 5 year increments. Mr. Emerson stated the Habitat Board of Directors has approved the Administrative Agreement. BOT discussion concerning public input and public engagement, if home owners are not happy with the way Habitat is treating them where do they go (the need for an operating agreement).

Jerry Moore asked the BOT how familiar they are with the Conditions of Approval do you need an in-depth summary or hit the highlights. Mayor Sullivan stated the BOT needs to hash through the conditions. 

Jerry Moore stated we are in agreement with the corrected Exhibit B with all but one condition, we don't agree with #1, we settled on a PUD zoning because of the modified lot sizes this zoning allowed, it was our understanding that the commercial parcel was not as marketable and they attract tenant/buyers, so we went in this project to get a PUD-C, so we would get all uses by right and conditional uses of Commercial would be allowed – medical marijuana, restaurant and entertainment, the restricted uses decreased the marketability of the site. Mr. Moore stated the applicant is reluctant to accept this condition because it reduces what can be done on the property in the future. Mr. Moore stated we encountered difficulties regarding no curb cuts on Park Street, fire turnarounds, sewer main on private property, but we were able to come up with a site plan that meets all restrictions, the final product appears to benefit all of the parties.

Mayor Sullivan opened the Public Hearing at 10:53 pm.

Amy Rheinholds, Lyons, spoke in favor of the project moving forward.

Mayor Sullivan closed the Public Hearing at 10:54 pm.

Trustee Miller disclosed that she works for the applicant Craig Ferguson seasonally but that she will not benefit financially from this decision.

BOT discussion included the restrictions the PCDC recommended, housing objectives as stated in the Comp Plan, economic development objectives, five varying requirements for this PUD – reduction in commercial building height next to residential (normally the set back between commercial and residential is 3 times the height of the building), residential density increase, residential lot line reduction, modification of parking lot, no parks and open space requirements.

Trustee's Miller, Kerr, Karavas and Mayor Pro Tem Greenberg agreed to take out the three restrictions in Exhibit B - entertainment facility, medical marijuana center and restaurant, bar or other eating and drinking places, and get our housing goals moving forward, high density housing comes with issues like these; we are going to have to live with it. Mayor Pro Tem Greenberg stated he could live with the three restrictions being a use by right. Mayor Pro Tem Sullivan would like the special use review to stay in place. Trustee Driestadt asked if potential buyers would be made aware of what the potential uses may be on this site, can the information be proactively shared with potential buyers, fully informed buyers would be a good thing. Trustee Dreistadt stated Habitat for Humanity educates families on financial/fiscal strategies, but not necessarily on what a PUD and what it means.

Motion: Trustee Karavas moved for the meeting to go past 10:30 pm.

Action: Approve, **Moved by** Trustee Michael Karavas, **Seconded by** Trustee Barney Dreistadt.

Motion passed unanimously.



Motion: Mayor Pro Tem Greenberg stated I move to approve Ordinance 1000 , an Ordinance of the Board of Trustees of the Town of Lyons, Colorado Rezoning Property within the Town of Lyons , Commonly known as 304 2nd Ave, from the (B) Business Zone District to the PUD-C (PUD Commercial) and PUD-R (PUD-Residential) Zone District, Conditionally, Approving the Final PUD Plan, and Approving the Development Agreement for the Subject Property on Second Reading with the following changes, eliminate #1 on the Final PUD Plan Conditions of Approval, in the 7th Whereas take out subject to the conditions set forth in Exhibit B attached hereto and incorporated herein by reference, the 9th Whereas to read also as required by law, the Board of Trustees conducted a duly noticed public hearing, considered the evidence presented, and approved both the application for rezoning to the PUD-C and PUD-R zone districts and the Final PUD Plan, subject to certain conditions recommended by Town staff and adopted by the Board, which conditions are set forth in **Exhibit B** attached hereto and incorporated herein by reference, add permitted between any and use on #3.

Action: Approve, **Moved by** Mayor Pro Tem Dan Greenberg, **Seconded by** Trustee Barney Dreistadt.

Mayor Sullivan stated thanked everyone for their hard work and perseverance. .

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 7).

Yes: Mayor Connie Sullivan , Mayor Pro Tem Dan Greenberg, Trustee Barney Dreistadt, Trustee Jim Kerr, Trustee Juli Waugh, Trustee Michael Karavas, Trustee Wendy Miller.



Motion: Trustee Waugh move to continue to 11:20 pm

Action: Approve, **Moved by** Trustee Juli Waugh, **Seconded by** Trustee Michael Karavas.
Motion passed unanimously.

3. Public Hearing – Ordinance 1001 , an Ordinance of the Board of Trustees of the Town of Lyons Conditionally Vacating Certain Right of Way Consisting of a Portion of the Alley as Dedicated on the Putnam Plat of the Town of Lyons Recorded at Book 2, Page 77 and Book 4, Page 48 of the Boulder County Real Property Records
Project Manager Dennett reported Ordinance No. 1001 (“Ordinance”) vacates approximately 1,933 square feet of ROW, specifically the 20’ alley ROW that bisects the property located at 304 2nd Avenue (the “Subject Property”). The legal description of the ROW proposed to be vacated (the “Alley ROW”) is set forth at Exhibit A of the Ordinance. During review of the 2nd & Park Subdivision and Planned Unit Development Final Plat (the “Final Plat”), Downtown Lyons Development, LLC (the “Owner”) and Town Staff identified the fact that the Town may have attempted to vacate the Alley ROW back in 1982. Specifically, the minutes of the July 6, 1982 Board of Trustees meeting¹ include reference to intent to vacate the Alley ROW. In Colorado, vacation of public ROW must proceed in accordance with the provisions of Part 3 of Article 2 of Title 43, Colorado Revised Statutes (titled “Vacation Proceedings: Roads, Streets, and Highways”). Specifically, C.R.S. § 43-2-303(2)(c) sets forth that no municipal roadway² may be vacated other than by an ordinance approved by the governing body of the municipality. In order to properly vacate the Alley ROW, the Town Attorney is recommending that the Board of Trustees consider the Ordinance vacating the Alley ROW. Currently, it is anticipated that the Ordinance will be recorded concurrently with the Final Plat. Upon recordation of the Ordinance, ownership of the Alley ROW shall revert to the Owner or the then-owner of Lot 1 of the Final Plat, in accordance with the provisions of C.R.S. § 43-2-302(1)(c) and as contemplated in Sec. 16-1-160 of the Municipal Code (in the definition of *Vacation of right-of way*).

Town Administrator Simonsen reported this is not standard practice, there is a reason the town should not give up private property, you are giving a piece of property away that has value, this is an exception to the rule, the former bank was allowed to use it but we did not give it to them, I think this should be conditional to this application. BOT discussion. Project Manager Dennett reported once this document is recorded it is completely vacated.

Mayor Sullivan opened the Public Hearing at 11:00 pm

Amy Reinholds stated she supports Ordinance 1001.

Mayor Sullivan closed the Public Hearing at 11:01 pm

Motion: Mayor Pro Tem Greenberg moved to approve Ordinance 1001

Action: Approve, **Moved by** Mayor Pro Tem Dan Greenberg, **Seconded by** Trustee Barney Dreistadt.
Motion passed unanimously.

4. Public Hearing - Resolution 2016-53, a Resolution Approving the 2nd and Park Subdivision and Planned Unit development Final Plat and Approving a Subdivision Improvement Agreement by and Between the Town of Lyons and Downtown Lyons Development, LLC

Project Manager Dennett reported Resolution 2016-53 (“Resolution”): (1) Conditionally approves the 2nd and Park Subdivision and Planned Unit Development Final Plat which subdivides the property known as 304 2nd Avenue (“Subject Property”) into seven (7) lots as shown on the Final Plat, attached hereto as Attachment A and approves the Subdivision Improvement Agreement for the Subject Property by and between the Town of Lyons and the property owner of record, Downtown Lyons Development, LLC, a Colorado limited liability company (“Owner”). The Subject Property was originally developed and occupied by Valley Bank. The Owner is also proposing a rezoning of the Subject Property. The Final Plat proposes subdividing the Subject Property into seven (7) new lots as follows:

- ✓ Lot 1 encompasses the northern portion of the Subject Property including the existing office building. The Owner is proposing that Lot 1 be rezoned from Business (B) to PUD-C.
- ✓ Lots 2 – 7 encompasses the remaining southern 51’ of the Subject Property (fronting the Park Street ROW). The Owner is proposing that Lots 2 – 7 be rezoned from Business (B) to PUD-R.

Habitat for Humanity of the St. Vrain Valley, Inc., a Colorado nonprofit corporation (“Habitat”) is currently under contract to acquire Lots 2 – 7 from the Owner following the date on which the Final Plat is recorded. At the present time, Town Staff is informed that Habitat intends on commencing horizontal improvements on Lots 2 – 7 following the date on which the Final Plat is recorded with the intent of completing foundations and related improvements to Lots 2 – 7 during the balance of 2016, with the entire construction of the residential units to be completed within a two-year construction phase.

BOT discussion concerning the public improvements that will be made.

Mayor Pro Tem Sullivan opens the Public Hearing at 11:06 pm and closes the Public Hearing at 11:07 pm.

Motion: Mayor Pro Tem Greenberg moved to approve Resolution 2016-53

Action: Approve, **Moved by** Mayor Pro Tem Dan Greenberg, **Seconded by** Trustee Wendy Miller.

Motion passed unanimously.

X. Consent Agenda

1. First Reading - Ordinance 1003, an Ordinance Approving a Lease of Town Property to Raul Vasquez

2. Resolution 2016-55, a Resolution Appointing Town Administrator Victoria Simonsen as Representative and Public Works Director Kyle Miller as Alternate Representative to the Board of Directors of the Municipal Energy Agency of Nebraska.

3. July 2016 Accounts Payable

4. Resolution 2016-56, a Resolution Awarding Davies Tree Service Contract for Meadow Park Tree Trimming

Motion: Mayor Pro Tem Greenberg approved items 1, 3, and 4 and pulled item 2.

Action: Approve, **Moved by** Mayor Pro Tem Greenberg, **Seconded by** Trustee Juli Waugh.

Motion passed unanimously.

XI. General Business

1. Resolution 2016-57, a Resolution Determining That a Business Providing End Of Life Professional Services But Excluding Embalming, Cremation, and Other Related Activities that are Invasive or Dispositive of Human Remains Or that Otherwise Pollute or Create Offensive Conditions Constitutes a Principal Permitted Uses in the Commercial Downtown Zone District - THIS ITEM WAS HEARD AFTER LYONS LIQUOR AUTHORITY

2. Town Attorney Updates on the following;

Discussion of options for taxation of lodging services within the Town.

Discussion of voter approval requirements for enterprise funds receiving more than 10% of revenues in grant funds.

Town Attorney Guckenberger updated the BOT on taxation of lodging services – Lyons is statutory and can't enforce a pillow tax, it would have to be a tax on the number of employees paid for by the owner of the establishment.

BOT discussion on accessing a higher sales tax on lodging services, use tax on ticket sales.

XII. Items Removed from the Consent Agenda

Town Clerk Anthony reported the resolution has Public Works Director Kyle Miller as the alternate and it needs to be changed to Trustee James Kerr as the alternate.

Motion: Trustee Kerr moved to approve Resolution 2016-55

Action: Approve, **Moved by** Trustee Jim Kerr, **Seconded by** Trustee Wendy Miller.

Motion passed unanimously.

XIII. Trustee Reports – Trustees were asked to send their reports to Town Clerk Anthony

XIV. Summary of Action Items

XV. Adjournment - Mayor Pro Tem Greenberg moved to adjourn at 11:20 pm Trustee Dreistadt seconds the motion with all voting in favor thereof.

“The Town of Lyons will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. Persons needing accommodations or special assistance should contact the Town at hr@townoflyons.com as soon as possible, but no later than 72 hours before the scheduled event.”

Town of Lyons
A/P Summary Bi-Monthly
7/18/16

| Date & Check # | Handchecks | Description | Amount |
|-------------------------|---------------------------|-------------------------------------|-----------------------------------|
| 7/12/16 94674 | Birch Communications | telecommunications | \$ 681.12 |
| 7/12/16 94675 | Petty Cash - PRC | change for park hosts | \$ 100.00 |
| 7/12/16 94676 | Picture Rock Holdings, LL | refund MMJ license & app fee (2015) | \$ 4,000.00 |
| Total Handchecks | | | \$4,781.12 |
| Payroll 7/15/16 | | | will be reported on update |

| Unpaid Invoices - Vendor | Amount | Grant Funds | Grant Name |
|----------------------------|---------------|--------------|----------------------|
| Alm2S | \$ 3,425.14 | \$ 1,746.00 | DOLA |
| American Heritage Life Ins | \$ 70.64 | | |
| Be Creative Communicati | \$ 423.75 | | |
| Carquest Auto Parts Store | \$ 579.95 | | |
| Caselle: | \$ 1,394.00 | | |
| Century Link: | \$ 1,148.92 | | |
| Chase Paymentech: | \$ 454.85 | | |
| Colorado Department of | \$ 149.95 | | |
| Defalco | \$ 271,418.44 | \$271,418.44 | FEMA |
| DHM Design: | \$ 119,596.77 | \$119,596.77 | FEMA |
| Duran Excavating | \$ 148,826.60 | \$148,826.60 | CDPHE |
| Front Range Land Solutio | \$ 9,525.00 | \$9,525.00 | DOLA / CDBG / HMGP |
| Haddad, Abraham: | \$ 100.00 | \$100.00 | LCF |
| Humana, Inc: | \$ 1,156.31 | | |
| Innovative Computer: | \$ 5,248.94 | | |
| John Deere Financial: | \$ 2,683.58 | \$230.02 | FEMA |
| Land, Arthur Lee: | \$ 400.00 | \$400.00 | LCF |
| Lewan & Associates: | \$ 60.49 | | |
| Longmont Humane Societ | \$ 387.50 | | |
| Longmont, City of: | \$ 18,727.53 | | |
| Lyons Dairy Bar: | \$ 20.00 | \$20.00 | LAHC - Last Thursday |
| Lyons Quilting: | \$ 20.00 | \$20.00 | LAHC - Last Thursday |
| Lyons Recorder: | \$ 89.60 | | |
| Lyons Redstone Museum: | \$ 3,250.00 | | |
| Lyons Reruns: | \$ 15.00 | \$15.00 | LAHC - Last Thursday |
| M E A N: | \$ 79,320.77 | | |
| McDonald Farms Enterpri | \$ 467.45 | | |
| Pitney Bowes Global Fina | \$ 967.41 | | |
| PLIC-SBD Grand Island: | \$ 475.75 | | |
| Poysti & Adams, LLC: | \$ 29,098.42 | | |
| Quill: | \$ 183.22 | | |
| Red Canyon: | \$ 5.00 | \$5.00 | LAHC - Last Thursday |
| Stamey Associates, Inc.: | \$ 2,801.10 | | |
| Tiller, Enion: | \$ 400.00 | \$20.00 | LCF |
| United HealthCare Insura | \$ 24,145.68 | | |
| Utilities Refund: | \$ 25.26 | | |
| Vision Service Plan (VSP): | \$ 419.90 | | |
| West Unified Communica | \$ 4.64 | | |
| Western Stars Gallery & S | \$ 20.00 | \$20.00 | LAHC - Last Thursday |
| Xcel Energy: | \$ 210.77 | | |
| Xpress Bill Pay: | \$ 160.15 | | |

July 13, 2016

To: Victoria Simonsen, Administrator
Lyons Town Board of Trustees

Reference: GIS Implementation and Consulting Services

In June, 2016, Proposals were received for GIS Consulting Services. Sixteen (16) Consultants submitted proposals for the projects. After reviewing the proposals, an Ad-Hoc committee interviewed 6 firms ranked highest. Based on these interviews, the committee selected North Line GIS LLC.

The work will include design of the system, data collection and help posting the information to the Town's Website. The maximum contract amount is not to exceed \$124,500.00.

The work is expected to begin this month, and will be completed by January of 2017. Work includes meeting with staff and developing needs, collecting some data and identifying data for staff to collect, developing templates for importing and displaying data, helping create public facing maps, and providing documentation for all the work efforts. Please see the attached proposal from North Line, LLC. for the project.

