

DRAFT AGENDA
TOWN OF LYONS

7:00 P.M., TUESDAY, JANUARY 19, 2016

BOARD OF TRUSTEES MEETING
SHIRLEY F. JOHNSON COUNCIL CHAMBER
LYONS TOWN HALL, 432 5TH AVENUE, LYONS, COLORADO

- I. Roll Call and Pledge of Allegiance
- II. A Reflective Moment of Silence
- III. Approval of the Agenda
- IV. Sgt Nick Goldberger, Sheriff's Dept Report
- V. Audience Business - Limited to 15 minutes - All comments will be limited to 4 minutes per person
- VI. Confluence Update Signal at McConnell/Stone Canyon Update
- VII. Ordinances – First Reading - Second Reading – Public Hearing
 1. Public Hearing, Resolution 2015 - 135, a Resolution Approving a Final Plat and SIA for 2nd and Park Subdivision (commonly known as the Valley Bank Property), within the Town of Lyons This will be continued
 2. Emergency Ordinance 997, an Ordinance Amending Sections 2-1-10, 2-1-20, and 2-1-30 of the Lyons Municipal code to Conform with State Law Regarding Election Deadlines and Declaring an Emergency
- VIII. Consent Agenda
 1. January 2016 Accounts Payable
 2. January 4, 2016 BOT Meeting Minutes
 3. Meadow Park Construction Update
- IX. General Business
 1. Resolution 2016- 8, a Resolution to Approve Application to DOLA for CDBG-DR Funding for Local Match and Other Expenses and Approval for Being the Fiscal Sponsor for the NRCS EWP Stream Restoration in Each SSV3 of the S St Vrain From the Town of Lyons to County Road 69.
 2. Resolution 2016-10, a Resolution Approving Change Order#1 in the Amount of \$15,159 to the Contract with Bryan Construction, INC, for the Lyons Depot Library Rehabilitation/Renovation
- X. Items Removed from the Consent Agenda
- XI. Lyons Local Liquor Authority Consent Agenda
 1. Special Events Permit - Can'd Aid - Old Man Winter Event
- XII. Trustee Reports
- XIII. Staff Reports
- XIV. Adjournment

"The Town of Lyons will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. Persons needing accommodations or special assistance should contact the Town at hr@townoflyons.com as soon as possible, but no later than 72 hours before the scheduled event."

Agenda Item No: VII - 1
Meeting Date:

Subject: Public Hearing, Resolution 2015 - 135, a Resolution Approving a Final Plat and SIA for 2nd and Park Subdivision (commonly known as the Valley Bank Property), within the Town of Lyons

Presenter: Deb Anthony

Background: The developers of this project have asked that the BOT continue the Public Hearing to the February 1, 2016 BOT Meeting.

Staff Recommendations: Continuing the Public Hearing to the February 1, 2016 BOT Meeting

Agenda Item No: VII - 2

Meeting Date: January 19, 2016

Subject: ORDINANCE 997 - AN ORDINANCE AMENDING SECTIONS 2-1-10, 2-1-20, and 2-1-30 OF THE LYONS MUNICIPAL CODE TO CONFORM TO STATE LAW REGARDING ELECTION DEADLINES AND DECLARING AN EMERGENCY

Presenter: Deb Anthony

Background: Legislation in 2015 made changes in the Colorado Revised State Statutes to the election code that went in to affect the first of this year. Those changes conflict with our municipal code, I need for them both to be the same in order to efficiently run the election. Most of the changes were due to enabling the military to be able to vote, enough time to get the ballots to them and for them to get them back, we have 10 UOCAVA voters. This change needs to be made before January 25, 2016.

Staff Recommendations: Approving Ordinance 997 as an Emergency

TOWN OF LYONS, COLORADO

ORDINANCE 997

**AN ORDINANCE AMENDING SECTIONS 2-1-10, 2-1-20, and 2-1-30 OF
THE LYONS MUNICIPAL CODE TO CONFORM TO STATE LAW
REGARDING ELECTION DEADLINES AND DECLARING AN
EMERGENCY**

WHEREAS, the Lyons Municipal Code requires elections to be conducted in accordance with the Colorado Municipal Election Code of 1965; and

WHEREAS, the Lyons Municipal Code further states that the Town may by ordinance determine to follow all or part of the provisions of the Uniform Election Code of 1992 for any election; and

WHEREAS, due to changes in Colorado municipal election laws, the deadlines set forth in Chapter 2, Sections 2.1.20 and 2.1.30 are no longer feasible; and

WHEREAS, this Ordinance is necessary for the immediate preservation of the public peace, health and safety because a municipal election is scheduled for Tuesday, April 5, 2016, and the Town is obligated to comply with state statutory provisions regarding the various deadlines in the election process, and will be unable to meet those deadlines unless this Ordinance is made immediately effective.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS:

SECTION 1. Section 2-1-10 of the Lyons Municipal Code shall be repealed and reenacted to read in full as follows:

All elections other than coordinated elections shall be held and conducted in accordance with the Colorado Municipal Election Code as codified in Article 10 of Title 31 of the Colorado Revised Statutes. All coordinated elections shall be held and conducted in accordance with applicable provisions of the Uniform Election Code of 1992 as codified in Title 1 of the Colorado Revised Statutes. To extent that the Uniform Election Code of 1992 applies to non-coordinated elections, those provisions shall govern such elections.

SECTION 2. Section 2-1-20 of the Lyons Municipal Code shall be repealed and reenacted to read in full as follows:

No write-in vote for any municipal office shall be counted unless an affidavit of intent has been filed with the Town Clerk by the person whose name is written in by close of business on the sixty-fourth (64th) day before the day of the election, indicating that such person desires the office and is qualified to assume the duties of that office if elected.

SECTION 3. Section 2-1-30 of the Lyons Municipal Code shall be repealed and reenacted to read in full as follows:

If the only matter before the voters is the election of persons to office and if, at the close of business on the sixty-third (63rd) day before the election, there are not more candidates than offices to be filled at such election, including candidates filing affidavits of intent, the Town Clerk, if instructed by resolution of the Board of Trustees either before or after such date, shall cancel the election. The Board of Trustees, by resolution, shall declare the candidates elected and the candidates shall be deemed elected. Notice of such cancellation shall be published, if possible, in order to inform the electors of the Town, and notice of such cancellation shall be posted at each polling place and in not less than one (1) other public place.

SECTION 4. Severability. If any provision of this Ordinance should be found by a court of competent jurisdiction to be invalid, such invalidity shall not affect the remaining portions or applications of this Ordinance that can be given effect without the invalid portion, provided that such remaining portions or applications of this Ordinance are not determined by the court to be inoperable. The Town Board of Trustees declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, despite the fact that any one or more section, subsection, sentence, clause, phrase, or portion would be declared invalid or unconstitutional.

SECTION 5. Emergency. This Ordinance is necessary for the immediate preservation of the public peace, health and safety because a municipal election is scheduled for Tuesday, April 5, 2016, and the Town is obligated to comply with state statutory provisions regarding the various deadlines in the election process, and will be unable to meet those deadlines unless this Ordinance is made immediately effective.

INTRODUCED AND PASSED JANUARY 19, 2016

TOWN OF LYONS

By: _____
Connie Sullivan, Mayor Pro Tem

ATTEST:

Debra K. Anthony, Town Clerk

Town of Lyons
A/P Summary Bi-Monthly
01/19/16

Date & Check #	Handchecks	Description	Amount
1/11/2016 901601010	Land Title Guarantee Co	HMGP-Buyout 417 Evans McConne	\$ 276,150.00

Total Handchecks..... **\$ 276,150.00**

Payroll 01/15/16 **\$ 39,605.61**

<u>Unpaid Invoices - Vendor</u>	Amount	Grant Funds	Grant Name
4 Rivers Equipment:	\$ 1,552.51		
American Fence Company, Inc.:	\$ 201.60	\$ 201.60	FEMA
American Funds Service Co	\$ 1,976.02		
Birch Communications:	\$ 682.06		
Boulder County Finance	\$ 12,354.00		
Brekke Storage:	\$ 115.00	\$ 115.00	FEMA
Brownstein Hyatt Farber, LLP:	\$ 77.60		
Bryan Constuction, Inc.:	\$ 140,309.00	\$ 140,309.00	DOLA/SHF/LCF
CAMCA:	\$ 20.00		
Caselle:	\$ 1,394.00		
Century Link:	\$ 848.52		
CIRSA:	\$ 19,139.80		
Civic Results:	\$ 168.64		
Clark's Hardware:	\$ 644.09		
Colorado Aeria Photo Service:	\$ 90.00	\$ 90.00	FEMA
Colorado Analytical Lab:	\$ 112.50		
Colorado Department of Revenu	\$ 1,972.00		
Deep Rock Water:	\$ 56.12		
Electric Fund:	\$ 5,054.44		
Federal Payroll Taxes	\$ 14,743.45		
Front Range Land Solutions:	\$ 8,415.00	\$ 8,415.00	CDBG/HMGP
Honeywell International	\$ 184,000.00		
Innovative Computer:	\$ 3,641.00	\$ 930.00	CDBG/HMGP
JLB Companies, Inc.	\$ 23,523.96	\$ 23,523.96	CDOT/CDBG/CDPHE/FEMA
Lewan & Associates:	\$ 55.00		
Longmont, City of:	\$ 9,463.85	\$ 9,406.24	FEMA
Lyons Recorder:	\$ 65.60		
Lyons Regional Library District:	\$ 3,930.00	\$ 3,930.00	Holiday Bazaar
M E A N:	\$ 87,027.98		
McDonald Farms Enterprises Inc:	\$ 840.00		
Poysti & Adams, LLC:	\$ 1,200.00		
Production Services Internationa	\$ 4,495.64		
Pro-Ware, LLC:	\$ 309.00		
Quill:	\$ 89.99		
Safelite Autoglass:	\$ 84.89		
St. Vrain Market:	\$ 105.00	\$ 105.00	LCF
Stamey Associates, Inc.:	\$ 1,895.40		
U.S. Bank:	\$ 3,608.85		
United HealthCare Insurance Co:	\$ 19,619.09		

Town of Lyons
A/P Summary BI-Monthly
01/19/16

W L Contractors:	\$	73,564.00		
Wagner Welding Supply:	\$	8.68		
Xcel Energy:	\$	1,794.69		
	\$	629,248.97	\$	187,025.80

Grand Total (unpaid, hand checks & payroll)	\$	945,004.58
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1 WORKSHOP 6:15 PM – 6:45 PM
2 UPDATE ON AFFORDABLE HOUSING DEVELOPMENT COMPETITION DRAFT OVERVIEW
3

4 MINUTES
5 TOWN OF LYONS

6 **7:00 P.M., MONDAY, JANUARY 4, 2016**

7 BOARD OF TRUSTEES MEETING
8 SHIRLEY F. JOHNSON COUNCIL CHAMBER
9 LYONS TOWN HALL, 432 5TH AVENUE, LYONS, COLORADO
10

11 I. Roll Call and Pledge of Allegiance

12 **Roll Call. Present:** Mayor John O'Brien, Mayor Pro Tem Connie Sullivan, Trustee LaVern Johnson, Trustee Barney
13 Dreistadt, Trustee Dan Greenberg, Trustee James Kerr, Trustee Dawn Weller.

14
15 II. A Reflective Moment of Silence

16
17 III. Approval of the Agenda

18 **Motion:** Mayor Pro Tem Sullivan moved to approve the Agenda.

19 **Action:** Approve, **Moved by** Mayor Pro Tem Connie Sullivan, **Seconded by** Trustee Dawn Weller.

20
21 IV. Sgt Nick Goldberger, Sheriff's Dept Report

22 Sgt Goldberger reported there has been several vehicle versus elk instances just outside of Lyons, please drive safely.
23 Sgt Goldberger reported he is working on the 2015 report for the BOT and will have it for them very soon.

24
25 V. Audience Business - no one spoke for audience business

26
27 VI. Ordinances – First Reading - Second Reading – Public Hearing

28 1. Public Hearing, Second Reading, Ordinance 993, an Ordinance Rezoning Property Within the Town of Lyons,
29 Commonly Known as 323 5th Ave, From the R-2A Zone District to the R-3 Zone District.

30 Town Attorney Tim Cox reported 323 5th Avenue contains two detached single-family residences. One of the two was
31 substantially damaged in the 2013 flood and is eligible for the 404 buyout program. However, the other residence is
32 still habitable, and the owner would like to take advantage of the buyout while still retaining ownership and use of
33 the second dwelling unit. Accordingly, the owner submitted an application for a minor subdivision plat to create Lot
34 1, the habitable lot with the existing single-family unit, and Lot 2, an outlot that would be processed through the 404
35 program and eventually acquired by the Town as open space. The minor subdivision plat is necessary to make Lot 1 a
36 legal lot and to create Lot 2 as an outlot that can be acquired through the 404 program. The rezoning is necessary
37 because Lot 1, once subdivided, is too small for the minimum lot area in the current R2A zone district; by rezoning to
38 R3, Lot 1 will exceed that zone district's minimum lot area. The lot line adjustment is also needed to conform to
39 minimum lot standards. Town Attorney Cox reported he recommends that the Board hold a single public hearing on
40 the resolution and ordinance to discuss the interrelationship between the two, before voting separately on the two
41 items. Town Attorney Cox reported Staff recommends approving the resolution authorizing the minor subdivision plat
42 and lot line adjustment, and approve by separate vote the ordinance rezoning Lot 1 from R2A to R3.

43 Mayor O'Brien opened the Public Hearing at 7:10 pm and closed the Public Hearing at 7:11 pm with no comments.

44 **Motion:** Mayor Pro Tem Sullivan moved to approve Ordinance 993.

45 **Action:** Approve, **Moved by** Mayor Pro Tem Connie Sullivan, **Seconded by** Trustee Barney Dreistadt.

46 Motion passed unanimously.

47
48 2. Public Hearing, Second Reading, Ordinance 994, an Ordinance Amending Section 13-2-60 of the Lyons Municipal
49 Code to Increase Electric Service Rates

50 Aaron Caplan, UEB Chair, reported the town's electric service provider MEAN has removed it seasonal rates and has
51 gone to one monthly rate for the entire year. The Lyons Municipal Code will be amended by removing the seasonal
52 rates and setting the Residential Additional Use Rate to 0.1275 per kilowatt hour, the LMC has been amended by
53 removing seasonal rates and setting the Nonresidential Additional Use Rate for up to and including 5,000 kilowatt
54 hours per month to 0.1262, and setting Nonresidential Additional Use Rate for every kilowatt-hour or portion over
55 5,000 kilowatt hours per month to 0.1139 per kilowatt hour, the Residential Base Rate and the Nonresidential Base

56 Rates are not changed by this ordinance. Mr. Caplan reported the increase should amount to between \$6.00 and
57 \$12.00 per month depending on individual usage.
58 Mayor O'Brien opened the Public Hearing at 7:15 pm
59 1. Julie Boyle, Welch Drive, stated she moved here from Weld County and understands the need for the town to
60 increase the rates. Ms. Boyle asked the BOT if they have considered looking towards renewable energy for more
61 areas that just the eastern corridor including the commercial/business. Ms. Boyle stated congress has extended tax
62 credits for renewable energy, that maybe the town could get a grant for this. Mayor O'Brien asked Ms. Boyle to
63 consider attending the UEB meetings and sharing her knowledge. 
64 2. Coco Gordon, 5th Ave, asked Ms. Boyle to attend a SFC meeting and share her information with them also.
65 Mayor O'Brien closed the Public Hearing at 7:19 pm
66 **Motion:** Mayor Pro Tem Sullivan moved to approve Ordinance 994 on second reading with adding per kilowatt hour
67 to Section 1 after O.1275. Mayor Pro Tem Sullivan reported she agrees with the comments Ms. Boyle made about
68 renewable energy, but from what she has seen it is very difficult for the small businesses in Lyons to make this cost
69 efficient, the businesses already struggle and this would be an added expense.
70 **Action:** Approve, Moved by Mayor Pro Tem Connie Sullivan, Seconded by Trustee James Kerr. Motion passed
71 unanimously.
72
73 3. Public Hearing, Second Reading, Ordinance 995, an Ordinance Amending Section 13-4-60 of the Lyons Municipal
74 Code to Increase Wastewater Service Rates
75 Aaron Caplan, UEB Chair reported the Town owns and operates a municipal wastewater utility and has from time to
76 time adopted and amended regulations that set various fees and rates for wastewater service. The Lyons Municipal
77 Code is amended by increasing the base rate for all consumers with flat rate Town-provided water service to \$98.50,
78 by increasing the base rate for Residential consumers with metered Town-provided water service to \$22.65, by
79 increasing the base rate for Residential consumers without metered Town-provided water service to \$22.65, by
80 increasing the base rate for Nonresidential consumers with metered Town-provided water service to \$22.65 and
81 rendering Resolution 2014-19, null and void.  Town Administrator Simonsen suggested putting in a whereas that
82 included these rate increases were anticipated due to the building of the new wastewater plant. Mayor Pro Tem
83 Sullivan suggested in the third whereas to add \$300,000 in annual loan payment for the next 20 years or the
84 construction of the new wastewater plant.
85 Mayor O'Brien opened the Public Hearing at 7:26 pm
86 1. Joseph Lekarzyk, Boulder, CO asked how much a month the increase will be.
87 Mr. Capalyn reported the increase would be \$6.00 per month.
88 Mayor John O'Brien closed the Public Hearing at 7:27 pm.
89 Trustee Greenberg reported the BOT is not passing the full cost onto the consumer, some of the increase is being
90 absorbed in the wastewater reserves.
91 **Motion:** Mayor Pro Tem Sullivan moved to approve Ordinance 995 with the following additions, in the fourth whereas
92 state this was an anticipated rate increase due to the construction of the new plant and in the third whereas include
93 the amount of the annual loan payment and the number of years.
94 **Action:** Approve, Moved by Mayor Pro Tem Connie Sullivan, Seconded by Trustee James Kerr. Motion passed
95 unanimously.
96
97 4. First Reading - Ordinance 996 – an Ordinance Approving an Extension of the Temporary Moratorium on the
98 Acceptance and Processing of any Applications or Petitions for Annexation for any Property Within the Lyons Planning
99 Area Pending the Completion of a Master Planning Process for the Lyons Planning Area, and Declaring an Emergency.
100 Town Attorney Cox reported the previously approved temporary moratorium on the acceptance or processing of any
101 new application or petition for annexation of property to the Town of Lyons pursuant to C.R.S. 31-12-101, et seq. is
102 hereby extended for a period of 90 days for any annexations in the Town's Eastern Corridor and 180 days for
103 annexations in the Town's western planning area. The Board of Trustees finds and declares that the provisions of the
104 moratorium ordinance are temporary in nature and shall terminate with regard to the Town's Eastern Corridor 90
105 days after the effective date of this Ordinance, or on or about April 4, 2016, and shall terminate with regard to the
106 Town's western planning area 180 days after the effective date of this Ordinance, or on or about June 23, 2016, or
107 upon adoption of the master plan for the Lyons Planning Area, whichever is earlier. All other provisions of Ordinance
108 978, as amended by Ordinance 990, shall remain in full force and effect. This Ordinance is necessary for the
109 immediate preservation of the public peace, health and safety because a delay in its effective date could allow for the
110 submission of annexation applications or petitions that do not conform to the new master plan that is intended to
111 guide future annexation proposals. Town Attorney Cox reported staff recommends approval of Ordinance 996 as an
112 Emergency.
113 BOT discussion included planning efforts, extending the time period in the eastern corridor 90 days and 180 days for
114 the western corridor, verbal commitments to annex but no applications have been received by staff, defining the

115 eastern and western corridors in the ordinance and working on and approving the master plan for the Lyons Planning
116 Area.
117 Mayor O'Brien opened the Public Hearing at 7:36 pm and closed the Public Hearing at 7:37 pm with no comments.
118 Mayor O'Brien stated he did not want to stand in the way of those who have expressed an interest to annex into
119 town. Town Administrator Simonsen reported the town has hired a planner who is going to facilitate the Master Plan
120 with the stakeholders in the eastern and western corridor, it will be important for everyone to talk about their desires
121 for these areas. Town Administrator Simonsen introduced the new planner Matt Manley to the BOT.
122 **Motion:** Mayor Pro Tem Sullivan moved to approve Ordinance 996 as an Emergency with adding the definition of the
123 western and eastern corridor where appropriate in the ordinance.
124 **Action:** Approve, **Moved by** Mayor Pro Tem Connie Sullivan, **Seconded by** Trustee Dawn Weller. Motion passed
125 unanimously.
126

127 5.Public Hearing, Second Reading, Ordinance 991, an Ordinance Annexing an Enclave of Certain Land into the Town of
128 Lyons, Colorado Known as the Black Bear East Enclave Annexation No. 1 and Declaring an Emergency

129 Town Attorney Cox reported  a portion of the property that is the subject of this annexation request is owned by
130 the Town and abuts the St. Vrain River. Access to and permission to work on the Town-owned property is critical as
131 part of the stream bank restoration project. As long as the property is within Boulder County's jurisdiction, the Town
132 would be bound to follow the County's permitting process, which is longer and more complex than the Town's.
133 Therefore, the Town applied to annex the property so that the work can be completed faster. Because the property is
134 part of an enclave – meaning it has been surrounded by land within the Town's boundaries for at least three years -
135 the annexation can be completed by ordinance, without the need for a petition and bypassing some other procedural
136 requirements. Certain notice and publication provisions must still be followed, and the Clerk has certified that those
137 steps have been taken. The ordinance has been defined as an emergency ordinance necessary to protect the public
138 health, safety and welfare because any delay in the effective date could jeopardize the funding for the stream bank
139 restoration project. Adoption of the ordinance as an emergency would allow for it to become effective immediately.
140 Note that any annexed property must be zoned by the Town within 90 days after annexation. We would typically
141 attempt to run the zoning process simultaneously with the annexation, but because of the time sensitivities involved,
142 we recommend completing the annexation process and then pursuing the zoning in a month or so. Town Attorney
143 Cox reported staff recommends approving the annexation as an emergency ordinance, on second reading following a
144 public hearing.

145 Mayor O'Brien opened the Public Hearing at 7:43 pm and closed the Public Hearing at 7:44 pm with no comments.
146 **Motion:** Mayor Pro Tem Sullivan moved to approve Ordinance 991 as an emergency.
147 **Action:** Approve, **Moved by** Mayor Pro Tem Connie Sullivan, **Seconded by** Trustee Dawn Weller. Motion passed
148 unanimously.
149

150 VII. Consent Agenda

- 151 1. Resolution 2016 -1, a Resolution Designating the Original Public Notice Location and the Official Newspapers of
152 General Circulation for the Town of Lyons, Colorado
153 2. Resolution 2016-5, a Resolution Authorizing a Contract with SJR Environmental for the Town of Lyons Hazardous
154 Materials Identification for the Buyout Demolition Program.
155 3. Resolution 2016-3, a Resolution Approving Celebrating One Action 2016 Arts + Immigration
156 4. January 2016 Accounts Payable
157 5. Resolution 2016-6, a Resolution Approving CDBG Disaster Recovery Program Federal Requirements
158 6. Resolution 2016-7, a Resolution Approving a Minor Subdivision Plat and a Lot Line Adjustment the Property at 323
159 5th Ave, Lyons, Colorado, Also Known as the Jones Property
160 **Motion:** Trustee Weller moved to approve the Consent Agenda.
161 **Action:** Approve, **Moved by** Trustee Dawn Weller, **Seconded by** Trustee James Kerr.
162 Motion passed unanimously.
163

164 VIII. General Business

- 165 1. Resolution 2016-4, a Resolution Approving a Memorandum of Understanding between the Town of Lyons a
166 Statutory Municipality of the State of Colorado and Lyons Properties, LLC, a Colorado Limited Liability Company.
167 Town Administrator Simonsen reported that she, Mayor Pro Tem Sullivan, Trustee's Dreistadt & Kerr have been
168 working with Lyons Properties, the Town's water attorney and Lyons Properties attorney to complete the MOU. Town
169 Administrator reported they are working on property boundaries, utility easements and other issues. Town
170 Administrator Simonsen reported since this document did not get back to Staff until this afternoon it may be best for
171 the BOT to call for an Executive Session to go over the changes made by Lyons Properties. BOT discussion concerning
172 the town incurring cost on the delays at Meadow Park, the email from the Lyons Ditch/Craig Ferguson concerning the
173 diversion in the river and the water taps for Lyons Properties.

174 **Motion:** Mayor Pro Tem Sullivan moved to approve resolving the concerns on Resolution 2016-4 in Executive Session
175 and to move Resolution 2016-4 to after the Executive Session.
176 **Action:** Approve, **Moved by** Mayor Pro Tem Connie Sullivan, **Seconded by** Trustee Jim Kerr. Motion passed
177 unanimously.

178
179 2. Resolution 2016-2, a Resolution Adopting a Classification and Pay Plan for the Employees of the Town of Lyons,
180 Colorado
181 Town Administrator Simonsen reported in accordance with Section 1-7-6 of the Lyons Municipal Code, the Board of
182 Trustees should review the compensation and classification scale of employees annually. Attached is the updated
183 2016 staff classification, pay grade and salary range schedule. Adjustments have been made based on the adopted
184 2016 annual budget and the addition / modification of job positions and duties. Town Administrator Simonsen
185 reported in 2011 a salary schedule was conducted and adopted in 2012, I propose conducting a new salary schedule
186 this year and implementing it in 2017. Town Administrator Simonsen reported Staff is recommending that a new
187 classification and compensation survey be conducted in the second half of 2016 and presented with the 2017 budget.
188 The last survey was conducted in 2011 and adopted in 2012
189 BOT discussion concerning cost of the study, new economic part time position for 2016, additional hours for the
190 recreation coordinator, the possibility of forming subcommittee concerning employment issues. 

191 **Motion:** Trustee Dreistadt moved to approve Resolution 2016-2 and conducting a new classification and
192 compensation **Action:** Approve, **Moved by** Trustee Barney Dreistadt, **Seconded by** Trustee LaVern Johnson.
193 Motion passed unanimously.

194
195 3. Discussion concerning the use of pet friendly salt on sidewalks
196 Town Administrator Simonsen written request from a resident Linda Wickman for the BOT to consider putting in the
197 LMC the use of pet friendly salt on sidewalks in town.
198 BOT discussion concerning cost to the town and residents, rock salt/sand used by town is fairly pet friendly,
199 researching cost of pet friendly salt for sidewalks, possibility of town owned properties and business complying, it
200 would be good for what runs in to the river, getting local businesses to carry the product, educating the public,
201 promoting the use of safe products vs putting this in the LMC. Mayor Pro Tem Sullivan stated this may be costly if
202 implemented for the businesses; I would promote educating vs enforcing. Trustee Greenberg stated he had spoke
203 with Ms. Wickman and she supports promoting the use of safe products. After BOT discussion the BOT agreed to get
204 comments from SFC and EDC concerning promoting but not enforcing. Trustee Greenberg suggested the town doing a
205 rebate program for the pet friendly salt.

206
207 IX. Items Removed from the Consent Agenda - no items removed from the Consent Agenda

208
209 X. Executive Session
210 An executive session for discussion of the possible purchase or acquisition of real or personal property and
211 determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations
212 and instructing negotiators, and receiving legal advice from attorneys representing the Town on any specific legal
213 questions pursuant to C.R.S. Sec. 24-6-402(4)(a), Sec. 24-6-402(4)(e), and Sec. 24-6-402(4)(b), respectively, and
214 specifically, discussion of the proposed acquisition of easements in the Meadow Park Area, instructing negotiators
215 regarding said easements, and obtaining advice as needed from the Town Attorney on any related legal issues.
216 **Motion:** Mayor Pro Tem Sullivan moved to go into Executive Session for the following purposes, and executive session
217 for discussion of the possible purchase or acquisition of real or personal property and determining positions relative
218 to matters that may be subject to negotiations, developing strategy for negotiations and instructing negotiators, and
219 receiving legal advice from attorneys representing the Town on any specific legal questions pursuant to C.R.S. Sec. 24-
220 6-402(4)(a), Sec. 24-6-402(4)(e), and Sec. 24-6-402(4)(b), respectively, and specifically, discussion of the proposed
221 acquisition of easements in the Meadow Park Area, instructing negotiators regarding said easements, and obtaining
222 advice as needed from the Town Attorney on any related legal issues. I further move to reconvene the Board meeting
223 at the conclusion of the executive session, for the purpose of taking any actions deemed necessary.
224 **Action:** Approve, **Moved by** Mayor Pro Tem Sullivan **Seconded by** Trustee Barney Dreistadt.
225 Motion passed unanimously

226  Mayor O'Brien stated it is January 4, 2016, and the time is now 8:12 p.m. For the record, I am Mayor John
227 O'Brien. As required by the Open Meetings law, this executive session is being electronically recorded. Also present
228 at this executive session are the following persons: Town Administrator Victoria Simonsen, Mayor Pro Tem Sullivan,
229 Town Clerk Debra Anthony, Trustee Barney Dreistadt, Trustee Jim Kerr, Trustee Dan Greenberg, Trustee Lavern
230 Johnson, Trustee Dawn Weller, Town Water Attorney Jens Jensen (by phone), TOL Planner Matt Manley.
231

232 This is an executive session for the following purposes: Discussion of the possible purchase or acquisition of real or
233 personal property and determining positions relative to matters that may be subject to negotiations, developing
234 strategy for negotiations and instructing negotiators, and receiving legal advice from attorneys representing the Town
235 on any specific legal questions pursuant to C.R.S. Sec. 24-6-402(4)(a), Sec. 24-6-402(4)(e), and Sec. 24-6-402(4)(b),
236 respectively, and specifically, discussion of the proposed acquisition of easements in the Meadow Park Area, instructing
237 negotiators regarding said easements, and obtaining advice as needed from the Town Attorney on any related legal
238 issues. I caution each participant to confine all discussion to the stated purpose of the executive session, and that no
239 formal action may occur in the executive session. If at any point in the executive session any participant believes that
240 the discussion is going outside the proper scope of the executive session, please interrupt the discussion and state an
241 objection.