RESOLUTION 2016-59

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT FOR GIS CONSULTING SERVICES

WHEREAS, the Town of Lyons (the "Town") has the authority to enter into contracts for any lawful municipal purpose pursuant to C.R.S. § 31-15-101; and

WHEREAS, The Town has chosen to manage this project,

WHEREAS, the Town's needs to assistance and expertise implementing our GIS System,

WHEREAS, the Board of Trustees, in consultation with the town staff, issued a Request for Proposals seeking companies that are capable of performing said professional services; and

WHEREAS, the Town has reviewed the proposals received and selected North Line GIS, LLLC. as the successful Consultant.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS, THAT:

Section 1. The Town Board of Trustees hereby selects North Line GIS, LLC as the successful Consultant for GIS Implementation and Consulting, and authorizes the Mayor or the Town Administrator to execute and the Town Clerk to attest the Administrator's or the Mayor's signature on an Agreement for Professional Services with North Line GIS LLC in accordance with the terms and conditions set forth in the Request for Proposal with a maximum amount not to exceed \$124,500.

ADOPTED THIS 18th DAY OF July, 2016.

TOWN OF LYONS, COLORADO

By: Connie Sullivan, Mayor

ATTEST:

Debra K. Anthony, Town Clerk

Town of Lyons, CO

Request for Proposals: GIS Specialist

Proposal Submitted by North Line GIS

June 2016



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Town of Lyons, CO
PO BOX 49
432 5th Ave
Lyons, CO 80540

June 14, 2014

RE: Request for Proposals for GIS Specialist

To Whom It May Concern,

North Line GIS is proud to offer the Town of Lyons our proposal for a GIS Specialist. We are a full service GIS firm who is an Esri Business Partner and encourages the Town to check with their Esri account manager about our reputation. Our proposal is designed to meet the scope of work described in the request for proposal and provide the foundation for the Town to be successful with the GIS once they take over the management and maintenance.

We were the contracted GIS firm at the time of the flood and look forward to the opportunity to complete the initial project which we were contracted. During the flood and afterwards, we provided onsite staff along with coordination with FEMA, contractors and other agencies. North Line GIS coordinated with the disaster management team from Esri to provide expanded licenses and GPS units to aid in the recovery process. Understanding the Town's situation we donated 200 hours of services which we hope demonstrates our commitment to our clients. During this process, we amassed 98GB of data related to the Town which we were not able to implement.

Since the flood we have worked with the Town's contracted IT and planner to setup the initial foundations of a GIS. We have also provided data development services as needed which has involved the incorporation of Boulder County GIS and Assessor data. Our experience in working with the Town will aid in the efficient development of a GIS.

We look forward to the chance to present our proposal with the hopes of working with the Town to develop an Enterprise GIS. If you have any questions related to our proposal, please contact me directly.

Sincerely,


Trip McLaughlin, GISP
Project Manager
North Line GIS
888.453.4471 x12
trip@northlinegis.com



Project Understanding

Based on the scope of work provided in the Request for Proposals, North Line GIS would provide a comprehensive review of all of the existing GIS data, paper and digital records for utilities, existing workflows and needs of the GIS for both internal and public sharing, along with the existing plans, policies and regulations for the relationships to a GIS. The review would look at what is needed from the GIS and how to populate the datasets for the identified layers. The existing plans, policies and regulations will be carefully reviewed to see how a GIS may help to reach these goals, improve efficiencies within the organization and provide information to the public. The tools to develop an interactive view to understand the relationships with all the plans and policies while portraying the overall vision through GIS will be a major component of the project. In addition, the existing data developed by consultants and other agencies will be analyzed for the value to incorporate into the GIS so the Town is able to have a central repository of information which is accessible by all who need it.

North Line GIS will need to work with the established stakeholders in the GIS to identify the needs and desires of a GIS along with the staff's ability to use, manage and maintain a GIS in the future. The initial planning process will need to develop a roadmap for the GIS development where the strengths, weaknesses, objectives and threats are documented. This will identify the data which needs to be developed, data to be integrated and the best manner to share the data within the organization and to the public. The process will need to prioritize the development of data and other integrations along with the training requirements of the Town staff. By working with the staff and having a solid understanding of the requirements of the GIS will drive the workflows and process to create the data layers, develop an enterprise wide GIS, and provide portals for GIS access to the town staff, contractors, and citizens.

Based on our previous experience in working with the Town of Lyons, not only will the development of the data and design of the GIS be a significant factor in the success of the GIS, but the development of the foundational skills and knowledge of the Town Staff to manage and maintain the GIS will be the true key to longevity and success of a GIS. The staff will need to be closely involved with each stage of the project in order to have a thorough understanding of how the data is created, relationships to existing plans and goals, along with how to share and access the information. Time will need to be taken to make sure everyone understands the capabilities of the GIS and how to efficiently utilize it to improve existing data and asset management routines, provide access to data for those who need it, and use GIS as a portal to share with the public in web based tools.

Understanding the hurdles faced by the Town of Lyons, a key factor in the sustainability of the GIS will be providing solutions which are maintainable by the Town for both ease of use and as it relates to a long term budget. The solutions will need to be able to managed and maintained by non-GIS professionals which will improve efficiencies without increasing long term costs.

From our original work with the Town of Lyons, the ability to access and share data internally, with other agencies, and the public will be a key factor. The solutions will need to account for the process to consume data as well from groups such as FEMA and Boulder County. The data designs will need to account for the other agency requirements to allow an easy back and forth process to provide and consume data so there is not a lot of manipulation required. For example, our previous experience with associating SAFEbuilt permit information with parcels requires some manipulation to the tables. This would be a case where a modeled process may be developed to allow the Town Staff to perform this operation without having to have a lot of GIS experience. The more these types of needs are setup to use models and processes which are run on a regular interval will aid in the overall efficient use of the GIS.

As we found during the flood response, the use of ArcGIS Online to provide web access to the staff and community is an enormous benefit to the Town. The staff will need to be proficient in the management of the web platform and how the existing tools from Esri may be leveraged to meet the online needs of the organization. Web based tools, solutions and applications will need to be developed that do not require custom developments or programming. This will allow the Town Staff to maintain, change and create web based portals to the GIS without requiring outside assistance. This will come back to the need to provide training and the foundational skills to the staff along with integrated workflows using a central data repository for the GIS so that silos of information are not created and everyone has access to the data they need.

As with most projects the control and governance of the GIS will need to be clearly identified and documented. Over the course of the project, these components will need to be involved and followed so that when the project is completed and turned over to the Town, the GIS will have a roadmap for success. This will need to cover the staff's roles, involvements and responsibilities. During the course of the GIS development, the staff will need to be brought into each phase as it relates to their current duties along with the future expectations of maintaining the GIS so that it remains a valuable tool for the organization. As the Town moves forward with GIS, tools and methodologies which will

help the Town evaluate the GIS needs or projects and impacts to the organization for the value it brings compared to the ease of implementation and cost will need to be provided.

Proposed Methodology

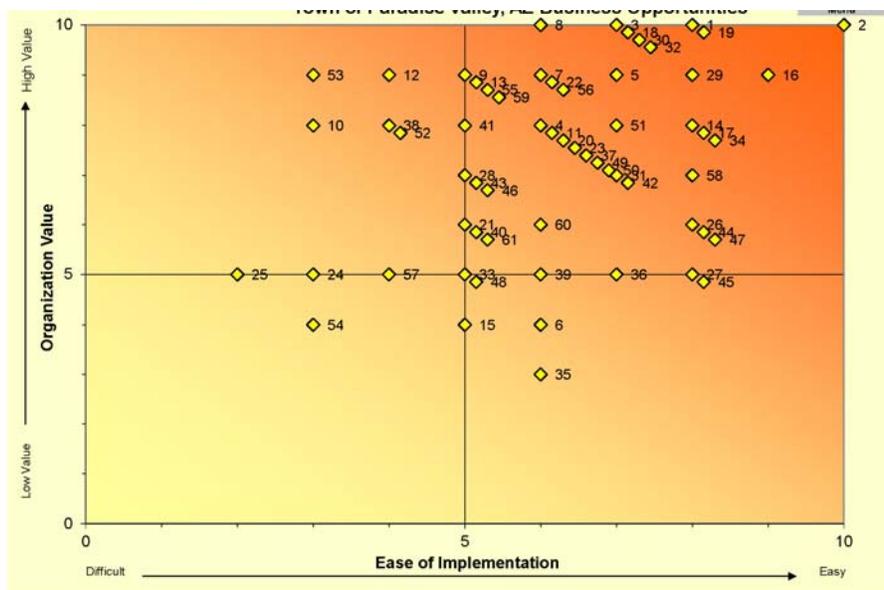
Project Planning

As part of the initial planning process, North Line GIS will work with the Town to develop a comprehensive project plan. This will address the stakeholders from the Town, the project team from North Line GIS and any outside agencies which would be impacted by the project. The roles and responsibilities will be identified along with key dates, project milestones and planned meetings. As part of the planning process, North Line GIS will conduct interviews with the Town Staff to better understand their needs, goals and abilities. This will be used to put together a SWOT (Strengths, Weaknesses, Objectives and Threats) analysis along with a maturity and capabilities model. The information gained will be used to plan for the training programs which will be needed to make the GIS successful once the project is completed and the Town takes over the GIS. North Line GIS will review all the available information which will be brought into the GIS including paper and other forms of digital data that may be used in the development of the GIS layers. The information which North Line GIS gained when reviewing the Town data prior to the flood and data developed during the response will be leveraged to aid in the planning for a more efficient process. During this phase, the projects which are identified will be rated based on the overall benefit to the organization by comparing the need to the ease of implementation. North Line GIS will use this information to develop specific project plans related to each component of development. This will facilitate an organized approach to the data development that will solidify the timeframes related to each phase of the project. Understanding there are data storage and access issues with the Town, the data development process will address where the data is stored and how it may be accessed. With our past work with the Town, North Line GIS utilized our server capabilities to move data as it was in development and allow the applicable staff access through secure web portals. During the assistance with the flooding, we amassed 98GB of data which is not realistic for the Town to manage internally with the existing configuration. The planning process will account for how data may be stored in the future and keep from being an onerous process to store and access.

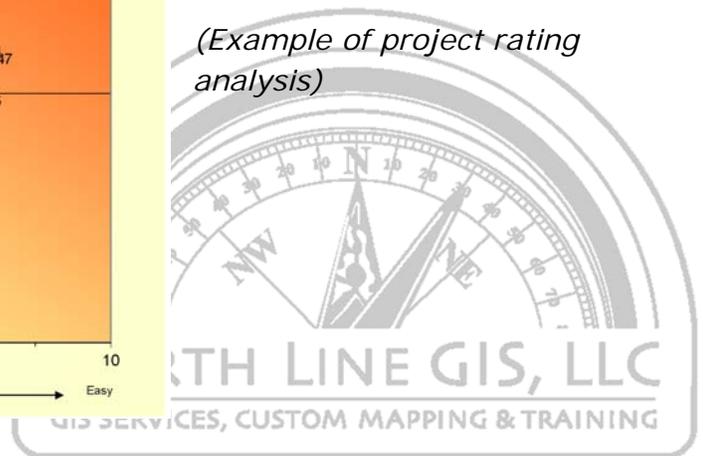
North Line GIS will put together a project plan which documents all of the discovered information. This will cover the specific timeframes related to the data development, web

based access and applications, meetings and deliverables. The project plan will describe the training needs of the staff and the appropriate trainings as they relate to the different departments. Initially, North Line GIS had implemented the Local Government Information Model (LGIM) from Esri as the basis for the data design. We would propose the continued use of this model and the project plan will document the specifics of the design. This provides a data design which accounts for the projections and coordinate system management while providing a central repository for the GIS data that will allow enterprise access for the organization. In addition, this is a supported data model from Esri which will allow the Town to call the Esri support line for assistance once they take over the management of the GIS. Data retention, updates from other agencies such as Boulder County for parcels, and internal vs public access will be addressed in the data design description. North Line GIS will also address the governance of the GIS in the project plan based on the information gained through the process. This will be recommendations as it relates to each department and the organization as a whole on the management of the program.

All of the tools and processes which are used by North Line GIS will be provided to the Town so they may have a consistent methodology to use in the future for GIS planning. This will include the excel tables which are used for project evaluation based on the benefit to the organization. The goal of the plan will be to create a roadmap for the GIS development that is agreed to by all parties but also to provide the tools to the Town to see a return on the investment with a GIS moving forward.



(Example of project rating analysis)



The project plan will be developed by the Project Manager and Project Lead from North Line GIS and is expected to take two weeks to complete. This will require meetings with the stakeholders along with individual meetings with the departments who have data development needs. The project plan will provide the basis for project tracking and schedules to insure the developments are on time and the proposed costs or budget are met. North Line GIS will use web based project tracking tools which the Town Staff will have access to in order to view the status of each component of the project. While updates will be provided during meetings and an agreed upon schedule, this will provide the Town the ability to see the progress on the different components on an as needed basis.

Data Collection and Development

Having identified and prioritized the data collection and development projects in the project planning stage, North Line GIS will begin the process of scanning the applicable documents, cataloging the available data, and setting up the geodatabase to accommodate the new data layers and the field collection process.

North Line GIS has a large amount of data which was developed in response to the flood. This includes data from FEMA for floodplains and floodways, old and new channels, damage assessments and more. The majority of the data was developed from LiDAR information, field inspections and associations with Boulder County parcel data. To add to the data development, the LiDAR information may be used for additional data verification, contour development, and change detection without having to acquire or process the data



layers. In addition, we converted a large amount of planimetric data such as sidewalks, electric lines, and more from previous survey data that will need to be verified for correctness but will save time in the overall data development. North Line GIS also has data which was collected by other contractors in response to the flood with

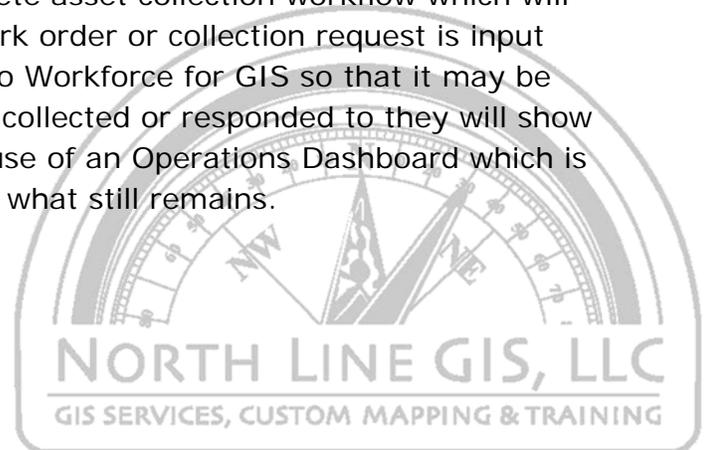
GPS such as water valves and other infrastructure layers. Some of the data layers will not meet the accuracy requirements of the RFP but other data layers will.

North Line GIS has worked closely with the contracted planner for the Town of Lyons to develop zoning and land use layers along with creating parcel data layers from Boulder County which are complete with Assessor information. These layers were based on the alignment of the parcel layer to provide consistent information and an easier update process when new datasets are imported from Boulder County. We would propose to continue this workflow to allow the Town to have a modeled process once the contract is over and they take over the maintenance of the datasets. This will allow all of the Cadastral data to be based on the parcel alignments which may not be completely accurate but will keep the information consistent with the data which is consumed from Boulder County. The easement layers would be aligned to the parcel data where applicable for ease of development as they are usually related to lot lines. Permit information would be associated to point features that have a link to the parcel and assessor information. The land use case tracking application in ArcGIS Online will be implemented to have tools to track the active permits and view retired permit information. Assuming the data from SAFEbuilt is still based on address information, there will be some adjustments needed since in the past there was not a 100% match to the address records in the Boulder County datasets.

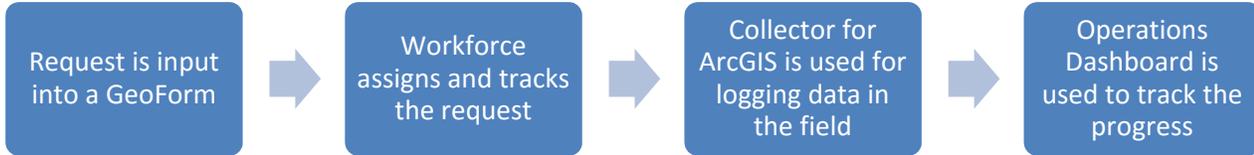
For the development of utility, public works, and park/recreation features, the available CAD, "as-builts", and other paper information will be initially georectified and added as an overlay in the GIS. This will allow gaps or areas with missing information to be identified. Right of ways and vacations will be drawn into the GIS based on aerial imagery and LiDAR information since in some cases the right of way extends past a parcel boundary. The existing datasets such as valves and electric utilities collected during the flood response will be added to the GIS to compare to the CAD or paper data. This will allow the field collection process to be planned out based on what needs to be collected and the accuracy which will be required. Our approach will be to identify the features such as valves, manholes and irrigation features to be collected with high accuracy GPS units, where features such as park benches or trashcans may be collected with mobile devices such as smartphones and tablets. As the visible features are collected, the paper and CAD data will be used to fill in attribute information and make the connections to subsurface features such as water lines. Accuracy information from the GPS collection will be associated to the features. Elevation information will be cross checked from the LiDAR data for surface values. The data development will account for all of the layers described in Task 2 of the RFP along with the data models for irrigation systems, street signs and lights, and pavement management. The development of the water, sewer and stormwater data will be designed to accommodate a geometric network but since the Town's current

Esri licenses do not allow for the management of the networks, they will not be implemented. North Line GIS will coordinate with other agencies such as CDOT and Longmont to obtain GIS data which is pertinent to the Town. During the flood, North Line GIS worked closely with the Fire Department's GIS technician and would look to them for data sharing to benefit from any of the layers they maintain which may be of use to the Town's GIS.

With all the data development processes, North Line GIS will host the information as it is being developed on our servers using ArcSDE (Spatial Data Engine) and provide access through the Town's ArcGIS Online Organizational account. By using data hosted by North Line GIS, the credits which the Town has for hosting data and applications on ArcGIS Online will not be impacted. This will allow the Town to view the data development in real time along with having tools to share the information when questions arise. The Town staff will have the ability to redline issues and fill in missing attribute information which North Line GIS will use to make the necessary corrections. Since the data development process will make use of ArcSDE, ArcGIS for Server and ArcGIS Online, the Collector for ArcGIS application will be used on mobile devices and high accuracy GPS units providing a consistent collection routine using a single software set. This will also provide a real time collection process so features are able to be seen as they are collected in the field including any images of assets, such as hydrants, that are associated in the GIS. The data design will also be configured to allow the attachment of other documents such as pdfs so any maintenance manuals or other documents will be accessible through the GIS. While the desktop license level does not allow the use of related tables, ArcGIS Online does. Related tables will be configured to for inspections, repairs and field observations so that once a feature has been collected with high accuracy GPS units, the inspection may be performed with mobile devices such as tablets and smartphones when a location collection is not required. North Line GIS will setup a complete asset collection workflow which will be based on the use of ArcGIS Online where a work order or collection request is input using a web based GeoForm which is associated to Workforce for GIS so that it may be assigned to a specific person. As the features are collected or responded to they will show as completed. This will be managed through the use of an Operations Dashboard which is configured to track what has been completed and what still remains.



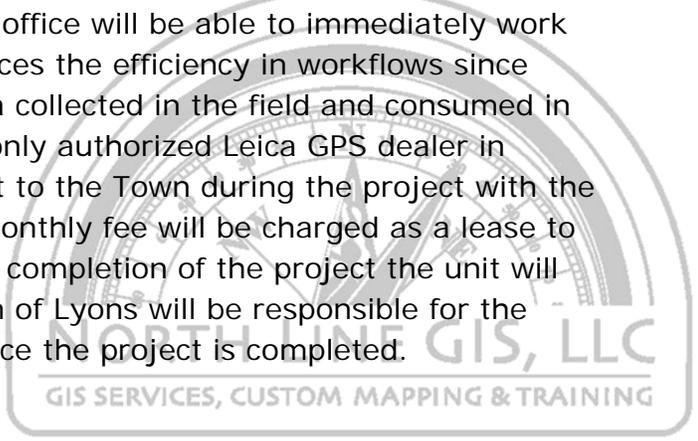
These diagrams illustrate the proposed workflow for the field collection process.



North Line GIS will provide a Leica Zeno 20 high accuracy GPS unit using the SmartNet real time correction. This will provide 1-5cm level of accuracy for features collected in the field and has the fastest in field correction available on a GPS. The Leica Zeno 20 is an

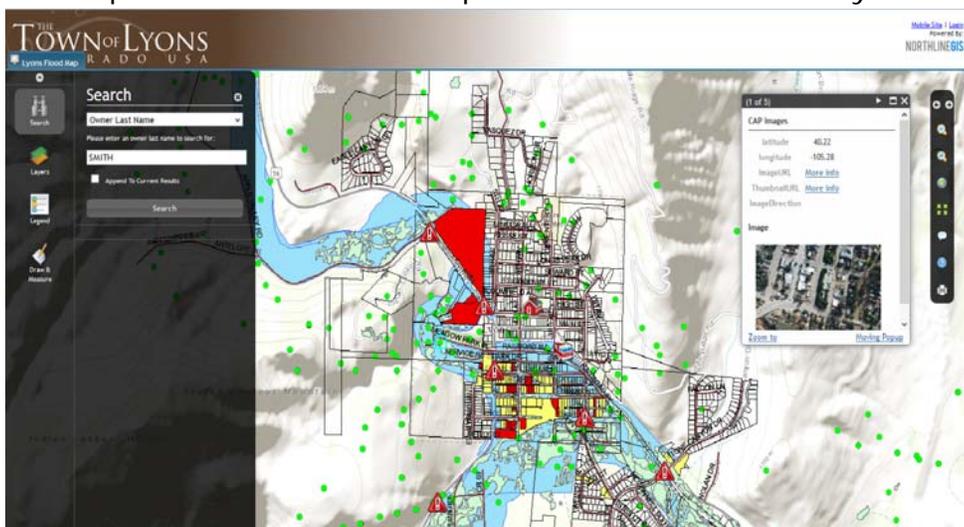


Android unit which runs Collector for ArcGIS so it will be the same software application which is used on smartphones and tablets in the field. The unit features a built in camera so pictures are instantly associated with the feature in the GIS. This will provide a real time collection so as features are collected in the field they will be visible in ArcGIS Online and not have a data check in or out process. As features are collected in the field by the staff of North Line GIS or the Town Staff, the staff of North Line GIS in the office will be able to immediately work with the data. This greatly enhances the efficiency in workflows since there is no lag time between data collected in the field and consumed in the office. North Line GIS is the only authorized Leica GPS dealer in Colorado and will provide the unit to the Town during the project with the real time correction enabled. A monthly fee will be charged as a lease to own setup for the Town so at the completion of the project the unit will be owned by the Town. The Town of Lyons will be responsible for the license of SmartNet for the real time correction once the project is completed.



GIS System Usage

North Line GIS will take full advantage of the ArcGIS Online Organizational Account for the access and management of the GIS for both internal and public access. We will also coordinate with Esri to insure the Level 1 ArcGIS Online subscription includes the desktop entitlement access users to give the Town 7 total named accounts in ArcGIS Online. By using predesigned Esri templates, workflows and applications, the Town will have a complete GIS web presence. North Line GIS will employ templates such as water inspections, address management, and citizen engagement portals. We will coordinate with the different departments for their needs and applicable tools to provide internal access to the GIS through web based tools along with field collection processes. By working with the Town's Communications Specialist, we will develop protocols for the web presence management along with the applications needed to share the information with the public. This will include simple lookup tools for parcel and land record information along with event templates to highlight activities and recreation opportunities. One of the most beneficial applications we feel would be a storymap showing information about the flood. We have found the ArcGIS Online tools and templates to much more intuitive and user friendly than the desktop product, ArcMap. It takes much less time to train and educate users in a web platform. However, the use of ArcMap is imperative for proper data management, publishing information to the web, and higher level analysis. By using the hosted ArcGIS Online applications and data in the cloud provided by the subscription service to ArcGIS Online, there will be minimal impacts on the Town's IT resources for data storage or management. We feel our ability to provide easy to use web based applications based on the Esri templates was demonstrated during the flooding with the citizen portal which was developed and online within 3 days.



In order to get the most from the GIS and have the skills to maintain the data and applications developed, North Line GIS will work with the Town and Esri to provide a combination of trainings. There are a number of online trainings as well as instructor lead trainings from Esri both free and paid that will help to build the foundations for managing the GIS. North Line GIS has already engaged Esri about the training opportunities which are described in the Appendices that may help educate the staff. We will provide specific workflow trainings to the applicable staff using the Town data and design. This will cover:

- Field Collection with GPS and Mobile Devices
- Data Editing and Management with ArcMap
- Management of ArcGIS Online
- Development of Web Applications with ArcGIS Online
- Work Order Management with GIS

Each training will be an 8 hour session or 2 four hour sessions with documentation provided to the staff which is specific to the Town of Lyons and their use of GIS.

As the project progresses, North Line GIS will hold presentations of the specific areas to the Board of Trustees, Planning and Community Development Commission, and Utility and Engineering Board. The presentations will demonstrate the development process, progress to date, and how this will be maintained moving forward. North Line GIS will also present the governance of the GIS to the groups so they may understand what the industry best practices are for an Enterprise wide deployment of a GIS.

GIS System Maintenance and Upgrades

In addition to the training program described above, North Line GIS will also provide a generic training on the ArcGIS Online applications to Town Staff who may only need to access the applications and not have any data editing or development involvement. Along with the training, documentation will be provided on the use of the applications that may be used to educate new employees in the future. To aid in the integration of data such as parcel datasets, North Line GIS will develop data update models which just have to be run and will not require a manual process for the updates. We will also insure the applicable staff are introduced to the Esri online resources for solutions designed for local government. This way the Town will be included on new products and tools from Esri as they are released that may be applicable to their workflows.

The Town of Lyons will be provided complete documentation of the GIS data design, workflows and maintenance procedures as it relates to the desktop and ArcGIS Online usage. This will also cover the process and relationships of data hosted on ArcGIS Online

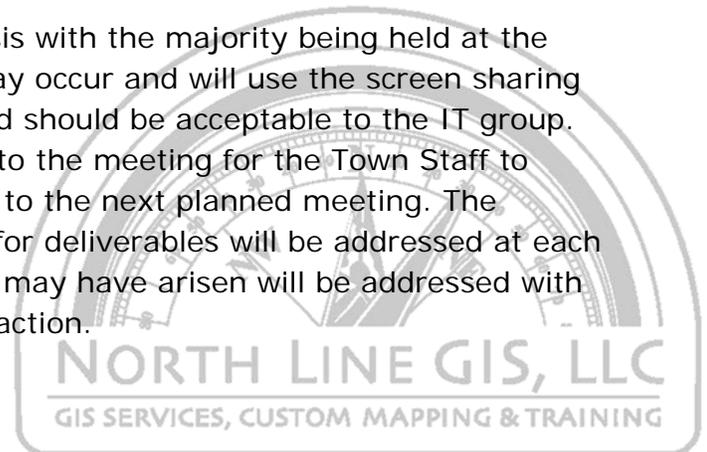
and local data storage. The documentation will be designed to keep silos of GIS data from being developed as the Town's use and maturity of the GIS expands in the future. This will also cover the management of named user accounts in ArcGIS Online and how to make changes should there be changes in staff to insure security for the web based services. To aid in future planning of the GIS, North Line GIS will describe the typical lifecycle and expanded license needs for things like ArcGIS for Server and ArcSDE should the Town develop a GIS which outgrows the current capacity.

Quality Control/Quality Assurance, Budget and Schedule Monitoring

As the data development process is occurring, North Line GIS will perform routine accuracy checks for the spatial and attribute information. This will be a combination of peer review, discussions with Town staff and instrument calibrations. North Line GIS will also perform periodic field checks of the data which is collected with GPS units. This will be a task of navigating to previous collected features to make sure they are within the error of margin. In addition, North Line GIS will visit known monuments or locations to insure the GPS locations are consistent. Data layers will be queried to check for the completion of attribute information and missing information will be documented along with metadata prepared using Esri formats.

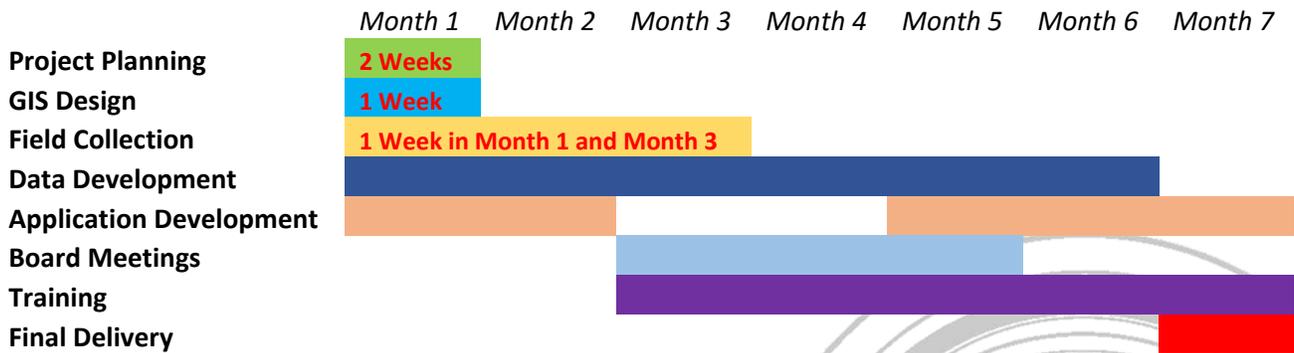
North Line GIS uses web based tools for project management which are accessible by our clients at any time. These not only track schedules and percent completion but also the billing and budget related to each component of the project. Given the scale, size and accessibility of data which will be used in the development, North Line GIS will provide data hosting and transfer ability to the Town of Lyons. All data will be accessible through the Town's ArcGIS Online Organizational Account and will be loaded onto the local network when completed.

We will hold planned meetings on a bi-weekly basis with the majority being held at the Town of Lyons. Occasional web based meeting may occur and will use the screen sharing tools which we have in the past with the Town and should be acceptable to the IT group. The meetings will have an agenda provided prior to the meeting for the Town Staff to review along with a synopsis of the meeting prior to the next planned meeting. The current tasks, upcoming key dates and timelines for deliverables will be addressed at each meeting. In addition, any issues or hurdles which may have arisen will be addressed with the Town to determine the appropriate course of action.



North Line GIS will have a project team who are experts in their field. This will consist of staff who have backgrounds in project management, data development, utilities and public works along with land planning. Our field crews are very experienced in efficient collection of data along with training others to perform collections. It is expected to take 6 months total for the layer developments including the field collection time. The initial field collection is expected to take 3 weeks with another week throughout the project to gather any missing information. The application developments will occur as data developments are completed and expected to take 1 month and 2 weeks to complete. North Line GIS has the depth of staff to meet all the obligations associated with this project. We will have a dedicated project team that performs these type of developments for many of our clients. We have the ability to provide multiple staff for the field collection process while still having the dedicated team working in the office to meet the project timelines and goals on time and budget. We employ web based tracking tools for all phases of the project development along with providing the ability for the Town of Lyons to view the data development in real time using ArcGIS Online. By having regularly scheduled meetings and updates, North Line GIS will keep the project on time and all of the stakeholders informed as to the progress being made.