242 The BOT returned to the Regular BOT Meeting at 10:02 pm

243 **Motion:** Trustee Dreistadt moved to approve Resolution 2016-4 with the following changes to the Resolution;
244 Section 1. The attached Memorandum of Agreement and exhibits attached thereto are hereby approved on condition
245 that the Board of Trustees receives a signed resolution adopted by the Board of the Lyons Ditch Company agreeing
246 that the Town may construct the Lyons Ditch Diversion Structure in accordance with current plans
247 Section 2. Upon receipt by the Board of Trustees of the signed resolution adopted by the Board of the Lyons Ditch
248 Company agreeing that the Town may construct the Lyons Ditch Diversion Structure in accordance with current plans,
249 the Mayor or Mayor Pro Tem are hereby authorized to execute the Memorandum of Agreement approved by this
250 Resolution and the Town Clerk is authorized to attest the Mayor or Mayor Pro Tem's signature.

251 The following changes to the memorandum:

252 9. The Parties agree that the structure identified as Structure #7R, as depicted on the plans for the Meadow
253 Park Phase 2 PW20-B1 Project attached as Exhibit B to Exhibit 2 of this MOA ("Water Control Structure"), and that the
254 structure identified as Structure #8, as depicted on the plans for the Meadow Park Phase 2 PW20-B1 Project attached
255 as Exhibit to Exhibit of this MOA (the " Structure") will be owned by the Town.

256 10. The Parties agree that while the Water Control Structure and the Structure will be partially
257 located on LP Property, the Town will maintain ownership, control and responsibility for the Water Control Structure
258 and the Structure.

259 11. The Parties agree to execute the easement and agreement regarding the Water Control Structure and
260 the Structure in the form attached hereto as Exhibit 2 and Exhibit , respectively, but Exhibit A to same will
261 not be finalized until the Final Land Survey is available.

262 12. [add "and _____ Structure Easement & Agreement" in both places after "Water Control
263 Structure Easement & Agreement."]

264 13. [same – add "and _____ Structure" and " _____ Structure & Agreement" where appropriate.
265 Paragraph 30 – delete "that state "Diversion Area Closed for Private Event"
266 Paragraph 31 – add "language" to read "determine the exact language, number and locations ..."
267 Paragraph 32 – replace "between the hours of 3pm and 8 pm" with "4 pm and 8 pm."
268 Paragraph 43 – Strike entire first sentence.

269 **Action:** Approve, Moved by Trustee Barney Dreistadt, Seconded by Mayor Pro Tem Connie Sullivan. Motion passed
270 unanimously.

271

272 XI. Trustee Reports

273 Trustee Johnson reported January 25th there will be a Special Senior Lunch, January 29th LRAP update with all
274 commissions, January 19th Parks Meeting.

275 Trustee Dreistadt reported the LAHC will be meeting tomorrow; Lyons Volunteers will be back to work this week after
276 taking a break through the holidays.

277 Trustee Greenberg reported Mark Browning has turned in his resignation with the Library Board and will be stepping
278 down at the end of January, Jenny Voss is also resigning, and this will leave 2 vacancies for the Library Board.
279 Discussion concerning the process to fill the vacancies.

280 Trustee Greenberg stated he would be attending the Lyons Fire Protection quarterly meeting on January 14th and
281 Cody Humphrey will be on the agenda to talk to them about the possible housing development on the triangle.

282 Trustee Greenberg stated the BOT/Town Staff needs to talk with St Vrain Valley School District and the Fire Protection
283 District concerning the URA. Mayor O'Brien stated he had spoken with Mr. Haddad, St Vrain Valley School District and
284 they were asking where the town is with the URA and what participation from the special districts would be like.

285 Trustee Greenberg asked that everyone take the Library Survey.

286 Trustee Kerr stated the UEB would be meeting on Wednesday at 4:00 pm at Town Hall and will be discussing Evans
287 Street and concerns at the wastewater plant BOD discharges coming from the brewery and the distillery, fats, oils and
288 greases are also a problem and the town needs to complete the grease trap inspections regularly.

289 Trustee Weller thanked the town for getting the check to ECO Pass, the program will be extended through 2016.

290 **Motion:** Mayor Pro Tem Sullivan stated it is now 10:30 pm, I move to continue the meeting for another 10 minutes.

Meeting Date: 12/21/2015

Subject: Meadow Park Phase II Construction Update

Background Information: In September of 2015 Krische Construction began flood recovery work in Meadow Park to complete phase II. The project is moving along and is still on schedule to be completed in May of 2016. Work completed to date includes clearing and grubbing of site, tree removal, sewer line installation with manholes one through seven, new gas main to the restrooms, electric main lines, foundation pours for new restroom, picnic shelter and WPA Shelter, framing of the new restroom, completion of river structures one and two, and survey work. The next phase of work will continue through the winter and will encompass the remainder of river structures three through eight, framing of concessions stand, new restroom and WPA Shelter, water main installation, grading, survey of remaining park features to include the ice rink, playgrounds and new tent spaces.

Like any large construction project we have incurred some add services/change orders to the original contract. Some of these changes have been credits for design changes or material adjustments and others have been additional charges for items that were not in the drawings during the bidding process. These change orders have not caused any delay to the project schedule and are listed below;

		Credit	Add
Change Order # 1	Tree house adjustment price	\$1,297.00	
Change Order # 2	Add gas lines to Fire Pits (ice rink)		\$5,863.00
Change Order # 3	Remove Tent Site, Credit on tables, grills, shrubs	\$3,749.00	
Change Order # 4	HVAC system upgrade for heat to restrooms		\$11,402.00
Change Order # 5	Duct size changes and exhaust grilles		\$1,105.00
Change Order # 6	Electrical credit changes for removing lights	\$2,447.00	
Change Order # 7	Electric add for soap dispensers		\$830.00
	Total	\$7,493.00	\$19,200.00

The Meadow Park Phase II contract was a not to exceed amount of \$6,172,760.00. With the current field order adds and projects credits above we are currently \$11,707.00 over the contract amount. There are contingency funds within the flood recovery budget to cover overages for these additional services.



605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-778-7643 / F. 303-775-9598

REQUEST FOR CHANGE PROPOSAL

Date: 9.16.18
RCP #: 1

Meadow Park Phase II
PROJECT

TOL- Sloane Nyström, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY

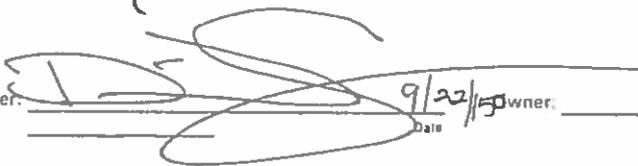
Ripley Design - Russ / Stephanie Architects
CC

Detailed description of Change Request:
Adjust Treehouse Allowance to Final Actual Costs - Credit to Owner

Value of this Request for Change:

Calendar Days project is / is not extended:

Contractor:  9/28/18 Date
Krische Construction Date

Owner:  9/22/18 Date
Date



888 Weaver Park Road / P.O. Box 418
Longmont, CO 80501-0418
P. 303-778-7843 / F. 303-778-8888

REQUEST FOR CHANGE PROPOSAL

Date: 11.9.15
COP #: REVISED # 2

Meadow Park Phase II
PROJECT

TDL- Siobh Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY

Ripley Design - Russ / Stephanie Architects
cc

Detailed description of Change Request:
Per RFI #15 response directive, add gas line to Fire Pits near the ice rink.

Value of this Request for Change:

Calendar Days project is / is not extended:

Contractor:  11 9 15 Architect: _____
Krische Construction Date XXX Date

Owner:  11 12 15 Owner: _____
Dave Coe Date XXX Date



606 Weaver Park Rd.
 Longmont, CO 80501
 P. 303-776-7643/ F. 303-776-6598

REQUEST FOR CHANGE PROPOSAL

Date: 11.9.15
 RCP # REVISED # 2

Meadow Park Phase II

Per RFI #15 response directive, add gas line to Fire Pits near the ice rink

PROJECT

DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	PTS	LABOR	UNIT \$	MATERIAL	UNIT \$	SUBCONTRACTOR PRICE	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	1		65.00	65	0.00	0	0.00	0	65
Superintendent	0		55.00	0	0.00	0	0.00	0	0
Journeyman	0		42.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	0		28.00	0	0.00	0	0.00	0	0
Project Coordinator	1		35.00	35	0.00	0	0.00	0	35
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				100		0		0	100
Overhead	10.00%								10
Profit	5.00%								5
Total of Work / Items by Krische									115
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Kerwin Plumbing	1		0.00	0	0.00	0	0.00	5,237	5,237
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				0		0		5,237	5,237
Overhead	5.00%								262
Profit	0.00%								0
Total of Work / Items by Subcontractors									5,499
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	1.25%								73
General Liability Insurance	0.50%								29
Builders Risk Insurance	0.50%								29
Payment and Performance Bond	2.00%								117
Subtotal of Other Costs									249
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									249
TOTAL COST				100		0		5,237	5,863



cop #2

• Design Build • Commercial • Industrial • Remodel • Service •

P.O. Box 1176, Broomfield, CO, 80038-1176 303-466-3581 Fax 303-466-3901

Meadow Park Phase II

Change Order # Gas line to fire pit (Excludes fire pit switch)

10/16/2015

Material:		<u>\$1,950</u>
Sales tax- _____ %		<u> </u>
Total Material		<u>\$1,950</u>
 Labor:		
Plumber <u>12</u> Hours @ <u>\$70</u>		<u>\$840</u>
Apprentice <u>12</u> Hours @ <u>\$55</u>		<u>\$660</u>
Total Labor		<u>\$1,500</u>
 Expenses:		
Material handling _____ % of material total;		<u> </u>
Misc. material and job cost, expendables, small tools		<u> </u>
_____ % of Labor Total		<u> </u>
 Administration		<u> </u>
Permits		<u> </u>
Equipment Rental		<u> </u>
 Backhoe		<u> </u>
Overtime		<u> </u>
Other - Minors		<u>\$1,300</u>
 Total Expenses:		<u>\$1,300</u>
 Overhead and Profit:		
Subtotal 1: Total material and labor expenses		<u>\$4,750</u>
Overhead <u>5</u> % of subtotal 1:		<u>\$238</u>
Subtotal 2: (subtotal #1 plus overhead)		<u>\$4,988</u>
 Profit: (<u>5</u> % of subtotal #2)		<u>\$249</u>
 Total		<u>\$5,237</u>



605 Weaver Park Road/ P.O. Box 419
 Longmont, CO 80501-0419
 P. 303-776-7643 / 303-776-9598

REQUEST FOR INFORMATION

Date: 10.6.15
 RFI #: 15

Meadow Park Phase II - Lyons, CO
 PROJECT
email
 SENT VIA
P3.1 & addendum sheet
 DRAWING REFERENCE

Town of Lyons, Ripley Design
 SUBMITTED TO (OWNER/ARCHITECT)
Krische Construction, Inc.
 SUBMITTED BY
gas service removed in addendum
 SPECIFICATION REFERENCE

SUBJECT:

At the existing restroom; P3.1 addendum sheet shows timer switch for fire pits but the gas service was removed as shown on original P3.1

Please provide direction

PROPOSED SOLUTION:

reinstall note from original P3.1 for gas to fire pits deleted from addendum page

SCHEDULE IMPACT: _____ Days _____ COST IMPACT: _____ YES OR NO yes

DATE RESPONSE REQUIRED: 10.15.15 SIGNED BY: Joe Black

RESPONSE: ARCHITECT/ENGINEER

Agreed. The gas line to the WPA shelter was removed however the gas lines to the firepits near the ice rink should have remained.

RESPONSE DATE: 10/6/15 PERSON RESPONDING: Stephanie Van Dyken



605 Weaver Park Road / P.O. Box 413
Longmont, CO 80501-0413
P. 303-776-7843 / F. 303-776-9588

REQUEST FOR CHANGE PROPOSAL

Date: 11.3.15
COP # 3

Meadow Park Phase II
PROJECT

TOL - Siobane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT):

Krische Construction - Joe Black
SUBMITTED BY

Ripley Design - Russ / Stephanie Architects
cc

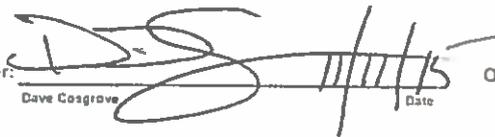
Detailed description of Change Request:

- Per ASI #10 Attached - Credit owner to remove two (20 grilles, two (2) picnic tables, treated timbers and crusher fines associated with tent space T10 and picnic space P2.
- Re-align trail to keep more of the existing Lawn Area
- Remove 16 shrubs
- Reduce new sod and preserve existing sod where trail re-aligned.

Value of this Request for Change:

Calendar Days project is / is not extended:

Contractor:  11.3.15 Architect: _____
Krische Construction Date XXX Date

Owner:  _____
Dave Cosgrove Date XXX Date



605 Weaver Park Rd.
 Longmont, CO 80501
 P 303-776-7643/ F 303-776-9538

REQUEST FOR CHANGE PROPOSAL

Date 11.3.15
 RCP # 3

Meadow Park Phase II

Per ASI #10 Attached - Client owner to remove two (2) grilles, two (2) picnic tables, treated timbers and crusher fines associated with

PROJECT

DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT \$	LABOR	UNIT \$	MATERIAL	UNIT \$	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	0		85.00	0	0.00	0	0.00	0	0
Supennendent	0		55.00	0	0.00	0	0.00	0	0
Journeyman	0		42.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	0		28.00	0	0.00	0	0.00	0	0
Misc Expenses	0		0.00	0	0.00	0	0.00	0	0
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				0		0		0	0
Overhead	10.00%								0
Profit	5.00%								0
Total of Work / Items by Krische									0
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Colorado Precast - tables	1		0.00	0	0.00	0	0.00	(1,199)	(1,199)
SJ Wards Landscapes	1		0.00	0	0.00	0	0.00	(2,215)	(2,215)
Pilot Rock Grills	1		0.00	0	0.00	0	0.00	(335)	(335)
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				0		0		(3,749)	(3,749)
Overhead	0.00%								0
Profit	0.00%								0
Total of Work / Items by Subcontractors									(3,749)
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.00%								0
Builders Risk Insurance	0.00%								0
Payment and Performance Bond	0.00%								0
Subtotal of Other Costs									0
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									0
TOTAL COST				0		0		(3,749)	(3,749)



land planning ■ landscape architecture ■ urban design ■ entitlement

Architects Supplemental Instructions #10 Meadow Park – Lyons, CO

From: Stephanie Van Dyken

Ripley Design, Inc.

419 Canyon Ave., Suite 200

Fort Collins, Colorado 80521

Phone: 970.224.5828

To: Wendy Trippel

Krische Construction

Date: 10/01/2015

ASI #10: Removed Tent camping space T10 and Picnic space P2. Re-aligned trail next to T10

Wendy,

L5.0, L5.4, L7.0

- Remove two (2) grilles, two (2) picnic tables, treated timbers and crusher fines associated with tent space T10 and picnic space P2.
- Re-align trail to keep more of the existing lawn area

L7.1

- Remove 16 shrubs
- Reduce new sod and preserve existing sod where trail re-aligned

Regards,
Stephanie Van Dyken, PLA

Joe Black

From: RJT - Customer Service <customerservice@rjthomas.com>
Sent: Tuesday, October 27, 2015 3:46 PM
To: Joe Black
Cc: Wendy Trippel
Subject: RE: PROJECT: CO MEADOWS PARK in LYONS, CO - R J THOMAS MFG CO INC
Attachments: 151027162654_0001.pdf

Joe Black
@ Krische Constr
Longmont, CO 80501

tel: 303-776-7643

RE: PO# 15055-11.430.10 UPDATED Quote # 57565

Please find attached an UPDATED Quote # 57565 on 10-27-15 - Total = \$ 36,669.17

JB
10/29/15
APPROVED

This shows a credit of (2) Grills A-20/S B2 of \$177.57 each x 2 = \$355.14 and an Addition of \$20.00 for the (5) sets of BR-4HSA Concrete Anchors for the Hot Coal Bins.

Also need Approval on the Cusom Decal that is Attached.

We also changed the Bear Proof Receptacle to Black Powder Coated.

Thank you!
Paula Smith 1-800-762-5002

*total credit to original P.O.
<-\$335.14>*

Customer Service

APPROVED

RJ Thomas Mfg. Co., Inc. | PO Box 946 | Cherokee, IA 51012-0946
Ph: 712-225-5115 | Fx: 712-225-5796 | E-mail: customerservice@rjthomas.com | www.pilotrock.com

Pilot Rock
PARK · STREET · CAMP
SITE PRODUCTS

f in **You Tube**

Joe Black
Krische Constr.
10/29/15



Cap #3

Colorado Precast Concrete
1820 E Hwy 402
Loveland, CO 80537
Phone: (970) 669-0535
Fax: (970) 669-0674

QUOTE

Quote #: 15-2735 Terms: NET 30
Order Date: 7/20/2015

Customer Copy

Total Weight	0		
	0		
<i>Original</i> \$33,882.65			
- \$32,683.67			
<u><= 1,198.98 ></u>	NO		
		Taxable	\$31,143.67
		Non-Taxable	\$1,540.00
		Sub Total	\$32,683.67
		Tax	\$903.16
		Total	\$33,586.83

All tables bid with standard grey concrete and 2 lbs Davis color #160 to make "Baja Red". Texture bid with smooth form finish with a standard gloss sealer applied. All tables to have plank tops and to ship assembled. R10.13.15 reduced qty of tables by (2).

This quote is based on current material prices and availability. Due to the unstable markets, i.e. fuel, cement, plastics and steel, price increases may be passed on and delivery dates cannot be guaranteed. Delivery price quoted is based on a full truck load and loads may be subject to fuel surcharge. If additional loads are required due to customer requests for partial loads, there will be an extra per trip delivery fee for each partial load required. One hour onsite offloading time allowed, time over one hour will be billed at \$150.00 per hour.

Delivered and offloaded to site safely accessible to CPC equipment. Placement of tables included in delivery pricing provided access can be provided to CPC equipment.

We are pleased to submit the above quotation for your consideration. Should you place an order, be assured it will receive our prompt attention. Projects billed on actual materials delivered. Terms are based on credit. Products based on CPC design. **Engineering calculations not included.**

This quote valid 15 days from quote date. On custom orders payment must be made in full prior to any action being taken or a one page credit application can be completed and approved for net 30 days. On tax exempt projects a copy of the tax exempt certification must be presented with signed quote. Prices are limited to the information provided by customer at time of quote.

Materials that are ordered and manufactured per customer's request and delivery is not taken within 30 days of production date will be billed for (including delivery charges) and stored at CPC yard for a period of up to 120 days. If material is not taken in 120 day period from production date, storage fees may apply.

PURCHASER agrees to comply with all Federal, state and local laws, codes, regulations and ordinances in effect where the work is to be performed; and to pay all fees, licenses, and taxes, including sales and use taxes and inspection costs unless otherwise specified in writing.

Please be aware that some products require special lifting devices. CPC will provide lifts for one week with a deposit amount equal to the purchase price of the lifts. If the lifts are returned within one week and are undamaged, the full deposit will be returned. After one week, rental charges will apply. Please ask your sales person for details.

MSDS information available at www.coloprecast.com

Acceptance of quotation acknowledges acceptance of Terms and Conditions as stated above and Attachment "A".

Payment subject to applicable terms; CPC does not allow retainage of any kind.

Accepted By Position Date

Colorado Precast Concrete is a Woman Owned Business.

Certified WBE
Certified RTD SBE
Certified NPCA
ARRA Compliant
Certified WOSB

CPC has been awarded the 2011 Platinum Safety Award from NPCA -No injuries in 145,509 hours-



Colorado Precast Concrete
 1820 E Hwy 402
 Loveland, CO 80537
 Phone: (970) 669-0535
 Fax: (970) 669-0674

QUOTE

Quote #: 15-2735 Terms: NET 30
 Order Date: 7/20/2015

Customer Copy

Bill to:	Krische Construction P.O. Box 419 Longmont, CO 80502-0419	Delivery to:	Meadow Park - Ph II Picnic Tables R10.13.15 600 Park Dr. Lyons, CO 80540
Contact:	Krista Toepfer	Project Manager:	
Phone :	303-776-7643	Fax:	303-776-9598
Phone :		Phone :	
Customer ID:	KR CO	PO:	
		ShipVia:	
		Sales Rep:	Bill Williams

Qty	Item	Description	Weight	Unit F/H	Unit Price	TX	Extension
Structure: <input type="checkbox"/> Picnic Tables		Architectoral				Station:	
47	PT72PK	6'-0" Long Picnic Table - Plank Top	0				
4	PT96HPK	8'-0" Handicap Picnic Plank Table Top	0				
Tables bid with "Baja Red" Davis color. Texture to be smooth form finish with standard gloss sealer. Tables ship assembled.							\$31,143.67
Structure: <input type="checkbox"/> Delivery		Ship				Station:	
1	SHIP	Shipping / Freight Charges	0				\$1,540.00

C4P #3
Per ASE #10



Meadows Park
ASI--10

303 776-7991, Fax: 303 776-9033
335 1st Ave., Longmont, CO 80501

10/15/2015

Item description	Approx. Quantity	Units	
Delete 605 sf of crusher fines	605	sf	\$605.00
Delete 16 shrubs	16	ea	\$560.00
Delete 100lf of 6x6 ties	100	lf	\$375.00
Reduce new sod install	900	sf	\$675.00
TOTAL deduct:	\$2,215.00		

Steve ward-- SJ Ward Landscapes

Krische Construction



605 Weaver Park Road / P.O. Box 419
Lengmont, CO 80501-0419
P. 303-776-7843 / F. 303-776-9598

REQUEST FOR CHANGE PROPOSAL

Date: 11.3.15
COP #: 4

Meadow Park Phase II
PROJECT

TOL- Slocane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER-ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY

Ripley Design - Russ / Stephanie Architects
CC

Detailed description of Change Request:

Per attached ASI #8, Please find attached Mechanical and Electrical subcontractors scope letters addressing the ASI #8 as interpreted and pricing therein.

Please find a copy of ASI #8 attached as well.

Value of this Request for Change: 11,402

Calendar Days project is / is not extended: 0

Contractor: [Signature] 11.10.15 Architect: _____
Krische Construction Date XXX Date

Owner: [Signature] 11/12/15 Owner: _____
Date Consignee Date XXX Date



605 Weaver Park Rd
 Longmont, CO 80501
 P 303-776-7643 / F. 303-776-9598

REQUEST FOR CHANGE PROPOSAL

Date: 11.3.15
 RCP #: 4

Meadow Park Phase II

Per attached ASI #8, Please find attached Mechanical and Electrical subcontractors scope letters addressing the ASI #8 as interpreted

PROJECT

DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	PRICE \$	AMOUNT	UNIT \$	AMOUNT	UNIT \$	SUBCONTRACTOR OTHER	TOTAL
Work / Items by Krische Construction	0		0.00	0	0.00	0	0.00	0	0
Project Manager	2		65.00	130	0.00	0	0.00	0	130
Superintendent	0		55.00	0	0.00	0	0.00	0	0
Journeyman	0		42.00	0	0.00	0	0.00	0	0
Apprentice	0		35.00	0	0.00	0	0.00	0	0
Laborer	0		28.00	0	0.00	0	0.00	0	0
Project Coordinator	1		35.00	35	0.00	0	0.00	0	35
Small Tools	0		0.00	0	0.00	0	0.00	0	0
Safety Equipment	0		0.00	0	0.00	0	0.00	0	0
Travel / Truck Expense	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Krische				165		0		0	165
Overhead	10.00%								17
Profit	5.00%								8
Total of Work / Items by Krische									190
Work / Items by Subcontractors	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Highland Heating and A/r	1		0.00	0	0.00	0	0.00	3,850	3,850
	0		0.00	0	0.00	0	0.00	0	0
Wellfield Group / Elect	1		0.00	0	0.00	0	0.00	6,503	6,503
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
	0		0.00	0	0.00	0	0.00	0	0
Subtotal of Work / Items by Subcontractors				0		0		10,353	10,353
Overhead	0.00%								0
Profit	5.00%								518
Total of Work / Items by Subcontractors									10,871
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								57
Builders Risk Insurance	0.50%								57
Payment and Performance Bond	2.00%								228
Subtotal of Other Costs									342
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									342
TOTAL COST				165		0		10,353	11,407



contracting • consulting
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Date November 3, 2015

Serial #002

Krische Construction
605 Weaver Park Rd.
Longmont, CO 80501
Attention: Joseph Black
Project Manager
P. 303-776-7643 F. 303-776-9598
JoeBlack@krischeconstruction.com

Reference: Meadows Park Phase II
Job # 15-070 subcontract # 15055

Subject: Change Proposal #001
ASI-08 dated 10/26/2015 and email dated 11/3/2015

Dear Mr. Joseph Black:

We hereby submit for your consideration our Change Request #001 in the amount of Six thousand, five hundred, three dollars and 00/100 (\$6,503.00) to be added to our subcontract agreement for the above referenced project. This change request covers the following revisions:

- o Corrected labor rates,
- o Changes O&P per specifications
- o Added power in New Restroom building as defined in the notes of the change proposal
- o Added power in Existing Restroom building as defined in the notes of the change proposal
- o Removal of existing panel in Existing Restroom building in conjunction with the installation of a new panel know as Panel XX

Clarifications:

1. Hand dryers are assumed to be provided by others as noted, final power connection by WGC
2. All new mechanical equipment shown on drawings is assumed to be provided and placed by others. Disconnecting means and final; connections by WGC
3. Cutting and patching of all existing surfaces, masonry, and drywall other regardless of current conditions are excluded from this proposal.
4. This change order is based solely on the usual cost elements such as labor, material and normal markups and does not include any amount for additional changes in the sequence of work, delays, disruptions, re-scheduling, extended overhead, overtime,

146 Yuma Street
Denver, CO 80223

303.428.2011 phone
303.202.0466 facsimile

acceleration, and/or impact costs; and the right is expressly reserved to make claim for any and all of these related items prior to the final settlement of this contract.

5. This proposal is valid for 7 days and is subject to any labor and material modifications occurring after this time period.
6. We are unable to proceed with labor or procurement of materials associated with this change unless directed in writing. Please advise how we are to proceed.

If you have any questions, please feel free to contact the undersigned.

Sincerely,

WEIFIELD GROUP CONTRACTING



Project Manager

15-070 F11-001/Office/Field

This Change proposal is based off of information provided by Kriche Construction on 10/26/2015

The documentation is ASL-08

WGC interpretation of the added scope is as follows;

- E1.2 adding power and making final connections to, two 208 volt 1 phase wall unit heaters provided and installed by others
- E1.2 adding three single pole 20 amp breakers and two 2 pole 15 amp breakers in panel A
- E1.2 providing and installing pipe wire to complete the power as defined above.
- E4.2 removing from the existing rest room building one 240 volt 100 amp meter and panel
- E4.2 providing and installing a new panel identified as panel XX
- E4.2 rework pipe and wire panel/meter feeder to make connection to new panel
- E4.2 rework existing power wiring and raceways to make connection to new panel
- E5.2 adding power and making final connections to, three 208 volt 1 phase wall unit heaters provided and installed by others
- E5.2 providing power and making connections to hand dryers provided by others, in both mens and women's rest rooms
- E5.2 providing and installing pipe wire to complete the power as defined above.



605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-8419
P 303-778-7643 / F. 303-778-9598

REQUEST FOR CHANGE PROPOSAL

Date: 11 10 15
COP #: 5

Meadow Park Phase II
PROJECT

TCL: Sionea Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY

Rp by Design - Russ / Stephanie Architects
cc

Detailed description of Change Request:

Per ASI #7 attached, please find added cost for duct size changes and exhaust grilles

Value of this Request for Change:

Calendar Days project is / is not extended:

Contractor: [Signature] 11 10 15 Architect: _____
Krische Construction Date XXX Date

Owner: [Signature] 11/12/15 Owner: _____
Dave Cosgrove Date XXX Date



GDS Weaver Park Ltd
 Longmont, CO 80501
 P. 303-776-7643 / F. 303-776-9598

REQUEST FOR CHANGE PROPOSAL

Date: 11.10.15
 RCP #: 5

Meadow Park Phase II

Per ASI #7 attached please find added cost for duct size changes and exhaust grilles

PROJECT

DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	TEST \$	LABOR	EQUIP \$	MATERIAL	UNITS	SUBCONTRACT/ OTHER	TOTAL
<u>Work / Items by Krische Construction</u>	0		0 00	0	0 00	0	0 00	0	0
Project Manager	2		65 00	130	0 00	0	0 00	0	130
Superintendent	0		55 00	0	0 00	0	0 00	0	0
Journeyman	0		42 00	0	0 00	0	0 00	0	0
Apprentice	0		35 00	0	0 00	0	0 00	0	0
Laborer	0		28 00	0	0 00	0	0 00	0	0
Project Coordinator	1		35 00	35	0 00	0	0 00	0	35
Small Tools	0		0 00	0	0 00	0	0 00	0	0
Safety Equipment	0		0 00	0	0 00	0	0 00	0	0
Travel / Truck Expense	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
Subtotal of Work / Items by Krische				165		0		0	165
Overhead	10.00%								17
Profit	5.00%								8
Total of Work / Items by Krische									190
<u>Work / Items by Subcontractors</u>	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
Highland heating and air	1		0 00	0	0 00	0	0 00	840	840
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
Subtotal of Work / Items by Subcontractors				0		0		840	840
Overhead	0.00%								0
Profit	5.00%								42
Total of Work / Items by Subcontractors									882
<u>Other Costs</u>									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								6
Builders Risk Insurance	0.50%								6
Payment and Performance Bond	2.00%								22
Subtotal of Other Costs									33
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									33
TOTAL COST				165		0		840	1,105



Po Box 709
 Mead, Co 80542
 Office 303-848-0095
 Fax 970-212-9304
www.highlandheating.com

Krische Construction 605 Weaver Park Road Longmont, Colorado CHANGE ORDER REQUEST #1	PHONE: <u>303-776-7643</u> DATE: <u>11/3/2015</u> JOB NAME / LOCATION: Meadow Park Phase II Lyons, Colorado
--	--

Change EF-1 as requested on ASI #7. Change duct sizing and exhaust grilles as shown on Drawing M2.1. Rev. 1 dated 9-30-2015.

Labor: \$240.00
 Equipment & Materials: \$523.64

 OH & Profit @ 10%: \$76.36
 Total: \$ 840.00

Change Order #1 \$ 840.00

Payment to be made as follows: Progress payments
 1.5% per month interest (18% annual) on unpaid balance plus all costs of collection and attorney fees.

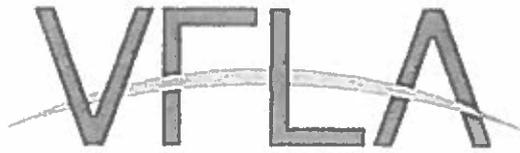
All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Change Order Submitted By Al Metcalf

ACCEPTANCE OF CHANGES-The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____
 Signature _____

Date of Acceptance _____



Strength in design. Strength in partnership. Strength in community

Lyons Meadow Park

Project No. 2014-106

Architects Supplemental Instruction No. 7

TO: Kirsche Construction

DATE OF ISSUANCE: 10/01/2015

The work will be carried out in accordance with the following instructions issued in accordance with the Contract Documents.

At the New Restrooms, change the exhaust fan EF-1 to a model that will deliver 470 cfm instead of the originally spec'd 280 cfm. See attached revised exhaust fan schedule on reissued sheet M2.1.

Please submit this ASI to Safebuilt as an addendum to the originally submitted permit set.

END OF ASI

VAUGHT FRYE LARSON architects

401 W Mountain Ave, Suite 100 Fort Collins, CO 80521 tel 970.224.1191 fax 970.224.1662 www.theartofconstruction.com

Bid Item	Drawing	Total Material	Total Labor \$	Old Material	Total Hours	Total
ASI-08 dated 10/26/2015	E1.2	514.72	718.01	173.71	12.56	1,499.00
ASI-08 dated 10/26/2015	E4.2	116.75	330.42		5.78	634.88
ASI-08 dated 10/26/2015	E5.2	1,000.50	2,841.74	398.18	49.71	4,369.47
	Revised Totals	1,631.97	3,890.17	571.89	68.05	6,503.35
	Remainder					
	Final Price	1,631.97	3,890.17	571.89	68.05	6,503.35

Labor Type	Crew	Hours	Rate \$	SubTotal	Total
1 Foreman	20.00		11.34	68.00	771.12
2 Journeyman	100.00		56.71	55.00	3,119.05
Totals	120.00		68.05	57.17	3,890.17

General Expenses	Quantity	Duration	Cost/Unit	Total	Notes
1 Direct Job expenses	1.00	1.00	390.00	390.00	10% of labor c
Totals				390.00	

Quoted Materials	Alarm	Cost	Vendor	Notes
1 Distribution equipment	Qty	571.89	Crescent	
Totals		571.89		

Final Pricing	Calculated (%)	Calculated (\$)
Database Material (Extension)		1,060.08
Quoted Material		571.89
Material Total		1,631.97
Direct Labor		3,890.17
Labor Total		3,890.17
General Expenses		390.00
Total Cost		5,912.14
Adjustment Overhead	10.000	591.21
Total Overhead	10.000	591.21
Selling Price		6,503.35
Final Price		6,503.35



Expiration Date: 11/26/15

Quotation

TO:
 WEIFIELD GROUP CONTRACTING LLC
 SETH ANDERSON
 146 YUMA STREET
 DENVER, CO 80223-1206

Project Info:
 Project: Meadow Park Phase 2 ASI08
 Job #: #GR-102715-27280
 Bid Date: 10/27/15
 Bid Time: 02:00 PM CDT
 Quoter: BRET D KRAMER

Type	Quantity	Vendor	Description	Unit or Lot#	Unit Price	Ext Price
PANEL A	3	SCHNEIDE	QOB120 ADD TO PANEL A	Unit	23.250/EA	69.75
PANEL A	2	SCHNEIDE	QOB215 ADD TO PANEL A	Unit	51.980/EA	103.96
PANEL XX	1	SCHNEIDE	NEW PANEL XX	Unit	398.180/EA	398.18

CRESCENT ELECTRIC SUPPLY COMPANY AND SUBSIDIARIES TERMS AND CONDITIONS OF QUOTATION

- 1) Buyer understands and agrees that all quotations and accepted orders by Crescent Electric Supply Company and Subsidiaries ("Seller") are expressly conditioned upon these terms and conditions ("Terms and Conditions of Quotation"). Furthermore, your acceptance of this quotation indicates that you have also read, and agree, to the Crescent Electric Supply Company and Subsidiaries Terms and Conditions of Sale ("Terms and Conditions of Sale") which are deemed automatically incorporated into any and all purchase orders.
- 2) Prices are firm for 10 days unless otherwise noted. As to all other terms, until signed and returned, the quotation is merely a quotation of sales prices. The quotation and tender will be deemed accepted only if signed and returned within ten days after receipt; otherwise, it shall have no effect.
- 3) Seller is not required to accept Buyer's orders. Any purchase order pursuant to Seller's quotation shall not result in a contract until it is accepted by Seller and acknowledged by it or its authorized representative.
- 4) This quotation is contingent upon Buyer meeting the financial qualifications established by Seller. Buyer shall supply Seller with such credit information as Seller may reasonably request in order to qualify Buyer for the rights under any Purchase Order Agreement.
- 5) If the manufacturer requires a deposit or full payment to be made to them at the time of order placement or

From:
 CRESCENT DENVER, CO
 MAIN 303-629-1188
 1780 W 6TH AVE
 DENVER, CO 80204-4903
 Printed By: BRET D KRAMER

Notes



Project: Meadow Park Phase 2 ASI08
Expiration 11/26/15

--

Type	Quantity	Vendor	Description	LOT #	Unit Price	Ext Price
<p>release, those same requirements will be passed on to the Buyer, which Buyer accepts.</p> <p>6) The quotation does not include accessory equipment, stems, mounting bars, mounting hardware, spares or plaster frames or any fitting-up charges which cover the manufacture or operating cost of the necessary tools and fixtures required to fill the order unless such items are listed or published as standard components in the manufacturer's specifications.</p> <p>7) The quotation is made for the listed types and quantities only and all descriptions, items, totals and quantities are listed for your convenience only. Seller is not bound by any specifications, drawings, notes, instructions, engineering notices, technical data or any other document referred to in a Purchase Order by Buyer, and shall not be deemed to be incorporated by reference in any document or order by Buyer, unless a full copy is provided to Seller and such terms are approved and accepted in writing by Seller. Take-offs are not guaranteed. All items, including equals, are subject to approval by the Specifier.</p> <p>8) Special orders may not be subject to return for credit. Return privileges, if available, on special order material will involve restocking charges.</p> <p>9) Prices do not include taxes for sales, use, property, excise, freight or other tax charges, which are Buyer's responsibility.</p> <p>10) If the quotation is accepted and Buyer's order form is used for the purpose, it is expressly understood and agreed that these terms and conditions, including the Terms and Conditions of Sale, shall prevail if they conflict in any way with the terms and conditions set forth in such order form, and the issuance of such order by Buyer shall be deemed to note Buyer's assent to this condition.</p> <p>11) BUYER AGREES TO AND ACKNOWLEDGES RECEIPT OF THESE TERMS CONDITIONS WHETHER IN HAND DELIVERED OR THROUGH VIEWING ONLINE AT www.cesco.com, where copies of the Terms and Conditions of Quotation, Terms and Conditions of Sale and Application for Open Account Privilege are available. Buyer may also request additional copies by contacting the Corporate Finance Manager of Seller directly at (815) 747-3145.</p> <p>Revision: Approved February 7, 2014</p>						

From:
 CRESCENT DENVER, CO
 MAIN 303-629-1188
 1780 W 6TH AVE
 DENVER, CO 80204-4903
 Printed By: BRET D KRAMER

Total	571.89
--------------	---------------

Notes



Strength in design. Strength in partnership. Strength in community.

Lyons Meadow Park

Project No. 2014-106

Architects Supplemental Instruction No. 8

TO: Kirsche Construction

DATE OF ISSUANCE: 10/26/2015

The work will be carried out in accordance with the following instructions issued in accordance with the Contract Documents.

Please find attached supplementary instructions from the Mechanical & Electrical Engineers to add heat in the New Restroom and Existing Restroom. Note that heat is added only to the extent to keep the pipes from freezing in these buildings during the winter, not to achieve a level of user comfort in those buildings during the winter.

END OF ASI

VAUGHT FRYE LARSON *architects*

401 W Mountain Ave Suite 100 • Fort Collins, CO 80521 tel 970 224 1191 fax 970 224 1662 www.theartofconstruction.com



To: Gary Dennison - VFLA

Date: October 19, 2015

Re: Lyons Meadow Park

MECHANICAL SUPPLEMENTAL INSTRUCTIONS

The following changes have been made to the mechanical drawings and shall be issued as part of ASI-8

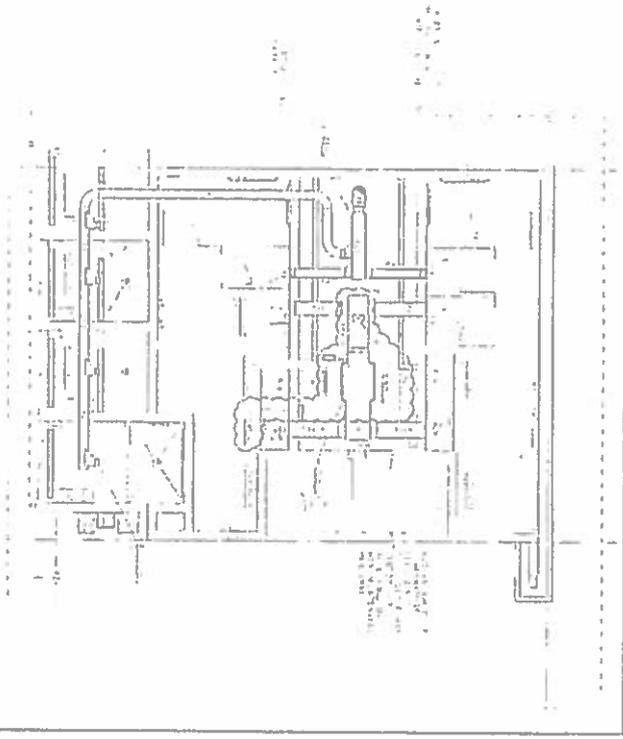
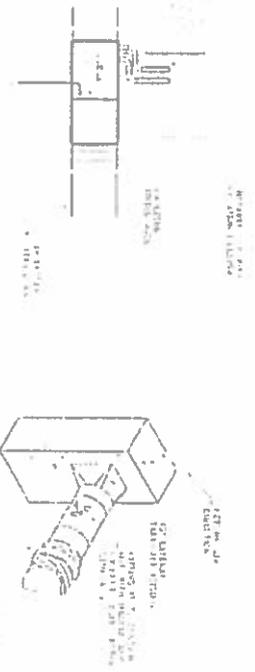
Item 1:

See attached drawings for work required to keep the new and existing restrooms open year round. Year round operation excludes the shower areas.

Thank you and if you have any questions, please call our office.

Respectfully,

Kalib Ainsworth
Integrated Mechanical, LLC



MEADOW PARK MECHANICAL PLAN - DETAIL OF FAN SCHEDULE

UNIT	TYPE	SIZE	LOCATION	STATUS	REMARKS
1	FAN SCHEDULE	1200	MEADOW PARK RESTROOM	NEW	AS SHOWN ON MECHANICAL PLAN

MEADOW PARK MECHANICAL PLAN - DETAIL OF FAN SCHEDULE

UNIT	TYPE	SIZE	LOCATION	STATUS	REMARKS
1	FAN SCHEDULE	1200	MEADOW PARK RESTROOM	NEW	AS SHOWN ON MECHANICAL PLAN

MEADOW PARK MECHANICAL PLAN - DETAIL OF FAN SCHEDULE

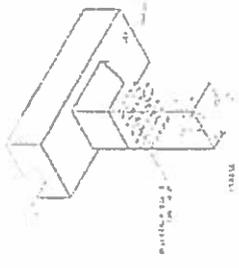
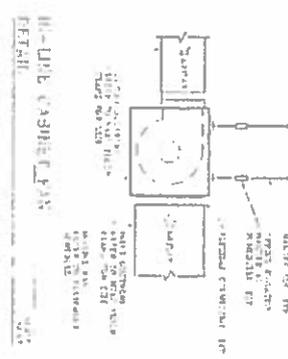
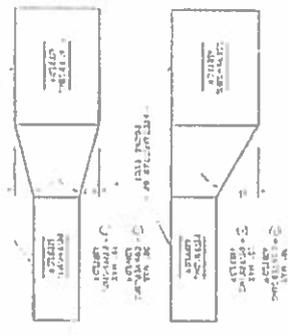
UNIT	TYPE	SIZE	LOCATION	STATUS	REMARKS
1	FAN SCHEDULE	1200	MEADOW PARK RESTROOM	NEW	AS SHOWN ON MECHANICAL PLAN

MEADOW PARK MECHANICAL PLAN - DETAIL OF FAN SCHEDULE

UNIT	TYPE	SIZE	LOCATION	STATUS	REMARKS
1	FAN SCHEDULE	1200	MEADOW PARK RESTROOM	NEW	AS SHOWN ON MECHANICAL PLAN

MEADOW PARK MECHANICAL PLAN - DETAIL OF FAN SCHEDULE

UNIT	TYPE	SIZE	LOCATION	STATUS	REMARKS
1	FAN SCHEDULE	1200	MEADOW PARK RESTROOM	NEW	AS SHOWN ON MECHANICAL PLAN



MEADOW PARK

WFLA

MEADOW PARK MECHANICAL PLAN - DETAIL OF FAN SCHEDULE

M2.1

NEW RESTROOM HVAC PLAN SCHEDULES AND DETAILS

MEADOW PARK



VFLA Project Management

George Washington University
 1000 Reservoir Road, NW
 Washington, DC 20057
 Phone: (202) 994-2000
 Fax: (202) 994-2001
 Website: www.vfla.com



FLOORING SCHEDULE

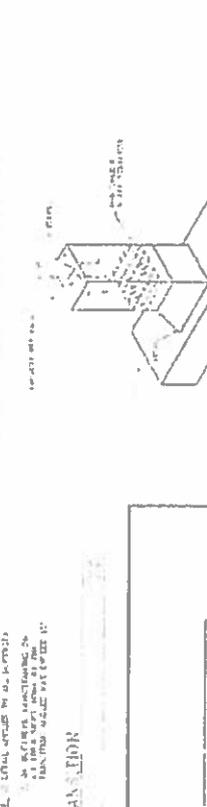
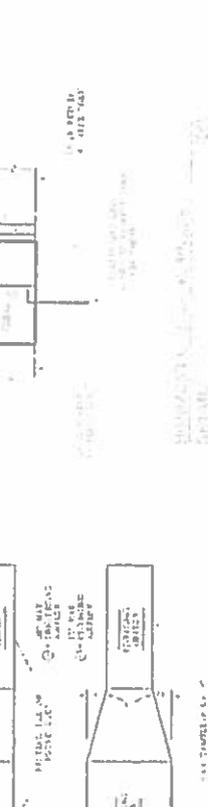
NO.	DESCRIPTION	QTY	UNIT	AREA	PERCENT	DATE	BY	CHKD	DATE	BY
1	WOOD FLOORING	100	SQ. FT.	100	100%	10/10/10	JM	JK	10/10/10	JM
2	CONCRETE FLOORING	50	SQ. FT.	50	50%	10/10/10	JM	JK	10/10/10	JM

DOORS AND WINDOWS SCHEDULE

NO.	DESCRIPTION	QTY	UNIT	AREA	PERCENT	DATE	BY	CHKD	DATE	BY
1	WOOD DOOR	10	EA.	10	100%	10/10/10	JM	JK	10/10/10	JM
2	ALUMINUM WINDOW	20	EA.	20	100%	10/10/10	JM	JK	10/10/10	JM

ELECTRIC HEATER SCHEDULE

NO.	DESCRIPTION	QTY	UNIT	AREA	PERCENT	DATE	BY	CHKD	DATE	BY
1	ELECTRIC HEATER	10	EA.	10	100%	10/10/10	JM	JK	10/10/10	JM



DUCT TAKE-OFF DETAIL
 RECTANGULAR

EXISTING RESTROOM
 HVAC PLAN,
 SCHEDULES AND
 DETAILS

M3.1

1. ALL WORK TO BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL ELECTRICAL CODE (NEC) AND THE NATIONAL FIRE ALARMS CODE (NFPA 70).

2. ALL WORK TO BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL MECHANICAL CODE (NMC) AND THE NATIONAL FIRE ALARMS CODE (NFPA 70).

3. ALL WORK TO BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL PLUMBING AND HEATING CODE (NPHC) AND THE NATIONAL FIRE ALARMS CODE (NFPA 70).

4. ALL WORK TO BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL ELECTRICAL CODE (NEC) AND THE NATIONAL FIRE ALARMS CODE (NFPA 70).

5. ALL WORK TO BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL MECHANICAL CODE (NMC) AND THE NATIONAL FIRE ALARMS CODE (NFPA 70).

6. ALL WORK TO BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL PLUMBING AND HEATING CODE (NPHC) AND THE NATIONAL FIRE ALARMS CODE (NFPA 70).

7. ALL WORK TO BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL ELECTRICAL CODE (NEC) AND THE NATIONAL FIRE ALARMS CODE (NFPA 70).



Adonai Professional Services, Inc.(APS, Inc.)
Electrical Engineers

ASI No.8

DATE: October 23, 2015
PROJECT: Meadow Park in Lyons, Colorado PROJECT NO: APS...504-15
TO: Gary Dennison EMAIL: Gary@vfla.com
AT: Vaught Frye Larson Architects PHONE NO: 970.224-1191
FROM: Randy J. Bremmer
REGARDING: ASI No.8
PAGES: 5 (INCLUDING SHEET E0.2, E1.2, E4.2 & E5.2)

COMMENTS:

Gary, please issue the following ASI No.8 on this project, also the new panelboard added to the existing restroom building will be utilized for the electrical added in ASI No.2.

Electrical Revision:

1. **Sheet E0.2 (Electrical Site Details & Schedules):**
 - a. Mechanical Equipment Schedule: Added new mechanical electric unit heaters to schedule. See attached electrical drawing sheet E0.2.
2. **Sheet E1.2 (Electrical New Restroom Power Plan):**
 - a. Electrical New Restroom Power Plan: Added new electrical heaters EWH-1 & 2. Revised circuiting of a few other circuits to free up panelboard space for new heaters. See attached electrical drawing sheet E1.2.
 - b. Panelboard 'A' Schedule: Added new circuit breakers for new heaters and revised other circuits to free up panelboard space for new heaters. See attached electrical drawing sheet E1.2.
3. **Sheet E4.2 (Electrical WPA Shelter Power Plan):**
 - a. Electrical One-Line Diagram: Delete existing Panel 'XX' and replace with new Panel 'XX' due to limited space available at existing panel. Delete existing meter located inside equipment room. This revision is for both ASI #8 and also for revisions previously issued in ASI #2. See attached electrical drawing sheet E4.2.
 - b. Panelboard 'D1' Schedule: Updated panelboard schedule indicated added loads for new heaters. See attached electrical drawing sheet E4.2.
4. **Sheet E5.2 (Electrical Renovated Restroom Power Plan):**
 - a. Electrical One-Line Diagram: Added new electrical heaters EWH-3, 4 & 5. Indicate new Panel 'XX' to replace existing Panel 'XX'. See attached electrical drawing sheet E5.2.
 - b. Panelboard 'XX' Schedule: Deleted original Panel 'XX' schedule and replaced with new Panel 'XX' Schedule. See attached electrical drawing sheet E5.2.

SIGNED: RANDY J. BREMMER
Design Consultant

MEADOW, PARK
PHASE 2 PW20-B1
BUILDINGS

VFLA

Vertical File Location
Project: Meadow, Park Phase 2 PW20-B1 Buildings
Drawing: Electrical Site Details
Date: 10/15/2024

PROJECT: MEADOW, PARK PHASE 2 PW20-B1 BUILDINGS
DRAWING: ELECTRICAL SITE DETAILS
DATE: 10/15/2024

E0.2



LIGHTING FIXTURE SCHEDULE

NO.	DESCRIPTION	QTY	MANUFACTURER	MODEL	WATTAGE	HEIGHT	NOTES
1	RECESSED DOWNLIGHT	100	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
2	RECESSED DOWNLIGHT	50	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
3	RECESSED DOWNLIGHT	200	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
4	RECESSED DOWNLIGHT	100	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
5	RECESSED DOWNLIGHT	50	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
6	RECESSED DOWNLIGHT	100	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
7	RECESSED DOWNLIGHT	50	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
8	RECESSED DOWNLIGHT	100	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
9	RECESSED DOWNLIGHT	50	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
10	RECESSED DOWNLIGHT	100	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
11	RECESSED DOWNLIGHT	50	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
12	RECESSED DOWNLIGHT	100	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
13	RECESSED DOWNLIGHT	50	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
14	RECESSED DOWNLIGHT	100	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
15	RECESSED DOWNLIGHT	50	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
16	RECESSED DOWNLIGHT	100	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
17	RECESSED DOWNLIGHT	50	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
18	RECESSED DOWNLIGHT	100	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
19	RECESSED DOWNLIGHT	50	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
20	RECESSED DOWNLIGHT	100	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE

MECHANICAL EQUIPMENT SCHEDULE

NO.	DESCRIPTION	QTY	MANUFACTURER	MODEL	WATTAGE	HEIGHT	NOTES
1	MECHANICAL EQUIPMENT	1	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
2	MECHANICAL EQUIPMENT	1	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
3	MECHANICAL EQUIPMENT	1	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
4	MECHANICAL EQUIPMENT	1	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
5	MECHANICAL EQUIPMENT	1	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
6	MECHANICAL EQUIPMENT	1	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
7	MECHANICAL EQUIPMENT	1	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
8	MECHANICAL EQUIPMENT	1	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
9	MECHANICAL EQUIPMENT	1	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
10	MECHANICAL EQUIPMENT	1	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
11	MECHANICAL EQUIPMENT	1	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
12	MECHANICAL EQUIPMENT	1	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
13	MECHANICAL EQUIPMENT	1	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
14	MECHANICAL EQUIPMENT	1	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
15	MECHANICAL EQUIPMENT	1	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
16	MECHANICAL EQUIPMENT	1	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
17	MECHANICAL EQUIPMENT	1	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
18	MECHANICAL EQUIPMENT	1	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
19	MECHANICAL EQUIPMENT	1	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE
20	MECHANICAL EQUIPMENT	1	OSRAM	AR115	15W	5.5"	SEE ELECTRICAL SCHEDULE

MEADOW, PARK PHASE 2 PW20-B1 BUILDINGS
ELECTRICAL SITE DETAILS
DATE: 10/15/2024

MEADOW, PARK PHASE 2 PW20-B1 BUILDINGS
ELECTRICAL SITE DETAILS
DATE: 10/15/2024

MEADOWS PARK - SECTIONS

SECTION	DATE	BY	CHKD.	APP'D.
SECTION 1				
SECTION 2				
SECTION 3				
SECTION 4				
SECTION 5				
SECTION 6				
SECTION 7				
SECTION 8				
SECTION 9				
SECTION 10				
SECTION 11				
SECTION 12				
SECTION 13				
SECTION 14				
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SECTION 46				
SECTION 47				
SECTION 48				
SECTION 49				
SECTION 50				

MEADOWS PARK - SECTIONS

SECTION 1

SECTION 2

SECTION 3

SECTION 4

SECTION 5

SECTION 6

SECTION 7

SECTION 8

SECTION 9

SECTION 10

SECTION 11

SECTION 12

SECTION 13

SECTION 14

SECTION 15

SECTION 16

SECTION 17

SECTION 18

SECTION 19

SECTION 20

SECTION 21

SECTION 22

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SECTION 29

SECTION 30

SECTION 31

SECTION 32

SECTION 33

SECTION 34

SECTION 35

SECTION 36

SECTION 37

SECTION 38

SECTION 39

SECTION 40

SECTION 41

SECTION 42

SECTION 43

SECTION 44

SECTION 45

SECTION 46

SECTION 47

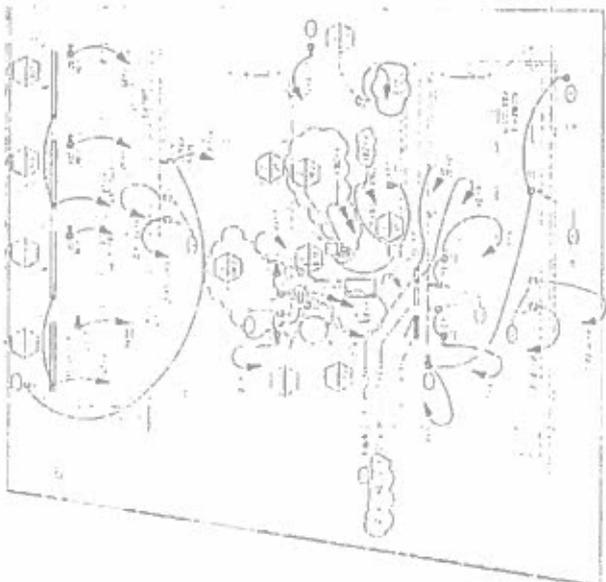
SECTION 48

SECTION 49

SECTION 50



SECTION 4 - ELECTRICAL POWER PLAN



ELECTRICAL NEW RESTROOM POWER PLAN

- REFERENCE NOTES**
- 1. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL ELECTRICAL CODE (NEC) AND THE NATIONAL FIRE ALARM AND SIGNALING CODE (NFPA 72).
 - 2. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL ELECTRICAL CODE (NEC) AND THE NATIONAL FIRE ALARM AND SIGNALING CODE (NFPA 72).
 - 3. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL ELECTRICAL CODE (NEC) AND THE NATIONAL FIRE ALARM AND SIGNALING CODE (NFPA 72).
 - 4. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL ELECTRICAL CODE (NEC) AND THE NATIONAL FIRE ALARM AND SIGNALING CODE (NFPA 72).
 - 5. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL ELECTRICAL CODE (NEC) AND THE NATIONAL FIRE ALARM AND SIGNALING CODE (NFPA 72).

MEADOWS PARK

PHASE 2 PW20-B1

BUILDINGS

U.S. DEPT. OF THE INTERIOR

BUREAU OF LAND MANAGEMENT

1500 W. 10TH AVENUE

DENVER, CO 80202

SHEET 2

ELECTRICAL

NEW RESTROOM

POWER PLAN

E1.2.