Timeline



Qualifications

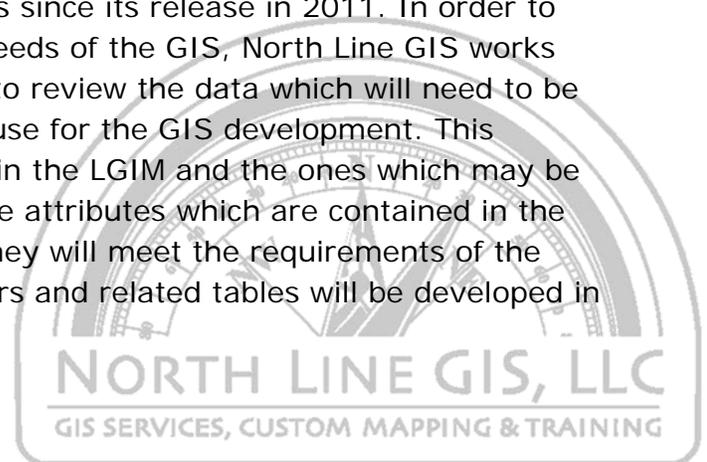
North Line GIS, Limited Liability Company, is a full service GIS firm located in Breckenridge, CO and was founded in 2006 as a local government support service. North Line GIS is a designated small business with 8 employees. We are an Esri® Silver Level Business Partner and have the ArcGIS Online Specialty certification along with being part of the Esri Beta Program and are committed to delivering quality GIS solutions to our clients. In addition, we are a Leica GPS retailer and provide GIS Professional Services to Leica users across the US. The staff of North Line GIS, LLC has a wide variety of expertise to serve the client. We have a strong background in working with public and private entities. North Line GIS, LLC is a small business priding ourselves on the personal attention we pay to clients. With backgrounds ranging from natural resource management and photogrammetry to application development, gives North Line GIS the skill sets to succeed on any project we undertake. Our project team has a combined 50+ years of experience working within local government, implementing, and using GIS and associated programs. We have work experience in application development, power and utilities, environmental remediation, field collection and more. We work with both public and private groups in planning and development of GIS implementations and enhancements to provide the best possible solution to their needs. However, our business focuses on providing local government and special district support. The diverse background provides the ability to produce solutions from asset management using custom applications and 3rd party software to custom ArcGIS Server web-based mapping applications. Having experience with a large variety of GIS needs, gives North Line GIS, LLC the advantage in taking the idea the client has and developing a quality product. The maps created by the staff of North Line GIS, LLC have been in the public eye for years and published as “best-practices”, as well as in the Esri® Mapbook. North Line GIS has years of professional GIS experience at your disposal.

North Line GIS works with a number of municipalities and special districts across the US providing support for data development and management, application development, field collection services, 3rd party integrations with GIS, and consulting for enterprise and organizational deployments. We work closely with clients to provide a seamless support system with onsite and remote services to accommodate their needs. Often, our clients feel as if we are a part of their organization and not a contracted service provider.

All of the North Line GIS staff have a background working for local governments prior to joining North Line GIS and understand the staff needs of a GIS. We work very closely with our clients to take them through the lifecycle of a GIS from the needs assessment and

master plan to custom applications and 3rd party software integrations. North Line GIS provides support services where we are the contracted GIS department for a number of municipalities or provide additional resources to the GIS staff. We work with many clients who are in remote areas who have extremely limited staff and budgets and have learned how to meet their needs with limited resources. Many of our clients have been faced with limited staff resources either due to their size or the city organization. Often the special districts we support are very small in staff but cover large areas. They are already challenged to meet all the needs of their service areas and usually have more than one role in the district. North Line GIS has developed tools and workflows to allow them to get the most from the GIS without having to devote large amounts of time in learning a new software. By taking advantage of web based GIS options, they are able to efficiently manage the GIS and use it to improve existing workflows. North Line GIS believes in getting to know and understand our client's needs to deliver a solution tailored to the client and not a one size fits all approach.

Since the inception of North Line GIS, we have been assisting our clients in GIS data designs and developments. It is our practice to hold project planning meetings at the onset with clients to thoroughly review the proposed design and development process. We use industry best practices for the data models and use the Esri Local Government Information Model as the basis for our design related to municipalities and utility clients. The Local Government Information Model (LGIM) is a standard developed by Esri which accounts for the majority of the data layers that are needed by local governments. This helps to increase the efficiency in developing a GIS since it is a well thought out design that just needs to be adapted to the client. In addition, this is a supported data model from Esri so it allows the client to be able to receive support from Esri, as well as, providing the ability to use predesigned templates and tools from Esri. North Line GIS has been successfully using this model with our clients since its release in 2011. In order to insure the data model will account for all of the needs of the GIS, North Line GIS works closely with the client at the onset of the project to review the data which will need to be tracked along with the data which is available to use for the GIS development. This includes going through the data layers which are in the LGIM and the ones which may be needed. In addition, North Line GIS will review the attributes which are contained in the different data layers of the model to make sure they will meet the requirements of the client. Where necessary, additional datasets, layers and related tables will be developed in the GIS.



North Line GIS is very experienced in data development for a GIS. We have worked with a number of different types of data from existing GIS layers and paper information to CAD and LiDAR data. The staff at North Line GIS have developed complete parcel and address datasets for counties and towns along with the correction of existing data which has been provided by other entities. We work with a number of emergency response organizations and have developed dispatch and field applications to performing drive time analysis and reports for ISO ratings. In addition, North Line GIS supports utility clients for water, sanitation, stormwater and more. We have developed systems from as-builts, GPS and survey information, digital data such as CAD and even paper napkins. North Line GIS has worked with many clients to develop asset management programs for other features besides utilities such as street and pavement programs where not only is the physical condition of roads input but also all of the associated features such as lights, street signs and signals. We are very familiar with the hurdles which may arise from projections and coordinate systems to poor overall alignments or missing data. Our development process makes use of web based tools so the client may review the development as it is taking place along with using the tools as a sharing mechanism to answer questions as they arise.

Since the use of web based tools and applications for GIS is ever increasing, North Line GIS uses the ArcGIS Online platform as a part of many of our solutions. This provides easy access to GIS information from anywhere on any device. We have found that it is an easier platform for the casual GIS user than learning the desktop software. It also provides templates and tools to share the data with the public without having to purchase servers or additional hosting environments. North Line GIS has been using this platform since its beta release and has seen how having the proper data design and arrangement based on the LGIM allows our clients to do more with GIS quicker than in the past.

North Line GIS is very familiar with the hurdles the Town of Lyons has faced and has a solid understanding of the needs of the Town as it relates to a GIS. We feel our project team is well suited to deliver a quality product on time and budget given our familiarity with the data, IT structure, and staff. Our experience with local governments, utility districts and entities in Boulder County will allow us to campaign on our existing resources and relationships to produce solutions which will enable the Town to easily take over and maintain a GIS at the completion of this project.



Project Team

The project team from North Line GIS all come from a background in local government prior to joining North Line GIS. Many of our team members were involved in the flood assistance and have worked on the existing datasets along with being part of the initial planning process for the GIS development prior to the flood. We will provide a dedicated team who are experienced in each phase of the project from Community Development to Utilities and Public Works. Our team also has a large amount of experience working with Boulder County related to the Town of Lyons and other municipalities in the County.

Trip McLaughlin will be the Project Manager from North Line GIS for this project. He will be responsible for the scope of work management, billing and timeline. Trip will also provide assistance with the use of ArcGIS Online and some of the trainings for the staff. Trip has worked with many municipalities in the development of a GIS and understands what it takes to stay on time and budget to deliver a high quality solution to the Town. He has implemented a number of projects which use GIS data from outside sources while having to convert existing data from other formats to a GIS. Trip was the Project Manager from North Line GIS on the initial engagement and provided support during the flood. He attended many of the State flood meetings and coordinated the data delivery to FEMA and other contractors along with engaging the Esri Disaster Management Team to provide expanded licenses and GPS units to the Town during that time. He also was onsite during the days immediately following the flood and saw the devastation first hand. Trip worked closely with the IT group to establish the current GIS setup for the Town of Lyons. Trip has earned the GIS Professional designation and the ArcMap Desktop Professional Certification from Esri. Prior to forming North Line GIS, Trip worked for the Federal Government and Summit County Government as a GIS Analyst. He is a graduate of the University of Denver with a BS, BA and MS.

Brad LaRochelle will be the Project Lead from North Line GIS and is the GIS Manager for North Line GIS. Brad will be responsible for the day to day contact, data design and development, field collection oversight and training preparations. He will lead the team from North Line GIS for the internal data development process along with the development of data and applications in ArcGIS Online. Brad and his GIS group work with a number of local governments for ground up GIS developments and is familiar with the hurdles which may arise. Brad has completed a number of address, land management, and utility based GIS solutions which are very similar to the needs of the Town of Lyons. His CAD conversion models greatly improve the efficiency which data may be imported into a GIS. He is currently responsible for the address maintenance for several clients 911

Dispatch systems and knows how to resolve the issues related address and data discrepancies. Brad was actively involved with the data development during the flood related to processing the information collected in the field and analyzing the LiDAR data collected before and after the event. He performed many of the data associations using the SAFEbuilt information. Before joining North Line GIS, Brad worked for local government planning departments and provided their GIS support. Brad is a graduate of Texas A&M.

Pete Oltman will be a GIS Analyst assigned to the project team from North Line GIS. Pete handles the majority of the utility and Public Works projects data development for North Line GIS. Since he will be doing the majority of the utility data development, Pete will assist in the staff trainings as it relates to data editing and field collection. He will also be part of the field collection team and provide onsite direction to the other team members. Pete will also be responsible for loading data layers as they are completed to ArcGIS Online for web based access. He comes from a background in working for Public Works and Utility departments for local government and knows the needs of the operators along with how GIS may aid in their day to day workflows. Pete has also developed a number of datasets using Assessor information as the starting point of the development. He has worked with a number of the Lyons datasets and has assisted the planner from the Town of Lyons in the development of parcel, zoning and land use data. Pete worked for the Town of Breckenridge Water Department and Public Works before coming to North Line GIS. He is a Certified Water Operator and has firsthand experience in how to utilize a GIS in utilities for more efficient workflows. Pete is a graduate of the University of Colorado, Boulder.

Suzanne Kenney will be a GIS Analyst on the project team from North Line GIS and will perform many of the data developments for right of ways, easements, zoning and parcels. She is responsible for many of the data developments which North Line GIS undertakes from cadastral data to natural resource management. Suzanne is extremely skilled in easement and land record developments with her experience in turning recorded documents into GIS layers. She has developed very efficient workflows in conversion processes which saves time and money. Suzanne has also worked on a number of public works projects and knows how to manage many different datasets to create a cohesive workflow for future management. She comes from a background as a photogrammetrist, surveyor and working in Community Development departments. Prior to joining North Line GIS, Suzanne worked for the Summit County Community Development and GIS

departments. She has the GIS Professional designation and is a graduate of the University of Connecticut.

North Line GIS will also utilize other staff as needed for the data development components for the GIS. All of the other staff who may be used have great experience in the GIS development process. They all have worked on a number of other systems and have a great team synergy. However, due to the scale of the project, additional support staff are not expected to be needed.

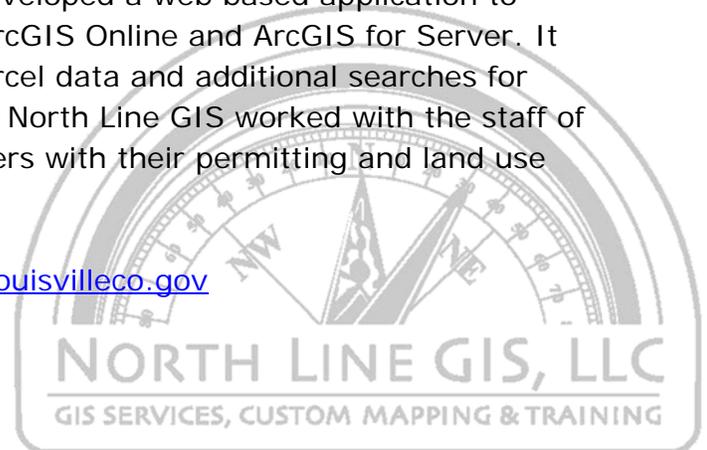
Relevant Experience

North Line GIS has provided many of these same services to clients during our course in business. While each client is unique, there are many similarities in the needs of a GIS. North Line GIS worked with the City of Louisville to develop a Enterprise GIS data design and provide web based access to the staff. The City had a GIS in existence but it was not well organized or offered the staff access to the data. North Line GIS worked with the staff to migrate the existing data to the Esri Local Government Information Model. During this time, North Line GIS was using the best available information to develop additional data layers. These included parcel information, address data and land use and zoning information. The parcel information was provided by Boulder County but lacked the spatial accuracy which the City needed. North Line GIS used aerial information to create a relative alignment which better represented the parcel locations. To create the address data layer, North Line GIS used the information in the assessor database to create points for each parcel. These were compared to the data available in the 911 dispatch database to reconcile differences. Where the issue in addresses was not able to be resolved, an address verification application was developed to allow staff to log the information in the field. This field data was used to update the main address data layer. Once the data had been developed and organized, North Line GIS developed a web based application to serve the data to the staff. This was built using ArcGIS Online and ArcGIS for Server. It provided tools to look up address information, parcel data and additional searches for zoning, district boundaries and more. In addition, North Line GIS worked with the staff of Louisville to create an integration of GIS data layers with their permitting and land use case tracking application, Energov.

City of Louisville, CO

Chris Neves, IT Director, 303.335.4568, chrisn@louisvilleco.gov

749 Main St, Louisville, CO 80027



North Line GIS has worked with the Town of Silverthorne for a number of years in the development of their GIS. The focus of the GIS has been on the Public Works and Utility department needs. North Line GIS originally began working with the Town on the development of the GIS for asset management related to streets, water and sewer data layers. The Town uses Cartegraph for the asset management program which is associated to the GIS. The database was designed to work with the Cartegraph asset management program they have in place to allow a direct link to GIS. Additional data layers were provided by Summit County GIS to aid in the GIS development. The original "as-builts" and CAD information was input into the GIS. Then to refine the locations and attribute information, a high accuracy GPS unit was used to locate features in the field and adjust the spatial GIS data. To add to the accuracy for elevations, the Town had a LiDAR and Aerial image collection performed. This provided centimeter level accuracy for elevations which was associated to the asset information. As the Town's use of GIS has matured, North Line GIS assisted in the implementation of additional GIS software such as ArcGIS for Server, ArcSDE and ArcGIS Online. The Town is now using high accuracy Leica GPS units with Collector for ArcGIS which provides a real time GPS collection environment so as assets are updated or collected they are shown immediately in the GIS. The Town is also using tablets and smartphones to access GIS information in the field, perform inspections and update attribute information. North Line GIS has provided training to the staff over time for the use and maintenance of the GIS. Currently, the staff is able to perform their own edits and maintain the GIS while using North Line GIS for support on an as needed basis.

Town Silverthorne, CO

Diane Salamon, 970.262.7340, dianes@silverthorne.org

PO Box 1309, Silverthorne, CO 80498

North Line GIS worked with the Town of Superior, CO to develop a GIS for the Town. Initially, data was consumed from Boulder County to use as the starting point for the development. This included parcel and assessor data along with floodplain, roads and address information. This was used to populate the Local Government Information Model while additional data was being prepared. North Line GIS used LiDAR and aerial images to create a building envelope layer complete with building heights to use for modelling. High accuracy GPS units were used to collect water, sewer, stormwater, light and street data to provide a level of accuracy to CAD drawings which were converted to GIS layers. North Line GIS configured the ArcSDE and ArcGIS for Server environments to use with ArcGIS Online to provide web based access to the GIS. Training to the staff was provided in order to have the ability to manage and maintain the GIS. The staff is using field collection

routines with GPS and Collector for ArcGIS for asset management. They are also able to maintain the GIS on their own and only contact North Line GIS as it relates to ArcGIS for Server and ArcSDE.

Town of Superior

Nadine Smith, 303.499.3675x124. nadines@superiorcolorado.gov

124 E Coal Creek Dr, Superior, CO 80027



Project Costs

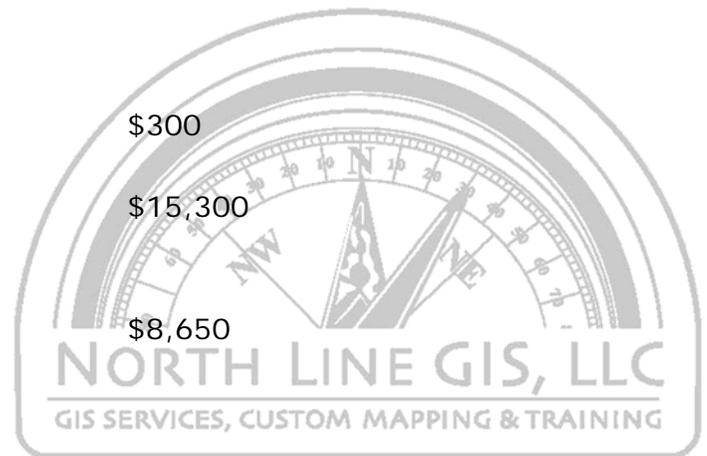
North Line GIS bills on a monthly basis for the work performed and payment is expected within 30 days unless other arrangements are made. Cost for travel will be included in the service fees. Scanning costs will be provided as an estimated line item but are subject to change depending on the condition of the paper drawings.