DATE: 10/15/2010

BY: [Signature]

CHKD.: [Signature]

APP'D.: [Signature]

PANEL BOARD SCHEDULE

NO.	DESCRIPTION	AMPERES	VOLTS	PHASES	TYPE	REMARKS
1	MAIN SERVICE PANEL	400	480	3	MS	
2	TRANSFORMER		480	3	MS	
3	DISCONNECT	400	480	3	MS	
4	DISCONNECT	400	480	3	MS	
5	DISCONNECT	400	480	3	MS	
6	DISCONNECT	400	480	3	MS	
7	DISCONNECT	400	480	3	MS	
8	DISCONNECT	400	480	3	MS	
9	DISCONNECT	400	480	3	MS	
10	DISCONNECT	400	480	3	MS	
11	DISCONNECT	400	480	3	MS	
12	DISCONNECT	400	480	3	MS	
13	DISCONNECT	400	480	3	MS	
14	DISCONNECT	400	480	3	MS	
15	DISCONNECT	400	480	3	MS	
16	DISCONNECT	400	480	3	MS	
17	DISCONNECT	400	480	3	MS	
18	DISCONNECT	400	480	3	MS	
19	DISCONNECT	400	480	3	MS	
20	DISCONNECT	400	480	3	MS	
21	DISCONNECT	400	480	3	MS	
22	DISCONNECT	400	480	3	MS	
23	DISCONNECT	400	480	3	MS	
24	DISCONNECT	400	480	3	MS	
25	DISCONNECT	400	480	3	MS	
26	DISCONNECT	400	480	3	MS	
27	DISCONNECT	400	480	3	MS	
28	DISCONNECT	400	480	3	MS	
29	DISCONNECT	400	480	3	MS	
30	DISCONNECT	400	480	3	MS	
31	DISCONNECT	400	480	3	MS	
32	DISCONNECT	400	480	3	MS	
33	DISCONNECT	400	480	3	MS	
34	DISCONNECT	400	480	3	MS	
35	DISCONNECT	400	480	3	MS	
36	DISCONNECT	400	480	3	MS	
37	DISCONNECT	400	480	3	MS	
38	DISCONNECT	400	480	3	MS	
39	DISCONNECT	400	480	3	MS	
40	DISCONNECT	400	480	3	MS	
41	DISCONNECT	400	480	3	MS	
42	DISCONNECT	400	480	3	MS	
43	DISCONNECT	400	480	3	MS	
44	DISCONNECT	400	480	3	MS	
45	DISCONNECT	400	480	3	MS	
46	DISCONNECT	400	480	3	MS	
47	DISCONNECT	400	480	3	MS	
48	DISCONNECT	400	480	3	MS	
49	DISCONNECT	400	480	3	MS	
50	DISCONNECT	400	480	3	MS	

REFERENCE NOTES

1. SEE SHEET E4.1 FOR GENERAL NOTES.

2. SEE SHEET E4.2 FOR ELECTRICAL SYMBOLS.

3. SEE SHEET E4.3 FOR ELECTRICAL SCHEDULES.

4. SEE SHEET E4.4 FOR ELECTRICAL CONNECTIONS.

5. SEE SHEET E4.5 FOR ELECTRICAL DETAILS.

REVISIONS

NO.	DESCRIPTION	DATE
1	ISSUED FOR PERMIT	10/15/2010
2	REVISED PER COMMENTS	10/20/2010
3	REVISED PER COMMENTS	10/25/2010
4	REVISED PER COMMENTS	11/05/2010

MEADOW PARK
PHASE 2, PW20-B1
BUILDINGS

VFLA

VAN FLEET ELECTRICAL

10000 VAN FLEET DRIVE, SUITE 100
DALLAS, TEXAS 75243
TEL: 972-443-1111
WWW.VFLA.COM

PROJECT: MEADOW PARK PHASE 2, PW20-B1 BUILDINGS

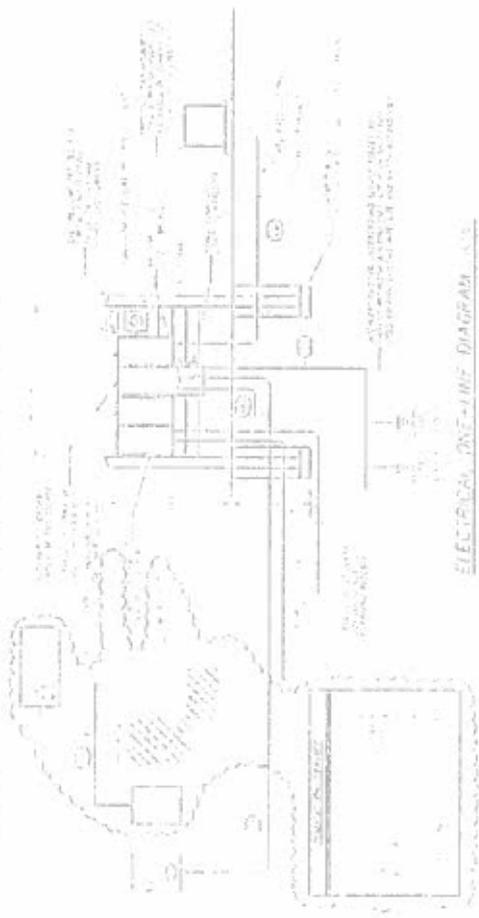
DATE: 10/15/2010

SCALE: AS SHOWN

DESIGNED BY: J. SMITH

CHECKED BY: M. JONES

APPROVED BY: K. BROWN



DATE: 10/15/2010

PROJECT: MEADOW PARK PHASE 2, PW20-B1 BUILDINGS

SCALE: AS SHOWN

DESIGNED BY: J. SMITH

CHECKED BY: M. JONES

APPROVED BY: K. BROWN



605 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7643 / F. 303-776-9598

REQUEST FOR CHANGE PROPOSAL

Date: 11.10.15
COP #: 6

Meadow Park Phase II
PROJECT

TOL - Sloane Nystrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY

Ripley Design - Russ / Stephanie Architects
cc

Detailed description of Change Request:

Per ASI #17 dated 10.28.15, please find CREDIT to owners with subcontractors back up

Please note detailed description on changes and pricing attached confirmed with approval of this COP.

Value of this Request for Change:

Calendar Days project is / is not extended:

Contractor: [Signature] 11.10.15 Architect: _____
Krische Construction Date XXX Date

Owner: [Signature] 11/10/15 Owner: _____
Dave Cosgrove Date XXX Date



605 Weaver Park Rd
 Longmont, CO 80501
 P. 303-776-7643 F. 303-776-9598

REQUEST FOR CHANGE PROPOSAL

Date: 11.10.15
 RCP #: 6

Meadow Park Phase II

Per ASI #17 dated 10/20/15 please find CREDIT to owners with subcontractors back up

PROJECT

ESTIMATE # RCP#000006

DESCRIPTION	QTY	UNIT	UNIT \$	AMOUNT	UNIT \$	MATERIAL	UNIT \$	SUBCONTRACT OTHER	TOTAL
<u>Work / Items by Krische Construction</u>	0		0 00	0	0 00	0	0 00	0	0
Project Manager	0		65 00	0	0 00	0	0 00	0	0
Superintendent	0		55 00	0	0 00	0	0 00	0	0
Journeyman	0		42 00	0	0 00	0	0 00	0	0
Apprentice	0		35 00	0	0 00	0	0 00	0	0
Laborer	0		28 00	0	0 00	0	0 00	0	0
Project Coordinator	0		35 00	0	0 00	0	0 00	0	0
Small Tools	0		0 00	0	0 00	0	0 00	0	0
Safety Equipment	0		0 00	0	0 00	0	0 00	0	0
Travel / Truck Expense	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
Subtotal of Work / Items by Krische				0		0		0	0
Overhead	10 00%								0
Profit	5 00%								0
Total of Work / Items by Krische									0
<u>Work / Items by Subcontractors</u>	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	1		0 00	0	0 00	0	0 00	(2,374)	(2,374)
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	1	0	0 00	0	0 00	0	0 00	0	0
Subtotal of Work / Items by Subcontractors				0		0		(2,374)	(2,374)
Overhead	0 00%								0
Profit	0 00%								0
Total of Work / Items by Subcontractors									(2,374)
<u>Other Costs</u>									
State and RTD Sales Tax	0 00%								0
City and County Use Tax	0 00%								0
Permits	0 00%								0
General Liability Insurance	0 50%								(12)
Builders Risk Insurance	0 50%								(12)
Payment and Performance Bond	2 00%								(49)
Subtotal of Other Costs									(73)
Overhead	0 00%								0
Profit	0 00%								0
Total of Other Costs									(73)
TOTAL COST				0		0		(2,374)	(2,447)



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Date: November 3rd, 2015

Serial #004

Krische Construction
605 Weaver Park Rd.
Longmont, CO 80501
Attention: Joseph Black
Project Manager
P. 303-776-7643 F. 303-776-9598
JoeBlack@krischeconstruction.com

Reference: Meadows Park Phase II
Job # 15-070 subcontract # 15055

Subject: Change Proposal #03
ASI-017 Dated 10/28/2015

Dear Mr. Joseph Black:

We hereby submit for your consideration our Change Request #00X in the amount of two thousand, three hundred, seventy four and 00/100 (\$-2,374.00) be added to our subcontract agreement for the above referenced project. This change request covers the following revisions:

- o **Based on the ASI-017 drawing narrative and the associated drawing E0.1 issued 10/28/2015 the following lighting changes have been made;**
 1. **Delete three type CC, Add two type CC1**
 2. **Delete one type FF, Add one type GG**
 3. **Delete one type HH, add one type HH1**

Clarifications:

1. This change order is based solely on the usual cost elements such as labor, material and normal markups and does not include any amount for additional changes in the sequence of work, delays, disruptions, re-scheduling, extended overhead, overtime, acceleration, and/or impact costs; and the right is expressly reserved to make claim for any and all of these related items prior to the final settlement of this contract.
2. This proposal is valid for 7 days and is subject to any labor and material modifications occurring after this time period.
3. We are unable to proceed with labor or procurement of materials associated with this change unless directed in writing. Please advise how we are to proceed.

If you have any questions, please feel free to contact the undersigned.

Sincerely,

WEIFIELD GROUP CONTRACTING

Project Manager

15-070 F11-004/Office/Field

146 Yuma Street
Denver, CO 80223

303.428.2011 phone
303.202.0466 facsimile

This Change proposal is based off of information provided by Kriche Construction on 10/28/2015

The documentation is ASI-017 dated 10/28/2015

WGC interpretation of the added scope is as follows;

Delete CC \$1723.15/ea (three total)
Add CC1 \$1723.15/ea (two total)
Delete FF \$1202.55/ea
Add GG \$1202.55/ea
Delete HH \$1202.55/ea
Add HH1 \$1227.52/
Unit pricing from TLA email dated 11/3/2015 2:43pm

**Fixtures are on hold until ASI pricing is approved, poles and fixtures are 8 weeks from time of release
No submittal's will be issued unless requested.**



615 Weaver Park Road / P.O. Box 419
Longmont, CO 80501-0419
P. 303-776-7643 / F. 303-776-9598

REQUEST FOR CHANGE PROPOSAL

Date: 11.10.15
COP #: 7

Meadow Park Phase II
PROJECT

TOL- Sloane Nysrom, Parks Project Manager
SUBMITTED TO (OWNER/ARCHITECT)

Krische Construction - Joe Black
SUBMITTED BY

Ripley Design - Russ / Stephanie Architects
cc:

Detailed description of Change Request:
Per partial ASI #13 - add for elect for adding power outlets under counter

Credits for deleted sanitary napkins to be provided in separate COP forthcoming.

Value of this Request for Change:

Calendar Days project is / is not extended:

Contractor:  10.11.15 Architect: _____
Krische Construction Date XXX Date

Owner: Dave Cosgrove _____
Date Date XXX Date



605 Weaver Park Rd.
 Longmont, CO 80501
 P. 303-776-7643/ F. 303-776-8598

REQUEST FOR CHANGE PROPOSAL

Date: 11.10.15
 RCP #: 7

Meadow Park Phase II

Per partial ASI #13 - add for elect for adding power outlets under counter

PROJECT

DESCRIPTION OF CHANGE

DESCRIPTION	QTY	UNIT	UNIT \$	LABOR	UNIT \$	MATERIAL	UNIT \$	SUBCONTRACT/ OTHER	TOTAL
Work / Items by Krische Construction	0		0 00	0	0 00	0	0 00	0	0
Project Manager	1		65.00	65	0 00	0	0 00	0	65
Superintendent	0		55 00	0	0 00	0	0 00	0	0
Journeyman	0		42 00	0	0 00	0	0 00	0	0
Apprentice	0		35 00	0	0 00	0	0 00	0	0
Laborer	0		28 00	0	0 00	0	0 00	0	0
Project Coordinator	1		35.00	35	0 00	0	0 00	0	35
Small Tools	0		0 00	0	0 00	0	0 00	0	0
Safety Equipment	0		0 00	0	0 00	0	0 00	0	0
Travel / Truck Expense	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
Subtotal of Work / Items by Krische				100		0		0	100
Overhead	10.00%								10
Profit	5.00%								5
Total of Work / Items by Krische									115
Work / Items by Subcontractors	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
Weifield Elect	1		0 00	0	0 00	0	0 00	657	657
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
	0		0 00	0	0 00	0	0 00	0	0
Subtotal of Work / Items by Subcontractors				0		0		657	657
Overhead	0.00%								0
Profit	5.00%								33
Total of Work / Items by Subcontractors									690
Other Costs									
State and RTD Sales Tax	0.00%								0
City and County Use Tax	0.00%								0
Permits	0.00%								0
General Liability Insurance	0.50%								4
Builders Risk Insurance	0.50%								4
Payment and Performance Bond	2.00%								17
Subtotal of Other Costs									25
Overhead	0.00%								0
Profit	0.00%								0
Total of Other Costs									25
TOTAL COST				100		0		657	830



Weifield
Group

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LEEDing the way in electrical construction

Date: November 3, 2015

Serial #003

Krische Construction
605 Weaver Park Rd.
Longmont, CO 80501
Attention: Joseph Black
Project Manager
P. 303-776-7643 F. 303-776-9598
JoeBlack@krischeconstruction.com,

Reference: Meadows Park Phase II
Job # 15-070 subcontract # 15055

Subject: Change Proposal #002
ASI-013 dated 10/21/2015

Dear Mr. Joseph Black:

We hereby submit for your consideration our Change Request #00X in the amount of Six hundred, fifty seven and 00/100 (\$657.00) to be added to our subcontract agreement for the above referenced project. This change request covers the following revisions:

- o As described in the notes of the attached change request we are adding power outlets under counter for (hand dryer) provided by others

Clarifications: *samp Dispenser*

1. This change order is based solely on the usual cost elements such as labor, material and normal markups and does not include any amount for additional changes in the sequence of work, delays, disruptions, re-scheduling, extended overhead, overtime, acceleration, and/or impact costs; and the right is expressly reserved to make claim for any and all of these related items prior to the final settlement of this contract.
2. This proposal is valid for 7 days and is subject to any labor and material modifications occurring after this time period.
3. We are unable to proceed with labor or procurement of materials associated with this change unless directed in writing. Please advise how we are to proceed.

If you have any questions, please feel free to contact the undersigned.

Sincerely,

WEIFIELD GROUP CONTRACTING

Project Manager

15-070 F11-003/Office/Field

146 Yuma Street
Denver, CO 80223

303.428.2011 phone
303.202.0466 facsimile



Strength in design. Strength in partnership. Strength in community.

Lyons Meadow Park

Project No. 2014-106

Architects Supplemental Instruction No. 13

TO: Kirsche Construction

DATE OF ISSUANCE: 10/21/2015

The work will be carried out in accordance with the following instructions issued in accordance with the Contract Documents.

Toilet accessories:

1. Eliminate item J - tampon/sanitary napkin dispenser. Provide a credit to the Owner for this item.
2. Make item H – countertop mounted automatic soap dispensers in the new restrooms – make these items A/C plug-in rather than battery powered. This is accomplished with the manufacturer's optional A/C adapter, part No. 3974-57, for each soap dispenser. Provide elec. outlets below the countertops to receive the A/C adapter per attached elec. engineer's supplemental instructions.

These changes to the accessories have been noted on the reviewed product data submittal.

END OF ASI

CREDITS TO BE ADDRESSED IN SEPERATE COP FORTHCOMING

VAUGHT FRYE LARSON architects

401 W. Mountain Ave, Suite 100 ■ Fort Collins, CO 80521 ■ tel. 970.224.1191 ■ fax 970.224.1662 ■ www.theartofconstruction.com

Bid Item	Drawing	TotalMaterial	Total Labor \$	OldMaterial	TotalHours	Total
ASI013 dated 10/21/2015	E1.2	57.18	507.43		8.81	657.37
	Revised Totals	57.18	507.43		8.81	657.37
	Remainder					
	Final Price	57.18	507.43		8.81	657.37

Description	Quantity	Trade Price	Unit	Labor	Unit	Total Material	Total Hours
1 1/2" EMT	20	132.45	C	6.75	C	4.21	1.35
2 1/2" EMT STL SS CONN	8	94.53	C	12.00	C	0.98	0.96
3 1/2" EMT STL SS CPLG	4	125.44	C	6.00	C	1.00	0.24
4 #12 THIN SOLID	72	97.77	M	6.90	M	6.43	0.50
5 4x2-1/8" SQ BOX COMB KO	4	109.06	C	51.75	C	2.18	2.07
6 4" SQ 1G PL-RING 1/2" RISE	4	51.82	C	22.50	C	1.04	0.90
7 20A 125V GFIDUPREC (SG)	4	900.00	C	40.25	C	36.00	1.51
8 1/2" - 1" COMM SUPPORT	4	1.00	E	11.50	C	4.00	0.46
9 BOX SUPPORT HOLD-ITS	4	42.04	C	18.00	C	1.35	0.72
Totals	124					57.18	8.81

Labor Type	Crew	Hours	Rate \$	SubTotal	Total
1 Foreman	25.00	1.76	68.00	119.68	119.68
2 Journeyman	100.00	7.05	55.00	387.75	387.75
Totals	125.00	8.81	57.60	507.43	507.43

General Expenses	Quantity	Duration	Cost/Unit	Total	Notes
1 Direct job expenses	1.00	1.00	33.00	33.00	10% of direct la
Totals				33.00	

Final Pricing	Calculated (%)	Calculated (\$)
Database Material (Extension)		57.18
Material Total		57.18
Direct Labor		507.43
Labor Total		507.43
General Expenses		33.00
Total Cost		597.61
Adjustment Overhead	10.000	59.76
Total Overhead	10.000	59.76
Selling Price		657.37
Final Price		657.37



Adonai Professional Services, Inc.(APS, Inc.)
Electrical Engineers

ASI No. ____

DATE: October 21, 2015
PROJECT: Meadow Park in Lyons, Colorado PROJECT NO: APS...504-15
TO: Gary Dennison EMAIL: Gary@vfla.com
AT: Vaught Frye Larson Architects PHONE NO: 970.224-1191
FROM: Randy J. Bremmer
REGARDING: ASI No.____
PAGES: 2 (INCLUDING ESK-1)

COMMENTS:

Gary, please issue the following ASI No.____ on this project.

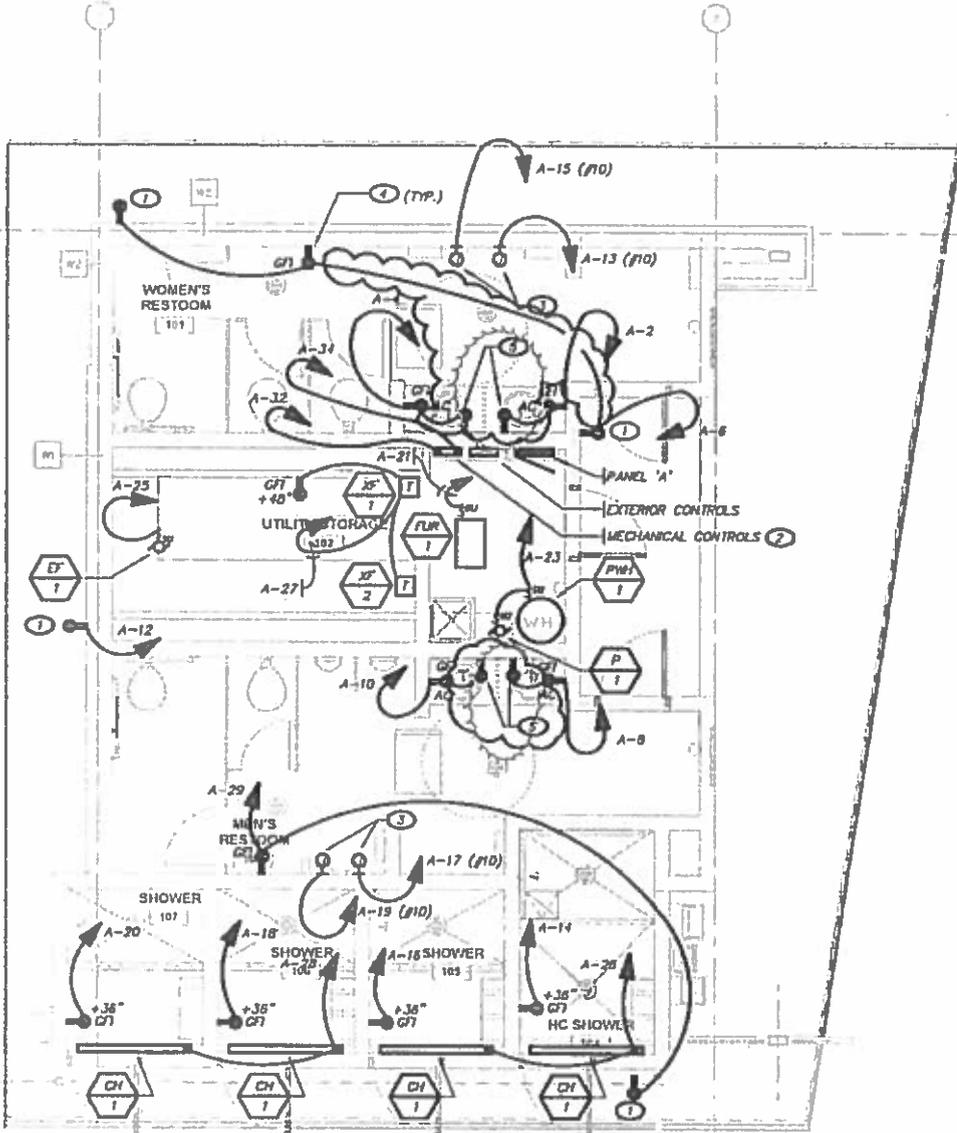
Electrical Revision:

1. Sheet E1.2 (Electrical New Restroom Power Plan):

- a. Women's Restroom No. 101: Provide new GFI duplex receptacle under each sink for power to electric soap dispenser unit furnished with cord & plug. See attached electrical drawing sketch ESK-1.
- b. Men's Restroom No. 103: Provide new GFI duplex receptacle under each sink for power to electric soap dispenser unit furnished with cord & plug. See attached electrical drawing sketch ESK-1.

SIGNED: RANDY J. BREMMER
Design Consultant

5 PROVIDE DUPLEX GFI OUTLET UNDER SINK FOR PLUG-IN SOAP DISPENSER UNIT MOUNT OUTLET +24" A.F.F.



ELECTRICAL NEW RESTROOM POWER PLAN 

N.T.S.



MEADOWS PARK PHASE 2 LYONS, CO			ASI NO	
DCT. 21, 2015	E1.2	ELECTRICAL FIRST FLOOR POWER PLAN	N.T.S.	ESK-1
PHONE: 970.206.0269 7726 PARK RIDGE CIRCLE FORT COLLINS, CO 80520				

This Change proposal is based off of information provided by Kriche Construction on 10/28/2015

The documentation is ASI-13 dated 10/21/2015

WGC interpretation of the added scope is as follows;

E1.2 adding power and installing two 20 amp GFI recepticals below the counter top, connection to circuit A-4 in room 101

E1.2 adding power and installing two 20 amp GFI recepticals below the counter top, connection to circuit A-10 in room 103

E1.2 providing and installing pipe wire to complete the power as defined above.

Cover Memo
Resolution 2016-xx

List of Abbreviations:

CDBG-DR	Community Development Block Grant – Disaster Recovery
NRCS	Natural Resources Conservation Services
EWP	Emergency Watershed Protection
SVCC	St Vrain Creek Coalition
SSV	South St Vrain Creek

This resolution by the Board of Trustees is to direct staff to complete applications for matching funds through CDBG-DR Watershed January 2016 cycle to the NRCS EWP Watershed Protection Program and upon receipt of said grant for matching funds, to be the local sponsor for the two work areas inside

Two reaches adjacent to the Town of Lyons would be sponsored by the Town for the restoration and implementation of resilient and ecological sustainable stream and upland flood plain improvements to protect personal and public property and infrastructure. The two areas are:

1. South St Vrain Reach 3 from Town of Lyons to County Road 69 (Old S St Vrain Road)
2. McConnell Drive to US36 which is from the Highland Ditch diversion east to US36

The NRCS conducted damage assessments through the identified reaches and has determined that each of these reaches can be funded through their EWP program (see attached Q/A regarding the program). As part of the assessments, preliminary cost estimates were completed for implementation of the improvements necessary to implement the project goals. The project goals in this case are to protect property and infrastructure up to the 100-year storm event. The program through the NRCS provides 75% of the funding needed to implement the project. The program also has some limited funds for planning efforts. The program has a limited time window and all work must be completed within a 2-year window, which includes other activities such as contracting and closeout, so the work period is actually quite less when factoring in those requirements. These projects would likely be design-build, similar to the Creek project in Town, in order to meet the tight timelines.

Matching funds are available by grant through the January 2016 CDBG-DR Watershed Pilot Programs as administered by DOLA. The program will grant up to \$3M per watershed for projects as per their program guidelines. All projects must be rated by the Watershed Coalition, in this case the SVCC. The SVCC has met and rated this project as 2nd on the list for support. While the SVCC has completed its evaluation and ranking, the final decision comes from the State.

Town Requirements and Commitments:

- A. Enter into contract with State of Colorado for NRCS EWP funds (Town has done this previously for properties in Town along the creek)

- B. Enter into contract with the State of Colorado for CDBG-DR Watershed Funds for the match
- C. Commit to management and administration of the CDBG-DR and NRCS grants, including the adaptive management of the project after implementation. Adaptive management includes such things as restoration of failed vegetation, restoration of areas damaged by runoff events (but no flood events), and other activities to meet program requirements for the successful

Notes on Requirements and Commitments and other:

- A. Staff will be involved in the project and the financial commitment is not expected to exceed the amounts listed below. Staff has determined that the commitment necessary to support these important projects can fit into the workload given the timing of these will come after several other projects are completed.
- B. Staff will work with the SVCC and Boulder County to determine possible ways to share resources including project management, construction management and to find ways to fund raise for the out of pocket expenses. Some means discussed to cover the out of pocket expenses if they occur are homeowner assessments, fundraisers, re-allocation of capital, others.
- C. If the CDBG-DR grant is not awarded to the Town, then the out of pocket expenses are much greater. See amounts in item B, C, E and F below in the financial summary for the estimated amounts should the grant not be awarded. At this time, staff does not see a way the Town could fund these matching funds for either project, however the Board can discuss and direct staff otherwise.
- D. Town Staff and the Lyons Watershed Board have worked with the SVCC to identify costs eligible for the NRCS and CDBG-DR projects and the financial summary is based on those efforts, which included discussions with State staff at DOLA too.
- E. The SVCC has agreed to also apply for CDBG-DR grant to match work in Apple Valley and be the sponsor for the Apple Valley work. Boulder County has agreed to be the local sponsor for the SSV1 and SSV2 and the breaches downstream of US36. Boulder County staff will be presenting their proposal to the County Commissioners later this month and plans on using County funding for the match and other local costs.

Project Financial Summary:

SSV3:

- A. DAMAGE REPORTS INSTALLATION COST BY NRCS AND CWCB - \$674,280
- B. GRANT FUNDING FOR MATCH ELIGIBLE FOR CDBG-DR (*) - \$210,427
- C. LOCAL OUT OF POCKET CONTRIBUTIONS - \$33,714

McConnell TO US36

- D. DAMAGE REPORTS INSTALLATION COST BY NRCS AND CWCB - \$3,155,858
- E. GRANT FUNDING FOR MATCH ELIGIBLE FOR CDBG-DR (*) - \$902,861
- F. LOCAL OUT OF POCKET CONTRIBUTIONS - \$157,793 (**)

(*) – TOWN TO APPLY FOR GRANT THROUGH CDBG-DR TO COVER THIS MATCH, SOME CONTRIBUTION MAY BE IN-KIND DONATIONS, REQUIRES EWP PLANNING DOLLARS THAT ARE NOT LISTED

(**) – COSTS ESTIMATED FOR ADAPTIVE MANAGEMENT AND MINOR ADMINISTRATIVE COSTS, MUST BE COMMITTED TO COVER, BUT SOME MAY NOT BE NECESSARY IF PROJECT REVEGETATION IS SUCCESSFUL AND MAINTENANCE IS LIMITED

Discussion and Direction:

Staff is looking for discussion and direction as follows:

1. Direct staff to proceed with Grant application
2. Commitment of the Town to be the local sponsor if the grant through CDBG-DR is awarded
3. Direction on how to proceed if the CDBG-DR is not awarded

Attachments:

- EWP Programs FAQ
- SVCC Project Rankings
- Map of SSV 3
- Map of McConnell to US36
- Letter of Support from Owners in SSV3
- Letter of Support from SVCC
- Letter of Support from Lyons Watershed Board
- NRCS Damage Survey Reports and Costs
- NRCS EWP Watershed Funding Letter

**TOWN OF LYONS, COLORADO
RESOLUTION 2016-8**

A RESOLUTION TO APPROVE APPLICATION TO DOLA FOR CDBG-DR FUNDING FOR LOCAL MATCH AND OTHER EXPENSES AND APPROVAL OF BEING THE FISCAL SPONSOR FOR THE NRCS EWP STREAM RESTORATION IN REACH SSV3 OF THE S ST VRAIN FROM THE TOWN OF LYONS TO COUNTY ROAD 69.

WHEREAS, Areas of the flood plain and adjacent areas in and around the Town of Lyons suffered serious damage in the September 2013 flood; and

WHEREAS, the National Resource Conservation Services (NRCS) has identified projects and need and have committed 75% of the funding for Emergency Watershed Protection (EWP) for various areas in the St Vrain Creek Watershed ; and

WHEREAS, the State of Colorado in cooperation with the NRCS has committed 12.5% of matching funds to the EWP project, leaving 12.5% to local sponsors; and

WHEREAS, the State of Colorado through the CDBG-DR Watershed Resilience Pilot Program, January 2016 Cycle, has issued a call to fund by grants Watershed Resilience Projects that include project implementation; and

WHEREAS, areas SSV3 and McConnell Drive (Highland Ditch Diversion) downstream to the US Highway 36 bridge have been identified by staff as critical projects to the Town of Lyons to further protect property and infrastructure for the safety and livelihood of the Town, it's residents and supporting roadways and infrastructure ; and

WHEREAS, Town Staff has met with the St Vrain Creek Coalition (SVCC) and received support for this project and the SVCC has ranked this project as the 2nd most critical project in the Watershed that are eligible and applying for this grant; and

WHEREAS, the Board of Trustees desires to authorize Town Staff to complete the CDBG-DR application and supporting documentation for the matching funds for the EWP project for the SSV3 and McConnell to US Highway 36 project, submitting same to the State on or prior to the application date of January 22, 2016 and further appoints the Mayor or Mayor Pro Tem as authorized to sign the applications on behalf of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS, COLORADO:

Section 1. The Town Board of Trustees hereby authorizes Town Staff to complete the CDBG-DR application and supporting documents for the EWP matching funds for the SSV 3 and McConnell to Highway 36 project.

Section 2. The Mayor, Mayor Pro Tem or Town Administrator is hereby authorized to execute the contract and such other documents as are necessary to implement this Resolution.

ADOPTED this 19th day of JANUARY 2016.

TOWN OF LYONS

By: _____
John E. O'Brien, Mayor

ATTEST:

Debra K. Anthony, Town Clerk

NRCS/CWCB Emergency Watershed Protection Phase II FAQ

1. What is the difference between the current phase of EWP funding and the first phase that was implemented shortly after the 2013 floods?

The current round of funding is Phase II of the EWP program, which differs in a couple respects from Phase I, for which projects were completed in 2014. Phase I of the program, which was administered for the State by the Colorado Division of Homeland Security and Emergency Management (DHSEM) was defined as an "exigent" phase. Exigent funding is intended to address the most at-risk properties that are identified as being subject to imminent failure during ongoing stream and weather events. Local governments were asked to identify the properties most at risk from the 2014 runoff season, and the local governments and property owners were given ten days to construct the improvements.

Phase II is not identified as an "exigent" phase, although there is a provision on a case by case basis which permits exigent projects to be identified and constructed under certain limited conditions. Exigent projects must be completed within 40 days. Phase II, which will be administered for the State by the Colorado Water Conservation Board (CWCB), is a more thoughtful, long-term, holistic approach to stream and watershed recovery. Rather than protecting individual sites at risk from imminent failure, funds from this phase are intended to promote overall watershed recovery by restoring stream function and reestablishing connections between stream reaches and their associated floodplains. Projects are selected in coordination with the watershed coalitions within the affected watersheds, and are intended to be generally consistent with the highest priorities established in the watershed master plans completed by the watershed coalitions. Once funded, local sponsors will have 220 days to complete construction.

Put simply, Phase I can be considered a band-aid approach to address immediate high needs. Phase II should be considered as a longer-term, holistic approach to addressing problems at the watershed level in coordination with the completed watershed master plans.

2. Are these funds tied to a specific disaster?

Funding for this EWP program is specifically and explicitly tied to the September 2013 Colorado flooding disaster. This is identified by the presidential disaster declaration DR-4145. Funds may only be used within the counties identified in the disaster declaration and may only be used for recovery projects specifically tied to damage from the DR-4145 event. It is important to note that funds for this program may not be used for recovery activities associated with recent wildfire events, the Spring 2015 flooding, or any other recent disasters.

3. How will "exigent" projects be addressed with this funding?

As noted above, a provision exists to address "exigent" projects within this phase on a limited basis. In order for a case by case review, the project must be identified as an exigent need by the CWCB and NRCS in the Damage Survey Report associated with the project. It is an important reminder that "exigent" means a property is at-risk for imminent failure, as opposed to a project that is merely deemed important or time-sensitive for other reasons.

Once an exigency determination is made, a project may be cleared by NRCS and CWCB for funding to move forward prior to the completion of the Damage Survey Report process subject to certain conditions. It is important to emphasize that only projects associated with damage from DR-4145 will be considered for funding; projects associated with damages from other disasters cannot be funded, even if they are deemed to be exigent.

4. How was the funding request determined? Did Colorado receive all funding that was requested?

The funding request was made by NRCS based on damages compiled during the Damage Survey Report process following the September 2013 flood. Phase I addressed a portion of the work identified as exigent following the event, but an estimate of long-term needs was also prepared and used for the request. The State and Congressional delegation worked to bring additional funding for meeting long term needs. It is important to emphasize that Colorado did not receive all of the funding that was requested. This means that a shortfall will exist prior to completing all identified projects and it is likely that not all requested projects will have funding available for construction.

5. What is the process for identifying eligible projects? What is the status of that process?

Each flood affected coalition was asked to submit lists of priority reaches within their watersheds so that CWCB and NRCS could begin Damage Survey Reports.

Within these Priority areas, a Damage Survey Report (DSR) will be completed to determine Emergency Watershed Protection (EWP) eligibility, document damages caused by the flood, develop treatment alternatives, and estimate project costs. The process will also determine structures, properties, and other items that may be at risk if the project is not done. This information will be used to calculate the benefit cost ratio of the proposed treatment. The DSR process will also document any environmental and cultural effects within the project area and minimize impact to those areas. All EWP work must reduce threats of life and property. It must be economically and environmentally defensible and sound from an engineering standpoint. If a DSR does not meet the eligibility criteria for EWP, work will not proceed through this program.

As a DSR team becomes ready to collect field data for a given watershed, the Watershed Coordinator will be contacted. Dates and time will be set. It will be the responsibility of the Watershed Coalition and Coordinator to obtain access permission from all landowners where EWP assessments will take place. Landowner consent is required to proceed with any project work. If a landowner in a project area does not want work completed on his/her property, that work will not be done.

A DSR team is made up of individuals from Natural Resources Conservation Service (NRCS) and Colorado Water Conservation Board (CWCB), the Watershed Coordinator, interested landowners, and other individuals that may be able to assist with obtaining and collecting needed information within a reach.

Watershed Coalition Master Plans are broken down into reach areas. Each reach was evaluated and prioritized. Through the DSR process, more than one reach may be combined into a project. The extent of a project will be determined through the evaluation process to maximize the benefit to the stream system and the watershed as a whole given available resources.

This process is also being initiated in areas not covered by a watershed coalition or master plan. In these areas, requests for DSR team visits are submitted by local jurisdictions or private landowners.

6. What is the role of coalitions in identifying and/or implementing projects?

See #5 above. Generally speaking, coalitions will be responsible for upfront project prioritization and for local management of the DSR process.

7. What is the role of local governments in identifying and/or implementing projects?

Local governments participate as stakeholders on all coalitions. Stakeholder input into development of priority lists was part of most coalitions' processes. Local governments are also able to request DSRs in areas outside of existing coalition boundaries.

Local governments, along with other eligible entities, may serve as local sponsors for projects as they are designed and implemented. Local sponsors will be responsible for signing sponsor agreements with the CWCB, engaging contractors for construction, identifying local match sources to meet the cost-share requirement, securing any necessary easements or access agreements for construction, develop Operations and Maintenance (O&M) plans and ensure that O&M tasks are carried out in accordance with the plans, and ensure all necessary permits and approvals are obtained prior to construction.

8. Is there a cost share for EWP projects?

The NRCS will fund 75% of construction cost for funded projects. The State of Colorado, through the Disaster Emergency Fund, will pay for half the non-federal share, or 12.5% of the project costs. The local sponsor must pay for the remaining non-federal share, or 12.5% of project costs. This local share may be paid through cash or in-kind services. This local sponsor share must be identified and committed prior to the project beginning. Projects without identified and committed local cost share will not move forward.

9. What is the anticipated timeline for implementation?

High priority projects can begin the design phase as soon as the high-priority Damage Survey Reports are complete and reviewed and approved by NRCS and CWCB team members. Field work for high priority DSRs is estimated to be completed in early October. If additional funding is available, an additional round of Damage Survey Reports will commence based on medium level priority projects as prioritized by the watershed coalitions. Design for these medium priority projects will begin shortly after all DSRs are complete. All DSRs are scheduled to be completed no later than November 30, 2015.

Projects identified as exigent may begin as soon as the DSR for that project is completed and approved, subject to certain conditions.

Implementation for each project will begin following the completion of the project's design phase. The earliest projects to begin implementation could begin in late fall 2015 depending on how the design process progresses. It is believed that the majority of the projects will not begin implementation until early 2016.

10. What is the intended outcome for the program?

Reach scale restoration projects designed to protect life and property while aligning with philosophical restoration approach outlined in watershed master plans. These projects are intended to provide long-term, strategic, watershed-based solutions that restore stream function, reconnect floodplains with streams, manage sediment movement, protect infrastructure, and improve public health, safety, and welfare.

For additional information, please contact Kevin Houck or Chris Sturm, CWCB staff, at 303-866-3441.

Kevin Houck, Program Manager, kevin.houck@state.co.us

Chris Sturm, Project Manager, chris.sturm@state.co.us

Jim Blankenship

From: Erika Shioya <eshioya.svcc@gmail.com>
Sent: Thursday, January 14, 2016 9:38 AM
To: Ken Huson; Jim Blankenship; Rebecca Tyer
Subject: DR Implementation **Project Ranking**

Hi Ken and Jim,

I wanted to send along the application rankings that the Board decided on last night so you had them for your applications. They are in the order below:

1. Apple Valley Project
2. South Saint Vrain 3 Project
3. Longmont and Lyons Water Lines
4. Lyons Diversion Project (application from Longmont)

Also, please do send over the map with your suggested polygon split so that we can get that to NRCS as soon as possible.

Thank you!

-Erika

--

Erika E. Shioya



Program Assistant

eshioya.svcc@gmail.com

Office: 303-774-4513

Cell: 720-692-6825

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Version: 2016.0.7294 / Virus Database: 4489/11396 - Release Date: 01/14/16

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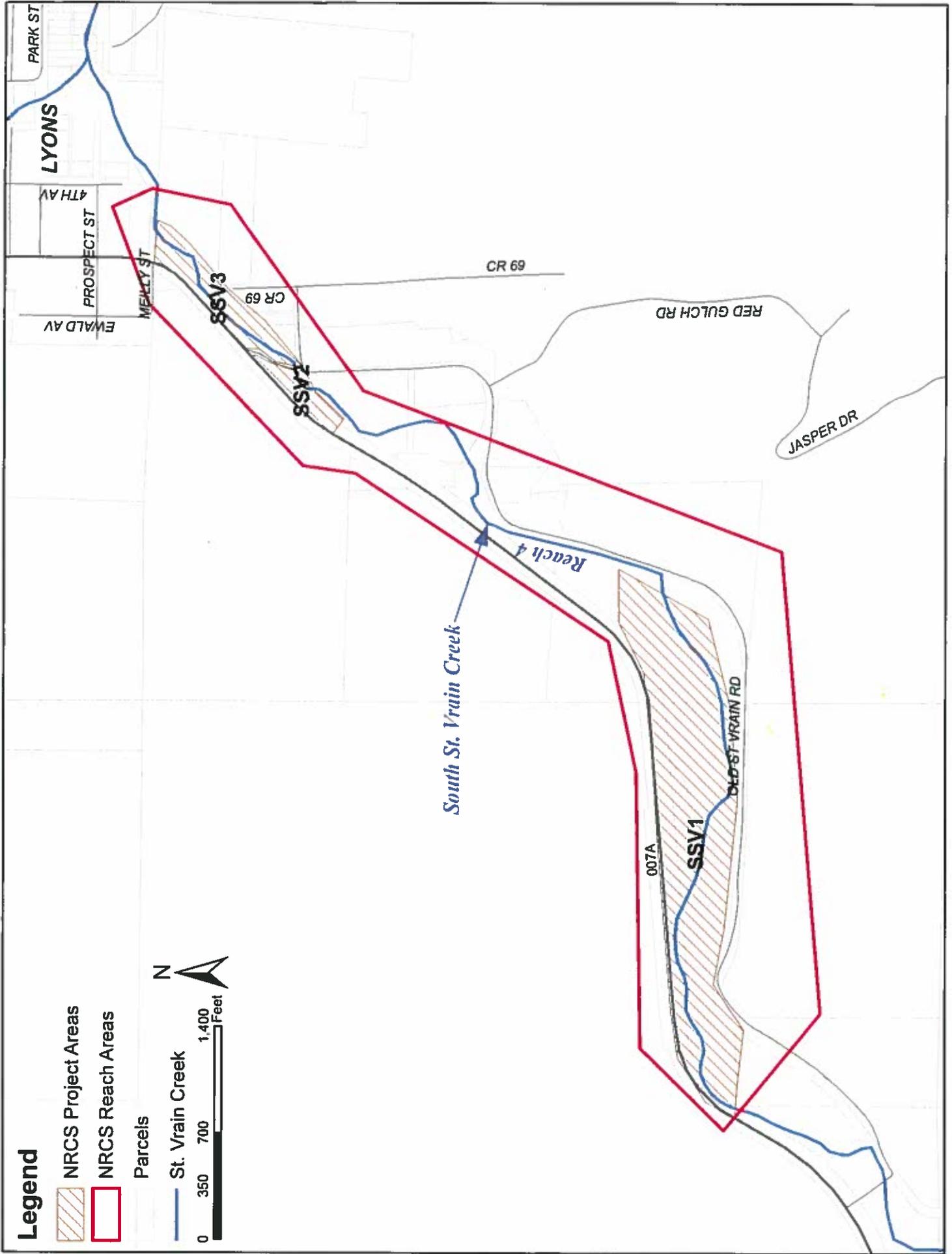
 NRCS Project Areas

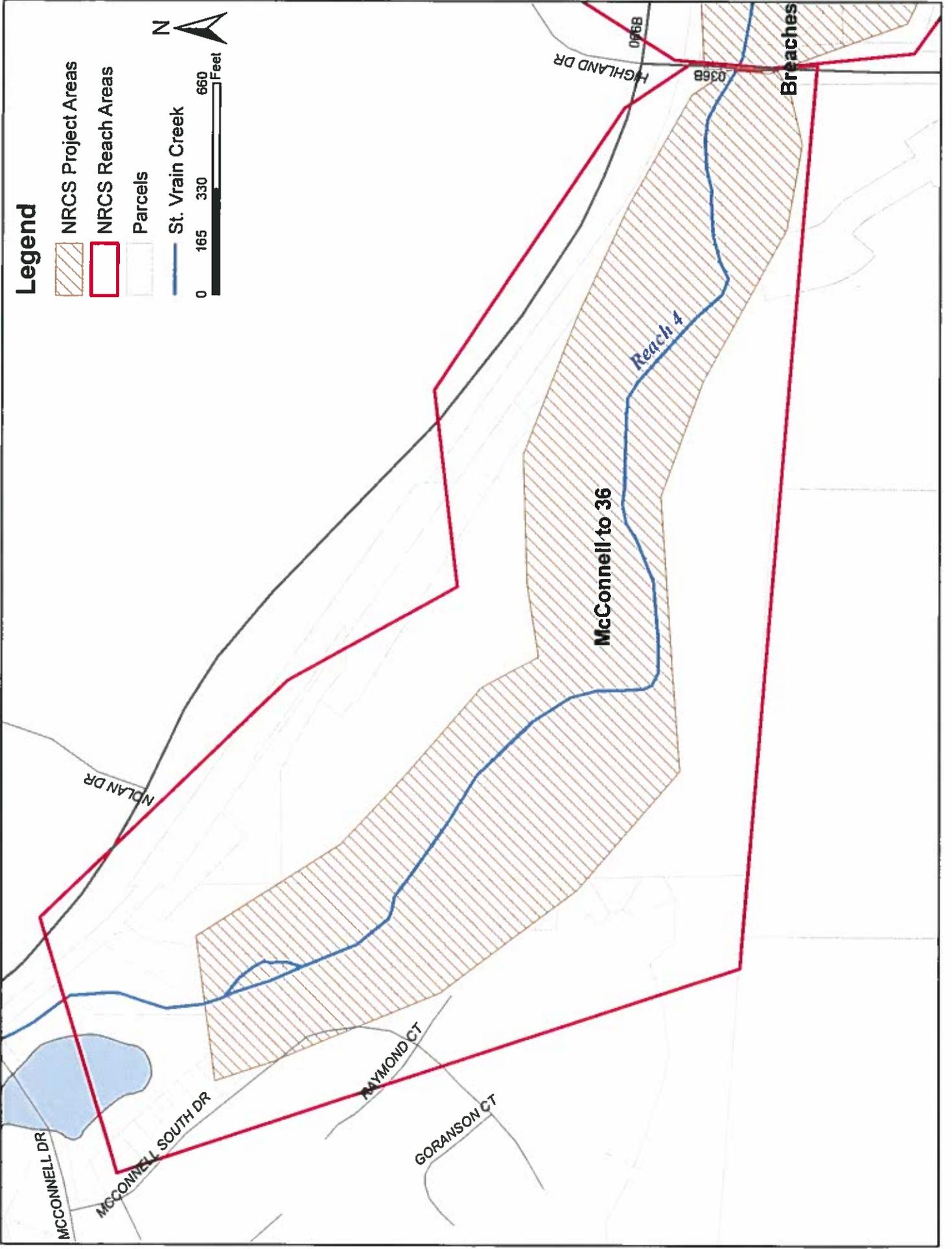
 NRCS Reach Areas

Parcels

 St. Vrain Creek

 0 350 700 1,400 Feet





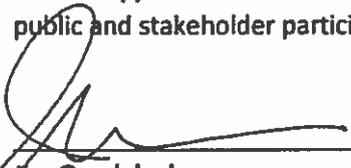
10 January 2016

TO WHOM IT MAY CONCERN:

The undersigned landowners have property located adjacent to the proposed National Resources Conservation Service (NRCS) Emergency Watershed Project (EWP) South St Vrain 3 (SSV3) from the NRCS condition assessment conducted in late 2015. The NRCS projects SSV 1 and SSV 2 under Boulder County as well as SSV3 are shown on the attached map, with NRCS cost estimate shown for SSV3.

We are in general support of flood resiliency and stream restoration efforts for SSV1, SSV2 and SSV3 under the proposed EWP funding or other funding sources. It is assumed that detailed designs of such improvements will be conducted with full participation and input of affected landowners and other stakeholders in the South St. Vrain valley.

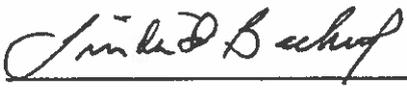
It is also our understanding that the Town of Lyons may apply to be the project sponsor for SSV3 since the project is an important connection to South St. Vrain improvements located inside of town. We are also in support of the Town of Lyons being the project sponsor for SSV3 with the same caveats of full public and stakeholder participation in the process.



Jim Goudelock



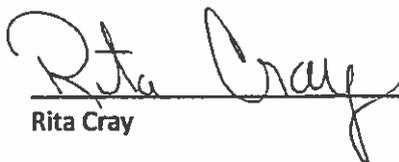
Lawrence Quinn



Linda Backup

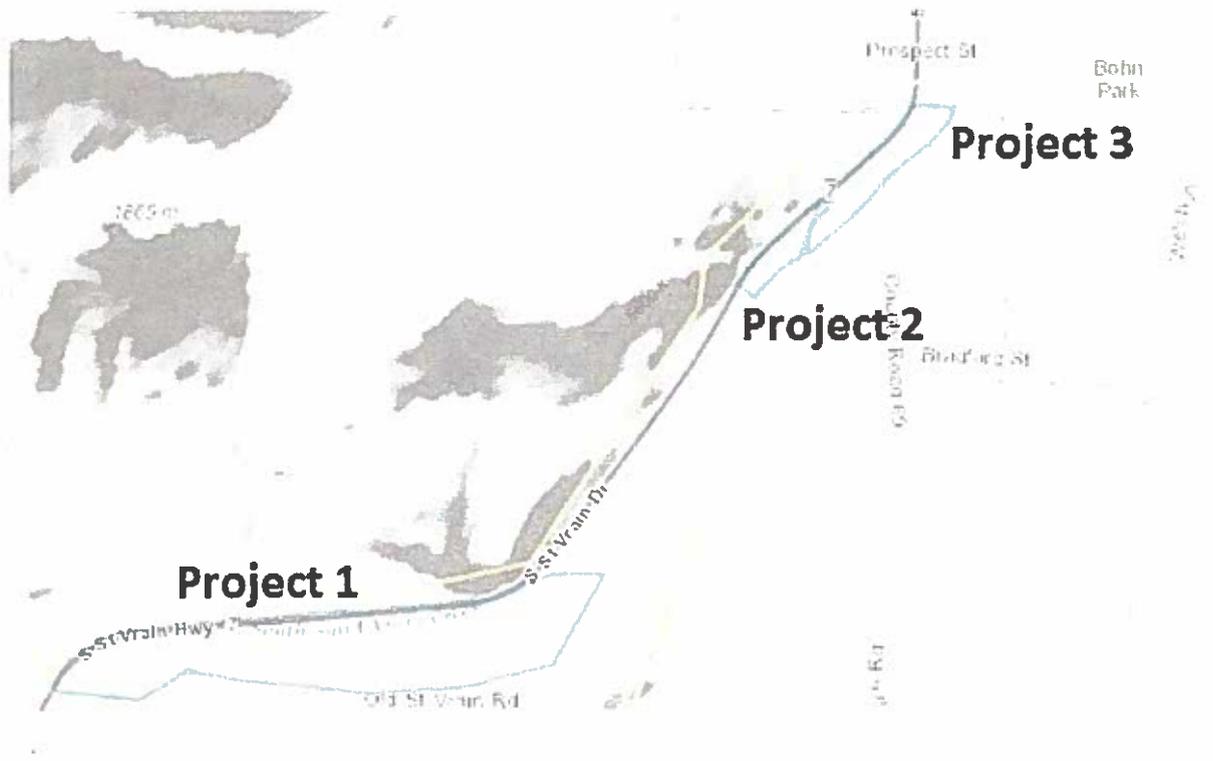


Carl Cray



Rita Cray

South St. Vrain: Overview Map



Project: South St Vrain 3

DSR NO: Boulder South St Vrain Reach 4b 2015 High

Section 3 Engineering Cost Estimate

Completed By: J. Tashiro

Date: 9/14/2015

This section must be completed by each alternative considered

Project 3 Name:	South St Vrain 3
UTM Easting:	476804
UTM Northing:	4452048

	Proposed Recovery Measure (including mitigation)	Quantity	Units	Unit Cost (\$)	Amount (\$)
1.	Cross Vane	0	EA	\$2,000	\$0
2.	J-Hook Vane	0	EA	\$2,000	\$0
3.	Armored Resiliency	1062	LF	\$300	\$318,600
4.	In-Stream Structures	0	LF	\$200	\$0
5.	Bioengineering	0	LF	\$35	\$0
6.	Streambank Shaping	1062	LF	\$175	\$185,850
7.	Sediment Removal	3709	CY	\$20	\$74,180
8.	Fill	0	CY	\$25	\$0
9.	Debris Removal	267	CY	\$20	\$5,340
10.	Seeding & Mucking	82100	FT2	\$0	\$8,210
11.	Erosion Control Fabric	0	FT2	\$7	\$0
12.	Trees & Shrubs	0	FT2	\$1	\$0
13.	Topsoil	82100	FT2	\$1	\$82,100
14.	Wetland Restoration	0	FT2	\$25	\$0
Total Installation Cost (Enter in Section 1F)					\$674,280

Jim Blankenship

From: David Batts <david.batts@empsi.com>
Sent: Thursday, January 14, 2016 9:23 AM
To: jim@jlbcivil.com
Cc: Matt Rooney
Subject: Re: Watershed Board Support of NRCS EWP Projects SSV3 and McConnell to US36

Jim,

I don't know if we have anything drafted; Matt? Sorry I am out in the field without a laptop so I cannot draft a formal letter, but you can report that the Watershed Board has vetted these projects and recommends moving forward.

David Batts
EMPSI

Sent from my iPhone

On Jan 14, 2016, at 7:17 AM, Jim Blankenship <jlbcivil@earthlink.net> wrote:

Hi Guys,

Does the watershed board have a memo or letter of support for the Town to be the local sponsor and apply for CDBG-DR grant money for these two projects that I can include in the presentation to the BOT? I am supposed to have all materials to Deb A today at 10.

Thanks

*Jim Blankenship, P.E.
jim@jlbcivil.com
303-604-1634*

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Version: 2016.0.7294 / Virus Database: 4489/11396 - Release Date: 01/14/16

**DAMAGE SURVEY REPORT (DSR)
 Emergency Watershed Protection Program - Recovery**

Section 1A

DSR Number: Boulder St. Vrain Reach 4C: McConnell 2015 High

Date: 11/1/15 Project Number: 0

NRCS Entry Only	
Eligible:	YES <input type="checkbox"/> NO <input type="checkbox"/>
Approved:	YES <input type="checkbox"/> NO <input type="checkbox"/>
Funding Priority Number(from Section 4)	<u>3ac</u>
Limited Resource Area:	YES <input type="checkbox"/> NO <input type="checkbox"/>

Section 1B Sponsor

Sponsor Name: Colorado Department of Natural Resources -CWCB

Address: 1313 Sherman St. Room 721

City/State/Zip: Denver/CO/80203

Phone Number: (303) 866-3441 Fax: (303) 866-4474 Email: KEVIN.HOUCK@STATE.CO.US

Section 1C Site Location Information

County: Boulder State: CO Congressional District: 2

Latitude: 40.21 Longitude: -105.25 Section: 0 Township: 0 Range: 0

UTM Coordinates Easting: 478725.6 UTM Coordinates Northing: 4451095.6

Drainage Name: St. Vrain Reach: Reach 4C: McConnell

Damage Description: Large amounts of sediment and debris deposits, from erosion caused by the 2013 flooding. There were changes in the river channel and flood plains.

Section 1D Site Evaluation

All answers in this section must be YES in order to be eligible for EWP assistance.

Site Eligibility	YES	NO	Remarks
	Y		2013 Colorado Flood P2
Recovery measures would be for runoff retardation or soil erosion prevention?*	Y		0
Threat to life and/or property?*	Y		0
Event caused a sudden impairment in the watershed?*	Y		0
Imminent threat was created by this event?*	Y		0
For structural repairs, not repaired twice within ten years?*	Y		0
Access to property granted by landowner(s)?	Y		0
Site Defensibility			
Economic, environmental, and social documentation adequate to warrant action? (Go to pages 3,4,5 and 6***)	Y		0
Proposed action technically viable? (Go to Page 9****)	Y		0

Have all the appropriate steps been taken to ensure that all segments of the affected population have been informed of the EWP program and its possible effects? YES: Y NO:

Comments:
0

* Statutory

** Regulation

*** DSR Pages 3 through 6 and 9 are required to support the decisions recorded on this summary page. If additional space is needed on this or any other pages in this form, add appropriate pages.

DSR NO: Boulder_St. Vrain_Reach 4C: McConnell_2015_High

Section 1E Proposed Action

Describe the preferred alternative from Findings: Section 5 A:

Restore river to pre flood measures to withhold a 100 year event contingent upon completion of CR investigation and in compliance with requirements of F&WS emergency consultation and all applicable categorical exclusions.

Total installation cost identified in this DSR: Section 3: \$3,155,858

Section 1F NRCS State Office Review and Approval

Reviewed By: _____ Date Reviewed: _____
State EWP Program Manager

Approved By: _____ Date Approved: _____
State Conservationist

PRIVACY ACT AND PUBLIC BURDEN STATEMENT

NOTE: The following statement is made in accordance with the Privacy Act of 1974, (5 U.S.C. 552a) and the Paperwork Reduction Act of 1995, as amended. The authority for requesting the following information is 7 CFR 624 (EWP) and Section 216 of the Flood Control Act of 1950, Public Law 81-516, 33 U.S.C. 701b-1; and Section 403 of the Agricultural Credit Act of 1978, Public Law 95334, as amended by Section 382, of the Federal Agriculture Improvement and Reform Act of 1996, Public Law 104-127, 16 U.S.C. 2203. EWP, through local sponsors, provides emergency measures for runoff retardation and erosion control to areas where a sudden impairment of a watershed threatens life or property. The Secretary of Agriculture has delegated the administration of EWP to the Chief or NRCS on state, tribal and private lands.