Hourly Rates:

- Project Management \$120 per hour
- Data Development \$110 per hour
- Field Collection \$75 per hour
- Application Development \$115 per hour

Service Fees:

- Project Planning (72 hours) \$8,640
 - Documentation
 - Meetings
- GIS Data Design (40 hours) \$4,400
 - Development of Geodatabase
- Import Existing Data Layers (9 hours) \$990
 - Floodplain
 - Floodway
 - Boulder County Datasets
 - CDOT
 - Hydrology
 - Flood Data
- Data Review (20 hours) \$2,200
 - CAD and Paper
 - Existing Data
 - Data Preparation for Field Collection
- Scan Documents \$300
 - \$0.75 - \$1.50 depending on quality
- Field Collection (190 hours) \$15,300
 - GPS Collection
 - Review of Features
- GPS Unit Lease to Own \$8,650
 - Leica Zeno 20
 - SmartNet Correction



- \$1,235 per Month
- Water System Development (88 hours) \$9,680
 - Import Existing Data
 - Complete System Connectivity
 - Attribute Information Populated
- Sanitary Sewer Development (45 hours) \$4,950
 - Complete System Connectivity
 - Attribute Information Populated
- Stormwater Development (48 hours) \$5,280
 - Complete System Connectivity
 - Attribute Information Populated
- Electric Power Development (30 hours) \$3,300
 - Complete System Connectivity
 - Attribute Information Populated
- Roads (50 hours) \$5,500
 - Road Centerline
 - Right of Ways
 - Signs
 - Lights
 - Sidewalks
- Curb and Gutter (30 hours) \$3,300
- Irrigation (20 hours) \$2,200
- Parks and Recreation (40 hours) \$4,400
- Easements (55 hours) \$6,050
- Permits (20 hours) \$2,200
 - Conditional Use
 - Building
 - Floodplain
- Update Parcel Ownership (5 hours) \$550
- Zoning Updates (2 hours) \$220
- Application Developments in ArcGIS Online \$10,440
 - Field Collection for Utility Layers (20 hours)
 - Inspection Applications
 - Road Data (14 hours)
 - Streets
 - Signs
 - Signals



| | |
|--|--------------|
| ▪ Pavement | |
| ○ Address Verification (2 hours) | |
| ○ Work Orders (20 hours) | |
| ▪ GeoForm | |
| ▪ Workforce | |
| ▪ Operations Dashboard | |
| ○ Events (4 hours) | |
| ○ Parks and Recreation (2 hours) | |
| ○ Land Use and Ownership (2 hours) | |
| ○ Citizen Engagements (3 hours) | |
| ○ Flood Storymap (20 hours) | |
| ● Bi-Monthly Meetings (14 hours) | \$1,680 |
| ● Presentation to Committees (3 hours) | \$360 |
| ● Trainings from Esri | \$5,000 |
| ● Trainings from North Line GIS | \$4,400 |
| ● Final Data Delivery (8 hours) | <u>\$880</u> |
| TOTAL: | \$110,440 |

Possible overages may occur in the development of easement layers since the total number of easements and information to input the data is not readily available and will need to be researched. Additional funds for expanded trainings from North Line GIS and Esri may be suggested once the project planning phase has been completed.



Attachment D:

Proposal Acknowledgement

PROPOSAL ACKNOWLEDGEMENT FORM

PROJECT NAME: Lyons GIS Specialist Request for Proposal

Failure to complete, sign and return this submittal page with your proposal may be cause for rejection.

| Contact Information | Response |
|---|--|
| Company Name: | North Line GIS, llc |
| Name and Title of Primary Contact Person: | Trip McLaughlin President/Project Manager |
| Company Address: | PO BOX 2982 189B Continental Ct Breckenridge, CO 80424 |
| Phone Number: | 888.453.4471x12 |
| Email Address: | trip@northlinegis.com |
| Company Website: | www.northlinegis.com |

By signing below I certify that:

- I am authorized to bid on my company's behalf.
- I am not currently an employee of the Town of Lyons.
- None of my employees or agents is currently employees of the Town of Lyons.
- I am not related to any Town of Lyons employee or Elected Official.



06/14/2015

Signature of Person Authorized on Company's Behalf

Date

Note: If you cannot certify the above statements, please explain in the space provided below:

FEMA CFR 13.36

Affirmative Steps Taken

Project Name:

Project Number:

Contractor:

1. Place qualified SMW businesses on solicitation lists.

Will provide if chosen

2. Assure SMW businesses are solicited whenever there are potential sources

Will perform if chosen

3. Divide total requirements into smaller tasks or quantities to permit maximum participation by such firms.

Will perform if chosen

4. Establish delivery schedules which encourage participation

Will perform if chosen

5. Using SBA and Minority Business Development Agency of Department of Commerce

Will perform if chosen

6. Require prime contractors to take these steps in subcontracting

Will perform if chosen

**For each step enter what actions were taken to meet the requirement

** If the step could not be fulfilled enter reason why in detail

**Attach any supporting documentation or reports

****EVERY REQUIREMENT HAS TO BE ADDRESSED**

Prepared By: Trip McLaughlin

Date: 06/14/2015

Reviewed By: Brad LaRochelle

Date: 06/14/2015

Approved By: Trip McLaughlin

Date: 06/14/2015

T. Sanders 6/5/15

Appendices

Esri Training
Leica Zeno 20



Training Overview

Effective GIS training helps you reduce costs, streamline operations, retain staff, and achieve better results. Esri offers instructor-led and self-paced training options that teach Esri software skills and best practices, which in turn enable you to:

- Increase productivity and efficiency in GIS operations, allowing your staff to accomplish more with fewer resources.
- Prevent costly mistakes in new GIS implementations and system updates.
- Recognize opportunities for GIS to help improve efficiency, build your customer base, stay ahead of your competition, and increase revenue.

Training Options

Esri offers a range of training options for both new and experienced GIS users, in both instructor-led and self-paced formats. This allows you to select training solutions that match the preferences of your organization and your individual users.

Instructor-Led Training

Instructor-led courses teach students best practices and recommended workflows for using Esri software products and related technologies. These courses emphasize class discussions, breakout group activities, and hands-on exercises, in turn promoting peer-to-peer learning and the development of technical skills that can be applied immediately on the job. Students receive individual attention from the instructor, and everyone is encouraged to ask questions and participate in class discussions.

All Esri instructors have achieved Esri technical certification and CompTIA CTT+ certification for information technology instructors. The CompTIA CTT+ certification covers core instructional skills including preparation, presentation, communication, facilitation, and evaluation in both traditional and online classrooms.

Instructor-led classes are taught in a traditional classroom environment at numerous learning centers in the United States, including Esri corporate headquarters in Redlands, California, and Esri regional office locations. Esri maintains a policy of one person per computer at Esri facilities, and students work with the most recent versions of our software.

Instructor-led courses are also taught online in real time via the Esri Instructor-Led Online Classroom. An instructor-led online course combines the personal attention and interaction of a traditional instructor-led class with the convenience of learning from one's own desktop using a telephone, Internet connection, and Web conferencing software.

The Online Classroom eliminates travel costs normally associated with instructor-led training. Online Classroom students complete course exercises by accessing the latest Esri software hosted on a secure remote server.

Instructor-led courses can also be delivered at individual client sites, allowing us to bring training directly to you. If your facility is not equipped with the hardware and software required for class, Esri has several classroom setup options to support on-site classes, including our mobile lab solution. An Esri event assistant will work with you to find a solution that meets your needs.

Organizations that host an Esri instructor-led training class at their site may supplement the standard class with one or more days of client coaching. Client coaching enhances the learning experience by providing extra time to review and practice course concepts with an instructor's on-site guidance.

Training materials for all instructor-led courses include a workbook and digital exercise data. Students earn an official Esri certificate of completion and keep the course materials for reference.

Self-Paced E-Learning

Esri self-paced e-learning options are designed to supplement and extend instructor-led courses, provide focused training for specific GIS tasks, and support those who need immediate, just-in-time training. Our e-learning web course design features interactive conceptual material, demonstrations, and hands-on exercises designed to help students immediately apply concepts and reinforce skills. Esri also provides a wide variety of no-cost training seminars that cover focused technology topics.

E-learning is ideal for motivated students who need flexibility in their training experience. Esri e-learning options can be conveniently accessed seven days a week, 24 hours a day. All that's required is a computer with broadband Internet access and a web browser.

Why Training from Esri?

Esri believes that training is essential to maximize your investment in GIS technology. We strive to provide the best training in the industry so your staff can use our software to their fullest advantage. We accomplish this goal in three ways: by committing ourselves to quality, by giving you the training options you need, and by developing new and innovative training techniques.

Esri Is Committed to Quality

All Esri courses, both instructor-led and self-paced, undergo a rigorous design, development, and testing process. Subject matter experts, education specialists, and instructional designers work together to develop and test each course. Esri training

courses are designed to teach knowledge and skills that students can immediately apply to their own work.

Esri Gives You Options

Because training needs vary among both organizations and users, and because every student has an individual learning style, Esri provides a range of training options. From traditional classroom instruction to e-learning, Esri offers you the support you need to realize your training goals.

Esri Training Is Innovative

Esri closely monitors new training innovations and technology to offer high-quality, engaging solutions to our users. Our goal is to develop new courses, updated training materials, and inventive delivery options to help GIS professionals learn in creative and cost-effective ways.

Leica Zeno 20

More than GPS



Outdoor experience

Zeno 20 is tough and built to last. Lightweight and compact, it fits in one hand, with the largest, best-in-class screen and a dust and water resistance IP67 rating. An out-of-box experience, Zeno 20 is ready to work when you are. Just unpack and go.



gamtec

Overcome GNSS limitations and extend productivity. gamtec merges two great tools, the Zeno 20 and the DISTO™ S910, to create a contactless offset measuring solution, increasing safety dramatically in the field while maintaining highest accuracy.



More software

By choosing either Android or Windows Embedded Handheld operating systems, users can add their favourite mobile Apps, such as the Zeno Mobile, Zeno Field or any third party software to simplify workflows and maximise flexibility.

- when it has to be **right**

Leica
Geosystems

Technical Specifications

| Leica Zeno 20 | |
|---|---|
| GNSS | |
| Basic configuration | GPS L1 only |
| Upgrade options | GPS: L2, L2C GLONASS: L1, L2 BeiDou: B1 Galileo: E1 |
| Channels | 120 channels |
| Integrated real-time | SBAS (WAAS, EGNOS, GAGAN, MSAS) ¹ |
| Output data protocols | NMEA-0183 (GGA, VTG, GLL, GSA, GSV, RMC, GST, GGG, LLQ) via Zeno Connect on WEH or position provided by Android Location Service via Zeno Connect on Android |
| Real-time protocols | RTCM 2.x, RTCM 3.0, RTCM 3.1, Leica, CMR, CMR+ |
| Update rate | 1 Hz (1 sec), Optional: 5 Hz (0.2 sec) |
| Horizontal real-time accuracy ² (SBAS or external source) ³ | 1 cm + 1 ppm <5cm + 1 ppm with L1/L2 handheld <40cm L1 handheld <0.9 m with SBAS L1 handheld |
| Vertical real-time accuracy ² | RTK (with AS10, L1/L2): 2 cm + 1 ppm, RTK (with internal, L1/L2): <10 cm + 1 ppm |
| Post processing accuracy static mode ² | Horizontal: 3 mm + 0.5 ppm (rms), vertical: 6 mm + 0.5 ppm (rms) |
| Time to first fix | Typically 40 sec |
| Technology | |
| Processor & memory | Ultra fast dual core Texas Instruments OMAP4470 1.5 GHz and 1 GB RAM |
| Data storage | 4 GB on-board iNAND – extensible with Secure Digital™ (microSD) Card compatible up to 32 GB |
| Operating system | Windows Embedded Handheld 6.5 Professional or Android 4.2.2 |
| Screen | 4.7" FWGA (854x480) IPS, sunlight readable, capacitive multi-touch; Asahi Dragontrail chemically strengthened glass Brightness: 600+ cd/m ² |
| Integrated camera | 8 Megapixel camera with Autofocus & LED flash |
| I/O | <ul style="list-style-type: none"> • 1 x USB 2.0 port (fully waterproof even when the latch is open) • Micro USB Client for data transfer and charging (fully waterproof even when the latch is open) • External SMB antenna connector • Integrated Audio and Microphone |
| Keyboard | Keypad with 3 operating system hard keys, 3 programmable buttons, one navigation wheel, a GNSS button and a power button |
| Additional sensors | 3-axis accelerometers, 3-axis gyroscope, ambient light sensor, digital compass, altimeter/barometer, proximity, ambient temperature |
| gamtec | Typical measurement accuracy: distance +/- 1 mm (up to 300 m) Hz/V: 0.1° |
| Communication | |
| Integrated communication modules | Wireless LAN 802.11 b/g/n Bluetooth®: Class 2 (10m), v3.0 in Android OS and v2.0 in Windows Mobile OS WWAN 3.8G GSM (Zeno 20 UMTS) or CDMA (Zeno 20 CDMA), supporting the following RF bands: <ul style="list-style-type: none"> • GSM: HSDPA/UMTS 800/850/900/1900/2100 MHz • GSM: Quad-band EDGE/GPRS/GSM – 850/900/1800/1900 MHz • CDMA: Dual-band EV-DO Rev. A – 800/1900 MHz – 800/1900 MHz |
| Power Management | |
| Batteries | Hot-swappable Li-Ion battery with 7800 mAh and one small internal battery which allows the hot-swap |
| Power management | Input: 100 – 240 V AC, 50 – 60 Hz; output: 5.0 V DC, 1.8 A Charge time: <6h |
| Operating time ⁴ | Real time DGNSS usage (via integrated modem): <7 hours Autonomous GNSS usage: 8 hours Bluetooth® usage: 20 hours Standby: up to 50 days |
| Physical Specifications | |
| Size | 99 mm (3.9") x 259 mm (10.1") x 40 mm (2.0") |
| Weight | <880 g including battery |
| Sand & Dust | IP6x Dust IEC-60529 |
| Water | IPX7 survives dip in 1m depth for 30min IEC-60529 |
| Altitude | 15,000 ft (4,572 m) at 73 °F (23 °C) to 40,000 ft (12,192 m) at -22 °F (-30 °C), MIL-STD-810G, Method 500.5, Procedure I, II & III |
| Operating temperature range | -30 °C to +60 °C; MIL-STD-810G 501.5/502.5 I,II,III |
| Storage temperature range | -40 °C to +70 °C; MIL-STD-810G 501.5/502.5 I,II,III |
| Humidity | 90% relative at -30 °C to +60 °C; MIL-STD-810G 507.5 II |
| Drop | MIL-STD-810G 4ft drop, free to concrete, 26 drops from 1.22 m (4 ft) MIL-STD-810G, Method 516.5, Procedure IV |
| Vibration | MIL-STD-810G, Method 514.5 Procedures I & II, Category 4; General minimum integrity and the more rigorous loose cargo test Accessories and Optional Features |
| Accessories and Optional Features | |
| Accessories | External battery charger, backpack kit, hard carry case, 12V vehicle charger, pole mount solution, anti-glare screen protectors, additional 5200 mAh battery |
| Optional Field and Office Software | Leica Zeno Field, Leica MobileMatrix, Leica Zeno Connect, Leica Zeno Office and Leica Zeno Office on ArcGIS |
| Optional GNSS Antenna | Leica AS10 |

¹ WAAS available in North America, EGNOS available in Europe, GAGAN available in India & MSAS available in Japan only.

² Stated accuracy is with Leica AS10, requires the Zeno L1/L2 option.

³ Measurement precision, accuracy and reliability depends upon various factors including number of available satellites, geometry, obstructions proximity to base station, multipath effects, ionospheric conditions etc.

⁴ May vary with temperature, battery age, usage etc.



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Leica Geosystems AG
Heerbrugg, Switzerland

www.leica-geosystems.com

- when it has to be **right**



Agenda Item: IX-4

Meeting Date: July 18, 2016

Subject: Resolution approving a Change Order to the Professional Services Agreement with alm2s for rehabilitation of the Lyons Depot Building.

Background Information: The repair and rehabilitation of the Lyons depot is complete. Town staff is currently occupying the facility and warranties are in effect for any issues that arise. Grant closeout for the project is in progress.

During construction, the contractor discovered several unforeseen structural conditions that required treatment in order to ensure the longevity of the building, some which required significant construction change orders such as repair of Freight Building foundation previously approved by the Board. Design of treatments for these conditions necessitated additional time on site and modifications to the construction documents by the Structural Engineering firm contracted through alm2s for the project, JVA. JVA respectfully requested compensation for a portion of their effort addressing these additional conditions that were outside of the flood-damage repair work scope outlined in the RFP.