Signing this form indicates the sponsor concurs and agrees to provide the regional cost-share to implement the EWP recovery measure(s) determined eligible by NRCS under the terms and conditions of the program authority. Failure to provide a signature will result in the applicant being unable to apply for or receive a grant the applicable program authorities. Once signed by the sponsor, this information may not be provided to other agencies. IRS, Department of Justice, or other State or Federal Law Enforcement agencies, and in response to a court or administrative tribunal.

The provisions of criminal and civil fraud statutes, including 18 U.S.C. 286, 287, 371, 641, 651, 1001; 15 U.S.C. 714m; and 31 U.S.C. 3729 may also be applicable to the information provided. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0578-0030. The time required to complete this information collection is estimated to average 117/1.96 minutes/hours per response, including the time for reviewing instructions, searching existing data sources, field reviews, gathering, designing, and maintaining the data needed, and completing and reviewing the collection information.

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Section 2 Environmental Evaluation

2A Resource Concerns	2B Existing Condition	2C Alternative Designation		
		Proposed Action	No Action	Alternative
		Streambank Stabilization, Bank Reconstruction, and Debris Removal	Site continues to degrade and adversely affects environment and community.	
2D Effects of Alternatives				
Soil				
Excessive bank erosion from stream banks or conveyance channels	Extensive Erosion and Sedimentation Affecting Soil. SVAP2= 1 for Bank Stability.	Reduce erosion to quality criteria. SVAP2=5 for Bank Stability/condition.	Continued degradation of stream bank and stream. SVAP2=1 for Bank Stability.	
Sheet and rill, wind and/or irrigation-induced	Extensive sheet and rill erosion.	Reduced erosion due to a stable system.	Continued loss of soil through sheet and rill erosion.	
Water				
Water Quality Degradation - Excessive sediment in surface waters	Bank erosion has created excess dissolved sediment in surface waters. SVAP2=1 for Bank Stability.	Stabilize banks to reduce water quality degradation. SVAP2=5 for Bank Stability.	Continued degradation of streambank and stream. SVAP2=1 for Bank Stability.	
Excess water - Flooding	Risk from more flooding, single event or spring runoff.	Practices will reduce risk from 100 year storm event.	Continued risk from flooding	
Air				
No Resource Concern Identified	No Effect	No Effect	No Change	No Change
Plant				
Inadequate structure and composition	Early successional species cover landscape not helping hold ground.	Removal of vegetation and new plantings	Continued imbalance in ecological processes	
Excessive plant pressure	Weeds in some areas cover the landscape, water is transporting weed seed down stream	Removal / Increased Control of pest plant and planting, and reduced transport of seeds.	Continued overtake possibly and unbalanced in ecological processes, and continued transport of seeds.	
T&E plants: Ute ladies'-trusses, Colorado butterfly plant habitat demands	Erosion and sediment damaged habitat and possibly destroyed plants.	Bank stabilization will prevent further habitat loss for these 2 plant species.	Erosion and sediment continue to damage habitats for these 2 plants	
T&E plants: Outside range for North Park phacelia. No depletions so no effect on Western prairie fringed orchid	No Effect: T&E plants: Outside range for North Park phacelia. No depletions to affect orchid.	No Effect: T&E plants: Outside range for North Park phacelia. No depletions to affect orchid.	No Effect: T&E plants: Outside range for North Park phacelia. No depletions to affect orchid.	
Animal				
Habitat degradation for typical species (fish, migratory birds, etc.) that use aquatic or riparian areas	Damage or destruction to habitat for T&E species and other native species. SVAP2=2.7 overall.	Bank stabilization and protection measures will safeguard/improve habitat over current conditions for T&E and native species. SVAP2=5.6 overall.	Unstable riparian conditions will continue to erode habitat areas, preventing vegetative recovery in the near future. SVAP2=2.7 overall.	
Potential Preble's meadow jumping mouse (PMJM)	PMJM habitat has been damaged or destroyed	Bank treatments will improve habitat over current conditions.	Unstable riparian conditions will continue to erode habitat areas, preventing vegetative recovery in the near future	
Bald eagle nest - (0.1-5 miles from site. Eagle roosting & winter concentration area.	Flood damaged this eagle use area (potentially).	Practices will stabilize the area, preventing more loss of potential eagle use areas. Will follow FWS's Nat'l. Bald Eagle Mgt. Guidelines & Colorado's Raptor Buffer Guidelines.	Continued loss of potential eagle use areas.	
No suitable habitat for other Phase II listed species: sage grouse, MBO, ferret, lynx, greenback cutthroat trout	No Effect	No Effect	No Effect	
No water depletions so no effect on South Platte species: sturgeon, p. plover, l. tern, & whooping crane	No Effect	No Effect	No Effect	
Other				
No Resource Concern Identified	No Effect	No Effect	No Change	No Change

DSR NO: Boulder_St. Vrain_Reach 4C: McConnell_2015_High

Section 2E Special Environmental Concerns

Resource Consideration	Existing Condition	Alternatives and Effects		
		Proposed Action	No Action	Alternative
Clean Water Act Waters of the U.S.	The stream and adjacent riparian area were damaged in the flood. Debris was deposited on the floodplain and in the river.	Debris removal and bank stabilization will improve the stream and adjacent riparian areas.	Damaged areas will recover slowly and with additional bank and riparian area losses. Downstream deposition will continue to occur in Waters of the U.S.	
Coastal Zone Management Areas	Not applicable to Colorado as determined by NOAA	Not Applicable to Colorado	Not Applicable to Colorado	
Coral Reefs	Not applicable to Colorado as determined by the US Coral Reef Task Force	Not Applicable to Colorado	Not Applicable to Colorado	
Cultural Resources	No Effect	Reports on file in State Office for Cultural Resources Management, contact Marsha Sims or State Archeologist	No Effect	
Endangered and Threatened Species	Habitat for federally threatened PMJM, Ute ladies' tresses orchid, and Colorado butterfly plant was damaged or destroyed.	Bank stabilization and sediment removal will prevent or slow further loss of habitat. See BA for full discussion of T&E species.	Banks and riparian areas will be slow to recover, having negative effects on habitats.	
Environmental Justice	No Effect	No Effect	No Effect	
Essential Fish Habitat	Not applicable to Colorado as determined by NOAA	Not Applicable to Colorado	Not Applicable to Colorado	
Fish and Wildlife Coordination	Not applicable	NRCS is in consultation with USFWS and other federal and state agencies.	Not applicable	
Floodplain Management	Debris & sediment deposition and bank erosion are negatively affecting the floodplain and adjacent and downstream areas.	Debris removal and bank stabilization will improve floodplain condition in the immediate area and downstream.	Continued deposition and erosion will negatively affect floodplain for the near future.	
Invasive Species	Flooding created a seedbed and may have provided a seed source for common weed species.	Practices will help trap some weed seed before it gets into the water course.	Invasive species will likely spread.	
Migratory Birds	Habitat for many migratory bird species was harmed or destroyed.	Bank stabilization will help suitable migratory bird habitat to re-establish.	Habitat will recover slowly with continued bank erosion.	
Natural Areas	None known	None known	None known	
Prime and Unique Farmlands	No conversions of prime/unique farmlands to non-ag uses expected.	No conversions of prime/unique farmlands to non-ag uses.	No conversions of prime/unique farmlands to non-ag uses expected.	
Riparian Areas	Riparian areas suffered extreme damage from the flood-loss of vegetation, unstable banks, poor water quality. SVAP2=2.7 overall.	Riparian areas will be partly restored through debris removal, stabilizing streambanks and bank reconstruction. SVAP2=5.6 overall.	Riparian areas will continue to degrade into the near future. Stream will likely continue to move around the floodplain. SVAP2=2.7 overall.	
Scenic Beauty	Flood removed woody vegetation and left behind debris which has made the area less scenic.	Debris removal and bank work will help the area to revegetate to a more normal condition, improving scenic beauty.	Debris will continue to harm the scenic beauty of the area.	
Wetlands	Riparian wetland areas are covered with debris and are subject to loss through bank erosion.	Debris removal and bank stabilization will restore some wetland function and prevent further loss from erosion.	Continued wetland losses from erosion and debris.	
Wild and Scenic Rivers	Not Applicable to Site	Not Applicable to Site	Not Applicable to Site	

Completed By: T Boldt

Date: 10/1/15

Section 2F Economic

This section must be completed by each alternative considered

Reach	Reach 4C: McConnell
UTM Easting:	478725.6
UTM Northing:	4451095.6

		Future Damages (\$)	Damage Factor (%)	Near Term Damage Reduction
Properties Protected (Private)				
1.	Houses: 5	\$2,000,000	75%	\$1,500,000
2.				\$0
3.				\$0
4.				\$0
Properties Protected (Public)				
1.	US Hwy 36	\$5,000,000	75%	\$3,750,000
2.				\$0
3.				\$0
4.				\$0
Business Losses				
1.	Rock Business	\$1,000,000	75%	\$750,000
2.	Irrigation Diversion (2) Municipal Water	\$1,000,000	75%	\$750,000
3.				\$0
4.				\$0
Other				
1.				\$0
2.				\$0
3.				\$0
4.				\$0
5.				\$0
Total Near Term Damage Reduction				\$6,750,000
Net Benefit (Total Near Term Damage Reduction minus Cost from Section 3)				\$3,594,142

Section 2G Social Considerations. This section must be completed by each alternative considered

	Yes	No	Remarks
Has there been a loss of life as a result of the watershed impairment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Is there the potential for loss of life due to damages from the watershed impairment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Has access to a hospital or medical facility been impaired by watershed impairment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Has the community as a whole been adversely impacted by the watershed impairment (life and property ceases to operate in a normal capacity)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Is there a lack or has there been a reduction of public safety due to watershed impairment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Completed By: T Boldt

Date: 11/1/15

Section 2H Group Representation and Disability Information

This section is completed only for the preferred alternative selected

Group Representation	Number
American Indian/Alaska Native Female Hispanic	
American Indian/Alaska Native Female Non-Hispanic	2
American Indian/Alaska Native Male Hispanic	
American Indian/Alaska Native Male Non-Hispanic	
Asian Female Hispanic	
Asian Female Non-Hispanic	20
Asian Male Hispanic	
Asian Male Non-Hispanic	19
Black or African American Female Hispanic	
Black or African American Female Non-Hispanic	3
Black or African American Male Hispanic	
Black or African American Male Non-Hispanic	2
Hawaiian Native/Pacific Islander Female Hispanic	
Hawaiian Native/Pacific Islander Female Non-Hispanic	
Hawaiian Native/Pacific Islander Male Hispanic	
Hawaiian Native/Pacific Islander Male Non-Hispanic	
White Female Hispanic	60
White Female Non-Hispanic	740
White Male Hispanic	59
White Male Non-Hispanic	739
Total Group	1644

Census tract(s) 80130136.011

Completed By: T Boldt

Date: 11/1/15

DSR NO: Boulder_St. Vrain_Reach 4C: McConnell_2015_High

Section 21. Required consultation or coordination between the lead agency and/or the RFO and another government unit including tribes:

Easements, permissions, or permits:

Need to work with the Army Corps of Engineers on appropriate 404 permit needed for the bank reconstruction and protection work. May be able to use Nationwide Permit #37 for this work. Boulder County Permits

Mitigation Description:

Agencies, persons, and references consulted, or to be consulted:

US Army Corps of Engineers, SHPO, USFWS, CWCB, Boulder County, CPW.

Section 3 Engineering cost Estimate

Completed By: T Boldt

Date: 11/1/2015

This section must be completed by each alternative considered

Reach	Reach 4C: McConnell
UTM Easting:	478725.6
UTM Northing:	4451095.6

	Proposed Recovery Measure (including mitigation)	Quantity	Units	Unit Cost (\$)	Amount (\$)
1.	Cross Vane	0	EA	\$6,000	\$0
2.	J-Hook Vane	0	EA	\$6,000	\$0
3.	Armored Resiliency	448	LF	\$300	\$134,400
4.	In-Stream Structures	0	LF	\$200	\$0
5.	Bioengineering	0	LF	\$35	\$0
6.	Streambank Shaping	2158	LF	\$175	\$377,650
7.	Sediment Removal	16459	CY	\$20	\$329,180
8.	Fill	0	CY	\$25	\$0
9.	Debris Removal	112044	CY	\$20	\$2,240,880
10.	Seeding & Mulching	1746	FT2	\$0	\$175
11.	Erosion Control Fabric	0	FT2	\$7	\$0
12.	Trees & Shrubs	73573	FT2	\$1	\$73,573
13.	Topsoil	0	FT2	\$1	\$0
14.	Wetland Restoration	0	FT2	\$25	\$0
Total Installation Cost (Enter in Section 1F)					\$3,155,858

Section 4 NRCS EWP Funding Priority

Complete the following section to compute the funding priority for the recovery measures in this application (see instructions on page 14)

Priority Ranking Criteria (if more than one number applies enter the highest ranking number, 1 is the highest ranking with 4 being the lowest)		Enter number selection (one number only) (1,2,3,or 4)
1.	Is this an exigency situation?	3
2.	Is this a site where there is serious, but not immediate threat to human life?	
3.	Is this a site where buildings, utilities, or other important infrastructure components	
4.	Is this site a funding priority established by the NRCS Chief?	
The following are modifiers for the above criteria		Modifier (enter all alpha characters (no commas) that apply, i.e., abf)
a.	Will the proposed action or alternatives protect or conserve federally-listed threatened and endangered species or critical habitat?	ae
b.	Will the proposed action or alternatives protect or conserve cultural sites listed on the National Register of Historic Places?	
c.	Will the proposed action or alternatives protect or conserve prime or important farmland?	
d.	Will the proposed action or alternatives protect or conserve existing wetlands?	
e.	Will the proposed action or alternatives maintain or improve current water quality conditions?	
f.	Will the proposed action or alternatives protect or conserve unique habitat, including but not limited to, areas inhabited by State-listed species, fish and wildlife management area, or State identified sensitive habitats?	
Priority Ranking Value		3ae

Enter priority computation in Section 1A, NRCS Entry, Funding priority number.

Remarks:

See Pages 3 and 4

Section 5A Findings

Findings: Indicate the preferred alternative from Section 2 (Enter to Section 1E):

Restore river to pre flood measures to withhold a 100 year event contingent upon completion of CR investigation and in compliance with requirements of F&WS emergency consultation and all applicable categorical exclusions.

I have considered the effects of the action and the alternatives on the Environmental Economic, Social; the Special Environmental Concerns; and the extraordinary circumstances (40 CFR 1508.27). I find for the reasons stated below, that the preferred alternative:

- Has been sufficiently analyzed in the EWP PEIS (reference all that apply)
Chapter 2.3.1
Chapter 2.3.2.1
Chapter 2.3.5.1
Chapter 5.2.2.1
Chapter 5.2.2.2 & 5.2.2.5

- May require the preparation of an environmental assessment or environmental impact statement.
The action will be referred to the NRCS State Office on this date: _____

NRCS representative of the DSR team

Title: Todd Boldt, EWP SPC Date: 11/2/15

Section 5B Comments:

Section 5C Sponsor Concurrence: _____

Sponsor Representative

Title: _____ Date: _____

Section 6 Attachments:

- A. Location Map
- B. Site Plan or Sketches
- C. Other (explain)

**DAMAGE SURVEY REPORT (DSR)
 Emergency Watershed Protection Program - Recovery**

Section 1A

DSR Number: Boulder_South St Vrain_Reach 4b_2015_High

Date: 9/14/15 Project Number: 0

NRCS Entry Only	
Eligible:	YES <input type="checkbox"/> NO <input type="checkbox"/>
Approved:	YES <input type="checkbox"/> NO <input type="checkbox"/>
Funding Priority Number(from Section 4)	<u>2ac</u>
Limited Resource Area:	YES <input type="checkbox"/> NO <input type="checkbox"/>

Section 1B Sponsor

Sponsor Name: Colorado Department of Natural Resources -CWCB

Address: 1313 Sherman St. Room 721

City/State/Zip: Denver/CO/80203

Phone Number: (303) 866-3441 Fax: (303) 866-4474 Email: KEVIN.HOUCK@STATE.CO.US

Section 1C Site Location Information

County: Boulder State: Colorado Congressional District: 2

Latitude: 0 Longitude: 0 Section: 0 Township: 0 Range: 0

UTM Coordinates Easting: 475914 UTM Coordinates Northing: 4451051

Drainage Name: South St Vrain Reach: Reach 4b

Damage Description: Large amounts of sediment and debris deposits, from erosion caused by the 2013 flooding. There were changes in the river channel and flood plains.

Section 1D Site Evaluation

All answers in this section must be YES in order to be eligible for EWP assistance.

Site Eligibility	YES	NO	Remarks
	Y		2013 Colorado Flood P2
Recovery measures would be for runoff retardation or soil erosion prevention?*	Y		0
Threat to life and/or property?*	Y		0
Event caused a sudden impairment in the watershed?*	Y		0
Imminent threat was created by this event?*	Y		0
For structural repairs, not repaired twice within ten years?*	Y		0
Access to property granted by landowner(s)?	Y		0
Site Defensibility			
Economic, environmental, and social documentation adequate to warrant action? (Go to pages 3,4,5 and 6***)	Y		0
Proposed action technically viable? (Go to Page 9***)	Y		0

Have all the appropriate steps been taken to ensure that all segments of the affected population have been informed of the EWP program and its possible effects? YES: Y NO:

Comments:
 0

* Statutory

** Regulation

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DSR NO: Boulder_South St Vrain_Reach 4b_2015_High
Section 1E Proposed Action

Describe the preferred alternative from Findings: Section 5 A:

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Total installation cost identified in this DSR: Section 3: \$2,409,099

Section 1F NRCS State Office Review and Approval

Reviewed By: _____ Date Reviewed: _____
State EWP Program Manager

Approved By: _____ Date Approved: _____
State Conservationist

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Signing this form indicates the sponsor concurs and agrees to provide the regional cost-share to implement the EWP recovery measure(s) determined eligible by NRCS under the terms and conditions of the program authority. Failure to provide a signature will result in the applicant being unable to apply for or receive a grant the applicable program authorities. Once signed by the sponsor, this information may not be provided to other agencies IRS, Department of Justice, or other State or Federal Law Enforcement agencies, and in response to a court or administrative tribunal.

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Section 2 Environmental Evaluation

2A Resource Concerns	2B Existing Condition	2C Alternative Designation		
		Proposed Action	No Action	Alternative
		Streambank Stabilization, Floodplain Establishment, and Debris Removal	Site continues to degrade and adversely affects environment and community.	
2D Effects of Alternatives				
Soil				
Excessive bank erosion from stream banks or conveyance channels	Extensive Erosion Affecting Soil Stability SVAP2=1 for bank stability/condition.	Reduce erosion to quality criteria. SVAP2=3 for bank condition/stability.	Continued degradation of stream bank and stream. SVAP2=1 for bank stability/condition.	
Sheet and rill, wind and/or irrigation-induced	Extensive sheet and rill erosion.	Reduced erosion due to a stable system.	Continued loss of soil through sheet and rill erosion.	
Water				
Water Quality Degradation – Excessive sediment in surface waters	Bank erosion has created excess dissolved sediment in surface waters. SVAP2=1 for bank stability/condition.	Stabilize banks to reduce water quality degradation. SVAP2=5 for bank stability/condition.	Continued degradation of streambank and stream. SVAP2=1 for bank stability/condition.	
Excess water - Flooding	Risk from more flooding, single event or spring runoff.	Practices will reduce risk from 100 year storm event.	Continued risk from flooding	
Air				
No Resource Concern Identified	No Effect	No Effect	No Change	No Change
Plant				
Inadequate structure and composition	Early successional species cover landscape not helping hold ground.	Removal of vegetation and new plantings	Continued imbalance in ecological processes	
Excessive plant pressure	Weeds in some areas cover the landscape, water is transporting weed seed down stream.	Removal / Increased Control of pest plant and planting, and reduced transport of seeds.	Continued overtake possibly and unbalanced in ecological processes, and continued transport of seeds.	
T&E plants-in range where Ute ladies-tresses and Colorado butterfly plant could occur.	Potential habitat areas for Ute ladies-tresses and CO butterfly plant was damaged by bank erosion, sedimentation, & debris deposits.	Bank stabilization & sediment/debris removal will open up areas and allow habitat to recover.	Continued damage to potential habitat areas from erosion, sediment, and debris.	
T&E plant habitats-Outside of range for North Park phacelia. No depletions to affect Western prairie fringed orchid.	No Effect	No Effect	No Effect	
Animal				
Habitat degradation for typical species (fish, migratory birds, etc.) that use aquatic or riparian areas	Damage or destruction to habitat for T&E species and other native species. SVAP2=2.7 overall.	Bank stabilization and protection measures will safeguard/improve habitat over current conditions for T&E and natives species. SVAP2=5.6 overall.	Unstable riparian conditions will continue to erode habitat areas, preventing vegetative recovery in the near future. SVAP2=2.7 overall.	
Potential Preble's meadow jumping mouse (PMJM)	PMJM habitat has been damaged or destroyed	Bank treatments will improve habitat over current conditions.	Unstable riparian conditions will continue to erode habitat areas, preventing vegetative recovery in the near future.	
No suitable habitat for other Phase II listed species: sage grouse, MSO, ferret, lynx, greenback cutthroat trout	No Effect	No Effect	No Effect	
No water depletions so no effect on South Platte species: sturgeon, p. plover, l. tern, & whooping crane	No Effect	No Effect	No Effect	
Other				
No Resource Concern Identified	No Effect	No Effect	No Change	

DSR NO: Boulder_South St Vrain_Reach 4b_2015_High

Section 2E Special Environmental Concerns

Resource Consideration	Existing Condition	Alternatives and Effects		
		Proposed Action	No Action	Alternative
Clean Water Act Waters of the U.S.	The stream and adjacent riparian area were damaged in the flood. Debris was deposited on the floodplain and in the river.	Debris removal and bank stabilization will improve the stream and adjacent riparian areas.	Damaged areas will recover slowly and with additional bank and riparian area losses. Downstream deposition will continue to occur in Waters of the U.S.	
Coastal Zone Management Areas	Not applicable to Colorado as determined by NOAA	Not Applicable to Colorado	Not Applicable to Colorado	
Coral Reefs	Not applicable to Colorado as determined by the US Coral Reef Task Force	Not Applicable to Colorado	Not Applicable to Colorado	
Cultural Resources	No Effect	Reports on file in State Office for Cultural Resources Management, contact Marsha Sims or State Archeologist.	No Effect	
Endangered and Threatened Species	Habitat for PMUM, Ute ladies-tresses, & CO butterfly plant was damaged or destroyed.	Bank stabilization and debris removal will prevent or slow further loss of habitat.	Banks and riparian areas will be slow to recover, having negative effects on habitats.	
Environmental Justice	No Effect	No Effect	No Effect	
Essential Fish Habitat	Not applicable to Colorado as determined by NOAA	Not applicable to Colorado as determined by NOAA	Not Applicable to Colorado	
Fish and Wildlife Coordination	Not Applicable	NRCS is in consultation with USFWS and other federal and state agencies	Not Applicable	
Floodplain Management	Debris & sediment deposition and bank erosion are negatively affecting the floodplain and adjacent and downstream areas.	Debris removal and bank stabilization will improve floodplain condition in the immediate area and downstream.	Continued deposition and erosion will negatively affect floodplain for the near future	
Invasive Species	Flooding created a seedbed and may have provided a seed source for common weed species.	Practices will help trap some weed seed before it gets into the water course.	Invasive species will likely spread.	
Migratory Birds	Habitat for many migratory bird species was harmed or destroyed.	Bank stabilization will help suitable migratory bird habitat to re-establish.	Habitat will recover slowly with continued bank erosion.	
Natural Areas	None known	None known	None known	
Prime and Unique Farmlands	No conversions of prime/unique farmlands to non-ag uses expected.	No conversions of prime/unique farmlands to non-ag uses.	No conversions of prime/unique farmlands to non-ag uses expected.	
Riparian Areas	Riparian areas suffered extreme damage from the flood-loss of vegetation, unstable banks, poor water quality. SVAP2=2.7 overall.	Riparian areas will be partly restored through debris removal, stabilizing streambanks and bank reconstruction. SVAP2=5.6 overall.	Riparian areas will continue to degrade into the near future. Stream will likely continue to move around the floodplain. SVAP2=2.7 overall.	
Scenic Beauty	Flood removed woody vegetation and left behind debris which has made the area less scenic.	Debris removal and bank work will help the area to revegetate to a more normal condition, improving scenic beauty	Debris will continue to harm the scenic beauty of the area.	
Wetlands	Riparian wetland areas are covered with debris and are subject to loss through bank erosion.	Debris removal and bank stabilization will restore some wetland function and prevent further loss from erosion.	Continued wetland losses from erosion and debris.	
Wild and Scenic Rivers	Not Applicable to Site	Not Applicable to Site	Not Applicable to Site	

Completed By: J. Tashiro

Date: 9/15/15

Section 2F Economic

This section must be completed by each alternative considered

Reach	Reach 4b
UTM Easting:	475914
UTM Northing:	4451051

		Future Damages (\$)	Damage Factor (%)	Near Term Damage Reduction
Properties Protected (Private)				
1.	Houses: 10	\$2,000,000	75%	\$1,500,000
2.	Town Of Lyons	\$2,000,000	75%	\$1,500,000
3.				\$0
4.				\$0
Properties Protected (Public)				
1.	County Bridge	\$500,000	75%	\$375,000
2.	SH 7	\$1,000,000	75%	\$750,000
3.	Meill Street Bridge	\$500,000	75%	\$375,000
4.				\$0
Business Losses				
1.	Town of Lyons			\$0
2.				\$0
3.				\$0
4.				\$0
Other				
1.				\$0
2.				\$0
3.				\$0
4.				\$0
5.				\$0
Total Near Term Damage Reduction				\$4,500,000
Net Benefit (Total Near Term Damage Reduction minus Cost from Section 3)				\$2,090,901

Section 2G Social Considerations. This section must be completed by each alternative considered

	Yes	No	Remarks
Has there been a loss of life as a result of the watershed impairment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Is there the potential for loss of life due to damages from the watershed impairment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Has access to a hospital or medical facility been impaired by watershed impairment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Has the community as a whole been adversely impacted by the watershed impairment (life and property ceases to operate in a normal capacity)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Is there a lack or has there been a reduction of public safety due to watershed impairment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Completed By: J. Tashiro

Date: 9/14/15

Section 2H Group Representation and Disability Information

This section is completed only for the preferred alternative selected

Group Representation	Number
American Indian/Alaska Native Female Hispanic	
American Indian/Alaska Native Female Non-Hispanic	5
American Indian/Alaska Native Male Hispanic	
American Indian/Alaska Native Male Non-Hispanic	3
Asian Female Hispanic	
Asian Female Non-Hispanic	14
Asian Male Hispanic	
Asian Male Non-Hispanic	13
Black or African American Female Hispanic	5
Black or African American Female Non-Hispanic	
Black or African American Male Hispanic	4
Black or African American Male Non-Hispanic	
Hawaiian Native/Pacific Islander Female Hispanic	
Hawaiian Native/Pacific Islander Female Non-Hispanic	
Hawaiian Native/Pacific Islander Male Hispanic	
Hawaiian Native/Pacific Islander Male Non-Hispanic	
White Female Hispanic	449
White Female Non-Hispanic	817
White Male Hispanic	48
White Male Non-Hispanic	817
Total Group	2175

Census tract(s) 80130136.012

Completed By: Tboldt

Date: 10/31/15

Section 2I. Required consultation or coordination between the lead agency and/or the RFO and another government unit including tribes:

Easements, permissions, or permits:

Need to work with the Army Corps of Engineers on appropriate 404 permit needed for the bank reconstruction and protection work. May be able to use Nationwide Permit #37 for this work. Boulder County permits.

Mitigation Description:

Agencies, persons, and references consulted, or to be consulted:

Army Corps of Engineers, SHPO, USFWS, CWCB, Boulder County, St Vrain Watershed Coalition.

Section 3 Engineering cost Estimate

Completed By: J. Tashiro

Date: 9/14/2015

This section must be completed by each alternative considered

Reach	Reach 4b
UTM Easting:	475914
UTM Northing:	4451051

	Proposed Recovery Measure (including mitigation)	Quantity	Units	Unit Cost (\$)	Amount (\$)
1.	Cross Vane	0	EA	\$2,000	\$0
2.	J-Hook Vane	0	EA	\$2,000	\$0
3.	Armored Resiliency	1362	LF	\$300	\$408,600
4.	In-Stream Structures	0	LF	\$200	\$0
5.	Bioengineering	0	LF	\$35	\$0
6.	Streambank Shaping	4932	LF	\$175	\$863,100
7.	Sediment Removal	11920	CY	\$20	\$238,400
8.	Fill	0	CY	\$25	\$0
9.	Debris Removal	267	CY	\$20	\$5,340
10.	Seeding & Mulching	1462980	FT2	\$0	\$146,298
11.	Erosion Control Fabric	0	FT2	\$7	\$0
12.	Trees & Shrubs	0	FT2	\$1	\$0
13.	Topsoil	747361	FT2	\$1	\$747,361
14.	Wetland Restoration	0	FT2	\$25	\$0
Total Installation Cost (Enter in Section 1F)					\$2,409,099

Section 4 NRCS EWP Funding Priority

Complete the following section to compute the funding priority for the recovery measures in this application (see instructions on page 14)

Priority Ranking Criteria (if more than one number applies enter the highest ranking number, 1 is the highest ranking with 4 being the lowest)		Enter number selection (one number only) (1,2,3,or 4)
1. Is this an exigency situation?		2
2. Is this a site where there is serious, but not immediate threat to human life?		
3. Is this a site where buildings, utilities, or other important infrastructure components		
4. Is this site a funding priority established by the NRCS Chief?		
The following are modifiers for the above criteria		Modifier (enter all alpha characters (no commas) that apply, i.e., abf)
a. Will the proposed action or alternatives protect or conserve federally-listed threatened and endangered species or critical habitat?		ae
b. Will the proposed action or alternatives protect or conserve cultural sites listed on the National Register of Historic Places?		
c. Will the proposed action or alternatives protect or conserve prime or important farmland?		
d. Will the proposed action or alternatives protect or conserve existing wetlands?		
e. Will the proposed action or alternatives maintain or improve current water quality conditions?		
f. Will the proposed action or alternatives protect or conserve unique habitat, including but not limited to, areas inhabited by State-listed species, fish and wildlife management area, or State identified sensitive habitats?		
Priority Ranking Value		2ae

Enter priority computation in Section 1A, NRCS Entry, Funding priority number.

Remarks:

See Pages 3 and 4

DSR NO: Boulder_South St Vrain_Reach 4b_2015_High

Section 5A Findings

Findings: Indicate the preferred alternative from Section 2 (Enter to Section 1E):

Restore river to pre flood measures to withhold a 100 year event contingent upon completion of CR investigation and in compliance with requirements of F&WS emergency consultation and all applicable categorical exclusions.

I have considered the effects of the action and the alternatives on the Environmental Economic, Social; the Special Environmental Concerns; and the extraordinary circumstances (40 CFR 1508.27). I find for the reasons stated below, that the preferred alternative:

- Has been sufficiently analyzed in the EWP PEIS (reference all that apply)
 - Chapter 2.3.1
 - Chapter 2.3.2.1
 - Chapter 2.3.5.1
 - Chapter 5.2.2.1
 - Chapter 5.2.2.5

- May require the preparation of an environmental assessment or environmental impact statement.
The action will be referred to the NRCS State Office on this date: _____

NRCS representative of the DSR team

Title: Todd Boldt, EWP SPC Date: 11/2/15

Section 5B Comments:

Section 5C Sponsor Concurrence: _____

Sponsor Representative

Title: _____ Date: _____

Section 6 Attachments:

- A. Location Map
- B. Site Plan or Sketches
- C. Other (explain)

Preliminary Scope of Work

St. Vrain, McConnell

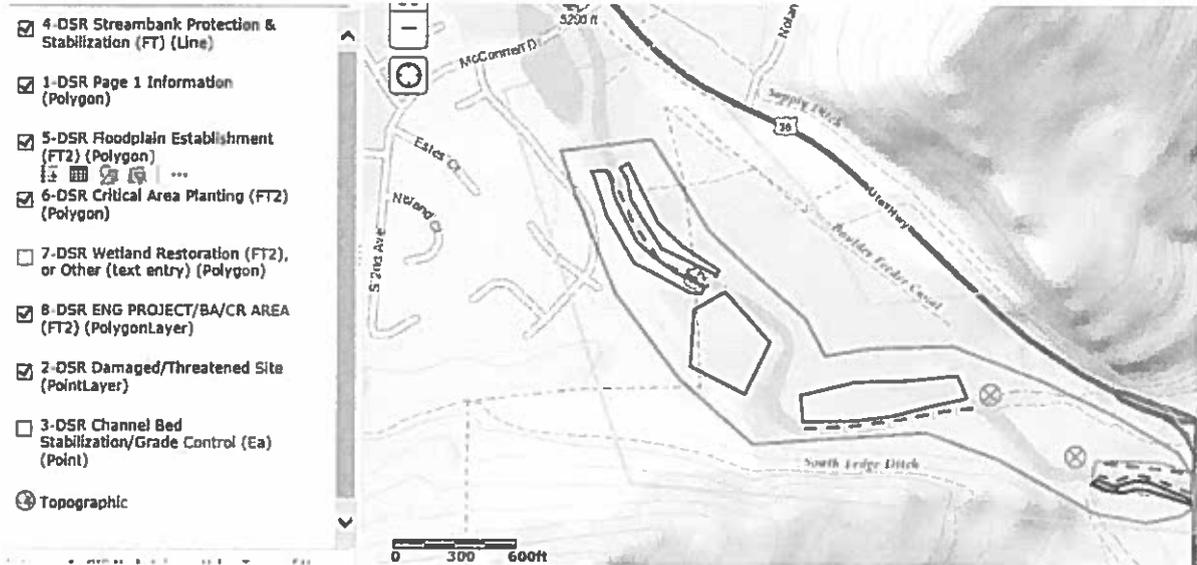
EWP Phase 2 Project

Revised: 11/01/2015; TDB

The following preliminary information was prepared to assist with completion of the Damage Survey Report. Information may be revised as more project information is obtained.

Project	Saint Vrain: McConnell
Existing Conditions	Streambank erosion and sedimentation along St Vrain River impacts residences, businesses, structures and bridges. There is 1 project area within this St. Vrain Reach 4C DSR; McConnell.
Watershed	St. Vrain
Elevation Range (ft.)	5400-5200 ft. (AGOL)
Lat-Long	Long:-105.25-Lat:40.21
Stream Flow	Perennial
Aquatic Habitat	Average
Potential Habitat Uplift	Minimal
Proposed Work	All project areas have one or more of the following treatments: Sediment removal to establish a flood plain, streambank shaping to correct channel flow, bioengineering to stabilize stream banks, debris removal to remove large woody debris to prevent further damage to the system, critical area treatment (CAT) including willow planting, seeding, mulching and top soiling. Refer to the attached maps and corresponding engineering cost estimate for details.
Project Boundary (Acres)	McConnell Dr.: Total: 41.4 acres 1,805,704 SF
Construction Equipment	Excavator and/or front end loader to place large rock toe boulders and logs and to remove sediment. Small bobcat to spread and incorporate topsoil. Hand labor to broadcast seed, spread mulch and plant willows.
Total Project Length (ft.)	4000 ft. (Stream Reach Length) (AGOL)
Drainage Area (mi²)	
Q₂ (cfs)	
Q₁₀₀ (cfs)	
	<i>Preliminary flow estimates from regression analysis, USGS, Stream Stats</i>
Cost Estimate	\$3,155,858

St. Vrain: OVERVIEW MAP



St. Vrain: ALL PROJECTS SUMMARY

DSR NO: Boulder_St. Vrain_Reach 4C: McConnell_2015_High

Section 3 Engineering cost Estimate

Completed By: T Boldt

Date: 11/1/2015

This section must be completed by each alternative considered

Reach	Reach 4C: McConnell
UTM Easting:	478725.6
UTM Northing:	4451095.6

	Proposed Recovery Measure (including mitigation)	Quantity	Units	Unit Cost (\$)	Amount (\$)
1.	Cross Vane	0	EA	\$6,000	\$0
2.	J-Hook Vane	0	EA	\$6,000	\$0
3.	Armored Resiliency	448	LF	\$300	\$134,400
4.	In-Stream Structures	0	LF	\$200	\$0
5.	Bioengineering	0	LF	\$35	\$0
6.	Streambank Shaping	2158	LF	\$175	\$377,650
7.	Sediment Removal	16459	CY	\$20	\$329,180
8.	Fill	0	CY	\$25	\$0
9.	Debris Removal	112044	CY	\$20	\$2,240,880
10.	Seeding & Mulching	1746	FT2	\$0	\$175
11.	Erosion Control Fabric	0	FT2	\$7	\$0
12.	Trees & Shrubs	73573	FT2	\$1	\$73,573
13.	Topsoil	0	FT2	\$1	\$0
14.	Wetland Restoration	0	FT2	\$25	\$0
Total Installation Cost (Enter in Section 1F)					\$3,155,858

Preliminary Scope of Work

For: South St Vrain

EWP Phase 2 Project

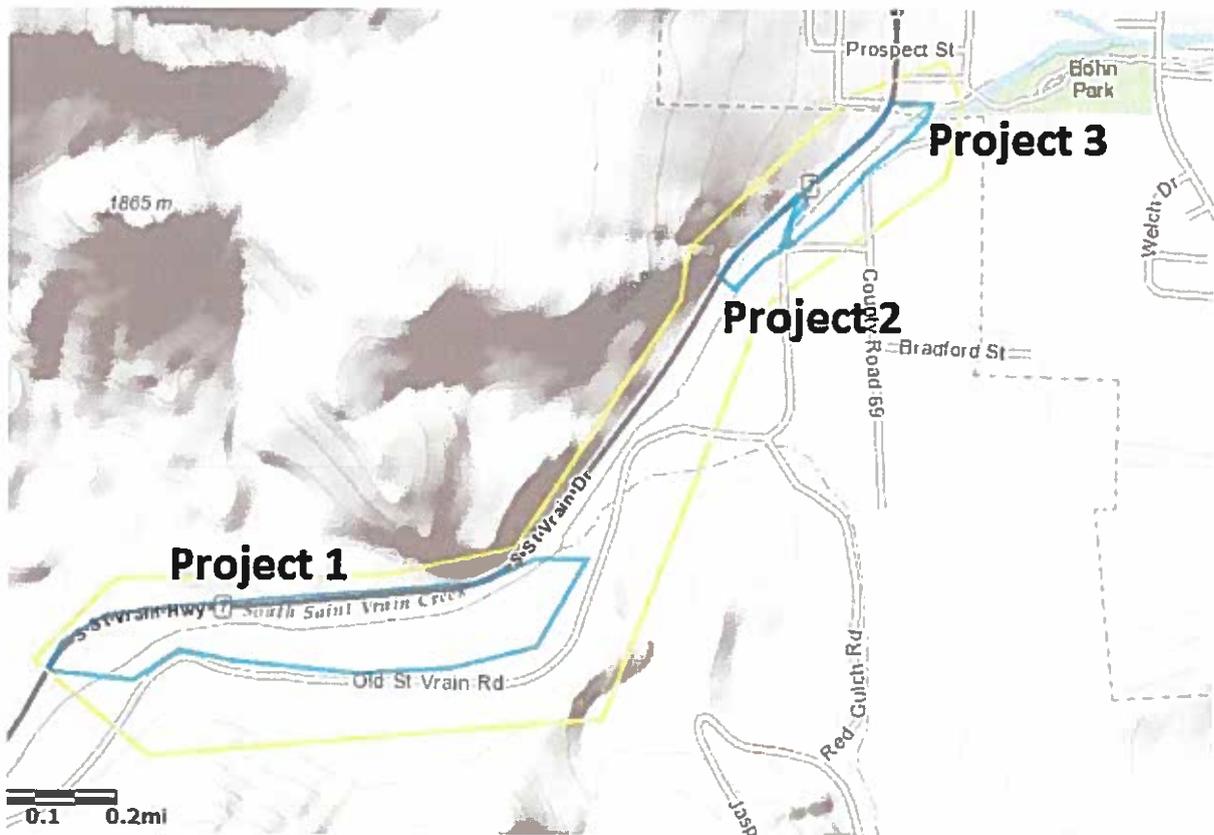
Revised: 10/31/2015; TDB

The following preliminary information was prepared to assist with completion of the Damage Survey Report. Information may be revised as more project information is obtained.

Project	Fall River Estes Valley Coalition
Existing Conditions	Flooding, stream bank erosion and sedimentation along South St Vrain affect residences, roads, and bridges. There are 3 project areas within this South St Vrain DSR: South St Vrain 1, South St Vrain 2, and South St Vrain 3 (Upstream to downstream).
Watershed	South St Vrain
Elevation Range (ft.)	7400-7100
Lat-Long	South St Vrain 1 Lat: 40.209522 Long: 105.283037 (from ArcGIS online) South St Vrain 2 Lat: 40.216767 Long: -105.275005 South St Vrain 3 Lat: 40.218529 Long: -105.272615
Stream Flow	Perennial
Aquatic Habitat	Average
Potential Habitat Uplift	Greatly
Proposed Work	All project areas have one or more of the following treatments: Sediment removal to establish a flood plain, bioengineering to stabilize stream banks, armored resiliency to stabilize stream banks, critical area treatment (CAT) including willow planting, seeding, mulching and top soiling. Refer to the attached maps and corresponding engineering cost estimate for details.
Project Boundary (Acres)	South St Vrain 1: 60 acres South St Vrain 2: 4 acres South St Vrain 3: 9.2 acres Total: 73.2 acres (sf)
Construction Equipment	Excavator and/or front end loader to place large rock toe boulders and logs and to remove sediment. Small bobcat to spread and incorporate topsoil. Hand labor to broadcast seed, spread mulch and plant willows.
Total Project Length (ft.)	6500

Drainage Area (mi ²)	
Q ₂ (cfs)	
Q ₁₀₀ (cfs)	
	<i>Preliminary flow estimates from regression analysis, USGS, Stream Stats</i>
Cost Estimate	\$2,409,099

South St. Vrain: Overview Map



South St Vrain: ALL PROJECTS SUMMARY

DSR NO: Boulder_South St Vrain_Reach 4b_2015_High

Section 3 Engineering cost Estimate

Completed By: J. Tashiro

Date: 9/14/2015

This section must be completed by each alternative considered

Reach	Reach 4b
UTM Easting:	475914
UTM Northing:	4451051

	Proposed Recovery Measure (including mitigation)	Quantity	Units	Unit Cost (\$)	Amount (\$)
1.	Cross Vane	0	EA	\$2,000	\$0
2.	J-Hook Vane	0	EA	\$2,000	\$0
3.	Armored Resiliency	1362	LF	\$300	\$408,600
4.	In-Stream Structures	0	LF	\$200	\$0
5.	Bioengineering	0	LF	\$35	\$0
6.	Streambank Shaping	4932	LF	\$175	\$863,100
7.	Sediment Removal	11920	CY	\$20	\$238,400
8.	Fill	0	CY	\$25	\$0
9.	Debris Removal	267	CY	\$20	\$5,340
10.	Seeding & Mulching	1462980	FT2	\$0	\$146,298
11.	Erosion Control Fabric	0	FT2	\$7	\$0
12.	Trees & Shrubs	0	FT2	\$1	\$0
13.	Topsoil	747361	FT2	\$1	\$747,361
14.	Wetland Restoration	0	FT2	\$25	\$0
Total Installation Cost (Enter in Section 1F)					\$2,409,099

Project: South St Vrain 1

DSR NO: Boulder_South St Vrain_Reach 4b_2015_High

Section 3 Engineering cost Estimate

Completed By: J. Tashiro

Date: 9/14/2015

This section must be completed by each alternative considered

Project 1 Name:	South St Vrain 1
UTM Easting:	475914
UTM Northing:	4451051

	Proposed Recovery Measure (including mitigation)	Quantity	Units	Unit Cost (\$)	Amount (\$)
1.	Cross Vane	0	EA	\$2,000	\$0
2.	J-Hook Vane	0	EA	\$2,000	\$0
3.	Armored Resiliency	300	LF	\$300	\$90,000
4.	In-Stream Structures	0	LF	\$200	\$0
5.	Bioengineering	0	LF	\$35	\$0
6.	Streambank Shaping	3440	LF	\$175	\$602,000
7.	Sediment Removal	7082	CY	\$20	\$141,640
8.	Fill	0	CY	\$25	\$0
9.	Debris Removal	0	CY	\$20	\$0
10.	Seeding & Mulching	1322880	FT2	\$0	\$132,288
11.	Erosion Control Fabric	0	FT2	\$7	\$0
12.	Trees & Shrubs	0	FT2	\$1	\$0
13.	Topsoil	607261	FT2	\$1	\$607,261
14.	Wetland Restoration	0	FT2	\$25	\$0
Total Installation Cost (Enter in Section 1F)					\$1,573,189

Project: South St Vrain 2

DSR NO: Boulder_South St Vrain_Reach 4b_2015_High

Section 3 Engineering cost Estimate

Completed By: J. Tashiro

Date: 9/14/2015

This section must be completed by each alternative considered

Project 2 Name:	South St Vrain 2
UTM Easting:	476600
UTM Northing:	4451853

	Proposed Recovery Measure (including mitigation)	Quantity	Units	Unit Cost (\$)	Amount (\$)
1.	Cross Vane	0	EA	\$2,000	\$0
2.	J-Hook Vane	0	EA	\$2,000	\$0
3.	Armored Resiliency	0	LF	\$300	\$0
4.	In-Stream Structures	0	LF	\$200	\$0
5.	Bioengineering	0	LF	\$35	\$0
6.	Streambank Shaping	430	LF	\$175	\$75,250
7.	Sediment Removal	1129	CY	\$20	\$22,580
8.	Fill	0	CY	\$25	\$0
9.	Debris Removal	0	CY	\$20	\$0
10.	Seeding & Mulching	58000	FT2	\$0	\$5,800
11.	Erosion Control Fabric	0	FT2	\$7	\$0
12.	Trees & Shrubs	0	FT2	\$1	\$0
13.	Topsoil	58000	FT2	\$1	\$58,000
14.	Wetland Restoration	0	FT2	\$25	\$0
Total Installation Cost (Enter in Section 1F)					\$161,630

Project: South St Vrain 3

DSR NO: Boulder_South St Vrain_Reach 4b_2015_High

Section 3 Engineering Cost Estimate

Completed By: J. Tashiro

Date: 9/14/2015

This section must be completed by each alternative considered

Project 3 Name:	South St Vrain 3
UTM Easting:	476804
UTM Northing:	4452048

	Proposed Recovery Measure (including mitigation)	Quantity	Units	Unit Cost (\$)	Amount (\$)
1.	Cross Vane	0	EA	\$2,000	\$0
2.	J-Hook Vane	0	EA	\$2,000	\$0
3.	Armored Resiliency	1062	LF	\$300	\$318,600
4.	In-Stream Structures	0	LF	\$200	\$0
5.	Bioengineering	0	LF	\$35	\$0
6.	Streambank Shaping	1062	LF	\$175	\$185,850
7.	Sediment Removal	3709	CY	\$20	\$74,180
8.	Fill	0	CY	\$25	\$0
9.	Debris Removal	267	CY	\$20	\$5,340
10.	Seeding & Mulching	82100	FT2	\$0	\$8,210
11.	Erosion Control Fabric	0	FT2	\$7	\$0
12.	Trees & Shrubs	0	FT2	\$1	\$0
13.	Topsoil	82100	FT2	\$1	\$82,100
14.	Wetland Restoration	0	FT2	\$25	\$0
Total Installation Cost (Enter in Section 1F)					\$674,280

Agenda Item:

Meeting Date: January 18, 2016

Subject: Resolution approving Change Order #1 with Bryan Construction for rehabilitation/renovation of the Lyons Depot Building.

Background Information: The Board is aware that Town staff has been working diligently towards the repair and rehabilitation of the Lyons Depot Library through grants provided by DOLA Energy Mineral Impact Fund, History Colorado- The State Historic Fund, Lyons Community Foundation, and Longmont Community Foundation in addition to insurance payment for flood and hail damage. The attached Change Order #1 for Bryan Construction summarizes all construction changes requested by the project team to date for approval for a net change order cost of \$15,159.

There are 2 significant individual change orders. The first for repair of Freight Building foundation (PCO 006), previously approved as Resolution 2015-131, of not to exceed \$11,203.17. The final charge for this work was \$7,941. The second (PCO 007) is for installation of a sewage lift station/ejection pump due to insufficient grade to allow for gravity drain to the sewer main. That change order is for \$7,349 and includes all mechanical and electrical work for installation. There are several other low cost, no cost or credit change orders as shown.

The approved budget has contingency funds of \$27,632 built in which leaves \$12,474 in contingency funds remaining. The foundation and building structure has been fully exposed and construction work is greater than 70% complete, therefore no additional large change orders are expected. Known additional potential change orders include:

- \$2400 charge for additional Structural Engineering fees to address unexpected foundation issues
- ~\$1000 charge to downsize the AHU filter intake due to inability to re-use previous intake after structural re-enforcement of roof/wall
- ~\$900 potential charge for duct size increase to minimize noise
- Potential credit if sandstone wall cap is donated
- ~\$2000 potential credit for unused allowance for wood siding restoration

Overall the project is going well and interior completion is anticipated early March. Exterior work completion is dependent on ground thaw and warmer temperatures. Overall project completion is now estimated for April, but could be earlier or later depending on weather.

Recommended Action: Approve Resolution 2016- , approving Change Order #1 in the amount of \$15,159 to the contract with Bryan Construction, Inc. for the Lyons Depot Library Rehabilitation/Renovation.

RESOLUTION 2016-10

A RESOLUTION APPROVING CHANGE ORDER #1 IN THE AMOUNT OF \$15,159 TO THE CONTRACT WITH BRYAN CONSTRUCTION, INC. FOR THE LYONS DEPOT LIBRARY REHABILITATION/RENOVATION

WHEREAS, the Lyons Depot Library suffered substantial damage in the September 2013 flood; and

WHEREAS, in accordance with the Town's purchasing policies, the Town solicited bids on two occasions for the renovation of the Lyons Depot Library; and

WHEREAS, the Board approved a contract with Bryan Construction, Inc. for a not-to-exceed amount of \$514,922.00 to complete the renovation of the Library; and

WHEREAS, in the course of construction additional work was required that could not reasonably have been discovered before construction began; and

WHEREAS, Bryan Construction has prepared change orders for a net amount of \$15,159 that will allow work to address identified issues; and

WHEREAS, now that the foundation and building structure has been fully exposed, Bryan does not expect any more large change orders; and

WHEREAS, this change order is within the original contingency of \$27,632, and sufficient amount remains if needed for future change orders or other contingencies; and

WHEREAS, this change will result in a new contract value of not-to-exceed \$530,081.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS, COLORADO:

Section 1. The Town Board of Trustees hereby approves the Change Orders submitted by Bryan Construction in an amount of \$15,159 for additional work on the Lyons Depot Building.

Section 2. The Mayor or Mayor Pro Tem is hereby authorized to execute the Change Order to reflect the Town's approval, and the Town Clerk is authorized to attest the Mayor's signature.

ADOPTED this 18th Day of January, 2016.

TOWN OF LYONS

By: _____
John E. O'Brien, Mayor

ATTEST:

Debra K. Anthony, Town Clerk



Prime Contract Change Order

Detailed, Grouped by Each Number

Lyons Depot Library Rehabilitation
 500 Block of 5th Ave (500 5th Ave)
 Lyons, CO 80540

Project # 15-063
 Tel: Fax:

Bryan Construction, Inc.

Date: 1/14/2016

To Contractor:
 Bryan Construction, Inc.
 4700 Innovation Drive Building C
 Fort Collins, CO 80525

Architect's Project No:
Contract Date:
Contract Number: 15-063-000
Change Order Number: 001

The Contract is hereby revised by the following items:

Lyons Library Rehabilitation - Owner Change Order #1

PCO	Description	Amount
001	COR #1 - ASI #1 Added PSL	304
002	RFI-007 Outlet Change to Floor Boxes	0
003	RFI-015 Data/Storage Room Bust	(996)
004	RFI-004 Exterior Plywood Sheething and Siding	1,226
005	JVA FOR #1	0
006	Structural FOR: Freight Room Foundation Replacement	7,941
007	RFI-017 Sewer Ejection Pump	7,349
010	RFI-020 - Additional Light Switch at Interior Freight Room Access Door	0
011	RFI-025 - EF 2 & 3 Control in Storage/Comm Room	0
012	RFI-027 Tempering Valve from Permit Comments	335
013	RFI-024 Check Valve and Clean Out	314
014	Owner Request - City of Lyons Request: Power Switch for Sanitary Line Heat Trace	687
015	Abatement Allowance Return	(2,000)

The original Contract Value was.....	514,922
Sum of changes by prior Prime Contract Change Orders.....	0
The Contract Value prior to this Prime Contract Change Order was.....	514,922
The Contract Value will be changed by this Prime Contract Change Order in the amount of.....	15,159
The new Contract Value including this Prime Contract Change Order will be.....	530,081
The Contract duration will be changed by.....	0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is.....	

Bryan Construction, Inc.

 CONTRACTOR
 4700 Innovation Drive Building C
 Fort Collins, CO 80525

 Address
 By Alicia Ready

Town of Lyons

 OWNER

 Address
 By

Prime Contract Change Order
Detailed, Grouped by Each Number

SIGNATURE _____
DATE _____

SIGNATURE _____
DATE _____



CHANGE ORDER REQUEST

COR # 4

PRICED: RB

QUANTITIES: RB

PROJECT: Lyons Library ITEM: Trim

RFI #4 - Freight Room Siding and Trim

DATE: November 17, 2015

SHEET: 1 of 1

ITEM	SUB	DESCRIPTION	QTY	Burden	LABOR		MATERIAL		EQUIP & SUBS		TOTAL
					UNIT	EXTENSION	UNIT	EXTENSION	UNIT	EXTENSION	
01	Advanced Roofing and Char Construction	Added Z Flashing and Trim	1		50	350.00	140	\$196.00	140.00	\$78.12	\$674.12
02	Probuild	Cement Fiber Panel	8			0.00	EA	\$41.28		\$0.00	\$330.24
03	BCI	Additional Materials (i.e. fasteners and caulking)	1			0.00	LS	\$250.00		\$0.00	\$250.00
04	Direct Lumber	Siding Credit				0.00	140	(\$112.00)		\$0.00	-\$112.00
						0.00		\$0.00		\$0.00	\$0.00
						0.00		\$0.00		\$0.00	\$0.00
		As-Builts	0.0	41%		\$ 30.00					\$0.00
		Document Coordination/Distribution	0.0	41%		\$ 30.00					\$0.00
		Administration Fee	0.0	41%		\$ 80.00					\$0.00
		General Conditions	0.0	0Y		0.00		\$0.00		\$0.00	\$0.00
Subtotal						\$0.00		179.28		0.00	\$1,092.36
		Insurance		1.0%							\$12.02
		Bond		1.0%							\$12.02
		State and city sales tax		Included							\$0.00
		Bryan Construction Overhead & Profit on Self Performed work		15%							\$0.00
		Bryan Construction Contractor Overhead and Commission		10%							\$109.24
Contract time will be changed by										TOTAL =	\$1,225.63

Approved Owner/Owner Rep: *[Signature]*

Approved Architect/Engineer: *[Signature]*

Agenda Item No:

Meeting Date: January 19, 2016

Subject: Liquor Licensing Authority
Presenter: Jacque Watson, Deputy Town Clerk

Applicant: Can'd Aid
Address: Sandstone Park, Lyons, CO

Background:

Can'd Aid submitted a Special Events Permit application December 29, 2015. According to the State Liquor Code, this matter should be decided before the Local Liquor Licensing Authority. The site of this event was posted on December 31, 2015 and may be considered by the Authority at this time. Can'd Aid is hosting the second annual cycling event – Old Man Winter Bike Rally, which will be based in Sandstone Park on Sunday, February 7, 2016. This event was successfully held last year, with no issues regarding their special event permit.

According to the State Liquor Code, this matter should be decided before the Local Liquor Licensing Authority. Approval by the Board of Trustees should be contingent on the Town not receiving any objections to the application within the ten-day posting period. In the event objections are filed in the Clerk's office, a public hearing before the Board of Trustees should occur. The Clerk's Office has not received any objections to this Special Events Permit to date. Due to the absence of filed complaints, the Local Liquor Licensing Authority does not have to conduct a public hearing before making a decision on this special event permit.

Although approval and subsequent issuance of this special event permit rests solely on the Local Liquor Licensing Authority, this application must be sent in to the State of Colorado Department of Revenue within ten days after event approval.

Recommended Action: Approve the Special Events permit for Can'd Aid for the Old Man Winter Bike Rally on February 7, 2016.

DR 8439 (06/28/08)
 COLORADO DEPARTMENT OF REVENUE
 LIQUOR ENFORCEMENT DIVISION
 1375 SHERMAN STREET
 DENVER CO 80261
 (303) 205-2300

APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)

- | | | |
|------------------------------------|--|--|
| <input type="checkbox"/> SOCIAL | <input checked="" type="checkbox"/> ATHLETIC | <input type="checkbox"/> PHILANTHROPIC INSTITUTION |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER | <input type="checkbox"/> POLITICAL CANDIDATE |
| <input type="checkbox"/> PATRIOTIC | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION | |

LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:
 2110 MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY
 2170 FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY

DO NOT WRITE IN THIS SPACE

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE State Sales Tax Number (Required)
 CAN'd Aid Foundation

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (include street, city/town and ZIP) 1800 Pike Rd., Longmont, CO, 80501	3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP) Sandstone Park, Railroad Ave & 4th St., Lyons, CO,
---	---

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE Diana Ralston	10/19/70	8348 Ouray Dr Longmont CO 80503	9702755156
5. EVENT MANAGER Ryan Cross	10/01/1986	1891 Oak Ave, Boulder, CO, 80304	616 836 0573

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?
 NO YES HOW MANY DAYS? _____

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?
 NO YES TO WHOM? _____

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? Yes No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Hours	From	To	.m.	Date	Hours	From	To	.m.	Date	Hours	From	To	.m.	Date	Hours	From	To	.m.	
2/7/16		9:00	5:00																	

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE	TITLE Executive Director, CAN'd Aid Found.	DATE 12/29/15
-----------	---	------------------

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY) Town of Lyons	<input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK 303-823-6622
SIGNATURE	TITLE Mayor	DATE

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION

License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$

(Instructions on Reverse Side)

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Wayne W. Williams, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

The Oskar Blues CAN'd Aid Foundation

is a

Nonprofit Corporation

formed or registered on 09/19/2013 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20131537614 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 01/13/2016 that have been posted, and by documents delivered to this office electronically through 01/14/2016 @ 11:33:41 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 01/14/2016 @ 11:33:41 in accordance with applicable law. This certificate is assigned Confirmation Number 9454974 .