Sufficient funds are available in the grant budget to reimburse JVA \$2000 of their additional expenses. alm2s provided the attached change order to document the expense and change of contract value for their final invoice. The expense is covered by residual allowances and contingency funds in the grant budget.

Recommended Action: Approve Resolution 2016-58, approving the Change Order Agreement in the amount of \$874.54 to the contract with alm2s for a final contract value not to exceed \$20,344.54.

RESOLUTION 2016-58

A RESOLUTION APPROVING CHANGE ORDER IN THE AMOUNT OF \$874.54 TO THE PROFESSIONAL SERVICES AGREEMENT WITH ALM2S FOR THE LYONS DEPOT BUILDING REHABILITATION

WHEREAS, the Town previously entered into a professional services agreement for architectural services with the Contractor in connection with the first three phases of the restoration of the Lyons Depot Library building, which agreement was approved by the Board of Trustees by Resolution 2014-42; and

WHEREAS, the Contractor completed those phases, which included Programming and Investigation, Design Development and Construction Documents, and the professional services agreement for architectural services with the Contractor was amended to complete the fourth phase of the restoration of the Lyons Depot Library building, which agreement was approved by the Board of Trustees by Resolution 2014-106; and

WHEREAS, in the course of construction additional work was required that could not reasonably have been discovered before construction began; and

WHEREAS, the Contractor was required to make changes in previously completed design documents in accordance with unforeseen structural conditions

WHEREAS, this change order is within the overall grant budget; and

WHEREAS, this change will result in a new contract value of not-to-exceed \$20,344.54.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS, COLORADO:

Section 1. The Town Board of Trustees hereby approves the Professional Services Agreement Change Order submitted by alm2s in an amount of \$874.54 for additional work on the Lyons Depot Building.

Section 2. The Mayor or Mayor Pro Tem is hereby authorized to execute the Change Order to reflect the Town's approval, and the Town Clerk is authorized to attest the Mayor's signature.

ADOPTED this 18th Day of July, 2016.

TOWN OF LYONS

By: _____
Connie Sullivan, Mayor

ATTEST:

Debra K. Anthony, Town Clerk

July 11, 2016

Ms. Christina Wells
c/o chaoswells@yahoo.com

**RE: Change Order Agreement
Lyons Depot Library Rehabilitation
Lyons, Colorado
Project No. 1427**

Dear Christina:

Please accept this letter as a Change Order request to document the additional structural engineering services that we have discussed for the unforeseen structural conditions of the freight building.

The new contract total will be as follows:

| | | |
|---|------------------|---------------|
| Current Contract Amount: | \$ 19,470.00 | |
| Additional Structural Engineering: | \$ 2,000.00 | |
| Credit for balance of Phase 4 Archaeology Allowance: | | - \$ 425.46 |
| Credit for unused Phase 4 Reimbursable Expense Allowance: | | - \$ 700.00 |
| | | - \$ 1,125.46 |
| Contract Increase: | <u>\$ 874.54</u> | |
| New Contract Amount: | \$ 20,344.54 | |

Please sign and return one copy to our office.

Sincerely,

alm₂s



David B. Lingle, AIA, LEED AP

DBL:lls

Accepted this _____ day of _____, 2016

By _____
Town of Lyons



Town of Lyons
 432 5th Avenue
 Lyons, CO 80540

 Christina Wells

Invoice number 6335
 Date 07/11/2016

Project 1427.00 LYONS DEPOT LIBRARY RESTORATION

Period: April 30 - July 8, 2016

Invoice Summary

| Description | Contract Amount | Percent Complete | Prior Billed | Total Billed | Remaining | Remaining Percent | Current Billed |
|--|-----------------|------------------|--------------|--------------|-----------|-------------------|----------------|
| PHASE 4 - PROFESSIONAL FEES | | | | | | | |
| BIDDING AND CONSTRUCTION ADMINISTRATION | 9,300.00 | 100.00 | 8,835.00 | 9,300.00 | 0.00 | 0.00 | 465.00 |
| DEVELOP MAINTENANCE PLAN | 2,000.00 | 100.00 | 0.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 |
| VALUE ENGINEERING DESIGN CHANGES | 2,920.00 | 100.00 | 2,920.00 | 2,920.00 | 0.00 | 0.00 | 0.00 |
| CHANGE ORDER - ADDITIONAL STRUCTURAL ENGINEERING | 2,000.00 | 100.00 | 0.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 |
| Subtotal | 16,220.00 | 100.00 | 11,755.00 | 16,220.00 | 0.00 | 0.00 | 4,465.00 |
| PHASE 4 - ALLOWANCES | | | | | | | |
| ARCHAEOLOGICAL MONITORING | 3,000.00 | 85.82 | 2,574.54 | 2,574.54 | 425.46 | 14.18 | 0.00 |
| CREDIT - ARCHAEOLOGICAL MONITORING | -425.46 | 100.00 | 0.00 | -425.46 | 0.00 | 0.00 | -425.46 |
| REIMBURSABLE EXPENSES | 2,250.00 | 65.85 | 1,395.93 | 1,481.53 | 768.47 | 34.15 | 85.60 |
| CREDIT - REIMBURSABLE EXPENSES | -700.00 | 100.00 | 0.00 | -700.00 | 0.00 | 0.00 | -700.00 |
| Subtotal | 4,124.54 | 71.05 | 3,970.47 | 2,930.61 | 1,193.93 | 28.95 | -1,039.86 |
| Total | 20,344.54 | 94.13 | 15,725.47 | 19,150.61 | 1,193.93 | 5.87 | 3,425.14 |

Amount

Phase 4 - Professional Fees

Bidding and Construction Administration

| | |
|------------------|----------|
| Contract Amount | 9,300.00 |
| Percent Complete | 100.00 |
| Prior Billed | 8,835.00 |
| Total Billed | 9,300.00 |

Current Billed 465.00

| | <u>Amount</u> | | |
|---|---------------|-------------------------------|------------------------|
| Phase 4 - Professional Fees | | | |
| Develop Maintenance Plan | | | |
| Contract Amount | 2,000.00 | | |
| Percent Complete | 100.00 | | |
| Prior Billed | 0.00 | | |
| Total Billed | 2,000.00 | | |
| | | Current Billed | 2,000.00 |
| Change Order - Additional Structural Engineering | | | |
| Contract Amount | 2,000.00 | | |
| Percent Complete | 100.00 | | |
| Prior Billed | 0.00 | | |
| Total Billed | 2,000.00 | | |
| | | Current Billed | 2,000.00 |
| Phase 4 - Allowances | | | |
| Credit - Archaeological Monitoring | | | |
| Contract Amount | -425.46 | | |
| Percent Complete | 100.00 | | |
| Prior Billed | 0.00 | | |
| Total Billed | -425.46 | | |
| | | Current Billed | -425.46 |
| | | Labor and consultant subtotal | <u>4,039.54</u> |
| Phase 4 - Allowances | | | |
| Reimbursable Expenses | | | |
| | | <u>Units</u> | <u>Rate</u> |
| | | | <u>Billed</u> |
| | | | <u>Amount</u> |
| In-House Copying/Printing B/W 8 1/2 x 11/ page | | 64.00 | 0.15 |
| | | | 9.60 |
| In-House Copying/Printing Color 8 1/2 x 11/ page | | 36.00 | 1.00 |
| | | | 36.00 |
| In-House Copier Scans/ page | | 4.00 | 1.00 |
| | | | 4.00 |
| Mileage | | 72.00 | 0.50 |
| | | | 36.00 |
| | | subtotal | <u>85.60</u> |
| Credit - Reimbursable Expenses | | | |
| | | <u>Amount</u> | |
| Contract Amount | -700.00 | | |
| Percent Complete | 100.00 | | |
| Prior Billed | 0.00 | | |
| Total Billed | -700.00 | | |
| | | Current Billed | -700.00 |
| | | Expenses subtotal | <u>-614.40</u> |
| | | Invoice total | <u>3,425.14</u> |

Payment is Due within 15 days of receipt of Invoice

Lyons Regional Library District – Town of Lyons – Boulder County – Larimer County
Intergovernmental Agreement
Cover Page 7/18/16

The Lyons Regional Library District was formed in 2013 with the intention to provide library services and to build a new building to serve its constituency. In November of 2014, a mill levy referendum was passed that funded the District, and the District took over library operations and expenses from the Town in July, 2015.

In December, 2014, the District, Town, Boulder, and Larimer County entered an intergovernmental agreement that leased the “Depot” site, former home to the Lyons Depot Library, to the District, with the intention that the library would temporarily occupy the Depot building while building a new building on the same site. The Depot building was severely damaged in the 2013 flood and has recently been restored by the Town. When the restoration was complete, the District chose not to temporarily relocate to the Depot building to continue to better serve its patrons, and also realized that the Depot site would not be adequate for a new building due to site constraints such as size, drainage, historical restrictions on the Depot building, etc.

Discussion mid-May with Town staff and the BOT indicated the Town would be amenable to locating a new library next to the Depot site approximately in the current skate park/ RTD parking area and retaining the Depot building for Town uses. An IGA team was formed to create this IGA draft: Administrator Victoria Simonsen, Trustee Dan Greenberg (library liaison), Sandy Banta (library building committee) and Todd Ficken of F&D International (library owner’s representatives) F&D International has been retained by the Town and District to survey and re-plat the entire municipal campus site which includes Town Hall, public works garage, Sheriff’s substation, Depot, skate park, RTD lot, recycle center, etc. The re-plat is now in process and when complete, Exhibit A referred to in the IGA will be finalized.

This updated IGA has been approved by the Lyons Regional Library District Board. The District has an application deadline in September for USDA financing. Having land under control is an important component of our application. To that end, we hope to work quickly to pass an IGA that is acceptable to all parties. The library district board is really appreciative of all the Town's efforts on the District's behalf. We are open to working together to address details of the IGA that may be of concern to the BOT.

This second IGA is to revise and replace the earlier IGA. It specifies a lease on a parcel of land and cost sharing for relocating amenities that are currently on that site as well as cooperation between the District and Town on a municipal campus and meeting room space.

**SECOND INTERGOVERNMENTAL AGREEMENT AMONG
THE COUNTY OF BOULDER, COLORADO,
THE COUNTY OF LARIMER, COLORADO
THE TOWN OF LYONS, COLORADO AND
THE LYONS REGIONAL LIBRARY DISTRICT**

The Board of County Commissioners of Boulder County ("**Boulder County**"), the Board of County Commissioners of Larimer County ("**Larimer County**"), the Board of Trustees of the Town of Lyons (the "**Town**") and the Board of Trustees of the Lyons Regional Library District (the "**District**") (collectively, the "**Four Parties**") enter into this Agreement regarding operations of the District, pursuant to C.R.S. §24-90-107(2)(e).

RECITALS

- A. The District was formed on September 3, 2013, pursuant to resolutions adopted by Boulder County, Larimer County and the Town, as authorized by §24-90-107, C.R.S.
- B. Pursuant to C.R.S. §24-90-107(2)(e), within 90 days of District formation, an intergovernmental agreement ("**IGA**") was to be entered among the Four Parties to govern interim library operations prior to funding of the District and other issues. All Four Parties did formalize and execute an IGA, dated 12/30/14. (there was also an interim IGA extending the 90 day deadline, dated 11/19/13)
- C. Subsequently, over time as the District evolved and developed operationally, some assumptions and items set forth in the IGA dated 12/30/14 are no longer valid.
- D. By intergovernmental agreement dated July 16, 2014 (the "**Property Availability IGA**"), the Town of Lyons and the District originally agreed that the site of the Town's "**Depot Library**" would be made available to the District for operating a library if the District was successful in obtaining voter approval to fund the District. The Property Availability Agreement also provided for parking lot availability and other matters relating to possible library operations by the District. The District was successful. After operating the library this past year, and completing a full functional analysis of library needs and building costs, it is now determined that the "Depot Library" site is no longer a viable site for building the new library.

- E. The District approached the Town to ask if the Town would provide alternative land, in the vicinity of the Depot Library, versus using the “Depot Library” site for the library, to construct a new ground up library. The Town agreed this was reasonable.
- F. Based on these changes, the District and the Town have agreed to negotiate a new IGA in accordance with C.R.S. §24-90-107(2)(e) to replace the IGA dated 12/30/14, in an effort to better reflect the current needs of the Town and the District.
- G. Thus a new IGA has been negotiated and is reflected herein. The new IGA is entitled the “second” IGA and once fully executed by the Four Parties will completely replace the original IGA dated 12/30/14.
- H. Leasehold Agreement for Library Building Site: The Town agrees to enter a leasehold agreement with the District for a new building site for \$1/year for 50 years. The site as per Exhibit A is roughly described as bounded by Broadway, 4th Avenue, Railroad Avenue and the Depot site. The effective date of such lease shall be the date library construction begins. Beginning no later than the forty-ninth (49th) anniversary of the lease effective date the Town and District shall commence good faith negotiations regarding the extension of the lease, termination of the lease, or other matters relating to the continuation of library and resource center services to residents of the Lyons area.
- I. Operations Transfer. The District assumed operational responsibility for the Lyons Regional Library on July 1, 2015. The Town transferred to the District on July 1, 2015, all materials previously housed in the library or stored for library use. The Town has agreed to allow the District to store library materials in a storage shed on Town property until the new building is complete.
- J. Facilities Transfer. The Lyons municipal library, at the time of this Agreement, is being operated in a leased facility at the Main Street site. The temporary library relocation was made necessary by flood-related damage to the building at the Depot site in September 2013 as well as pre-flood conditions that were in need of repair. Although it was originally intended that the District return operations to the Depot Library when repairs were complete, in order to better serve library patrons the District has chosen to remain on the Main St. location until a new building is complete.

NOW, THEREFORE, Boulder County, Larimer County, the Town and the District agree as follows:

1. Land & Title: The Town has agreed to provide land to the District to construct the new library facility. The site is as described in Exhibit A hereto. The Town will continue to

own, and will lease to the District pursuant to this IGA, the library site as defined in exhibit A. Although a lease will not require a title insurance policy, the Town agrees that as the owner it is responsible for defending any and all title disputes relating to the defined library site and any adjoining property owned by the Town. In the event of a question as to the validity of the Town's claim of ownership, the Town agrees to take reasonable steps necessary to confirm its ownership of the Library site, including seeking to obtain appropriate deeds or other forms of documentation as to such property, and, if necessary, bringing a quiet title action or other legal proceeding to resolve any possible title disputes.

2. Municipal Campus :

The Town is currently exploring the feasibility, including funding possibilities, of a "Municipal Campus" plan for the general area including the current Town Hall, the Depot site, the "RTD" parking lot, skate park, and RV dump station. The District and Town agree to cooperate in such planning efforts in order to enhance the desirability of any such "Municipal Campus" for their mutual benefit and the benefit of Lyons-area citizens. The Town is fully aware of the District's desire to proceed in a reasonably expeditious manner with designing and constructing a new library and remains committed to assisting the District in such efforts. Both the District and Town, however, recognize the possible benefits of coordinating efforts to most efficiently use tax funds, grants, donations and other revenue sources to provide enhanced civic and cultural opportunities for citizens. To that end, the Town and District agree to cooperate in good faith if the Town decides to proceed with a "Municipal Campus" project. Failure to create a Municipal Campus does not preclude the District from building a library in the desired location.

3. Zoning:

The Municipal Campus site is currently zoned "M" for municipal use, and the Town agrees that Municipal zoning is appropriate for constructing and operating a library facility the site as defined in Exhibit A.

4. Parking

Town and District will work together in good faith to meet the parking needs of the library, town hall, and downtown business district through the use of shared and "library only" reserved parking spaces.

5. Irrigation:

The Town agrees to make available to the District sufficient water to irrigate landscaping on the Library site. The District agrees to pay a proportional share based on irrigated area of the Town's annual Lyons Ditch water share cost and to assume the costs of

equipment maintenance, repair or replacement for the irrigation system on the Library site as defined by the Leasehold agreement.

6. Utility Taps

The Town agrees to make available to the District water, sewer, and electrical taps. The tap fees and utility rates will be determined by the Town and commensurate with what a new Municipal building owned and operated by the Town would be expected to pay.