Secretary of State of the State of Colorado

*****End of Certificate*****
Notice. A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions"

Permit Application & Agreement
Special Use/ Large Group/ Shelter and Park Facilities
Town of Lyons Department of Parks, Recreation & Cultural Events

Application Date: 9/17/16

PLEASE DO NOT LEAVE ANY BLANKS (MARK N/A AS APPROPRIATE). Detailed Answers will assist in expediting the processing of applications.

A. Fill in the blanks

Name of Event: Old Man Winter Bike Rally

Date(s) of Activity, Event or Program: 2/7/2016

Time(s) of Activity, Event or Program (include start and end time of event): 7:00 AM - 3:00 PM

Applicant: Organization Name: Adventure Fit Inc.

E-mail: ryan@adventurefit.com

Applicant Name: Ryan Cross Phone: 616 836 0573

Applicant Mailing Address: 1891 Oak Ave, Boulder, CO, 80304

Applicant over 18 years of age: yes no

Co-Applicant Name: _____ Phone: _____

Co-Applicant Mailing Address: _____

Applicant over 18 years of age: yes no

Responsible Party for Day of Event: Name: Ryan Cross

Mobile Phone Number: 616 836 0573

Number of Attendees 1000

Number of Participants: 900 Entry fee per Participant: _____

Number of Vendors: 9 Number of Spectators: 100

*****Application Fees- cash or check is required at the time of submittal.**

\$50.00 Special Use Application Fee
\$15.00 Shelter Permit Application Fee
\$15.00 Large Group Application Fee

For assistance in completing the application please contact the Lyons Department of Parks, Recreation & Cultural Events at 303-823-8250 if needed.

- *closing all of railroad - need access for walk self
- *Do they need cones from us?
- *our event parking signs
- *Power water
- *site map

Name of Park Facility/Shelter for reservation/permit: Sandstone Park

Name, Type, Purpose of Activity, Event or Program (describe in detail the proposed use and activity for the park facility/shelter): Oskar Blues Old Man Winter Bike Rally is a bike event with two different courses, showcasing the beautiful roads that Boulder County has to offer. Riders take off on an open course, where they are instructed to follow all the rules of the road throughout the entirety of the ride. The start/finish will be at Sandstone Park, where we will have food, beer and an after party for attendees.

B. Vicinity Map/Site Plan

Attach a vicinity map and site plan for each event application.

****List all of the parks, trails, open space, roadways, bridges and other Town property proposed for use at the event.**

C. Parking/Traffic Flow

1. Name(s) authorized personnel to direct traffic: Town of Lyons Police

2. Are you planning to park on-site? If yes, Where do you plan to park? Include a detailed number of vehicles you expect? How Do you intend to park them (i.e. parking plan)?
All attendees will be instructed to park at Bohn Park and walk over.

3. Are you planning to park off-site? X If yes, Where will you be parking? How will you be moving people to the event site? Riders will park at Bohn park and walk/ride their bikes.

4. Number of Parking Spaces Required:

5. Number of Parking Spaces Provided:

****Be sure to indicate number of parking spaces and the locations of the following: parking areas, traffic flow, personnel directing traffic, and traffic signage on the site plan.****

D. Security/Law Enforcement

Describe the plan for communications to be used in the event of an emergency [i.e. radio (what channels), cell phones, etc.]: Radios will be used with police as well as crew, EMT's, etc.

1. Will your event involve multiple Law Enforcement Agencies? (list):

2. Do you anticipate utilizing uniform deputy services from ground security or traffic direction? If so, from which department/ office (list)? Yes. Town of Lyons police.

3. Will a private security company be used? No

4. How will the security personnel be identified? N/A

5. Will your event interrupt the normal traffic flow on any roadway? Yes

6. Will your event seek to obtain authorization to park vehicles on any roadway? No

7. Is there any possibility that your event could need the services of the Boulder County Sheriffs Department or the Boulder County Water Rescue Team, Lyons Fire Department? (List & Explain):

Yes. We will have a Boulder County Sherriff lead out the start of the ride.

****Be sure to indicate locations of security personnel on the site plan.****

E. Emergency Medical Care

1. Describe Emergency Medical Services arrangements/plan: 2 EMT's will be on site.

Additional EMT's will be available for dispatch should a rider get injured on course.

2. Indicate routes for EMS and Fire Crew access: _____

****Be sure to indicate locations of first aid and emergency services on the site plan.****

F. Water

Indicate if participants/vendors are providing their own drinking water: _____

If providing water for your participants, describe water source and method of distribution:

Water will be available in large Water Monster tanks. Water will come from the hookup at the building at the park.

****Be sure to indicate locations of water stations on the site plan if applicable.****

G. Sanitation

1. Are you planning to use Town Restroom Facilities? If so, describe: Yes. We will use the restrooms available at Sandstone Park —

Number of Port O Lets that you will be providing: 8-9

2. Describe disposal plan: Eco Cycle Zero Waste Services

3. Drop off/ Pick Up Times: 2/7 8:00 AM - 4:00 PM

****Be sure to indicate location and number of sanitation facilities on the site plan.****

H. Food Service

Describe all food services planned for this event and list all vendors: Oskar Blues
will be providing food for the event.

****Be sure to indicate locations of all food service booths on the site plan.****

I. Alcohol

**** Please refer to #10 in the Rules and Regulations. WHO?**

J. Utilities

1. Describe utilities required for this event: Water, electrical

2. Will this event require a sound system/amplification?: Yes If yes, describe system to be used: Basic 2-speaker set up for music and announcements.

****Be sure to indicate all electrical sources and lighting locations on the site plan and attach cut sheets of proposed lighting if appropriate.****

K. Trash Collection/Removal

1. Number of trash receptacles to be provided: 5 Type: Zero Waste Stations

2. Will your event have dumpsters on site?: Yes

3. Will your event use Town park trash receptacles?: No

4. Describe trash removal plan/schedule: Eco Cycle will remove everything

5.. Describe plan to remove hot coals and grease: N/A

****Be sure to indicate location of all trash receptacles on the site plan.****

→ MUST CONTACT POST OFFICE/ACCESS
MUST PROVIDE ACCESS TO WALT
SELF SENIOR CENTER AS LAST YEAR

L. Temporary Road Closure

1. List all roads that may be impacted by your event: Railroad Ave, between 3rd and 4th

How?: This will be the start/finish of the event

2. List the roads that will qualify for a temporary road closure to ensure the health, safety, and welfare of the public or the participants of this event: Railroad Ave

****Be sure to indicate location of all temporary road closures on the vicinity map and/or site plan.****

M. Signage

Identify any needed signage and make arrangements with Town Staff for placement _____
Event Ahead signs as well as Parking Signs will be placed prior to the event _____

****Be sure to indicate location of signs on the vicinity map and/or site plan.****

N. Please list any other special requirements or potential impacts that this event may incur _____

CONDITIONS OF APPROVAL:

Permit Fee – The applicant may be required to pay a non-refundable permit fee in an amount not-to-exceed one thousand five hundred dollars (\$1500.00). The Lyons Department of Parks, Recreation, & Cultural Events shall conduct a final review of the subject application, additional charges may be added based upon its consideration of the following criteria:

- Number of participants/ attendees
 - Duration of the Special Use
 - Geographic extent of the event on Town facilities
 - Impacts of the proposed event on Town facilities/ Actual costs of the event to the Town (i.e. labor costs, utilities, etc.)
 - Application Deadlines
 - Damage to Property
 - Amount of processing time required by the Town of Lyons for the event
 - Direct benefit(s) of the event to Town of Lyons residents
 - a) Whether the event provides an economic infusion into the Town of Lyons;
 - b) Whether the event is a fundraiser for a Town of Lyons-based non-profit organization; and
 - c) Whether the Special Use Participants are comprised mostly of local community members.
- Requests and recommendation letters may be included with the application for consideration as to how the proposed event meets the above criteria.

WILL THERE BE A PARKING CHARGE - SPLIT W/ TOWN
 IS TOWN PULLING LIQUOR LICENSE - SPLIT W/ PROCEEDS
 ANT EQUIPMENT NEEDS FROM TOWN
 STAFF TIME?
 FACILITY NEEDS / IMPACTS / ETC

AGREEMENT

THIS AGREEMENT is made between the TOWN OF LYONS, a municipal corporation of the State of Colorado, 432 Fifth Ave., Lyons, Colorado 80540 ("Town") and Adventure Fit Inc. ("User"), for the purpose of obtaining short-term use of the PARK FACILITY/SHELTER, as described and provided for in the Agreement. This Agreement is effective following proper execution by the User and on the date of execution by the Town as indicated below.

1. **AGREEMENT TO LEASE AND RENT.** The Town hereby agrees to lease and rent the Park Facility/Shelter to the User for the Activity, Event or Program during the date and time provided above and User agrees to strictly conform to the terms and conditions of this Agreement, and those set forth in the "Lyons Park Facility/Shelter Rules and Regulations." Failure of the User to fully and timely comply with the terms and conditions of this Agreement and the "Lyons Park Facility/Shelter Rules and Regulations" shall release the Town from any obligation to provide the Park Facility/Shelter to the User as provided in this Agreement.

2. **RENTAL FEE.** A non-refundable rental fee of \$ TBD shall be paid to the Town prior to the Town's execution of this Agreement. The rental fee is intended to cover reasonable administrative costs of the Town in providing the rental and lease of the Park Facility.

3. **DEPOSIT FOR DAMAGES AND CLEAN-UP.** The User shall pay to the Town prior to the Town's execution of this Agreement a deposit in the amount of \$ N/A. At the sole discretion of the Town, payment of the damage deposit may be required in the form of certified funds or other guaranteed funds. Such damage deposit shall be refunded in full in the event the Town receives written notice of cancellation of the event at least thirty (30) days prior to the scheduled date of the event.

4. **PARK FACILITY/SHELTER DIAGRAM.** The Town may require the User to provide a diagram indicating the proposed physical layout and use of the facility/shelter. The Town shall have authority to approve, disapprove, or modify the physical layout of the event. Once approved by the Town, the diagram shall be incorporated into this Agreement as a representation of the permitted use of the facility/shelter for the event.

5. **CONFORMANCE WITH TOWN ORDINANCES, RULES AND REGULATIONS.** The User shall conduct the Event in accordance with Town ordinances, rules and regulations of the Lyons Department of Parks, Recreation, and Cultural Events.

6. **USER'S OBLIGATION TO SUPERVISE EVENT.** The User shall use every effort to supervise the Activity, Event or Program and ensure conformance with the requirements of this Agreement in the conduct of the Event. The User understands that failure to conduct the Activity, Event or Program in strict accordance with this Agreement will constitute breach of the Agreement and the Town may immediately terminate the Activity, Event or Program for such failure. The User shall be in attendance at all times during the Activity, Event or Program.

7. **ADDITIONAL SERVICES OR ACCOMMODATIONS.** The Town may, at its discretion, require that the User provide for other services or accommodations reasonably necessary to serve the Activity, Event or Program, including but not limited to parking attendants, trash removal and cleaning services, portable restrooms, temporary fencing and signage, or additional trash dumpsters or containers. In the event the Town requires the User to provide such additional services or accommodations as part of this Agreement, such requirements shall be stated in an addendum to this

Agreement acknowledged by the Town and the User and such addendum shall be incorporated into this Agreement.

8. **ATTENDANCE.** The Town reserves the right to limit the number of persons in attendance at the Activity, Event or Program to the number specified by the User in this Agreement.

9. **NO EXCLUSIVE USE.** This Agreement does not grant sole and exclusive use of all or any park of the facility/shelter to the User. Unless expressly provided by this Agreement, the Facility shall remain open to the public during the facility/shelter's normal operating hours. The Activity, Event or Program shall not interfere or impede the general public's use and enjoyment of the facility/shelter.

10. **LIABILITY AND INDEMNIFICATION.** The User shall neither hold nor attempt to hold the Town liable for and will hold harmless and indemnify the Town from and against any and all demands, claims, causes of action or judgments, and any and all expenses (including without limitation, attorney's fees and costs) incurred by the Town in investigating and resisting the same arising from any injury or damage to the property of the User, any other purpose whatsoever, where the injury or damage is caused by the negligence or misconduct of the User, its agents servants, employees, guests or any other person on or where such injuries are the result of the violation of law, ordinances, governmental orders of any kind, or of any provision of this Agreement.

11. **INSURANCE.** User shall provide insurance coverage for the Activity, Event or Program as provided below:

No insurance is required by the Agreement. The User is encouraged, however, to secure insurance against loss resulting from the Activity, Event or Program including loss resulting from damage to the Facility/Shelter during the Activity, Event or Program. The User's failure to secure adequate insurance to protect against loss or damage shall not limit, preclude or prevent the Town from holding the User liable for loss or damage resulting from the Activity, Event or Program or from breach of this Agreement.

Prior to the Town's execution of this Agreement, the User shall provide to the Town evidence of liability and property damage coverage and insurance applicable to the Event in the minimum amount of \$_____. Certificate is to read as follows with this exact language: **ADDITIONALLY INSURED, TOWN OF LYONS, its OFFICERS, OFFICIALS AND EMPLOYEES.**

12. **CLEAN-UP OF FACILITY/SHELTER.** The User shall restore the Facility/Shelter to the same condition as that existing prior to the Activity, Event or Program and shall clean the facility/shelter of all litter, trash, debris, and shall remove all User's equipment used in conjunction with the Activity, Event or Program. In the event the User fails to adequately clean the facility/shelter or remove all equipment, the Town shall retain the damage deposit. In the event the costs to clean the facility/shelter exceed the amount of the damage deposit, the User shall pay to the Town such additional amounts. Failure to pay such costs within ten days of the date of the written notification of the amount due shall constitute a breach of this Agreement.

13. **DAMAGES TO THE PARK FACILITY/SHELTER.** In the event any damage occurs to the park facility or shelter during the activity, event or program (including the time before and after to set-up and break down of the event), the actual costs of repair, replacement or remedy of such damage shall be deducted from the User's damage deposit. In the event such costs exceed the amount of the damage deposit, the User shall pay the Town such additional amounts due. Failure to pay such costs within ten days of the date of the written notice of the amount due shall constitute a breach of this Agreement.

14. **CONFORMANCE WITH LAWS.** Nothing in this Agreement is intended to exempt, waive or otherwise modify the local ordinances and laws of the Town of Lyons.

15. **NO WAIVER OF GOVERNMENTAL IMMUNITY.** Nothing in this Agreement is intended to exempt, waive or in any way limit the availability or applicability of the Colorado Governmental Immunity Act, C.R.S. 24-10-101, *et seq.*, as amended.

16. **NO RESPONSIBILITY FOR PROPERTY.** The Town shall not be responsible for loss, theft or damage to property of the User, or agents, guests, customers, invitees, permittees, vendors or suppliers of the User.

17. **TERMINATION OF AGREEMENT.** This Agreement may be terminated by the Town at any time if the User breaches this Agreement. This Agreement may be unilaterally terminated by the Town or the User upon written notice received by the other party not less than ten days prior to the date of the Activity, Event or Program. In the event the User terminates this Agreement, NO refund of any or part of the fee required by paragraph 2 of this Agreement shall be made by the Town. In the event of termination by the Town for any reason other than breach of the Agreement by the User, the Town shall refund to the User the fee and damage deposit paid by the User.

18. **LIMITATION OF TOWN DAMAGES.** The Town shall be limited to the amount of the rental fee and damage deposit for breach of this Agreement. Unless otherwise provided by law, the Town shall not pay attorneys fees, or legal costs or expenses resulting from User's enforcement of this Agreement.

19. **NO TRANSFER OR ASSIGNMENT.** This Agreement shall not be transferred or assigned by the User without the prior written consent of the Town, which may withhold consent for any reason.

20. **PARAGRAPH CAPTIONS.** The captions of the paragraphs are set forth for convenience and reference of the parties and are not intended in any way to define, limit or describe the scope or intent of this Agreement.

21. **INTEGRATION AND AMENDMENT.** This Agreement may be amended only in writing signed by User and the Town. If any other provisions of this Agreement are held invalid or unenforceable, no other provision shall be affected by such holding, and all of the remaining provisions of this Agreement shall continue in full force and effect.

22. **DEFAULT.** Time is of the essence. If any payment or any other condition, obligation, or duty is not timely made, tendered or performed by either party, then this Agreement, at the option of the party who is not in default, may be terminated by the non-defaulting party, in which case, the non-defaulting party may recover such damages as may be proper. If the non-defaulting party elects to treat this Agreement as being in full force and effect, the non-defaulting party shall have the right to an action for specific performance or damage or both.

23. **WAIVER OF BREACH.** A waiver by the Town of the breach of any term or provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach by the User.

24. **GOVERNING LAW AND VENUE.** This Agreement shall be governed by the laws of the State of Colorado. Venue for an action for the enforcement of this Agreement shall be in appropriate court for Boulder County, Colorado.

USER: Ryan Cross

Date: 9/24/15

CO-USER: _____

Date: _____

CO-USER: _____

Date: _____

TOWN OF LYONS

By:  _____

ATTEST:

Town Clerk

**TOWN OF LYONS, COLORADO
DEPARTMENT OF PARKS, RECREATION and Cultural Events**

PARK FACILITY RULES AND REGULATIONS

1. **Park Permit:** A permit is required for any park activity of 30 or more attendees. Application for the permit must be submitted to The Town of Lyons Department of Parks, Recreation and Cultural Events at least 30 days before the date of the event. All fees and deposits must be paid in full at least 14 days prior to the event. The permit must be in the possession of the group while the site is in use. Permits are non-transferable and non-refundable. The Town of Lyons reserves the right to restrict activities in any park at any given time. Any violation of The Town of Lyons Department of Parks, Recreation and Cultural Events policies, rules, regulations or guidelines may result in immediate revocation of the permit.
2. **Usage Priority:** If a site has been permitted, the permit-holder has priority over other users. However, permits do not grant exclusive use of site or facilities. Permittees shall ensure that the rights and privileges of other visitors are recognized and met.
3. **Insurance:** User shall provide insurance coverage for the Activity, Event or Program as provided below:
 - No insurance is required by the Agreement. The User is encouraged, however, to secure insurance against loss resulting from the Activity, Event or Program including loss resulting from damage to the Facility/Shelter during the Activity, Event or Program. The User's failure to secure adequate insurance to protect against loss or damage shall not limit, preclude or prevent the Town from holding the User liable for loss or damage resulting from the Activity, Event or Program or from breach of this Agreement.
 - Prior to the Town's execution of this Agreement, the User shall provide to the Town evidence of liability and property damage coverage and insurance applicable to the Event in the minimum amount of \$_____. Certificate is to read as follows with this exact language:
ADDITIONALLY INSURED, TOWN OF LYONS, its OFFICERS, OFFICIALS AND EMPLOYEES.
4. **Attendee Conduct:** The permit-holder is responsible for his/her actions and the actions of gathering attendees.
5. **Restroom Facilities:** Sites that include restroom facilities are taken on an "as is" basis; the rental fee is for reservation rights only. Permanent structured restrooms and drinking fountains are closed in the fall through the late spring for winterization.
6. **Daily Park Hours:** Lyons' parks are open for public use from 5 a.m. to 10 p.m. Parks are closed for public use from 10 p.m. to 5 a.m.
7. **Vehicle Access:** Motor vehicles are prohibited on park lawns, turf, restricted roadways, bicycle/pedestrian pathways, creek pathway, athletic fields, and where notice is posted. Roadways and parking areas are clearly marked and established. Driving beyond designated boundaries to load and unload equipment or transport goods is prohibited. Vehicles will be ticketed and towed at the owner's expense. Contact the Parks office or the Park Hosts before your event for special arrangements.
8. **Disposal of Waste Materials:** Trash must be properly disposed of in dumpsters or trash barrels. No trash shall be left outside existing trash containers. Extra trash must be removed from the park facility/shelter upon leaving. In the case of rented dumpsters, they must be removed by the next business day after the reservation. Due to potential damage to vegetation, the sewer system and the river, hot coals and grease must be properly disposed of off-site.

9. **Horse Trailers Prohibited.** The parking and use of horse trailers in all Town Parks is prohibited.
10. **Glass Bottles/Containers:** Glass bottles and containers are prohibited in all parks.
11. **Alcohol Beverages:** No alcohol beverages may be possessed, consumed or provided in any park or park facility, unless the permit holder has been issued a Special Event Permit from the Town of Lyons Liquor Authority and the State Liquor Authority. All provisions of the Colorado Liquor code and local law related to liquor apply to the parks and park facilities.
12. **Amplified Sound:** Amplified sound (i.e.: P.A. system, music) is prohibited unless specifically approved by the Town. Use shall be limited to the specific conditions of approval in the permit.
13. **Canopies and tents:** Canopies and tents may be used upon approval by the Town and may be limited. Structures with side drop panels are prohibited. Staking is prohibited; weights, including water, lead and sand are allowed upon approval.
14. **Signage:** Signs, banners, party decorations, and canopies may not be attached to trees, shelters, light fixtures, or other park structures. Blocking areas, including sidewalks, parking lots, paths, and roadways is prohibited.
15. **Prohibited activities/items:** Prohibited activities/items include, but are not limited to, aircraft, air castles, carnivals, climbing walls, dunk tanks, fireworks, golf, horseback riding, hot air balloons, inflatable games, model boats/airplanes, moon walks, petting zoos, pony rides, search lights. Weapons, including but not limited to such items as knives, firearms, bows and arrows, martial arts weapons, are prohibited, except as permitted at a Town sanctioned event.
16. **Permitted activities:** Permitted activities may vary as deemed appropriate by The Town of Lyons Department of Parks, Recreation and Cultural Events.
17. **Destruction of Property:** It is unlawful for any person, other than authorized personnel, to mark, remove, break, or climb upon or in any way injure, damage or deface the trees, shrubs, plants, turf or any of the buildings, fences, bridges, monuments, fountains, backstops, dugouts, goal posts, or other structures or property within or upon any park, parkway, or other recreational facility.
18. **Responsibility for Damage:** The renter accepts the responsibility to pay any damage repair or any extraordinary cleaning expenses that may occur to the park facility and/or shelter due to the group's use.
19. **Admission:** Charging admission or gate charges for the activity, event or program is prohibited.
20. **Sale of Goods:** Only upon express written approval of the Town of Lyons Department of Parks, Recreation and Cultural Events may goods be sold at an activity or event.
21. **Gambling:** Raffles, gambling, bingo and games where money buys a chance are prohibited.
22. **Grills:** Outside BBQ grills (charcoal, propane, portable fire pits, appliances, etc.) are prohibited. Fires are prohibited. No fire is allowed during a fire ban as established by the Town or the Boulder County Sheriff. Fires and coals in all park grills must be doused and properly disposed of before leaving the site. Use of in park grill is the only permitted use.
23. **Noise violations:** Noise violations will be strictly enforced (amplifiers, stereos, etc.). Violators may be ticketed and fined. Violators may be removed from the park facility by Town staff or the Sheriff's Officer.

24. **Pollution of Waters:** Washing dishes, vehicles or other items in or with water from the river is prohibited. Emptying of waste materials in any manner that pollutes the water is prohibited.
25. **Adult Supervision:** No reservation or permit shall be issued except upon satisfactory assurance that the park facility and/or shelter will be under the direct supervision of an adult (18 years of age or older).
26. **Large Group Permits:** Applications for Large Group Permits (groups of 30 or more attendees) have additional conditions to comply with (detailed in separate form).
27. **Failure to Obey:** Failure to obey park closing times, allowing unruliness by intoxicated members of the group, or harassment of Town staff or volunteers will warrant forfeiture of all reservation deposits.
28. Every attendee shall fully comply with all rules and regulations of the Town of Lyons Department of Parks, Recreation and Cultural Events, and all laws of the Town of Lyons and the State of Colorado.
29. **Damage deposit:** The damage deposit paid by the applicant shall be held by the Town of Lyons until Town Staff is able to inspect the area of the activity, event or program. The permit holder will be notified in writing by mail of any damages resulting from the activity, event or program, and any amounts withheld from the damage deposit to repair such damage (to include removal of trash left).
30. Permits may be immediately suspended, revoked or modified for any reason at the sole discretion of Town staff.

By signing below, I/we hereby acknowledge that I/we have received a copy of the Town of Lyons Department of Parks, Recreation and Cultural Events Rules and Regulations, and that I/we have read and fully understand the content.

I/we release the Town of Lyons from and agree to save and hold harmless, defend and indemnify the Town of Lyons from all claims and damages or liability of any kind that may result from my/our performance of services or use or occupation of the park facility and/or shelter, including claims alleging negligence or other wrongful acts or omissions of the City. I/we agree that neither the Town of Lyons, nor any of its officers, agents, volunteers, assistants, or employees shall be held responsible or made subject to any claims, including any claim for negligence, seeking to assess damages or liability for or arising from personal injury or property damage to self or others in attendance during the use of the park facility and/or shelter. I/we release and agree to save and hold the Town of Lyons harmless for any claims for damages to myself resulting from suspension, revocation or modification of the permit.



Name

9/24/15

Date



Name

12-3-15

Date

Witness – Town Staff

Date

**TOWN OF LYONS-PARKS AND RECREATION DEPARTMENT
LARGE GROUP PERMIT – terms and conditions**

Any person wishing to use a Town park facility for an activity, event or program that is expected to have 30 or more attendees **MUST** submit an application for a Large Group Permit to the Lyons Parks, Recreation & Cultural Events Department at least 30 days prior to the date of the activity, event or program.

Upon receipt of the completed application for Large Group Permit, Town staff will determine the rental fee and damage deposit. The rental fee and damage deposit must be paid in full prior to the issuance of the permit, and no later than 14 days prior to the date of the activity, event or program. Failure to timely pay the amount due will result in denial of the application for permit.

Town staff will monitor group size and activity the day of the event. If attendance at the activity, event or program exceeds the number allowed pursuant to the permit, the permit may be immediately suspended or revoked. In addition, all or part of the damage deposit may be retained by the Town of Lyons.

INSURANCE. User shall provide insurance coverage for the Activity, Event or Program as provided below:

- No insurance is required by the Agreement. The User is encouraged, however, to secure insurance against loss resulting from the Activity, Event or Program including loss resulting from damage to the Facility/Shelter during the Activity, Event or Program. The User's failure to secure adequate insurance to protect against loss or damage shall not limit, preclude or prevent the Town from holding the User liable for loss or damage resulting from the Activity, Event or Program or from breach of this Agreement.
- Prior to the Town's execution of this Agreement, the User shall provide to the Town evidence of liability and property damage coverage and insurance applicable to the Event in the minimum amount of \$_____. Certificate is to read as follows with this exact language: **ADDITIONALLY INSURED, TOWN OF LYONS, its OFFICERS, OFFICIALS AND EMPLOYEES**

Support Staff: A Facility Supervisor/Technician may be onsite for uses of the park facilities and shelters. In the event Town staff determines that additional staffing is required to monitor the activity, event or program, additional fees will be charged.

Operational Plan: Every permit holder of an activity, event or program of 100 or more attendees, or at the sole discretion of Town staff, any person reserving a park facility and/or shelter, shall submit for approval an Operational Plan which shall address issues to include, but not be limited to, the permit holder supplying additional portable restroom facilities, parking, trash removal. Additional items, as designated by Town staff, may need to be addressed in the Operational Plan.(i.e. Emergency Services, Security, Vendor Information, Electric Requirements, staffing/information, signage, and event layout.)

All terms and conditions of the "Park Facility/Shelter Rules and Regulations" shall apply to Large Group Permits

Additional terms and conditions may be imposed on Large Group Permits, as Town staff deems necessary.

I hereby acknowledge that I have received a copy of the Large Group Permit terms and conditions, that I have read and fully understand the content.

Ryan Cross

9/25/15

User Name

Date

User Name

Date


Witness – Town Staff

12-3-15
Date

* This document will act as the official permit for the user group once issued. The Large Group Permit must be in possession of the group while the site is in use.

For Office Use Only	Park Host/ Town Staff Notified: _____
User/ Group: _____	Contact Person: _____
Date of Event/ Activity: _____	Time of Event: _____
Park Facility: _____	Number of Persons Allowed: _____
Event Description: _____	
Special Uses/ Notes: _____	
Approved By: _____	