7. Skate Park, RTD lot, Recycle Center, and RV Dump Station:

In order to accommodate the new library facility where said location is as described in Exhibit A, certain existing Town's improvements will have to be relocated or abandoned and disposed of. These items include the Skate Park, the RTD parking lot, Recycling center, and RV Dump Station.

- a. Skate Park – The Town is in the process of constructing a new skate-park, the timing of which has yet to be determined. The skate-park, in its current location will abandon in place and not be relocated to the future skate park location. The Town will allow the existing skate-park to be demolished at the time construction commences on the new library facility. The District will be responsible for demolition and disposal costs associated with the removal of the existing skate park.
- b. Recycle Center – The Town agrees to relocate the Recycling Center by June 1, 2017. The Town, in good faith, will pursue all the necessary funds for the relocation and anticipates receiving sufficient grant and other funds to relocate the recycling center. In the event the Town does not receive full funding to relocate the recycling center, the Library has agreed to contribute a maximum of \$2,000 toward the relocation of the recycling center.
- c. RTD Lot - The Town agrees to relocate the RTD lot by June 1, 2017.
- d. RV Dump Station: There is currently an RV sewage dump station located close to the intersection of 4th Avenue and Railroad Avenue. It has been agreed that it would be in the best interest of Town and the District to relocate this RV sewage dump station. The District will provide and cover the engineering costs to develop a set of construction drawings to relocate the RV sewage dump station and the Town has agreed to cover construction costs associated with the relocation of the RV sewage dump station, including the removal of the existing RV sewage dump station.

8. Town Meeting Room Use and Space

In recognition of the considerable organizational and financial assistance provided by the Town to the District, the District agrees to make available to the Town on a to-be-determined preferential basis, use of meeting rooms in any facility constructed by the District. The length and frequency of such use shall be structured so as not to interfere with library functions or to unreasonably interfere with meeting room use by community groups and area businesses. Meeting room policy and procedures will be determined by the District after the new facility is designed. The District agrees to include use by Town Boards and Commissions and Town Hall style public meetings in their policy.

9. Payroll Services

If requested by the District to do so, the Town agrees to provide payroll services for the District if needed in the future, and the District agrees to pay the Town's reasonable overhead costs in providing such services. If the District requests the use of the Town's payroll services, the Town's provision of those services will not affect the status of any library personnel as employees of the District and not of the Town.

10. Annual Financial Statements and Report

Pursuant to C.R.S. § 24-90-109(2), the District is required to make an annual report to the Town, Boulder County and Larimer County, showing the condition of its trust during the year, the sums of money expended, the purposes of the expenditures and such other statistics and information as the District board of trustees deems to be of public interest. The District shall provide a representative to present such report at a meeting of the Town Board of Trustees on or before October 31 of each year and to answer any questions or provide such additional information as the Town Board of Trustees may reasonably request. The District also agrees to provide such an in-person annual presentation to the Board of Commissioners of Boulder County and the Board of Commissioners of Larimer County, if requested to do so.

11. Integration

This Agreement, together with prior Intergovernmental Agreements among the Four Parties with respect to the District, contains the entire understanding of the parties and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing signed by the parties. To the extent that a conflict exists between this Agreement and prior agreements between the Four Parties, the terms of this Agreement shall control.

12. Severability

If any provision of this Agreement is determined to be unenforceable or invalid for any reason, the remainder of this Agreement shall not be void, but shall remain in full force and effect.

13. Counterparts

This Agreement may be executed in multiple counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall constitute one and the same Agreement.

14. Governing Law and Venue

It is the intention of the Four Parties that all questions of construction and interpretation of this Agreement and the rights and obligations of the Four Parties hereunder shall be determined in accordance with the laws of the State of Colorado. Venue shall be in the District Court of Boulder County, Colorado.

IN WITNESS WHEREOF, Boulder County, Larimer County, the Town and the District have signed this Agreement to be effective on the date last written below.

[Remainder of Page Left Blank Intentionally, Signature Pages Follow]

[Signature Page to Intergovernmental Agreement Among the County of Boulder, Colorado, the County of Larimer, Colorado, the Town of Lyons and the Lyons Regional Library District]

**BOARD OF COUNTY COMMISSIONERS
BOULDER COUNTY, COLORADO**

Chairman

Date

ATTEST:

[Signature Page to Intergovernmental Agreement Among the County of Boulder, Colorado, the County of Larimer, Colorado, the Town of Lyons and the Lyons Regional Library District]

**BOARD OF COUNTY COMMISSIONERS
LARIMER COUNTY, COLORADO**

Chairman

Date

ATTEST:

[Signature Page to Intergovernmental Agreement Among the County of Boulder, Colorado, the County of Larimer, Colorado, the Town of Lyons and the Lyons Regional Library District]

TOWN OF LYONS, COLORADO

Mayor

Date

ATTEST:

Clerk

[Signature Page to Intergovernmental Agreement Among the County of Boulder, Colorado, the County of Larimer, Colorado, the Town of Lyons and the Lyons Regional Library District]

LYONS REGIONAL LIBRARY DISTRICT

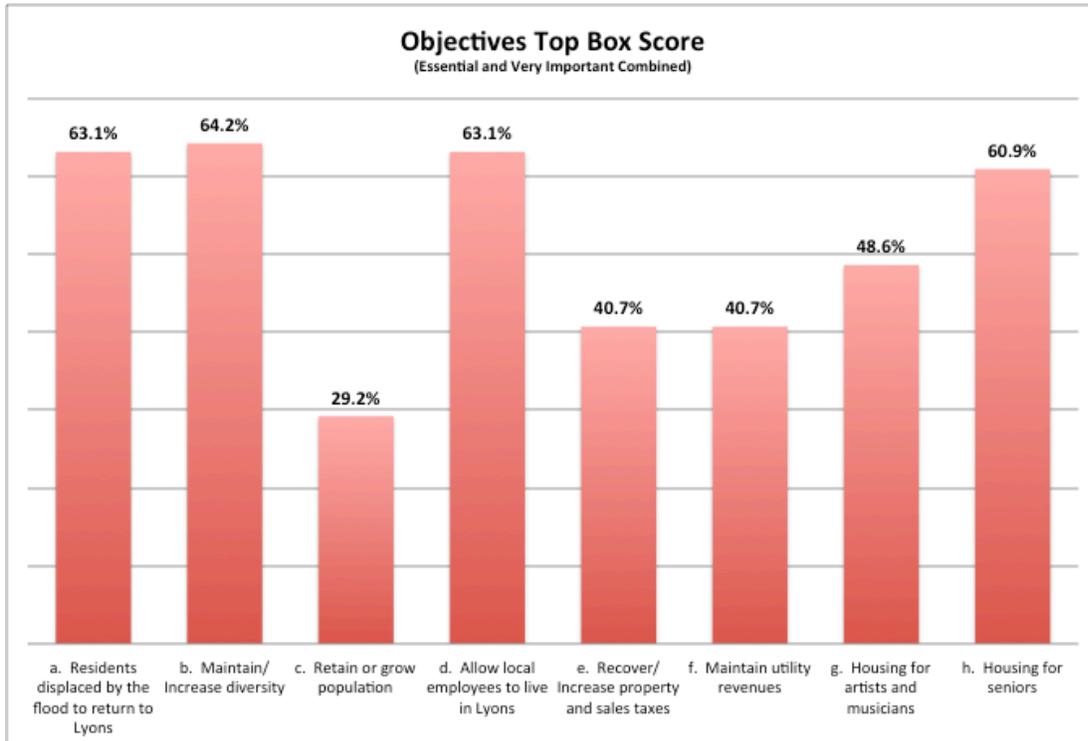
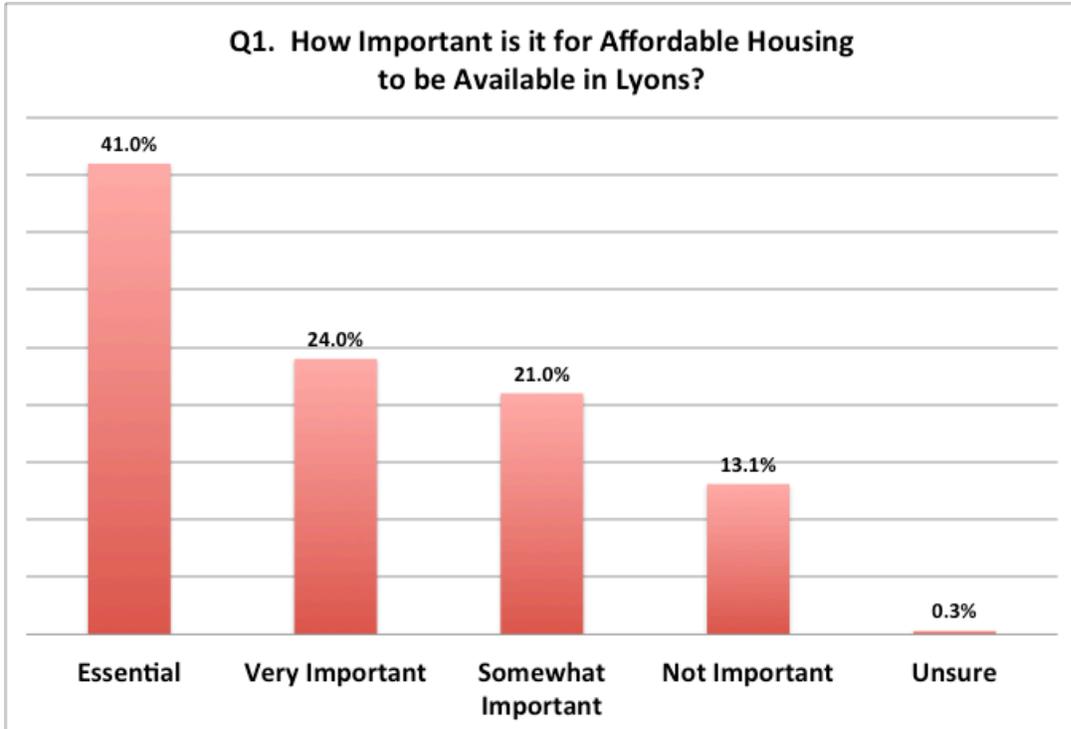
President, Board of Trustees

Date

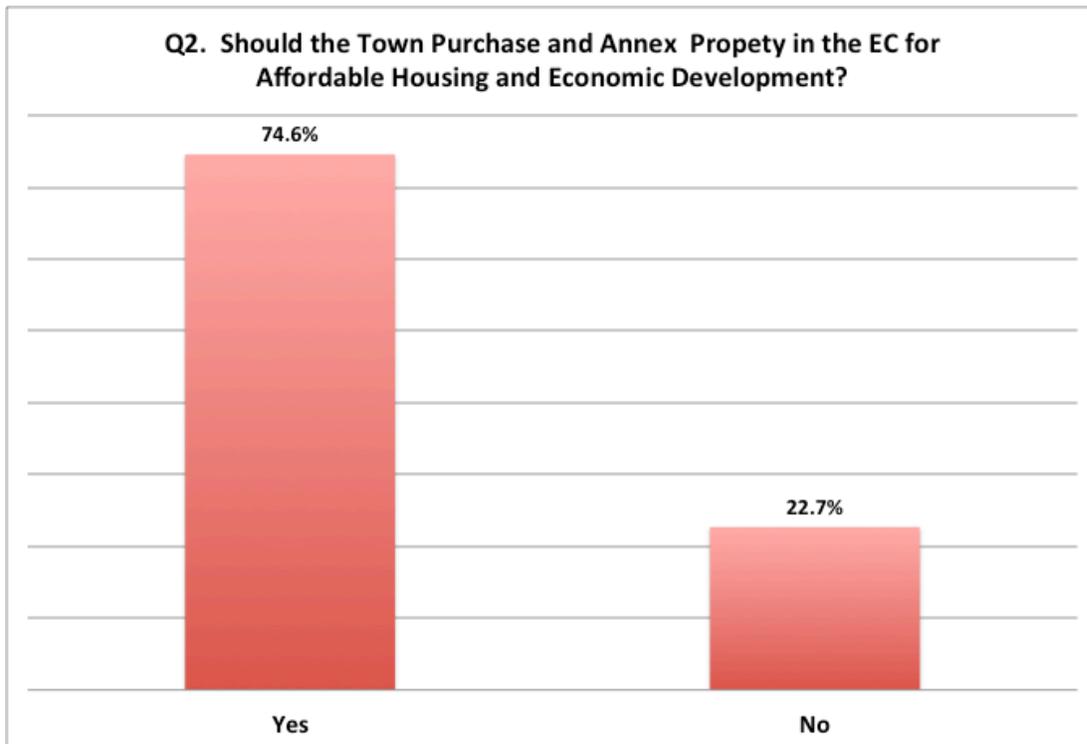
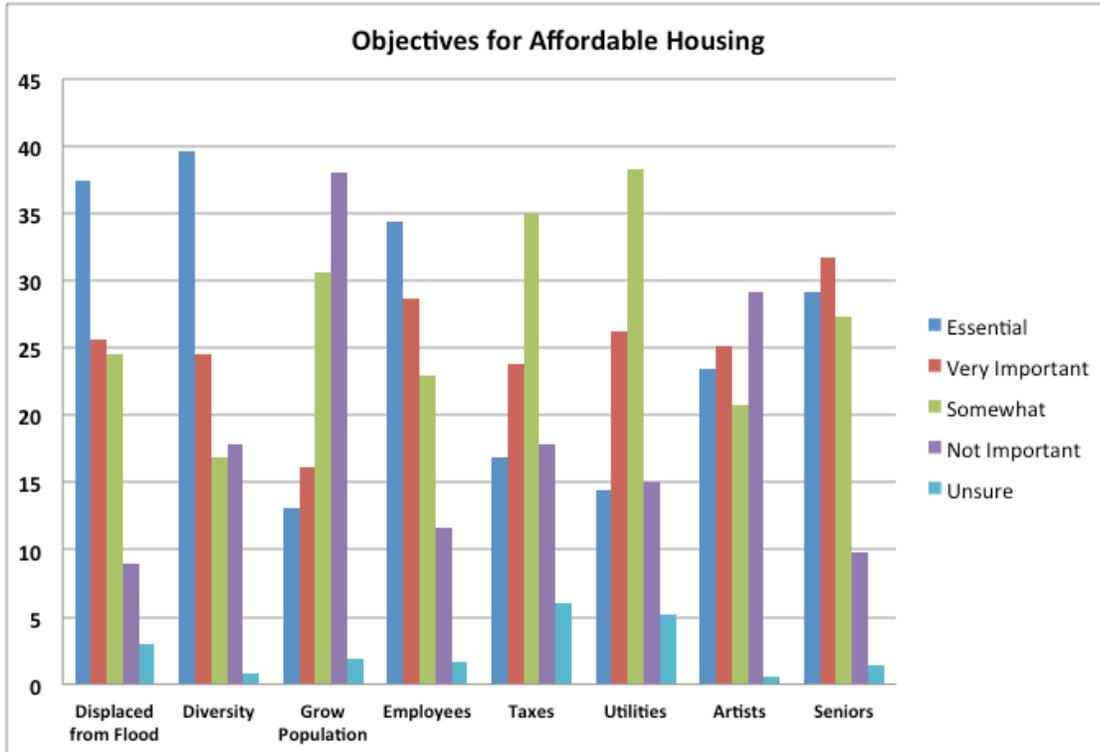
ATTEST:

Secretary, Board of Trustees

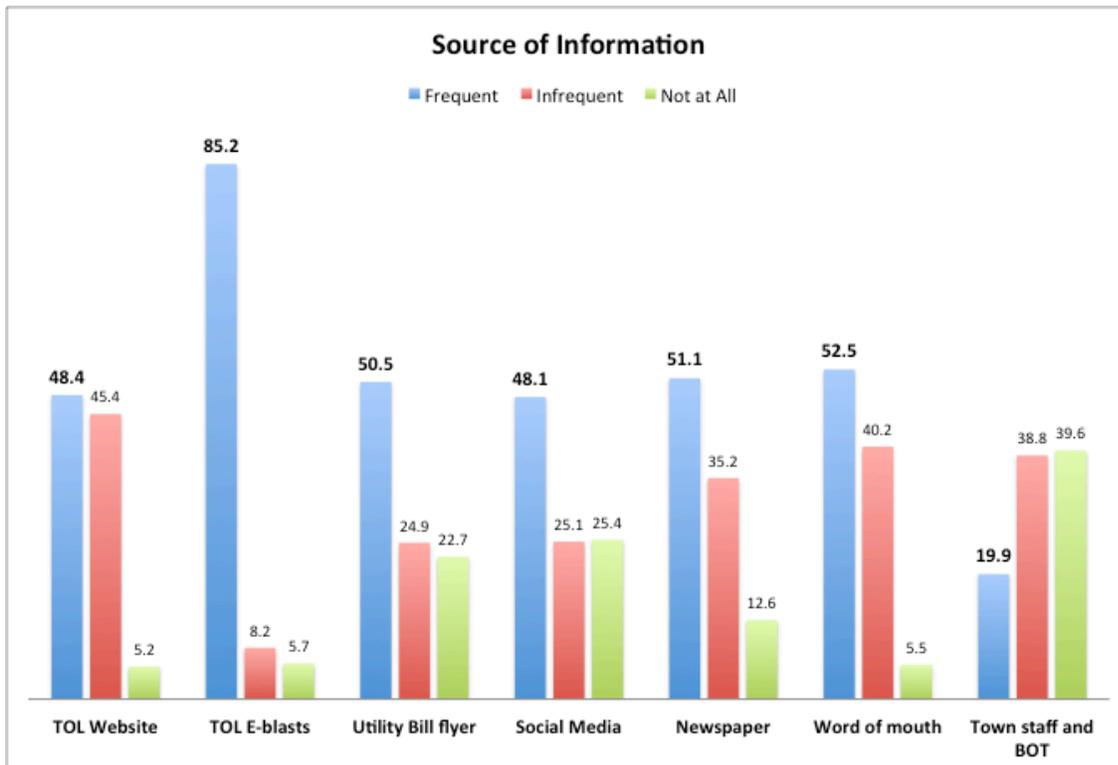
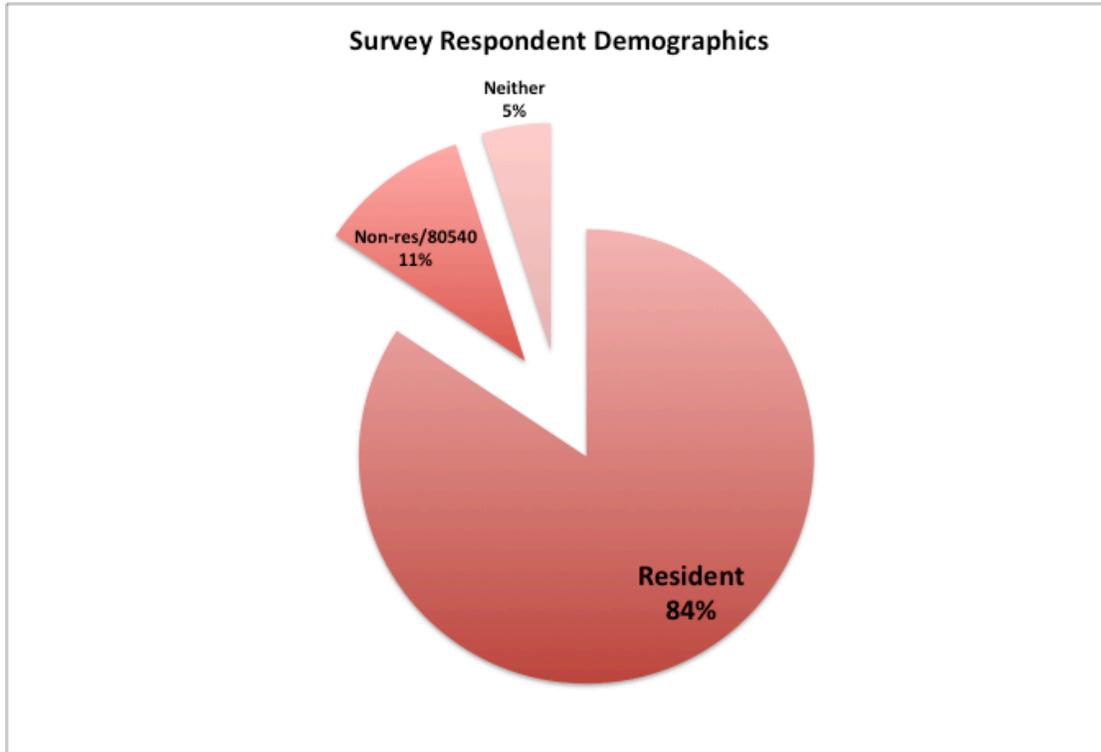
**TOL Affordable Housing Survey Question Results
07.18.16**



TOL Affordable Housing Survey Question Results 07.18.16



TOL Affordable Housing Survey Question Results 07.18.16



Town of Lyons Survey to Provide Guidance on Affordable Housing Report
Board of Trustees
July 18, 2016

Total Respondents: 366

1. In your opinion, how important is it for affordable housing to be available in Lyons?

364 of 366 Answered (99.5%)

Radio Buttons

Essential (150 responses, 41.0%)

Very important (88 responses, 24.0%)

Somewhat important (77 responses, 21.0%)

Not at all important (48 responses, 13.1%)

Unsure (1 response, 0.3%)

2. Please rate how important you feel it is to provide affordable housing options in order to achieve the following objectives.

a. Create opportunities for people who lost homes in the flood to return to Lyons.

365 of 366 Answered (99.7%)

Radio Buttons

Essential (137 responses, 37.4%)

Very important (94 responses, 25.7%)

Somewhat important (90 responses, 24.6%)

Not at all important (33 responses, 9.0%)

Unsure (11 responses, 3.0%)

b. Maintain/increase diversity within the Lyons population.

365 of 366 Answered (99.7%)

Radio Buttons

Essential (145 responses, 39.6%)

Very important (90 responses, 24.6%)

Somewhat important (62 responses, 16.9%)

Not at all important (65 responses, 17.8%)

Unsure (3 responses, 0.8%)

c. Retain and/or grow the population of Lyons.

365 of 366 Answered (99.7%)

Radio Buttons

Essential (48 responses, 13.1%)

Very important (59 responses, 16.1%)

Somewhat important (112 responses, 30.6%)

Not at all important (139 responses, 38.0%)

Unsure (7 responses, 1.9%)

d. Offer housing options for employees of local schools, fire, municipal government and local businesses to live in the community.

364 of 366 Answered (99.5%)

Radio Buttons

Essential (126 responses, 34.4%)

Very important (105 responses, 28.7%)

Somewhat important (84 responses, 23.0%)

Not at all important (43 responses, 11.7%)

Unsure (6 responses, 1.6%)

e. Recover and increase the property and sales tax base.

364 of 366 Answered (99.5%)

Radio Buttons

Essential (62 responses, 16.9%)

Very important (87 responses, 23.8%)

Somewhat important (128 responses, 35.0%)

Not at all important (65 responses, 17.8%)

Unsure (22 responses, 6.0%)

f. Maintain town utility revenues.

363 of 366 Answered (99.2%)

Radio Buttons

Essential (53 responses, 14.5%)

Very important (96 responses, 26.2%)

Somewhat important (140 responses, 38.3%)

Not at all important (55 responses, 15.0%)

Unsure (19 responses, 5.2%)

g. Encourage artists and musicians to live in Lyons.

363 of 366 Answered (99.2%)

Radio Buttons

Essential (86 responses, 23.5%)

Very important (92 responses, 25.1%)

Somewhat important (76 responses, 20.8%)

Not at all important (107 responses, 29.2%)

Unsure (2 responses, 0.5%)

h. Increase options for seniors to live affordably in Lyons.

364 of 366 Answered (99.5%)

Radio Buttons

Essential (107 responses, 29.2%)

Very important (116 responses, 31.7%)

Somewhat important (100 responses, 27.3%)

Not at all important (36 responses, 9.8%)

Unsure (5 responses, 1.4%)

Other (Please Specify)

Long Answer

54 of 366 Answered (14.8%)

3. Should the Town purchase and annex property in the Eastern Corridor for the purpose of promoting affordable housing and economic development? (Town owned property does not require a vote for annexation regardless of size.)

356 of 366 Answered (97.3%)

Radio Buttons

Yes (273 responses, 74.6%)

No (83 responses, 22.7%)

4. Which of the following applies to you?

364 of 366 Answered (99.5%)

Radio Buttons

Resident of Lyons (307 responses, 83.9%)

Not a resident of Lyons, but live within 80540 (39 responses, 10.7%)

Neither applies to me (18 responses, 4.9%)

5. Please indicate how frequently you get information from each of these sources, if at all, about important Town of Lyons issues, including affordable housing.

Town website (www.townoflyons.com)

362 of 366 Answered (98.9%)

Radio Buttons

Frequent source (177 responses, 48.4%)

Infrequent source (166 responses, 45.4%)

Not at all (19 responses, 5.2%)

Email notices sent from the Town

363 of 366 Answered (99.2%)

Radio Buttons

Frequent source (312 responses, 85.2%)

Infrequent source (30 responses, 8.2%)

Not at all (21 responses, 5.7%)

Newsletter or flyer mailed with utility bill

359 of 366 Answered (98.1%)

Radio Buttons

Frequent source (185 responses, 50.5%)

Infrequent source (91 responses, 24.9%)

Not at all (83 responses, 22.7%)

Facebook or other social media

361 of 366 Answered (98.6%)

Radio Buttons

Frequent source (176 responses, 48.1%)

Infrequent source (92 responses, 25.1%)

Not at all (93 responses, 25.4%)

Local newspapers

362 of 366 Answered (98.9%)

Radio Buttons

Frequent source (187 responses, 51.1%)

Infrequent source (129 responses, 35.2%)

Not at all (46 responses, 12.6%)

Word-of-mouth (e.g., friends or neighbors)

359 of 366 Answered (98.1%)

Radio Buttons

Frequent source (192 responses, 52.5%)

Infrequent source (147 responses, 40.2%)

Not at all (20 responses, 5.5%)

Town staff or Board of Trustee members

360 of 366 Answered (98.4%)

Radio Buttons

Frequent source (73 responses, 19.9%)

Infrequent source (142 responses, 38.8%)

Not at all (145 responses, 39.6%)

Other (Please Specify)

Long Answer

22 of 366 Answered (6.0%)

6. Do you have any other questions, comments or suggestions for the Town regarding affordable housing in Lyons?

Long Answer

105 of 366 Answered (28.7%)

Agenda Item: X.4

Meeting Date: July 18, 2016

Subject:

Revisit CDBG Round 3 Prioritization

Background Information:

The updated infrastructure grant list for Round 3 is attached. Two modifications have occurred since the BOT's consideration in May. One project was moved from Round 3 to Round 2, because of a reduction in the buyout budget (the removal of 109 Park because of property owner decision to elevate house instead). The next highest project on the priority list that could be completed within the 11/30/17 completion deadline of Round 2 is Replacement of Damaged Pavement (See #5 of Round 2 – Obligation 1).

The other modification is the deletion of the buyout of 346 Park from the list. Per the direction from the BOT, staff sent a letter of status inquiry to the property owner on June 15, 2016 with a response deadline of July 5. (See attached letter.) After several discussions with the property owner, she has decided to withdraw her property from the buyout program. That allows two projects to be moved into Round 3; Replacement Pumps and Motors at Water Pump Station and the Waste Water Treatment Plant Addendum.

Recommended Action:

Direction to staff to proceed with updated prioritization list of projects for CDBG Round 3.

CDBG-DR Round 2 Infrastructure Grants (County Collaborative)

7/11/16

One buyout (341 Park – Stacy property) was funded through Round 1 CDBG-DR, but the amount is still included in the Town’s Round 2 acquisition amount stated below. Round 2 funds will become available upon completion of the Environmental Analysis. The Lyons share of funds for Round 2 is estimated to be \$ 4,927,592 and is divided into two obligations to minimize completion time restrictions. The total of the following list of projects is within the estimated budget for Round 2 (with \$47,304 remaining).

Round 2 – Obligation 1 (Completion deadline 11/30/17)

| | | |
|--|----------------|-------------|
| 1. Buyouts (2 Properties & Mobile Home Park) | \$2,123,800 | |
| 2. Waste Water Treatment Plant | 788,189 | |
| 3. PA Local Match (Debris Removal) | 22,140 | |
| 4. URA Consultants (Buyout Rentals) | 125,000 | |
| 5. Replace Damaged Pavement | <u>350,000</u> | |
| SUBTOTAL | | \$3,409,129 |

Round 2 – Obligation 2 (Completion deadline TBD)

| | | |
|--|---------------|------------------|
| 1. EDA Grant Match (CEC Sewer/Water) | 768,359 | |
| 2. PA Local Match (McConnell Bridge) | 669,000 | |
| 3. HMGP Match Elevation (2 Properties) | <u>33,800</u> | |
| SUBTOTAL | | <u>1,471,159</u> |
| TOTAL | | \$4,880,288 |

CDBG-DR Round 3 Infrastructure Grants (County Collaborative)

Collaborative is currently completing the required Unmet Needs Assessment for Round 3. Once completed and submitted to the State, State will proceed with updating the Action Plan with HUD. The tentative date for Round 3 funds to be available is in the fall, and the total amount available for Lyons is estimated to be \$ 2,500,000. The following top eleven projects can be completed within this budget (with \$40,000 remaining). The remaining projects will continue to be unmet needs and total approximately \$3.5 million (not including park development of buyout properties).

| | |
|---|-----------|
| 1. FEMA PA Match (2 nd Avenue Bridge) | \$ 80,000 |
| 2. Storm Drainage, Curb & Gutter in Flood Damaged Areas | 120,000 |
| 3. Storm Drainage, Curb & Gutter of Damaged Roads | 600,000 |
| 4. Relocation of Waterline (Apple Valley) Design | 300,000 |
| 5. Apple Valley Waterline Permitting & Agreements | 200,000 |
| 6. Utility Base Rate Reimbursement | 75,000 |
| 7. Electric Meter Upgrade | 300,000 |
| 8. Black Bear Hole Restroom | 90,000 |
| 9. Colo.Parks & Wildlife/LWWCF Match Trail Extension | 350,000 |
| 10. Replacement Pumps and Motors at Water Pump Station | 250,000 |

11. Waste Water Treatment Plant Addendum 95,000

CDBG-DR Round 4 Infrastructure Grants (County Collaborative)

At this time, we don't know if there will be a Round 4 of CDBG funding. The following projects have not yet been funded.

| | |
|---|-----------|
| 1. Tree Replacement | 75,000 |
| 2. Restoration of Buyout Properties | 200,000 |
| 3. Apple Valley Waterline Construction | 1,000,000 |
| 4. Lyons Valley River Park Recovery/Fuse Plug | 275,000 |
| 5. Bohn Park Pump House & Filter | 195,000 |
| 6. Park Development of Buyout Properties | TBD |
| 7. DRCOG Match (Main Street) | 400,000 |
| 8. Skate Park Relocation | 350,000 |
| 9. Sidewalks in Flood Damaged Areas | 335,000 |
| 10. DRCOG Match (Broadway) | 330,000 |

June 15, 2016

Nancy Arp
PO Box 1481
Lyons, CO 80540

Dear Nancy,

As the Town proceeds with the final stages of flood recovery, we need to prioritize for grant purposes the various infrastructure projects that still remain to be completed. At your request, we have kept your property on the potential buyout list but are now getting down to the final buyout grant opportunity.

The Board of Trustees recently directed Town staff to contact you regarding your intentions, so that we can finalize which infrastructure projects can go forward with the last round of Community Development Block Grant funding. I know you are currently living in your home and operating your children's day care facility there and may no longer be interested in the buyout program.

If that is the case and you withdraw from the buyout list, two infrastructure projects could be funded (replacement of pumps and motors at the water pump station and final work at the waste water treatment plant). However, if you want to participate in the buyout, the Board of Trustees wants to honor that request, but we need to know by July 5, 2016.

Please let me know how you would like to proceed, and of course I am available if you want to meet to discuss this. If you are no longer interested in the buyout program, please sign the attached withdrawal form and return to me either by mail (PO Box 49) or drop it off at the Town Hall. Thank you!

Sincerely,



Rosi Dennett, AICP
Lyons Buyout Consultant

Attachment: Buyout Program Withdrawal Form

DOUBLE GATLWAY
TO THE ROCKIES

TELEPHONE

303.823.6622

FACSIMILE

303.823.8257

432 5TH AVENUE • P.O. BOX 49
LYONS • COLORADO 80540

TOWNOFLYONS.COM